



SCHEDULE OF FEES & CHARGES

2018/2019

Adopted by the Council
On 09 August 2018

SCHEDULE OF FEES & CHARGES 2018/19

TABLE OF CONTENTS

FEES AND CHARGES CATEGORY	PAGE NO	
GOVERNANCE	Rates Payment Arrangement	1
	Rates Payment Arrangement	1
	Rate Enquiries	1
	Electoral Rolls	1
	Sale Of Documents	1
	Payment Related Fees	1
LAW ORDER & PUBLIC SAFETY	Fire Prevention	2
	Impounding And Other Fees - Dogs	2
	Dog Registration	2
	Impounding And Other Fees - Cats	3
	Cat Registration	3
EDUCATION & WELFARE	Community Bus Hire	4
COMMUNITY AMENITIES	Sanitation Charges	5
	Rubbish Bins	5
	Sewerage	5
	Liquid Waste Disposal	5
	Waste Disposal Fees	5
	Food Businesses	5
	Town Planning	6
	Cemetery Charges	7
RECREATION & CULTURE	Laverton Hall	8
	Community Gymnasium	9
	Oval Hire	9
	Trading in a Public Place	9
	Library Charges	9
	Swimming Pool Charges	10
TRANSPORT	Airport Landing Fees	11
	Fuel Delivery	11
	Crossovers	11
ECONOMIC SERVICES	Community Resource Centre	12
	Great Beyond	13
	Historic Police Complex	13
	Building Application Fees	14
OTHER PROPERTY & SERVICES	Private Works	15

GOVERNANCE			
Photocopying			
Photocopying A4 – black & white	0.27	0.03	0.30
Photocopying A4 – double sided	0.45	0.05	0.50
Photocopying A4 – colour	0.64	0.06	0.70
Photocopying A3 – black & white	0.45	0.05	0.50
Photocopying A3 – double sided	0.64	0.06	0.70
Photocopying A3 – colour	1.00	0.10	1.10
Photocopying A3 – colour	1.50	0.15	1.65
Fax (within Australia) per page sending & receiving	0.91	0.09	1.00
Fax (international) per page sending & receiving	1.82	0.18	2.00
Rates Payment Arrangements			
Rates payment arrangement – administration fee	5.00	N/A	5.00
Rates Enquiries (AS INSTRUCTED BY LANGATE, THEY WILL ATTEND TO THESE MATTERS) (Any revised fees will come into effect the day after adoption)			
Account enquiries incl. reprint of rate notice (per assessment)	11.00		N/A
Account enquiries incl. Orders & Requisitions (per assessment)	75.00		N/A
Copy of Rate Book	122.00		N/A
Extract of Rate Book (per page) located by Council Staff	11.00		N/A
Electoral Rolls			
Electoral Rolls	10.00	1.00	11.00
Sale of Documents			
Hard copy of Council documents taken from Council Offices such as agenda, minutes, budget, annual report etc.	20.00	2.00	22.00
Payment Related Fees			
Returned Cheque Administration Fee	20.00	2.00	22.00

LAW, ORDER AND PUBLIC SAFETY

Fire Prevention

Emergency Services Levy (in accordance with the *Fire and Emergency Services Act 1998*)

ESL CATEGORY	ESL RATE (Per \$GRV)	MINIMUM AND MAXIMUM ESL CHARGES BY PROPERTY USE			
		RESIDENTIAL, FARMING AND VACANT LAND		COMMERCIAL, INDUSTRIAL AND MISCELLANEOUS	
		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
4	\$0.005070	\$82	\$150	\$82	\$85,000
5	Fixed Charge	\$82	\$82	\$82	\$82
Mining Tenements	Fixed Charge	\$82	\$82	\$82	\$82

Impounding and Other Fees – Dogs

(as set by *Dog Local Law*)

For the seizure or impounding of a dog	40.00	4.00	44.00
For the transporting of a seized dog back to owner	10.00	1.00	11.00
For the sustenance and maintenance of a dog in the pound (per day or part thereof)	10.00	1.00	11.00
For the destruction of a dog	20.00	2.00	22.00
Kennel licence fee per year or part thereof	50.00	N/A	50.00
Dog trap bond (refundable)	50.00	N/A	50.00
Dog trap hire	10.00	1.00	11.00

Dog Registration

(Set by *Dog Regulations 2013*)

Registration fees unless a concessional rate applies -			
Unsterilised or dangerous dog for 1 Year	50.00	N/A	50.00
Unsterilised dog for 3 Years	120.00	N/A	120.00
Sterilised dog for 1 Year	20.00	N/A	20.00
Sterilised dog for 3 Years	42.50	N/A	42.50
Sterilised dog for lifetime	100.00	N/A	100.00
Unsterilised dog for lifetime	250.00	N/A	250.00
Concessions -			
Pensioner's rate – 50% of above fees			
Working dog – 25% of above fees			
Registration after May 31 in every year – 50% of 1 Year fee			

LAW, ORDER AND PUBLIC SAFETY (cont'd)

Impounding and Other Fees – Cats

(as set by *Cat Local Law*)

For the seizure or impounding of a cat	40.00	4.00	44.00
For the transporting of a seized cat back to owner	10.00	1.00	11.00
For the sustenance and maintenance of a cat in the Cat Management Facility (per day or part thereof)	10.00	1.00	11.00
For the destruction of a cat	20.00	2.00	22.00
Cat trap bond (refundable)	50.00	N/A	50.00
Cat trap hire	10.00	1.00	11.00

Cat Registration

(Set by *Cat Regulations 2012*)

Registration 1 Year	20.00	N/A	20.00
Registration after May 31 (6 months or less)	10.00	N/A	10.00
Registration 3 Years	42.50	N/A	42.50
Registration - Lifetime	100.00	N/A	100.00
Breeding cat application fee	100.00	N/A	100.00

EDUCATION AND WELFARE

Community Bus Hire

All hire of the Community Bus has to be approved by the CEO or the Executive Manager Corporate and Community Services prior to payment of fees.

Cash deposit per day	200.00	N/A	200.00
Bitumen road per kilometre	1.00	0.10	1.10
Gravel road per kilometre	1.50	0.15	1.65

NOTES:

The bus is only covered for hire to Community Groups under the Shire of Laverton insurance agreement. Any hire outside these parameters will require the hirer to produce evidence of carrying their own insurance cover to the satisfaction of the Chief Executive Officer.

In the case of a motor vehicle accident where the hirer is proven to be negligent, the hirer is responsible for the **first \$500 (plus GST) arising out of an insurance claim to cover Council's \$500 (plus GST) excess. In all other circumstances, Council will cover the excess.**

COMMUNITY AMENITIES			
Sanitation Charges			
Domestic and Commercial – per bin per service	230.00	N/A	230.00
Rubbish Bins			
Sale of rubbish bins	120.00	12.00	132.00
Sewerage (Set by Health (Treatment of Sewage & Disposal of Effluent & Liquid Waste) Regulations 1974) – Schedule 1			
Local Government application fee	118.00	N/A	118.00
Health Department of WA application fee			
a) with a Local Government Report	51.00	N/A	51.00
b) without a Local Government Report	110.00	N/A	110.00
Local Government Report fee (This fee is set by Council)	110.00	N/A	110.00
Fee for the grant of a permit to use an apparatus	118.00	N/A	118.00
NOTE: All fees (with the exception of the Health Department of WA application fee) should be made payable to the Shire of Laverton.			
Liquid Waste Disposal			
Liquid waste - disposal from other than Laverton town site (per litre)	0.027	0.003	0.03
Waste Disposal Fees			
Per truck load (10m ³) deposited at refuse site	100.00	10.00	110.00
Asbestos (per tonne)	80.00	8.00	88.00
Food Businesses (Fee sanctioned by s.110(4)(b) of the Food Act 2008)			
Registration of a food business	100.00	N/A	100.00
Renewal of registration of a food business	50.00	N/A	50.00

COMMUNITY AMENITIES (cont'd)			
Town Planning (per application) (In accordance with <i>Planning and Development Regulations 2009</i>)			
a) development is not more than \$50,000	147.00	N/A	147.00
b) development is more than \$50,000 but not more than \$500,000)	0.32% of estimated cost of development		
c) development is more than \$500,000 but not more than \$2.5 million	1,700 + 0.257% for every \$1 in excess of \$500,000		
d) development is more than \$2.5 million but not more than \$5 million	7,161 + 0.206% for every \$1 in excess of \$2.5M		
e) development is more than \$5 million but not more than \$21.5 million	12,633 + 0.123% for every \$1 in excess of \$5M		
f) development is more than \$21.5 million	34,196.00	N/A	34,196.00
Subdivision Clearance			
a) not more than 5 lots	73.00	N/A	73.00
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot		
Home Occupation			
a) initial fee AND: if the home occupation has commenced, an additional amount of \$444 by way of penalty	222.00	N/A	222.00
b) renewal fee AND: if the approval to be renewed has expired, an additional amount of \$146 by way of penalty	73.00	N/A	73.00
Application for change of use/continuation of a non-conforming use (where development is not occurring) AND: if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$590 by way of penalty	295.00	N/A	295.00
Issue of zoning certificate	73.00	N/A	73.00
Replying to a property settlement questionnaire	73.00	N/A	73.00
Issue of written planning advice	73.00	N/A	73.00
Scheme amendments	As per <i>Part 7 Division 2, Planning and Development Regulations 2009</i>		
Plans assessment	As per <i>Part 7 Division 2, Planning and Development Regulations 2009</i>		
Strata Title - Preliminary determination (As set by <i>Strata Titles General Regulations 1996</i>)	100.00	N/A	100.00

COMMUNITY AMENITIES (cont'd)

Cemetery Charges

(Any revised fee or charge will come into effect 14 days after notice has been published in the Government Gazette (*Cemeteries Act 1986 (s.53)*))

On application for an "Order for Burial" the following fees shall be payable in advance:

Grave Preparation and Burial Fee			
Standard burial	900.00	90.00	990.00
Infant/stillborn burial	830.00	83.00	913.00
2 nd Interment in Existing Grave			
Standard burial	600.00	60.00	660.00
Infant/stillborn burial	415.00	41.50	456.50
For each interment without due notice	200.00	20.00	220.00
For copy of "Grant of Right of Burial"	20.00	2.00	22.00
Re-opening grave for exhumation	450.00	45.00	495.00
Re-interment in new grave after exhumation	900.00	90.00	990.00
Miscellaneous			
For permission to erect a headstone or monument	50.00	5.00	55.00
For permission to erect a brick grave	50.00	5.00	55.00
For permission to erect a vault	50.00	5.00	55.00
For permission to erect a nameplate	25.00	2.50	27.50
For permission to enclose with kerbing	25.00	2.50	27.50
Undertaker's Annual License Fee	100.00	N/A	100.00

RECREATION AND CULTURE			
Laverton Hall			
Bonds			
Key bond	50.00	N/A	50.00
General bond	100.00	N/A	100.00
Alcohol bond	200.00	N/A	200.00
Bonds will be forfeited for: (a) Loss of keys (b) Loss of or damage to Shire property (c) Contravention of the Conditions of Hire			
ADDITIONAL COSTS: The hirer agrees to fully reimburse the Shire for all costs relating to damage or loss to Shire property resulting from their use.			
Main Hall			
General hirer	110.00	11.00	121.00
Charge events	200.00	20.00	220.00
Sporting events	25.00	2.50	27.50
Hourly hire (or part thereof) (Aerobics, dancing etc)	10.00	1.00	11.00
Setting and cleaning (per day or part thereof)	55.00	5.50	60.50
Lesser Hall (incl. toilets)			
General hirer	40.00	4.00	44.00
Charge events	40.00	4.00	44.00
Sporting events	20.00	2.00	22.00
Hourly hire (or part thereof) (Aerobics, dancing etc)	N/A	N/A	N/A
Setting and cleaning (per day or part thereof)	25.00	2.50	27.50
Kitchen			
General hirer	55.00	5.50	60.50
Charge events	55.00	5.50	60.50
Sporting events	55.00	5.50	60.50
Tea and coffee usage only	20.00	2.00	22.00
Hourly hire (or part thereof)	N/A	N/A	N/A
Setting and cleaning (per day or part thereof)	25.00	2.50	27.50
Furniture & Equipment_(When hired for use outside of Hall)			
Tables (each)	4.55	0.45	5.00
Tables bond (each)	10.00	N/A	10.00
Chairs (each)	0.54	0.06	0.60
Chairs bond (each)	1.00	N/A	1.00
Display panels hire	N/A	N/A	N/A
Display panels bond (each)	10.00	N/A	10.00
Barbeques (each – when hired with Hall)	30.00	3.00	33.00
<u>Special Functions</u> (at discretion of the CEO)			
Silk screening - hall ceiling	100.00	10.00	110.00
Floral table centre displays (10 of)	10.00	1.00	11.00
Velour table cloths	10.00	1.00	11.00
Bonds for each of the above	100.00	N/A	100.00

RECREATION AND CULTURE (cont'd)

Community Gymnasium (Includes key allocation)			
Annual fee per person per year	159.09	15.91	175.00
Short-term fee per person per month (or part thereof)	36.36	3.64	40.00
Short term fee per person per week (or part thereof)	18.18	1.82	20.00
Replacement Key (lost or stolen)	22.73	2.27	25.00
Key bond(included in above fees)			

Oval Hire			
Non-profit events - Hire is free	N/A	N/A	N/A
Other events per day or part thereof	50.00	5.00	55.00
Bonds (all events) one day/one event	500.00	N/A	500.00
Bonds (all events) more than one day	1,000.00	N/A	1,000.00

Trading in a Public Place			
Annual fee	100.00	10.00	110.00
Fee – One off event	50.00	5.00	55.00
(Note: Any Food Outlets trading in a public place will also need to comply with the requirements of the <i>Food Act 2008</i>)			

Library Charges (Set by Council in Policy 3.19 - Penalty charges for late, unreturned & damaged library items)			
Penalty for late return per day late past due date	0.50	N/A	0.50
Items that are one week overdue <ul style="list-style-type: none"> Letter in mail (if email address is supplied there will be no charge) 	0.91	0.09	1.00
Items that are two weeks overdue <ul style="list-style-type: none"> Phone call to customer (local) Phone call to customer (mobiles or non-local numbers) 	0.23	0.02	0.25
Items that are three weeks overdue <ul style="list-style-type: none"> Letter in mail (if email address is supplied there will be no charge) 	0.91	0.09	1.00
Items that are five weeks overdue <ul style="list-style-type: none"> Letter of demand sent in mail (if email address is supplied there will be no charge) 	0.91	0.09	1.00
Items that are six weeks overdue <ul style="list-style-type: none"> Referral of borrower to debt collectors with an additional charge to help cover the recovery cost. 	20.00	2.00	22.00
NOTE: The above charges apply in regard to the recovery of unreturned items, however for lost or damaged items (book, DVD, CE) the borrower will be billed the cost.			

RECREATION AND CULTURE (cont'd)			
Swimming Pool Admission Charges			
Pool Entry Fees			
Adult per entry	1.82	0.18	2.00
Child (5 to 17 years) per entry	0.91	0.09	1.00
Spectator (non-swimmers) Adult	0.91	0.09	1.00
Spectator (non-swimmers) Child	0.45	0.05	0.50
Child under five with responsible adult	FREE	N/A	FREE
Season Tickets			
Adult per entry	60.00	6.00	66.00
Child (5 to 17 years) per entry	30.00	3.00	33.00
Family (2 adults & 2 children)	150.00	15.00	165.00
Monthly Tickets – Itinerant Residents Only			
Any individual person	25.00	2.50	27.50
Concession Tickets			
Adult 50 tickets	60.00	6.00	66.00
Child (5 to 17 years) 50 tickets	30.00	3.00	33.00
Exclusive Hire (Alcohol Prohibited)			
Daytime – per hour or part thereof	75.00	7.50	82.50
Night time – per hour or part thereof	100.00	10.00	110.00
Early Morning Swimmers Must be season ticket holders. Can only be used from 6.00am to 7.00am. Subject to approval of Pool Manager			

TRANSPORT			
Laverton Airport - Airport Landing Fees			
Per Landing			
Any aircraft – Single visit per 1,000kg per landing and departure (minimum charge \$13.00)	11.82	1.18	13.00
Any aircraft – Commercial per passenger in and out (This does not include transit passengers)	11.82	1.18	13.00
Annual Fee – Private aircraft based at Laverton Airport	500.00	50.00	550.00
Fuel Delivery Charge			
Shire Registered Operators – additional to cost price of fuel into aircraft – per litre	0.20	0.02	0.22
Non Registered Shire Operators - additional to cost price of fuel into aircraft – per litre	0.25	0.025	0.275
Callouts – public holidays and outside normal working hours	100.00	10.00	110.00
Crossovers			
Crossovers	Subsidy of 50% of actual cost for first crossing		

ECONOMIC SERVICES			
Community Resource Centre			
Computer Facilities & Consumables			
Membership			
Adult per month (maximum of 10 hours usage)	22.73	2.27	25.00
Student/Pensioner per month (maximum of 10 hours usage)	18.18	1.82	20.00
Computer & Internet Access – Non-Member Use			
• 15 Minutes	3.64	0.36	4.00
• 30 Minutes	4.55	0.45	5.00
• Per Hour	5.45	0.55	6.00
CD/DVD disc cleaning per disc	1.82	0.18	2.00
Printing and Photocopying			
Black & white printing A4	0.27	0.03	0.30
Double sided black & white A4	0.45	0.05	0.50
Colour printing A4	0.64	0.06	0.70
Double sided coloured A4	1.00	0.10	1.10
Coloured paper A4	0.64	0.06	0.70
Black & white printing A3	0.45	0.05	0.50
Double sided black & white A3	0.64	0.06	0.70
Colour A3	1.00	0.10	1.10
Double sided colour A3	1.50	0.15	1.65
Banner printing	18.18	1.82	20.00
Photo machine printing	0.45	0.05	0.50
Passport size photograph per sheet of 8	4.55	0.45	5.00
Fax (within Australia) per page sending & receiving	0.91	0.09	1.00
Fax (overseas) per page sending & receiving	1.82	0.18	2.00
Laminating A4	1.82	0.18	2.00
Laminating A3	3.64	0.36	4.00
Laminating 42cm x 60cm	5.45	0.55	6.00
Laminating 58cm x 78cm	7.27	0.73	8.00
Laminating 79cm x 100cm	9.09	0.91	10.00
Desktop Publishing per page	4.55	0.45	5.00
Desktop Publishing per hour	54.55	5.45	60.00
Business cards per 100 cards	45.45	4.55	50.00
Document binding (up to 100 pages) (does not include photocopy costs)	6.36	0.64	7.00
Scanning A4 - per page	0.45	0.05	0.50

ECONOMIC SERVICES (cont'd)			
Video Conference Room			
Hire of room per hour	9.09	0.91	10.00
Hire of room per day	45.45	4.55	50.00
Hire of equipment per hour	27.27	2.73	30.00
Hire of equipment per day (per item)	27.27	2.73	30.00
Video conference linkup (plus costs involved with linkup)	27.27	2.73	30.00
Publication & Advertising Costs (Sturt Pea)			
Full page (Black & White)	22.73	2.27	25.00
Half page (Black & White)	11.82	1.18	13.00
Full page (Colour)	36.36	3.64	40.00
Half page (Colour)	20.00	2.00	22.00
Classifieds	FREE	N/A	FREE
Volunteer/Sporting Notices	FREE	N/A	FREE
'Sturt Pea' Postage	2.73	0.27	3.00

Great Beyond Explorers' Hall of Fame (including Horizons Café)			
Entrance Fees (to Cinema and Displays)			
Adult per entry	9.09	0.91	10.00
Concession per entry	7.27	0.73	8.00
Group discount (10 or more) per entry	7.27	0.73	8.00
Children (5 to 17 years) per entry	4.55	0.45	5.00
Children (under 5 years) with responsible adult	FREE	N/A	FREE
Family (2 adults/2 children) per entry	22.73	2.27	25.00
Laverton resident (permanent) annual pass	18.18	1.82	20.00
Merchandise Charges to be set by CEO based on wholesale purchase price plus accepted industry mark-up.			
Horizons Café Charges to be set by CEO based on wholesale purchase price plus accepted industry mark-up.			

Historic Police Complex			
Admission fee per person per entry	1.81	0.19	2.00

ECONOMIC SERVICES (cont'd)			
Building Application Fees (as set by the <i>Building Regulations 2012</i>) – Schedule 2			
Class 1 and 10:	- Uncertified applications	0.32% of estimated value but not less than \$97.70 ex GST	
	- Certified applications	0.19% of estimated value but not less than \$97.70 ex GST	
Classes 2-9 – Application for building permit – Certified application		0.137% of estimated value but not less than \$97.70 ex GST	
Miscellaneous			
Demolition Permit		97.70	N/A 97.70
Demolition Performance Bond – site cleanup		500.00	N/A 500.00
Application for Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan or subdivision – Class 2-9 building		\$107.70 or 10.60 per each strata unit covered by the application, but not less than \$107.70	
Swimming Pool Building License (per license)		97.70	N/A 97.70
Swimming Pool (4 Year Inspection Fee) (as per regulation 53(2))		57.45	N/A 57.45
Building Services Levy (\$61.65 up to \$45,000 then 0.137% of the value of the work)		61.65	N/A 61.65
Building Services Levy – for unauthorized building work (\$123.30 up to \$45,000 then 0.274% of the value of the work)		123.30	N/A 123.30
Construction Training Fund Training Levy The rate of the levy is 0.2% of the total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value. Refer to bcif.org		0.2% of value if cost is over \$20,000	

OTHER PROPERTY SERVICES

Private Works Hire Rates			
Machine			
Grader 200Kw	290.91	29.09	320.00
Grader 200Kw - Remote with Camp	354.55	35.45	390.00
Prime Mover - Single Side Tipping Trailer	238.18	23.82	262.00
Prime Mover - Two Side Tipping Trailers	322.72	32.27	354.99
Prime Mover - 30,000 Litre Water Tanker	238.18	23.82	262.00
Prime Mover - Tri Axle Low Loader	245.45	24.55	270.00
8 Tonne End Tipper	90.91	9.09	100.00
Front End Loader - 3m ³ Bucket	126.36	12.64	139.00
Backhoe Loader	86.36	8.64	95.00
Backhoe Loader with Rock Breaker	118.18	11.82	130.00
Road Roller - 20 Tonne	106.36	10.64	117.00
Flat Drum Vibratory Roller - 12 Tonne	106.36	10.64	117.00
Tractor and Grid Roller	195.45	19.55	215.00
Skid Steer Loader	118.18	11.82	130.00
Skid Steer Loader with Bucket Broom	135.45	13.55	149.00
Toro Ride on Mower	99.09	9.91	109.00
John Deere Tractor - Front Loader	126.36	12.64	139.00
John Deere Tractor - Front Loader (with Slasher)	140.00	14.00	154.00
John Deere Tractor - Front Loader (with Sweeper)	140.00	14.00	154.00
John Deere Tractor - Front Loader (with Boom Spray)	140.00	14.00	154.00
Town Crew Labourer	70.00	7.00	77.00
Town Crew Leading Hand	77.27	7.73	85.00
Mechanic/Fitter	90.91	9.09	100.00
Workshop Support Vehicle (per km)	1.09	0.11	1.20
One Tonne Utility Vehicle (per km)	1.09	0.11	1.20
Land Cruiser Wagon (per km)	1.18	0.12	1.30
NOTES:			
<ul style="list-style-type: none"> - All Plant rates include labour and are charged per hour - Machine hire is time ex Depot until return to Depot. 			