



# **SHIRE OF LAVERTON**

## **MINUTES**

**FOR THE ORDINARY MEETING OF COUNCIL  
HELD 26 AUGUST 2021  
COMMENCING AT 5:03PM**

*This page has been left intentionally blank*



## TABLE OF CONTENTS

<b>1. DECLARATION OF OPENING .....</b>	<b>1</b>
<b>2. ANNOUNCEMENT OF VISITORS .....</b>	<b>1</b>
<b>3. RECORD OF ATTENDANCE.....</b>	<b>1</b>
<b>3.1 PRESENT .....</b>	<b>1</b>
<b>3.2 APOLOGIES .....</b>	<b>1</b>
<b>3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED .....</b>	<b>1</b>
<b>3.4 APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA         TELECONFERENCE .....</b>	<b>2-3</b>
<b>4. APPLICATIONS FOR LEAVE OF ABSENCE .....</b>	<b>4</b>
<b>5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE.....</b>	<b>4</b>
<b>6. PUBLIC QUESTION TIME .....</b>	<b>4</b>
<b>7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS.....</b>	<b>4</b>
<b>8. CONFIRMATION OF MINUTES.....</b>	<b>4</b>
<b>8.1 ORDINARY MEETING OF COUNCIL 22 JULY 2021 .....</b>	<b>4</b>
<b>9. PETITIONS / DEPUTATIONS / PRESENTATIONS.....</b>	<b>4</b>
<b>10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION.....</b>	<b>4</b>
<b>10.1 PRESIDENT’S REPORT .....</b>	<b>5</b>
<b>10.2 OTHER MEMBERS’ REPORTS .....</b>	<b>5</b>
<b>11. REPORTS OF COMMITTEES AND OFFICERS.....</b>	<b>5</b>
<b>11.1 FINANCE AND ADMINISTRATION BUSINESS .....</b>	<b>7</b>
11.1.1 Monthly Financial Statements July 2021.....	7-12
11.1.2 Accounts for Payment as at 31 July 2021 .....	13-14
11.1.3 Laverton Early Learning Centre Proposal .....	15-18
11.1.4 WALGA Convention .....	19-23
11.1.5 Expressions of Interest – Sale of 15 Cable Street, Laverton .....	25-27
11.1.6 Expressions of Interest – Demolition of 8 Cable Street, Laverton .....	29-31
11.1.7 Option to Purchase Lot 224 Duketon Street, Laverton.....	33-34
<b>11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS .....</b>	<b>35</b>
11.2.1 Shire of Laverton Public Health and Wellbeing Plan 2021-2025 .....	35-37

---

<b>11.3 WORKS AND SERVICES BUSINESS.....</b>	<b>39</b>
11.3.1 Leonora – Nambi Road, Proposed Road Closureand Realignment .....	39-42
<b>11.4 PLANNING AND DEVELOPMENT BUSINESS .....</b>	<b>43</b>
11.4.1 Department of Social Services – Contract for Jobs Fund and Jobs Readiness Program.....	43-45
11.4.2 Ngaanyatjarra Council – Application to Implement a Restricted Area Regulation .....	47-49
<b>12. ELECTED MEMBERS’ MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN     GIVEN.....</b>	<b>51</b>
<b>13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION     OF THE MEETING .....</b>	<b>51</b>
<b>14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS .....</b>	<b>51</b>
<b>15. NEXT MEETING .....</b>	<b>51</b>
<b>16. CLOSURE OF MEETING .....</b>	<b>51</b>
<b>17. CERTIFICATION .....</b>	<b>51</b>

---

# **MINUTES**

## **FOR THE ORDINARY MEETING OF COUNCIL HELD AT 5:03PM THURSDAY 26 AUGUST 2021 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS**

### **1. DECLARATION OF OPENING**

Cr Patrick Hill, Shire President, declared the meeting open at 5:03pm

### **2. ANNOUNCEMENT OF VISITORS**

Nil

### **3. RECORD OF ATTENDANCE**

#### **3.1 PRESENT**

Cr P Hill	President
Cr S Weldon	Deputy President (via teleconference)
Cr G Buckmaster	Councillor
Cr R Ryles	Councillor
Cr R Weldon	Councillor (via teleconference)
Cr J Carmody	Councillor
Cr R Prentice	Councillor
Mr P Naylor	Chief Executive Officer
Mr P Marshall	Deputy Chief Executive Officer

#### **3.2 APOLOGIES**

Cr J Carmody	Councillor
--------------	------------

#### **3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Cr P Hill	President
-----------	-----------

<b>3.4</b>	<b>APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA TELECONFERENCE</b>
------------	---

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Tamara Hill, Executive Assistant to the Executive Staff
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	Not Applicable

### **MATTER FOR CONSIDERATION**

To approve the participation in this meeting of Cr Shaneane Weldon and Cr Rex Weldon via teleconference in Kalgoorlie, WA.

### **ATTACHMENTS**

Nil

### **APPLICANT'S SUBMISSION**

Not applicable

### **BACKGROUND**

From time to time, Councillors can find themselves unable to attend Council Meetings in person, but may request permission of Council to participate remotely via telephone or video link.

### **STATUTORY ENVIRONMENT**

#### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 5.25(ba) - Provides for regulations being able to make provision for the holding of council or committee meetings by telephone, video conference or other electronic means.

#### ***Local Government (Administration) Regulations 1996***

Regulation 14A – Defines the requirements necessary for approval of remote attendance at a meeting of Council.

## **POLICY IMPLICATIONS**

Council Policy 04.09 Remote Attendance at Meetings covers the requirements for Council to approve remote attendance at a Council meeting if requested.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Nil

## **COMMENT**

Cr Shaneane Weldon and Cr Rex Weldon are unable to take part in this Meeting of Council, however they wish to take part remotely via teleconference as provided for in legislation and the Shire's adopted policy.

## **VOTING REQUIREMENTS**

Absolute majority decision of Council required.

### **RESOLUTION**

### **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: Cr R Prentice      SECONDED: Cr G Buckmaster

#### **That Council:**

1. **Approve Cr Shaneane Weldon and Cr Rex Weldon's residence as a 'suitable' place from which to conduct instantaneous communication with each other person present at this meeting, as it is located in a town site or residential area and is a residential dwelling, in accordance with Shire Policy 04.09; and**
2. **Approve that Cr Shaneane Weldon and Cr Rex Weldon be taken to be present at this meeting for the duration of the time in which they are in instantaneous communication with each other person present at this meeting, in accordance with Shire Policy 04.09.**

**CARRIED 4/0**

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6. PUBLIC QUESTION TIME**

Nil

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Nil

**8. CONFIRMATION OF MINUTES**

<b>8.1 ORDINARY MEETING OF COUNCIL – 22 JULY 2021</b>
---

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

<b>RESOLUTION</b>	<b>PROCEDURAL MOTION/COUNCIL DECISION</b>
<p>MOVED: <u>Cr G Buckmaster</u>      SECONDED: <u>Cr R Prentice</u></p> <p>That the Minutes of the Ordinary Meeting of Council held on 22 July 2021, be confirmed as a true and correct record of proceedings.</p> <p style="text-align: right;"><b>CARRIED 6/0</b></p>	

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

---

**10.1 PRESIDENT'S REPORT**

Cr Patrick Hill tabled his President's Report

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

**RESOLUTION****COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Weldon      SECONDED: Cr R Ryles

**That the President's report tabled, be received.**

**CARRIED 6/0**

---

**10.2 OTHER MEMBERS' REPORTS**

There were no Elected Members Reports tabled at this meeting.

*This page has been left intentionally blank*



## **11. REPORTS OF COMMITTEES AND OFFICERS**

### **11.1 FINANCE AND ADMINISTRATION BUSINESS**

<b>11.1.1 MONTHLY FINANCIAL MANAGEMENT STATEMENTS FOR THE PERIOD ENDING 31 JULY 2021</b>
--

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Phil Marshall, Deputy Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	The Council considers the financial report monthly and the June financial statements were considered on the 22 of July 2021 meeting

### **MATTER FOR CONSIDERATION BY THE COUNCIL**

To accept the monthly Financial Management Statements for the period ending 31 July 2021

### **ATTACHMENTS**

- OMC260821.11.1.1.A Financial Management Statements for the period ending 31 July 2021.
- OMC260821.11.1.1.B Detailed Schedules of Income & Expenditure for the period ending 31 July 2021.

### **BACKGROUND**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 5% and \$5,000 (which is the limit set as per Council Resolution – OMC230720 – 11.1.2(5)), should be reported on.

---

## **STATUTORY IMPLICATIONS**

### **Local Government Act 1995**

#### **1.3. Content and intent**

- (2) *This Act is intended to result in —*
  - (a) *better decision-making by local governments; and*
  - (b) *greater community participation in the decisions and affairs of local governments; and*
  - (c) *greater accountability of local governments to their communities; and*
  - (d) *more efficient and effective local government.*
- (3) *In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.*

#### **2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

#### **3.1. General function**

- (1) *The general function of a local government is to provide for the good government of persons in its district.*
- (2) *The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.*
- (3) *A liberal approach is to be taken to the construction of the scope of the general function of a local government.*

## **Local Government (Financial Management) Regulations 1996**

*"34. Financial activity statement required each month (Act s. 6.4)*

- (1A) *In this regulation —*  
**committed assets** *means revenue unspent but set aside under the annual budget for a specific purpose.*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month ..*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
  - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value,calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances”*

## **STRATEGIC PLAN IMPLICATIONS**

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

## **POLICY IMPLICATIONS**

There are no policy implications to this report.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications and the aim is to include the changes to the budget for 2021/2022 in this section of the report with reference back to either the statutory or schedules of the reporting attachments.

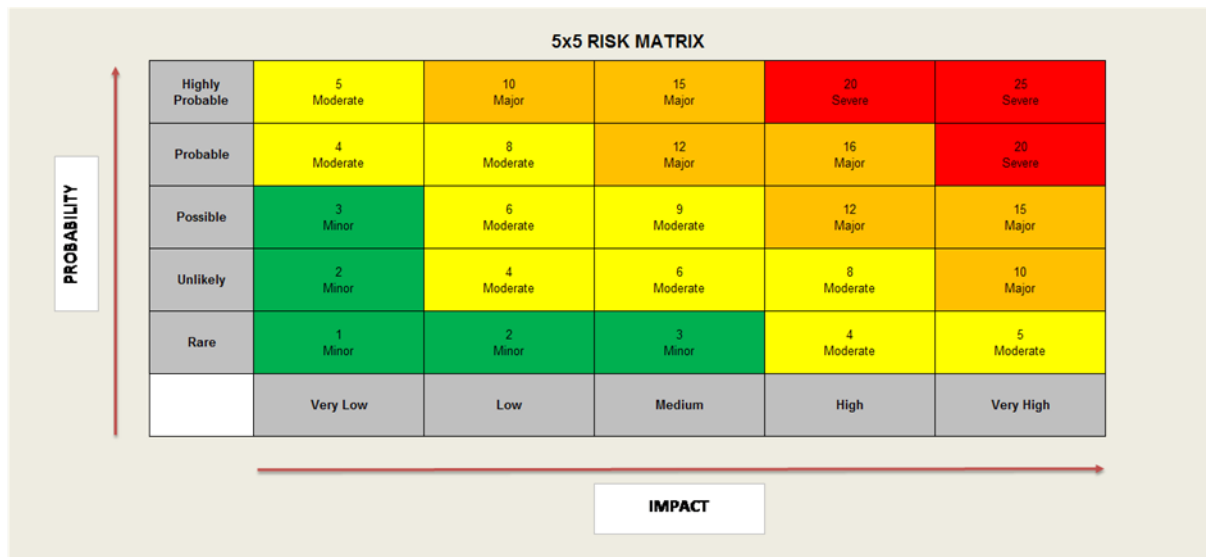
Budget reference Statutory/Schedules	Item and page number	Original Budget allocation	Change with Comments
Schedule	3120111 – RAAR Funding (Page 34)	\$419,000.00	No change but to highlight that this allocation is part of the Roads to Recovery funds and in the final year of the program 2022/2023, the council will not receive funding.

Schedule	3120131 – Road contribution (Page 34)	\$484,770.00	<p>No change but to highlight that this allocation is apart of the Roads to Recovery funds and in the final year of the program 2022/2023, the council will not receive funding.</p> <p>The Council is mindful that in the 2022/2023 financial year, the position will commence with a negative balance in endeavouring to achieve a balanced budget</p>
Schedule	3120201 – Direct Grant MRD (Page 38)	\$200,000.00	\$243,533.00 funds received creating a \$43,533.00 surplus position
Schedule	4120330 – Plant and Equipment (Page 39)	\$700,000.00	Just an update and developing tender documents for use on all occasions and a proposal will be put back to the council for approval to proceed to tender.
Schedule	2120465 - Airport Fuel facilities (Page 40)	\$0.00	This was not included in the budget parameters and will need to be adjusted to reflect the income and expenditure for the financial year and will be adjusted during the budget review.

Schedule	2120458 – Collection Costs – Landing fees (Page 40)	\$0.00	This will require a budget allocation at \$2000.00 approx per month and this will be adjusted during the budget review
Schedule	4130410- Great Beyond expansion (Page 49)	\$1,384,928.00	The project has a budget of \$2,600,000 made up of grant and councils matching funds through a loan.  Monitoring to ensure budget parameters are maintained.
Schedule	2140485 – Legal Expenses (Page 54)	\$10,000.00	The Council is investing in attaining good documents in such areas of tenders, legal opinions on agreements etc – Budget review will be required.
Schedule	2140400 Employee Costs (Page 56)	\$983,019	This amount will be reduced by \$60,000 and added to consultants under 2140452 and will create a further savings of approx \$70,000 in the employee costs.

## RISK MANAGEMENT

As the Council is meeting its reporting requirements, the risk is considered Low.



## CONSULTATION

Nil

## COMMENT

The Financial Statements for 31 July 2021 are reflective of the works undertaken to date and in essence the budget is in its infancy with adoption on the 22 July 2021.

The rates were despatched on the 27 July 2021 and over the next few weeks, transfers will be made to various term deposits to meet the interest recognition in the budget. As at the time of writing this report, Municipal Funds of \$3,000,000.00 have been transferred to Term Deposits.

The aim is to provide the schedules and within the financial report, make comment for the ease of councillors in reviewing the financial information provided.

## RESOLUTION

## COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster      SECONDED: Cr R Ryles

**That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Financial Management Statements for the period ending 31 July 2021 as shown in attachments OMC260821.11.1.1.A and OMC260821.11.1.1.B**

**CARRIED 6/0**



## SHIRE OF LAVERTON

### **MONTHLY FINANCIAL REPORT** **(Containing the Statement of Financial Activity)** **For the Period Ended 31 July 2021**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

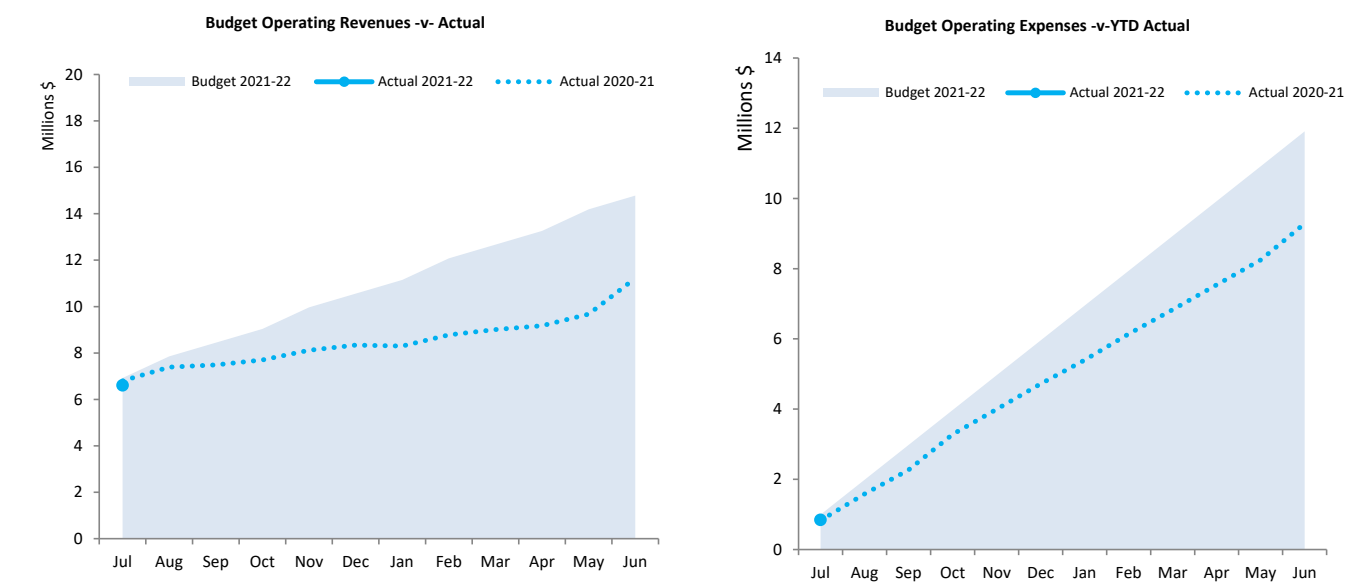
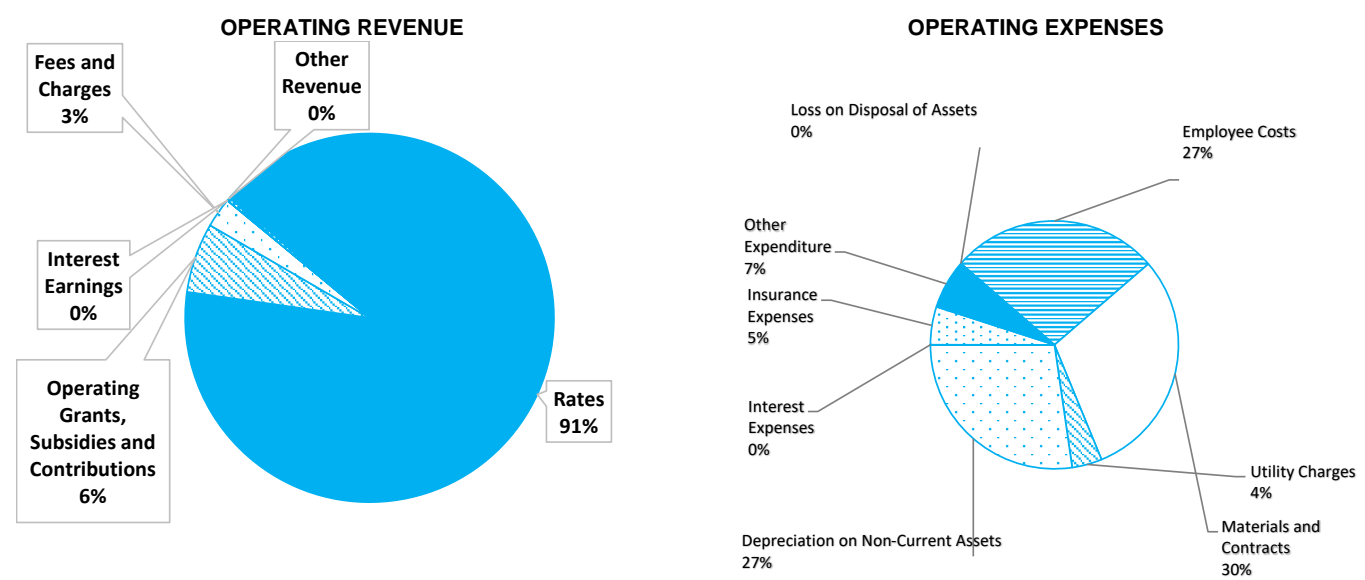
#### **TABLE OF CONTENTS**

Statement of Financial Activity by Program	5
Statement of Financial Activity by Nature or Type	7
Basis of Preparation	8
Note 1      Statement of Financial Activity Information	9
Note 2      Capital Acquisitions	10
Note 3      Explanation of Material Variances	12

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021

SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES





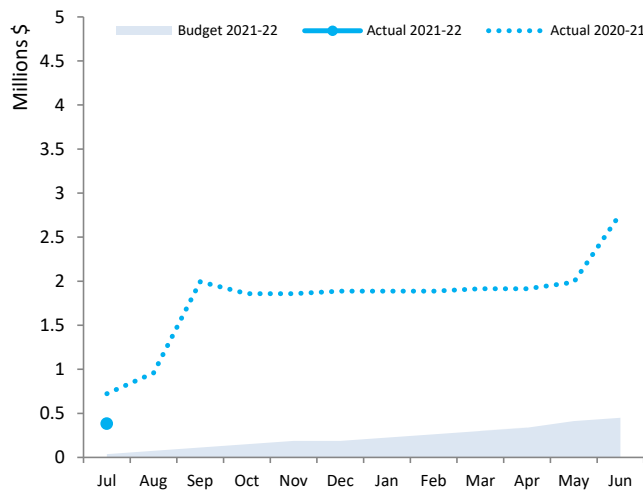
**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

**SUMMARY INFORMATION - GRAPHS**

**INVESTING ACTIVITIES**

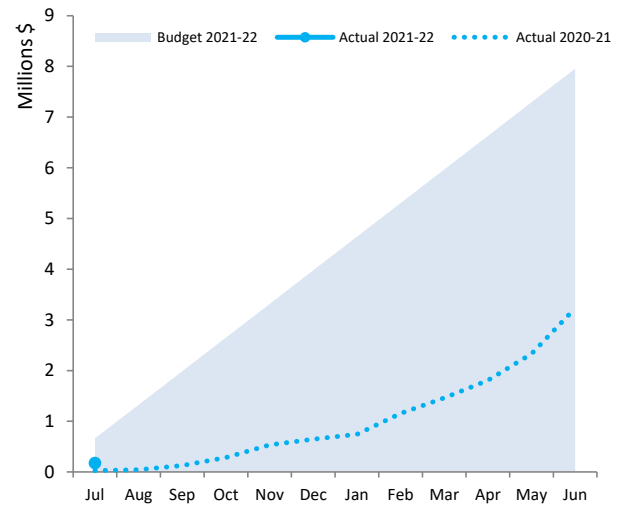
**CAPITAL REVENUE**

Budget Capital Revenue -v- Actual



**CAPITAL EXPENSES**

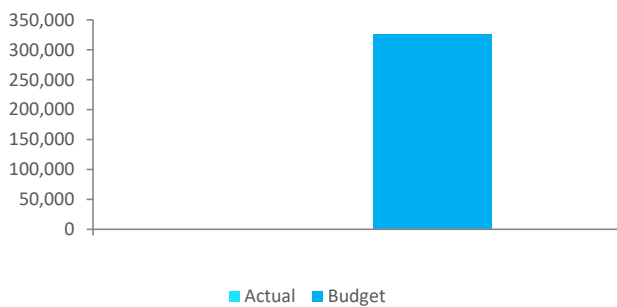
Budget Capital Expenses -v- Actual



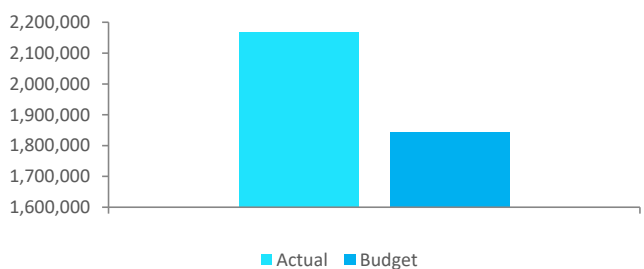
**FINANCING ACTIVITIES**

**BORROWINGS**

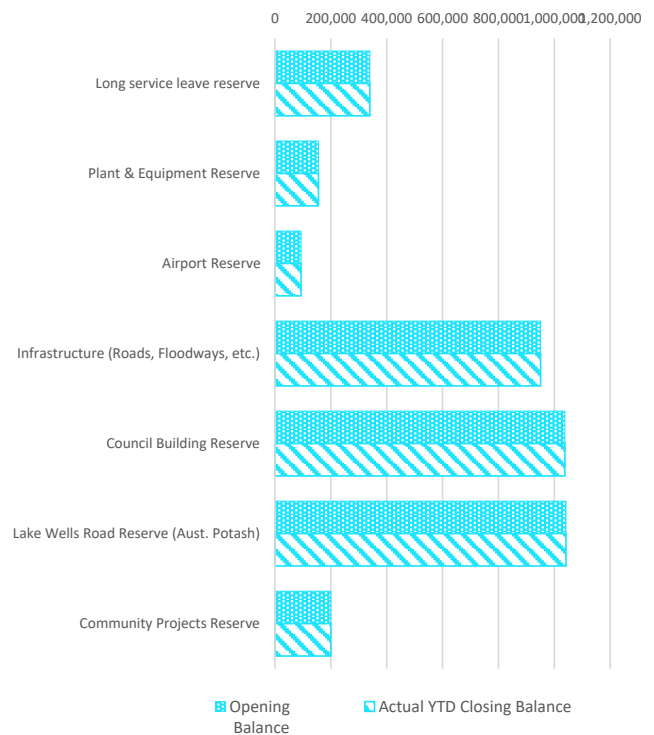
Principal Repayments



Principal Outstanding



**RESERVES**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.99 M	\$1.99 M	\$5.11 M	\$3.12 M
Closing	\$0.00 M	\$7.34 M	\$11.31 M	\$3.97 M
Refer to Statement of Financial Activity				

Cash and cash equivalents			Payables		Receivables	
	\$8.67 M	% of total		% Outstanding		% Collected
Unrestricted Cash	\$4.85 M	55.9%	Trade Payables	\$0.16 M	Rates Receivable	\$6.54 M 0.3%
Restricted Cash	\$3.82 M	44.1%	0 to 30 Days	98.4%	Trade Receivable	\$0.27 M % Outstanding
			30 to 90 Days	(1.0%)	30 to 90 Days	20.3%
			Over 90 Days	2.7%	Over 90 Days	4.7%
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables		Refer to Note 3 - Receivables	

Key Operating Activities

Amount attributable to operating activities				Operating Grants and Contributions			Fees and Charges		
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	\$0.40 M	% Variance	YTD Actual	\$0.17 M	% Variance
\$1.99 M	\$5.86 M	\$5.99 M	\$0.14 M	YTD Budget	\$0.24 M	72.2%	YTD Budget	\$0.04 M	307.2%
Refer to Statement of Financial Activity				Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities				Asset Acquisition		Capital Grants	
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	YTD Actual	\$0.17 M % Spent	YTD Actual	\$0.38 M % Received
\$2.79 M	\$0.26 M	\$0.21 M	\$0.05 M	Adopted Budget	\$6.68 M (97.4%)	Adopted Budget	\$3.52 M (89.2%)
Refer to Statement of Financial Activity				Refer to Note 8 - Capital Acquisitions		Refer to Note 8 - Capital Acquisitions	

Key Financing Activities

Amount attributable to financing activities				Reserves	
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Reserves balance	(\$3.82 M)
\$1.19 M	\$0.25 M	\$0.00 M	\$0.25 M	Interest earned	\$0.00 M
Refer to Statement of Financial Activity				Refer to Note 10 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2021

## STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

### PROGRAM NAME AND OBJECTIVES GOVERNANCE

### ACTIVITIES

Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assisting members and ratepayers on matters which do not concern specific council services.

### GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

### LAW, ORDER, PUBLIC SAFETY

Supervision of various laws, fire prevention, emergency services and animal control.

### HEALTH

Food control, maintenance of child health clinics and health administration and the retention of a full time doctor in Laverton.

### EDUCATION AND WELFARE

Maintenance of pre-school facilities, day care centre, donations to school, administration of the Cashless Debit Card (CDC), assistance to welfare groups and the management of the Youth Development Program.

### HOUSING

Provision of staff housing as well as private housing for the retention of professionals in Laverton.

### COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of the cemetery and operations & maintenance of public conveniences.

### RECREATION AND CULTURE

Provision of public halls, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.

### TRANSPORT

Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.

### ECONOMIC SERVICES

Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorers Hall of Fame, Community Resource Centre and Building control.

### OTHER PROPERTY AND SERVICES

Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

## STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,993,483	1,993,483	5,110,721	3,117,238	156.37%	p
<b>Revenue from operating activities</b>							
Governance		100	8	0	(8)	(100.00%)	
General purpose funding - general rates	6	6,333,845	6,333,845	6,002,945	(330,900)	(5.22%)	q
General purpose funding - other		1,406,922	4,608	1,116	(3,492)	(75.78%)	
Law, order and public safety		10,000	832	0	(832)	(100.00%)	
Health		3,100	258	236	(22)	(8.53%)	
Education and welfare		240,000	20,000	64,539	44,539	222.70%	p
Housing		25,000	2,082	1,800	(282)	(13.54%)	
Community amenities		132,600	11,047	127,816	116,769	1057.02%	p
Recreation and culture		(26,000)	4,499	2,002	(2,497)	(55.50%)	
Transport		2,586,000	215,497	340,197	124,700	57.87%	p
Economic services		411,700	27,638	53,329	25,691	92.96%	p
Other property and services		132,500	11,039	12,991	1,952	17.68%	
		<b>11,255,767</b>	<b>6,631,353</b>	<b>6,606,971</b>	<b>(24,382)</b>		
<b>Expenditure from operating activities</b>							
Governance		(650,855)	(54,230)	(9,633)	44,597	82.24%	p
General purpose funding		(718,373)	(59,856)	(28,181)	31,675	52.92%	p
Law, order and public safety		(271,354)	(22,598)	(5,090)	17,508	77.48%	p
Health		(348,876)	(29,062)	(64,189)	(35,127)	(120.87%)	q
Education and welfare		(572,282)	(47,641)	(18,097)	29,544	62.01%	p
Housing		(53,337)	(4,349)	(28,625)	(24,276)	(558.20%)	q
Community amenities		(661,138)	(55,069)	(30,150)	24,919	45.25%	p
Recreation and culture		(1,262,378)	(105,114)	(180,389)	(75,275)	(71.61%)	q
Transport		(6,014,529)	(501,151)	(283,234)	217,917	43.48%	p
Economic services		(1,325,014)	(112,431)	(64,090)	48,341	43.00%	p
Other property and services		(33,283)	(2,745)	(130,626)	(127,881)	(4658.69%)	q
		<b>(11,911,419)</b>	<b>(994,246)</b>	<b>(842,304)</b>	<b>151,942</b>		
Non-cash amounts excluded from operating activities	1(a)	2,644,010	220,318	229,966	9,648	4.38%	
<b>Amount attributable to operating activities</b>		<b>1,988,358</b>	<b>5,857,425</b>	<b>5,994,633</b>	<b>137,208</b>		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	3,524,078	293,671	382,314	88,643	30.18%	p
Proceeds from disposal of assets	7	370,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(6,681,637)	(556,287)	(173,514)	382,773	68.81%	p
		<b>(2,787,559)</b>	<b>(262,616)</b>	<b>208,800</b>	<b>471,416</b>		
<b>Financing Activities</b>							
Transfer from reserves	10	80,000	80,000	0	(80,000)	(100.00%)	q
Repayment of debentures	9	(326,110)	(326,110)	0	326,110	100.00%	p
Transfer to reserves	10	(948,172)	0	0	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,194,282)</b>	<b>(246,110)</b>	<b>0</b>	<b>246,110</b>		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>7,342,182</b>	<b>11,314,154</b>			

## KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 JULY 2021****NATURE OR TYPE DESCRIPTIONS****REVENUE****RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES****EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

## BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,993,483	1,993,483	<b>5,110,721</b>	3,117,238	156.37%	p
<b>Revenue from operating activities</b>							
Rates	6	6,333,845	6,333,845	<b>6,002,945</b>	(330,900)	(5.22%)	q
Operating grants, subsidies and contributions	12	4,173,172	235,126	<b>404,865</b>	169,739	72.19%	p
Fees and charges		507,450	42,279	<b>172,141</b>	129,862	307.15%	p
Interest earnings		50,100	4,172	<b>1,116</b>	(3,056)	(73.25%)	
Other revenue		161,200	13,431	<b>25,904</b>	12,473	92.87%	p
Profit on disposal of assets	7	30,000	2,500	<b>0</b>	(2,500)	(100.00%)	
		<b>11,255,767</b>	<b>6,631,353</b>	<b>6,606,971</b>	(24,382)		
<b>Expenditure from operating activities</b>							
Employee costs		(3,611,133)	(300,835)	<b>(229,920)</b>	70,915	23.57%	p
Materials and contracts		(5,166,000)	(430,301)	<b>(253,841)</b>	176,460	41.01%	p
Utility charges		(355,100)	(29,559)	<b>(32,936)</b>	(3,377)	(11.42%)	
Depreciation on non-current assets		(2,522,010)	(210,152)	<b>(229,966)</b>	(19,814)	(9.43%)	q
Interest expenses		(54,115)	(4,508)	<b>141</b>	4,649	103.13%	
Insurance expenses		(180,830)	(17,127)	<b>(41,754)</b>	(24,627)	(143.79%)	q
Other expenditure		129,769	10,902	<b>(54,028)</b>	(64,930)	595.58%	
Loss on disposal of assets	7	(152,000)	(12,666)	<b>0</b>	12,666	100.00%	p
		<b>(11,911,419)</b>	<b>(994,246)</b>	<b>(842,304)</b>	151,942		
Non-cash amounts excluded from operating activities	1(a)	2,644,010	220,318	<b>229,966</b>	9,648	4.38%	
<b>Amount attributable to operating activities</b>		<b>1,988,358</b>	<b>5,857,425</b>	<b>5,994,633</b>	137,208		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	3,524,078	293,671	<b>382,314</b>	88,643	30.18%	p
Proceeds from disposal of assets	7	370,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(6,681,637)	(556,287)	<b>(173,514)</b>	382,773	68.81%	p
		<b>(2,787,559)</b>	<b>(262,616)</b>	<b>208,800</b>	471,416		
<b>Financing Activities</b>							
Transfer from reserves	10	80,000	80,000	<b>0</b>	(80,000)	(100.00%)	q
Repayment of debentures	9	(326,110)	(326,110)	<b>0</b>	326,110	100.00%	p
Transfer to reserves	10	(948,172)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>(1,194,282)</b>	<b>(246,110)</b>	<b>0</b>	246,110		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>7,342,182</b>	<b>11,314,154</b>			

## KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 July 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

## (a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Profit on asset disposals	7	(30,000)	(2,500)	0
Add: Loss on asset disposals	7	152,000	12,666	0
Add: Depreciation on assets		2,522,010	210,152	229,966
<b>Total non-cash items excluded from operating activities</b>		<b>2,644,010</b>	<b>220,318</b>	<b>229,966</b>

## (b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 July 2020	Year to Date 31 July 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(3,819,927)	(2,099,103)	(3,819,927)
Add: Contract Liabilities		522,464	469,601	522,464
Add: Borrowings	9	326,108	284,376	326,108
Add: Provisions - employee	11	339,971	188,646	339,971
<b>Total adjustments to net current assets</b>		<b>(2,631,384)</b>	<b>(1,156,480)</b>	<b>(2,631,384)</b>

## (c) Net current assets used in the Statement of Financial Activity

<b>Current assets</b>				
Cash and cash equivalents	2	8,300,453	2,903,548	8,670,030
Rates receivables	3	557,182	568,501	6,541,557
Receivables	3	630,274	358,518	268,426
Other current assets	4	121,574	139,287	121,574
<b>Less: Current liabilities</b>				
Payables	5	(585,991)	(579,229)	(374,662)
Borrowings	9	(326,108)	(284,376)	(326,108)
Contract liabilities	11	(522,464)	(469,601)	(522,464)
Provisions	11	(432,815)	(188,646)	(432,815)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(2,631,384)</b>	<b>(1,156,480)</b>	<b>(2,631,384)</b>
<b>Closing funding surplus / (deficit)</b>		<b>5,110,721</b>	<b>1,291,522</b>	<b>11,314,154</b>

## CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash & Floats		1,000		1,000		Cash on hand	Nil	Nil
Cash At Bank - Municipal		3,845,055		3,845,055		NAB	Variable	Nil
Cash at Investment - Municipal		1,004,049		1,004,049		NAB	Variable	Nil
Cash at Reserve Investment			3,819,926	3,819,926		NAB	Variable	Nil
Trust Bank Account				2,439	2,439	NAB	Nil	Nil
<b>Total</b>		<b>4,850,104</b>	<b>3,819,926</b>	<b>8,672,469</b>	<b>2,439</b>			
<b>Comprising</b>								
Cash and cash equivalents		4,850,104	3,819,926	8,672,469	2,439			
		<b>4,850,104</b>	<b>3,819,926</b>	<b>8,672,469</b>	<b>2,439</b>			

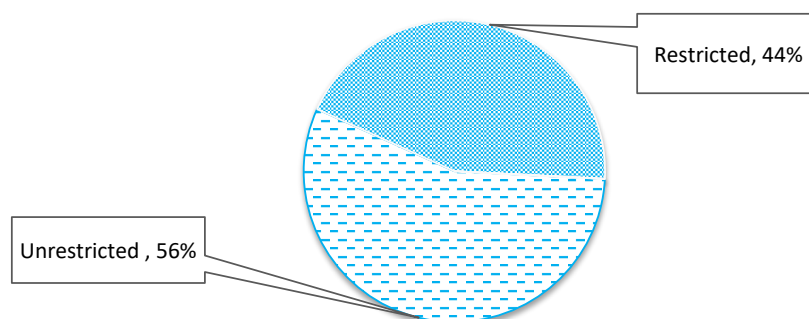
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

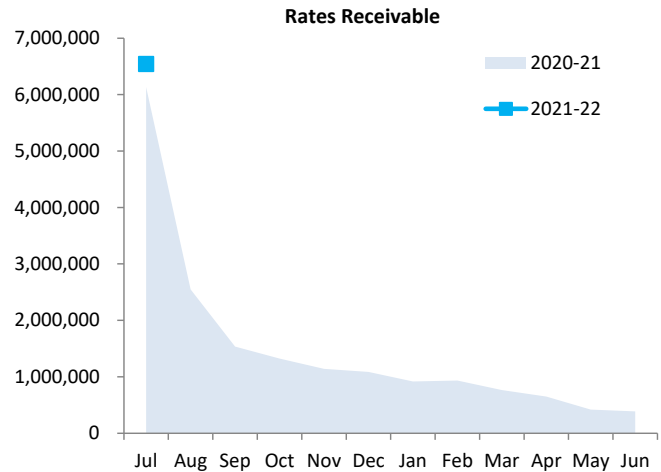


Total Cash	Unrestricted
<b>\$8.67 M</b>	<b>\$4.85 M</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 Jun 2021	31 Jul 2021
	\$	\$
Opening arrears previous years	552,808	557,182
Levied this year	5,492,480	6,002,945
Less - collections to date	(5,488,106)	(18,570)
Equals current outstanding	<b>557,182</b>	<b>6,541,557</b>
<b>Net rates collectable</b>	<b>557,182</b>	<b>6,541,557</b>
% Collected	90.8%	0.3%

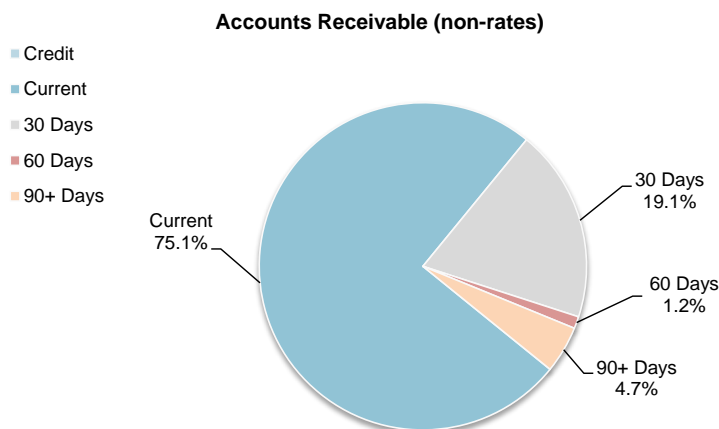


Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(52)	279,104	70,927	4,411	17,291	371,681
Percentage	0.0%	75.1%	19.1%	1.2%	4.7%	
<b>Balance per trial balance</b>						
Sundry Debtors Receivable						371,681
GST receivable						47,905
Provision for doubtful debts						(164,383)
Accrued income						13,223
<b>Total receivables general outstanding</b>						<b>268,426</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



<b>Debtors Due</b>
<b>\$371,681</b>
<b>Over 30 Days</b>
<b>20%</b>
<b>Over 90 Days</b>
<b>4.7%</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**OPERATING ACTIVITIES**  
**NOTE 4**  
**OTHER CURRENT ASSETS**

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 July 2021
<b>Other current assets</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Inventory</b>				
Inventories	121,574	0	0	121,574
<b>Total other current assets</b>	<b>121,574</b>	<b>0</b>	<b>0</b>	<b>121,574</b>
<b>Amounts shown above include GST (where applicable)</b>				

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

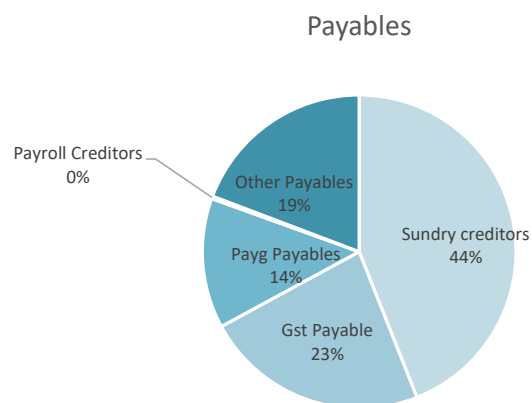
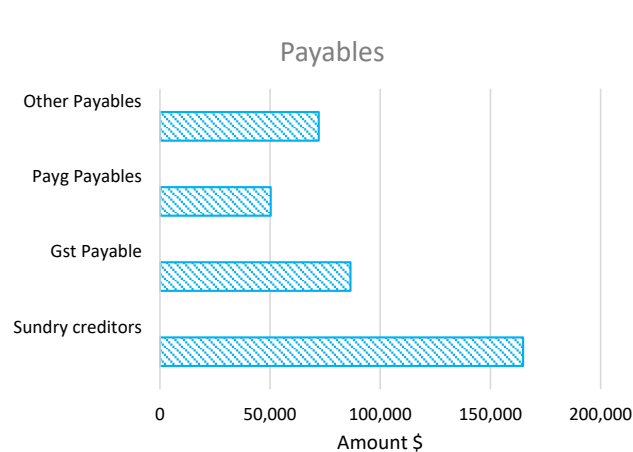
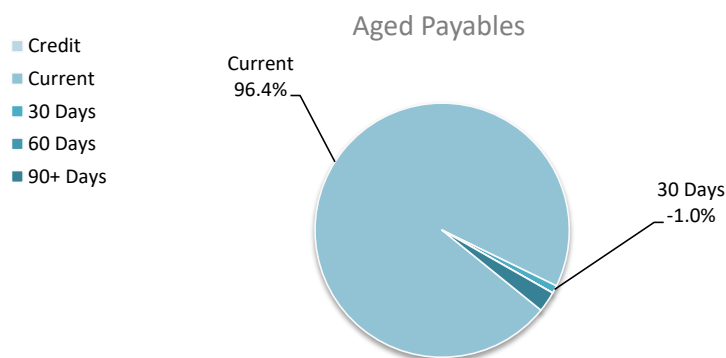
OPERATING ACTIVITIES  
NOTE 5  
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	162,119	(1,679)	24	4,372	164,836
Percentage	0%	98.4%	-1%	0%	2.7%	
<b>Balance per trial balance</b>						
Sundry creditors						164,836
Gst Payable						86,504
Payg Payables						50,274
Payroll Creditors						985
Other Payables						72,063
<b>Total payables general outstanding</b>						<b>374,662</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

## OPERATING ACTIVITIES

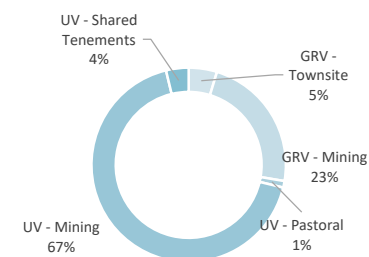
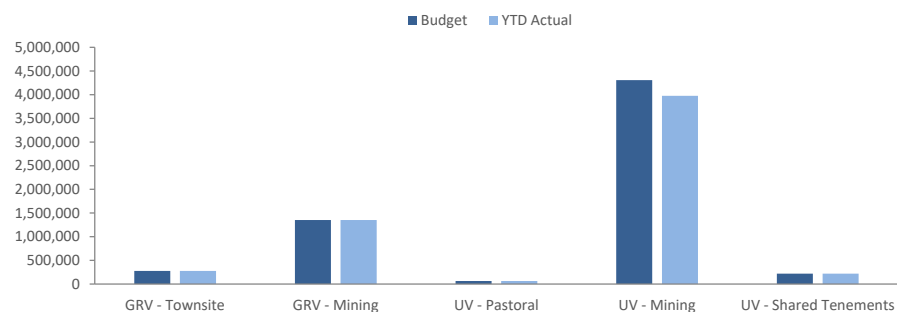
## NOTE 6

## RATE REVENUE

General rate revenue	Budget						YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
<b>RATE TYPE</b>				\$	\$	\$	\$	\$	\$	\$
<b>Differential General Rate</b>										
<b>Gross Rental Value</b>										
GRV - Townsite	11.6100	177	2,389,980	277,477	0	277,477	277,477	0	0	277,477
GRV - Mining	9.3064	14	14,530,500	1,352,266	0	1,352,266	1,352,266	0	0	1,352,266
<b>Unimproved value</b>										
UV - Pastoral	9.7900	15	649,186	63,555	0	63,555	63,555	0	0	63,555
UV - Mining	17.1800	718	22,931,326	3,939,831	367,715	4,307,546	3,939,832	37,247	(217)	3,976,862
UV - Shared Tenements	17.1800	46	1,285,444	220,853	0	220,853	220,852	0	0	220,852
<b>Sub-Total</b>		<b>970</b>	<b>41,786,436</b>	<b>5,853,982</b>	<b>367,715</b>	<b>6,221,697</b>	<b>5,853,982</b>	<b>37,247</b>	<b>(217)</b>	<b>5,891,012</b>
<b>Minimum payment</b>	<b>Minimum \$</b>									
<b>Gross rental value</b>										
GRV - Townsite	315	48	15,857	15,120	0	15,120	15,120	0	0	15,120
GRV - Mining	315	1	20	315	0	315	315	0	0	315
<b>Unimproved value</b>										
UV - Pastoral	315	3	3,000	945	0	945	945	0	0	945
UV - Mining	315	296	294,953	93,240	0	93,240	93,240	0	0	93,240
UV - Shared Tenements	158	16	4,287	2,528	0	2,528	2,528	0	0	2,528
<b>Sub-total</b>		<b>364</b>	<b>318,117</b>	<b>112,148</b>	<b>0</b>	<b>112,148</b>	<b>112,148</b>	<b>0</b>	<b>0</b>	<b>112,148</b>
Discount						(225,371)				(215)
<b>Total general rates</b>						<b>6,108,474</b>				<b>6,002,945</b>
<b>Total</b>						<b>6,108,474</b>				<b>6,002,945</b>

## KEY INFORMATION

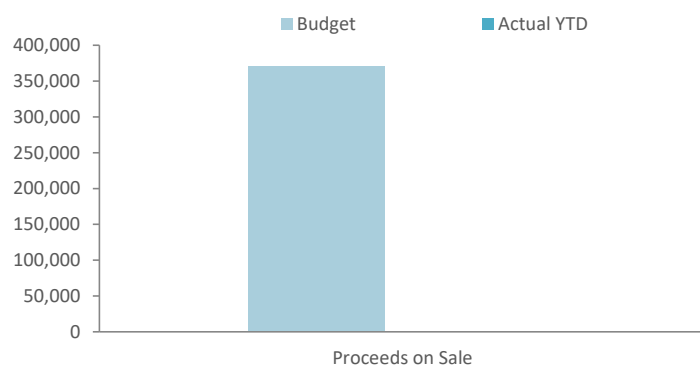
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Ref.	Asset description	Budget				YTD Actual			
		Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	P303 John Deere 770GP	99,000	60,000	0	(39,000)	0	0	0	0
	P369 Komatsu GD655-5	250,000	150,000	0	(100,000)	0	0	0	0
	P395 Toyota Landcruiser 150LA	60,000	75,000	15,000	0	0	0	0	0
	P372 Toyota Landcruiser LA53	48,000	35,000	0	(13,000)	0	0	0	0
	P345 Mitsubishi Triton 152LA	8,000	14,000	6,000	0	0	0		
	P365 Mitsubishi Triton 153LA	12,000	16,000	4,000	0	0	0	0	0
	P374 Mitsubishi Triton LA3324	15,000	20,000	5,000	0	0	0	0	0
		<b>492,000</b>	<b>370,000</b>	<b>30,000</b>	<b>(152,000)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$370,000	\$0	0%

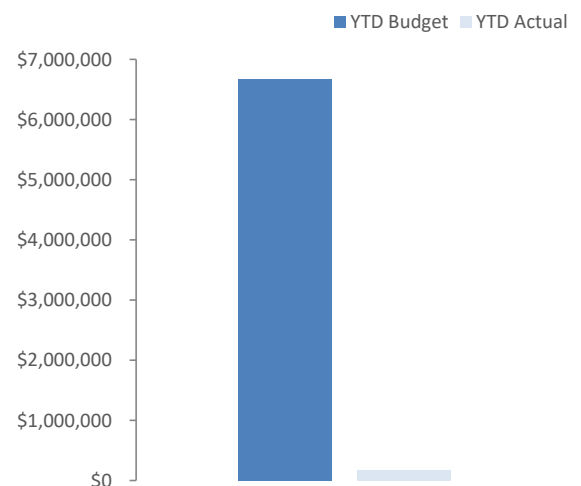
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

	Budget	Adopted YTD Budget	YTD Actual	YTD Actual Variance
<b>Capital acquisitions</b>	\$	\$	\$	\$
Buildings - non-specialised	1,067,138	88,927	0	(88,927)
Buildings - specialised	1,768,456	147,369	9,616	(137,753)
Furniture and equipment	38,000	3,166	0	(3,166)
Plant and equipment	700,000	58,332	0	(58,332)
Infrastructure - roads	2,089,985	173,658	163,634	(10,024)
Infrastructure - footpaths	50,000	4,166	0	(4,166)
Infrastructure - airport	500,880	41,739	0	(41,739)
Infrastructure - other	467,178	38,930	264	(38,666)
<b>Payments for Capital Acquisitions</b>	<b>6,681,637</b>	<b>556,287</b>	<b>173,514</b>	<b>(382,773)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	3,524,078	293,671	382,314	88,643
Other (disposals & C/Fwd)	370,000	0	0	0
Cash backed reserves				
Long service leave reserve	0	0	0	0
Plant & Equipment Reserve	0	0	0	0
Airport Reserve	0	0	0	0
Infrastructure (Roads, Floodways, etc.)	0	0	0	0
Council Building Reserve	80,000	0	0	0
Lake Wells Road Reserve (Aust. Potash)	0	0	0	0
Community Projects Reserve	0	0	0	0
Contribution - operations	2,707,559	262,616	(208,800)	(471,416)
<b>Capital funding total</b>	<b>6,681,637</b>	<b>556,287</b>	<b>173,514</b>	<b>(382,773)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

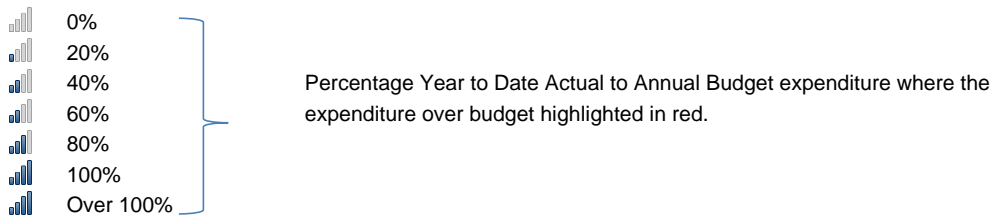
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total  
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

		Adopted			Variance
Account/Job	Account/Job Description	Budget	YTD Budget	YTD Actual	(Under)/Over
<b>Land and Buildings</b>					
BC221	Staff Housing/Unit Development (TBD)	1,067,138	88,927	0	
BC211	Works Depot Building Upgrade	300,000	24,999	0	
BC043	Coach House Restoration; Carryover	3,528	294	2,811	
BC044	Old Police Station; Restoration Works; Insurance Claim; GL	80,000	6,666	0	
BC026	Great Beyond Visitors Centre Expansion	1,384,928	115,410	6,805	
<b>Furniture and Fittings</b>					
FF006	Furnishings, Fixtures & Fittings - Explorers Hall Of Fame	38,000	3,166	0	
<b>Plant and Equipment</b>					
PE201	Toyota Workmate	80,000	6,666	0	
PE202	Street Sweeper	150,000	12,500	0	
PE601	Construction Grader (currently P303 - JD)	470,000	39,166	0	
<b>Infra Roads</b>					
SPW2111	Sturt Pea Drive Widening	312,528	26,043	0	
TSR2111	Town Streets Reseal	155,000	12,916	0	
GRST2111	Gravel Resheet - Bandya Road	510,698	42,557	4,770	
GRST2112	Gravel Resheet - Mt Weld Road	508,759	42,395	0	
RTR801	Mt Weld/Merolia/Racecourse Roads	0	0	3	
RRG2101	Lancefield Diversion Road 4.8Km	603,000	49,747	158,861	
<b>Infra Footpaths</b>					
FC060	Hawks Place Footpath Construction	50,000	4,166	0	
<b>Infra Other</b>					
IO501	Laverton Townsite Reticulation & Beautification	387,178	32,264	0	
IO502	Laverton Go Kart Track	80,000	6,666	0	
IO403	Entry Statement Infrastructure & Garden	0	0	180	
<b>Infra Parks &amp; Gardens</b>					
IP402	Laverton Oval Fence	0	0	84	
<b>Infra Aerodrome</b>					
IO951	Airport Runway Turning Nodes	350,000	29,166	0	
IO952	Airport Taxiway & Parking Reseal	150,880	12,573	0	
		<b>6,681,637</b>	<b>556,287</b>	<b>173,514</b>	<b>0</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

## FINANCING ACTIVITIES

## NOTE 9

## BORROWINGS

## Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Burt St Units	81	140,125			0	44,547	140,125	95,578	2,247	7,200
DCEO House	82	194,384			0	23,448	194,384	170,936	0	7,130
<b>Recreation and culture</b>										
Community Hub	83	427,645			0	51,586	427,645	376,059	594	15,810
<b>Economic services</b>										
Under Ground Power	80	167,842			0	82,268	167,842	85,574	168	7,465
Great Beyond Visitor Centre Expansion	84	1,238,388			0	124,261	1,238,388	1,114,127	(2,868)	15,510
<b>Total</b>		<b>2,168,384</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>326,110</b>	<b>2,168,384</b>	<b>1,842,274</b>	<b>141</b>	<b>53,115</b>
Current borrowings		326,110					326,108			
Non-current borrowings		1,842,274					1,842,276			
		<b>2,168,384</b>					<b>2,168,384</b>			

All debenture repayments are financed by general purpose revenue.

## Unspent borrowings

Particulars	Date Borrowed	Unspent Balance 2021	Borrowed During Year	Expended During Year	Unspent Balance 31 July 2021
		\$	\$	\$	\$
GB Visitor Centre Expan.	2020	682,464	0	(6,805)	675,659
		682,464	0	(6,805)	<b>675,659</b>

## KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

OPERATING ACTIVITIES  
NOTE 10  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	339,971	1,780			0			341,751	339,971
Plant & Equipment Reserve	155,713	814		65,000	0			221,527	155,713
Airport Reserve	93,541	490			0			94,031	93,541
Infrastructure (Roads, Floodways, e	951,027	4,984			0			956,011	951,027
Council Building Reserve	1,038,059	5,430			0	(80,000)		963,489	1,038,059
Lake Wells Road Reserve (Aust. Po	1,041,616	5,455		663,172	0			1,710,243	1,041,616
Community Projects Reserve	200,000	1,047		200,000	0			401,047	200,000
	<b>3,819,927</b>	<b>20,000</b>	<b>0</b>	<b>928,172</b>	<b>0</b>	<b>(80,000)</b>	<b>0</b>	<b>4,688,099</b>	<b>3,819,927</b>

KEY INFORMATION

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2021
Other current liabilities		\$		\$	\$	\$
<b>Other liabilities</b>						
Contract liabilities		522,464	0	0	0	522,464
<b>Total other liabilities</b>		522,464	0	0	0	522,464
<b>Provisions</b>						
Provision for annual leave		210,496	0	0	0	210,496
Provision for long service leave		222,319	0	0	0	222,319
<b>Total Provisions</b>		432,815	0	0	0	432,815
<b>Total other current liabilities</b>		<b>955,279</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>955,279</b>

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

## KEY INFORMATION

## Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

## Employee benefits

## Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

## Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

## Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

Unspent operating grant, subsidies and contributions liability						Operating grants, subsidies and contributions revenue					
Provider	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2021	Current Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>											
<b>General purpose funding</b>											
WALGGC - FAGS General	0	0	0	0	0	752,788	0	752,788	0	752,788	0
WALGGC - FAGS Roads	0	0	0	0	0	401,452	0	401,452	0	401,452	0
WALGGC - FAGS Special Projects (RAAR)	0	0	0	0	0	197,332	0	197,332	0	197,332	0
<b>Law, order, public safety</b>											
DFES - Operating Grant - Town Brigade	0	0	0	0	0	5,000	416	5,000	0	5,000	0
<b>Education and welfare</b>											
Youth Services	0	0	0	0	0	120,000	10,000	120,000	0	120,000	31,880
Cashless Debit Card	0	0	0	0	0					0	
International Year of Disability	0	0	0	0	0	120,000	10,000	120,000	0	120,000	32,654
<b>Transport</b>											
WANDRRA	0	0	0	0	0	2,000,000	166,666	2,000,000	0	2,000,000	0
MRWA - Direct Grant	0	0	0	0	0	200,000	16,666	200,000	0	200,000	243,533
<b>Economic services</b>											
DPIRD - CRC Operational Grant	0	0	0	0	0	115,000	9,583	115,000	0	115,000	29,250
Laverfest Grants	10,000	0	0	10,000	0			0	0	0	0
	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>3,911,572</b>	<b>213,331</b>	<b>3,911,572</b>	<b>0</b>	<b>3,911,572</b>	<b>337,317</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

**NOTE 12**  
**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue					
	Liability	Increase in	Decrease in	Liability	Current	Adopted	YTD	Annual	Budget	YTD	
	1 July 2021	Liability	Liability	31 Jul 2021	Liability	Budget	Budget	Budget	Variations	Expected	Revenue
	\$	\$	(As revenue)	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>											
<b>General purpose funding</b>											
Reimbursements - Debt Collection Costs	0	0	0	0	0	2,500	208	2,500	0	2,500	0
<b>Law, order, public safety</b>											
DFES - ESL Commissions	0	0	0	0	0	4,000	333	4,000	0	4,000	0
<b>Housing</b>											
Various Staff & Others - Reimbursements	0	0	0	0	0	5,000	416	5,000		5,000	0
<b>Recreation and culture</b>											
Education Dept. - Oval Maint	0	0	0	0	0	40,000	3,333	40,000		40,000	0
<b>Transport</b>											
Gruyere Annual Road Maint Cont.	0	0	0	0	0	61,000	5,083	61,000	0	61,000	61,000
DoT - Reimburse TRELIS Training Expenses	0	0	0	0	0	5,000	416	5,000	0	5,000	0
Airport - Contribution to Shade Sails	0	0	0	0	0	15,000	1,250	15,000	0	15,000	0
<b>Economic services</b>											
CRC - Mining Company Project Contributions	0	0	0	0	0	4,000	333	4,000	0	4,000	0
<b>Other property and services</b>											
Fuel Tax Credits/Rebates	0	0	0	0	0	100,000	8,333	100,000	0	100,000	0
Plant cost reimbursements	0	0	0	0	0	0	0	0	0	0	3,508
PWOH - Reimbursements	0	0	0	0	0	100	8	100	0	100	0
Admin Reimbursements - Novated Leases	0	0	0	0	0	10,000	833	10,000	0	10,000	1,890
Admin Reimbursements - Other	0	0	0	0	0	10,000	833	10,000	0	10,000	1,150
Workers Compensation Recoup Wages	0	0	0	0	0	5,000	416	5,000	0	5,000	0
	0	0	0	0	0	261,600	21,795	261,600	0	261,600	67,548
<b>TOTALS</b>	<b>10,000</b>	<b>0</b>	<b>0</b>	<b>10,000</b>	<b>0</b>	<b>4,173,172</b>	<b>235,126</b>	<b>4,173,172</b>	<b>0</b>	<b>4,173,172</b>	<b>404,865</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021

NOTE 13  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2021	Current Liability 31 Jul 2021	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>											
<b>Law, order, public safety</b>											
OLOPS Grants	0	0	0	0	0	0	0	0	0	0	(184,930)
<b>Housing</b>											
RLCIP Stage 3 - Staff Housing Development				0	0	1,067,138	88,928	1,067,138	0	1,067,138	0
<b>Recreation and culture</b>											
RLCIP - Townsite Beautification				0	0	387,178	32,264	387,178	0	387,178	0
DPIRD - Go Kart Track	80,000			80,000	80,000	80,000	6,666	80,000	0	80,000	0
<b>Transport</b>											
MRWA - RRG - Lancefield Diversion Road				0	0	402,000	33,500	402,000	0	402,000	160,800
RTR - GCR				0	0	417,000	34,750	417,000	0	417,000	0
<b>Economic services</b>											
DPIRD - GBVC Expansion	432,464			432,464	432,464	682,464	56,872	682,464	0	682,464	0
RLCIP - Balance of Stage 1b - Coach House Restoration				0	0	3,528	294	3,528	0	3,528	0
	<b>512,464</b>	<b>0</b>	<b>0</b>	<b>512,464</b>	<b>512,464</b>	<b>3,039,308</b>	<b>253,274</b>	<b>3,039,308</b>	<b>0</b>	<b>3,039,308</b>	<b>(24,130)</b>
<b>Non-operating contributions</b>											
<b>Transport</b>											
Mining Companies Contribution to Mt Weld Rd	0	0	0	0	0	484,770	40,397	484,770	0	484,770	484,770
<b>Economic services</b>											
Tourism contributions	0	0	0	0	0	0	0	0	0	0	(72,535)
Heritage contributions	0	0	0	0	0	0	0	0	0	0	(5,791)
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>484,770</b>	<b>40,397</b>	<b>484,770</b>	<b>0</b>	<b>484,770</b>	<b>406,444</b>
<b>TOTALS</b>	<b>512,464</b>	<b>0</b>	<b>0</b>	<b>512,464</b>	<b>512,464</b>	<b>3,524,078</b>	<b>293,671</b>	<b>3,524,078</b>	<b>0</b>	<b>3,524,078</b>	<b>382,314</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 14  
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 31 Jul 2021
	\$	\$	\$	\$
Department of Transport	11,522	0	(11,061)	461
Key Deposits	200	0	0	200
Unclaimed Monies	1,778	0	0	1,778
	<b>13,500</b>	<b>0</b>	<b>(11,061)</b>	<b>2,439</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021**

**NOTE 14  
BUDGET AMENDMENTS**

There have been no amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus				1,993,483
				0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2021****NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%			See Schedules Attached	
<b>Revenue from operating activities</b>						
Governance	(8)	(100.00%)				
General purpose funding - rates	(330,900)	(5.22%)	q			
General purpose funding - other	(3,492)	(75.78%)				
Law, order and public safety	(832)	(100.00%)				
Health	(22)	(8.53%)				
Education and welfare	44,539	222.70%	p			
Housing	(282)	(13.54%)				
Community amenities	116,769	1057.02%	p			
Recreation and culture	(2,497)	(55.50%)				
Transport	124,700	57.87%	p			
Economic services	25,691	92.96%	p			
Other property and services	1,952	17.68%				
<b>Expenditure from operating activities</b>						
Governance	44,597	82.24%	p			
General purpose funding	31,675	52.92%	p			
Law, order and public safety	17,508	77.48%	p			
Health	(35,127)	(120.87%)	q			
Education and welfare	29,544	62.01%	p			
Housing	(24,276)	(558.20%)	q			
Community amenities	24,919	45.25%	p			
Recreation and culture	(75,275)	(71.61%)	q			
Transport	217,917	43.48%	p			
Economic services	48,341	43.00%	p			
Other property and services	(127,881)	(4658.69%)	q			
<b>Investing activities</b>						
Proceeds from non-operating grants, subsidies and contributions	88,643	30.18%	p			
Payments for property, plant and equipment and infrastructure	382,773	68.81%	p			
<b>Financing activities</b>						
Transfer from reserves	(80,000)	(100.00%)	q			
Repayment of debentures	326,110	100.00%	p			

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>GENERAL PURPOSE FUNDING - RATES</b>						
<b>OPERATING EXPENDITURE</b>						
2030100	RATES - Employee Costs - Wages; Salaries; Superannuation		(84,465)		(6,297)	
2030102	RATES - Employee Costs - Allowances; WC & FBT		0		0	
2030104	RATES - Employee Costs - Training & Development; Conferences		(2,000)		0	
2030112	RATES - Valuation Expenses		(25,000)		0	
	Deferred GRV Reval. - 2021/2022					
2030113	RATES - Title/Company Searches		(500)		0	
2030114	RATES - Debt Collection Expenses		(2,500)		0	
2030115	RATES - Printing & Stationery		(2,500)		0	
2030116	RATES - Postage & Freight		0		0	
2030117	RATES - Doubtful Debts Expense		0		0	
2030118	RATES - Write Off		(15,000)		(18,275)	
2030130	RATES - Insurance Expenses		0		0	
2030140	RATES - Advertising & Promotion		(500)		0	
2030152	RATES - Consultants		0		0	
2030185	RATES - Legal Expenses		(5,000)		(2,503)	
2030187	RATES - Other Expenses		0		0	
2030198	RATES - Staff Housing Costs Allocated		(35,681)		0	
2030199	RATES - Administration Allocated		(178,245)		0	
			(351,391)		(27,075)	
<b>OPERATING REVENUE</b>						
3030120	RATES - Instalment Admin Fee Received	2,500		0		
3030121	RATES - Account Enquiry Charges	250		0		
3030122	RATES - Reimbursement of Debt Collection Costs	2,500		0		
3030123	RATES - Special Payment Arrangement	0		0		
3030130	RATES - Rates Levied - Synergy	6,333,845		6,003,160		Rates Dispatched 27 July 2021
	New Mining Differential Rates Model					
3030135	RATES - Other Income	0		0		
3030138	RATES - Discount on Rates Levied	0	(225,371)			
3030139	RATES - Movement in Excess Rates	0		0		
3030145	RATES - Penalty Interest Received	20,000		1,104		
3030146	RATES - Instalment Interest Received	5,000		0		
3030147	RATES - Pensioner Deferred Interest Received	0		0		
3030148	RATES - ESL Interest Received	100		12		
		6,364,195		6,004,276		
<b>TOTAL General Purpose Funding - Rates -</b>		<b>6,364,195</b>	<b>(576,762)</b>	<b>6,004,276</b>	<b>(27,075)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
<b><u>GENERAL PURPOSE FUNDING - RATES</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4030181	RATES - Transfer To Reserves				0		
	Lake Wells Road Reserve						
	Council Projects Reserve						
	Reserve		(863,172)		0		
<b><u>CAPITAL REVENUE</u></b>							
5030181	RATES - Transfer From Reserves	0		0			
		0		0			
<b>TOTAL General Purpose Funding - Rates</b>		<b>0</b>	<b>(863,172)</b>	<b>0</b>	<b>0</b>		

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>GENERAL PURPOSE FUNDING - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
2030211	GENPUR - Bank Fees & Charges			(11,000)		(1,105)	
2030213	GENPUR - Interest on Overdraft			0		0	
2030214	GENPUR - Rounding			(1)		0	
2030218	GENPUR - Write Off - General Debtors			(1,000)		0	
2030298	GENPUR - Staff Housing Costs Allocated			(21,409)		0	
2030299	GENPUR - Administration Allocated			(108,201)		0	
				(141,611)		(1,105)	
<b>OPERATING REVENUE</b>							
3030200	GENPUR - Contributions & Donations		0		0		
3030201	GENPUR - Reimbursements		0		0		
3030210	GENPUR - Financial Assistance Grant - General		752,788		0		
3030211	GENPUR - Financial Assistance Grant - Roads		401,452		0		
3030212	GENPUR - Financial Assistance Grant - RAAR		197,332		0		
3030214	GENPUR - Grant Funding		0		0		
3030235	GENPUR - Other Income		0		0		
3030245	GENPUR - Interest Earned - Reserve Funds		20,000		0		
3030246	GENPUR - Interest Earned - Municipal Funds		5,000		0		
3030247	GENPUR - Interest Earned - Restricted Funds		0		0		
			1,376,572		0		
<b>TOTAL General Purpose Funding - Other</b>			<b>1,376,572</b>	<b>(141,611)</b>	<b>0</b>	<b>(1,105)</b>	
<b>GENERAL PURPOSE FUNDING - OTHER</b>							
<b>CAPITAL EXPENDITURE</b>							
4030281	GENPUR - Transfer Interest To Reserves			(20,000)		0	
				(20,000)		0	
<b>CAPITAL REVENUE</b>							
5030281	GENPUR - Transfers From Reserve		0		0		
			0		0		
<b>TOTAL General Purpose Funding - Other</b>			<b>0</b>	<b>(20,000)</b>	<b>0</b>	<b>0</b>	
<b>TOTAL GENERAL PURPOSE FUNDING</b>			<b>7,740,767</b>	<b>(1,601,545)</b>	<b>6,004,276</b>	<b>(28,181)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>GOVERNANCE - MEMBERS OF COUNCIL</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2040111	MEMBERS - President's Allowance			(30,000)		0	
2040112	MEMBERS - Deputy President's Allowance			(7,500)		0	
2040113	MEMBERS - Sitting Fees			(114,569)		0	
2040114	MEMBERS - Communications Allowance			0		0	
2040116	MEMBERS - Election Expenses			(11,000)		0	
2040117	MEMBERS - Training			(10,000)		0	
2040118	MEMBERS - Travel Expenses			(10,000)		0	
2040119	MEMBERS - Conference Expenses			(25,000)		0	
	Local Government Week/Kalgoorlie Gold Expo;						
	Outback Way AGM; Winton QLD						
2040129	MEMBERS - Donations to Community Groups			(5,000)		0	
2040130	MEMBERS - Insurance			0		0	
2040141	MEMBERS - Subscriptions & Publications			(10,000)		(9,015)	
	WALGA General Membership	(10,000)					
2040152	MEMBERS - Consultants			(20,000)		0	
	Includes CEO Recruitment/Review						
2040187	MEMBERS - Other Expenses			(56,500)		(603)	
	Other	(14,000)					
	Public Relations	(15,000)					
	Refreshments & Receptions	(15,000)					
	GVROC Contribution	(11,000)					
	Sponsorship - Inland Art Prize - Leonora Gift	(1,500)					
2040188	MEMBERS - Chambers Operating Expenses			(500)			
BO052	BO052 Council Chambers; Utilities	(500)				0	
2040189	MEMBERS - Chambers Building Maintenance			0			
BM052	BM052 Council Chambers Building Maintenance	0				0	
2040192	MEMBERS - Depreciation - Members			(230)		(15)	
2040198	MEMBERS - Staff Housing Costs Allocated			(46,386)		0	
2040199	MEMBERS - Administration Allocated			(304,170)		0	
				(650,855)		(9,633)	
<b><u>OPERATING REVENUE</u></b>							
3040135	MEMBERS - Other Income		100			0	
			100			0	
<b>TOTAL Governance - Members of Council</b>			<b>100</b>	<b>(650,855)</b>	<b>0</b>	<b>(9,633)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>GOVERNANCE - MEMBERS OF COUNCIL</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4040181	MEMBERS - Transfer To Reserve			0		0	
				0		0	
<b><u>CAPITAL REVENUE</u></b>							
5040181	MEMBERS - Transfer From Reserve		0			0	
			0			0	
<b>TOTAL Governance - Members of Council</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL GOVERNANCE</b>			<b>100</b>	<b>(650,855)</b>	<b>0</b>	<b>(9,633)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>LAW, ORDER &amp; PUBLIC SAFETY - FIRE PREVENTION</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2050112	FIRE - Fire Prevention/Burning/Control						
W348	W348 Fire Prevention; Hazard Burning; Fire Control	(15,000)		(15,000)		0	
2050113	FIRE - Fire Prevention & Planning			0		0	
2050130	FIRE - Insurance			(1,600)		(1,600)	
2050187	FIRE - Other Expenditure			(5,200)			
W356	Fire Prevention; Assistance to DFES	(5,200)				0	
2050192	FIRE - Depreciation			0		0	
2050198	FIRE - Staff Housing Costs Allocated			(17,840)		0	
2050199	FIRE - Administration Allocated			(86,577)		0	
				(126,217)		(1,600)	
<b><u>OPERATING REVENUE</u></b>							
3050100	FIRE - Contributions & Donations		4,000		0		
	ESL Admin Fee/Contribution						
3050110	FIRE - Grants		0		0		
3050120	FIRE - Charges		0		0		
3050135	FIRE - Other Income		5,000		0		
	DFES Bush Fire Brigade Operating Grant	5,000					
			9,000		0		
<b>TOTAL LOPS - Fire Prevention</b>			<b>9,000</b>	<b>(126,217)</b>	<b>0</b>	<b>(1,600)</b>	
<b><u>LAW, ORDER &amp; PUBLIC SAFETY - FIRE PREVENTION</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4050110	FIRE - Building; Capital			0		0	
4050130	FIRE - Plant & Equipment; Capital			0		0	
4050181	FIRE - Transfer To Reserve			0		0	
				0		0	
<b><u>CAPITAL REVENUE</u></b>							
5050181	FIRE - Transfer From Reserves		0		0		
			0		0		
<b>TOTAL LOPS - Fire Prevention</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## **Shire of Laverton - Statement of Financial Activity**

For The Period Ending 31 July 2021

GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>LAW, ORDER &amp; PUBLIC SAFETY - ANIMAL CONTROL</u></b>							
<b>OPERATING EXPENDITURE</b>							
2050212	ANIMAL - Animal Control Expenses			(48,300)			
W341	Murdoch Vet microchipping & consult services	(10,900)				0	
W349	Animal Control; Contract Ranger	(31,000)				(2,000)	
W350	Animal Control; Shire Staff	(5,400)				0	
W370	Animal Control; Dog Exercise Area Maintenance	(1,000)				0	
2050230	ANIMAL - Insurance (Other Than Buildings)			0		0	
2050287	ANIMAL - Other Expenditure			(2,000)		0	
2050289	ANIMAL - Pound Maintenance/Operations			(6,300)			
W327	Dog Pound	(6,300)				0	
2050292	ANIMAL - Depreciation			(2,000)		(248)	
2050298	ANIMAL - Staff Housing Costs Allocated			(3,567)		0	
2050299	ANIMAL - Administration Allocated			(31,447)		0	
				(93,614)		(2,248)	
<b>OPERATING REVENUE</b>							
3050200	ANIMAL - Contributions & Donations		0		0		
	Contributions - Dog Exercise Area						
3050210	ANIMAL - Grants		0		0		
3050220	ANIMAL - Pound Fees		0		0		
3050221	ANIMAL - Animal Registration Fees		1,000		0		
3050235	ANIMAL - Other Fees & Charges		0		0		
3050240	ANIMAL - Fines & Penalties		0		0		
			1,000		0		
<b>TOTAL LOPS - Animal Control</b>			<b>1,000</b>	<b>(93,614)</b>	<b>0</b>	<b>(2,248)</b>	
<b><u>LAW, ORDER &amp; PUBLIC SAFETY - ANIMAL CONTROL</u></b>							
<b>CAPITAL EXPENDITURE</b>							
4050210	ANIMAL - Building: Capital			0		0	
				0		0	
<b>CAPITAL REVENUE</b>							
5050281	ANIMAL - Transfer from Reserve		0		0		
			0		0		
<b>TOTAL LOPS - Animal Control</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>LAW, ORDER &amp; PUBLIC SAFETY - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
2050300	OLOPS - Employee Costs - Wages; Salaries; Superannuation			0		0	
2050302	OLOPS - Employee Costs - Allowances; WC & FBT			0		0	
2050311	OLOPS - CCTV Maintenance			(10,000)			
2050313	OLOPS - Solar Lighting Maintenance			(5,000)			
2050314	OLOPS - Crime Prevention Strategies			0		0	
2050386	OLOPS - Other Maintenance & Operations			0		0	
2050387	OLOPS - Other Expenditure			0		0	
2050392	OLOPS - Depreciation			(5,550)		(1,242)	
2050398	OLOPS - Staff Housing Costs Allocated			(3,567)		0	
2050399	OLOPS - Administration Allocated			(27,406)		0	
				(51,523)		(1,242)	
<b>OPERATING REVENUE</b>							
3050312	OLOPS - Grants		0		(184,930)		
	Grant - CCTV Infrastructure						
3050335	OLOPS - Other Income		0		0		
			0		(184,930)		
<b>TOTAL LOPS - Other</b>			<b>0</b>	<b>(51,523)</b>	<b>(184,930)</b>	<b>(1,242)</b>	
<b>LAW, ORDER &amp; PUBLIC SAFETY - OTHER</b>							
<b>CAPITAL EXPENDITURE</b>							
4050330	OLOPS - Plant & Equipment; Capital			0		0	
4050380	OLOPS - Infrastructure Other			0			
IO401	CCTV Infrastructure	0				0	
4050381	OLOPS - Transfer To Reserve			0		0	
				0		0	
<b>CAPITAL REVENUE</b>							
5050381	OLOPS - Transfer From Reserve		0		0		
			0		0		
<b>TOTAL LOPS - LOPS Other</b>			<b>0</b>	<b>0</b>	<b>(184,930)</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b><u>LAW, ORDER &amp; PUBLIC SAFETY - EMERGENCY MANAGEMENT &amp; RECOVERY</u></b>						
	<b><u>OPERATING EXPENDITURE</u></b>						
2050487	EMR - Other Expenditure			0		0	
				0		0	
	<b><u>OPERATING REVENUE</u></b>						
3050410	EMR - Grants		0			0	
3050435	EMR - Other Income		0			0	
			0			0	
	<b>TOTAL LOPS - Emergency Management &amp; Recovery</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b><u>LAW, ORDER &amp; PUBLIC SAFETY - EMERGENCY MANAGEMENT &amp; RECOVERY</u></b>						
	<b><u>CAPITAL EXPENDITURE</u></b>						
4050430	EMR - Plant & Equipment; Capital			0		0	
4050481	EMR - Transfer To Reserve			0		0	
				0		0	
	<b><u>CAPITAL REVENUE</u></b>						
5050481	EMR - Transfer From Reserve		0			0	
			0			0	
	<b>TOTAL LOPS - Emergency Management &amp; Recovery</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
	<b>TOTAL LAW ORDER &amp; PUBLIC SAFETY</b>		<b>10,000</b>	<b>(271,354)</b>	<b>(184,930)</b>	<b>(5,090)</b>	

## Shire of Laverton - Statement of Financial Activity

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>HEALTH - PREVENTATIVE</b>						
<b>OPERATING EXPENDITURE</b>						
2070211	PREVENT - Contract EHO		(17,500)		(2,054)	
2070212	PREVENT - Analytical Expenses		(500)		0	
2070240	PREVENT - Advertising & Promotion		(500)		0	
2070287	PREVENT - Other Expenses		(10,000)		(631)	
	Community Health Plan					
2070292	PREVENT - Depreciation		0		0	
2070298	PREVENT - Staff Housing Costs Allocated		(3,568)		0	
2070299	PREVENT - Administration Allocated		(23,366)		0	
			(55,434)		(2,684)	
<b>OPERATING REVENUE</b>						
3070200	PREVENT - Contributions & Donations	0		0		
3070201	PREVENT - Reimbursements	0		0		
3070220	PREVENT - Fees & Charges	100		236		
3070235	PREVENT - Other Income	0		0		
		100		236		
<b>TOTAL Health - Preventative</b>						
		100	(55,434)	236	(2,684)	
<b>HEALTH - PREVENTATIVE</b>						
<b>CAPITAL EXPENDITURE</b>						
4070281	PREVENT - Transfer To Reserve		0		0	
			0		0	
<b>CAPITAL REVENUE</b>						
5070281	PREVENT - Transfer From Reserve	0		0		
		0		0		
<b>TOTAL Health - Preventative Other</b>						
		0	0	0	0	

## **Shire of Laverton - Statement of Financial Activity**

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>HEALTH - OTHER</b>						
OPERATING EXPENDITURE						
2070310	OTHHEALTH - Motor Vehicle Expenses		(2,000)		0	
2070311	OTHHEALTH - Medical Practice Subsidy		(220,000)		(52,898)	
2070312	OTHHEALTH - Medical Subsidy; Mining		0		0	
2070313	OTHHEALTH - Emergency Services Support		0		0	
2070317	OTHHEALTH - Flying Doctor's Service		0		0	
2070318	OTHHEALTH - Gratuity Payments; Nurses		(20,000)		(3,000)	
2070387	OTHHEALTH - Other Expenses		(4,000)		(721)	
2070388	OTHHEALTH - Building Operations		(13,100)			
BO018	Doctor's House - Operating	(13,100)			(3,882)	
2070389	OTHHEALTH - Building Maintenance		(4,300)		(400)	
BM018	Doctor's House - Maintenance	(4,300)			(400)	
2070392	OTHHEALTH - Depreciation		(7,150)		(603)	
2070398	OTHHEALTH - Staff Housing Costs Allocated		(3,567)		0	
2070399	OTHHEALTH - Administration Allocated		(19,325)		0	
			(293,442)		(61,904)	
OPERATING REVENUE						
3070335	OTHHEALTH - Other Income		3,000		0	
			3,000		0	
<b>TOTAL Health - Other</b>						
			3,000	(293,442)	0	(61,904)
<b>HEALTH - OTHER</b>						
CAPITAL EXPENDITURE						
4070381	OTHHEALTH - Transfer To Reserve		0		0	
			0		0	
CAPITAL REVENUE						
5070381	OTHHEALTH - Transfer From Reserve		0		0	
			0		0	
<b>TOTAL Health - Other</b>						
			0	0	0	0
<b>TOTAL HEALTH</b>						
			3,100	(348,876)	236	(64,589)

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>EDUCATION &amp; WELFARE - YOUTH</b>						
	<b>OPERATING EXPENDITURE</b>						
2080100	YOUTH - Employee Costs - Wages; Salaries; Superannuation			(131,110)		(2,586)	
2080102	YOUTH - Employee Costs - Allowances; WC & FBT			(4,000)		0	
	WC Insurance Premiums						
2080104	YOUTH - Employee Costs - Training & Development; Conferences			(2,500)		0	
2080106	YOUTH - Employee Costs - Other			(1,000)		0	
2080110	YOUTH - Motor Vehicle Expenses			(4,000)		0	
2080112	YOUTH - Youth Services			(3,000)		0	
2080115	YOUTH - Printing & Stationery			(500)		0	
2080140	YOUTH - Advertising & Promotion			(1,000)		0	
2080152	YOUTH - Consultants			0		0	
2080186	YOUTH - Expensed Minor Asset Purchases			(1,000)		0	
2080187	YOUTH - Other Expenses			(14,500)			
YOU01	Youth Science Program	0				0	
YOU02	Youth Camping & Culture Program	(1,000)				0	
YOU03	Youth Bicycle Maintenance Project	(500)				0	
YOU04	Youth Under Eights Program	(1,000)				0	
YOU05	Youth Bike & Bush Trails	0				0	
YOU06	Youth Takings - Fundraising	0				0	
YOU07	Youth Art Programs	0				0	
YOU12	Youth Advisory Council	(1,000)				0	
YOU010	Youth - Other Expenses General	(11,000)				0	
2080188	YOUTH - Building Operating Expenses			(21,500)			
No Job#						(79)	
BO028	Laverton Crèche (Hall) - Operating	(1,850)				0	
BO032	BO032 - Building Operating - Youth Office	(4,050)				(102)	
BO036	BO036 - Building Operating - Youth Centre	(15,600)				(1,542)	
2080189	YOUTH - Building Maintenance			(3,200)			
BM028	Laverton Crèche (Hall) - Maintenance	0				0	
BM032	BM032 - Building Maintenance - Youth Office	0				(1)	
BM036	BM036 - Building Maintenance - Youth Centre	(3,200)				(969)	
	Includes Relocation Provision & Demolition of Current Facility						
2080190	YOUTH - Garden & Grounds Maintenance			(3,300)			
W353	Youth Centre - Garden & Grounds Maintenance	(3,300)				(37)	
2080192	YOUTH - Depreciation			(9,500)		(738)	
2080198	YOUTH - Staff Housing Costs Allocated			(3,567)		0	
2080199	YOUTH - Administration Allocated			(19,325)		0	
				(223,002)		(6,053)	

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<u>OPERATING REVENUE</u>					
3080100	YOUTH - Contributions & Donations	0		0		
3080101	YOUTH - Reimbursements	0		0		
3080110	YOUTH - Grant Funding	120,000		31,880		
	Department Community Protection Grant; Funding towards Youth Worker					
3080135	YOUTH - Other Income	0		5		
3080190	YOUTH - Profit on Disposal of Assets	0		0		
		120,000		31,885		
	<b>TOTAL Education &amp; Welfare - Youth</b>	<b>120,000</b>	<b>(223,002)</b>	<b>31,885</b>	<b>(6,053)</b>	
	<u>EDUCATION &amp; WELFARE - YOUTH</u>					
	<u>CAPITAL EXPENDITURE</u>					
4080120	YOUTH - Furniture & Fittings; Capital		0		0	
4080130	YOUTH - Plant & Equipment; Capital		0		0	
			0		0	
	<u>CAPITAL REVENUE</u>					
5080181	YOUTH - Transfer From Reserve	0		0		
		0		0		
	<b>TOTAL Education &amp; Welfare - Youth</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

## Shire of Laverton - Statement of Financial Activity

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>EDUCATION &amp; WELFARE - PRESCHOOL</u></b>						
<b>OPERATING EXPENDITURE</b>						
2080286	PRESCHOOL - Expensed Minor Asset Purchases		0		0	
2080287	PRESCHOOL - Other Expenses		0		0	
2080288	PRESCHOOL - Building Operations		0		0	
2080289	PRESCHOOL - Building Maintenance		0		0	
2080292	PRESCHOOL - Depreciation		0		0	
2080298	PRESCHOOL - Staff Housing Costs Allocated		0		0	
2080299	PRESCHOOL - Administration Allocated		0		0	
			0		0	
<b>OPERATING REVENUE</b>						
3080235	PRESCHOOL - Other Income	0		0		
		0		0		
<b>TOTAL Education &amp; Welfare - Preschool</b>						
		0	0	0	0	
<b><u>EDUCATION &amp; WELFARE - PRESCHOOL</u></b>						
<b>CAPITAL EXPENDITURE</b>						
4080210	PRESCHOOL - Building; Capital		0		0	
4080220	PRESCHOOL - Furniture & Fittings; Capital		0		0	
4080281	PRESCHOOL - Transfer to Reserves		0		0	
			0			
<b>CAPITAL REVENUE</b>						
5080281	PRESCHOOL - Transfer from Reserves	0		0		
		0		0		
<b>TOTAL Education &amp; Welfare - Preschool</b>						
		0	0	0	0	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>EDUCATION &amp; WELFARE - OTHER EDUCATION</b>						
	<b>OPERATING EXPENDITURE</b>						
2080386	OTHERED - Expensed Minor Asset Purchases			0		0	
2080387	OTHERED - Other Expenses			0		0	
2080388	OTHERED - Building Operations			(3,100)			
BO034	Youth Office & Toilet; 14 Duketon Street; Toilet Block; Operating	(3,100)				(48)	
2080389	OTHERED - Building Maintenance			(1,270)			
BM034	Youth Office & Toilet; 14 Duketon Street; Toilet Block; Maintenance	(1,270)				0	
2080392	OTHERED - Depreciation			0		0	
2080398	OTHERED - Staff Housing Costs Allocated			0		0	
2080399	OTHERED - Administration Allocated			0		0	
				(4,370)		(48)	
	<b>OPERATING REVENUE</b>						
3080310	OTHERED - Grant Funding		0		0		
3080335	OTHERED - Other Income		0		0		
			0		0		
	<b>TOTAL Education &amp; Welfare - Other Education</b>		<b>0</b>	<b>(4,370)</b>	<b>0</b>	<b>(48)</b>	
	<b>EDUCATION &amp; WELFARE - OTHER EDUCATION</b>						
	<b>CAPITAL EXPENDITURE</b>						
4080310	OTHERED - Building; Capital			0		0	
4080320	OTHERED - Furniture & Fittings; Capital			0		0	
4080381	OTHERED - Transfer to Reserves			0		0	
				0		0	
	<b>CAPITAL REVENUE</b>						
5080350	OTHERED - Proceeds on Disposal of Asset		0		0		
5080381	OTHERED - Transfer from Reserves		0		0		
			0		0		
	<b>TOTAL Education &amp; Welfare - Other Education</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>EDUCATION &amp; WELFARE - COMMUNITY DEVELOPMENT</b>						
	OPERATING EXPENDITURE						
2080400	COM DEV - Employee Costs - Wages; Salaries; Superannuation			(71,316)		0	
	ACLO Position						
2080402	COM DEV - Employee Costs - Allowances; WC & FBT			(3,000)		0	
	WC Insurance Premiums						
2080404	COM DEV - Employee Costs - Training & Development; Conferences			(2,000)		0	
2080406	COM DEV - Employee Costs - Other			(1,000)		0	
2080410	COM DEV - Motor Vehicle Expenses			(2,000)		0	
2080415	COM DEV - Printing & Stationery			0		0	
2080441	COM DEV - Subscriptions & Memberships			0		0	
2080450	COM DEV - Community Short Term Camp Facilities			(10,100)			
W334	Short Term Camping Facilities	(10,100)				(120)	
2080486	COM DEV - Expensed Minor Asset Purchases			(1,000)		0	
2080487	COM DEV - Other Expenses			(8,500)			
CD002	International Day of People with Disability	(1,000)				0	
CD003	DAIP - Implementation Costs	0				0	
CD007	Curtin Volunteer Program	(6,500)				0	
CD010	Community Development - Other Expenses General	(1,000)				0	
2080488	COM DEV - Building Operations			(25,000)			
BO033	Cashless Debit Card (CDC) Office; Utilities; Cleaning; Insurance	(14,700)				(235)	
BO050	Men's Shed Insurance Premium	(150)				0	
BM050	Men's Shed Maintenance	0				0	
BO031	Community Services; 12 MacPherson Place; Office & Shed - Operating	(10,150)				(187)	
2080489	COM DEV - Building Maintenance			(8,900)			
BM033	Cashless Debit Card (CDC) Office; Minor Building Maintenance	(4,300)				(91)	
BM031	Community Services; 12 MacPherson Place; Office & Shed - Maintenance	(4,600)				(106)	
2080490	COM DEV - Garden & Grounds Maintenance			(4,840)			
W354	COM DEV - Garden & Grounds Maintenance	(4,840)				0	
2080492	COM DEV - Depreciation			(3,250)		(263)	
2080498	COM DEV - Staff Housing Costs Allocated			(7,135)		0	
2080499	COM DEV - Administration Costs Allocated			(32,674)		0	
				(180,715)		(1,002)	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	OPERATING REVENUE						
	COM DEV - Contributions & Donations		0		0		
	COM DEV - Reimbursements		0		0		
	COM DEV - Grant Funding		0		0		
	COM DEV - Other Income		0		0		
			0		0		
	TOTAL Education & Welfare - Community Development		0	(180,715)	0	(1,002)	
	EDUCATION & WELFARE - COMMUNITY DEVELOPMENT						
	CAPITAL EXPENDITURE						
4080481	COM DEV - Transfer To Reserves			0		0	
				0		0	
	CAPITAL REVENUE						
5080481	COM DEV - Transfer From Reserves		0		0		
			0		0		
	TOTAL Education & Welfare - Community Development		0	0	0	0	



Shire of Laverton - Statement of Financial Activity									
For The Period Ending 31 July 2021									
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment		
			Revenue	Expense	Revenue	Expense			
	<b>HOUSING - STAFF HOUSING</b>								
	<b>OPERATING EXPENDITURE</b>								
2090170	STF HOUSE - Loan Interest Repayments								
	Loan 81; Burt Street Units; Shire Housing	(7,200)							
	Loan 82; DCEO Housing	(7,130)							
	Loan 79B; Exec Housing - Paid Out - 2020/2021								
2090187	STF HOUSE - Other Expenses			(100,000)				(11,283)	
	Staff Housing Upgrade; Ongoing Renewal Program	(100,000)							
	Settlement/Legal Expenses - Sale of Properties								
2090188	STF HOUSE - Staff Housing Building Operations			(102,955)					
BO008	Building Operations; 8 Cable Street	(1,900)						0	
BO009	Building Operations; 11 Boomerang Street	(2,800)						(306)	
BO010	Building Operations; 10 Lancefield Street	(5,930)						(972)	
BO011	Building Operations; 2 Shirley Avenue	(3,630)						(337)	
BO013	Building Operations; 3 Mikado Way	(3,550)						(277)	
BO014	Building Operations; 11 Mikado Way - Sold 2021	0						0	
BO015	Building Operations; 15 Cable Street	(3,050)						(255)	
BO016	Building Operations; 6 Craigie Street	(4,775)						(971)	
BO017	Building Operations; 8A Craigie Street	(3,900)						(375)	
BO019	Building Operations; 2 Boomerang Street	(3,850)						(406)	
BO020	Building Operations; 14 Boomerang Street	(4,020)						(286)	
BO021	Building Operations; 8 Leahy Close	(9,780)						(956)	
BO022	Building Operations; 1 Mikado Way	(8,050)						(2,491)	
BO023	Building Operations; 8B Craigie Street	(4,770)						(375)	
BO024	Building Operations; 5 Lancefield Street	(5,400)						(288)	
BO054	Building Operations; Unit 1; 5 Burt Street	(3,800)						(253)	
BO055	Building Operations; Unit 2; 5 Burt Street	(3,550)						(253)	
BO056	Building Operations; Unit 3; 5 Burt Street	(4,300)						(253)	
BO057	Building Operations; Unit 4; 5 Burt Street	(4,050)						(311)	
BO058	Building Operations; Unit 5; 5 Burt Street	(4,000)						(253)	
BO059	Building Operations; Unit 6; 5 Burt Street	(4,500)						(319)	
BO060	Building Operations; Unit 7; 5 Burt Street	(6,500)						(313)	
BO062	Building Operations; Common Area; 5 Burt Street	(5,350)						(850)	
BO063	Building Operations; Vacant Lots	(1,500)						0	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
2090189	STF HOUSE - Staff Housing Building Maintenance			(75,630)			
BM008	Building Maintenance; 8 Cable Street	0				0	
BM010	Building Maintenance; 10 Lancefield Street	(4,200)				(646)	
BM009	Building Maintenance; 11 Boomerang Street	(2,200)				0	
BM011	Building Maintenance; 2 Shirley Avenue	(3,200)				(1,013)	
BM013	Building Maintenance; 3 Mikado Way	(3,200)				(188)	
BM014	Building Maintenance; 11 Mikado Way - Sold 2021	0				0	
BM015	Building Maintenance; 15 Cable Street	(3,200)				0	
BM016	Building Maintenance; 6 Craiggie Street	(3,200)				0	
BM017	Building Maintenance; 8A Craiggie Street	(3,200)				0	
BM019	Building Maintenance; 2 Boomerang Street	(3,200)				(330)	
BM020	Building Maintenance; 14 Boomerang Street	(3,200)				(433)	
BM021	Building Maintenance; 8 Leahy Close	(5,200)				0	
BM022	Building Maintenance; 1 Mikado Way	(3,200)				0	
BM023	Building Maintenance; 8B Craiggie Street	(3,200)				0	
BM024	Building Maintenance; 5 Lancefield Street	(14,500)				0	
BM054	Building Maintenance; Unit 1; 5 Burt Street	(2,490)				0	
BM055	Building Maintenance; Unit 2; 5 Burt Street	(2,490)				0	
BM056	Building Maintenance; Unit 3; 5 Burt Street	(2,490)				0	
BM057	Building Maintenance; Unit 4; 5 Burt Street	(2,490)				(180)	
BM058	Building Maintenance; Unit 5; 5 Burt Street	(2,490)				(381)	
BM059	Building Maintenance; Unit 6; 5 Burt Street	(2,490)				0	
BM060	Building Maintenance; Unit 7; 5 Burt Street	(2,490)				0	
BM062	Building Maintenance; Common Area; 5 Burt Street	(3,300)				0	
2090191	STF HOUSE - Loss on Disposal of Assets			0		0	
2090192	STF HOUSE - Depreciation			(48,000)		(3,877)	
2090198	STF HOUSE - Staff Housing Costs Recovered			360,240		0	
2090199	STF HOUSE - Administration Allocated			(19,325)		0	
				0		(27,179)	
OPERATING REVENUE							
3090101	STF HOUSE - Staff Rental Reimbursements		5,000		0		
3090135	STF HOUSE - Other Income; Rental Income		20,000		1,800		
3090140	STAFF HOUSE - Grant Income		1,067,138		0		
3090190	STF HOUSE - Profit on Disposal of Assets		0		0		
			1,092,138		1,800		
TOTAL Staff Housing			1,092,138	0	1,800	(27,179)	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE							
4090110	STF HOUSE - Building: Capital						
BC221	Staff Housing/Unit Development (TBD)	(1,067,138)		(1,067,138)			
4090181	STF HOUSE - Transfer to Reserves			0		0	
4090182	STF HOUSE - Loan Principal Repayments			(67,995)		0	
	Loan 81; Burt Street Units; Shire Housing	(44,547)					
	Loan 82; DCEO Housing	(23,448)					
	Loan 79B; Exec Housing - Paid Out - 2020/2021						
				(1,135,133)		0	
CAPITAL REVENUE							
5090150	STF HOUSE - Proceeds on Disposal of Assets		0		0		
	Proposed Sale of Mikado Way Property						
5090151	STF HOUSE - Realisation on Disposal of Assets		0		0		
5090155	STF HOUSE - New Loan Borrowings		0		0		
5090181	STF HOUSE - Transfer from Reserves		0		0		
			0		0		
TOTAL Staff Housing			0	(1,135,133)	0	0	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>HOUSING - OTHER HOUSING</b>							
<b>OPERATING EXPENDITURE</b>							
2090286	OTHER HOUSE - Expensed Minor Asset Purchases			0		0	
2090287	OTHER HOUSE - Other Expenses (Incl. Business Plan)			0		0	
2090288	OTHER HOUSE - Building Operations			(13,330)			
BO012	BO012 14 Eristoun Street; Historic Complex; Operations	(10,315)				(739)	
BO025	BO025 1-13 Augusta Street; Operations	(3,015)				0	
2090289	OTHER HOUSE - Building Maintenance			(5,400)			
BM012	BM012 Eristoun Street; Historic Complex; Maintenance	(3,200)				(103)	
BM025	BM025 1-13 Augusta Street; Operations	(2,200)				0	
2090292	OTHER HOUSE - Depreciation			(7,200)		(603)	
2090298	OTHER HOUSE - Staff Housing Costs Allocated			0		0	
2090299	OTHER HOUSE - Administration Allocated			(27,407)		0	
				(53,337)		(1,445)	
<b>OPERATING REVENUE</b>							
3090201	OTHER HOUSE - Rental Reimbursements		0		0		
3090235	OTHER HOUSE - Other Income; Housing Rental		0		0		
3090240	OTHER HOUSE - Grant Income		0		0		
			0		0		
<b>TOTAL Other Housing</b>			<b>0</b>	<b>(53,337)</b>	<b>0</b>	<b>(1,445)</b>	
<b>HOUSING - OTHER HOUSING</b>							
<b>CAPITAL EXPENDITURE</b>							
4090210	OTHER HOUSE - Building; Capital			0		0	
4090281	OTHER HOUSE - Transfer to Reserves			0		0	
				0		0	
<b>CAPITAL REVENUE</b>							
5090281	OTHER HOUSE - Transfer from Reserves		0		0		
			0		0		
<b>TOTAL Other Housing</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL HOUSING</b>			<b>1,092,138</b>	<b>(1,188,470)</b>	<b>1,800</b>	<b>(28,625)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>COMMUNITY AMMENITIES - SANITATION</b>							
<b>OPERATING EXPENDITURE</b>							
2100111	SANITATION - Waste Collection						
W342	W342 Domestic Waste Collection	(30,400)		(30,400)		(1,994)	
2100112	SANITATION - Waste Collection; Mount Margaret						
W343	W343 Waste Collection; Mount Margaret	(15,700)		(15,700)		(1,002)	
2100113	SANITATION - Litter Control						
W347	W347 Litter Control	(97,650)		(97,650)		(2,977)	
2100114	SANITATION - Commercial/Industrial Collection						
W344	W344 Commercial/Industrial Waste Collection	(32,600)		(55,400)		(3,152)	
W345	W345 Quarantine Bin; Great Central Road	(22,800)				(206)	
2100117	SANITATION - General Tip Maintenance			(190,475)			
W318	W318 Laverton Waste Facility	(190,475)				(4,594)	
	Includes provisions for additional/replacement fencing, cover, new pits & bund walls						
2100118	SANITATION - Household Verge Collection						
W346	W346 Household Verge Collection	(3,600)		(3,600)		0	
2100187	SANITATION - Other Expenses			(1,000)		0	
2100192	SANITATION - Depreciation			(24,650)		(2,394)	
2100498	SANITATION - Staff Housing Costs Allocated			(3,567)		0	
2100199	SANITATION - Administration Allocated			(19,325)		0	
				(441,767)		(16,320)	
<b>OPERATING REVENUE</b>							
3100100	SANITATION - Domestic Refuse Collection Charges		83,000		83,062		
3100101	SANITATION - Domestic Services; Mount Margaret Rubbish Collection		20,000		20,292		
3100120	SANITATION - Commercial Collection Charge		28,000		23,562		
	No Change to 2020/2021 Charges						
3100121	SANITATION - Commercial Collection Charge (Additional)		0		0		
3100125	SANITATION - Fees & Charges		500		0		
3100130	SANITATION - Grant Income		0		0		
3100135	SANITATION - Other Income		0		0		
	Sale of Bins; Septic Tank Fees; Liquid Waste Disposal						
			131,500		126,916		
<b>TOTAL Community Amenities - Sanitation</b>			<b>131,500</b>	<b>(441,767)</b>	<b>126,916</b>	<b>(16,320)</b>	



Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<u>CAPITAL EXPENDITURE</u>					
4100130	SANITATION - Plant & Equipment; Capital		0		0	
4100180	SANITATION - Infrastructure Other; Capital		0		0	
4100181	SANITATION - Transfer to Reserves		0		0	
			0		0	
	<u>CAPITAL REVENUE</u>					
5100150	SANITATION - Proceeds on Disposal of Assets	0		0		
5100151	SANITATION - Realisation on Disposal of Assets	0		0		
5100181	SANITATION - Transfer from Reserves	0		0		
		0		0		
<b>TOTAL Community Amenities - Sanitation</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>COMMUNITY AMENITIES - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2100252	PLANNING - Consultants			(10,000)		(38)	
2100287	PLANNING - Other Expenses			0		0	
2100298	PLANNING - Staff Housing Costs Allocated			0		0	
2100299	PLANNING - Administration Allocated			(27,407)		0	
				(37,407)		(38)	
<b><u>OPERATING REVENUE</u></b>							
3100220	PLANNING - Fees & Charges		100		0		
3100235	PLANNING - Other Income		0		0		
			100		0		
<b>TOTAL Town Planning</b>			<b>100</b>	<b>(37,407)</b>	<b>0</b>	<b>(38)</b>	
<b><u>COMMUNITY AMENITIES - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4100281	PLANNING - Transfer to Reserves			0		0	
				0		0	
<b><u>CAPITAL REVENUE</u></b>							
5100281	PLANNING - Transfer from Reserves		0		0		
			0		0		
<b>TOTAL Town Planning</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>COMMUNITY AMENITIES - OTHER COMMUNITY AMENITIES</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2100311	COM AMEN - Cemetery Maintenance/Operations			(57,870)			
W314	Cemetery Maintenance & Operations (includes FLCAG)	(52,800)				(8,194)	
W326	Cemetery Carpark Maintenance	(5,070)				(23)	
2100315	COM AMEN - Other Community Amenities; Maintenance/Operations			0		0	
2100387	COM AMEN - Other Expenses			(20,000)		0	
	Outback Graves	(20,000)					
2100388	COM AMEN - Public Conveniences Operations			(44,520)			
BO037	BO037 Public Toilets; 13 Duketon Street	(21,300)				(1,628)	
BO038	BO038 Public Toilets; Mary Mac Way	(23,220)				(1,638)	
2100389	COM AMEN - Public Conveniences Maintenance			(8,800)			
BM037	BM037 Public Toilets; 13 Duketon Street	(4,400)				(443)	
BM038	BM038 Public Toilets; Mary Mac Way	(4,400)				(224)	
2100392	COM AMEN - Depreciation			(19,800)		(1,643)	
2100398	COM AMEN - Staff Housing Costs Allocated			(3,567)		0	
2100399	COM AMEN - Administration Allocated			(27,407)		0	
				(181,964)		(13,792)	
<b><u>OPERATING REVENUE</u></b>							
3100320	COM AMEN - Cemetery Fees; Burial		1,000		900		
			1,000		900		
<b>TOTAL Community Amenities - Other</b>			<b>1,000</b>	<b>(181,964)</b>	<b>900</b>	<b>(13,792)</b>	
<b><u>COMMUNITY AMENITIES - OTHER COMMUNITY AMENITIES</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4100380	COM AMEN - Infrastructure Other; Capital			0			
IO314	Cemetery Improvements (FLCAG)	0				0	
	Included Under W314						
				0		0	
<b><u>CAPITAL REVENUE</u></b>							
			0			0	
<b>TOTAL Community Amenities - Other</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL COMMUNITY AMENITIES</b>			<b>132,600</b>	<b>(661,138)</b>	<b>127,816</b>	<b>(30,150)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>RECREATION &amp; CULTURE - PUBLIC HALLS</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2110186	HALLS - Expensed Minor Asset Purchases			0		0	
2110187	HALLS - Other Expenses			(5,000)		0	
2110188	HALLS - Town Halls & Public Building Operations			(14,850)			
BO029	Town Hall; Utilities; Cleaning; Insurance	(13,100)				(87)	
BO030	1-13 Augusta Street; Utilities; Cleaning; Insurance	(1,750)				0	
2110189	HALLS - Town Halls & Public Building Maintenance			(10,790)			
BM029	Town Hall; Minor Building Maintenance	(7,900)				0	
	Includes Provision for Minor Furnishings & Fittings	(2,000)					
BM030	1-13 Augusta Street; Minor Building Maintenance	(890)		(56,400)		(4,695)	
2110192	HALLS - Depreciation			(3,567)		0	
2110198	HALLS - Staff Housing Costs Allocated			(19,822)		0	
2110199	HALLS - Administration Allocated			(110,429)		(4,782)	
<b><u>OPERATING REVENUE</u></b>							
3110120	HALLS - Town Hall Hire		1,000		0		
3110135	HALLS - Other Income		0		0		
			1,000		0		
<b>TOTAL Other Recreation &amp; Culture - Public Halls</b>			<b>1,000</b>	<b>(110,429)</b>	<b>0</b>	<b>(4,782)</b>	
<b><u>RECREATION &amp; CULTURE - PUBLIC HALLS</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4110110	HALLS - Building; Capital			0		0	
				0		0	
<b><u>CAPITAL REVENUE</u></b>							
5110181	HALLS - Transfer From Reserves		0		0		
			0		0		
<b>TOTAL PUBLIC HALLS</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>RECREATION &amp; CULTURE - SWIMMING &amp; BEACHES</b>							
OPERATING EXPENDITURE							
2110200	SWIM - Employee Costs - Wages; Salaries; Superannuation			(131,775)		(8,623)	
2110202	SWIM - Employee Costs - Allowances; WC & FBT			(4,000)		0	
2110204	SWIM - Employee Costs - Training & Development; Conferences			(5,000)		(614)	
2110206	SWIM - Employee Costs - Other			(1,000)		0	
2110230	SWIM - Insurance			0		0	
2110251	SWIM - Kiosk Expenses			0		0	
2110265	SWIM - Grounds Maintenance/Operations			(2,000)		0	
2110266	SWIM - Pool Bowls			0		0	
2110270	SWIM - Loan Interest Repayments			(15,810)		594	
	Loan 83; Interest	(15,810)					
2110287	SWIM - Other Expenses			0		0	
2110288	SWIM - Building Operations			(129,900)			
BO048	BO048 - Utilities; Cleaning; Insurance; Chemicals	(23,700)				(54)	
BO026	BO026 - Laverton Community Hub - Aquatic Facilities - Operating	(106,200)				(12,064)	
2110289	SWIM - Building Maintenance			(75,000)			
BM048	BM048 - Minor Building Maintenance	(4,000)				(136)	
BM026	BM026 - Laverton Community Hub - Aquatic Facilities - Maintenance Includes Driveway & Guttering Repairs	(71,000)				(117,422)	
2110291	SWIM - Loss on Disposal of Assets			0		0	
2110292	SWIM - Depreciation			(117,500)		(8,372)	
2110298	SWIM - Staff Housing Costs Allocated			(3,567)		0	
2110299	SWIM - Administration Allocated			(9,691)		0	
				(495,243)		(146,691)	
OPERATING REVENUE							
3110200	SWIM - Contributions & Donations		0		0		
3110210	SWIM - Grants		0		0		
	Grant for Solar Project						
3110220	SWIM - Admissions		10,000		0		
3110221	SWIM - Kiosk Income		0		0		
3110235	SWIM - Other Income		0		0		
			10,000		0		
<b>TOTAL SWIMMING AREAS &amp; BEACHES</b>			<b>10,000</b>	<b>(495,243)</b>	<b>0</b>	<b>(146,691)</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>RECREATION &amp; CULTURE - SWIMMING &amp; BEACHES</b>						
	<b>CAPITAL EXPENDITURE</b>						
4110210	SWIM - Building ; Capital			0		0	
4110220	SWIM - Furniture & Fittings; Capital			0		0	
4110230	SWIM - Plant & Equipment; Capital			0		0	
4110280	SWIM - Infrastructure Other; Capital			0		0	
4110281	SWIM - Transfer to Reserves			0		0	
4110282	SWIM - Loan Principal Repayments			(51,586)		0	
	Loan 83; Principal	(51,586)					
				(51,586)		0	
	<b>CAPITAL REVENUE</b>						
5110255	SWIM - New Loan Borrowings		0			0	
5110281	SWIM - Transfers From Reserve		0			0	
			0			0	
</							

## Shire of Laverton - Statement of Financial Activity

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>RECREATION &amp; CULTURE - TV &amp; RADIO REBROADCASTING</u></b>							
OPERATING EXPENDITURE							
2110365	TV RADIO - Re-Broadcasting Maintenance/Operations			0		0	
2110387	TV RADIO - Other Expenses			0		0	
2110388	TV RADIO - Other TV RADIO Facilities Building Operations			(13,725)			
BO051	TV/Radio Rebroadcasting Facilities; Operating	(13,725)				0	
2110389	TV RADIO - Other TV RADIO Facilities Building Maintenance			(15,000)			
BM051	TV/Radio Rebroadcasting Facilities; Maintenance	(15,000)				(3,184)	
2110392	TV RADIO - Depreciation			(9,500)		(739)	
2110398	TV RADIO - Staff Housing Costs Allocated			(3,567)		0	
2110399	TV RADIO - Administration Allocated			(9,691)		0	
				(51,483)		(3,922)	
OPERATING REVENUE							
3110301	TV RADIO - Reimbursements		0			0	
3110320	TV RADIO - Service Charges Levied		0			0	
3110335	TV RADIO - Other Income		0			0	
			0			0	
<b>TOTAL TV &amp; Radio Rebroadcasting</b>			<b>0</b>	<b>(51,483)</b>	<b>0</b>	<b>(3,922)</b>	
<b><u>RECREATION &amp; CULTURE - TV &amp; RADIO REBROADCASTING</u></b>							
CAPITAL EXPENDITURE							
4110380	TV RADIO - Infrastructure Other			0		0	
4110381	TV RADIO - Transfer to Reserves			0		0	
				0		0	
CAPITAL REVENUE							
5110381	TV RADIO - Transfers From Reserve		0			0	
			0			0	
<b>TOTAL TV &amp; Radio Rebroadcasting</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>RECREATION &amp; CULTURE - LIBRARIES</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2110400	LIBRARIES - Employee Costs - Wages; Salaries; Superannuation			(25,405)		(1,750)	
2110402	LIBRARIES - Employee Costs - Allowances; WC & FBT			(1,000)		0	
2110404	LIBRARIES - Employee Costs - Training & Development; Conferences			(1,000)		0	
2110406	LIBRARIES - Employee Costs - Other			(1,000)		0	
2110412	LIBRARIES - Book Purchases			(500)		0	
2110413	LIBRARIES - Lost Books			(200)		0	
2110460	LIBRARIES - General Office Expenses			(500)		0	
2110487	LIBRARIES - Other Expenses			0		0	
2110488	LIBRARIES - Library Building Operations			(8,500)			
BO049	Library; Operating	(8,500)				(61)	
2110489	LIBRARIES - Library Building Maintenance			(7,200)			
BM049	Library Maintenance	(7,200)				0	
2110492	LIBRARIES - Depreciation			(200)		(31)	
2110498	LIBRARIES - Staff Housing Costs Allocated			(3,568)		0	
2110499	LIBRARIES - Administration Allocated			(9,902)		0	
				(58,975)		(1,842)	
<b><u>OPERATING REVENUE</u></b>							
3110420	LIBRARIES - Fees & Charges		0		0		
			0		0		
<b>TOTAL Libraries</b>			<b>0</b>	<b>(58,975)</b>	<b>0</b>	<b>(1,842)</b>	
<b><u>RECREATION &amp; CULTURE - LIBRARIES</u></b>							
<b><u>CAPITAL EXPENDITURE</u></b>							
4110420	LIBRARIES - Furniture & Fittings			0		0	
4110481	LIBRARIES - Transfer to Reserves			0		0	
				0		0	
<b><u>CAPITAL REVENUE</u></b>							
5110481	LIBRARIES - Transfers From Reserve		0		0		
			0		0		
<b>TOTAL Libraries</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>RECREATION &amp; CULTURE - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
2110552	REC OTHER - Consultants			(5,000)		0	
	Annual Provision - Sporting Clubs						
2110564	REC OTHER - Racecourse & Stables; Maintenance/Operations			(21,000)			
W321	Racecourse & Stables	(21,000)				(1,033)	
2110565	REC OTHER - Parks & Gardens Maintenance/Operations			(133,960)		0	
W300	Admin Office Gardens	(32,800)				(2,300)	
W301	Town Hall; Garden & Surrounds	(16,100)				(90)	
W303	Aquatic Facility; Garden & Surrounds	(19,000)				0	
W304	Laverton Community Gymnasium; Garden & Surrounds	(2,800)				0	
W307	Great Beyond Visitor Centre; Garden & Surrounds	(15,500)				0	
W308	Community Resource Centre; Garden & Surrounds	(11,200)				(449)	
W311	Old Police Complex; Garden & Surrounds	(7,310)				0	
W312	Old Coach House; Garden & Surrounds	(7,600)				0	
W322	May Mac Long Bay Parking; Garden & Surrounds	(21,650)				(90)	
2110566	REC OTHER - Town Oval Maintenance/Operations			(135,550)			
W305	Laverton Oval & Surrounds; General Maintenance & Operations	(135,550)				(1,760)	
2110567	REC OTHER - Sundry Parks/Reserves Maintenance/Operations			(161,580)			
W302	Main Street Rotunda; Garden & Surrounds	(45,460)				(4,393)	
W306	Anzac Memorial; Garden & Surrounds	(30,200)				(1,770)	
W309	Laver Square; Garden & Surrounds	(16,600)				0	
W310	Water Tower/Hawks Look Out; Garden & Surrounds	(3,300)				0	
W313	Duke Street Playground; Garden & Surrounds	(9,600)				(5,958)	
W315	W315 Laverton Entry Statements	(12,100)				(104)	
W316	W316 - Laverton Skate Park; Garden & Surrounds	(6,750)				0	
W317	W317 Beria Street Roundabout; Garden & Surrounds	(9,950)				(182)	
W319	W319 Laverton Golf Course	(3,700)				0	
W323	W323 Other Gardens, Parks & Reserves	(10,500)				(432)	
W336	Leahy Park	(3,420)				(90)	
W369	Community Garden	(10,000)				0	
2110568	REC OTHER - Playground Equipment Maintenance			0		0	
2110569	REC OTHER - Community Garden Projects			0		0	
2110586	REC OTHER - Expensed Minor Asset Purchases			(1,000)		0	
	General Provision	(1,000)				0	
2110587	REC OTHER - Other Expenses			0		0	
	Laverton Sports Club Contribution - To Match CSRFF Application						
2110588	REC OTHER - Other Rec Facilities Building Operations			(23,875)			
BO046	Community Gymnasium Operations	(23,875)					(988)

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	Includes Equipment Hire	0					
BO027	Laverton Community Hub - Recreation Facilities - Operating	0				0	
2110589	REC OTHER - Other Rec Facilities Building Maintenance			(3,900)			
BM046	Community Gymnasium Maintenance	(3,900)				0	
BM027	Laverton Community Hub - Recreation Facilities - Maintenance	0				0	
2110592	REC OTHER - Depreciation - Other Recreation			(43,500)		(3,512)	
2110798	REC OTHER - Staff Housing Costs Allocated			(3,567)		0	
2110599	REC OTHER - Administration Allocated			(13,316)		0	
				(546,248)	0	(23,152)	
<b>OPERATING REVENUE</b>							
3110500	REC OTHER - Contributions & Donations		40,000		0		
	Education Department; Contribution towards Town/School Oval	40,000					
	Contribution; Laverton Oval Fence						
3110510	REC OTHER - Grants; Other		467,178		0		
	Fed Govt. Grant - RLCIP	387,178					
	DPIRD - Laverton Go Kart Track Grant	80,000					
3110511	REC OTHER - Grants; Department Sport & Recreation (DSR)		0		0		
3110512	REC OTHER - Grants; Lotterywest		0		0		
3110513	REC OTHER - Grants; Goldfields Esperance Development Commission (GEDC)		0		0		
3110520	REC OTHER - Fees & Charges		3,000		159		
	Includes Gym Memberships						
3110535	REC OTHER - Other Income		0		1,843		
			510,178	0	2,002	0	
			510,178	(546,248)	2,002	(23,152)	
<b>TOTAL REC OTHER</b>							
<b>RECREATION &amp; CULTURE - OTHER</b>							
<b>CAPITAL EXPENDITURE</b>							
4110510	REC OTHER - Building; Capital			0		0	
4110520	REC OTHER - Furniture & Fittings; Capital			0		0	
4110330	REC OTHER - Plant & Equipment; Capital			0		0	
4110570	REC OTHER - Infrastructure Parks & Gardens; Capital			0			
IP402	Laverton Oval Fence	0				(84)	
4110580	REC OTHER - Infrastructure Other			(467,178)			
IO501	Laverton Townsite Reticulation & Beautification	(387,178)				0	
	Includes Playground Upgrades & Laver Place Streetscaping						
IO502	Laverton Go Kart Track	(80,000)				0	
4110581	REC OTHER - Transfer to Reserves			0		0	
				(467,178)	0	(84)	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
CAPITAL REVENUE							
5110350	REC OTHER - Proceeds on Disposal of Assets		0		0		
5110581	REC OTHER - Transfers From Reserve		0		0		
			0	0	0	0	
	</						

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>TRANSPORT - CONSTRUCTION</b>							
<b>CAPITAL EXPENDITURE</b>							
4120110	ROADC - Building; Capital						
BC211	Works Depot Building Upgrade	(300,000)		(300,000)			
4120130	ROADC - Plant & Equipment; Capital					0	
4120141	ROADC - Sealed; Council Funded			(467,528)			
SPW2111	Sturt Pea Drive Widening	(312,528)				0	
TSR2111	Town Streets Resealing	(155,000)				0	
RC081	Cumba Close - Asphalt Overlay					0	
RC006	Mt Weld Road - widen to 8m					0	
	Includes Mining Companies Contribution - Ref: 3120131						
RC088	Wedgewood Lane - Resurface					0	
RC079	MacPherson & Duketon Upgrades					0	
RC044	Augusta Street (Main Street) Upgrade					0	
4120142	ROADC - Gravel; Council Funded			(1,019,457)			
GRST2111	Gravel Resheet - Bandy Road	(510,698)				(4,770)	
GRST2112	Gravel Resheet - Mt Weld Road	(508,759)				0	
RC009	Bandy Road - Creek Crossing Stabilisation & Seal						
RC087	Great Central Road - Spence St Floodway Repairs						
4120143	ROADC - Formed; Council Funded			0		0	
4120147	ROADC - Sealed; Roads to Recovery Funded			0		0	
4120148	ROADC - Gravel; Roads to Recovery Funded			0			
RTR801	RTR801 Mt Weld/Merolia/Racecourse Rds.						
4120149	ROADC - Formed; Roads to Recovery Funded			0			
4120151	ROADC - Sealed; Regional Road Group Funded			(603,000)			
RRG2101	Lancefield Diversion Road - 4.8 Km	(603,000)				(158,861)	
RRG2002	Lancefield Diversion Road - SLK 1.00 to SLK 2.00	0				0	
RRG087	RRG087 Great Central Road; Major Project; PN21113635						
4120152	ROADC - Gravel; Regional Road Group Funded			0			
RRG2001	Bandy Road - SLK 22.50 to SLK 24.50	0				0	
RRG2003	Old Laverton Road - SLK 8.00 to SLK 10.00	0				0	
RRG2004	Laverton Mount Margaret Road - SLK 0.00 to SLK 0.30	0				0	
RRG1901	Bandy Road - Slk 15.0 To 22.5					0	
RRG1902	Lancefield Diversion Road - Slk 0 To 7.58					0	
RRG1903	Old Laverton Road - Slk 27.0 To 37.0					0	
RRG1904	Laverton Mount Margaret Road - Slk 9.6 To 11.24					0	
RRG110	RRG110 Lancefield Diversion Road; 0.00 to 3.05slk; PN: 21114800					0	
RRG009	RRG009 Bandy Road; 7.50 to 15.00slk; PN: 21114801					0	
RRG070	RRG070 Old Laverton Road; 6.00 to 27.00slk; PN: 21114802					0	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
RRG003	RRG003 Laverton Mount Margaret Road; 4.20 to 9.60slk; PN: 21114808					0	
4120153	ROADC - Formed; Regional Road Group Funded			0			
4120157	ROADC - Sealed; Black Spot Funded			0			
4120158	ROADC - Gravel; Black Spot Funded			0			
RBSGC32	Gum Creek Crossing Construction - 32.0 slk	0				0	
RBS009	RBS009 Bandyia Road 36.5 SLK; PN: 21114615						
4120159	ROADC - Formed; Black Spot Funded			0			
4120165	ROADC - Gravel; Other Grant Funding			0			
RAR087	RAR087 Great Central Road; RAAR No. 8520; PN 21100784; Carry Over					0	
RAR009	RAR009 Bandyia-Mulga Queen Road; RAAR No. 8380; PN 21100782					0	
RAR070	RAR070 Old Laverton Road; RAAR No. 8390; PN 21100783					0	
4120171	ROADC - Drainage			0		0	
4120172	ROADC - Footpaths			(50,000)			
FC060	Hawks Place Footpath	(50,000)				0	
4120173	ROADC - Infrastructure Other			0			
IO330	IO330 Wash-down Bay					0	
IO326	IO326 Cemetery Carpark					0	
IO329	IO329 Depot Facility; New Electrical Connection; 4 Alderstone Street					0	
4120181	ROADC - Transfers To Reserve			0		0	
				(2,439,985)		(163,631)	
CAPITAL REVENUE							
5120181	ROADC - Transfers From Reserve		0		0		
			0		0		
TOTAL Transport - Construction			0	(2,439,985)	0	(163,631)	

Shire of Laverton - Statement of Financial Activity									
For The Period Ending 31 July 2021									
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment		
			Revenue	Expense	Revenue	Expense			
<b>TRANSPORT - MAINTENANCE</b>									
<b>OPERATING EXPENDITURE</b>									
4120162	ROADC - Gravel; Flood Damage			0		0			
4120163	ROADC - Formed; Flood Damage			0		0			
2120201	ROADM - Gravel; Flood Damage			(2,000,000)		0			
RFD21087	Great Central Road Flood Damage	(2,000,000)							
2120211	ROADM - Road Maintenance; Sealed			(53,000)		(343)			
	Various Road Maintenance as per Program								
2120212	ROADM - Road Maintenance; Gravel			(879,693)					
	Various Road Maintenance as per Program								
RM987	Gravel Resheeting (Gruyere) - Great Central Road					0			
RM074	RM074 - Laverton Bypass - Maintenance Total					0			
	Resource Location; Water & Gravel Supply								
RM087	RM087 Great Central Road Maintenance - Includes Installation of distance markers & Grid/s on Great Central Road **					(29,937)			
RM003	RM003 - Laverton - Mount Margaret Road - Maintenance Total					(1,938)			
RM005	RM005 - Merolia Road - Maintenance Total					0			
RM006	RM006 - Mt Weld Road - Maintenance Total					0			
RM007	RM007 - White Cliffs Road - Maintenance Total					0			
RM008	RM008 - Eristoun Road - Maintenance Total					0			
RM009	RM009 - Bandya Road - Maintenance Total					(1,682)			
RM019	RM019 - Mt Margaret - Mt Weld - Maintenance Total					0			
RM021	RM021 - Neale Junction Road - Maintenance Total					0			
RM027	RM027 - Lake Wells Road - Maintenance Total					0			
RM040	RM040 - Connie Sue Road - Maintenance Total					0			
RM055	RM055 - Prenti Downs Road - Maintenance Total					0			
RM070	RM070 - Old Laverton Road - Maintenance Total					(11,303)			
2120213	ROADM - Road Maintenance; Formed			(47,000)		(15,878)			
2120214	ROADM - Footpath Maintenance			(2,500)		0			
	Various Maintenance as per Program	(2,500)							
W335	W335 Wongatha Path					0			
2120215	ROADM - Drainage Works			0					
2120216	ROADM - Street Trees & Watering			(4,640)		0			
	Various Maintenance as per Program								
W324	W324 Street Tree Maint - Purchase of Plants	(4,640)				0			
2120217	ROADM - Maintenance; Town Streets			(40,500)					
W328	W328 Beria Road Information Bay	(15,200)				(2,388)			
W325	Verge Maintenance	(25,300)				(1,014)			



**Shire of Laverton - Statement of Financial Activity**  
**For The Period Ending 31 July 2021**

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>TRANSPORT - ROAD PLANT PURCHASES</u></b>						
<b><u>OPERATING EXPENDITURE</u></b>						
2120391	PLANT - Loss on Disposal of Assets		(152,000)		0	
2120386	PLANT - Expensed Minor Asset Purchases		0		(14)	
			(152,000)		(14)	
<b><u>OPERATING REVENUE</u></b>						
3120380	PLANT - Other Income	0		0		
3120390	PLANT - Profit on Disposal of Assets	30,000		0		
		30,000		0		
<b>TOTAL Transport - Road Plant Purchases</b>		<b>30,000</b>	<b>(152,000)</b>	<b>0</b>	<b>(14)</b>	
<b><u>TRANSPORT - ROAD PLANT PURCHASES</u></b>						
<b><u>CAPITAL EXPENDITURE</u></b>						
4120330	PLANT - Plant & Equipment; Capital Construction Grader (currently P303 - JD) - Includes Blade Controller		(700,000)			
PE601	Toyota Workmate				0	
PE201	Street Sweeper				0	
PE202					0	
4120381	PLANT - Transfers To Reserve		(65,000)			
			(765,000)		0	
<b><u>CAPITAL REVENUE</u></b>						
5120350	PLANT - Proceeds on Disposal of Assets	370,000		0		
	P303 - JD Construction Grader					
	P369 - Komatsu Construction Grader					
	Sale of EMTS Landcruiser					
	Sale of Surplus Vehicles - Utilities					
	Sale of LC Utility - LA 53					
5120351	PLANT - Realisation on Disposal of Assets	(370,000)		0		
5120381	PLANT - Transfers from Reserve	0		0		
		0		0		
<b>TOTAL Transport - Road Plant Purchases</b>		<b>0</b>	<b>(765,000)</b>	<b>0</b>	<b>0</b>	



Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>TRANSPORT - AERODROMES</b>						
	<b>OPERATING EXPENDITURE</b>						
2120400	AERO - Employee Costs - Wages; Salaries; Superannuation			0		0	
2120402	AERO - Employee Costs - Allowances; WC & FBT			0		0	
2120404	AERO - Employee Costs - Training & Development; Conferences			0		0	
2120406	AERO - Employee Costs - Other			0		0	
2120441	AERO - Subscriptions & Memberships			0		(900)	
2120452	AERO - Consultants			(360,000)		0	
	AMS Airport Management Contract						
	Consultant to prepare report & plan/topographical - Laverton Airport						
	ATI & ETI Inspections & Improvements						
2120458	AERO - Collection Costs; Landing Fees			0		(1,790)	
2120460	AERO - Refuelling Facility			0		(12,155)	
2120465	AERO - Airstrip & Grounds Maintenance/Operations			(32,420)			
W320	W320 Airport	(17,000)				(1,569)	
	Includes Reticulation						
W339	W339 Airport Runway	(13,900)				(289)	
W340	W340 Airport Fuel Facilities	(1,520)				(716)	
2120484	AERO - Audit Fees					0	
2120486	AERO - Expensed Minor Asset Purchases					0	
2120487	AERO - Other Expenses			(20,000)		0	
	Contingency for repairs/replacement as agreed with AMS						
2120488	AERO - Building Operations			(27,800)			
BO039	BO039 Airport Terminal Building	(10,600)				(217)	
BO040	BO040 Airport Toilet Facilities	(17,200)				(466)	
2120489	AERO - Building Maintenance			(42,700)			
BM039	BM039 Airport Terminal Building	(37,400)				(1,199)	
	Includes Shade Sales & Modular Building Hire						
BM040	BM040 Airport Toilet Facilities	(5,300)				(15)	
2120492	AERO - Depreciation			0		(12,748)	
2120498	AERO - Staff Housing Costs Allocated			0		0	
2120499	AERO - Administration Allocated			(13,316)		0	
				(496,236)		(32,063)	

**Shire of Laverton - Statement of Financial Activity**  
**For The Period Ending 31 July 2021**

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
OPERATING REVENUE							
3120400	AERO - Contributions & Donations		15,000		0		
	Contribution to Shade Sails & Modular Building	15,000			0		
3120410	AERO - Grants		0		0		
3120420	AERO - Airport Landing Fees & Charges		270,000		32,711		
3120430	AERO - Sale of Aviation Fuel		0		2,282		
			285,000		34,993		
TOTAL Transport - Aerodromes			285,000	(496,236)	34,993	(32,063)	
TRANSPORT - AERODROMES							
CAPITAL EXPENDITURE							
4120430	AERO - Plant & Equipment; Capital			0			
PE508	P508 Runway Sweeper					0	
4120480	AERO - Infrastructure Other			(500,880)			
IO951	Airport Runway Turning Nodes	(350,000)				0	
IO952	Airport Taxiway & Parking Reseal	(150,880)				0	
IO901	Airport Apron Expansion & Additional Taxi-Way	0				0	
4120481	AERO - Transfer to Reserves			0		0	
				(500,880)		0	
CAPITAL REVENUE							
5120481	AERO - Transfers From Reserve		0				
			0		0		
TOTAL Transport - Aerodromes			0	(500,880)	0	0	
TRANSPORT - TRAFFIC CONTROL (VEHICLE LICENSING)							
OPERATING EXPENDITURE							
2120500	LICENSING - Employee Costs - Wages; Salaries; Superannuation			(75,010)		(5,249)	
2120502	LICENSING - Employee Costs - Allowances; WC & FBT			0		0	
2120504	LICENSING - Employee Costs - Training & Development			(5,000)		0	
2120506	LICENSING - Employee Costs - Other			0		0	
2120598	LICENSING - Staff Housing Costs Allocated			(3,567)		0	
2120599	LICENSING - Administration Allocated			(21,397)		0	
				(104,974)		(5,249)	

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<u>OPERATING REVENUE</u>						
3120501	LICENSING - Reimbursements	5,000		0		
3120502	LICENSING - Transport Licensing Commission	5,000		671		
3120535	LICENSING - Other Income Relating to Licensing	0		0		
		10,000		671		
<u>TOTAL Transport - Licensing</u>						
		10,000	(104,974)	671	(5,249)	
<u>TRANSPORT - TRAFFIC CONTROL (VEHICLE LICENSING)</u>						
<u>CAPITAL EXPENDITURE</u>						
4120581	LICENSING - Transfer to Reserves		0		0	
			0		0	
<u>CAPITAL REVENUE</u>						
5120581	LICENSING - Transfers From Reserve	0		0		
		0	0			
<u>TOTAL Transport - Licensing</u>						
		0	0	0	0	
<u>TOTAL TRANSPORT</u>						
		3,889,770	(9,720,394)	985,767	(446,865)	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - ECONOMIC DEVELOPMENT</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2130100	ECON DEV - Employee Costs - Wages; Salaries; Superannuation						
2130102	ECON DEV - Employee Costs - Allowances; WC & FBT			0		0	
2130104	ECON DEV - Employee Costs - Training & Development; Conferences			0		0	
2130106	ECON DEV - Employee Costs - Other			0		0	
2130110	ECON DEV - Motor Vehicle Expenses			0		0	
2130115	ECON DEV - Printing & Stationery			0		0	
2130130	ECON DEV - Insurance			0		0	
2130140	ECON DEV - Advertising & Promotions			(1,500)		0	
	Regional Directory					0	
2130152	ECON DEV - Consultants			0		0	
2130170	ECON DEV - Loan Interest Repayments			(7,465)		168	
	Loan Interest & Fees - Loan #80 - Main Street Underground Power	(7,465)				0	
2130186	ECON DEV - Expensed Minor Asset Purchases			0		0	
2130187	ECON DEV - Other Expenses			(5,000)		0	
ED002	Community Loan Scheme	0				0	
ED001	Council Land Development	(5,000)				0	
2130188	ECON DEV - Building Operations			(8,500)			
BO035	BO035 Centrelink Building; Operations	(8,500)				(382)	
2130189	ECON DEV - Building Maintenance			(6,300)			
BM035	BM035 Centrelink Building; Maintenance	(6,300)				0	
2130192	ECON DEV - Depreciation			(43,330)		(4,066)	
2130198	ECON DEV - Staff Housing Costs Allocated			(3,567)		0	
2130199	ECON DEV - Administration Allocated			(13,316)		0	
				(88,978)		(4,281)	
<b><u>OPERATING REVENUE</u></b>							
3130101	ECON DEV - Reimbursements		0			0	
3130110	ECON DEV - Grants		0			0	
3130145	ECON DEV - Other Income		40,000			3,433	
	Commercial Properties - Centrelink Building	40,000					
			40,000			3,433	
<b>TOTAL Economic Services - Economic Development</b>			<b>40,000</b>	<b>(88,978)</b>	<b>3,433</b>	<b>(4,281)</b>	

## **Shire of Laverton - Statement of Financial Activity**

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - ECONOMIC DEVELOPMENT</u></b>						
<b>CAPITAL EXPENDITURE</b>						
4130109	ECON DEV - Land; Capital		0			
4130110	ECON DEV - Building; Capital		0			
4130180	ECON DEV - Infrastructure Other		0			
IO310	IO310 Elevated Water Tank/Tower; Lookout; Carryover	0			0	
4130181	ECON DEV - Transfer to Reserves		0			
4130182	ECON DEV - Loan Principal Repayments		(82,268)		0	
	Loan 80; Main Street Project					
			(82,268)		0	
<b>CAPITAL REVENUE</b>						
5130150	ECON DEV - Proceeds on Disposal of Assets	0		0		
5130151	ECON DEV - Realisation on Disposal of Assets	0		0		
5130155	ECON DEV - New Loan Borrowings	0		0		
5130181	ECON DEV - Transfer from Reserves	0		0		
		0				
<b>TOTAL Economic Services - Economic Development</b>		<b>0</b>	<b>(82,268)</b>	<b>0</b>	<b>0</b>	
<b><u>ECONOMIC SERVICES - TOURISM &amp; AREA PROMOTION</u></b>						
<b>OPERATING EXPENDITURE</b>						
2130200	TOURISM - Employee Costs - Wages; Salaries; Superannuation		0		0	
2130202	TOURISM - Employee Costs - Allowances; WC & FBT		0		0	
2130204	TOURISM - Employee Costs - Training & Development; Conferences		0		0	
2130206	TOURISM - Employee Costs - Other		0		0	
2130211	TOURISM - Visitor Centre Contribution		0		0	
2130215	TOURISM - Printing & Stationery		(4,000)		(118)	
2130216	TOURISM - Postage & Freight		(500)		0	
2130240	TOURISM - Advertising & Area Promotion		(31,000)		(157)	
	1 Man, 1 Bike	10,000				
	One Road - Great Australian Road Trips	11,000				
	Other Print Media	10,000				
2130241	TOURISM - Subscriptions & Memberships		(25,000)		0	
	OHDC Membership					

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
2130242	TOURISM - Festivals & Events			(70,560)			
	Laverton Celebrations						
V600	Anzac Day	(3,350)				0	
V601	Australia Day	(1,890)				0	
V602	Christmas Street Party	(1,520)				0	
V603	Clean Up Australia Day	(3,500)				0	
V604	Laverfest Markets	(50,000)				0	
V605	Laverfest Ball	0				0	
V606	Laverton Races	(3,000)				(2,727)	
V607	NAIDOC Week	(1,000)				(1,240)	
V608	Remembrance Day	(300)				0	
V609	Other Festivals & Events	(6,000)				(693)	
2130252	TOURISM - Consultants			(14,000)		0	
	Community Engagement - Tourism Plan						
	Consultation & Implementation - Trails Plan						
2130286	TOURISM - Expensed Minor Asset Purchases			(5,000)		0	
2130288	TOURISM - Sundry Maintenance/Operations			(16,080)			
VW337	Crane Entry Statement	(16,080)				0	
2130287	TOURISM - Other Expenses			0		0	
2130298	TOURISM - Staff Housing Costs Allocated			(7,140)		0	
2130299	TOURISM - Administration Allocated			(48,541)		0	
				(221,821)		(4,936)	
	OPERATING REVENUE						
3130201	TOURISM - Reimbursements		0			0	
3130210	TOURISM - Grants		0		(72,535)		
	Consultants						
	Entry Statements						
3130235	TOURISM - Other Income Relating to Tourism & Area Promotion		2,000			0	
	Ticket Sales - Laverfest Ball						
	Contributions/Sponsorship - Laverfest Markets						
			2,000		(72,535)		
			2,000	(221,821)	(72,535)	(4,936)	
TOTAL Economic Services - Tourism & Area Promotion			2,000	(221,821)	(72,535)	(4,936)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<u>ECONOMIC SERVICES - TOURISM &amp; AREA PROMOTION</u>							
<u>CAPITAL EXPENDITURE</u>							
4130280	TOURISM - Infrastructure Other			0			
IO403	Entry Statement Infrastructure & Garden - Beria Drive	0				(180)	
4130281	TOURISM - Transfers to Reserve			0		0	
				0		(180)	
<u>CAPITAL REVENUE</u>							
5130281	TOURISM - Transfer From Reserve		0			0	
			0	0			
<b>TOTAL Economic Services - Tourism &amp; Area Promotion</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>(180)</b>	
<u>ECONOMIC SERVICES - HERITAGE DEVELOPMENT &amp; MAINTENANCE</u>							
<u>OPERATING EXPENDITURE</u>							
2130300	HERITAGE - Employee Costs - Wages; Salaries; Superannuation			(11,020)		(875)	
2130302	HERITAGE - Employee Costs - Allowances; WC & FBT			(550)		0	
2130304	HERITAGE - Employee Costs - Training & Development; Conferences			0		0	
2130306	HERITAGE - Employee Costs - Other			0		0	
2130340	HERITAGE - Advertising & Promotion			0		0	
2130341	HERITAGE - Subscriptions & Memberships			(290)		0	
2130352	HERITAGE - Consultants			(5,000)		0	
2130365	HERITAGE - Maintenance/Operations			(19,700)			
W331	W331 Windarra Heritage Trail	(5,000)				0	
W332	W332 Golden Quest Discovery Trail	(10,000)				0	
W333	W333 History Walk	(4,700)				0	
2130386	HERITAGE - Expensed Minor Asset Purchases			(20,000)		(45)	
	Laverton History Book						
	Heritage Collection						
2130387	HERITAGE - Other Expenses			0		0	
2130388	HERITAGE - Building Operations			(20,600)			
BO044	BO044 Old Police Complex	(13,500)				(800)	
BO041	BO041 Old Court House (currently Men's Shed)	(3,500)				0	
BO043	BO043 Coach House	0				(311)	
BO042	BO042 Mt Morgan Municipal Chambers	(3,150)				0	
BO045	Old Gaol; Museum; 14 Eristoun Street - Operating	(450)				0	





Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2130400	GREAT BEYOND - Employee Costs - Wages; Salaries; Superannuation			(274,855)		(21,333)	
2130402	GREAT BEYOND - Employee Costs - Allowances; WC & FBT Allowances			(9,000)		0	
	WC Insurance Premiums						
2130404	GREAT BEYOND - Employee Costs - Training & Development; Conferences			(1,000)		(105)	
2130406	GREAT BEYOND - Employee Costs - Other			(1,200)		(42)	
2130415	GREAT BEYOND - Printing & Stationery			(1,000)		0	
2130422	GREAT BEYOND - Security			0		0	
2130439	GREAT BEYOND - Voucher Redemption			(1,000)		(45)	
2130440	GREAT BEYOND - Advertising & Promotion			(5,000)		(431)	
2130441	GREAT BEYOND - Subscriptions & Memberships			(1,500)		0	
2130452	GREAT BEYOND - Consultants			0		0	
2130465	GREAT BEYOND - Maintenance/Operations			0		0	
	W307 Gardens & Surrounds - Sch. 11						
2130470	GREAT BEYOND - Loan Interest Repayments			(15,510)		(2,868)	
	Loan 84 - GBVC Expansion	(15,510)					
2130485	GREAT BEYOND - Expensed Minor Asset Purchases			(5,000)		0	
	Sundry Minor Equipment						
2130486	GREAT BEYOND - Cafe Consumables			(50,000)		(2,245)	
	Café Costs; Purchase of coffee, milk, general supplies for resale						
2130487	GREAT BEYOND - Other Expenses			(52,000)		(649)	
	Souvenirs; Gift Shop						
	Gold Rush Tours						
	Merchandise; Gift Shop						
	GB Books; CDs & Videos						
	GB T-Shirts & Clothing						
	GB Signage						
	GB Maps & Map Books						
2130488	GREAT BEYOND - Building Operations			(54,100)			
BO006	BO006 Visitor Centre & Exhibition Hall	(44,500)				(1,365)	
BO007	BO007 Great Beyond Toilets	(9,600)				(103)	
2130489	GREAT BEYOND - Building Maintenance			(14,400)			
BM006	Visitor Centre & Exhibition Hall	(11,200)				(1,716)	
BM007	Great Beyond Toilets	(3,200)				0	
2130492	GREAT BEYOND - Depreciation			(36,000)		(4,865)	
2130498	GREAT BEYOND - Staff Housing Costs Allocated			(42,690)		0	
2130499	GREAT BEYOND - Administration Allocated			(24,388)		0	
				(588,643)		(35,766)	

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
OPERATING REVENUE						
3130400	GREAT BEYOND - Contributions & Donations					
3130410	GREAT BEYOND - Grants	682,464		0		
	Great Beyond; Stage 2 Expansion; Offset by Job: BC026 ex DPIRD					
	Note - Includes DPIRD Grant- 2019/2020 & 2020/2021 C/FWD					
3130420	GREAT BEYOND - Fees & Charges	0		0		
	Hall of Fame Entrance Fees					
3130435	GREAT BEYOND - Other Income	0		0		
3130437	GREAT BEYOND - Cafe Sales - GST Inc.	90,000		11,859		
3130438	GREAT BEYOND - Cafe Sales - GST Free	0		396		
3130439	GREAT BEYOND - Merchandise Sales	60,000		4,634		
3130441	GREAT BEYOND - Gold Rush Tours	15,000		1,184		
3130442	Great Beyond Suspense	0		0		
3130443	GREAT BEYOND - Voucher Sales	1,000		45		
		848,464		18,118		
TOTAL Economic Services - Great Beyond		848,464	(588,643)	18,118	(35,766)	
ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE						
CAPITAL EXPENDITURE						
4130410	GREAT BEYOND - Building; Capital		(1,384,928)			
BC026	Great Beyond Expansion				(6,805)	
	Balance of Construction/Expansion Project					
BC006	BC006 Great Beyond; Stage 2 Expansion; Offset by GL: 3130410				0	
BC016	Great Beyond Visitors Centre Lighting & Building Improvements				0	
4130420	GREAT BEYOND - Furniture & Fittings; Capital		(38,000)			
FF006	Furnishings, Fixtures & Fittings - Explorers Hall Of Fame				0	
4130481	GREAT BEYOND - Transfers to Reserve		0		0	
4130482	GREAT BEYOND - Loan Principal Repayments		(124,261)		0	
	Loan 84 - GBVC Expansion	0				
			(1,547,189)		(6,805)	
CAPITAL REVENUE						
5130455	GREAT BEYOND - New Loan Borrowings	0		0		
	Loan 84 - Great Beyond; Stage 2 Expansion					
5130481	GREAT BEYOND - Transfer From Reserve	0		0		
		0		0		
TOTAL Economic Services - Great Beyond		0	(1,547,189)	0	(6,805)	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b><u>ECONOMIC SERVICES - COMMUNITY RESOURCE CENTRE</u></b>						
	<b><u>OPERATING EXPENDITURE</u></b>						
2130500	CRC - Employee Costs - Wages; Salaries; Superannuation			(150,780)		(8,364)	
2130502	CRC - Employee Costs - Allowances; WC & FBT			(5,000)		0	
	WC Insurance Premiums						
2130504	CRC - Employee Costs - Training & Development; Conferences			(8,000)		0	
2130506	CRC - Employee Costs - Other			(3,000)		0	
2130515	CRC - Printing & Stationery			(15,000)		(1,275)	
2130521	CRC - Information Technology			(2,000)		0	
2130530	CRC - Insurance			0		0	
2130540	CRC - Advertising & Promotion			(2,000)		0	
2130541	CRC - Subscriptions & Memberships			(3,000)		(2,577)	
2130586	CRC - Expensed Minor Asset Purchases			(1,000)		0	
2130587	CRC - Other Expenses			(23,000)			
CRC001	Mining Sponsorship Expenses	(4,000)				0	
CRC002	Christmas Lights Expenses	(2,000)				0	
CRC005	SLO3 - Community Activities & Initiatives	(1,500)				0	
CRC006	SLO2 - Business & Economic Workshops & Initiatives	(1,500)				0	
CRC007	Seniors Morning Tea	(1,000)				0	
CRC008	Better Beginnings Program	(2,000)				0	
CRC009	NAIDOC - CRC Contribution	(1,000)				(100)	
CRC010	CRC - Other Expenses General	(10,000)				0	
2130588	CRC - Building Operations			(21,500)			
BO071	New CRC - Utilities; Cleaning; Insurance	(20,500)				0	
BO061	BO061 Utilities; Cleaning; Insurance	(1,000)				(577)	
	CRC Floor Rental - 50/50 split - CRC/Library						
2130589	CRC - Building Maintenance			(2,000)			
BM071	New CRC - Building Maintenance	(2,000)				0	
BM061	BM061 Minor Building Maintenance	0				0	
2130598	CRC - Staff Housing Costs Allocated			(3,567)		0	
2130599	CRC - Administration Allocated			(13,316)		0	
				(253,163)		(12,893)	

**Shire of Laverton - Statement of Financial Activity**  
**For The Period Ending 31 July 2021**

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
OPERATING REVENUE							
3130500	CRC - Contributions & Donations		4,000		0		
	CRC Sponsorship - Programs - Mining Companies						
3130502	CRC - Commission (Excl. DoT Licencing)		0		0		
3130510	CRC - Grants		115,000		29,250		
	CRC Support Unit Funding Grant - DPIRD						
3130520	CRC - Fees & Charges		0		0		
3130535	CRC - Other Income		4,000		872		
	Sturt Pea Advertising						
	Secretarial/Internet Access						
	Equipment & Conference Area Hire						
	General Income						
	Photo Lab Printing						
			123,000		30,122		
TOTAL Economic Services - Community Resource Centre			123,000	(253,163)	30,122	(12,893)	
ECONOMIC SERVICES - COMMUNITY RESOURCE CENTRE (CRC)							
CAPITAL EXPENDITURE							
4130510	CRC - Building: Capital			0			
BC013	Construct New Community Resource Centre						
4130520	CRC - Furniture & Fittings			0			
FF308	FF308 Floor Air Conditioning Unit x 1						
4130530	CRC - Plant & Equipment: Capital			0			
PE510	P510 Portable Stage	0		0			
PE511	P511 Storage; Shipping/Sea Container; three tier shelves	0		0			
4130581	CRC - Transfers to Reserve			0	0	0	
				0		0	
CAPITAL REVENUE							
5130581	CRC - Transfer From Reserve		0		0		
			0		0		
TOTAL Economic Services - Community Resource Centre			0	0	0	0	
ECONOMIC SERVICES - BUILDING SERVICES							
OPERATING EXPENDITURE							
2130642	BUILDING - Contract Building Services			(20,000)		(2,054)	
2130652	BUILDING - Consultants			0		0	
2130699	BUILDING - Administration Allocated			0		0	
				(20,000)		(2,054)	

## Shire of Laverton - Statement of Financial Activity

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
OPERATING REVENUE							
3130602	BUILDING - Commission - BSL & BCITF		100		5		
3130619	BUILDING - Building License Fees		500		1,580		
3130620	BUILDING - Fees & Charges		0		0		
3130621	BUILDING - Private Swimming Pool Inspection Fees		0		0		
3130635	BUILDING - Other Income		0		0		
			600		1,584		
TOTAL Economic Services - Building Services			600	(20,000)	1,584	(2,054)	
ECONOMIC SERVICES - BUILDING SERVICES							
CAPITAL EXPENDITURE							
4130681	BUILDING - Transfers to Reserve			0		0	
				0			
CAPITAL REVENUE							
5130681	BUILDING - Transfer From Reserve		0		0		
			0				
TOTAL Economic Services - Building Services			0	0	0	0	
ECONOMIC SERVICES - RURAL SERVICES							
OPERATING EXPENDITURE							
2130735	RURAL - Noxious Weed Control			(19,450)			
W351	Weed Control; Shire Staff	(9,450)				0	
W352	Regional Cactus & Feral Animal Control Subject to Council Consideration	(10,000)				0	
2130765	RURAL - Standpipe Maintenance/Operations			0		0	
2130787	RURAL - Other Expenditure			0		0	
2130798	RURAL - Staff Housing Costs Allocated			0		0	
2130799	RURAL - Administration Allocated			(13,316)		0	
				(32,766)		0	
OPERATING REVENUE							
3130765	RURAL - Standpipe income		0		0		
3130735	RURAL - Other Income		0		0		
			0		0		
TOTAL Economic Services - Rural Services			0	(32,766)	0	0	

## Shire of Laverton - Statement of Financial Activity

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - RURAL SERVICES</u></b>						
<b><u>CAPITAL EXPENDITURE</u></b>						
4130780	RURAL - Infrastructure Other		0		0	
4130781	RURAL - Transfer to Reserve		0		0	
			0		0	
<b><u>CAPITAL REVENUE</u></b>						
5130781	RURAL - Transfers From Reserve	0		0		
		0	0	0	0	
<b>TOTAL Economic Services - Rural Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL ECONOMIC SERVICES</b>		<b>1,097,692</b>	<b>(3,037,999)</b>	<b>(24,997)</b>	<b>(73,885)</b>	
<b><u>OTHER PROPERTY &amp; SERVICES - PRIVATE WORKS</u></b>						
<b><u>OPERATING EXPENDITURE</u></b>						
2140187	PRIVATE - Private Works Expenses		(6,400)		0	
2140190	PRIVATE - Community Bus Expenditure		(5,000)		0	
2140192	PRIVATE - Community Bus Depreciation		0		0	
2140198	PRIVATE - Staff Housing Costs Allocated		(3,567)		0	
2140199	PRIVATE - Administration Allocated		(13,316)		0	
			(28,283)	0	0	
<b><u>OPERATING REVENUE</u></b>						
3140120	PRIVATE - Private Works Income	6,400		0		
3140121	PRIVATE - Sale of Fuel	0		0		
3140122	PRIVATE - Hire of Community Bus	1,000		0		
		7,400				
<b>TOTAL Other Property &amp; Services - Private Works</b>		<b>7,400</b>	<b>(28,283)</b>	<b>0</b>	<b>0</b>	
<b><u>OTHER PROPERTY &amp; SERVICES - PRIVATE WORKS</u></b>						
<b><u>CAPITAL EXPENDITURE</u></b>						
5140181	PRIVATE - Transfers From Reserve		0			
			0			
<b><u>CAPITAL REVENUE</u></b>						
4140181	PRIVATE - Transfer to Reserve	0		0	0	
		0	0	0	0	
<b>TOTAL Other Property &amp; Services - Private Works</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b><u>OTHER PROPERTY &amp; SERVICES - PUBLIC WORKS OVERHEADS</u></b>							
<b><u>OPERATING EXPENDITURE</u></b>							
2140200	PWOH - Employee Costs - Wages; Salaries; Superannuation			(339,530)		(22,879)	
2140202	PWOH - Employee Costs - Allowances; WC & FBT			(50,000)		0	
	WC Insurance Premiums	(40,000)					
	FBT	(10,000)					
2140204	PWOH - Employee Costs - Training & Development; Conferences			(25,000)		(1,002)	
2140206	PWOH - Employee Costs - Other (Excl. WC Premiums)			(15,000)		0	
	Includes Pre-Employment Medicals, Prot. Clothing, Vaccs, etc.			0			
2140210	PWOH - Motor Vehicle Expenses			(12,000)		0	
2140215	PWOH - Printing & Stationery			(5,000)		0	
2140221	PWOH - Information Technology			(10,000)		(10,191)	
	Includes New Phones (Satellite & Trace Tracker) & AutoCAD 3D Civil						
2140223	PWOH - Personal Leave			(45,485)		(3,672)	
2140224	PWOH - Annual Leave			(86,420)		(3,909)	
2140225	PWOH - Public Holidays			(43,665)		0	
2140226	PWOH - Long Service Leave			(10,000)		0	
2140227	PWOH - RDOs			0		0	
2140228	PWOH - Supervision			0		0	
2140229	PWOH - Insurances (Except Workers Comp)			0		0	
2140230	PWOH - OHS & Toolbox Meetings			(23,650)		(109)	
2140240	PWOH - Advertising & Promotion			(2,500)		0	
2140261	PWOH - Engineering & Technical Support			(100,000)		0	
	Includes Consultants for Road Asset Reval. & Fuel Tax Credits						
2140265	PWOH - Maintenance/Operations			0		0	
2140285	PWOH - Legal Expenses			0		0	
2140286	PWOH - Expensed Minor Asset Purchases			(5,000)		0	
2140287	PWOH - Other Expenses			(2,000)		(662)	
2140290	PWOH - Expendable Tools			(2,000)		0	
2140291	PWOH - Loss on Disposal of Assets			0		0	
2140292	PWOH - Depreciation			0		0	
2140293	PWOH - Less - Allocated to Works (PWOs)			1,321,163		80,700	
2140298	PWOH - Staff Housing Costs Allocated			(60,659)		0	
2140299	PWOH - Administration Allocated			(483,254)		0	
				0	0	38,276	

**Shire of Laverton - Statement of Financial Activity**  
**For The Period Ending 31 July 2021**

GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
OPERATING REVENUE							
3140200	PWOH - Long Service Leave Recoup		0		0		
3140201	PWOH - Other Reimbursements		100		0		
3140290	PWOH - Profit on Disposal of Assets		0		0		
			100	0	0	0	
TOTAL Other Property & Services - Public Works Overheads			100	0	0	38,276	
OTHER PROPERTY & SERVICES - PUBLIC WORKS OVERHEADS							
CAPITAL EXPENDITURE							
4140230	PWOH - Plant & Equipment; Capital			0			
PE702	Toyota Landcruiser 200 Series - EMTS	0				0	
4140281	PWOH - Transfer to Reserve			0		0	
				0	0	0	
CAPITAL REVENUE							
5140250	PWOH - Proceeds on Disposal of Assets		0		0		
5140251	PWOH - Realisation on Disposal of Assets		0		0		
5140281	PWOH - Transfers From Reserve		0		0		
			0	0	0	0	
TOTAL Other Property & Services - Public Works Overheads			0	0	0	0	
OTHER PROPERTY & SERVICES - PLANT OPERATION COSTS							
OPERATING EXPENDITURE							
2140300	POC - Internal Plant Repairs - Wages & O/Head			(210,640)		(14,085)	
2140311	POC - External Parts & Repairs			(180,000)		(5,181)	
2140312	POC - Fuels & Oils			(300,000)		(445)	
2140313	POC - Tyres & Tubes			(30,000)		0	
2140314	POC - Contract Mechanic			(150,000)		0	
2140316	POC - Licences/Registrations			(15,000)		0	
2140317	POC - Insurance			(40,700)		0	
2140318	POC - Expendable Tools/Consumables			(10,000)		(901)	
	POC - Maintenance/Operations						
	POC - Expenses Minor Asset Purchases						
2140392	POC - Depreciation			0		0	
2140394	POC - LESS Plant Operation Costs Allocated to Works			936,340		53,371	
				0	0	32,761	



**Shire of Laverton - Statement of Financial Activity**  
**For The Period Ending 31 July 2021**

GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<u>OPERATING REVENUE</u>							
3140301	POC - Reimbursements		0		3,508	3,508	
3140310	POC - Fuel Tax Credits Grant Scheme		100,000		0	0	
			100,000	0	3,508	3,508	
<b>TOTAL Other Property &amp; Services - Plant Operating Costs</b>			<b>100,000</b>	<b>0</b>	<b>3,508</b>	<b>36,269</b>	
<u>OTHER PROPERTY &amp; SERVICES - PLANT OPERATING COSTS</u>							
<u>CAPITAL EXPENDITURE</u>							
<u>CAPITAL REVENUE</u>							
<b>TOTAL Other Property &amp; Services - Plant Operating Costs</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<u>OTHER PROPERTY &amp; SERVICES - GENERAL ADMINISTRATION OVERHEADS</u>							
<u>OPERATING EXPENDITURE</u>							
2140400	ADMIN - Employee Costs - Wages; Salaries; Superannuation			(983,190)		(63,013)	
2140402	ADMIN - Employee Costs - Allowances; WC & FBT			(50,000)		(7,074)	
	WC Insurance Premiums	(35,000)					
	FBT	(15,000)					
2140404	ADMIN - Employee Costs - Training & Development; Conferences			(20,000)		(14)	
2140406	ADMIN - Employee Costs - Other			(50,000)		(17,248)	
2140410	ADMIN - Motor Vehicle Expenses			(20,000)		0	
2140415	ADMIN - Printing & Stationery			(15,000)		(2,375)	
2140416	ADMIN - Postage & Freight			(1,500)		0	
2140421	ADMIN - Information Technology			(85,000)		(6,166)	
	Web Site & General IT Support via Psitech	(40,000)					
	IT Vision - Annual Licence Fee & Support	(45,000)					
2140426	ADMIN - Office Equipment Mice			0		0	
2140427	ADMIN - Records Management			(2,000)		0	
2140430	ADMIN - Insurances (Other than Bld & W/Comp)			(59,000)		(40,154)	
2140440	ADMIN - Advertising & Promotion			(2,000)		0	
2140441	ADMIN - Subscriptions & Memberships			(20,000)		(11,417)	

Shire of Laverton - Statement of Financial Activity							
For The Period Ending 31 July 2021							
GL / Job	Description		2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
2140452	ADMIN - Consultants			(125,000)		(7,189)	
	Financial Management Services	(20,000)					
	Statutory Compliance; Tender 17/17; Council Cont. - Shared Services	(75,000)					
	Other	(25,000)					
	IR & HR Consultancy	(5,000)					
2140465	ADMIN - Maintenance/Operations			0		0	
2140484	ADMIN - Audit Fees			(60,000)		0	
	Audit Fees; General	(30,000)					
	Office of Auditor General; Increased Audit Scope; Legislated	(30,000)					
2140485	ADMIN - Legal Expenses			(10,000)		0	
2140486	ADMIN - Expensed Minor Asset Purchases			(20,000)		0	
	Upgrade Various IT Equipment - Laptops & Desktops	(20,000)					
2140487	ADMIN - Other Expenses			(2,500)		(53)	
2140488	ADMIN - Building Operations			(75,500)			
BO001	BO001 Administration; Utilities; Insurance; Cleaning	(75,500)				(7,144)	
2140489	ADMIN - Building Maintenance			(14,500)			
BM001	BM001 Administration Office Maintenance	(14,500)				0	
2140491	ADMIN - Loss on Disposal of Assets			0		0	
2140492	ADMIN - Depreciation			(48,500)		(4,408)	
2140498	ADMIN - Admin Staff Housing Costs Allocated			(60,659)		0	
2140499	ADMIN - Administration Overheads Recovered			1,724,349		0	
			0	0	0	(166,255)	
	OPERATING REVENUE						
3140401	ADMIN - Reimbursements		10,000		1,891		
3140402	ADMIN - Reimbursements (GST Free)		10,000		7,593		
3140420	ADMIN - Fees & Charges		0		0		
3140435	ADMIN - Other Income		0		0		
	Other						
3140490	ADMIN - Profit on Disposal of Assets		0		0		
			20,000	0	9,483	0	
	<b>TOTAL Other Property &amp; Services - General Administration Overheads</b>		<b>20,000</b>	<b>0</b>	<b>9,483</b>	<b>(166,255)</b>	

## **Shire of Laverton - Statement of Financial Activity**

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 31 July 2021						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>OTHER PROPERTY &amp; SERVICES - GENERAL ADMINISTRATION OVERHEADS</u></b>						
<b><u>CAPITAL EXPENDITURE</u></b>						
4140410	ADMIN - Building; Capital		0			
BC001	Admin Office Building Improvements					
4140420	ADMIN - Furniture & Fittings; Capital		0		0	
4140430	ADMIN - Plant & Equipment; Capital		0			
PE701	Toyota Prado - DCEO	0			0	
PE514	Toyota Landcruiser 200 series GXL 4WD Admin CEO	0			0	
4140481	ADMIN - Transfers To Reserves		0	0	0	
<b><u>CAPITAL REVENUE</u></b>						
5140450	ADMIN - Proceeds on Disposal of Assets		0		0	
5140451	ADMIN - Realisation on Disposal of Assets		0		0	
5140481	ADMIN - Transfers From Reserve		0		0	
			0	0	0	
<b>TOTAL Other Property &amp; Services - General Administration Overheads</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b><u>OTHER PROPERTY &amp; SERVICES - SALARIES &amp; WAGES</u></b>						
<b><u>OPERATING EXPENDITURE</u></b>						
2140500	SAL - Gross Salary & Wages		(3,325,000)		(212,189)	
2140501	SAL - Less Salaries & Wages Allocated		3,325,000		209,472	
2140502	SAL - Salary Sacrifice Superannuation		0		0	
2140503	SAL - Workers Compensation Expense		(5,000)		(7,345)	
2140504	SAL - Unallocated Salaries & Wages		0		0	
			(5,000)	0	(10,063)	
<b><u>OPERATING REVENUE</u></b>						
3140501	SAL - Reimbursement - Workers Compensation		5,000		0	
3140502	SAL - Reimbursement - Parental Leave		0		0	
			0			
<b>TOTAL Other Property &amp; Services - Salaries &amp; Wages</b>		<b>5,000</b>	<b>(5,000)</b>	<b>0</b>	<b>(10,063)</b>	



---

**11.1.2 ACCOUNTS PAID AS AT 31 JULY 2021**

---

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Shire of Laverton
<b>AUTHOR</b>	Noelene Meredith, Finance Officer
<b>RESPONSIBLE OFFICER</b>	Phil Marshall, Deputy Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	Not Applicable

**MATTER FOR CONSIDERATION BY THE COUNCIL**

The presentation of a list of accounts paid in July 2021 in accordance with Council Delegation 21.

**ATTACHMENTS**

OMC260821.11.1.2.A List of accounts paid in July 2021

**APPLICANT'S SUBMISSION**

Not applicable.

**BACKGROUND**

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in attachment OMC260821.11.1.2.A for payment in July 2021.

**STATUTORY IMPLICATIONS*****Local Government (Financial Management) Regulations 1996***

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

**POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

**STRATEGIC PLAN IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## CONSULTATION

Not applicable

## COMMENT

This report continues to provide information for all accounts paid by the Council during the past month of the accounting month.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Ryles      SECONDED: Cr G Buckmaster

That Council confirms the list of payments for the month of July 2021 made under Delegation 21 as per attachment OMC260821.11.1.2.A totalling \$891,881.43 and summarised as follows:

<b>Cheques</b>	<b>0</b>	<b>\$0.00</b>
<b>Direct Debit Payments</b>	DD2475-DD2478, DD2481, DD2483, DD2486, DD2488, DD2491, DD2500, DD2502, DD2511, DD2513, DD2516, DD2523, DD2526, DD2540, DD2544 – DD2545. DD2548. DD2540. DD2551, DD2553, D2555	<b>\$88,273.39</b>
<b>EFT Payments</b>	EFT4351 – EFT4444	<b>\$803,608.04</b>
<b>Total Payments</b>		<b>\$891,881.43</b>

**CARRIED 6/0**

## ACCOUNT PAID AS AT 31 JULY 2021

Chq/EFT	Date	Name	Description	Amount
DD2475.1	01/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fee - GBVC July	\$ 255.03
DD2476.1	01/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fees - Admin July	\$ 67.17
DD2477.1	01/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fees - DOT July	\$ 38.90
DD2478.1	01/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fees - Pool July	\$ 20.00
DD2481.1	05/07/2021	Credit Card Purchases - CEO	JUN DD CC: VARIOUS SUPPLIERS	\$ 347.00
DD2481.2	05/07/2021	Credit Card Purchases - DCEO	JUN DD CC: VARIOUS SUPPLIERS	\$ 2,631.06
DD2483.1	13/07/2021	The Trustee For Aware Super T/as Aware Super	Payroll deductions	\$ 12,586.15
DD2483.2	13/07/2021	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,567.30
DD2483.3	13/07/2021	Sunsuper	Superannuation contributions	\$ 780.28
DD2483.4	13/07/2021	BT Super For Life	Superannuation contributions	\$ 936.31
DD2483.5	13/07/2021	REST Superannuation	Superannuation contributions	\$ 395.45
DD2483.6	13/07/2021	Commonwealth Essential Super	Superannuation contributions	\$ 322.60
DD2483.7	13/07/2021	Cbus Super Australia	Superannuation contributions	\$ 468.00
DD2483.8	13/07/2021	Anz Smart Choice Super - Retirement Portfolio	Superannuation contributions	\$ 124.22
DD2486.1	22/07/2021	Horizon Power - CHQ	Electricity Charges - 6 Craigie Street - 20 May to 5 July 2021	\$ 2,871.01
DD2486.2	08/07/2021	Horizon Power - CHQ	Electricity Charges - Swimming Pool - 21 April to 21 June 2021	\$ 12,201.93
DD2486.3	15/07/2021	Pivotel Satellite Pty Limited	Satellite Phone Charges - June 2021	\$ 1,744.22
DD2486.4	11/07/2021	SkyMesh Pty Ltd	NBN Connection for CEO House - 8 Leahy Close - 11 June to 10 August 2021	\$ 64.95
DD2486.5	19/07/2021	SkyMesh Pty Ltd	NBN Connection - CRC/Library & GBVC - P/E 18 August 2021	\$ 129.90
DD2488.1	16/07/2021	3E Advantage Pty Ltd	Printing Costs - Department Allocated	\$ 3,258.84
DD2491.1	09/07/2021	Roy & Gail Quartermaine - Police Complex Caretakers	Old Police Complex Caretaker Fees from 12 June 2021 to 09 July 2021 per MOU	\$ 800.00
DD2500.1	14/07/2021	AirBP	Jet A1 Fuel Supplied 8,413 L @ \$1.40922 plus excise duty	\$ 13,370.31
DD2502.1	07/07/2021	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement; Charge 12 of 59 - N Fuamatu JULY 2021	\$ 2,488.99
DD2511.1	26/07/2021	Telstra	Telephone Landline Account - P/E 9 July 2021	\$ 4,165.91
DD2513.1	27/07/2021	The Trustee For Aware Super T/as Aware Super	Payroll deductions	\$ 10,343.29
DD2513.2	27/07/2021	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,308.48

DD2513.3	27/07/2021	Sunsuper	Superannuation contributions	\$	782.16
DD2513.4	27/07/2021	BT Super For Life	Superannuation contributions	\$	670.12
DD2513.5	27/07/2021	HESTA Super Fund	Superannuation contributions	\$	91.42
DD2513.6	27/07/2021	REST Superannuation	Superannuation contributions	\$	59.88
DD2513.7	27/07/2021	Commonwealth Essential Super	Superannuation contributions	\$	355.59
DD2513.8	27/07/2021	Cbus Super Australia	Superannuation contributions	\$	494.00
DD2513.9	27/07/2021	Anz Smart Choice Super - Retirement Portfolio	Superannuation contributions	\$	153.47
DD2516.1	17/07/2021	Service Telstra	Mobile Phone Charges P/E 28 June 2021	\$	1,394.00
DD2523.1	05/07/2021	Australian Private Networks Pty Ltd T/a Activ8me	NBN Connection for the Youth & CDC Office	\$	99.90
DD2526.1	29/07/2021	National Australia Bank (NAB)	NAB Connect access fee for debit and credits of bank account	\$	79.97
DD2540.1	23/07/2021	WESTERN AUSTRALIA TREASURY CORPORATION (WATC)	Accrued guarantee fee at 30 June 2021	\$	8,068.86
DD2544.1	30/07/2021	National Australia Bank (NAB)	Loan Servicing Fee - for overdraft on municipal account	\$	312.00
DD2545.1	30/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fee - Great Beyond Visitor Centre JUL 21	\$	221.30
DD2547.1	30/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fee - ADMIN JUL 2021	\$	72.04
DD2549.1	30/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fee - DOT JUL 21	\$	66.48
DD2551.1	30/07/2021	National Australia Bank (NAB)	Merchant EFTPOS Fee - Pool JUL 21	\$	20.00
DD2553.1	30/07/2021	National Australia Bank (NAB)	Account Keeping Fees - Municipal Account JUL 21	\$	24.90
DD2555.1	30/07/2021	National Australia Bank (NAB)	Account Keeping Fees - Trust AC JUL 21	\$	20.00
			<b>TOTAL DIRECT DEBIT PAYMENTS</b>	<b>\$</b>	<b>88,273.39</b>
EFT4351	07/07/2021	Batteries N More	Batteries for JD Grader N150HD -/+ 569	\$	840.00
EFT4352	07/07/2021	WA Library Supplies	Additional shelves for new Library Book shelves-relocation	\$	1,344.00
EFT4353	07/07/2021	Civic Legal	Legal Advice on the matter of Australian Potash	\$	16,540.70
EFT4354	07/07/2021	AFGR1 Equipment (AFGR1 Equipment Australia Pty Ltd T/as)	Cab Door Window / Oil Filter	\$	1,402.28
EFT4355	07/07/2021	Office Of The Auditor General (OAG)	Audit Fees for the year ending 30 June 2021	\$	51,700.00



EFT4356	07/07/2021	Acorp Construction Pty Ltd	RFT 01 20/21 Alterations and additions to Laverton Great Beyond Center - Progress Claim 09	\$ 313,605.99
EFT4357	07/07/2021	Bunnings Group Limited	Various Materials relating to Coach House Repairs	\$ 269.21
EFT4358	07/07/2021	Desert Inn Hotel	Food Platters for Project Planning Workshop-SLO2 2020-21-Compass Project Consultancy	\$ 120.00
EFT4359	07/07/2021	Bidfood	Consumables - Great Beyond Tourist Centre Cafe	\$ 278.90
EFT4360	07/07/2021	Landgate	Monthly Mining Tenement Rolls - 20 May to 10 June 2021	\$ 131.20
EFT4361	07/07/2021	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Consumables - National Simultaneous Storytime 2021, Better Beginnings	\$ 225.68
EFT4362	07/07/2021	Marketforce	Advertisement Early Learning Centre Expressions of Interest" in West Australian Saturday 19 June 2021"	\$ 509.39
EFT4363	07/07/2021	McLeods Barristers & Solicitors	Professional Fees - 6 Burt Street	\$ 2,271.21
EFT4364	07/07/2021	McMahon Burnett Transport	Freight from Perth to Laverton - Komatsu Grader Blades	\$ 944.81
EFT4365	07/07/2021	PFD Food Services Pty Ltd	Consumables - Great Beyond Visitor Centre Cafe	\$ 187.55
EFT4366	07/07/2021	Quick Corporate	Depot Office Stationery	\$ 308.51
EFT4367	07/07/2021	Tower Hotel	Accommodation / Meals - D Hazelden 20 to 24 June 2021	\$ 780.50
EFT4368	07/07/2021	Westrac Pty Ltd	Cap Filler 2",-41.37"	\$ 41.37
EFT4369	07/07/2021	Wurth Australia	Consumable thread-Sealing tape	\$ 34.21
EFT4370	07/07/2021	Moore Australia (WA) Pty Ltd	Statutory Compliance Services Provided as per agreement - 1 April to 30 June 2021	\$ 18,246.25
EFT4371	07/07/2021	Market Creations	Purchase of all Council registers	\$ 2,063.00
EFT4372	07/07/2021	Bridgestone Service Centre Kalgoorlie	Tyres	\$ 5,632.00
EFT4373	07/07/2021	Kalgoorlie Retraction	Rangehoods - 2 Shirley / 3 Mikado	\$ 416.00
EFT4374	19/07/2021	Leisure Institute Of Wa Aquatic Inc (liwa)	Attendance at LIWA State Conference 2021 - 16 & 17 August 2021 - J Rowe	\$ 675.00
EFT4375	19/07/2021	Linkwest Inc.	Linkwest- CRC Centre Support Services Package *Sector Support funding DPIRD	\$ 2,835.00

EFT4376	19/07/2021	Conway Highbury	Progress on Review existing Local Laws and preparation of new Bush Fire Brigade Local Law	\$	577.50
EFT4377	19/07/2021	Bunnings Group Limited	Various Materials relating to Coach House Repairs	\$	266.64
EFT4378	19/07/2021	C & A Taylor Grading Pty Ltd	25/06/2021 to 30/06/2021 - Hire of Triple Road Train Side Tippers - 115hrs charged @ \$240p/h	\$	48,576.00
EFT4379	19/07/2021	Covs Auto, Mining & Industrial Supplies	15kg Bag of Rags Flannelette FLA100	\$	139.82
EFT4380	19/07/2021	Deanne Ross	Nurse Incentive Scheme in accordance with Council Policy 09.08 - 14 November 20 to 14 May 2021	\$	1,000.00
EFT4381	19/07/2021	Elite Gym Hire	Hire of Gym Equipment (Cross Trainer / Treadmill / Rower / Exercise Bike etc) 23/07/21 to 23/08/21	\$	924.00
EFT4382	19/07/2021	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Petty Cash Items for 20/21 FYE	\$	120.21
EFT4383	19/07/2021	MCG Architects Pty Ltd	Project Management Fees per Tender for Stage 2 Great Beyond Expansion from July 2020 to June 2021	\$	7,485.50
EFT4384	19/07/2021	Pier Street Medical Pty Ltd	Medical Service Retainer - 1 July 2021 to 30 September 2021	\$	58,182.50
EFT4385	19/07/2021	PsiTech Pty Ltd	Subscriptions - Microsoft 365 Business Premium & Microsoft Exchange Online - April 2021	\$	2,841.30
EFT4386	19/07/2021	PWT Electrical	Labour and Materials to install 240v power with batter backup to Airport Passenger Gates	\$	1,456.11
EFT4387	19/07/2021	Repco Auto Parts	Jumper Leads Projecta 750A 12/24V w/Surge Protection SB750SP	\$	330.55
EFT4388	19/07/2021	Satellite Television & Radio Australia	Annual remote Monitoring and On-Site Inspection and Maintenance 2021	\$	3,501.85
EFT4389	19/07/2021	Town Planning Innovations (TPI)	General Consultation for Planning in Town - June 2020	\$	41.25
EFT4390	19/07/2021	Wa Local Government Association (walga)	Various WALGA Membership Renewals 2021/22	\$	20,845.78

EFT4391	19/07/2021	thinkproject Australia Pty Ltd (Prev. RAMM Software Pty Ltd)	Annual Support and Maintenance renewal for RAMM program 01/07/2021 to 30/06/2022 & Rental of Pocket RAMM Software	\$	10,917.09
EFT4392	19/07/2021	Local Government (LG) Professionals Australia	LG Professionals Australia Membership Renewal 1 July 2021 to 30 June 2022	\$	531.00
EFT4393	19/07/2021	Australasian Performing Right Association Limited (APRA) T/A OneMusic Australia	Music for Councils Subscription 1 July 2021 to 30 June 2022	\$	350.00
EFT4394	19/07/2021	Phil Marshall	Reimbursement of Mobile Phone Charges - DCEO - to 3 July 2021	\$	140.41
EFT4395	19/07/2021	Fitzgerald Strategies	IR, Award Interpretation, HR and Strategic Management Services 2021/2022	\$	4,360.86
EFT4396	19/07/2021	Transponder Technologies	Tweb Annual Subscription Fee for Laverton Fuel Facility - 1 July 2021 to 30 June 2022	\$	990.00
EFT4397	19/07/2021	Shire Of Boddington	Long Service Leave Entitlements - Graham Stanley from 07 January 2014 to 06 January 2018	\$	13,499.98
EFT4398	22/07/2021	E Stokes	Refund for Rates in Credit	\$	4,947.72
EFT4399	22/07/2021	Snap Kalgoorlie	Printing / supply of 1,000 DL Window faced envelopes	\$	924.33
EFT4400	22/07/2021	Fiesta Canvas	Replacement of Shade Sail at Lancefield St Playground - Supply and Installation Costs	\$	5,126.00
EFT4401	22/07/2021	Atom Supply	Toilet Paper Dispensers	\$	692.16
EFT4402	22/07/2021	Australian Taxation Office (ATO)	Business Activity Statement (BAS) June 2021	\$	7,253.35
EFT4403	22/07/2021	Built by Geoff Fencing	8 x Brackets for Garrison Fencing	\$	35.20
EFT4404	22/07/2021	Eastgold Dairy Distributors	Consumables - Great Beyond Visitors Centre Cafe	\$	245.90
EFT4405	22/07/2021	Bidfood	Consumables - Great Beyond Visitors Centre Cafe	\$	384.41
EFT4406	22/07/2021	IT Vision	SynergySoft Service Charge - July 2021	\$	3,941.66
EFT4407	22/07/2021	PWT Electrical	Disconnect and Reconnect Back up Generator at Laverton Airport as Per PWT Invoice:00070091	\$	317.82
EFT4408	22/07/2021	Winc Australia Pty Ltd	Purchase of new electric sit-stand L-Desk adjustable height - 1 x White/Black	\$	3,269.20
EFT4409	22/07/2021	IT Vision User Group Inc	IT Vision User Group Inc Membership Subscription Renewal 2021/22	\$	748.00

EFT4410	22/07/2021	BOC Limited	Monthly Container Service Charge - June 2021	\$	86.98
EFT4411	23/07/2021	Ikea Pty Ltd	Furnishings etc for 1 Mikado Way	\$	11,282.71
EFT4412	23/07/2021	Taps Industries Pty Ltd	Repairs - Laverton Youth Centre	\$	3,559.67
EFT4413	23/07/2021	Bunnings Group Limited	Nuts, Bolts, Locks, Various Materials	\$	41.55
EFT4414	23/07/2021	PWT Electrical	Duct Work for Airconditions and Install Screen and Power Up CCTV Cameras	\$	2,030.50
EFT4415	23/07/2021	Stark Aviation Pty Ltd	4 Boxes of Water Detecting Capsules	\$	467.50
EFT4416	23/07/2021	Sabina Heinonen	Reimbursement of Police Clearance Check Fee	\$	42.00
EFT4417	27/07/2021	Goldfields truck power	Parts as Per GTP Quote: QHL270 - Rosa Bus	\$	1,138.70
EFT4418	27/07/2021	Snap Kalgoorlie	Pre-start Books	\$	737.00
EFT4419	27/07/2021	LGIS WA (JLT Insurance Broking)	Salary Continuance Insurance - 30 June 2021 to 30 June 2022	\$	3,022.25
EFT4420	27/07/2021	Chegrasue Pty Ltd	Works to Coach House / New Rotunda / Cemetery	\$	2,970.00
EFT4421	27/07/2021	Taps Industries Pty Ltd	Repairs to bad leak in shower of Grader accomodation Trailer	\$	456.63
EFT4422	27/07/2021	Wa Hino	Fuel filters	\$	83.25
EFT4423	27/07/2021	Mandy Wynne	Provision of Financial Services and general advice to assist with the Audit, Budget and Financial Statements	\$	2,970.00
EFT4424	27/07/2021	Noelene Meredith	Reimbursement - Fuel for 154LA / Coffee pods for Admin kitchen	\$	81.65
EFT4425	27/07/2021	Atom Supply	List of High Tensile UNF Bolts & Nyloc UNF Nuts as Per Atom Quote# KG882089	\$	58.51
EFT4426	27/07/2021	C & A Taylor Grading Pty Ltd	Hire of Triple Side Tipper	\$	61,320.60
EFT4427	27/07/2021	Toll Transport Pty Ltd	Freight - P/E 27 June 2021	\$	786.16
EFT4428	27/07/2021	Desert Inn Hotel	Meals - Council Meeting 22 July 2021	\$	270.00
EFT4429	27/07/2021	Eagle Petroleum (WA) Pty Ltd	Litres of Diesel Delivered into the Cox Street Works Depot Fuel Farm	\$	27,776.10
EFT4430	27/07/2021	Komatsu Australia Pty Ltd	Bearings and parts for Graders	\$	2,710.93
EFT4431	27/07/2021	Tenth Wheeler Pty Ltd T/A Laverton Motors (BP; Roadhouse)	Fuel for Small Equipment	\$	104.86
EFT4432	27/07/2021	LGISWA	LGIS Liability Insurance - Installment 1 - 30 June 2021 to 31 October 2021	\$	42,907.10

EFT4433	27/07/2021	McLeods Barristers & Solicitors	SOL v Complete Resources Solutions - Legal advice on an outstanding matter received through their legal representative	\$	2,753.64
EFT4434	27/07/2021	Office National	Cartons of LIVI Jumbo Toilet Rolls (8 per CTN) 7002589	\$	685.63
EFT4435	27/07/2021	Outback Parks & Lodges	Accommodation for Race Directors - Triathlon - Laverfest 2021	\$	300.00
EFT4436	27/07/2021	Westrac Pty Ltd	Cat Roller Oil Filters 7W2326	\$	49.02
EFT4437	27/07/2021	Winc Australia Pty Ltd	Stationery - CRC	\$	514.98
EFT4438	28/07/2021	Shire of Leonora	Health / Building Services - 29 June, 6 and 8 July 2021	\$	4,517.70
EFT4439	28/07/2021	Toll Transport Pty Ltd	Freight - P/E 8 March 2020	\$	444.51
EFT4440	28/07/2021	Bidfood	NAIDOC 2021- Bidfood- Seniors Dinner	\$	109.64
EFT4441	28/07/2021	Harvey Norman AV/ITKalgoorlie (Orliavit No 2 Trust t/as) - Electrical/Computers	Television / Vacuum Cleaner - 1 Mikado Way	\$	1,875.00
EFT4442	28/07/2021	Office National	Hand towel rolls x 1 carton	\$	56.65
EFT4443	28/07/2021	The Workers Shop	Uniform for Admin Staff	\$	684.00
EFT4444	28/07/2021	Truckline	Parts for P398	\$	345.76
				<b>TOTAL EFT PAYMENTS</b>	<b>\$ 803,608.04</b>

### 11.1.3 LAVERTON EARLY LEARNING CENTRE PROPOSAL

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Peter Naylor, Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	OCM210527-11.4.4

#### MATTER FOR CONSIDERATION BY THE COUNCIL

For Council to consider Expressions of Interest submitted to carry out Business Planning for an Early Learning Centre to be developed in Laverton.

#### ATTACHMENTS

OMC260821.11.1.3.A	Viksa Libra BMC
OMC260821.11.1.3.B	Puzzle Consulting
OMC260821.11.1.3.C	H&H Architects & Marketrade

#### BACKGROUND

This matter was presented to the Ordinary Meeting of Council held on 27 May 2021, at the meeting Council resolved:

*That Council engages the services of an independent consultant to prepare a business plan to investigate and provide an in-depth business and cost analysis for Council to consider.*

Following the Council resolution, advertisements were placed in the West Australian and Kalgoorlie Miner newspapers on Saturday 19 June 2021, seeking Expressions of Interest from suitably qualified persons / companies to prepare a Business Plan and Case for the possible future development of an Early Learning centre in Laverton.

Expressions of Interest closed at 4:00pm on Wednesday 21 July 2021.

#### STATUTORY IMPLICATIONS

##### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Education and care services in Western Australian are covered under the following legislation:

***Education and Care Services National Law (WA) Act 2012***

***Education and Care Services National Regulations 2012***

### ***Child Care Services Act 2007***

### ***Child Care Services Regulations 2007***

### ***Child Care Services (Child Care) Regulations 2006***

## **STRATEGIC PLAN IMPLICATIONS**

Consideration to the introduction of a Early Learning Centre in Laverton meets the Social and Civic Leadership Objectives of the Shire of Laverton Strategic Community Plan 2016-2026.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has minimal financial implications for Council.

## **RISK MANAGEMENT**

The risk is considered Very High, as the development of an Early Learning Centre will almost certainly have financial implications for Council on an annual basis.

5x5 RISK MATRIX

PROBABILITY

Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

## CONSULTATION

Previously – the Department of Local Government, Sport and Cultural Industries.  
During the Advertisement period – Many persons and / or company representatives seeking further information on the Expressions of Interest.

## COMMENT

At the close of the submission period, three Expressions of Interests were received:

1. Viksa Libra BMC, Esperance, cost estimate \$10,500.00
2. Puzzle Consulting, Perth; cost estimate \$16,400.00
3. H & H Architects & Marketrade, Albany, Kalgoorlie & Perth; cost estimate \$24,522.25.

Full details pertaining to the EoI's are enclosed as the agenda attachments.

Further to the above, contact was received from another company, 'Early Education & Care Consultancy', advising that they do not have the capacity within their organisation for them to carry out a detailed Business Plan or Case as requested, however offer the following comments:

*"due to our experience and knowledge of the required service we do make the following recommendations which we could partially support via our Consultancy.*

*The context as explained is that the business community are wanting a service that caters for a small group of children aged from Birth – 5 years, so that employees are confident in their workplace knowing that their children are being cared for by a professional in an appropriate environment.*

*We have identified three (3) options:*

### *Option 1*

#### *Family Day Care*

*This service operates from a home or from a vacant Shire family property that could be repurposed. The staffing, internal and the external areas need to meet the licencing requirements as managed by the Department of Communities with resourcing with the appropriate equipment to meet the developmental ranges from Birth – 5 years. Given that we have not viewed a property for this submission and the availability of tradespeople and resources \$50,000 + would be a likely cost together with resources (consumable and non - consumables) \$40,000. There is a state Family Day Care Service that provides training and support to a person delivering the service who operates as a private business. [www.familydaycarewa.com.au](http://www.familydaycarewa.com.au)*

### *Option 2*

*For the business community to commence discussions with a view to auspice with an existing provider as some are funded to deliver services (limited) to the regions. A brief desktop search has identified the following which currently have some liaison with regional areas from which initial discussion could be progressed.*

*Child Australia [www.childaustralia.org.au](http://www.childaustralia.org.au)*

*Regional Early Education and Development: [www.reed.wa.org.au](http://www.reed.wa.org.au)*

*One Tree Community Services: [www.onetree.org.au](http://www.onetree.org.au)*

*Wanslea Community Services: [www.wanslea.org.au](http://www.wanslea.org.au)*

*Playgroup WA: [www.playgroupwa.com.au](http://www.playgroupwa.com.au)*

*Meerilinga: [www.meerilinga.org.au](http://www.meerilinga.org.au)*

*Ngala: [www.ngala.com.au](http://www.ngala.com.au)*



### Option 3

*Review the 'Thriving Futures' programme for Hedland that is facilitated by the Hedland Collective*

*which is a community linkage and engagement initiative with BHP. It was formulated to support the*

*attraction and retention of professional staff in the Pilbara and develop career aspirations and*

*pathways for local residents <https://thrivingfutures.org.au/about-us/>*

Whilst there is no doubt that each of the companies has the capacity to perform the required task on behalf of Council, it needs to be assessed how each of the companies plan on approaching the project, and from which Council will gain the most benefit.

Viksa Libra BMC: the company is Esperance based and the EoI does not include any site visits to Laverton, work to be done remotely. It is envisaged that at least one site visit will be necessary however will be an additional charge to the EoI.

Puzzle Consulting: The Principal, Kate Mills, is very familiar with Laverton and the Northern Goldfields having in the past performed a number of tasks for individual Councils and also on a regional basis, the most recent being the Prospectus' for each of the Northern Goldfields Working Group members and a Regional Prospectus for the Group. The EoI does not allow for any site visits, it is proposed to carry out the work remotely, if a site visit is necessary then will be additional cost.

H&H Architects & Marketrade: H&H Architects will mostly undertake the works from their Kalgoorlie office and have allowed for one site visit with the remainder of the work being done remotely. H&H have previous experience working in Laverton when in 2017 they undertook works at the Laverton Primary School.

For Council consideration and direction please.

### VOTING REQUIREMENTS

Simple majority decision of Council required.

#### RESOLUTION

#### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster SECONDED: Cr S Weldon

#### That Council:

1. **Selects the Expression of Interest submitted by Puzzle Consulting to prepare a business plan and case on behalf of the Shire for the possible future development of a Early Learning Centre in Laverton.**
2. **Authorises the Chief Executive Officer to notify the successful person / company and enter into a contract for the delivery of the project.**

**CARRIED 5/1**

**Cr R Prentice voted against**

# Vikson Libra BMC



Prepared For: CEO, Shire of Laverton

Hamza Hussain  
Managing Director  
Vikson Libra

Prepared By:

ABN16174734887466

# Cover Letter

**Dear Peter Naylor,**

Vikson Libra BMC is delighted to come across your EOI for a Business Plan and Case for future development of an Early Learning Centre in your lovely town

We deliver tangible results for a broad diversity of clients statewide and focus on creating outstanding sales collateral, mainly customer case studies.

We have deep experience working with clients of different sizes, and experience in creating messages that resonate teams in Government Enterprises/Entities.

The enclosed proposal will outline the scope of services we will offer to meet your needs. To make any changes in the proposal do contact with us.

**Regards,**

Hamza Hussain  
Managing Director  
Vikson Libra BMC



# Project Overview for Clientele Case Study

## What you require

- › A high quality articulated business case for the development of an Early Learning Centre
- › A thorough and robust business plan for the strategic direction of the Early Learning Centre
- › As a consultant, to advise you on the feasibility of the project, both business and financial, with an agnostic approach

## What we propose

To create XX number of case studies with following deliverables:



Interview Guide



Survey Report



Written Content  
for Case Studies



Design  
Services



Project  
Management



# Our Clientele Case Study Methods



## Illustrative

This slide is 100% editable. Adapt it to your needs and capture your audience's attention.



## Cumulative

This slide is 100% editable. Adapt it to your needs and capture your audience's attention.



## Exploratory

This slide is 100% editable. Adapt it to your needs and capture your audience's attention.



## Critical Instance

This slide is 100% editable. Adapt it to your needs and capture your audience's attention.

# Our Clientele Case Study Process



## Phase - I

- › Identify customer target list
- › Perform a Business Analysis
- › Perform a Financial Analysis



## Phase - II

- › Draft & design case study
- › Develop a Business Plan customized to your requirements

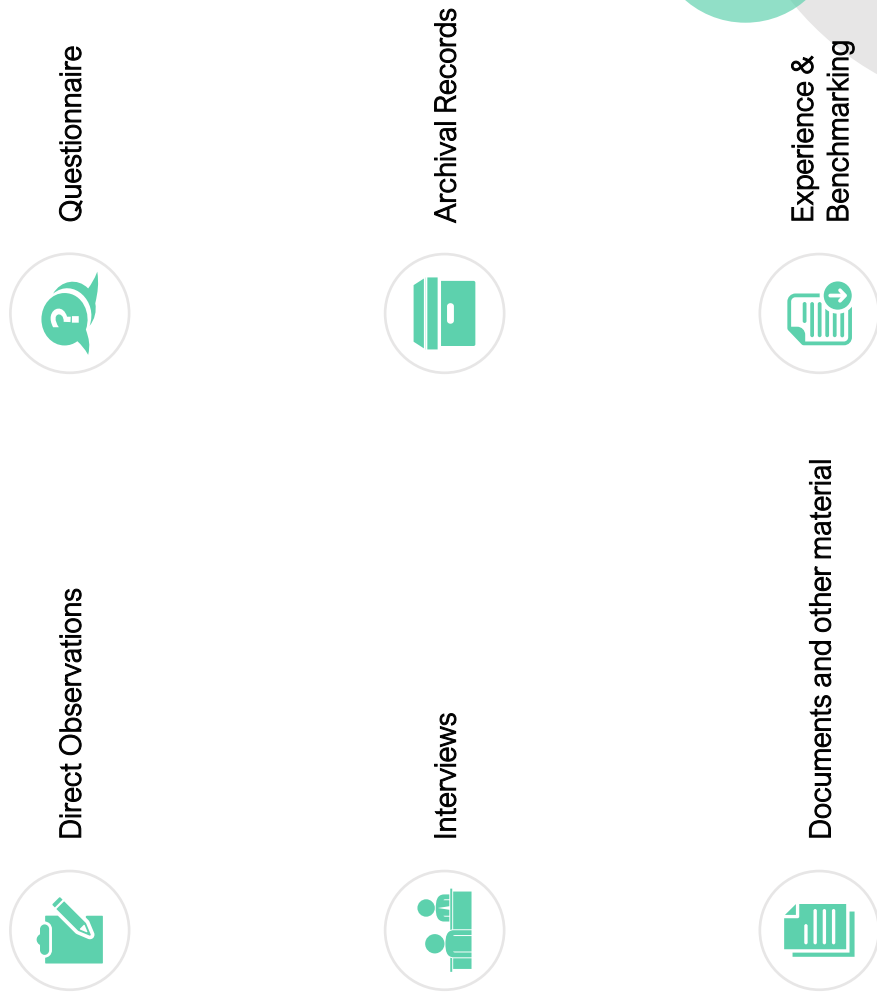


## Phase - III

- › Finalise business strategy and objectives



# Data Collection Techniques for ELC Case Study



# Estimated Timeline of ELC Case Study with Phases



Phase	Milestone	Description	Time Taken
Phase 1	Interview Guide	<ul style="list-style-type: none"><li>› Single standard guide</li></ul>	1 week
	Interviews	<ul style="list-style-type: none"><li>› Phone/in person if possible</li></ul>	2 weeks
Phase 2	Draft Case Studies Ready for Review	<ul style="list-style-type: none"><li>› Review and comments required</li></ul>	4 weeks
	Design Business Plan	<ul style="list-style-type: none"><li>› Review and comments required</li></ul>	2 weeks
Phase 3	Stakeholder Approvals	<ul style="list-style-type: none"><li>› Critical to identify all decision makers in advance</li></ul>	1 week
	Follow Up	<ul style="list-style-type: none"><li>› Highly variable</li></ul>	3 weeks



# Joint Accountabilities of Clientele Case Study

---

## Our Commitment

- › To manage project deadlines
- › To provide weekly work status to the assigned personnel
- › Availability to client via telephone and email, within 1 business day for project related questions

## Your Commitment

- › Providing every relevant information related to the project
- › To assign particular individuals, who will be involved and need final review authority
- › Securing individuals to participate in interviews
- › Ensuring final approval from stakeholders



# Your Investment for Clientele Case Study

S.No.	Service	Cost (Est)
1.	Case Study Format Design	\$2,500
2.	Content Creation	\$3,000
3.	Business Plan	\$5000
Total		\$10,500



# About us



## Our Mission

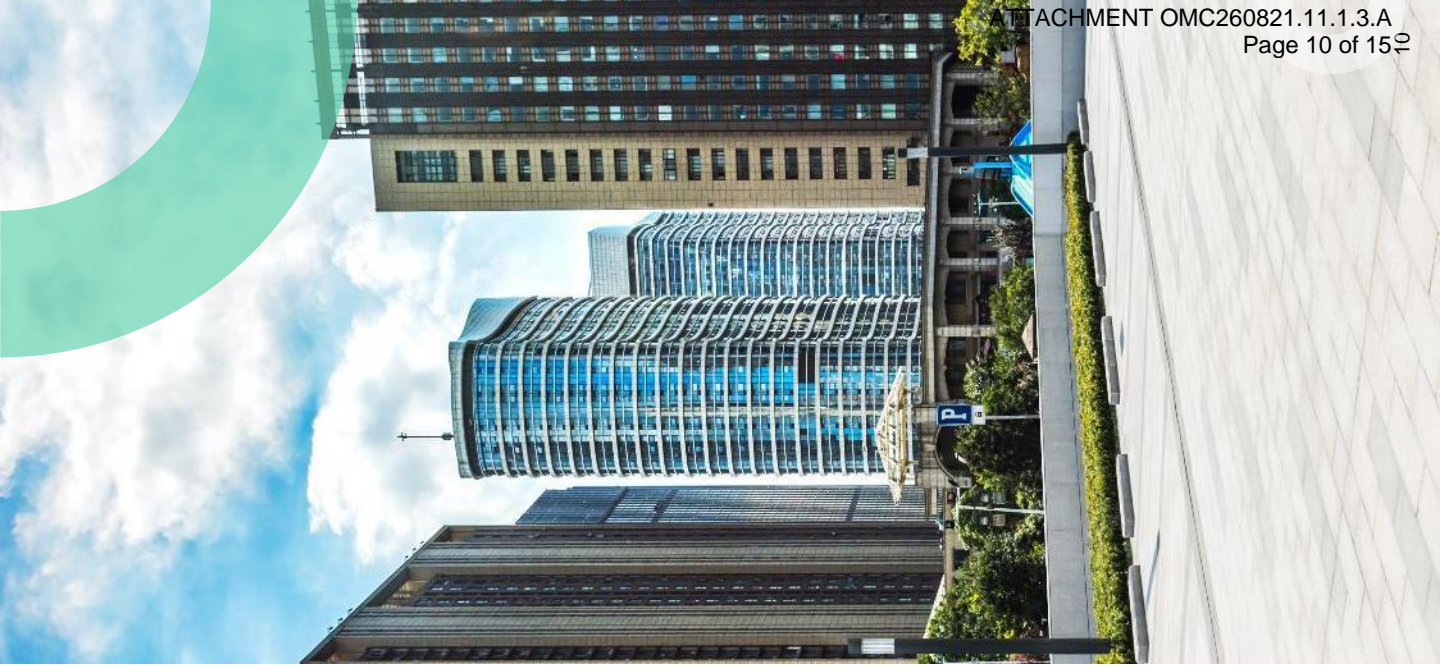
To provide best-in-class business and management support services to our clients



**Founded in 2020**, Vikson Libra BMC is a business and management trusted adviser firm dedicated to our client's success.



We have the experience and passion to bring our customer case studies to life, bringing clarity and speed to their sales process. We bring to clients a depth and breadth of experience in a wide variety of disciplines and markets.



# Management Consultant



**Hamza Hussain**  
Managing Director

Hamza is a highly experience consultant, with 15+ years of global and Australian Experience. Having worked with global consulting firms like Ernst & Young, he has worked with up to 65+ entities in Government, construction and infra development, FMCG.

His experience entails financial and management consulting, audits, business case studies, strategic planning, business systems, project management, risk management, change management.

# Client Testimonials

“ Amin Mohamud – Financial  
Controller, DP World

Working with Hamza was a great experience. He is professional in dealing with colleagues, senior managers, associates and clients as well. He is proactive and hands on. Hamza

“ Rami Koyu – MD, Central Meat  
Exports

Hamza helped me resolve critical business issues being faced under harsh Covid circumstances. Very professional, will continue working with him

# Terms & Conditions

We will negotiate the best in  
terms of cost and  
personalised service

## Payment:



**30%** of the total estimated cost on  
contract signing.



**40%** of the total estimated cost, at the  
beginning of the project.



Remaining amount after the submission of  
case study.





# Contact Us

---



**Address**  
14 Dempster Street, Esperance,  
WA



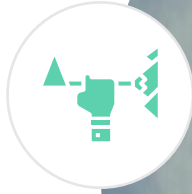
**Contact Numbers**  
046 9890 392



**Email Address**  
[Vikson.Libra@gmail.com](mailto:Vikson.Libra@gmail.com)



# Our Mission



## Vision

Trusted Advisers with a future focus



## Mission

To provide personalised and professional service, to help clients achieve their objective



## Goal

Effective support and partnering with our client to deliver effective results





## COMPANY PROFILE AND PROPOSAL

### Shire of Laverton Child Care Centre Business Case

Email: [kate@puzzleconsulting.com.au](mailto:kate@puzzleconsulting.com.au)

Website: [puzzleconsulting.com.au](http://puzzleconsulting.com.au)

Phone: 0419 195 415

ABN: 31 626 366 452

About Puzzle Consulting .....	3
Track Record .....	4
Previous and Existing Clients .....	6
Consultant Profile .....	7
Proposal .....	9

## About Puzzle Consulting

---

Puzzle Consulting is a consultancy business, providing a wide range of services to local and state government, industry and the not-for profit sectors across the Goldfields-Esperance region for the past decade.

Puzzle Consulting is well regarded in the region for completing projects to a consistently high standard and to agreed timeframes. The business is focussed on delivering excellent results for clients, resulting in consistently high levels of repeat business. They are proud to have secured over \$60million funding for the region.

Puzzle Consulting has developed a unique and diverse set of skills and experience, with services that are broad and constantly evolving. They currently include:

-  Project planning and funding acquisition
-  Facilitation of planning workshops including the development of strategic, business and operational plans
-  Design and implementation of community consultation and ongoing communication processes including leveraging of local networks and experience working with Aboriginal communities
-  Business case development for large and small scale projects, including financial and economic analysis; communication strategies, procurement strategies; current state analysis, needs assessments; risk analysis; life-cycle cost analysis and budget preparation
-  Full project management, from design to funding, implementation and review
-  Governance advice and practical assistance (professional mentoring) to improve outcomes
-  Tender preparation
-  Development of internal policy and procedures
-  Research and preparation of option papers and reports
-  Data collection (interviews, surveys) and analysis/evaluation
-  Identify training needs and work to develop organisational capabilities
-  Public Relations and Marketing
-  Engagement with government (Puzzle Consulting is a registered lobbyist on the WA and Federal Government lobbyist registers)

Puzzle Consulting tailors their services to respond to client needs and individual projects. They can work as part of a larger multi-disciplinary team where they are proactively involved as a key team player; facilitate a workshop to deliver an outcome; coach or mentor clients to assist in achieving their goals; or they can draft a succinct plan or document. They are flexible and willing to work with their clients to achieve the highest quality outcomes.

## Track Record

---

The following are some examples of our engagements:



### **Funding Acquisition**

*Various clients*

Puzzle Consulting has worked with a number of local organisations to secure Local, State or Federal Government funding for a variety of projects. Over \$60million has been secured in the past few years by Puzzle Consulting for projects ranging from \$10,000 to \$10million.



### **Funding Acquisition and Client-side Project Management**

*Client: Goldfields Rehabilitation Services Inc.*

Secured \$3million in funding for the construction of new premises and refurbishment of existing premises to enable expansion. Puzzle Consulting project managed all aspects of project delivery, including construction.



### **Strategy Formation**

*Client: Goldfields Voluntary Regional Organisation of Councils (GVROC)*

Interactive workshop and development of the Strategic Plan for the Council made up of CEO's and representatives from all 10 Local Government Authorities in the Goldfields-Esperance region.



### **Organisational Development and Governance**

*Client: NG Media*

Worked closely with NG Media to develop a suite of key corporate documents including a comprehensive risk assessment as well as strategic and business planning.



### **Development of complex Project Plan and Funding Acquisition**

*Client: ArtGold*

Formulation of the Project Plan from concept to funding acquisition for an Arts and Culture Trail project located throughout the Goldfields-Esperance region.



### **Strategy Formulation, Research and preparation of option papers and reports**

*Client: Goldfields Indigenous Housing Organisation (GIHO)*

Comprehensive strategic planning resulting from an organisational restructure as well as ongoing grant and operational funding support. Development of organisational options for consideration of the Board.



### **Stakeholder Engagement, Community Consultation, Workshop Facilitation, Engagement and Communication Strategy, Project Management, Administrative Support**

*Client: LandCorp, State Government of Western Australia - Growing Kalgoorlie-Boulder – Community Engagement*

Over an 18 month period, Puzzle Consulting managed all stakeholder engagement for a State Government initiative to grow the economy and liveability of the City of Kalgoorlie-Boulder. This included:

- Developing an engagement and communication strategy for the entire community and over 20 consultancies.
- Developing, hosting and managing a 2-day 'Futures Forum' including National keynote speakers.
- Project manage to ensure authentic engagement, logistics management, and delivery of required outcomes in a timely manner by working closely with consultants and community members.
- Providing administrative support to committees established to direct the work activities of the project.



### **Tourism Planning & Development, Business Case Development and Funding Acquisition**

*Client: Shire of Dundas*

Working from concept to establishment of a gateway Visitor Centre for the State of Western Australia and to further attract and promote tourism in the town of Norseman. Puzzle Consulting developed a needs assessment, conduct feasibility, engage community and develop a formal Business Case for funding. Ultimately three (3) sources of funding (two State Government bodies and one Federal Government) were secured for the approximately \$3million project.



### **Stakeholder Management, Administrative Support, Governance, Specific undertakings as required**

*Client: Regional Development Australia, Federal Government of Australia*

Puzzle Consulting has been engaged for an 18 month period to provide high level management to Regional Development Australia Goldfields-Esperance, an Australian Federal Government initiative delivering outcomes in regional Western Australia. This includes:

- Managing the organisation including stakeholder relationships,
- Providing support and governance guidance for the Board,
- Delivering and reporting on outcomes to the Federal Government,
- Ensuring the organisation is fully compliant with legal and other requirements.

## Previous and Existing Clients

---

Puzzle Consulting has worked with the following organisations:

-  City of Kalgoorlie-Boulder
-  Condingup District Recreation Association
-  Eastern Goldfields Historical Society
-  Eastern Goldfields YMCA
-  Emyjor Services Pty Ltd
-  Esperance Aged Care Facility
-  Goldfields Arts Centre
-  Goldfields Child Care Centre
-  Goldfields Education Mining Industry Alliance
-  Goldfields Equipment Pty Ltd
-  Goldfields Indigenous Housing Organisation
-  Goldfields Masonic Homes
-  Goldfields Rehabilitation Services
-  Goldfields Voluntary Regional Organisation of Councils
-  Goldfields Women's Refuge
-  Goldfields-Esperance Development Commission
-  Kalgoorlie Consolidated Gold Mines
-  Kalgoorlie Occasional Child Care Centre
-  Kalgoorlie-Boulder Chamber of Commerce and Industry
-  Kalgoorlie-Boulder Racing Club
-  Kids on Carrington Child Care Centre
-  Landorp
-  Leinster Community Resource Centre
-  Leinster Child Care Centre
-  Lynas Corporation Pty Ltd
-  NG Media
-  Regional Development Australia, Goldfields-Esperance
-  Sandalwood Family Centre
-  Shire of Coolgardie
-  Shire of Dundas
-  Shire of Laverton
-  Shire of Leonora
-  Shire of Wiluna
-  Shire of Yilgarn
-  Tjurkurba Gallery (Wiluna Art)
-  WA Government, Department of Regional Development
-  WA Museum Kalgoorlie-Boulder

## Consultant Profile

---



# Kate Mills

☎ 0419 195 415

✉ [kate@puzzleconsulting.com.au](mailto:kate@puzzleconsulting.com.au)

[www.puzzleconsulting.com.au](http://www.puzzleconsulting.com.au)

## Summary

---

Having lived in Kalgoorlie-Boulder for fourteen years and travelling extensively across the Goldfields-Esperance region over this time, Kate has built a strong network and positive productive working relationships with local governments, business, community organisations and State and Federal Government agencies across a number of industries.

Kate has an innate ability to connect with people and work collaboratively with community, government and industry.

Kate's skill base includes:

- **Strategy Formation and Implementation** - highly developed skills in understanding and shaping policy environments, strategy and developing and driving plans to implementation.
- **Community Consultation** - managed various forms of consultation, using multiple methods. She knows and understands the community she lives in, and can tailor consultation to her audience. Kate has also undertaken extensive consultation with Aboriginal communities in the region with positive relationships developed.
- **Broad Policy Experience and Knowledge** across a range of sectors including education, health, legal, electoral affairs, energy, water, consumer affairs, tourism, indigenous affairs, governance, mining industry, industrial relations, grant/funding, and early childhood education.
- **Development Experience** - business cases, strategic plans, operational plans, risk management plans, tender documents with specialist expertise in grant applications.
- **Project Management** - experience in project planning and management from concept stage to review/continuous improvement and closure.
- **Management** - leading teams to deliver results in a collaborative, engaging and outcomes focussed manner.
- **Communication** - excellent communicator, developing and maintaining relationships at all levels, including drafting and implementing marketing and public relations strategies.
- **Research** - interest in and track record for delivering high quality research throughout academic and work career, including developing, collecting and analysing quantitative and qualitative data measures.

## Qualifications

---

- **Graduate, Company Director Course**  
Australian Institute of Company Directors
- **Bachelor of Commerce (Tourism Management)**  
Curtin University of Technology
- **Bachelor of Social Science (Politics)**  
Curtin University of Technology

## Employment History

---

2012-current	Director/Principal Consultant, Puzzle Consulting
2010- 2013	Senior Grants Officer, Goldfields-Esperance Development Commission
2008	Acting Senior Project Officer, Department of Indigenous Affairs (Substantive officer took 3 months leave)
2008	Product Development Manager, Tourism WA (6 month secondment, substantive officer took leave)
2006-2009	Regional Officer, Department of Indigenous Affairs
2005-2006	Senior Policy Officer, Western Australian Council of Social Service
2003-2005	Ministerial Liaison Officer, Hon. Jim McGinty, Attorney General, Minister for Health, Electoral Affairs
2002-2003	Relief Electorate and Research Officer for Ken Travers MLC, Graham Giffard MLC, Tony O’Gorman MLA



## Proposal

---

### Scope

The Shire of Laverton are seeking consultancy services to prepare a Business Plan and Case for the possible future development of an Early Learning Centre in Laverton.

### Organisational Capacity

Puzzle Consulting has specific regional experience within the child care sector: developing business cases, undertaking cost/benefit analysis, strategic planning, securing funding, and measuring demand/user feedback. Specifically, Puzzle Consulting has;

- Produced two strategic plans over the last six years for the Kalgoorlie Occasional Child Care Centre
- Secured governance and capital funding for the Kalgoorlie Occasional Child Care Centre (\$300,000) also secured operational funding (\$50,000 pa)
- Produced a strategic plan for the Goldfields Child Care Centre
- Secured capital funding for the Goldfields Child Care Centre for long day care kitchen upgrade (\$90,000) and a new outside school hours building (\$600,000)
- Secured funding to enable upgrades at the Leinster Child Care Centre (\$65,000)
- Secured operational funding for the Leonora Child Care Centre (\$70,000 pa.)
- Served for many years on the board of the Eastern Goldfields YMCA; which operates an outside school hours care service
- Assisted in the initial stages to further the development of the new YMCA child care centre in Kalgoorlie
- Conducted a survey in Kalgoorlie-Boulder regarding child care shortages and presented on this topic at the annual What's Down the Track forum <http://www.puzzleconsulting.com.au/latest-news>
- This lead to the City of Kalgoorlie-Boulder also conducting their own survey (of centres) and through consistent lobbying, establishing their own centre which has commenced construction.

### Pricing

\$16,400 + GST

If travel to Laverton is required as part of this engagement, this will be an at cost additional expense, however I do not anticipate it being necessary.



A 58 SERPENTINE RD ALBANY 6330  
P PO BOX 5427 ALBANY WA 6332  
E ADMIN@HHARCHITECTS.COM.AU  
W WWW.HHARCHITECTS.COM.AU  
P 08 9842 5558

Shire of Laverton  
9 MacPherson Lane  
PO Box 42  
LAVERTON WA 6440

Attention : Peter Naylor, Chief Executive Officer

Dear Peter

**RE: FEE PROPOSAL – BUSINESS PLAN AND CASE FOR THE POSSIBLE FUTURE DEVELOPMENT OF AN EARLY LEARNING CENTRE IN LAVERTON**

We would like submit the following service proposal to assist the Shire of Laverton in the possible future development of an Early Learning Centre in Laverton.

**EXPERTISE & DEMONSTRATED EXPERIENCE**

H+H Architects is Western Australia's largest regional architectural practice with permanent offices in Albany, Kalgoorlie and Bunbury. The practice is committed to offering practical and affordable professional services to the regions and remote areas, and works with a range of clients throughout the Great Southern, Southwest, Wheatbelt and Esperance-Goldfields region, as well as further afield, including current projects in the Pilbara and Gascoyne regions. H+H Architects has specific experience in the development of design concepts to inform business cases and feasibility studies, providing professional technical advice relating to building compliance, condition reports, adaptive re-use opportunities and undertaking design workshops with stakeholders and community groups to assist in project definition and Needs Assessment.

For this project, we would propose to partner with Peter Backshall from [Markettrade](#). Markettrade is a Perth-based business advisory specialising in the planning, development and sustainability of tourism, cultural and service industries. Markettrade has specific experience in the preparation of business cases and feasibility studies that assist in long term project planning and sourcing of funding. Peter has prepared a large number of business cases over recent years, and has the knowledge and experience to assist the Shire of Laverton with this new project.

Both H+H Architects and Markettrade have relevant previous experience working in Laverton, demonstrating our familiarity with the community needs and interests. In 2007, Peter lead the regional tourism development project 'The Outback Way', which has become a highly successful tourism initiative for the community, and has enforced links between Western Australia to QLD through the NT. More recently, in 2017, H+H Architects undertook works at the Laverton Primary School, converting the original manual arts workshop into a new Kindergarten and Pre-Primary Centre, including indoor and outdoor teaching and play

spaces. We understand that the local youth population is somewhat transient and wide-ranging, with early age and school age children having family connections in The Lands, Wiluna, Kalgoorlie and Perth. Specific consideration will need to be given to the needs of this community in developing an Early Learning Centre, as well as the challenges of staffing, managing and sustaining the facility in a remote setting.

H+H Architects have specific experience in the creation and delivery of a range of Early Learning projects and are knowledgeable in all aspects of technical compliance as well as being across trends in early learning educational philosophies. We have created spaces for a range of clients in a range of settings, including stand-alone daycare centres, kindergartens, early learning centres, early learning outdoor play spaces and special education centres (refer to attached examples).

Our experience on similar projects would suggest that the development of the business case & plan would need to be a collaborative process, with engagement across a range of community groups and key stakeholders integral to ensure we understand the specific needs, opportunities and constraints affecting the project. We would recommend a process that encourages community involvement, perhaps through participation in strategic design workshops and feedback sessions. Establishing the needs of the local community will be an important first phase in developing the business case and plan, as well as identifying potential funding streams, so that the project can be developed accordingly. H+H Architects and Markettrade have specific expertise in facilitating this process and working with the client to ensure that the project outcomes meet the needs and aspirations of the community.

## TEAM

H+H Architects has a permanent office in Kalgoorlie, and this project would be serviced by our local office under the direction of Studio Manager and senior architect, Lauren Sullivan. Lauren will be supported by graduate architect, Declan Hayward (also based in Kalgoorlie), and company Director, Julie de Jong (Albany-based). Lauren has previous experience working in Laverton and on early learning and education projects. Peter Backshall will undertake all the work on behalf of Markettrade, and will work from his permanent base in Fremantle, with opportunity to utilize the H+H office whilst in the Goldfields region.

## APPROACH

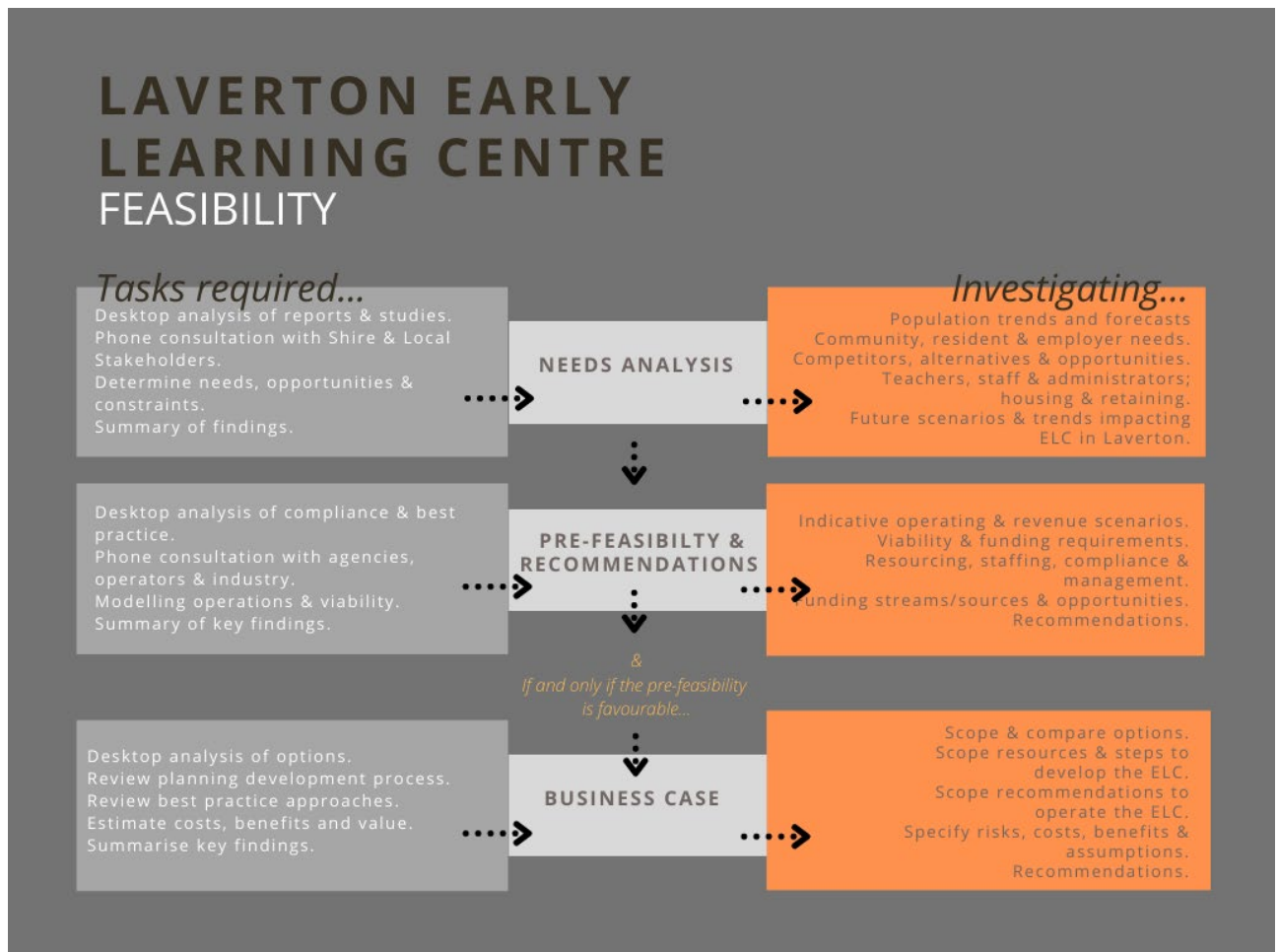
To best assist the Shire, we would recommend a staged approach, allowing the Shire to determine the underlying need for an Early Learning Centre in Laverton in the first instance, before committing to the development of a business case. Once the need has been established, we can identify recommended approaches to develop and operate the ELC, as well as funding options.

H+H Architects would attend site in Laverton and review potential sites and locations for an ELC, so that a range of options can be considered in the early Needs Assessment stage. These options could include alterations & additions to existing buildings (such as the old Kindergarten building), or construction of new premises on Shire-owned land. We will consider all aspects of building condition, compliance, connections with other community facilities (ie. Such as proximity to school, play spaces, etc) and issues of tenure. On the basis of our site inspections, and briefing with the Shire, we would consider the pro's and cons of different approaches and confirm suitable buildings and sites. H+H would then develop up 2-3 options for a new ELC, comprising simple Concept Designs (scaled plans and 3D visualizations) which are then costed by a QS, so that the cost of each option can be considered against other design practicalities and outcomes.

Working collaboratively with H+H Architects, Marketrade would investigate the commercial and managerial elements of an ELC. This would involve desktop analysis, phone consultation, modelling and analysis, and then reporting on 'The Need & Viability of an Early Learning Centre in Laverton'. The final report would provide recommendations, preliminary concepts and viability assessment for use in a future business case or grant applications.

If the Needs Assessment and the Feasibility Study confirms the viability of a new ELC in Laverton, we would then proceed with the preparation of a Business Case, on the basis of the preferred design option. Our approach is summarized in the following table:

**TABLE 1 – STAGED APPROACH**



As the works are proposed to be staged, we recommend that contract hold points are established at the end of each project stage, allowing the Shire of Laverton to use the information gained in each stage to determine whether or not the project has feasibility and whether or not the consultants should continue on with the next stage.

### PRICE SCHEDULE

Our fees to undertake the proposed works are summarized in Table 2 below. A more detailed breakdown of the resources allocated to each phase of delivery are included in Table 3. H+H Architects will run the project from their Kalgoorlie office, with support as required from head office in Albany. Peter Backshall has allowed for one site visit in the Needs Assessment phase, with the bulk of his work to be undertaken through desktop research and phone/online correspondence.

TABLE 2 - LUMP SUM PRICE

PHASE	DESCRIPTION	AMOUNT (exc GST)
1	Needs Assessment & Pre-Feasibility	\$10,260.00
2	Pre-Feasibility Study	5,210.00
2	Business Case	\$6,300.00
	Disbursements	\$2,752.25
	TOTAL LUMP SUM exclusive of GST	\$24,522.25
	GST	\$2,452.22
	<b>TOTAL FEE</b>	<b>\$26,974.50</b>

TABLE 3 – PRICE BREAKDOWN

Task	Resources Allowed (all hourly rates exc GST)	Cost \$ (exc GST)
<b>PHASE 1 – NEEDS ASSESSMENT</b>		
Project Initiation	1hr @ \$170/hr (H+H - LS)	170.00
Project briefing meeting with client and site inspection (H+H Architects in Laverton)	7.5 hrs @ \$127.50/hr* (H+H - LS) travel from KAL	956.25
	Accommodation & meals allowance	250.00
	Fuel charged @ 0.78c/km (700km return trip)	546.00
	Travel disbursements – fixed fee (MT)	1,000.00
	3 hrs @ \$170/hr (H+H - LS) onsite	510.00
Desktop Analysis (Marketrade)	16 hrs @ \$150/hr (MT – PB)	2,400.00
Consultation (Marketrade)	6 hrs @ \$150/hr (MT – PB)	900.00
Concept Design (2-3 options) H+H Architects	8 hrs @ \$170/hr (H+H – LS) design	1,360.00
	12 hrs @ \$135 (H+H – DH) drafting	1,620.00
Preparation of Cost Estimate	QS – Fixed Fee	1,200.00
Needs Assessment (Marketrade)	8 hrs @ \$150/hr (MT-PB)	1,200.00
Summary of Findings (Marketrade)	6 hrs @ \$150/hr (MT-PB)	900.00
	<b>PHASE 1 FEES SUB-TOTAL</b>	<b>\$10,260.00</b>
<b>PHASE 2 – PRE-FEASIBILITY</b>		
Viability Assessment (Marketrade) including desktop analysis of compliance & best practice	8 hrs @ \$150/hr (MT-PB)	1,200.00
Consultation (Marketrade)	6 hrs @ \$150/hr (MT-PB)	900.00
Modelling operations & viability (Marketrade)	8 hrs @ \$150/hr (MT-PB)	1,200.00
Liaise with Client to confirm Preferred Design Option (H+H)	2 hrs @ 170/hr (H+H – LS)	340.00
	2 hrs @ \$135/hr (H+H – DH) drafting	270.00
Findings & Recommendations (Marketrade)	6 hrs @ \$150/hr (MT-PB)	900.00
Update Cost Estimate of Preferred Option	QS – Fixed Fee	400.00
	<b>PHASE 2 FEES SUB-TOTAL</b>	<b>\$5,210.00</b>
<b>PHASE 3 – BUSINESS CASE</b>		
Desktop analysis of Options (Marketrade)	8 hrs @ \$150/hr (MT-PB)	1,200.00
Review planning & development process	6 hrs @ \$150/hr (MT-PB)	900.00
Review best practice approaches (Marketrade)	8 hrs @ \$150/hr (MT-PB)	1,200.00
Estimate costs, benefits & value (Marketrade)	8 hrs @ \$150/hr (MT-PB)	1,200.00

Summarise key findings & submit final Business Case	12 hrs @ \$150/hr (MT-PB)	\$1,800.00
	<b>PHASE 3 FEES SUB-TOTAL</b>	<b>\$6,300.00</b>
	TOTAL FEES	\$21,770.00
	TOTAL DISBURSEMENTS	\$2,752.25
	SUB-TOTAL	\$24,522.25
	+GST	\$2,452.22
	<b>TOTAL</b>	<b>\$26,974.50</b>

\* Travel time charged at 75% of usual hourly rate. Travel disbursements itemized separately

H+H Architects and Marketrade confirms that the prices provided in this schedule include all minimum requirements anticipated by the project team for the completion of the described tasks and are fixed for the term of the contract. We have not allowed to facilitate or participate in any external stakeholder engagement or community consultation other than what is included in the resources allowed (ie. No onsite community workshops) and will rely on the Shire to identify key stakeholders and coordinate feedback of the broader community to be used by the consultants in their work.

### CHANGES TO SCOPE

Any significant changes to the cost or scope of the project may contribute to a reduction or increase in the professional fee. Any such changes shall be agreed and notified in writing.

### SUB CONSULTANT'S FEES

Please note the above fees include the fees of the independent Quantity Surveyor only, on the basis that he is providing a cost estimate on a select number of design options only. If costings are required for more than 2-3 design options, we would advise additional fees for the QS. Our fees do not include any other sub-consultants.

### ADDITIONAL SERVICES

The services are currently limited to those described above. Services in addition to these services will be provided at the hourly rates listed below unless otherwise negotiated. These rates are valid for duration of 12 months, after which time, H+H Architects reserves the right to review the hourly rates applicable.

#### H+H ARCHITECTS

STAFF	RATE PER HOUR (EX GST)
Principal Architect (Julie de Jong)	\$195/hr
Senior Architect (Lauren Sullivan)	\$170/hr
Draftsperson/Graduate Architect (Declan Hayward)	\$135/hr
Contract Administrator/Builder	\$125/hr

#### OTHER CONSULTANTS

STAFF	RATE PER HOUR (EX GST)
Marketrade (Peter Backshall)	\$150/hr
Quantity Surveyor (Chris O'Keefe)	\$180/hr

**INSURANCE POLICY COVER NOTES FOR H+H Architects**

H+H Architects hold the following insurances

<b>Workers Compensation or Personal Accident and Illness Insurance</b>					
Insurance Company:		QBE Insurance (Australia) Ltd			
Amount of coverage	\$50 million	Policy No:	PE1881170GWC	Expiry Date:	30/06/2022
<b>Public Liability Insurance</b>					
Insurance Company:		Vero Insurance			
Amount of coverage	\$20 million	Policy No:	SMI022796203	Expiry Date:	23/01/2022
<b>Professional Indemnity Insurance</b>					
Insurance Company:		Sura Professional Risks			
Amount of coverage	\$5 million	Policy No:	SPR-PRI-10004416	Expiry Date:	01/12/2021

## OTHER CONSIDERATIONS

### LOCAL CONTENT

Being a regional based practice, H+H Architects recognise the importance and value of growing and utilising local services and providers. We have a strong belief in enhancing local and regional personnel and services wherever possible to enable country-based clients to access country-based professionals. Our commitment to servicing the regions is best demonstrated by the fact we have our head office in Albany, as well as an office in Kalgoorlie, and an office in Bunbury.

We endeavour to source local skills, knowledge and services wherever possible, and we have good working relationships and networks within the local construction industry across the region.

We believe that we have a good understanding of the challenges faced by communities located outside of metropolitan areas, and pride ourselves on our abilities to effectively service even the most remote of clients.

### SUSTAINABILITY

H+H Architects is committed to sustainable design principles and have an extensive working knowledge of all aspects of passive solar design and product specification to achieve designs which are environmentally responsible. We have the ability to work within the aesthetic preferences of all our clients, whilst also offering new interpretations and creative ideas to achieve the best possible design outcome.

H+H Architects integrate our own sustainable design principles into all projects, with a focus on designs that are durable, built to last, low maintenance, practical, use locally sourced materials and skills as well incorporate 'green technology' where appropriate. Locally, we are often asked to present seminars and workshops on all aspects of sustainable design, and our projects have been featured in relevant industry magazines including 'Sanctuary', 'Renew' and 'Fire Australia' magazine. We are financial members of the Alternative Technology Association of Australia (ATA), and are committed to a sustainable design future. We have recently been involved in presenting a range of online webinars focused on sustainability and bushfire resilience, with a national audience.

### PROFESSIONAL ASSOCIATIONS AND COMMUNITY INVOLVEMENT

The Directors of H+H Architects are well respected within the community, property development and construction industry. Their advice and participation is frequently sought after by local and State Government and private industry and they stay involved in all aspects of community development and growth.

H+H Architects have a commitment to offering discounted and pro-bono professional services to small local community organisations to assist them in realising their projects and have made valuable contributions to a range of local projects including the Albany Community Hospice, the Albany Men's Shed, the Cancer Care Conservatory, The Frenchman Bay Heritage Trail and the Open Access Studio & Drop-in Centre in Albany, to name a few. We have also been working pro-bono with the Kalgoorlie Basketball Association and the Kangas Footy Club (Kalgoorlie) to assist them in realising their plans for new/upgraded facilities in the Goldfields, and more recently assisting the Bunbury Hockey Club with pro-bono master-planning services.

Tom Stevens is a Board Member of Advance Housing, a leading local community housing organisation, as well as a Board Member of Albany Community Care, which offers aged care housing and respite. Tom is also a Volunteer in the South Coast Volunteer Bushfire Brigade in Albany.

Julie de Jong is a Board Member and Chair of the Grants Committee for the Albany Community Foundation, as well as Chairperson of Little Grove Primary School Board, and Secretary of the Albany Youth Support



Association Board, which provides housing and outreach services for homeless and at-risk youth in Albany. Julie has been an active member of the local Homelessness Forum in Albany for a number of years and is passionate about finding practical solutions to address disadvantage in our community. Julie is also a member of the Albany Surf Life Saving Club and involved in junior sport with her young family. In 2020, Julie became a committee member of the WA Bushfire Working Group, which is facilitated by Fire Protection Association of Australia and is a forum to discuss the application, interpretation and review of all bushfire related regulatory requirements, as well as promoting best practice in the bushfire sector. Julie has also recently joined the technical working group for Standards Australia, working on a handbook to complement AS3959 – Construction in Bushfire Prone Areas. Julie has presented at a number of WA and national conferences in relation to bushfire design and sustainability, including most recently, Fire Australia 2021 and the Renew “Rebuild” series.

Associate Director Sarah Moir is a Board member of Creative Albany, a volunteer with St John's Ambulance and a member of various local sporting clubs.

H+H Architects are sponsors, and Julie and Sarah, active Board members of the Albany Community Foundation, a non-for-profit organisation that aims to provide financial support to the most vulnerable people in our community, who have fallen on hard times through no fault of their own. The ACF endeavours to support the local community in a wide range of activities from providing support to local individuals, families and community projects as well as filling gaps in funding and services for existing charities and community service agencies. Albany Community Foundation has a long term vision of becoming a well-recognised and well patronised foundation that is a leading organisation in promoting the philanthropic sectors throughout Albany and the Great Southern Region, and H+H Architects is proud to be a financial member of this amazing local organisation.

All staff at H+H Architects are encouraged to volunteer and participate in their local community and within the office we have considerable representation in a range of different sports and community activities. Staff are able to undertake “community work” within paid office hours, and we track our community contribution each year to demonstrate the value of this work. We sponsor the Spencer Park Hockey Club, and have recently decided to sponsor the Boxwood Hill Sporting Club, as well as providing discretionary sponsorship to the indigenous Kinjarling Sporting Club.

H+H Architects are also proud sponsors of the “Trainee of the Year” at the local Great Southern Institute of Technology (TAFE), along with financial sponsorship for the Dux award at St Joseph’s College. We recently employed a local high school student for their Work Placement training and regularly offer work experience to local high school and university students, showing our support for education and training in our local community. We currently employ three graduate architects, each placed in our three regional offices, and provide on-the-job training towards their future registration.

H+H Architects and Markettrade look forward to the opportunity to work with the Shire of Laverton on this project, and would be happy to provide any additional information required to assist in your consideration of our proposal.

Please don't hesitate to contact us should you have any queries.

Yours Sincerely



Julie de Jong  
Director  
H+H ARCHITECTS



Peter Backshall  
Director  
MARKETRADE

---

**11.1.4 2021 WALGA CONVENTION AND ANNUAL GENERAL MEETING**

---

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Peter Naylor, Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	OMC210722-11.1.5

**MATTER FOR CONSIDERATION BY THE COUNCIL**

For Council to consider attendees at the 2021 WA Local Government Association (WALGA) Convention to be held at the Crown Perth from Sunday 19 to Tuesday 21 September.

**ATTACHMENTS**

OMC260821.11.1.4.A	LG Convention Information and Registration Brochure
OMC260821.11.1.4.B	Agenda WALGA AGM 2021

**BACKGROUND**

The WALGA Convention is an annual event conducted by the WA Local Government Association.

The AGM is scheduled as part of the annual Convention.

Prior to the AGM, the Association has also scheduled a Breakfast with Heads of Agencies, which is for Mayors, Presidents and CEOs only, and private invitations will be issued directly.

**STATUTORY IMPLICATIONS*****Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

## STRATEGIC PLAN IMPLICATIONS

The representation of the Shire of Laverton is important in ensuring that this Shire, and region, have a voice at the State level. Further, this is a good forum to enhance professional development and networking for Council representatives.

## POLICY IMPLICATIONS

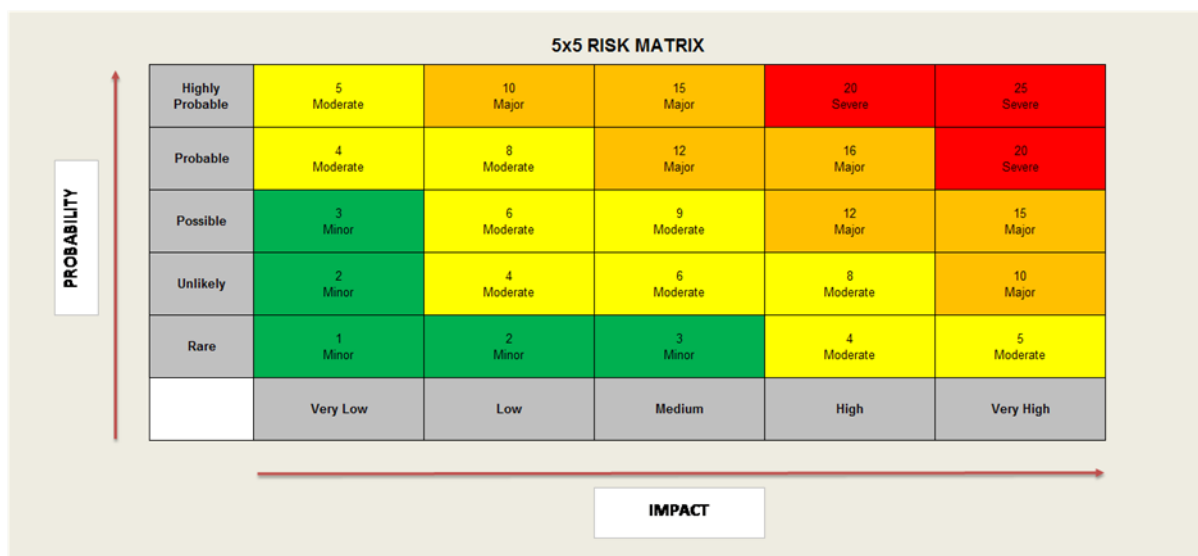
Shire of Laverton Attendance at Events Policy (adopted 24 June 2021) refers to this event.

## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council as there is provision included on the annual budget for Councillors and the Chief Executive Officer to attend the WALGA Convention.

## RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



## CONSULTATION

Nil

## COMMENT

At the July 2021 Council Meeting, Council resolved to register Cr P Hill and the Chief Executive Officer as Voting Delegates for the WALGA AGM, and Cr G Buckmaster as the Proxy Voting Delegate, however deferred any decision on other Councillors attending the WALGA Convention due to the uncertainty of the Outback Way Development Council AGM in Winton (Queensland) in mid-August proceeding due to COVID-19 constraints within and between the States and Territories.

Unfortunately the OHDC AGM in Winton could not proceed because of the expected travel restrictions and was held via electronic means on Friday 20 August 2021.

Therefore it may now be an opportunity for Council to further consider the representation at the WALGA Convention.

The WALGA Convention Information and Registration Brochure is appended to the agenda as attachment A.

The following five (5) motions from the AGM Agenda are summarised for Council to consider. A full copy of the AGM Agenda with the Members Motions is appended as Attachment B.

<b><i>Agenda Item</i></b>	<b><i>Local Government</i></b>	<b><i>Motion Title</i></b>
3.1	WALGA	Amendments to WALGA's Constitution
<b><i>MOTION</i></b>		
Full details of the motion are as per the agenda.		

<b><i>Agenda Item</i></b>	<b><i>Local Government</i></b>	<b><i>Motion Title</i></b>
3.2	Shire of Gnowangerup	Cost of Regional Development
<b><i>MOTION</i></b>		
That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern regions.		

<b><i>Agenda Item</i></b>	<b><i>Local Government</i></b>	<b><i>Motion Title</i></b>
3.3	Shire of Dardanup	CSRFF Funding Pool and Contribution Ratios
<b><i>MOTION</i></b>		
That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.		

<b><i>Agenda Item</i></b>	<b><i>Local Government</i></b>	<b><i>Motion Title</i></b>
3.4	Shire of Esperance	Regional Telecommunications Project
<b><i>MOTION</i></b>  That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.		

<b><i>Agenda Item</i></b>	<b><i>Local Government</i></b>	<b><i>Motion Title</i></b>
3.5	Shire of Dundas	Review of the Environmental Regulations for Mining
<b><i>MOTION</i></b>  Regarding a review of the Mining Act 1978. <ol style="list-style-type: none"><li>1. To call on Minister Bill Johnston, Minister for Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old Mining Act to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.</li><li>2. That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with remote resource communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.</li></ol>		

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

**MOVED:** Cr R Ryles **SECONDED:** Cr G Buckmaster

**That Council:**

- 1. Authorises Cr Patrick Hill, Cr Gary Buckmaster, Cr Jack Carmody (subject to confirmation) and the Chief Executive Officer to attend the WA Local Government Association Convention and Annual General Meeting to be held at the Crown Perth from Sunday 19 to Tuesday 21 September.**
- 2. Approves that the costs associated with the attendance of the delegates at this event be met in accordance with Council's Attendance at Events Policy (adopted 24 June 2021).**
- 3. Authorises the Chief Executive Officer to commence registration, travel and accommodation arrangements as required for the event**
- 4. Having considered the various AGM Agenda items, acknowledges that additional information on each item may be brought forward at the Meeting, whilst the matters are being deliberated, and this additional information may have an impact on how the Council delegates, in consultation, cast their final votes.**

**CARRIED 6/0**

# LEADING THE **WAY**

## Information and Registration

WA Local Government Convention  
Sunday, 19 – Tuesday, 21 September 2021  
Crown Perth

PRESENTED BY



PARTNERED SERVICE



PRINCIPAL SPONSOR






**WALGA**

WORKING FOR LOCAL GOVERNMENT

# EVENT PARTNERS



## Partnered Service

LGIS is proud to partner with WALGA at the WA Local Government Convention. The Convention provides a wonderful opportunity for everyone across the sector to come together, share experiences and network.

As the Local Government mutual indemnity Scheme, our members are at the heart of everything we do. We're proud to have stood with our members for over 25 years protecting your communities, organisations and people.

We understand the Local Government industry, its purpose, the risks involved, and our ultimate philosophy of working with you to deliver the best outcome for your communities.

We're also proactive we don't just wait for claims to happen - through our comprehensive Scheme risk program we're dedicated to working with members to manage their risk.

The team at LGIS look forward to seeing all of our members and exploring how we can support you.


**CIVIC LEGAL**

## Principal Sponsor

Civic Legal is proud to be the principal sponsor of the WA Local Government Convention again this year. We always look forward to catching up with you to hear your stories and to learn more about the issues Local Governments are facing.

Civic Legal has its roots in Local Government. Our specialist Local Government lawyers are passionate about working out the best solutions for Local Governments in all areas of Local Government law.

Drop by our booth to find out more, and to chat with our team. We can help you with complex contracts, leases, employment law matters, planning, litigation, SAT appeals, governance or any other issues your Local Government may face.

Enjoy the conference, and see you soon!

Best regards

**Anthony Quahe**

Managing Principal

## Supporting Sponsor



Department of  
Local Government, Sport  
and Cultural Industries

## Convention Breakfast Sponsor



## Coffee Cart Sponsors



PART OF THE CREDIT CLEAR GROUP



# AN INVITATION

**It is my pleasure to invite all Elected Members, Chief Executive Officers and Senior Managers to attend the 2021 WA Local Government Convention, scheduled for Sunday, 19 – Tuesday, 21 September at Crown Perth.**



The theme for the 2021 Local Government Convention is Leading the WAY: Looking Forward, Looking Back, taking place against the backdrop of generational change for the sector with reform of the Local Government Act on the horizon.

Additionally, 2020 and 2021 has seen an unprecedented level of uncertainty experienced in areas such as local and international politics; the economy; the environment, together with the ongoing impact and evolving nature of the COVID-19 pandemic. The Convention program has been developed to specifically support and encourage Local Government representatives.

We are pleased to welcome the Honourable Julie Bishop as our Opening Keynote Speaker, and Australian of the Year – Ms Grace Tame, has agreed to deliver the Closing Keynote Speech.

The event will commence with the AGM, followed by a day and a half of plenary and concurrent sessions. These sessions will discuss both contemporary and controversial topics, while the overarching conference format provides opportunity to converse, debate, discuss and share ideas in a welcoming and professional forum.

There is also an opportunity to register for one of the optional field trips scheduled for Wednesday, 22 September.

A significant contingent of industry suppliers will be on display in the trade exhibition to demonstrate their latest products to the Local Government sector. I encourage you to take this once a year opportunity to meet with these suppliers and be updated on what is currently available.

Finally, I would like to express appreciation for the valuable support provided by our Partnered Service – LGIS and Principal Sponsor – Civic Legal. I also wish to thank our Supporting Sponsor; the Department of Local Government, Sport & Cultural Industries and our other sponsors, Ventia, Synergy and Credit Solutions.

I look forward to seeing you in September.

A handwritten signature in black ink that reads 'Tracey Roberts'.

**Mayor Tracey Roberts JP**  
President

# ABOUT THE EVENT

## Who should attend?

The WA Local Government Convention is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by Executive Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

## Optional events

### Monday, 20 September

Australian Local Government Women's Association (ALGWA) AGM and Breakfast (\$70pp)  
Convention Gala Dinner at Optus Stadium (\$165pp)

### Tuesday, 21 September

Convention Breakfast with Jelena Dokic (\$95pp)  
PHAIWA Local Government Policy Awards and Breakfast –  
For more information or to register for this breakfast, please visit [www.phaiwa.org.au](http://www.phaiwa.org.au)

### Wednesday, 22 September

Field Trip: Bushmead Estate (\$70)  
Field Trip: Construction Training Fund (\$70)  
WALGA Forum on Aboriginal Engagement and Reconciliation

## Partner Program

The Partner Program offers an interesting range of options for accompanying guests, including a full day tour to Fremantle. Social networking functions include the Opening Welcome Reception on Sunday evening and the Gala Dinner on Monday evening.

## Elected Member training

WALGA Training has scheduled a selection of its Elected Member training opportunities prior and post-Convention for your convenience.

- **Friday, 17 September**  
[Developing Specifications for Excellence](#)
- **Wednesday, 22 September**  
[CEO Performance Appraisals](#)
- **Wednesday, 22 & Thursday, 23 September**  
[Recovery Coordinators Course for Local Government](#)

More information on WALGA Training opportunities can be found in the [WALGA Training Directory](#) or on [WALGA Training Website](#).

## 2021 #shoWcAse in Pixels Competition

#shoWcAse in PIXELS is an annual exhibition of artwork from Local Governments, displayed on the iconic 45-metre high digital tower at the heart of Yagan Square in Perth City.

As one of the State's largest ongoing community arts projects, the event is widely acknowledged as being one of the most colourful and vibrant displays throughout the year.

The art competition was held in this format for the first time in 2019, which saw art submissions created from recycled products, wall murals and large-scale canvasses.

Artwork will be displayed in Yagan Square from Monday, **6 September** to Sunday, **26 September**, at 12:00pm each day (subject to changes by Yagan Square).



2019 Overall Winner – Shire of Meekatharra

# KEYNOTE SPEAKERS



## Hon Julie Bishop

**The Honourable Julie Bishop served as Australia's Minister for Foreign Affairs from 2013 until her resignation in 2018. She was the first female to hold the role as well as the first female Deputy Leader of the Liberal Party, serving for 11 years.**

As Foreign Minister, Ms Bishop was responsible for strengthening Australia's key strategic and economic relationships with Ministerial responsibility for more than 5000 departmental staff, 110 overseas missions as well as government agencies Australian Secret Intelligence Service and Australian Centre for International Agriculture Research.

In 2014, she led the international response to the downing of Malaysian Airlines flight MH17 over Ukraine, and was awarded the Commander of the Order of Merit of the Netherlands Ministry of Foreign Affairs.

Under her leadership, the 2017 Foreign Policy White Paper was developed, providing a comprehensive policy framework for the next decade; and the New Colombo Plan was established, enabling Australian undergraduates to live, study and work in the Indo-Pacific region. Within five years more than 40,000 students have participated in the Plan.

In a political career spanning over 20 years, Julie also served as Minister for Education, Science and Training, Minister for Women's Issues and Minister for Ageing.

Prior to entering politics, Ms Bishop was Managing Partner of the law firm Clayton Utz in Perth.

In 2020 Julie was awarded a Fisher Family Fellowship for the Future of Diplomacy Project at Harvard Kennedy School Belfer Centre for Science and International Affairs. In 2021 Julie was awarded the Kissinger Fellowship at the McCain Institute of International Leadership at Arizona State University. In 2021 Julie was appointed by the UK Government to the G7 Equality Advisory Council (GEAC).

Julie is the Chancellor of Australian National University, chair of Telethon Kid's Institute, Chair of The Prince's Trust Australia, member of the international advisory boards of Afiniti and the Human Vaccines Project and is the Patron of Shooting Stars – an education programme for young Aboriginal girls.

She has also established a boutique advisory firm, Julie Bishop and Partners.



## Hon Mark Coulton MP

### Federal Minister for Regional Health, Regional Communications and Local Government

Mark was first elected to the House of Representatives for the seat of Parkes, New South Wales, in 2007. He has since been re-elected in 2010, 2013, 2016 and 2019.

On 6 February 2020, Mark was sworn-in as the Minister for Regional Health, Regional Communications and Local Government.

During his time in the Federal Parliament, Mark has also held the positions of Deputy Speaker of the House of Representatives, National Party's Chief Whip, Shadow Parliamentary Secretary for Ageing and the

Voluntary Sector, Shadow Parliamentary Secretary for Water and Conservation and Shadow Parliamentary Secretary for Regional Development and Emerging Trade Markets.

Prior to his election to the House of Representatives, Mark was the Mayor of Gwydir Shire Council from 2004 until 2007.

Mark has an extensive agricultural background having spent 30 years as a farmer and grazier. Mark and his wife Robyn owned and operated a mixed farming system growing cereal crops and running beef cattle.

## Hon Jason Clare MP

### Shadow Minister for Regional Services, Territories and Local Government; Housing and Homelessness

Jason is a member of the Australian Parliament where he represents the seat of Blaxland in Western Sydney.

He was a Minister in the Rudd and Gillard Labor Governments, where he served as Minister for Home Affairs, Minister for Justice, Minister for Defence Materiel and Cabinet Secretary.

Jason is currently the Shadow Minister for Housing and Homelessness, Shadow Minister for Regional Services, Territories and Local Government.

He has also served as Shadow Minister for Communications, Shadow Minister for Trade and Investment and Shadow Minister for Resources and Northern Australia.

Jason's most important job though is being Louise's husband and Jack's dad.







## Anthony De Ceglie

**Three-time Walkley Award winner and Editor-in-Chief of West Australian Newspapers**

He first started his career as a cadet journalist in regional WA with the *Collie Mail* before becoming a journalist and sub editor at the *Mandurah Mail*.

Anthony previously worked as a reporter with *The Sunday Times* before becoming chief of staff and deputy editor of the newspaper and its website *Perth Now*.

During a secondment to New York in 2011, Anthony helped to launch the iPad newspaper *The Daily* before moving to Sydney to work for *The Daily Telegraph*.

In January 2019 he was appointed senior editor of *The West Australian*, becoming editor in chief in December that same year.

In addition to responsibility for *The West Australian*, *The Weekend West*, *The Sunday Times*, [thewest.com.au](http://thewest.com.au) and [perthnow.com.au](http://perthnow.com.au) and the company's 19 regional publications, Anthony has overseen the successful integration of the Community Newspaper Group and Regional Newspapers and the launch of digital subscriptions on the [west.com.au](http://west.com.au)

## Hon Pru Goward

**The Honourable Pru Goward is a former Cabinet minister, Sex Discrimination Commissioner and was a pioneering television reporter with the ABC.**

Pru has a long history of promoting women's rights, driving reform and getting it done and has frequently challenged institutional bullying and harassment.

Since leaving politics, Pru is a Professor of Social Interventions and Policy at Western Sydney University, a board member of Anglicare, a regular newspaper columnist, and a diversity and discrimination expert who has recently reviewed sexual misconduct for ministerial staff in the NSW Government and the NSW Supreme Court.

Her outstanding career as a senior government official and government minister saw reforms in Family Law and more recently child protection, social and affordable housing and urban planning.

With her drive, New South Wales overhauled the State Government's approach to domestic violence and is the only Australian state or territory to witness a decline in assault rates.

Prior to this, Pru was Australia's Sex Discrimination Commissioner for six years, promoting the landmark introduction of paid maternity leave, now a national entitlement. She also oversaw Australia's first statistically valid sexual harassment survey which continues to be the benchmark for governments and business and reported on the state of work-life balance for men and women in Australia. Pru was also the commissioner responsible for age discrimination.

As a senior current affairs reporter with the Australian Broadcasting Corporation for 19 years, Pru was ABC Television's first female correspondent, the inaugural presenter of Radio National Breakfast and the recipient of a prestigious Walkley Award for her courageous television profile of organized crime figure George Freeman.

She has authored *A Business of Her Own* and has co-authored a biography of John Howard.

*Hon Pru Goward appears by arrangement with Saxton Speakers Bureau*





## Greg Hire

### Founder, A Stitch in Time

As the former Perth Wildcats Vice-Captain, Greg Hire undoubtedly made a huge impact on basketball, however it could be argued his greatest contribution to our State is the work he is doing off the court. A championship player with both the Wanneroo (now Joondalup) Wolves in the State Basketball League, and the Perth Wildcats in the NBL, Hire was named 2018 Western Australian of the Year (Youth) for his efforts as an advocate for youth mental health. Hire grew up around domestic violence, drugs, alcohol, depression and a lack of positive role models and is heavily involved in community and youth sporting activities and other initiatives that aim to combat mental illness and youth suicide.

Greg played for the Perth Wildcats from 2010 until 2019; accumulating 243 games, winning four NBL Championships as Vice-Captain and recently has represented Australia at the World Cup in 3 on 3 Basketball, winning a Gold Medal at 2020 Asia Cup. As the founder of charity A Stitch in Time, his passion and efforts are now transpiring off the court in the work he is doing in the mental health space.

## Paul Kelly

### Editor-at-Large, The Australian

Paul Kelly is currently the Editor-at-Large at *The Australian*. He was previously Editor-in-Chief and he writes on Australian politics, public policy and international affairs.

Paul has covered Australian governments from Gough Whitlam to Scott Morrison and is a regular television commentator on Sky News. He is the author of nine books including *The Hawke Ascendancy*, *The End of Certainty* and *The March of Patriots*. His most recent book, *Triumph and Demise* covered the Rudd-Gillard era.

Paul has been a Fellow at the Kennedy School of Government at Harvard University and a Fellow at the Menzies Centre, King's College, London.





## Glenn Mitchell

**Glenn is a former leading ABC sports broadcaster. During his 20 years with ABC Sport in Perth he became a familiar voice around the country with his commentaries on international and domestic cricket and AFL football.**

He also commentated at four Olympic Games (Atlanta, Sydney, Athens and Beijing), and three Commonwealth Games.

One of the ABC's senior cricket commentators, Glenn broadcast over 110 Tests and One Day Internationals, covering overseas tours against Sri Lanka, India, Pakistan, England and New Zealand.

But all through this period, Glenn was a sufferer of mental illness and in early 2011 he descended into a highly depressive state that resulted in him inexplicably resigning his dream position at the ABC and making an attempt on his own life. After overcoming his personal demons and reshaping his life, Glenn now aims to try and prevent others from enduring the torturous path he did by candidly speaking about his own journey.

*Glenn Mitchell appears by arrangement with Cheri Gardiner & Associates*

## Grace Tame

**After being raped and sexually abused by her maths teacher when she was just 15 years old, Grace Tame has spent the last 10 years turning her traumatic experience into being an advocate for survivors of child sexual abuse and a leader of positive change.**

Recognising the injustice of Tasmania's gag order that prevented survivors from self-identifying publicly, Grace offered her story to the #LetHerSpeak campaign created by Nina Funnell, along with the stories of 16 other brave survivors. In 2019, she finally won the court order to speak out under her own name, making her the state's first female child sexual abuse survivor to do so.

Now, 26 and based in Hobart, Grace is dedicated to eradicating child sexual abuse in Australia, and supporting the survivors of child sexual abuse.

Her focus is around enabling survivors to tell their stories without shame, educating the public around the process and lasting effects of grooming and working with policy and decision-makers to ensure we have a federal legal system that supports the survivors, not just perpetrators.

She is also a passionate yoga teacher, visual artist, and champion long-distance runner, having won the 2020 Ross Marathon in a female course record time of 2:59:31.

Grace is the 2021 Australian of the Year.







## Liam Bartlett

**60 Minutes reporter, host of Radio LPR's morning program, award winning broadcaster and journalist**

Having spent nearly 30 years working in Australian media, Liam is one of Perth's highest profile journalists and public broadcasters.

With a Bachelor of Economics from the University of Western Australia, he has held a series of high profile positions across all three major platforms – television, radio and print. His roles have included hosting the State-based 7.30 Report on ABC TV,

news anchor at STW Channel Nine in Perth, reporting for the Nine Network's Melbourne bureau of A Current Affair, columnist and feature writer for News Limited through the Sunday Times and the host of prime-time talkback shifts on Radio 6PR and 720 ABC Perth.

*Liam Bartlett appears by arrangement with Cheri Gardiner & Associates*

## Convention Breakfast – Jelena Dokic

**Jelena Dokic has had a storied and well-documented life and tennis career both on and off the tennis court. She started playing tennis when she was six years old and very quickly became the national champion in multiple age groups. However, the war erupted in former Yugoslavia and the family was forced to escape twice. Jelena and her family were refugees before settling in Australia when she was 11 years old.**

In 1998, as a 15-year-old, Jelena won the US Open junior title and the French Open doubles title. She became number 1 junior in the world in 1998 and also made a Fed Cup debut the same year winning both her singles matches and becoming the youngest player ever to represent Australia in the Fed Cup.

In early 1999, still only 15 she won the Hopman Cup for Australia partnering Mark Philippoussis and also reached the 3rd round of the Australian Open at 15. Later that year at the age of 16, she caused one of the biggest upsets in tennis history beating world number 1 Martina Hingis as a qualifier. It still remains the only time a world number 1 has lost to a qualifier at Wimbledon. She went on to reach the quarter-finals of Wimbledon that year and it catapulted Jelena to prominence on the world stage.

In 2001 Jelena won her first WTA singles title in Rome. She went on to win two more titles that year and reach the top 10 in the world at the age of 18. At the age of 19 she reached world number 4.

After a string of injuries and a battle with depression, Jelena made a comeback to tennis in 2008 and had an incredible run at the 2009 Australian Open,

reaching the quarterfinals and also winning her first WTA title in nine years in Kuala Lumpur. Jelena's latter part of her career was riddled with injury and illness which forced her to retire early.

Jelena has penned the best-selling autobiography *Unbreakable*, a book which details her career and her life. In the book, she details the struggles of being a refugee, dealing with poverty, racism, bullying, and discrimination. She also talks about the physical and emotional abuse she suffered for over 20 years at the hands of her father which started when she was just six years old.

Jelena now pours her efforts into commentary and TV work for Channel 9, Fox Sports and Tennis Australia. She does work for multiple radio stations and she regularly writes columns.

*Jelena Dokic appears by arrangement with ICMJ*



# THE PROGRAM

## SUNDAY, 19 September (pre-conference)

2:30pm – 6:00pm	Delegate Service Desk open for Convention Registration
3:00pm – 5:00pm	<b>Mayors and Presidents' Forum</b> (separate registration – by invitation only)
5:00pm – 6:30pm	<b>Opening Welcome Reception</b> A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

## Monday, 20 September

7:00am	Delegate Service Desk open for Convention Registration
7:00am – 8:30am	<b>ALGWA (WA) AGM and Breakfast (\$70)</b> Register online via Delegate Registration. Other enquiries to Cr Karen Wheatland, City of Melville – 0401 335 642 or <a href="mailto:CrKaren.Wheatland@melville.wa.gov.au">CrKaren.Wheatland@melville.wa.gov.au</a>
7:30am – 8:45am	<b>Breakfast with Heads of Agencies</b> This breakfast is for Mayors, Presidents and CEOs only and invitations will be sent directly. Sponsored by Aware Super.
9:00am – 12:45pm	<b>WALGA Annual General Meeting</b> (includes recognition of Honours Award recipients)
12:45pm – 1:45pm	Lunch for AGM attendees
12:45pm – 1:45pm	<b>2021 Honour Awards Lunch</b> (by invitation only)
1:50pm – 3:00pm	<b>Opening Keynote Speaker: The Honourable Julie Bishop</b>
3:00pm – 3:40pm	Afternoon Tea
3:40pm – 5:00pm	<b>Local Government, a Federal Perspective</b> <b>Hon Mark Coulton MP</b> , Minister for Regional Health, Regional Communications and Local Government <b>Hon Jason Clare MP</b> , Shadow Minister for Regional Services, Territories and Local Government; Housing and Homelessness Moderated by <b>Liam Bartlett</b>
6:30pm – 11:00pm	<b>Gala Dinner, Optus Stadium (\$165)</b> Put aside business for the night and enjoy a stunning view, food, drinks and dancing Includes announcement of #shoWcAse in Pixels winners

## Tuesday, 21 September

7:00am	Delegate Service Desk open for Registration
7:00am – 8:45am	<b>PHAIWA Local Government Policy Awards and Breakfast</b> For more information or to register for this breakfast, please visit <a href="http://www.phaiwa.org.au">www.phaiwa.org.au</a>
7:30am – 8:45am	<b>Convention Breakfast with Jelena Dokic</b> (\$95)
8:50am	<b>Minding Your Mental Health</b> – Panel Discussion Aboriginal and non-Aboriginal mental health is an issue that all Australians need to confront to offer genuine support and care for those affected and to help mitigate risks in workplaces and interactions. Local Government in particular, with its role as a major employer and provider of community services, needs to continuously explore how mental health issues manifest and evolve to best inform their options in responding.  <b>Hon Pru Goward</b> , former Cabinet Minister <b>Greg Hire</b> , Founder, A Stitch in Time <b>Glenn Mitchell</b> , former leading ABC sports broadcaster
10:00am	<b>State and Federal Political Insights</b> A conversation centred on the political landscape including the current State Government's performance following the recent State Government Election and an overview of Federal Government initiatives, emerging critical issues and the media response.  <b>Paul Kelly</b> , Editor-at-Large, <i>The Australian</i> <b>Anthony De Ceglie</b> , Editor-in-Chief, <i>The West Australian</i>
10:40am – 11:15am	Morning Tea

11:15am

**CONCURRENT SESSIONS****Recovery from Emergencies in WA**

Western Australia communities have been hit hard by emergencies in 2021. In February, a fire ignited in the Wooroloo area in the Shire of Mundaring. The blaze rapidly escalated to a level 3 fire, burning for almost a week and crossing two Local Government areas, destroying 86 homes and causing widespread damage.

In April, Tropical Cyclone Seroja made landfall between Kalbarri and Port Gregory. Winds of up to 170 kilometres an hour left a trail of destruction over 35,000 square kilometres of Western Australia. Throughout 10 Local Government areas; it destroyed homes, businesses, resorts, sheds, fences and water stations, leaving thousands of people homeless and without power and communication for extended periods.

Whilst Local Government has the legislative responsibility for recovery, the scale and significance of both of these recovery effects, has seen the State appoint a State Recovery Controller for each of these events to lead the whole of government approach to recovery efforts.

During this session, we will hear the experience of those involved and learn about how they managed the unique challenges of these extensive recovery efforts.

**Governance: Roles & Responsibilities**

The purpose and intent of the Local Government Act 1995 is to provide efficient and effective good governance to communities. Inherent in this purpose and intent is the separation of powers principle which, as Parliament considered when the Act was introduced in 1993, stated '...there will be clear specifications of the roles of key players ... to promote efficiency ...and to avoid conflicts caused by uncertainty...".

The question of separation of powers remains a focus of Local Government advocacy and has featured in the Final Report of the Local Government Review Panel, Report of the Inquiry into the City of Perth and Select Committee into the Local Government Final Report.

This session will examine why this remains a topic of interest to the sector, scenarios that led to commentary in recent Reports and how proposals for improvements in role clarity will foster efficient and effective Local Government.

**Elected Members:****Champions of economic resilience and community prosperity**

As community leaders and key decision makers, Elected Members have an important role to play in supporting local economic development and prosperity. This session provides a valuable opportunity to get exclusive access to Economic Development Australia's (EDA's) new economic development education and training program and will cover important topics such as:

- principles for economic development planning
- leading recovery and building resilience for your community; and
- being an Economic Development Champion - promoting economic prosperity for your community

Economic Development Australia (EDA) is the national peak body for economic development professionals.

## Tuesday, 21 September (continued)

12:45pm – 1:40pm Lunch

1:40pm

### CONCURRENT SESSIONS

#### **Bushfire Volunteers**

Western Australians in rural and pastoral areas rely heavily on Bush Fire Brigade volunteers to keep them safe from the threat of fire. Local Governments are responsible for administering and training the 19,500 volunteers in 565 bushfire brigades around the State.

This session will provide the latest information on volunteer workplace health and safety obligations, training opportunities and the changing landscape in attracting and retaining bushfire volunteers.

#### **Local Government Audits**

The WA State Government amended legislation and regulations to provide for the Auditor General to be responsible for undertaking Local Government audits effective from 1 July 2018. The Office of the Auditor General (OAG) phased in over three years the responsibility for undertaking the audits previously carried out by Local Government appointed commercial contract auditors.

This session will provide information on the:

- Experience of initial three years of financial audits
- Lessons learnt from the OAG perspective
- OAG perspective on Local Government financial statutory provisions
- Expectations for future auditing
- Overview of Local Government Performance Audits and future focus

#### **Waste Avoidance and the impact of the Waste Export Bans**

In WA, the majority of material that is recycled through the kerbside recycling bin is exported for reprocessing and use in new products. That's all set to change with the introduction of export bans for plastic, paper and cardboard. As of 1 July 2021, mixed plastic, which is about 4% of what is collected through the kerbside recycling bin, will no longer be able to be exported and will be reprocessed locally. While this is a good outcome in relation to increasing transparency of where material goes, it is likely to have a financial impact on the costs of kerbside recycling.

This session will outline the impact of the export bans, the local processing options being developed and ultimately the best thing that Local Government and the community can do with waste – avoid it completely.

3:10pm– 3:45pm Afternoon Tea

3:45pm

**Closing Speaker: Grace Tame**

4:45pm

Official Close of the 2021 Local Government Convention

## Wednesday, 22 September (post-conference)

8:30am

Delegate Service Desk open

9:00am – 11:30am

### **Field Trip: Bushmead Estate, Shaped by Nature (\$70)**

Bushmead Estate, 16 km east of Perth's CBD, is a new land development located in the City of Swan that has placed the pristine natural bushland at the forefront of design, with every household connected to the bush. The development which will eventually be home to around 950 new dwellings aims to minimise the environmental footprint and places high importance on the retention of trees within the development. Bushmead is also one of the few estates in Western Australia to have received 6-Leaf EnviroDevelopment Accreditation, ensuring sustainable living for residents.

The land developer, Cedar Woods, will discuss the sustainability features of the estate and the process involved around tree retention from planning to construction, and participants will view a development shaped by the natural site features and experience the parks and walking trails of this unique community.

Includes bus transfers from Crown Perth and Morning Tea.

9:00am – 12:00pm

### **Field Trip: Construction Futures Centre (\$70)**



Construction Training Fund (CTF) is a government statutory authority creating a skilled Western Australian construction workforce. It collects a training levy, helps pay for training, conducts research, showcases training and career opportunities and makes a contribution to building our communities. It also operates an interactive venue, the Construction Futures Centre in Belmont, designed to educate school aged children, young adults and others to consider the many job options on offer within the industry.

Join this tour to explore a range of virtual and augmented reality technologies, artefacts, videos, games and static displays that offer a unique insight into the scope of WA's building and construction industry.

Includes bus transfers from Crown Perth and Morning Tea.

9:30am – 3:00pm

### **WALGA Forum on Aboriginal Engagement and Reconciliation**

Hear from State Government on key Native Title Settlements in WA, and learn from Local Governments about the process of commencing Reconciliation Action Plans (RAPs) through to embedding reconciliation activities as core business. Join Traditional Owners and Aboriginal leaders for a round-table yarn on opportunities and barriers experienced by local Aboriginal communities, and the positive impact Local Government can make. The program will cover Aboriginal engagement methods, employment and economic opportunities, cultural awareness and interpretation, and traditional ecological knowledge in landcare.

Separate registration - [CLICK HERE](#) for more information

# PARTNER ACTIVITIES

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

## SUNDAY, 19 September

### Fremantle Tour

8:30am – 4:00pm \$175

Departing Crown Perth at 8:30am we make our way to Fremantle where you will be taken on a private tour of Fremantle Prison. Following the tour, we will replenish ourselves with a two-course lunch at the National Hotel. From there we do a short walking tour of Fremantle before heading back to Crown Perth via train.

**Please note:** We recommend comfortable walking shoes for this tour.

**Includes:** Coach transfer, morning tea, tour of Fremantle Prison, Lunch at the National Hotel, walking tour, return train to Crown Perth and Guide

(Minimum 15 – maximum 20)

### Opening Welcome Reception

5:00pm – 6:30pm \$85

## MONDAY, 20 September

### Shaken not Stirred Cocktail Course

2:00pm – 4:00pm \$90

Get ready to have fun and learn how to make cocktails! Held at Crown Perth, your Cocktail Master will teach you insider mixologist techniques and fun facts about each cocktail. All you have to do is sip and enjoy while the demonstrations are given and the ingredients for the next cocktail are prepared.

**Includes:** 2-hour cocktail course

(Minimum 15 maximum 35)

### Convention Gala Dinner at Optus Stadium

6:30pm – 11:00pm \$165

## TUESDAY, 21 September

### Breakfast with Jelena Dokic

7:30am – 8:45am \$95

### Optus Stadium Tour and Morning Tea

8:30am – 11:30am \$70

This private tour presents an exclusive opportunity to explore Optus Stadium. It will be followed by morning tea at the gorgeous City View Café.

**Please note:** We recommend comfortable walking shoes for this tour and a reasonable level of fitness as there is a lot of walking involved.

**Includes:** Guide, Morning Tea and Private Tour of Optus Stadium.

(Minimum 12 – maximum 20)

### Matagarup Bridge Climb and Zip

12:30pm – 4:00pm \$175

Dare if you will, to climb Matagarup Bridge and Zip down. Afterwards we will have celebratory drinks and nibbles at The Camfield Tavern.

**Includes:** Matagarup Bridge Zip & Climb Adventure for 2 hours, Drinks & Nibbles and Guide

(Minimum 8 – maximum 16)



# GENERAL INFORMATION

## ONLINE CONVENTION REGISTRATIONS

Visit [www.walga.asn.au/lgc21](http://www.walga.asn.au/lgc21) to complete your registration online

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on Sunday, 19 September. The Convention Gala Dinner on Monday evening and Convention Breakfast on Tuesday morning are optional, and a ticket fee applies.

## Convention Fees

Prices are per person and are all inclusive of GST.

Deadline for all Registrations is  
**Wednesday, 1 September 2021**

### Convention Registration

Full Delegate	\$1,200
WALGA Life Members	Complimentary
Corporate	\$1,500

### Optional Extras

ALGWA AGM and Breakfast (Monday)	\$70
Gala Dinner at Optus Stadium (Monday)	
Delegates/Exhibitors/Partners	\$165
Life Members and their partners	\$95
Convention Breakfast with Jelena Dokic (Tuesday)	\$95

### Partners/Guests

Opening Reception (Sunday)	\$85
Lunch (Monday/Tuesday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

## Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

**Registration cancellations** must be advised **in writing** prior to the deadline date of **Wednesday, 1 September**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

## Special Requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

## Accommodation

Hotel information is available at [www.walga.asn.au/lgc21](http://www.walga.asn.au/lgc21).

Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so please clarify these arrangements when booking.

## Crown Perth Parking

There is a range of free, paid, undercover and open car parks at Crown Perth; including over 3000 free parking bays available across the property plus 50 accessible ACROD parking bays.

To view the Crown Perth Parking Map, please [CLICK HERE](#). Access to Crown Perth is also available via train (Armadale & Thornlie Lines), bus (Great Eastern Highway) and taxi/ride share.

Information in this brochure is correct at time of printing but may be subject to change



## ENQUIRIES

Ulla Prill, Event Manager | T 08 9213 2043 | E [registration@walga.asn.au](mailto:registration@walga.asn.au)



PRESENTED BY



**WALGA**

**ONE70** LV1, 170 Railway Parade, West Leederville WA 6007

**T** (08) 9213 2000 | **E** [info@walga.asn.au](mailto:info@walga.asn.au)

[www.walga.asn.au](http://www.walga.asn.au)



# **Annual General Meeting**

## **Agenda**

**Monday, 20 September 2021**

**Crown Perth, Grand Ballroom**



# Table of Contents

<b>Meeting Program</b>	<b>4</b>
<b>Annual General Meeting – Order of Proceedings</b>	<b>5</b>
<b>1. Attendance, Announcements, Standing Orders and Previous Minutes</b>	<b>5</b>
1.1 Record of Apologies	5
1.2 Announcements	5
1.3 Adoption of Standing Orders	5
1.4 Confirmation of Minutes	5
<b>2. Adoption of Annual Report</b>	<b>5</b>
<b>3. Consideration of Executive and Member Motions</b>	<b>6</b>
3.1. Amendments to WALGA's Constitution (01-001-01-0001 TL)	6
3.2. Cost of Regional Development	9
3.3. CSRFF Funding Pool and Contribution Ratios	10
3.4. Regional Telecommunications Project	12
3.5. Review of the Environmental Regulations for Mining	14
<b>Attachment 1: AGM Association Standing Orders</b>	<b>19</b>
<b>Attachment 2: Minutes of 2020 Annual General Meeting</b>	<b>23</b>
<b>Attachment 3: Action Taken on Resolutions of the 2020 AGM</b>	<b>31</b>
<b>4. Closure</b>	<b>5</b>



# **AGENDA**

**WALGA**

## **Annual General Meeting**

**To be held at**

**Crown Perth, Grand Ballroom**

**Monday, 20 September 2021  
at 9:00am**



## Meeting Program

- 9:00am**     **Welcome address by WALGA President, followed by Welcome to Country and the National Anthem**
- 9:15am**     **WALGA President's Annual Report**
- 9:25am**     **Address from Hon John Carey MLA, Minister for Housing; Local Government**
- 9:35am**     **Address from Hon Mia Davies MLA, Leader of the Opposition**
- 9:45am**     **Address from Cr Linda Scott, ALGA President (via Zoom)**
- 9:55am**     **LGIS Report**
- 10:05am**    **On-Stage Presentation of Local Government Honours for:**
- Life Members
  - Eminent Service Award
  - Long & Loyal Service Awards
  - Merit Awards
  - Local Government Distinguished Officer Awards
  - Local Government Diploma / Scholarships / pins
  - Road Safety Awards
  - MACWA
- 11:05am**    **Morning refreshments in the Trade Exhibition (Grand Ballroom)**
- 11:45am**    **AGM business session commences:**
- Attendance, Apologies and Announcements;
  - Confirmation of Minutes from last AGM (Attachment 2);
  - Adoption of Annual Report;
  - Consideration of 2020/2021 Financial Statements; and
  - Consideration of Executive and Member Motions
- 12:45pm**    **Chair to close Annual General Meeting, followed by lunch in the Trade Exhibition (Grand Ballroom)**



---

## Annual General Meeting – Order of Proceedings

---

### **1. Attendance, Announcements, Standing Orders and Previous Minutes**

---

#### **1.1 Record of Apologies**

#### **1.2 Announcements**

#### **1.3 Adoption of AGM Association Standing Orders**

The AGM Association Standing Orders are contained within this Agenda (Attachment 1).

**DRAFT MOTION:**

**That the AGM Association Standing Orders be adopted.**

#### **1.4 Confirmation of Minutes**

The Minutes of the 2020 WALGA Annual General Meeting are contained within this Agenda (Attachment 2).

**DRAFT MOTION:**

**That the Minutes of the 2020 WALGA Annual General Meeting be confirmed as a true and correct record of proceedings.**

### **2. Adoption of Annual Report**

---

The 2021 Annual Report, including the 2020/21 Audited Financial Statements, was distributed to members separately.

**DRAFT MOTION:**

**That the 2021 Annual Report, including the 2020/21 Audited Financial Statements, be received.**

### **3. Consideration of Executive and Member Motions**

---

As per motions listed.

### **4. Closure**

---

The Chair declared the meeting closed at \_\_\_\_pm.



### 3. Consideration of Executive and Member Motions

#### 3.1. Amendments to WALGA's Constitution (01-001-01-0001 TL)

*Executive Member to move:*

#### **SPECIAL MAJORITY REQUIRED**

#### **MOTION**

That the WALGA Constitution be amended as follows:

1. INSERT Definition – “**Present**” means attendance in person or by electronic means deemed suitable by the Chief Executive Officer.
2. Clause 5 (10) – DELETE “and Associate Members”.
3. Clause 5 (11) – DELETE “Ordinary Member or”, REPLACE “State Council” with “Chief Executive Officer” in the first sentence, INSERT “or its delegate” after State Council in the second sentence.
4. Clause 6 (3) – REPLACE “31 May” with “30 June”.
5. Clause 7 (2) – REPLACE “30 June” with “31 July”.
6. Clause 11 (1) – after Chief Executive Officer, INSERT “in accordance with the Corporate Governance Charter”.
7. Clause 11 (2) – after Chief Executive Officer INSERT “by providing notice to State Councillors of the date, time, place and purpose of the meeting”
8. DELETE Clause 11 (3)
9. Clause 12 (1) – DELETE “as, being entitled to do so, vote in person”
10. DELETE Clause 12 (2)
11. Clause 12 (3) – DELETE “as, being entitled to do so, vote in person”
12. Clause 12 (4) – DELETE “as, being entitled to do so, vote in person”
13. Clause 16 (1) & (2) – After Any election INSERT “other than to elect the President or Deputy President”, REPLACE “generally in accordance with the provisions of the *Local Government Act 1995* as amended (2) For the purposes of the election referred to in sub-section (1)” with “as follows”.
14. Clause 16 (2) (f) – REPLACE two instances of “2” with “1”.
15. INSERT Clause 16A – Election Procedure – President and Deputy President
  - (1) An election to elect the President or Deputy President shall be conducted as follows:
    - (a) the Chief Executive Officer or his/her delegate shall act as returning officer;
    - (b) representatives are to vote on the matter by secret ballot;
    - (c) votes are to be counted on the basis of “first-past-the-post”;
    - (d) the candidate who receives the greatest number of votes is elected;
    - (e) if there is an equality of votes between two or more candidates who are the only candidates in, or remaining in, the count, the count is to be discontinued, and the meeting adjourned for not more than 30 minutes;
    - (f) any nomination for the office may be withdrawn, and further nominations may be made, before or when the meeting resumes;

#### **IN BRIEF**

- A number of amendments are proposed to the WALGA Constitution.
- The proposed amendments were endorsed by a special majority of State Council at the meeting on 7 July 2021.



- (g) when the meeting resumes, an election will be held in accordance with sub-sections 1(a), 1(b), 1(c) and 1 (d);
- (h) if two or more candidates receive the same number of votes so that sub-section 1(d) cannot be applied, the Chief Executive Officer is to draw lots in the presence of any scrutineers who may be present to determine which candidate is elected.
- 16. Clause 21 (4) – REPLACE “Chairman” with “Chair”.
- 17. Clause 22 (1) – REPLACE “in August or September of” with “prior to 31 October”.
- 18. Clause 22 (3) – DELETE “in person”
- 19. DELETE Clause 22 (4) (b).
- 20. Clause 23 (3) – DELETE “in person”
- 21. Clause 24 (2) – DELETE “and of which vote is to be exercised in person”
- 22. Clause 24 (4) – DELETE “as, being entitled to do so, vote in person”
- 23. Clause 28 (1) – DELETE “The common seal shall be held in the custody of the Chief Executive Officer at all times.”
- 24. Clause 29 (1) – DELETE “as, being entitled to do so, vote in person”
- 25. Clause 29 (2) – DELETE “as, being entitled to do so, vote in person”
- 26. Clause 31 (4) (c) – DELETE “and Regional Development”.

## Executive Summary

- A number of amendments are proposed to the WALGA Constitution;
- Amendments are necessary:
  - To remove requirements for delegates to attend annual and special general meetings in person; and,
  - As a result of WALGA's change of financial year end to 30 June, from the previous 31 May year end.
- Other amendments are proposed to:
  - Allow a second vote to be conducted if two candidates tie in an election for President or Deputy President;
  - Clarify the application process for Ordinary and Associate Members;
  - Simplify the process for providing notice of State Council meetings;
  - Allow motions at Special State Council meetings to be passed with a simple, as opposed to absolute, majority, except as required elsewhere in the Constitution, such as the absolute majority requirement to adopt the budget; and,
  - Tidy up outdated wording.
- The proposed amendments to the Constitution were passed at the 7 July 2021 State Council meeting by a Special Majority.
- Consequently, these Constitutional Amendments are now being put to the 20 September 2021 Annual General Meeting.

## Attachment

- [WALGA Constitution – Proposed Amendments Mark-Up](#)

## Background

Amendments to the Constitution are required to allow delegates to attend and vote virtually through a videoconference, webinar or other platform at Annual or Special General Meetings of the Association if required.





In addition, WALGA has this year changed its financial year end from 31 May to 30 June. The 30 June year end means that WALGA's financial year now aligns with Local Governments' year end. Amendments to clauses relating to the budget, termination of membership and the timeframe for holding the AGM are required as a result of this change.

The requirement to amend the Constitution has provided an opportunity to amend the election procedure for WALGA President and Deputy President. The proposed change would enable a second ballot to be held if two or more candidates are tied for the position. This aligns with the procedure in the *Local Government Act 1995* for the election by Council of Mayors, Presidents, Deputy Mayors and Deputy Presidents.

Other minor changes to remove outdated and tidy up wording are proposed, as per the mark-up version of the Constitution attached.

### **Comment**

Amendments to the Constitution require endorsement by a special (75 percent) majority at State Council, as well as a 75 percent majority at an Annual General Meeting or Special General Meeting.

As the proposed amendments were endorsed by State Council at the 7 July meeting, they are now being put to the 20 September 2021 WALGA Annual General Meeting



## 3.2. Cost of Regional Development

*Shire of Gnowangerup Delegate to move:*

### MOTION

**That WALGA makes urgent representation to the State Government to address the high cost of development in regional areas for both residential and industrial land, including the prohibitive cost of utilities headworks, which has led to market failure in many towns in the Wheatbelt and Great Southern regions.**

### IN BRIEF

- The shortage of long-term and short-term accommodation for workers in regional areas, combined with the high cost of developing land, has become an urgent issue.
- Government intervention is needed.

### MEMBER COMMENT

At the most recent Great Southern Zone meeting, a number of Shires raised the urgent issue of a shortage of long-term and short-term accommodation for workers and the high cost of developing land. DevelopmentWA has been approached for a solution and has provided the following response:

*"The costs associated with the development of land across regional Western Australia are dramatically inflated by the servicing standards (including statutory charges) that are imposed upon the developer by the servicing agencies. There is no latent capacity in the Western Power electrical distribution network across the Wheatbelt and Great Southern, allowing Western Power to impose any upgrading costs upon a land developer under its "user pay" principles.*

*It is our experience that the development costs to create a conventional residential allotment on the edge of a town ranges from \$100,000 to \$160,000 per lot and it is not uncommon for us to be confronted with development costs between \$200,000 and \$400,000 per lot for industrial sites. As you would appreciate, if lots are created and then released into the market, regional based buyers would not entertain paying a price which will allow the developer to recover those costs, let alone make a profit.*

*This situation produces a failure in the market and DevelopmentWA receives a modest annual subsidy from the State Government to undertake land developments on behalf of Local Governments where a demand for new land exists and the private sector is not responding."*

There is considerable pressure on the Regional Development Assistance Program, and the high cost of headworks particularly for water and electricity are a major disincentive to development by the private sector and Local Government. Urgent government intervention is needed to ensure that housing for workers for vacancies in industry in rural areas is delivered at a reasonable cost.

### SECRETARIAT COMMENT

Market failure in the provision of residential and industrial land occurs across most of regional Western Australia. State Government intervention was previously provided through the Regional Headworks Program, funded by Royalties for Regions, and through commitments from the utility providers to spread the costs of upgrading and extending infrastructure to service additional land across their customer base, rather than pass these costs to the developer. These arrangements no longer exist.

Strong growth in the demand for housing in regional WA has again highlighted this market failure and the consequent impacts on employment and economic development. The Regional Development Assistance Program delivered by DevelopmentWA is the only State Government support for industrial and residential land development in regional towns. The experience of Local Governments in accessing the Regional Development Assistance Program and the demand on the modest budget allocation will be important information to underpin advocacy for an achievable path to housing growth in regional towns.



### 3.3. CSRFF Funding Pool and Contribution Ratios

*Shire of Dardanup Delegate to move:*

#### MOTION

**That WALGA lobby the State Government to increase the CSRFF funding pool to \$25 million per annum and revert the contribution ratio to 50% split to enable more community programs and infrastructure to be delivered.**

#### MEMBER COMMENT

There is currently \$12.5 million available in the 2021 Community Sporting and Recreation Facilities Fund (CSRFF). \$1 million of this funding per year, for the next four years, has been specifically set aside for projects that increase female participation in sport and recreation, such as unisex change rooms. An additional \$2.5 million per annum for the next four years is also available in a new sub program called the Club Night Lights Program (CNLP). Therefore the total amount of funding available under the CSRFF program is \$15 million per annum for the next 4 years.

The current CSRFF funding model requires 1/3 contribution from local governments, 1/3 contribution from the clubs and 1/3 could be funded through CSRFF. Some CSRFF applications are eligible for up to one half of the project cost. The eligibility is measured against key development principles with applicants proving eligibility through completion of additional forms and process.

Over the last four CSRFF funding rounds, the WA State Government has contributed an average grant amount of \$424,270 to 91 projects. To put that figure into the terms of a sporting club's contribution, it would take 424 Bunnings sausage sizzles to raise enough money to fund 1/3 of the average State assisted project. Even if a club contributes a portion of this through volunteer labour and in-kind donations, the staggering figure is simply unattainable - which leaves local government to pick up the tab on over 66% of the bill.

Other Australian states use different structures to fund sporting infrastructure, for example, in Queensland the Active Community Infrastructure program allows \$40 million over three years. Unobstructed by percentage contribution rules, the Queensland State Government will invest up to \$1 million per project. Each EOI submission is evaluated on a case by case basis. In round one, the Queensland Government will deliver \$16 million in funding for sport and recreation infrastructure projects to 21 organisations. The average size of these grants is \$741,826, a figure that is almost double that of Western Australia's average contribution and close to 50% of the average cost of building a small pavilion with change rooms.

It is recommended that WALGA lobby the State Government to increase the funding available to \$25 million per annum and to increase the ratio to 50%. In this way, the total number of projects could still be maintained and the impost on local clubs and Local Government ratepayers could be reduced.

#### **IN BRIEF**

- Clubs are not able to contribute their one third required contribution towards facilities and major projects as required under CSRFF framework;
- This results in Local Governments having to fund two thirds of new infrastructure at significant cost to ratepayers;
- Support is sought for WALGA to lobby State Government to increase funding towards this program and to allow a 50:50 split between State and the local communities.



---

## SECRETARIAT COMMENT

WALGA has advocated for funding for the Community Sporting and Recreation Facilities Fund (CSRFF) to be increased to \$25 million per annum for a number of years, most recently as part the Association's 2020 [State Election campaign](#) and [WALGA's 2020-21 State Budget Submission](#).

Funding for the CSRFF will increase from \$12 million in 2021-22 to \$12.5 million in 2022-23. \$10 million over four years has also been allocated for sports floodlighting infrastructure under the Club Night Lights Program.

WALGA's Advocacy Position 3.7.1 Community Infrastructure states:

*"The Association supports Local Government initiatives and infrastructure that contribute to the health and wellbeing of the community."*



### 3.4. Regional Telecommunications Project

*Shire of Esperance Delegate to move:*

#### MOTION

**That WALGA strongly advocates to the State Government to increase funding for the Regional Telecommunications Project to leverage the Federal Mobile Black Spot Program and provide adequate mobile phone coverage to regional areas that currently have limited or no access to the service.**

#### MEMBER COMMENT

The regions are the powerhouse of the Western Australian economy and the sustainability of their futures relies on enhanced connectivity. Co-investment by state and federal governments along with Telcos is critical to increase coverage in areas that would otherwise be difficult to justify on economic grounds as it is an expensive and complex exercise.

Under the Barnett Government, there was \$60 million in the bucket of funding for regional telecommunications and partnering with the Commonwealth, there were 89 towers delivered within the federal electorate of O'Connor alone.

After the Labor Government took office, this bucket of State funding has decreased to only \$5 million for the entire state and the installation of towers has dried up significantly. On the contrary, the Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million since the initial Round 1. Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.

The State Government's forward estimates show no commitments to the program, demonstrating a lack of long term commitments by the State Government to the Regional Telecommunications Project. Service providers such as Telstra are reluctant to install regional mobile telecommunications infrastructure without third party funding.

Solving the coverage and capacity gaps in regional WA is critical for the success of our regions and a matter of equity for country constituents.

#### SECRETARIAT COMMENT

As identified, the Commonwealth Government committed \$380 million over six rounds to the Mobile Black Spot Program (the Program). In April 2020 the Round 5 results were announced, with a further 182 base stations to be funded in regional and remote Australia.

The Commonwealth Government has committed \$80 million for Round 6 of the Program and is expected to commence after the Round 5A process is complete.

Since 2012, State Governments have committed to improving mobile connectivity in regional Western Australia, currently through its Regional Telecommunications Project (RTP) and previously via the Regional Mobile Communications Project (RMCP).

#### **IN BRIEF**

- State funding has decreased to only \$5 million for the entire state and the installation of towers have dried up significantly.
- The Federal Government has allocated its largest allocation of funding in Round 6 of \$80 million.
- Matching funds from the State is critical to securing funds from the Federal Mobile Black Spot Program which is in threat of being secured by other States with matching funding.



The RTP initial allocation was \$45 million from 2014-15 with a further \$20 million allocated from 2016-17.

The total RTP allocation under the last Coalition Government was \$65 million, which was mainly used for State co-contributions under the Commonwealth Mobile Black Spot Program Rounds 1 and 2. Information on the various MBSP Rounds is here: <https://www.communications.gov.au/what-we-do/phone/mobile-services-and-coverage/mobile-black-spot-program>

The Mobile Black Spot Program Round 4 announced on 22 March 2019 stated *"The Federal and State governments will contribute \$4.3 million each to the Mobile Black Spot Round 4 program in WA, with a further \$6 million from telecommunications companies"*.

The Regional Telecommunications Project Continuation (RTPC) Funding (announced 21 May 2019) provided a further \$20 million allocation from 2019-20 by the Labor Government, bringing total RTP funding to \$85 million.<sup>1</sup>

On 21 April 2020 a joint Commonwealth/State media statement announcing the Mobile Black Spot Program Round 5 outlined *"under Round 5, \$29.7 million will be invested in mobile infrastructure in Western Australia. This includes \$12.8 million funding from the Commonwealth and \$5.5 million from the Western Australian Government"*.

The outcomes of Round 1 of the Regional Connectivity Program were announced on 28 April 2021 advising that *"the McGowan Government will contribute \$5.88 million to projects under the Commonwealth's Regional Connectivity Program to help bring mobile and broadband infrastructure to some of Western Australia's most under-served areas"* and *"the State's investment has attracted co-funding of \$17.1 million from the Commonwealth and additional funding from project applicants and third party contributors"*.<sup>2</sup>

Along with the Digital Farm Grants Program Round 3 announced in January 2021 of a *"\$6.3 million investment by the State delivering high-speed broadband to 600 farmers and residents across WA's grain growing regions under Round 3 of the Digital Farm program"* there continues to be considerable investment in Telecommunications in WA.<sup>3</sup>

Notwithstanding, the need is still significant, with the Shire of Esperance motion to increase State funding by way of co-contribution to leverage Federal programs to regional areas that have limited or no access is supported.

---

<sup>1</sup> <https://www.mediastatements.wa.gov.au/Pages/McGowan/2019/05/20-million-dollars-on-the-table-for-regional-mobile-black-spots.aspx>

<sup>2</sup> <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/04/23-million-dollar-boost-for-regional-connectivity.aspx>

<sup>3</sup> <https://www.mediastatements.wa.gov.au/Pages/McGowan/2021/01/6-point-3-million-dollar-funding-injection-to-bring-high-speed-broadband-to-the-grainbelt.aspx>





### 3.5. Review of the Environmental Regulations for Mining

*Shire of Dundas Delegate to move:*

#### MOTION

Regarding a review of the *Mining Act 1978*.

1. **To call on Minister Bill Johnston, Minister for Minister for Mines and Petroleum; Energy; Corrective Services to instigate a review of the 43-year-old *Mining Act* to require mining companies to abide by environmental regulations, and to support research and development into sustainable mining practices that would allow mining without detriment to diversification and community sustainability through other industries and development.**
2. **That abandoned mines in regional Western Australia receive a priority action plan with programmes developed to work with remote resource communities to assist in the rehabilitation of these mines as a job creation programme, with funding allocated for diversification projects for support beyond mine life across Western Australia.**

#### **IN BRIEF**

The Australian and State Governments has several initiatives and studies completed regarding mining environmental regulating and the Mining Rehabilitation Fund.

Our plan is focused on existing information and plans:

- Industry Australia has done extensive studies in this field: [Mine Rehabilitation \(industry.gov.au\)](http://industry.gov.au).
- There is already an established fund for this possible initiative: [Mining Rehabilitation Fund Yearly Report 2018-19 \(dmp.wa.gov.au\)](http://dmp.wa.gov.au).

We hope to get support for this initiative to get Local Governments across Western Australia involved by receiving some of these funds to actively participate in these rehabilitation works with mining partnerships and Local Government. This opportunity will fund diversification and implement a plan for after mine life, reducing the impacts of the mining boom bust cycle. (WA currently has approx. \$182 million in the mining rehab fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects).

#### MEMBER COMMENT

The mining industry currently enjoys concessions in relation to both environmental and planning legislation that are not available to other industries, nor to Local Governments. For example, a mining company can lodge a mine plan which includes a facility to 'bury' tyres. No other industry or Local Government is permitted to put tyres in landfill or otherwise bury or cover up tyres. There is a cost involved with the disposal of old tyres, which under current legislation, the mining industry is exempt from as they are permitted to bury their old tyres. This flies in the face of all the environmental legislation in relation to the disposal of tyres.

In the planning space, a mining company can object to any development on land over which they hold a current mining tenement, whether that ground is currently being actively mined or the ground has been 'tied up' in a project group of tenements and no work has ever been commenced or completed on the subject ground. This can have very detrimental effects on Local Government planning for the future as the mining company can call to a halt any attempt to develop land for any project. For example, in the Shire of Dundas, we have a very real need to have land released for industrial zoning, however, the one area readily available has an existing mining tenement over it and the mining company has lodged an objection to the Shire being able to purchase that land as a freehold title. The mining tenement has been in existence since 1983 and has never been worked. Similarly, the existence of a mining tenement can hamper any proposed land release for development by a Local Government because it 'may' be explored at some future time. The mining sector appears to enjoy these concessions on the fact that it employs a large number of people and, more importantly, generates royalty revenue for the State Government. Figures from 2019 indicate that the Mining industry in Australia employs approx. 245,000 people while agricultural industries (including forestry and fishing) employ approx. 333,000.



There is a massive, world-wide push to encourage more sustainable and environmentally friendly practices in all industry. Climate change is the hottest topic around the world and reducing greenhouse gases and implementing the best environmental practices is high on everyone's agenda.

There appears to be a large disconnect between the acceptable practices of the mining industry and the rest of industry and Local Government. Mining, by its very nature, is a finite industry but, current mining techniques cause wholesale destruction on an often-massive scale, most of which can never be recovered to its former state. The agricultural sector, on the other hand, is a sustainable industry whose entire focus is the production of food to keep us alive. Despite this, whilst it is considered appropriate for hundreds of hectares of land to be cleared to accommodate a mine site and all its attendant infrastructure, with scant regard for habitat and/or fauna and flora, a farmer can be fined thousands of dollars and/or face a term of imprisonment for clearing even a tiny portion of native vegetation on his freehold land.

In the planning arena, Section 120 of the *Mining Act 1978* makes provision that whilst any planning scheme made under the *Planning & Development Act 2005*, will be '*taken into account*', it will not prohibit or affect the grant of a mining tenement.

It appears to be illogical that every other sector is to be bound by legislation that does not apply to the mining industry. The *Mining Act* is 43 years old and, given the current review of the 26-year-old *Local Government Act*, is well and truly due for some review itself.

We are not opposed to the mining industry, in fact, our whole Shire was born out of the mining industry. However, the current provisions of the *Mining Act 1978* doom us to be forever beholden to the '*boom and bust*' nature of mining as it is nearly impossible to create a diverse and sustainable community when the *Mining Act* overrides other legislation. For example, any areas that we may earmark as having huge tourism potential can be wiped out in an instant by the application for a mining tenement over that ground. The loss of tourism potential is not something that can be recovered under a rehabilitation scheme. Rehabilitation should be a route of last resort not the accepted norm. Mining companies need to acknowledge that things such as proper disposal of tyres is a normal cost of conducting their business and act accordingly. There must be some mechanism for preserving unique landscapes that cannot be returned to their former state no matter how good the rehabilitation plan is. The mining industry employs some clever and innovative people and rather than tie up money in rehabilitation schemes (WA currently has approx. \$182 million in the mining rehabilitation fund, generating around \$1 million in interest and of which approx. \$312,000 was used in rehab projects), money should be directed into research and development of alternate and less destructive mining methods that leave our stunning natural environment and fauna more intact and available when mining ceases.

There are many papers available relating to mining impacts and legislation that mining is seemingly exempt from abiding by, some of which are referenced below:

- EPA report 1699, 1 February 2021 [EPA Report 1699 - Lake Way Sulphate of Potash Project.pdf](#)
- Regulations affecting landfill management for local governments. Major relevant legislation is contained within:
  - [The Waste Avoidance and Resource Recovery Act 2007](#)
  - [The Waste Avoidance and Resource Recovery Levy Act 2007](#)
  - [The Waste Avoidance and Resource Recovery Regulations 2008](#)
  - [The Waste Avoidance and Resource Recovery Levy Regulations 2008](#)
- [Guide to drafting waste local laws](#) – the Guide to drafting waste local laws is intended to provide general guidance to local government. It is for use by local governments and the Western Australian Local Government Association.
- [Factsheet: Assessing whether material is waste](#) – this Factsheet provides information to industry on matters relevant to determining whether material is waste under the *Environmental Protection*





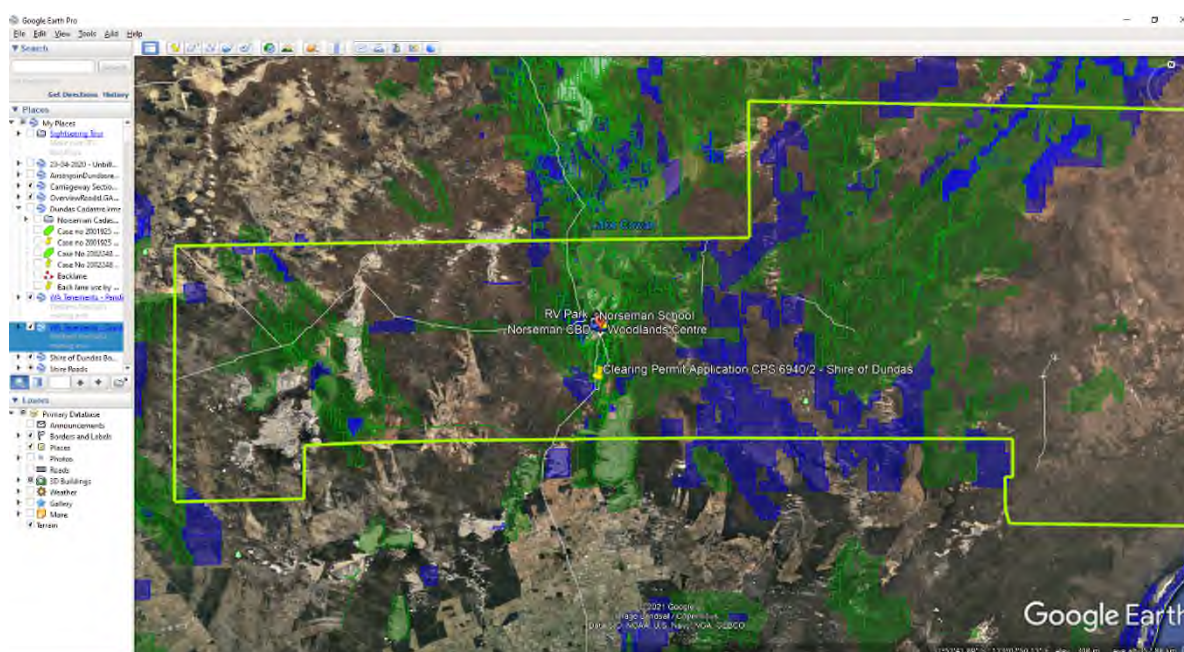
Act 1986 and the Waste Avoidance Resource Recovery Act 2007 and their associated regulations.

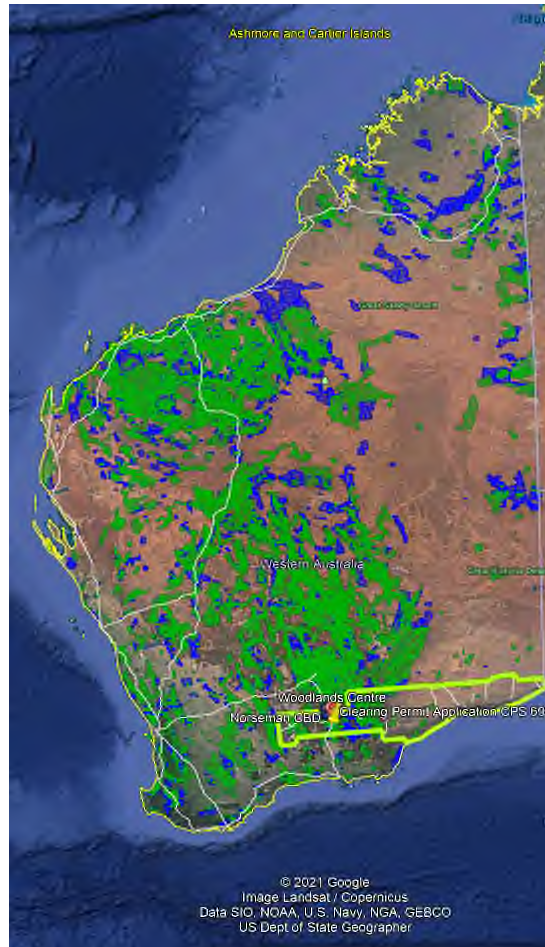
- [Factsheet: - amendments to the Environmental Protection Regulations 1987 - clean fill and uncontaminated fill](#) – this Factsheet provides information on clean fill and uncontaminated fill in accordance with the amended *Environmental Protection Regulations 1987* and the revised *Landfill Waste Classification and Waste Definitions 1996 (amended 2019)*.
- [NBN News | WHITEHAVEN COAL APPROVED TO BURY HUNDREDS OF TYRES](#)
- [Tyre Product Stewardship Scheme | Department of Agriculture, Water and the Environment](#)
- [Mining report finds 60,000 abandoned sites, lack of rehabilitation and unreliable data - ABC News](#)

### Mines closed, rehabilitated, and relinquished

Queensland	0
Western Australia	Unknown
New South Wales	1
South Australia	18
Northern Territory	0
Victoria	1
Tasmania	1

### Status in 2018





*Green area is approved mining leases blue is pending leases*

The Mining Rehabilitation Fund has a substantial amount of funds available and these funds could be put to much better use by funding research into more sustainable practices in the mining industry. Every other industry is required to count legislative compliance as a normal cost of conducting their business. The mining industry must be compelled to do the same.

Mine rehabilitation is all very well and good but, tackles the issue after the '*horse has bolted*'. We could achieve far better outcomes if mining companies worked to adopt sustainable, environmentally friendly, mining techniques that do not need these rehabilitation projects. The burying of tyres is only one part of the problem, and it contributes to the wholesale destruction that goes with mining to the detriment of everything else. There is no tourism value in a rehabilitated mine site. You cannot replace unique granite outcrops and the stunning woodlands once they have been decimated by mining practices. Climate change is happening, and we are currently content to let it be accelerated by actively encouraging poor practice by mining companies.

## ATTACHMENTS

- [Photographs](#)
- [Department of Mines, Industry Regulation and Safety – Mining Rehabilitation Fund Yearly Report 2019-20](#)



---

## SECRETARIAT COMMENT

### With respect to the Part 1 of the Motion:

Mining companies are required to comply with relevant environmental regulations and conditions of approval, which includes developing and implementing rehabilitation plans.

The Department of Mines, Industry Regulation and Safety (DMIRS) assesses environmental proposals for prospecting, mining exploration and development activities in accordance with the *Mining Act 1978*. Native vegetation clearing permits are assessed under delegation in accordance with the provisions of the *Environmental Protection Act 1986* and the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004*. Unconditional Performance Bonds (UPB) may be imposed as mining securities for compliance with environmental conditions imposed under the *Mining Act* in some cases.

Mining, petroleum and geothermal activity proposals that may have a significant impact on the environment are assessed by the Environmental Protection Authority (EPA). In addition, proposals likely to have significant impact to matters of national environmental significance require approval under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999*.

In relation to tyre disposal, the Association acknowledges the significant challenge this poses for Local Governments, particularly those in the non-metropolitan area in regard to end of life tyre management. The Shire of Dundas is to be commended for its commitment to ensuring that tyres generated in the Shire are recycled; this is a significant achievement.

It is a significant barrier that there is not an effective Product Stewardship Scheme for tyres, which covers the full costs, including transport, of recycling tyres. The current situation means that frequently organisations choose the cheapest option for disposal or material, rather than the best environmental and social outcome.

As part of the funding to address the Export Bans for recyclable materials, including tyres, the State and Federal Government is investing over \$18 million in tyre recycling infrastructure for WA. WALGA is investigating how this funding will assist Local Governments across WA to develop sustainable tyre recycling solutions, which focus on resource recovery and minimise landfilling of these products.

### In relation to Part 2 of the Motion:

The *Mining Rehabilitation Fund Act 2012* and the *Mining Rehabilitation Fund Regulations 2013* provide the legislative framework for declaring abandoned mine sites and enables the Mining Rehabilitation Fund (MRF) to receive levy contributions made by WA mining operators for the purpose of rehabilitation of abandoned mines and other land affected by mining operations carried out, in, on or under those sites.

Income for the MRF comes from a levy on existing mines based on the size of the operating mine and the expenditure comes from the interest earned by the fund. The MRF is aimed at addressing legacy mines pits that were not subject to the current legislative process and requirements, and where no company or individual can be identified and made responsible for the rehabilitation of the mine.

The Mining Rehabilitation Advisory Panel is an independent body that provides advice to the Director General of the DMIRS on matters related to the MRF, including which abandoned mines should receive funds for remedial action.

The Abandoned Mines Policy provides guidance on how the priorities for the use of the funds and which abandoned mines will be managed. The key principle used in decision making is the level of risk an abandoned mine represents. The policy encourages the use of partnerships with Local Governments, community groups and business in the management and rehabilitation of the selected abandoned mine sites.



## Attachment 1: AGM Association Standing Orders

### 1. INTERPRETATIONS

For the purposes of these Standing Orders, if not inconsistent with the context, the following words shall have the following meanings:

- 1.1 **"Absolute Majority"** means:  
a majority of delegates of the Association whether present and voting or not.
- 1.2 **"Association"** means:  
all or any part of the Western Australian Local Government Association.
- 1.3 **"Delegate or Deputy Delegate"** means:  
those persons duly nominated, from time to time, to represent a Member Local Government at a meeting of the Association.
- 1.4 **"Deputy President"** means:  
the Deputy President for the time being of the Association.
- 1.5 **"Meeting"** means:  
an Annual or Special General Meeting of the Association.
- 1.6 **"Member Local Government"** means:  
a Local Government admitted to ordinary membership of the Association in accordance with the provisions of the Constitution.
- 1.7 **"President"** means:  
the President for the time being of the Association.
- 1.8 **"Simple Majority"** means:  
a majority of the delegates from the Association that are present and voting.

### 2. CONDUCT OF MEETINGS

The proceedings and business of meetings of the Association shall be conducted according to these Standing Orders.

### 3. NOTICE OF MEETING

#### 3.1 Annual General Meeting

The Chief Executive Officer of the Association shall give at least ninety (90) days notice of an Annual General Meeting to all Member Local Governments, advising of the closing date for submission of motions for inclusion on the agenda.

#### 3.2 Special General Meeting

A Special General Meeting of the Association is to be held if a request is received by the Association President, in accordance with the requirements of the Association's Constitution. No business shall be transacted at a Special General Meeting other than that for which the Special General Meeting was called.

- 3.3 Notice shall be given at the destinations appearing in the records of the Association.

Notice will be deemed to have been delivered immediately if transmitted electronically or on the second working day after posting.

### 4. QUORUM

- 4.1 The Association shall not conduct business at a meeting unless a quorum is present.
- 4.2 At any meeting of the Association greater than one half of the delegates who are eligible to vote must be present to form a quorum.
- 4.3 The Association is not to transact business at a meeting unless a quorum is present.
- 4.4 If a quorum has not been established within the 30 minutes after a meeting is due to begin then the Association can be adjourned –
  - (a) by the President or if the President is not present at the meeting, by the Deputy President;
  - (b) if neither the President nor Deputy President is present at the meeting, by a majority of delegates present;
  - (c) if only one delegate is present, by that delegate; or
  - (d) if no delegate is present, by the Chief Executive Officer or a person authorised by the Chief Executive Officer.

- 4.5 If at any time during a meeting a quorum is not present, the President shall thereupon suspend the proceedings of the meeting for a period of five (5) minutes and if a quorum is not present at the expiration of that period, the meeting shall be deemed to have been adjourned and the person presiding is to reschedule it for some future time.

- 4.6 Notice of a meeting adjourned because of absence of a quorum is to be given to all Member Local Governments.

### 5. MEETINGS OPEN TO THE PUBLIC

The business of the Association shall be open to the public except upon such occasions as the Association may by resolution otherwise decide.

### 6. ORDER OF BUSINESS

Unless the Association should decide otherwise, the order of business at meetings of the Association, with the exception of special meetings or an adjourned meeting, shall be as follows:

- (a) Record of attendance and apologies;
- (b) Announcements;
- (c) Confirmation of minutes of previous meetings;
- (d) President's report;





- (e) Financial report for the financial year; and  
(f) Consideration of Executive and Member Motions.
- 7. VOTING ENTITLEMENTS**
- 7.1** Each Member Local Government shall be entitled to be represented at any meeting of the Association.
- 7.2** Only eligible and registered delegates may vote.
- 7.3** A delegate shall be entitled to exercise one vote on each matter to be decided. Votes are to be exercised in person.
- 7.4** A delegate unable to attend any meeting of the Association shall be entitled to cast a vote by proxy.
- 7.5** A proxy shall be in writing and shall nominate the person in whose favour the proxy is given, which person need not be a delegate. Proxy authorisations shall be delivered to the Chief Executive Officer of the Association before the commencement of the meeting at which the proxy is to be exercised and shall be signed by the delegate or by the Chief Executive Officer of the Member Local Government that nominated the delegate.
- 8. SPECIAL URGENT BUSINESS**  
At any time during a meeting a delegate may, with the approval of an absolute majority, introduce a motion relating to special urgent business that calls for an expression of opinion from the meeting.
- In presenting an item of special urgent business, a delegate shall have sufficient copies of the motion in writing for distribution to all delegates present at the meeting and, where practicable, give prior notice to the President of such intention.
- 9. PRESIDENT**  
In the construction of these Standing Orders unless the context requires otherwise, the word "*President*" shall in the absence of the President include the Deputy President or the delegate chosen by resolution to preside at any meeting of the Association.
- 10. DELEGATE AND DEPUTY DELEGATE**
- 10.1** In the construction of these Standing Orders unless the context requires otherwise, the word "delegate" shall in the absence of the delegate include the deputy delegate.
- 10.2** A deputy delegate acting in the capacity of a delegate unable to attend a meeting of the Association shall exercise all rights of that delegate.
- 11. PRESIDENT TO PRESIDE**
- 11.1** The President shall preside at all meetings of the Association, but in absence of the President, the Deputy President shall preside.
- 11.2** In the absence of the President and the Deputy President, the delegates shall choose by resolution, a delegate present to preside at the meeting.
- 12. SPEAKING PROTOCOL**
- 12.1** Only registered delegates and members of the Association's State Council shall be entitled to speak at meetings of the Association.
- 12.2** The first person that is entitled to speak at a meeting who attracts the attention of the person presiding shall have precedence in speaking.
- 12.3** Speakers are to use the microphones supplied.
- 12.4** When addressing a meeting, speakers are to:
- (a) rise and remain standing unless unable to do so by reason of sickness or disability;
  - (b) address the meeting through the person presiding;
  - (c) state their name and Local Government before otherwise speaking;
  - (d) refrain from reading comment printed in the agenda paper in support of a motion, but may identify key points or make additional comment; and
  - (e) refrain from using provoking or discourteous expressions that are calculated to disturb the peaceful current of debate.
- 12.5** Mobile phones shall not be switched on while the meeting is in session.
- 13. DEBATE PROCEDURES**
- 13.1** A delegate moving a substantive motion may speak for –
- (a) 5 minutes in his or her opening address; and
  - (b) 3 minutes in exercising the right of reply.
- 13.2** Other speeches for or against motions are to be limited to 3 minutes unless consent of the meeting is obtained which shall be signified without debate.
- 13.3** No delegate, except the mover of a motion in reply, is to speak more than once on the same motion except by way of personal explanation.
- 13.4** As soon as the right of reply has been exercised, the motion is to be forthwith put to the vote without further comment.
- 13.5** No discussion shall take place on any motion unless it is moved and seconded. Only one amendment on any one motion shall be received at a time, and such amendment shall be disposed



- of before any further amendment can be received. Any number of amendments may be proposed.
- 13.6** The provisions of these Standing Orders applicable to motions apply mutatis mutandis to amendments, except that the mover of an amendment shall have no right of reply.
- 13.7** When a motion has been moved and seconded, the person presiding shall at once proceed to take a vote thereon unless a delegate opposes it or an amendment is proposed.
- 13.8** No more than two delegates shall speak in succession on one side, either for or against the question before the meeting, and if at the conclusion of the second speaker's remarks, no delegate speaks on the other side, the motion or amendment may be put to the vote.
- 13.9** Notwithstanding clause 13.7, where a composite motion is moved which embodies the core aspects of subsequent motions listed on the agenda, a delegate whose motion has been superseded shall have the opportunity to speak on the question of the composite motion before it is put.
- Once a composite motion has been carried, no further debate shall be permitted in respect of the superseded motions.
- 13.10** At any time during a debate, but after the conclusion of a delegate's comments, a delegate who has not spoken during the debate may move, without discussion, "that the question be now put". If that motion is seconded and carried by a majority, the question shall be submitted at once to the meeting, after the mover has replied.
- 14. QUESTIONS**  
Any delegate seeking to ask a question at any meeting of the Association shall direct the question to the President.
- 15. POINT OF ORDER**  
A delegate who is addressing the President shall not be interrupted except on a point of order, in which event the delegate shall wait until the delegate raising the point of order has been heard and the question of order has been disposed of, whereupon the delegate so interrupted may, if permitted, continue.
- 16. MOTION - SUBSTANCE TO BE STATED**  
A delegate seeking to propose an original motion or amendment shall state its substance before addressing the meeting thereon and, if so required by the President, shall put the motion or amendment in writing.
- 17. PRIORITY OF SPEAKERS**  
If two or more delegates wish to speak at the same time, the President shall decide who is entitled to priority.
- 18. PRESIDENT TO BE HEARD**  
Whenever the President signifies a desire to speak during a debate, any delegate speaking or offering to speak is to be silent, so that the President may be heard without interruption.
- 19. WITHDRAWAL OF MOTION**  
A motion or amendment may be withdrawn by the mover with the consent of the meeting, which shall be signified without debate, and it shall not be competent for any delegate to speak upon it after the mover has asked permission for its withdrawal, unless such permission has been refused.
- 20. PRESIDENT MAY CALL TO ORDER**  
The President shall preserve order, and may call any delegate to order when holding an opinion that there shall be cause for so doing.
- 21. RULING BY PRESIDENT**  
The President shall decide all questions of order or practice. The decision shall be final and be accepted by the meeting without argument or comment unless in any particular case the meeting resolves that a different ruling shall be substituted for the ruling given by the President. Discussions shall be permitted on any such motion.
- 22. RESOLUTIONS**
- 22.1** Except as otherwise provided in the Association Constitution and these Standing Orders, all motions concerning the affairs of the Association shall be passed by a simple majority.
- 22.2** Any matter considered by the Association at a Special Meeting shall not be passed unless having received an absolute majority.
- 23. NO DISCUSSION**  
Where there is no discussion on a motion, the President may deem the motion to be passed unless the meeting resolves otherwise.
- 24. PERMISSIBLE MOTIONS DURING DEBATE**
- 24.1** When a motion is under debate, no further motion shall be moved except the following:
- (a) that the motion be amended;
  - (b) that the meeting be adjourned;
  - (c) that the debate be adjourned;
  - (d) that the question be now put;
  - (e) that the meeting proceed with the next item of business; or
  - (f) that the meeting sits behind closed doors.



- 24.2** Any delegate who has not already spoken on the subject of a motion at the close of the speech of any other delegate, may move without notice any one of the motions listed in clause 24.1 (b)-(f) and, if the motion is seconded, it shall be put forthwith.
- 24.3** When a debate is adjourned, the delegate who moves the adjournment shall be the first to speak on the motion when the debate is resumed unless the delegate advises of no desire to speak on the motion. Where this occurs, the President shall then call for further speakers, with the exception of those delegates who have previously spoken (unless the meeting otherwise agrees).
- 25. RESCISSION OF RESOLUTION**
- 25.1 At the same meeting**  
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may, by simple majority at the same meeting at which it is passed, rescind or alter a resolution if all delegates who were present at the time when the original resolution was passed are present.
- 25.2 At a Future Meeting**  
Unless a greater majority is required for a particular kind of decision under the Standing Orders (in which event that shall be the majority required), the Association may rescind or alter a resolution made at an earlier meeting:
- (a) by simple majority, where the delegate intending to move the motion has, through the Chief Executive Officer, given written notice of the intended motion to each delegate at least seven (7) days prior to the meeting; or
  - (b) by absolute majority, in any other case.
- 26. METHOD OF TAKING VOTES**  
The President shall, in taking a vote on any motion or amendment, put the question first in the affirmative, and then in the negative and may do so as often as is necessary to enable formation and declaration of an opinion as to whether the affirmative or the negative has the majority on the voices or by a show of hands or by an electronic key pad voting system.
- 27. DIVISION**  
The result of voting openly is determined on the count of official voting cards and, immediately upon a vote being taken, a delegate may call for a division.
- 28. ALL DELEGATES TO VOTE**
- 28.1** At meetings of the Association, a delegate present at the meeting when a question is put shall vote on the question.
- 28.2** Each delegate shall be entitled to exercise one deliberative vote on any matter considered.
- 29. PRESIDENT'S RIGHT TO VOTE**  
The President shall have a casting vote only.
- 30. SUSPENSION OF STANDING ORDERS**
- 30.1** In cases of urgent necessity or whilst the Association is sitting behind closed doors, any of these Standing Orders may be suspended on a motion duly made and seconded, but that motion shall not be declared carried unless a simple majority of the delegates voting on the question have voted in favour of the motion.
- 30.2** Any delegates moving the suspension of a Standing Order shall state the object of the motion, but discussion shall not otherwise take place.
- 31. NO ADVERSE REFLECTION ON ASSOCIATION**  
A delegate shall not reflect adversely upon a resolution of the Association, except on a motion that the resolution be rescinded.
- 32. NO ADVERSE REFLECTION ON DELEGATE**  
A delegate of the Association shall not reflect adversely upon the character or actions of another delegate nor impute any motive to a delegate unless the Association resolves, without debate, that the question then before the Association cannot otherwise be adequately considered.
- 33. MINUTES**
- 33.1** The Chief Executive Officer of the Association is to cause minutes of the meeting to be kept and preserved.
- 33.2** The minutes of a meeting are to be submitted to the next Annual or Special General Meeting for confirmation.
- 33.3** Copies of the minutes will be supplied to all delegates prior to the meeting.

## Attachment 2: Minutes of 2020 Annual General Meeting



# Minutes

# Annual General Meeting

## Friday, 25 September 2020

## Crown Perth



# **Minutes**

**WALGA**

## **Annual General Meeting**

**Held at**

**Crown Perth, Grand Ballroom**

**Friday 25 September 2020**

**The meeting commenced at 4pm**



# 1 Annual General Meeting – Order of Proceedings

## 1.1 Record of Apologies

- City of Albany
- Town of Bassendean
- Shire of Boyup Brook
- Shire of Carnarvon
- Shire of Coorow
- Shire of Dumbleyung
- Shire of Halls Creek
- Shire of Meekatharra
- Shire of Murchison
- Shire of Ngaanyatjaraku
- Shire of Sandstone
- Shire of Shark Bay
- Shire of Three Springs
- Shire of Williams
- Shire of Woodanilling
- Cr Thomas Oversby Shire of Boyup Brook
- Cr Helen O'Connell Shire of Boyup Brook
- Cr Brett McGuinness Shire of Quairading
- Cr Len Armstrong Shire of Lake Grace
- Cr Ian Mickel Shire of Esperance
- Cr Amanda Yip City of Bunbury
- Cr Anthony Farrell Shire of Chapman Valley
- Mayor Dan Bull City of Bayswater
- Cr Cheryl Kozisek City of Bunbury
- Cr Steven Carter Shire of Dalwallinu
- Cr Keith Carter Shire of Dalwallinu
- Cr Sue Meeking Shire of Kondinin
- Cr Julie Russel Shire of Wickiepin
- Cr Steven Martin Shire of Wickiepin
- Cr Dot Newton City of Wanneroo
- Mr Tony Nottle City of Busselton
- Cr Jason Russell Shire of Mundaring

## 1.2 Adoption of Standing Orders

### RESOLUTION:

**Moved Mayor Shane Van Styn, City of Greater Geraldton**  
**Seconded Cr Julie Brown, City of Gosnells**

**That the AGM Association Standing Orders be adopted.**

**CARRIED**



### **1.3 Confirmation of Minutes**

Minutes of the 2019 WALGA Annual General Meeting were contained within the AGM Agenda.

#### **RESOLUTION:**

**Moved** Cr Paul Kelly, Town of Claremont  
**Seconded** Mayor Logan Howlett, City of Cockburn

**That the Minutes of the 2019 Annual General Meeting be confirmed as a true and correct record of proceedings.**

**CARRIED**

### **2.0 Adoption of Annual Report**

Annual Report including audited Financial Statements were distributed to members separately.

#### **RESOLUTION:**

**Moved** President Cr Michelle Rich, Shire of Serpentine Jarrahdale  
**Seconded** Mayor Shane Van Styn, City of Great Geraldton

**That the 2020 Annual Report including the 2019/20 Audited Financial Statements be received.**

**CARRIED**

### **3.0 Consideration of Executive and Member Motions**

As per motions listed.

### **4.0 Closure**

There being no further business the Chair declared the meeting closed at 4:29pm.



## 3. Consideration of Executive and Member Motions

### 3.1 Drought in Western Australia

*Shire of Dundas Delegate to move*

#### RESOLUTION

**Moved:** President Cr Laurene Bonza, Shire of Dundas  
**Seconded:** Cr Rasa Patupis, Shire of Dundas

**That WALGA:**

1. **Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and**
2. **Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.**

#### **IN BRIEF**

The Australian Government has released a drought response, resilience and preparedness plan.

The plan is focused on three themes:

- Immediate action for those in drought.
- Support for the wider communities affected by drought.
- Long-term resilience and preparedness.

Read the detail in the:

[Australian Government's Drought Response, Resilience and Preparedness Plan.](#)

Most regions in WA did not form part of the Drought Program

**CARRIED**

#### MEMBER COMMENT

In relation to the above the Hon David Littleproud MP, Minister for Agriculture, Drought and Emergency Management announced on 1 July 2020 that the Australian Government was investing \$3.9 billion (growing to \$5 billion) in the Future Drought Fund.

This long-term, sustainable investment will make \$100 million available each year to help farmers and communities become more prepared for, and resilient to, the impacts of drought. The first of the Future Drought Funds Programs were announced and began to roll out from July 2020, funding farm business planning, greater access to information for decision-making, adoption of research and technologies, and building the drought resilience of natural resources such as soil and vegetation in agricultural landscapes.

Communities will also benefit through improved regional planning, strengthening networks, leadership and community capabilities and small-scale infrastructure projects.

The eight programs, totalling \$89.5 million, are:

1. The \$20m Farm Business Resilience program will provide farm businesses with training to strengthen their strategic business management skills and develop a farm business plan to build risk management capacity and drought resilience.



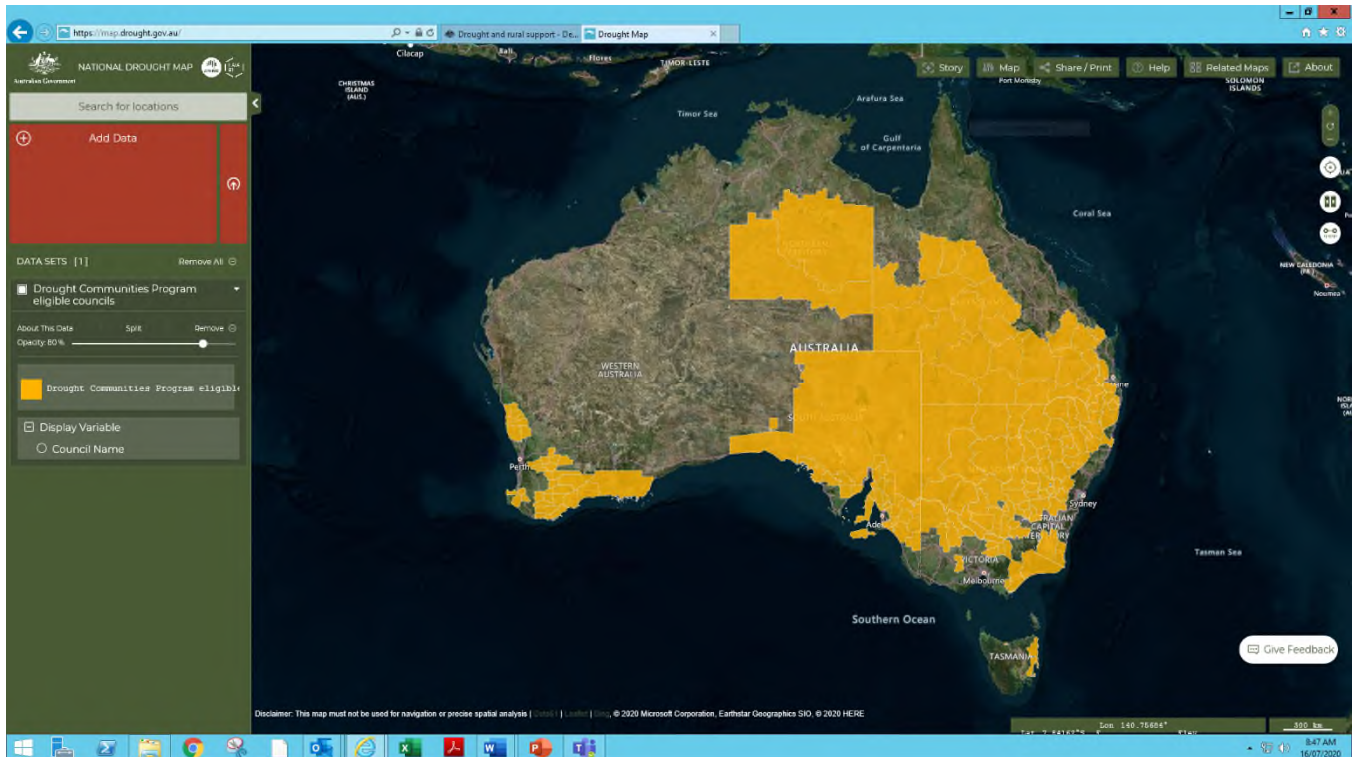
2. The \$10m Climate Services for Agriculture program will fund the development and delivery of interactive digital 'climate information services' for the agriculture sector to assist farmers to make real-time decisions.
3. The \$3m Drought Resilience Self-Assessment Tool will provide an online self-assessment tool for farmers to self-identify drought risks based on a range of social, economic and environmental indicators, and take action to build the drought resilience of their farm business.
4. The \$20.3m Drought Resilience Research and Adoption program will establish two regionally located Drought Resilience Adoption and Innovation Hubs, and Innovation Grants will become available to research organisations, private sector, industry, not-for-profit organisations and community groups.
5. The \$15m Natural Resource Management (NRM) Drought Resilience program will fund regional NRM bodies to undertake projects to build drought resilience of natural resources on agricultural landscapes, and there will also be grants available to organisations, farmer groups and individuals to undertake NRM projects to build the drought resilience of natural resources on small scales.
6. The \$3.75m Networks for Building Drought Resilience program will support community-driven projects that enhance drought resilience and strengthen networks, including small-scale infrastructure projects to make community facilities drought resilient.
7. The \$7.45m Drought Resilience Leaders program will develop leadership capability in communities and include a mentoring component to foster uptake of innovative practices to build drought resilience of farmers and their businesses.
8. The \$10m Regional Drought Resilience Planning will provide funding to consortia of local councils or equivalent entities to develop Regional Drought Resilience Plans for agriculture and allied industries.

In response to the above announcements on the 1 July 2020, the Western Australian Government was critical of these as they had bypassed critical WA projects that had been presented in a WA Government submission. WA's submission included research and development projects to regenerate degraded and dehydrated lands, projects to prove and promote on-farm desalination, a boost to Strategic Community Water Supplies in the grainbelt and support for horticulture on the Gnangara Mound. While any Federal drought funding is welcomed by the State Government, they felt that this program represents a lost opportunity for WA farmers in need of long-term drought support.

Despite its disappointment with the outcome, the McGowan Government stated it will work with the Federal Government to deliver programs in WA and will continue to push for projects to deal with systemic dry conditions in WA.

Recently the State Government has also declared a water deficiency in another area of the Goldfields Esperance Region in the Shire of Esperance - Cascade area. This is the 12<sup>th</sup> declaration since May 2019. A declaration is made as a last resort, after continued dry conditions due to climate change have depleted on-farm and State Government managed community water supplies.

<https://map.drought.gov.au/>



The above map identifies the Shires or Regions eligible for this funding. Unfortunately most areas in WA are excluded from any assistance for these programs, and it is important to highlight the Western Australian position as severely impacted with a lack of understanding or support from both Federal and State Governments.

## SECRETARIAT COMMENT

The motion is in keeping with the State Council resolution of March 2020, requesting WALGA, in consultation with ALGA, to liaise with the WA State Government Ministers for Water, Agriculture and Environment to provide a coordinated holistic response in respect to the ongoing drying climate issues and access to the Drought Communities Funding Program (RESOLUTION 37.1/2020).



## 3.2 State Owned Unallocated Crown Land (UCL) House Blocks

*Shire of Dundas Delegate to move*

### RESOLUTION

**Moved: President Cr Laurene Bonza, Shire of Dundas**  
**Seconded: Cr Rasa Patupis, Shire of Dundas**

**That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).**

#### **IN BRIEF**

Local Governments impose rates to raise revenue to fund the services and facilities.

The State Government do not pay rates on unallocated crown land.

Request a review into the justification and fairness of the State not paying rates on UCL land.

**CARRIED**

### MEMBER COMMENT

The Shire of Dundas is concerned that the State Government does not pay rates on Unallocated Crown Land. What is not considered is the roads in front of these properties still need to be sealed every ten years, the drains need repairs and verges need to be mowed, not to mention the portion of rates that contribute to the landfill, footy grounds, town-hall, public amenities, swimming pool and the general beautification of the Town.

The Shire of Dundas has 679 Town-site Properties.

The Shire of Dundas has 352 lots of Crown Land within the Town Boundary not paying rates or not vested to anyone to pay rates.

This is just over 50% of blocks in our community that does not pay rates while the infrastructure in-front of these blocks of land has to be maintained by the rest of our community. This equates to \$158,400.00 per year that the community has to find to maintain the infrastructure in front of these properties, which is 16% of the Shire's rates revenue.

The Shire of Dundas believes that the State should review the rate exemption provisions into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).

An alternative may be for the State to pay a minimum annual maintenance charge on each block to Local Governments to mitigate fire risk and asset management costs for roads, footpaths, drainage etc.

### SECRETARIAT COMMENT

The above motion is consistent with WALGA's current policy of requesting for a broad review to be conducted into the justification and fairness of all rating exemption categories currently prescribed under Section 6.26 of the Local Government Act. This would include the current exemption for State Government Unallocated Crown Land (UCL).

It is also worth noting that the Local Government Review Panel have recommended that "*The Economic Regulation Authority (ERA) should be asked to undertake a review of the rating system, including a thorough examination of the case for the current wide range of exemptions*".





## Attachment 3: Action Taken on Resolutions of the 2020 AGM

### Action Taken on Resolutions of the 2020 Annual General Meeting

Action Taken on Resolutions of the 2020 Annual General Meeting	
<p><b>3.1 Drought in Western Australia</b></p> <p>That WALGA:</p> <ol style="list-style-type: none"> <li>1. Requests assistance from the Federal Minister for Agriculture, Water and Environment, to reconsider the Federal Government's approach when determining the criteria on what areas are eligible for drought assistance; and</li> <li>2. Requests the State Minister for Agriculture and Food, to reconsider the State Government approach of not assisting with the drought situation, and if the State cannot help under their Water Deficiency Program that is implemented to cart water, then an alternative assistance package be considered.</li> </ol>	<p>WALGA has made representations on this issue including to the Hon David Littleproud MP, Minister for Agriculture, and Northern Australia; the Hon Alannah MacTiernan MLC, Minister for Regional Development and Food, Hydrogen Industry; and WA Federal Government members, including meetings between the WALGA Deputy President and Senators Dean Smith and Slade Brockman. WALGA has also met with Minister MacTiernan's Chief of Staff and WA Government officials.</p> <p>Correspondence from Minister Littleproud received in October 2020 indicated that details of the Commonwealth's Regional Drought Resilience Planning Program were still being worked through with the WA Government, which was yet to commit to co-funding the program. WALGA subsequently sought an assurance that Minister MacTiernan remained committed to <i>'working with the Minister for Water to ensure WA local government optimally benefit from the Future Drought Fund'</i>.</p> <p>On 4 July 2021 it was announced that the WA Government had secured \$1.33 million of the \$9.85 million available under the Regional Drought Resilience Planning Program for 2021-22 to undertake planning for the Northern Midwest, Southern Wheatbelt and Great Southern Inland regions. This work will be led by Regional Development Commissions working with Local Governments and is due for completion by 30 June 2022. The WA Government has not provided a cash contribution towards this program.</p> <p>On 3 February 2021 the WA Government announced a \$7.3 million infrastructure plan to upgrade and refurbish 70 community dams in the State's Wheatbelt and Great Southern regions with half to be funded from the National Water</p>





## Action Taken on Resolutions of the 2020 Annual General Meeting

Grid Fund, however the State's application for funding was unsuccessful.

On 15 April 2021, the Commonwealth announced that an additional \$2.8 million would be provided to pay rebates for eligible water infrastructure installed on-farm to all WA farmers who submitted their application prior to 20 January 2021.

On 11 August it was announced that the WA Government has been successful in securing National Water Grid Connections funding for nine projects (spanning Water Corporation, DPIRD and DWER):

- Cave Springs Road Tail Water Return System
  - Two water recycling systems will be constructed in the Ord River Irrigation Area resulting in 2,400 megalitres per annum of water savings.
- Agricultural Area Dams and Strategic Community Water Supplies
  - Infrastructure facilities will be constructed including pipework, tanks, solar pumps and standpipes at 70 dam sites. This will increase resilience and water security in farming communities in the region.
- Katanning to Kojonup Pipeline Enhancement
  - A number of sections of the existing pipeline between Katanning and Kojonup will be replaced, increasing water reliability and supply to all farmland customers.
- Jerramungup Dam Catchment Improvement
  - Degraded bitumen will be replaced with plastic liner enabling increased runoff and water storage, and improving reliability to almost 100 per cent of water users in the Jerramungup catchment.
- Gascoyne Irrigation Scheme Augmentation and Modernisation
  - Essential infrastructure in the Gascoyne region will be upgraded, including additional production bores and modernisation of irrigation systems. This will increase horticultural production capability in the region.



## Action Taken on Resolutions of the 2020 Annual General Meeting

	<ul style="list-style-type: none"> <li>• Community Water Supplies Partnership Program with Local Government <ul style="list-style-type: none"> <li>- Up to 40 new and improved non-potable water supplies will be developed in priority areas for farming communities to access.</li> </ul> </li> <li>• Ravensthorpe Dam Catchment Extension <ul style="list-style-type: none"> <li>- The catchment area of the Ravensthorpe dam will be increased by 5 hectares, increasing the volume of water in the dam by approximately 7 megalitres per annum.</li> </ul> </li> <li>• Cranbrook Dam Catchment Improvement <ul style="list-style-type: none"> <li>- Degraded bitumen will be replaced in Cranbrook Dam 1 catchment, increasing the volume of water in the dam by 15 megalitres per annum, for agricultural and primary industry use.</li> </ul> </li> <li>• Wongutha Independent Water Security Pilot <ul style="list-style-type: none"> <li>- A small-scale, solar powered water reverse osmosis desalination system pilot will be installed, producing an additional 7.3 megalitres per annum of fresh water.</li> </ul> </li> </ul> <p>Total funding for these projects is \$43.8 million: \$23.8 million State Government and other partners, \$20 million Commonwealth.</p> <p>WALGA has also secured a seat on the Commonwealth Agriculture Minister's Meeting Working Group on Drought which has representatives from the Commonwealth, all State/Territory Jurisdictions, National Farmers Federation and ALGA.</p>
<p><b>3.2 State Owned Unallocated Crown Land (UCL) House Blocks</b></p> <p>That WALGA request the Minister for Local Government, Hon. David Templeman to consider a review into the justification and fairness of the State Government not paying rates on Unallocated Crown Land (UCL).</p>	<p>WALGA adopted advocacy positions in December 2021 that addresses this issues as follows;</p> <p><u>Rating Exemptions</u></p> <p>The rating exemptions that are of concern for the sector relate to the following:</p> <ul style="list-style-type: none"> <li>• Rating of Charitable Purpose properties</li> <li>• Department of Housing: Leasing to Charitable Organisations</li> <li>• Government Trading Entities</li> </ul>



## Action Taken on Resolutions of the 2020 Annual General Meeting

- State Agreement Act projects
- State Owned Unallocated Crown Land

On this basis, the Local Government sector supports an independent review of all rating exemptions to enhance equity among ratepayers in the community.

### **Local Government Position:**

**That an independent review of all rate exemptions be undertaken.**

*This page has been left intentionally blank*

### 11.1.5 EXPRESSIONS OF INTEREST – SALE OF 15 CABLE STREET, LAVERTON

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Peter Naylor, Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	Not Applicable

#### MATTER FOR CONSIDERATION BY THE COUNCIL

For Council to consider Expressions of Interest (EOI) received for the sale of 15 cable Street, Laverton.

#### ATTACHMENTS

OMC260821.11.1.5.A Ms Sue Cox EOI  
OMC260821.11.1.5.B Mr Joseph Wallis EOI

#### BACKGROUND

As discussed with Council at the Council Discussion Forum on Thursday 22 July 2021, the potential sale of 15 Cable Street, was recently advertised locally and in the Kalgoorlie Miner newspaper.

Expressions of Interest closed at 5:00pm on 31 July 2021.

Whilst Council has not formally resolved to sell the property, management had difficulty in attracting a staff member to tenant the property mainly due to the anti-social behaviour of many other tenants within Cable Street.

I therefore requested staff to proceed with the exercise of advertising the sale of the property so we had something formal to present to Council for consideration.

#### STATUTORY IMPLICATIONS

##### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.58 - Provides for a Local Government to dispose of property.

#### STRATEGIC PLAN IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

## POLICY IMPLICATIONS

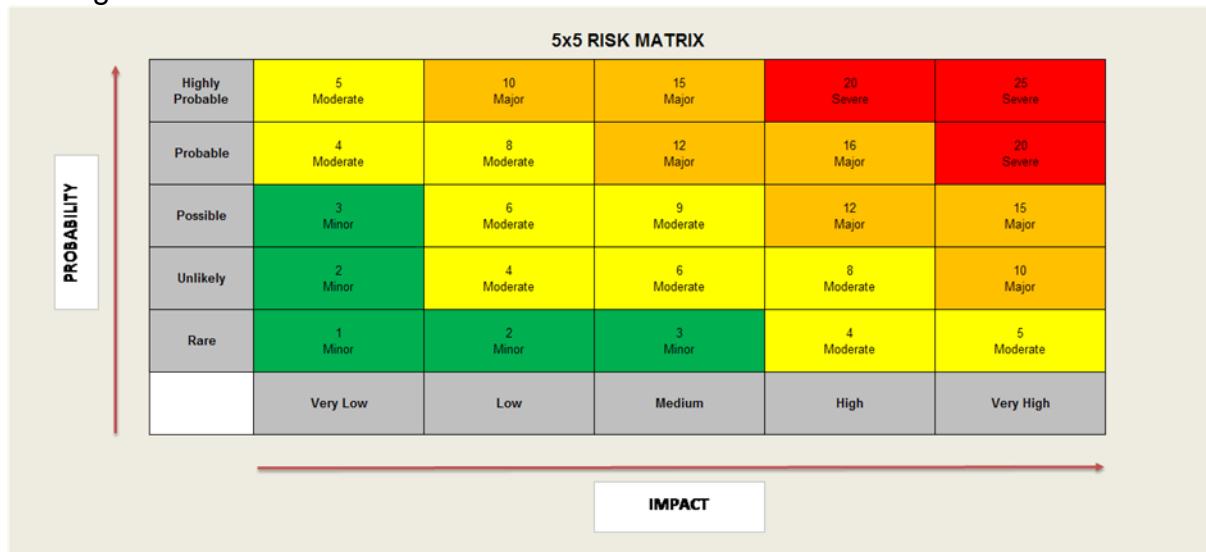
Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

## RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



## CONSULTATION

Council Discussion Forum 22 July 2021.

## COMMENT

At the close of the EOI period, two submissions were received:

1. Ms Sue Cox           \$40,000
2. Mr Joseph Wallis   \$32,000

Both Ms Cox and Mr Wallis are aware that the sale of the property is depending upon Council formally resolving to proceed and is on a “as is where is basis”.

Should Council be willing to accept one of the above offers, it will be a requirement to comply with the provisions of the *Local Government Act 1995*, Section 3.58, and give local public notice of the proposed disposition of the property for a period of not less than two (2) weeks. Whilst the above offers may not be as high as what Council may have expected (or liked) it is another opportunity for Council to offload another of its older housing stock, especially given that there is provision for the development of new staff accommodation on the 2021/2022 Budget.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

**MOVED:** Cr R Ryles      **SECONDED:** Cr R Prentice

**That Council:**

- 1. Endorses the Chief Executive Officers actions in advertising seeking Expressions of Interest for the sale of 15 Cable Street, Laverton;**
- 2. Accept the offer of \$40,000 from Ms Sue Cox for the outright purchase of the property (land and buildings) located at 15 Cable Street, Laverton, on an “as is where is” basis;**
- 3. Authorises the Chief Executive Officer to give local public notice of the proposed disposition of the property in accordance with Section 3.58 of the *Local Government Act 1995*; and**
- 4. Authorise the Shire President and Chief Executive Officer to execute the property sale / settlement documents on behalf of Council.**

**CARRIED 6/0**

**Peter Naylor**

---

**From:** Sue Cox <suecox@live.com.au>  
**Sent:** Tuesday, 20 July 2021 9:35 PM  
**To:** Peter Naylor  
**Cc:** Isaac Stout  
**Subject:** Re: Phone Message

Good morning Peter  
Thankyou so much for sending information regarding the EOI for the house in craiggie st.  
I would now like to make an expression of interest of 40,000 for this property.  
It will be a cash deal.  
Thankyou once again Susan cox.

Get [Outlook for Android](#)

---

**From:** Peter Naylor <ceo@laverton.wa.gov.au>  
**Sent:** Monday, July 19, 2021 2:17:11 PM  
**To:** suecox@live.com.au <suecox@live.com.au>  
**Cc:** Isaac Stout <eto@laverton.wa.gov.au>  
**Subject:** FW: Phone Message

**Peter Naylor**  
**CHIEF EXECUTIVE OFFICER**  
**SHIRE OF LAVERTON**



---

**PETER NAYLOR**  
**CHIEF EXECUTIVE OFFICER**  
**E:** [ceo@laverton.wa.gov.au](mailto:ceo@laverton.wa.gov.au)  
**P:** (08) 9031-1202 **M:** 0427-061-674 **F:** (08) 9031-1340  
9 MacPherson Place  
PO Box 42, Laverton WA 6440

---



## Peter Naylor

---

**From:** Noelene Meredith  
**Sent:** Wednesday, 28 July 2021 10:56 AM  
**To:** Peter Naylor  
**Subject:** FW: 15 cable st .

---

**From:** Tracy Wallis <jttb42@gmail.com>  
**Sent:** Wednesday, 28 July 2021 10:55 AM  
**To:** Reception <reception@laverton.wa.gov.au>  
**Subject:** 15 cable st .

Attention: Peter

I would like to Express intrest in 15 Cable st laverton . \$32.000 is my offer . Bank finance approval pending. I am also interested in 8 Cable st at block value of \$2.000 for rebuild porpoises. I'm interested in negotiations with you on this matter .

Yours sincerely

Joseph Wallis

Ph 0428 637 454

Email [jttb42@gmail.com](mailto:jttb42@gmail.com)

*This page has been left intentionally blank*

<b>11.1.6 EXPRESSIONS OF INTEREST – DEMOLITION OF 8 CABLE STREET, LAVERTON</b>
--

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Peter Naylor, Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	OMC191024-08

### **MATTER FOR CONSIDERATION BY THE COUNCIL**

For Council to consider options with regards to the demolition or sale of the property at 8 Cable Street, Laverton.

### **ATTACHMENTS**

OMC260821.11.1.6.A      Mr Joseph Wallis EOI

### **BACKGROUND**

Council, on 24 October 2019, resolved to offer for sale by public tender the properties at 11 Mikado Way and 8 Cable Street.

Whilst 11 Mikado Way was almost immediately sold via private treaty, the tender for the property at 8 Cable was not progressed due to staff attempting to liaise with the Department of Communities with respect to their property at 6 Cable Street, with a view to preparing a joint tender to save on costs. Both of the properties at 6 & 8 cable Street are in a similar state of disrepair. Unfortunately the Department of Communities was not able to proceed due to some legal issues with the 6 Cable Street property, but this did take quite some time to determine and has delayed the process.

As discussed with Council at the Council Discussion Forum on Thursday 22 July 2021, the demolition of the property at 8 Cable Street, was recently advertised locally and in the Kalgoorlie Miner newspaper.

Expressions of Interest closed at 5:00pm on 31 July 2021.

Whilst Council has not formally resolved, since the previous resolution on 24 October 2019, to sell or demolish the property, the property has further deteriorated in recent times mainly due to the anti-social behaviour within Cable Street.

I therefore requested staff to proceed with the exercise of advertising the demolition of the property so we had something formal to present to Council for consideration.

## STATUTORY IMPLICATIONS

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.58 - Provides for a Local Government to dispose of property.

## STRATEGIC PLAN IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

## POLICY IMPLICATIONS

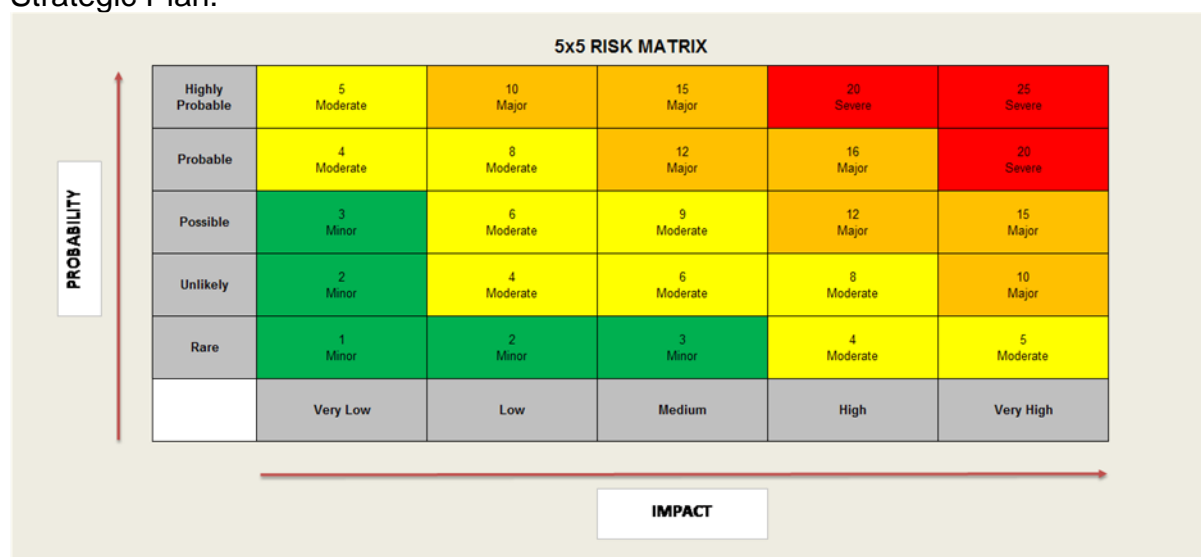
Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

The recommendation of this report has minimal financial implications for Council.

## RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



## CONSULTATION

Mr Joseph Wallis

## COMMENT

At the close of the EOI period, seven (7) submissions were received for demolition of the property:

1. Brajkovich \$42,800
2. Carey \$47,500

- |    |                 |          |
|----|-----------------|----------|
| 3. | Demolition WA   | \$27,900 |
| 4. | Merit           | \$38,180 |
| 5. | Savana Services | \$29,643 |
| 6. | Thommo Corp     | \$26,500 |
| 7. | Vic Park Demo   | \$86,790 |

At the close of the EOI period there was also one (1) submission received from a local person, Mr Joseph Wallis, for the opportunity to purchase the property for \$2,000 as a project home to refurbish.

Mr Wallis is aware that the sale of the property is depending upon Council formally resolving to proceed and is on a “as is where is basis”.

Given the prices submitted for the demolition of the property it would seem reasonable that Council seriously consider the offer to purchase from Mr Wallis.

The property has no value to Council in its current form and a vacant lot in the particular location is likely to become a scrap yard for the tenants of Cable Street.

Should Council be willing to accept the offer from Mr Wallis, it will be a requirement to comply with the provisions of the Local Government Act 1995, Section 3.58, and give local public notice of the proposed disposition of the property for a period of not less than two (2) weeks.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster      SECONDED: Cr R Ryles

#### That Council:

1. **Endorses the Chief Executive Officers actions in advertising seeking Expressions of Interest for the demolition of 8 Cable Street, Laverton;**
2. **Accept the offer of \$2,000 from Mr Joseph Wallis for the outright purchase of the property (land and buildings) located at 8 Cable Street, Laverton, on an “as is where is” basis;**
3. **Authorises the Chief Executive Officer to give local public notice of the proposed disposition of the property in accordance with Section 3.58 of the Local Government Act 1995; and**
4. **Authorise the Shire President and Chief Executive Officer to execute the property sale / settlement documents on behalf of Council.**

**CARRIED 6/0**

## Peter Naylor

---

**From:** Noelene Meredith  
**Sent:** Wednesday, 28 July 2021 10:56 AM  
**To:** Peter Naylor  
**Subject:** FW: 15 cable st .

---

**From:** Tracy Wallis <jttb42@gmail.com>  
**Sent:** Wednesday, 28 July 2021 10:55 AM  
**To:** Reception <reception@laverton.wa.gov.au>  
**Subject:** 15 cable st .

Attention: Peter

I would like to Express intrest in 15 Cable st laverton . \$32.000 is my offer . Bank finance approval pending. I am also interested in 8 Cable st at block value of \$2.000 for rebuild porpoises. I'm interested in negotiations with you on this matter .

Yours sincerely

Joseph Wallis

Ph 0428 637 454

Email [jttb42@gmail.com](mailto:jttb42@gmail.com)

*This page has been left intentionally blank*

---

**11.1.7 OPTION TO PURCHASE LOT 224 DUKETON STREET, LAVERTON**

---

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Peter Naylor, Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	Not Applicable

**MATTER FOR CONSIDERATION BY THE COUNCIL**

To consider an option for Council to purchase vacant property at Lot 224 Duketon Street, Laverton, for future staff housing.

**ATTACHMENTS**

OMC260821.11.1.7.A      Email Letter from Mr Bob & Mrs Michele Henry

**BACKGROUND**

Council has included provision on the 2021/2022 Budget for additional staff housing. Council owned property at Lot 225 Duketon Street, Laverton, has been recommended as the most suitable site to develop.

The property at Lot 224 is vacant and could be an option to extend a staff housing complex. The property owners, Mr Bob & Mrs Michele Henry reside in Queensland. The Chief Executive Officer wrote to Mr & Mrs Henry on 23 July 2021 to ascertain if they may be interested in selling the property.

**STATUTORY IMPLICATIONS*****Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

**STRATEGIC PLAN IMPLICATIONS**

The recommendation of this report meets the strategic objectives of Council.

**POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

**FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

---



## RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.

5x5 RISK MATRIX					
PROBABILITY	Highly Probable	5 Moderate	10 Major	15 Major	20 Severe
	Probable	4 Moderate	8 Moderate	12 Major	16 Severe
	Possible	3 Minor	6 Moderate	9 Moderate	12 Major
	Unlikely	2 Minor	4 Moderate	6 Moderate	8 Major
	Rare	1 Minor	2 Minor	3 Minor	4 Moderate
		Very Low	Low	Medium	High
IMPACT					

## CONSULTATION

Mr Bob Henry

## COMMENT

Council has received correspondence from Mr & Mrs Henry offering to sell the property, Lot 224 Duketon Street, Laverton, to the Shire of Laverton for amount of \$10,000, being the post cost sale price.

Council will be responsible for the costs associated with the purchase of the property.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

## RESOLUTION

## COUNCIL DECISION/PROCUDURAL DECISION

MOVED: Cr R Weldon SECONDED: Cr R Prentice

### That Council:

1. Resolves to purchase the property at Lot 224 Duketon Street, Laverton, from Mr Bob & Mrs Michele Henry, net sale price of \$10,000, being the post cost sale price.
2. Authorises the Chief Executive Officer to proceed with the purchase of the property.
3. Authorises the Shire President and Chief Executive Officer to execute the sale / purchase documents on behalf of the Shire of Laverton.

**CARRIED 6/0**

**Peter Naylor**

---

**From:** bob-michele@smartchat.net.au  
**Sent:** Sunday, 22 August 2021 3:19 PM  
**To:** Peter Naylor  
**Subject:** 11 Phoenix

Hi Peter,

As per our earlier conversation, Michele and I are happy to sell our vacant block (corner of Phoenix and Duketon Streets.

We conducted a check of property sales in Laverton and would be seeking \$10,000 post cost of sale as both council and water rates have recently been paid,

The block previously had a duplex until fire caused extensive damage requiring both be demolished. The water and sewage connections have been capped but remain in place.

Looking forward to hearing further.

Cheers

Bob & Michele Henry  
3 Elliver St  
Smithfield  
0418 612 498

## 11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS

### 11.2.1 SHIRE OF LAVERTON PUBLIC HEALTH AND WELLBEING PLAN 2021-2025

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Not applicable
<b>AUTHOR</b>	Dave Hadden, Environmental Health Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	Not Applicable

#### MATTER FOR CONSIDERATION BY THE COUNCIL

For Council to consider the Draft Shire of Laverton Public Health and Wellbeing Plan 2021-2025 being presented for adoption.

#### ATTACHMENTS

OMC260821.11.2.1.A                      Shire of Laverton Public Health and Wellbeing Plan 2021-2025

#### BACKGROUND

Council engaged the services of Mr Llew Withers in late 2018 to undertake the preparation of Councils Public Health and Wellbeing Plan. Unfortunately, Covid-19 delayed the preparation of this plan to this point. The State Government through the new Public Health Act 2016 requires that each local authority produce a public health plan that applies to its district. The requirement to produce the plan comes into effect two years after the Public Health Act 2016 is finalised. That is the State is currently transitioning between the Health Act 1911 and new Public Health Act 2016 which when completed will require the individual public health plans to be completed within two years. Council engaged Mr Withers in an effort to beat the rush for consultants as there are very few working in this field currently. The WA Health Department is aware that many local governments are developing their local plans before the Public Health Act 2016 is finalised and is highly supportive of this occurring.

#### STATUTORY IMPLICATIONS

##### ***Local Government Act 1995***

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### **Public Health Act 2016**

Part 5 Public Health Planning - Provides for each local government to prepare its own Public Health Plan, which in turn, is to be incorporated into the Council's Community Strategic Plan.

### **STRATEGIC PLAN IMPLICATIONS**

The Department of Health encourages local governments to incorporate public health planning into the Integrated Planning and Reporting Framework (Strategic Plan) as an informing strategy. Informing strategies inform the local government of how capable it is to deliver the services and assets required by the community while also allowing local governments to set its priorities within its resourcing capabilities.

### **POLICY IMPLICATIONS**

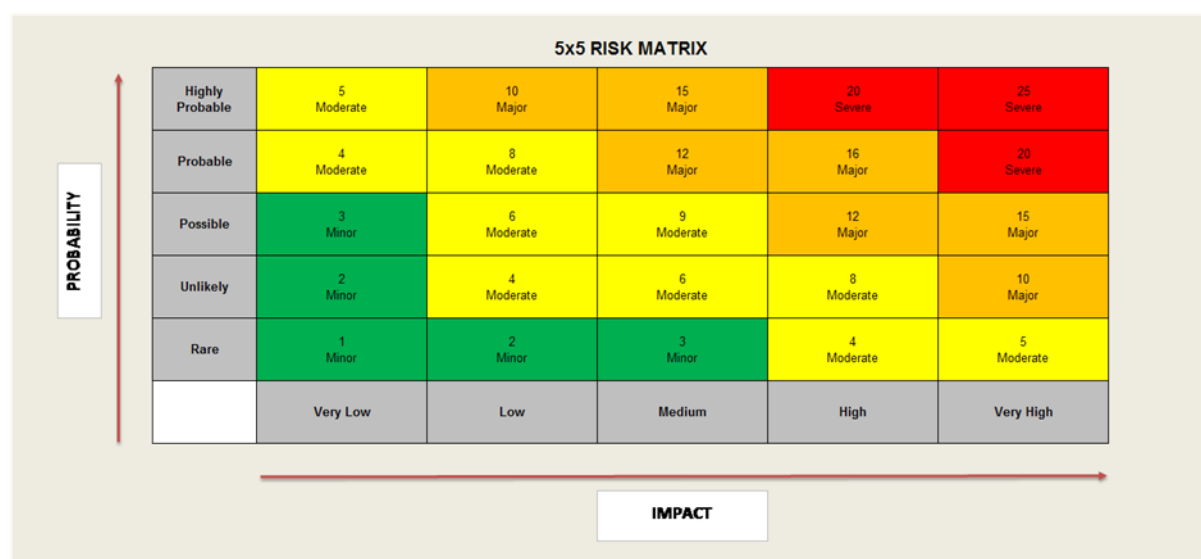
Council has no policies in respect to this matter.

### **FINANCIAL IMPLICATIONS**

Financial implications can be expected through inclusion of the Public Health and Well Being Plan into Councils Strategic Plan when next due for review.

### **RISK MANAGEMENT**

The risk is considered low, and it certainly meets the requirements of the Public Health Act 2016 and will be incorporated into the Shire's Community Strategic Plan.



### **CONSULTATION**

The Consultant, Mr Withers, visited Laverton in July 2019 and carried out community consultation and also met with the Council.

Following this visit, and due to the interruption caused by COVID-19, Mr Withers undertook further consultation by surveys provided to the community in both hard copy and via electronic means.

## COMMENT

The local plan is required to be consistent with the State Public Health Plan whilst responding to local public health risks and must:

- Identify the public health needs of the local government district.
- Include an examination of data relating to health status and health determinants in the local government district.
- Establish objectives and policy priorities for the promotion and protection of public health in the local government district.
- Describe the development and delivery of public health services in the local government district, and
- Include a report on the local governments performance of its functions under the Act.

Mr Withers has met with Council management a number of times, both in-person and via electronic means, while arranging consultation surveys, assessing responses, and preparing the plan.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION	COUNCIL DECISION/PROCEDURAL MOTION
------------	------------------------------------

<b>MOVED: Cr S Weldon</b>	<b>SECONDED: Cr G Buckmaster</b>
---------------------------	----------------------------------

**That Council;**

- |  |
|--|
| <b>a) Endorse the Shire of Laverton Public Health and Wellbeing Plan (PHWP) 2021–2025;</b>   |
| <b>b) Submit a copy of the Shire of Laverton Public Health and Wellbeing Plan to the Health Department of WA, Director Environmental Health, Dr Michael Lindsay; and</b> |
| <b>c) Note that the PHWP to be read in conjunction with the Shire of Laverton Strategic Community Plan.</b>  |

**CARRIED 6/0**





**LAVERTON**  
*Discover the Outback Spirit*

# Public Health and Wellbeing Plan 2021-2025





# Contents

Title Page	1
Contents	2
Introduction	3
Plan Implementation	4
Our Current Health Role	5
Snapshot of the Health of Goldfields Residents	6
Key results from the Laverton Public Health and Wellbeing Survey	7
Integrating the Public Health Vision into the Strategic Community Plan	8
The Public Health Vision added to the Strategic Community Plan	9
Better Health - Community and Public Health Outcomes	10
Conclusion	12
The Way Forward	13





# Acknowledgement of Country

The Shire of Laverton acknowledges the Wangkatja People, the Traditional Owners of the country within the Council's boundaries.

## Introduction

Laverton Shire

We are proud to present the Shire of Laverton Public Health Plan. This Plan is designed to be both a stand-alone plan and also one that influences the periodic revisions of the Shire of Laverton Strategic Community Plan 2016 – 2026.

Each local government in Western Australia is required by the *Public Health Act 2016* to maintain and enhance the health, wellbeing and safety of all of its citizens and align with the *State Public Health Plan for Western Australia 2019 – 2024*. Incorporating the outcomes and strategies of the Public Health Plan into Council's Strategic Community Plan, will ensure the Public Health Plan will remain relevant to the community needs and keep pace with the ever-changing demographics of the local community.

While the process of the development of the Plan has been taken over a four year period, some of the delay has been caused by the inability to travel to the Goldfields during the COVID 19 lockdown during 2020 and the need to consult with nearby shires and trying to coordinate information sessions through a combined consultation process.

In a practical sense, it was decided to consult with all communities in the local government district by an electronic survey process using social media and the website. In the Shire of Laverton, all results were received from electronic submissions.

We would like you to enjoy reading this plan as we look forward to working collaboratively with the community to continuously improve the public health outcomes of all of our citizens.

Patrick Hill  
Shire President  
August 2021

Peter Naylor  
Chief Executive Officer

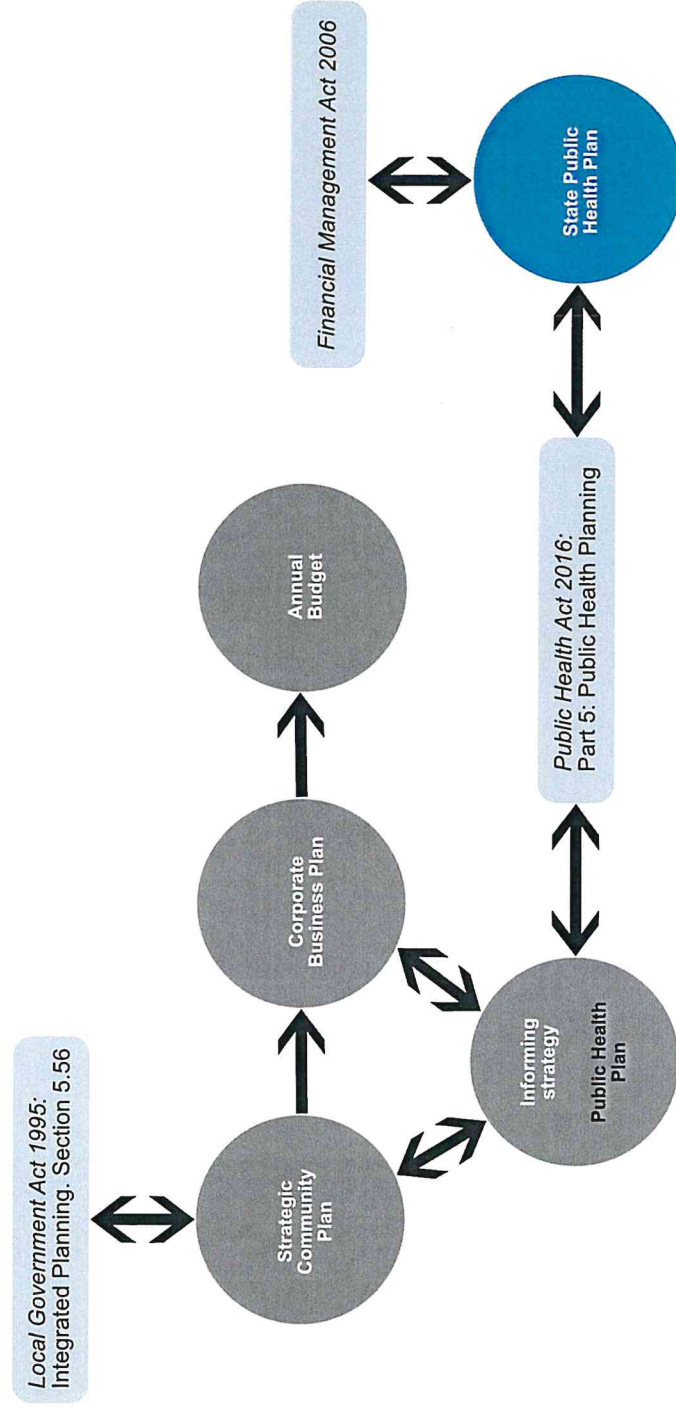




# Plan Implementation

The State Public Health Plan is a stand-alone plan and each local government is required to create its own public health plan, which in turn, is to be incorporated into the Council's Strategic Community Plan. The Strategic Community Plan connects with Council's Business Plan which is funded by each local government through its revenue stream. Each local government is then required to prepare and adopt a local government public health plan.

The diagram below provides a pictorial representation of how this is to be achieved.

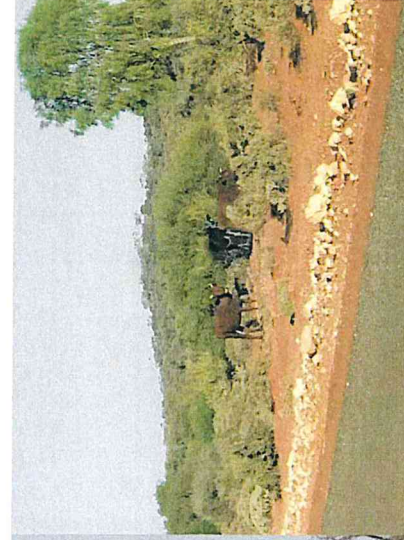


Linkages between Part 5: Public Health Planning of the *Public Health Act 2016* and Local Government Planning for the future requirements under section 5.56 of the *Local Government Act 1995*



# Our Current Health Role

The Shire of Laverton currently supports the promotion of public health outcomes through its community.



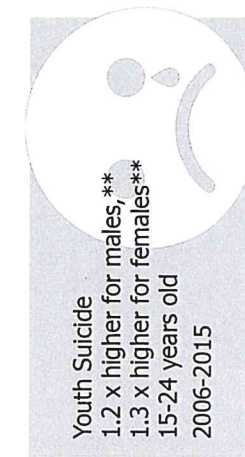
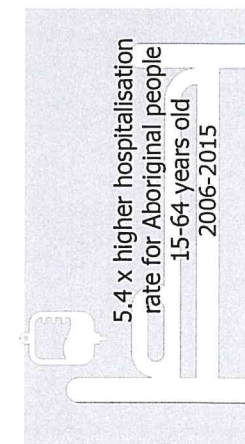
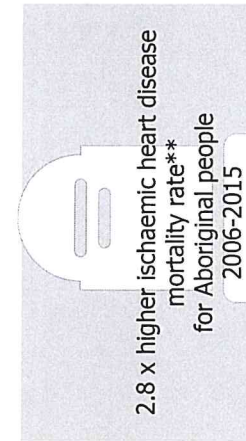
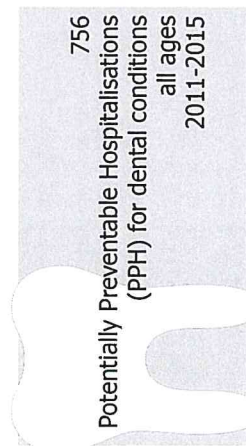
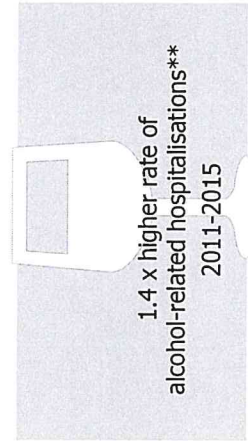
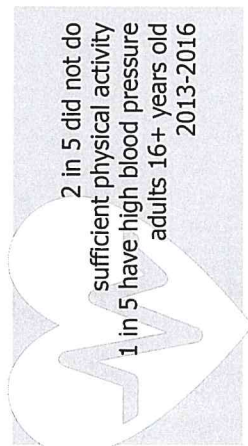
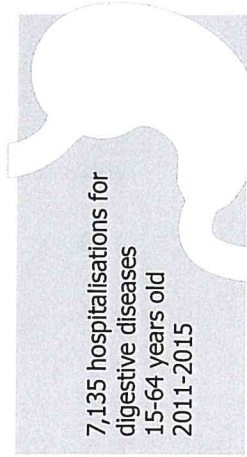
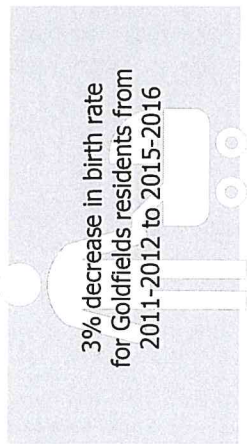
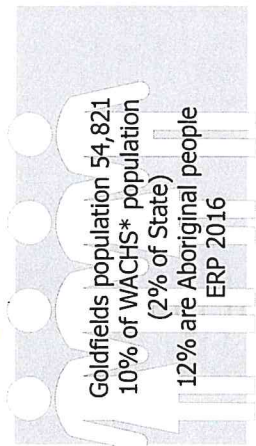
These may be explained in more detail in the core business described here:

- **Infrastructure and property services** including provision of local roads, footpaths, drainage, waste collection and management.
- **Environmental Health Services** to prevent and control environmental health hazards, emissions, communicable diseases and vector-borne diseases. To help promote prevention and reduction of the incidence of alcohol and other drug and tobacco health impacts, noise and air pollution, and to maintain water and food quality.
- **Community Services** to assist with provision of a doctor, accessible dental care and other relevant health and wellbeing interventions, as well as youth and aged care services that promote enhanced mental and physical health outcomes.
- **Cultural facilities and services** such as libraries, art galleries, places of historic importance, and museums which display associations to local indigenous groups and that encourage community participation.
- **Provision of recreational and Community facilities.**
- **Building services, planning and development control** including inspections, licensing, certification and enforcement.
- **Administration of facilities** such as airport, cemetery, aquatic centre, community recreation and resource centres, and provision of waste management.
- **Local Government Health Law Enforcement, Ranger and Emergency Services.**





# Snapshot of the Health of Goldfields Residents



\*Western Australian Country Health Services

\*\*Compared with the WA State average





# THE RESIDENCE OF LAVERTON SPEAK

## Key results from the Laverton Health and Wellbeing Survey

### AS THINGS ARE NOW

The most serious mental & social health issues in our community are:

- Bullying at school, work, or home
- Violence in the home
- Alcoholism
- Depression
- Anxiety

The worst health risks in the community are from:

- Tobacco/cigarette smoking
- Being overweight
- Sniffing volatile substances

The sport & rec facilities we use most:

- Swimming Pool
- Gymnasium

The top eight volunteering activities we do:

- Youth development
- Health
- Aged Citizens
- Corporate volunteering
- Charities
- Keeping the community safe
- Community groups & service
- Public events

The things which worry us most about COVID-19:

- Our families' future finances
- Our families' future health

**I enjoy interacting with my neighbours (50%)**

**I feel like my life has a sense of purpose (25%)**

**I feel like I belong in my local community (20%)**

**I know where to get help when I need it (75%)**

**There is strong community spirit in Laverton (40%)**

**I am proud of the community where I live (25%)**

**not many people**

**Peaceful and quiet lifestyle**

**Countryside**

**good spot**

The words we used the most, to say what we like best about living in Laverton

### CHANGE FOR THE FUTURE

More of these programs will improve the health of our community

- Regular Dental Clinics
- Programs for Children
- Programs for Teens

We support new programs to reduce harm from:

- Sniffing volatiles
- Alcohol
- Tobacco
- Illegal drugs

To help us be more physically active, we'd like

- Public exercise equipment that is free to use
- Exercise/play equipment in parks that caters for various age groups

For good community health, the resources and facilities we need are:

- Safe roads
- Parks and public open spaces
- Affordable housing

For easier access to healthy food, we need:

- Healthy food options at sporting & community & events
- Healthy food being easier to identify and find in the shops
- More healthy food options in takeaway/fast food outlets

The key environmental issues for our good community health are:

- Clean & safe air
- Safe, clean water for the Town supply
- Access to safe, affordable & nutritious food



# Integrating the Public Health Vision into the Strategic Community Plan

The Public Health Plan incorporates the 4 key themes of community interest from the Shire of Laverton Strategic Community Plan:

- Social - Proud, spirited, harmonious and connected community
- Economic - Prosperous local economy attracting businesses, opportunities and people
- Environment - Revitalised, green, welcoming and safe natural and built environment
- Civic Leadership - A financially strong and knowledgeable Shire, leading an empowered community

And introduces a new theme:

- Health - Improving the health outcome of all people living in our community

While the Australian Bureau of Statistics has found that persons living in remote areas with town populations less than 1,000 are happier than those living in urban areas, this is balanced against greater travelling distances to access hospitals and specialised medical care and higher number of preventable deaths from lifestyle factors (obesity, smoking, diabetes), occupational incidents and road trauma.

The Shire of Laverton provides a wide range of recreational facilities and has demonstrated its commitment to public health through its continuing administration of environmental health and building services, provision of the Shire of Laverton Disability Access and Inclusion Plan, and by supporting community use of recreational facilities.

Laverton has little disadvantage in the community (SEIFA Index), has high employment in predominantly mining and service and tourism industries, and as a regional centre in the Northern Goldfields has a wider range of government and community services than surrounding Shires. Public Health Indicators are more positive than not, with high rates of immunisation, low teenage birth rate, lower cancer rates than state average, a low rate of youth suicide but low participation in cervical cancer screening





# The Public Health Vision added to the Strategic Community Plan

SOCIAL	ECONOMIC	ENVIRONMENT	CIVIC LEADERSHIP	HEALTH
<p><i>Proud, spirited, harmonious and connected community</i></p> <p>1.1 A strong sense of community pride and ownership</p>	<p><i>Prosperous local economy attracting businesses, opportunities and people</i></p> <p>2.1 Sustainable tourism</p> <p>2.2 Improved economic development opportunities</p>	<p><i>Revitalised, green, welcoming and safe natural and built environment</i></p> <p>3.1 Safe and efficient transport network</p> <p>3.2 Modern, well maintained other built infrastructure</p> <p>3.3 Clean, safe and tidy environment</p>	<p><i>A financially strong and knowledgeable Shire, leading an empowered community</i></p> <p>4.1 Effective communication and stakeholder engagement</p> <p>4.2 Organisational Development</p> <p>4.3 Improved planning</p>	<p><i>Improving the health outcome of all people living in our community</i></p> <p>5.1 Planning a COVID safe and healthy community</p> <p>5.2 Preventing harm from unsafe use of alcohol, drugs, and solvents</p> <p>5.3 Preventing obesity and increasing healthy affordable food options</p> <p>5.4 Improving Community Health by encouraging preventable health screening</p> <p>5.5 Providing environmental health protection</p>



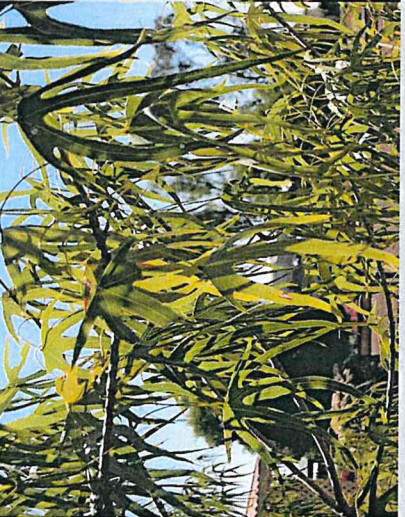


# Community and Public Health Outcomes

Infectious Disease	Harm Minimisation	Preventing Obesity	Improving Community Health	Environmental Health Protection
<p><i>5.1 Planning a COVID safe and healthy community</i></p> <p>5.1.1 Minimise the incidence and community spread of infectious disease through education, vaccination, food surveillance and vector control</p> <p>5.1.2 Keep the community informed on COVID-19 revisions</p> <p>5.1.3 Implement COVID-19 Safety plans in consultation with emergency authorities</p> <p>5.1.4 Develop COVID risk management guidelines for public events</p> <p>5.1.5 Provide community education for personal hygiene, safe sex, home and workplace hygiene, including cleaning and disinfection</p>	<p><i>5.2 Preventing harm from unsafe use alcohol &amp; drug &amp; solvents.</i></p> <p>5.2.1 In conjunction with the Police and other stakeholders conduct a Safety Audit to improve safety and prevent crime and anti-social behaviour</p> <p>5.2.2 Provide education to reduce alcohol and drug consumption in the community</p> <p>5.2.3 Liaise with clubs and liquor outlets to promote safe sale, service and consumption of alcohol and tobacco</p> <p>5.2.4 Encourage the community, particularly pregnant mothers and FIFO workers, to reduce smoking and promote smoke free public spaces such as playgrounds</p>	<p><i>5.3 Preventing obesity and increasing healthy affordable food options</i></p> <p>5.3.1 Raise awareness of the benefits of healthy eating by actively promoting the LiveLighter campaign</p> <p>5.3.2 Raise awareness of the importance of recreational activities in reducing obesity and maintaining healthy weight and fitness</p> <p>5.3.3 Encourage food outlets and events to provide a healthy range of food options such as organic, vegetarian, gluten free and low sugar and salt</p> <p>5.3.4 Develop and implement a healthy catering policy for Council functions, meetings and events</p>	<p><i>5.4 Improving community health by encouraging preventable health screening</i></p> <p>5.4.1 Liaise with government agencies to deliver regular screening services for early intervention of key health issues such as cervical, skin and breast cancer screening</p> <p>5.4.2 Continue to maintain the high immunization rate among children whilst encouraging routine adult immunization programs</p> <p>5.4.3 Review the AEDC score to determine areas of vulnerability in order to better support children and families</p> <p>5.4.4 Work with the road Safety Commission and Main Roads WA to maintain a safe road network and reduce the trauma from road death and injury</p>	<p><i>5.5 Providing environmental health protection</i></p> <p>5.5.1 Provide educational information for food and other health premises, to maintain safe standards and protect the public</p> <p>5.5.2 Develop a compliance register to track inspections of registered health premises and risk areas and develop target programs to reduce or eliminate risks</p> <p>5.5.3 Monitor drinking and recreational waters, aquatic facilities and recycled water systems to maintain standards and reduce public health risks</p> <p>5.5.4 Monitor vector 'hotspots' and provide eradication programs to reduce health risks</p>









# Conclusion

This Plan was developed in consultation with elected members and the community to reflect the needs of the local community.

Although health is everyone's responsibility, the Shire of Laverton is already contributing substantially to supporting the community through the provision of recreational services, tourism activities, airport and health and building administration.

Specifically, the Plan will directly influence the way in which the Shire of Laverton supports public health in the community by addressing better health outcomes for its citizens through the Strategic Community Plan outcomes.

These initiatives will provide the Shire of Laverton with a strong leadership role in the health and wellbeing of its population by:

- Adopting a leadership and advocacy role in better health planning;
- Having a whole of Council approach to delivering better health and wellbeing initiatives;
- Encouraging external partnerships in health; and
- Engaging elected members with the community to promote healthy lifestyles.

The Plan was developed by including:

- Extensive analysis of health data (a well-developed Health Profile Report);
- Participation in an electronic Health and Wellbeing Survey; and
- Consultation with elected members and senior officers.





# The Way Forward

The strategies contained in the Shire of Laverton Public Health Plan are intended to mirror the work already underway. The Shire of Laverton effectively communicates with its citizens and provides a wide range of recreational services and facilities. This connection with Community was noted by the number of positive comments in the Public Health and Wellbeing Survey.

It is intended that the Plan be one where the Shire of Laverton can continue to do the good work already underway but take the opportunity to also include measures designed to increase early intervention against health illnesses (heart through overweight & obesity, harm minimisation through addressing smoking and drug awareness and cancer screening by lobbying health agencies to increase the number of opportunities for screening of cancers). There are a number of strategies which are designed to guide the Shire of Laverton in the manner in which it addresses better public health outcomes in this locality.

The Shire of Laverton may give consideration to liaising with the Goldfields Population Unit Health Promotion Officer in conjunction with neighbouring shires to review the supporting information in the Health Profile Report and the Better Health & Wellbeing Survey, and to work with government and funding agencies to raise awareness of disease situations and lifestyle illnesses.

Over the next four years, the Shire of Laverton will undertake initiatives to achieve the key strategies under each theme. Success will be measured by reporting against the outcomes of the plan. Modifying public health outcomes in the community is likely to be a slow process and may take a number of plans implemented to bring about community change.

Information used in the research phase of this plan was principally drawn from Census material (2011 & 2016), SEIFA Index (2016), AEDC (Education) data (2018), Health Department hospital admissions data (2018), and the Shire of Laverton Public Health and Wellbeing Survey 2020.









*This page has been left intentionally blank*

### 11.3 WORKS AND SERVICES BUSINESS

#### 11.3.1 LEONORA – NAMBI ROAD, PROPOSED ROAD CLOSURE AND ROAD DEDICATION

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 26 August 2021
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

#### MATTER FOR CONSIDERATION BY THE COUNCIL

#### ATTACHMENTS

OMC260821.11.3.1.A	Dacian Gold
OMC260821.11.3.1.B	Hub with Shire Boundary
OMC260821.11.3.1.C	Shire Boundaries

#### BACKGROUND

Dacian Gold Ltd is planning to develop the Redcliffe Gold Project (RCP) with construction activities planned to commence in the second quarter of 2022 (April, 2022). Development is planned to take 3 months, with operations reaching steady state in the third quarter of 2022. To develop The Hub deposit as part of the Redcliffe Project, a section of the Leonora-Nambi Road needs to be realigned to allow mining activities to commence.

The proposed realignment sits approximately 13kms north of the Mertondale 5 historic pit and will extend further to the north by about 3.5kms. The road realignment sits across the local government boundaries of Laverton and Leonora. Dacian Gold propose that the road be realigned as identified on the following maps.

A resolution to all recommendations will need to be accepted by both the Laverton and Leonora Councils.

The Shire of Leonora considered the matter at their meeting held on 17 August, 2021.

#### STATUTORY IMPLICATIONS

##### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### ***Land Administration Act 1997***

Section 56 - Provides for the dedication of land as a road.

Section 58 - Provides for the closing of roads.

### ***Land Administration Regulations 1998***

Clause 8 - Provides further clarification on the process to dedicate land as a road.

Clause 9 - Provides further clarification on the process to close a road

### ***Native Title Act 1993***

Section 24KA - Provides for exemptions under the Native Title Act 1993 if the works on the land is for the purpose or to maintain access for the general public.

## **STRATEGIC PLAN IMPLICATIONS**

The recommendation of this report meets the Economic and Environment Objectives of the Shire of Laverton Community Strategic Plan:

Economic Objective 2.2 Improved economic development opportunities

Environment Objective 3.1 Safe and efficient transport network

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

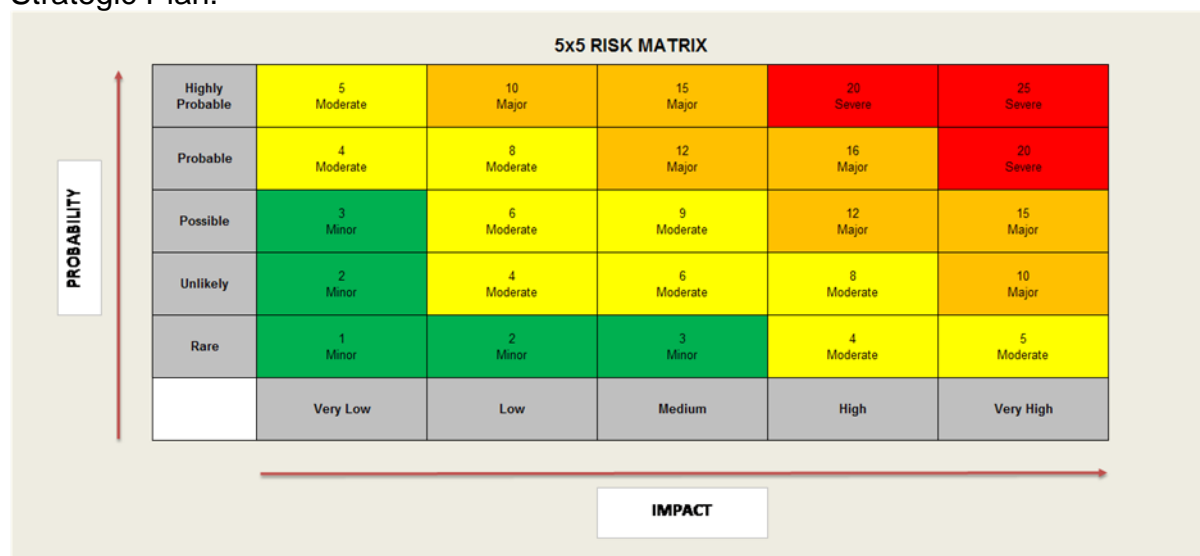
Dacian Gold Ltd has advised that costs in regards the development of the realignment are contained within its current budget.

If approved, construction of the realignment could be undertaken by:

- (i) Dacian Gold with its onsite machinery and plant;
- (ii) An earthmoving/road building contractor;
- (iii) The Shire of Leonora (under contract to Dacian Gold); or
- (iv) A combination of the above.

## RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



## CONSULTATION

Shire of Leonora  
Dacian Gold Ltd

## COMMENT

A small section of the Leonora – Nambi road traverses through a section of the Shire of Laverton on our extreme western boundary with the Shire of Leonora.

The Shire of Laverton has not carried out any works, both from a maintenance and / or construction perspective, on the road in recent history.

For the road closure and realignment to proceed it is imperative for the Shire of Laverton to work with and support the Shire of Leonora and undertake a joint advertising proposal and application to the Minister in accordance with the provisions of the *Land Administration Act 1997*.

With respect to future maintenance works on the road, regardless of whether the road closure and realignment occur, it is proposed to enter into a Memorandum of Understanding with the Shire of Leonora to contribute to the road maintenance costs on an annual basis.

## VOTING REQUIREMENTS

Simple majority decision of Council required.



## **RESOLUTION**

## **COUNCIL DECISION/PROCEDURAL MOTION**

**MOVED:** Cr R Ryles **SECONDED:** Cr R Weldon

**That Council:**

- 1. With regards to the road closure, resolves;**
  - (i) to permanently close that portion of the Leonora-Nambi Road from a point 13kms North of the Mertondale 5 historic pit and extending 3.5kms further to the North;**
  - (ii) that the land contained within the road reserve be amalgamated with the surrounding pastoral lease; and**
  - (iii) that objections or submissions in regard the proposed road closure be invited within the 35 day advertising period and that public utility service providers be advised of the proposal.**
- 2. With regards to the road dedication, resolves:**
  - (i) to request of the Minister for Lands that the road realignment as proposed and still to be part of the Leonora-Nambi Road be dedicated as a public road reserve;**
  - (ii) provide notice to the public utility providers and other government departments of Council's intent;**
  - (iii) indemnify in favour of the Minister for Lands against any claims for compensation (other than a claim for compensation in respect of land referred to in Section 56(6) of the Land Administration Act 1997) in an amount equal to the amount of all costs and expenses reasonably incurred by Department of Planning, Lands and Heritage on behalf of the Minister for Lands in considering and granting the request; and**
  - (iv) that Dacian Gold engage a cadastral surveyor that can be nominated on the Crown Land Enquiry Form.**
- 3. With regards to future maintenance on the Shire of Laverton portion of the Leonora – Nambi Road, resolves to endorse the Chief Executive Officer proposal to enter into a Memorandum of Understanding with the Shire of Leonora.**

**CARRIED 6/0**

**Shire of  
Leonora**

LOT 54  
DP 238402  
(STATE OF WA)

LEONORA-NAMBI ROAD  
(NOT GAZETTED)

LEONORA-NAMBI ROAD  
(NOT GAZETTED)

PROPOSED DIVERSION

LOT 80  
DP 238320  
(STATE OF WA)

SIMPLE LAND SOLUTIONS

**simple**  
LAND SOLUTIONS

12/398 Great Eastern Highway  
PO Box 795  
Morley WA 6943  
0499 320 999  
[www.simplelandsolutions.com.au](http://www.simplelandsolutions.com.au)

This document is & shall remain the property of Simple Land Solutions. The document may only be used for the purpose for which it was commissioned & in accordance with the terms of engagement for the commission. Unauthorised use of this document in any way is prohibited.



358.000E

359.000E

360.000E

361.000E

ATTACHMENT OMC260821.11.B.1.B

6.853.000N

6.852.000N

6.851.000N

6.850.000N

6.849.000N

6.853.000N

6.852.000N

6.851.000N

6.850.000N

6.849.000N

LEONORA

LAVERTON

09 Aug 2021

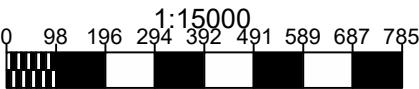
358.000E

359.000E

360.000E

361.000E

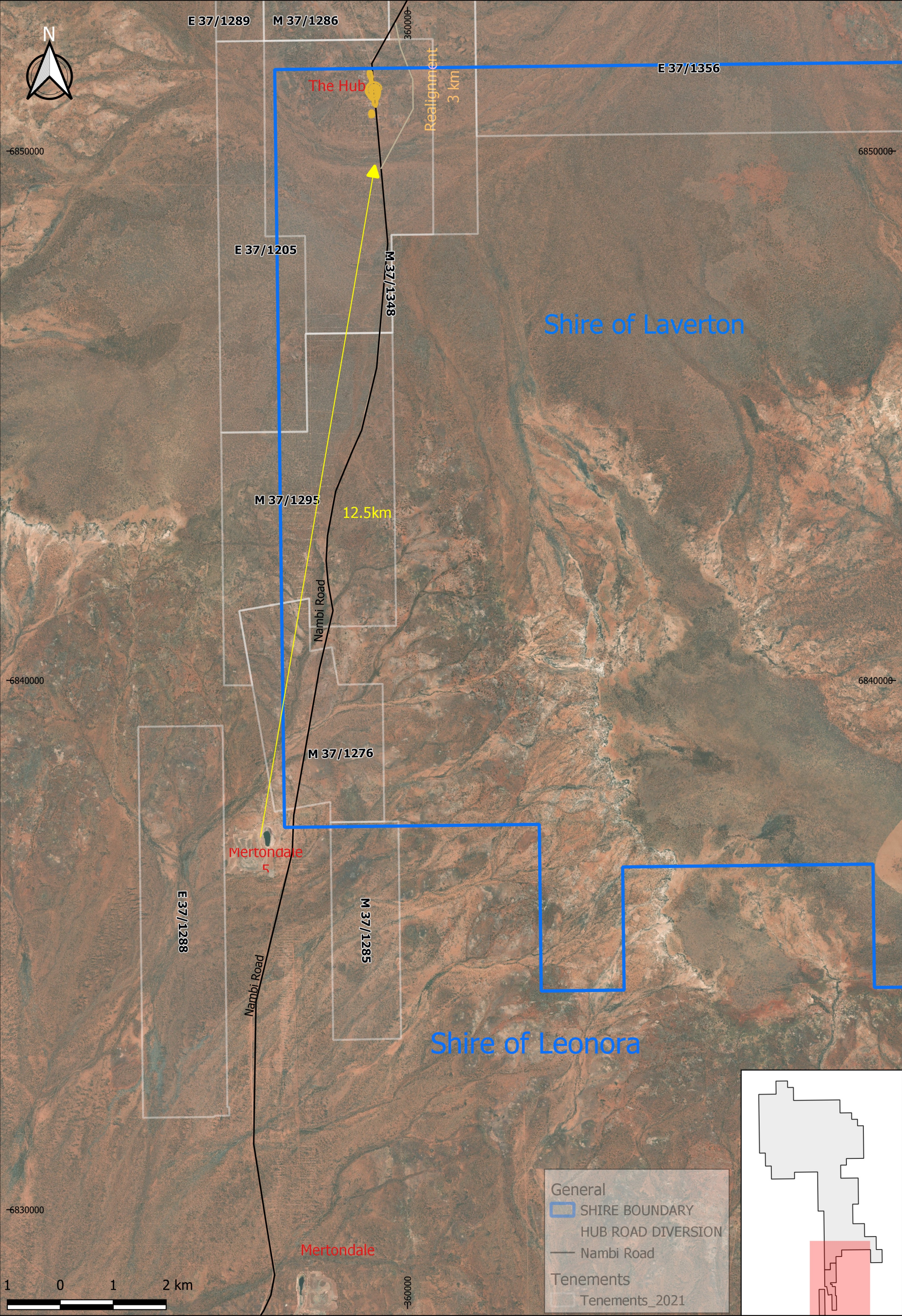
1:15000.00



# Hub Layout









## 11.4 PLANNING AND DEVELOPMENT BUSINESS

### 11.4.1 DEPARTMENT OF SOCIAL SERVICES – CONTRACT FOR JOBS FUND AND JOBS READINESS INITIATIVE PROJECT

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 26 August 2021
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Department of Social Services
AUTHOR	Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

#### MATTER FOR CONSIDERATION BY THE COUNCIL

Council to consider formally entering into a contract with the Department of Social Services for delivery of the Cashless Debit Card Jobs Fund and Jobs Readiness Initiative Project.

#### ATTACHMENTS

OMC260821.11.4.1.A Department of Social Services, Commonwealth Contract

#### BACKGROUND

The following information was provided to Council as background to this project at the OMC held on 22 July 2021:

*“The Australian Government recently announced the \$30 million Jobs Fund and job ready initiative. The initiative seeks to strengthen local support services and connect Cashless Debit Card (CDC) participants and other members of the community, or pathways to employment, in the regions of Ceduna (South Australia), East Kimberley and the Goldfields (Western Australia), and Bundaberg and Hervey Bay (Queensland).*

*The aim of the initiative is to create employment opportunities for participants residing in the four CDC sites by supporting employment initiatives and providing training, education, or support for participants. Funding will be focused on targeted, practical supports that may take the form of training, work skills development and work experience to capitalise on employment opportunities that exist within the community or other initiatives that can generate and sustain employment readiness or employment outcomes.*

*In support of this, Council has received correspondence from Senator the Hon Anne Ruston, Minister for Families and Social Services, inviting the Shire of Laverton to establish a Job Support Hub for Cashless Debit Card participants.”*

At the Council meeting, it was resolved:

*“That Council:*

- 1. Endorse the Chief Executive Officers actions in preparing and submitting documentation to the Department of Social Services (DSS) for the Shire of Laverton to be party to the Australian Government Jobs Fund and Jobs Ready Initiative; and*
- 2. Notes that the documentation had to be formally submitted with DSS by 3:00pm (WA time) on Wednesday 21 July 2021.”*

## STATUTORY IMPLICATIONS

### **Local Government Act 1995**

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

## STRATEGIC PLAN IMPLICATIONS

The recommendation of this report meets the Social, Economic and Civic Leadership Objectives of the Shire of Laverton Strategic Community Plan.

## POLICY IMPLICATIONS

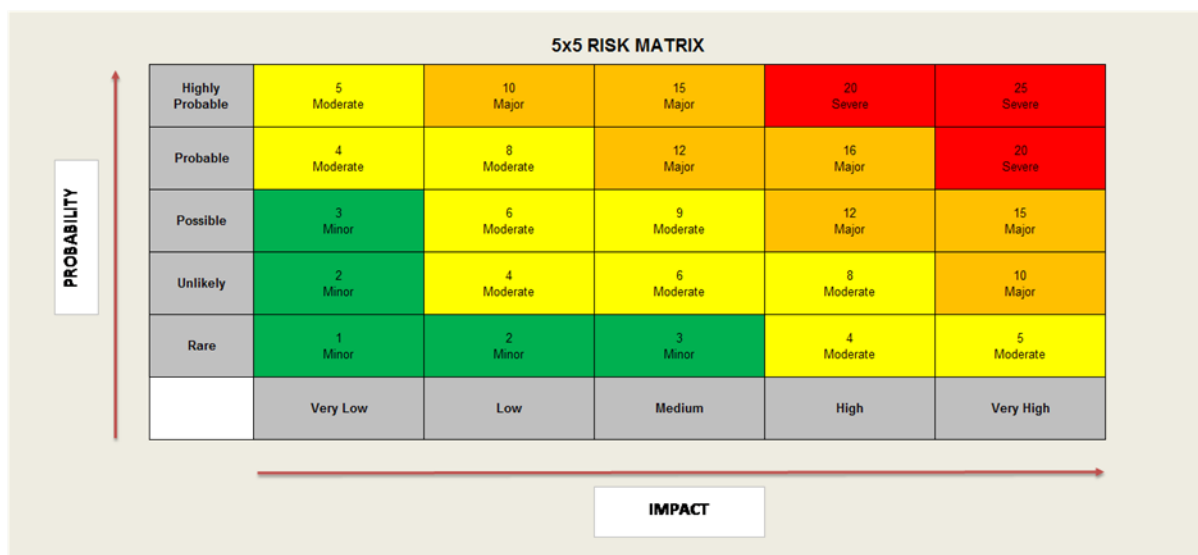
Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council as the project is fully funded by the Commonwealth Government.

## RISK MANAGEMENT

The risk is considered low as it is fully funded by the Commonwealth Government. And whilst the project certainly meets the requirements of the Shire's Community Strategic Plan, there is a risk that if the correct Hub Coordinator cannot be engaged the Project may not be successful.



## CONSULTATION

Department of Social Services.

Mr Rick Wilson MP, Member for O'Connor.

City of Kalgoorlie-Boulder, and Shires of Coolgardie, Leonora & Menzies.

## COMMENT

In response to Council's submission, correspondence was received from the Department of Social Services dated 29 July 2021 advising that the Shire of Laverton has been selected as a successful supplier for the Jobs Fund and Jobs Readiness Initiative Project.

Further to this a Commonwealth Contract has been prepared and is presented for Council consideration.

I implore Councillors to read the contract document in its entirety and take note of the specific details and requirements. Whilst the contract appears quite generous in terms of its dollar value there is a monumental amount of work from a reporting and compliance perspective. With regards to this the five (5) local governments (City of Kalgoorlie-Boulder, and Shires of Coolgardie, Laverton, Leonora & Menzies) involved with the Cashless Debit Card Trial have been discussing the possibility of engaging a regional coordinator to work in a regional capacity with the local Hub Coordinators to assist with the various compliance requirements. Details in respect to how this will work are still being finalised.

Whilst this proposed regional coordinator initiative will require an allocation of part of the salaries component of the funding it will be a definite advantage to assist the administration staff with the onerous reporting requirements.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Ryles      SECONDED: Cr G Buckmaster

#### That Council:

1. **Formally resolves to participate in the Department of Social Services Cashless Debit Card Jobs Fund and Jobs Readiness Initiative Project.**
2. **Authorises the Shire President and Chief Executive Officer to execute the contract document on behalf of the Shire of Laverton.**
3. **Authorises the Chief Executive Officer to commence the process for engaging a Laverton Hub Coordinator.**
4. **Supports the Chief Executive Officer to work with the City of Kalgoorlie-Boulder, and the Shires of Coolgardie, Leonora and Menzies in the engagement of a Regional Hub Coordinator.**

**CARRIED 6/0**





## Australian Government

### Commonwealth Contract – Services

Reference ID: 90013648

#### Customer

Customer Name:	Department of Social Services
Customer ABN:	36 342 015 855
Address:	71 Athllon Drive Canberra ACT 2601

#### Supplier

Full Name of the Legal Entity:	Shire of Laverton
Supplier ABN:	50 942 408 557
Address:	PO Box 42, Laverton Western Australia 6440

## Statement of Work

### C.A.1 Key Events and Dates

This Contract commences on the Contract Start Date or the date this Contract is executed, whichever is the latter, and continues for the Contract Term unless:

- a) it is terminated earlier; or
- b) the Customer exercises the Contract Extension Option, in which case this Contract will continue until the end of the extended time (unless it is terminated earlier).

Event	Details
Contract Start Date:	13 August 2021 or the date by which the last party has signed this Contract.
Contract Term:	This Contract will terminate on Saturday, 31 December 2022.
Contract Extension Option:	The Contract will include the following extension option: Up to 30 June 2023.

## C.A.2 The Requirement

### Requirements

#### 1. Deliver services to Cashless Debit Card (CDC) participants in the Goldfields region via a Support Hub

The CDC is operating in the five local government areas of Kalgoorlie-Boulder, Laverton, Leonora, Coolgardie, and Menzies. Given there are common challenges across these areas, the Supplier is able to adopt a 'shared services' approach with these participating Local Shire Councils (**Councils**). These Councils will be required to communicate with each other and share their experiences, initiatives, and knowledge as the Support Hub initiative progresses.

The Supplier will engage a Hub Coordinator (1x Full Time Employee (**FTE**) or equivalent) to provide:

- job readiness support,
- outreach and
- referral services.

The primary resource of the Support Hub will be the Hub Coordinators; however, other requirements will include ensuring that the Hub Coordinators are suitably supported in the delivery of the services. This will include the provision by the Supplier of a suitable workspace, such as an office, in a suitable geographic location. The workspace should be appropriate for hosting face-to-face meetings with CDC participants. The Hub Coordinators are also required to provide an outreach service to participants and would benefit from transport, which could be provided by access to a leased car or reimbursement for work use of a private vehicle. Funding must not be used to purchase a vehicle or for any single capital expenditure in excess of \$1,000 GST incl.

At the request of a CDC participant, the Hub Coordinator will work—both independently but also in tandem with other government and non-government service providers (i.e. referral services) to:

- refer participants to job readiness services as identified by need. This includes managing a 'training fund'. The 'training fund' will be used to pay for training and employment activities the CDC participant to attend, such as a TAFE course or a driving lesson;
- assist with removing barriers to employment; and
- align CDC participants with a reasonable pathway to employment.

In practice, this means that a Hub Coordinator would be expected, in dealing with a CDC participant, to undertake **an assessment** of the CDC participant's:

- Existing skills, attributes and experience as a starting point for assessing what an individual is able to offer to employers and the barriers faced by the individual in accessing the job market, such as:
  - English language skills;
  - Literacy and numeracy skills;
  - Job search and job application skills;
  - Inter-personal and communication skills;
  - Training in basic work ready activities (such as drivers licence; white card; forklift operations; OH&S; basic IT);
  - Foundational workplace experience and skills (for example, expectations of employers regarding behaviour and dress; working in teams; working with people from different cultures);
  - Any work experience and volunteering;
  - History of formal skills training (for example, vocational or higher education study);
  - Any barriers to work such as lack of transport; and
  - Ability to follow through and complete any assistance or training that is to be provided.
- Identify opportunities for development, assistance or change that will improve the CDC participant's employment prospects. Specific opportunities identified by the Hub Coordinator might include:

- Referral to government and non-government service providers for specific wellbeing, training and development opportunities, such as:
  - mental health and wellbeing services and physiological treatment;
  - pre-employment activities, such as building basic literacy and numeracy skills, arranging identification documents i.e. birth certificates, medicare cards, and obtaining drivers licences;
  - job readiness programs focused on developing skills in job searching, interviewing, resume writing, interviewing and keeping a job;
  - Year 10 or Year 12 equivalent through relevant short courses;
  - Personal financial capability development training; and
  - Individualised outreach support and mentoring to CDC participants.
- Direct provision of transport costs to support CDC participants' engagement in employment and educational opportunities.

## **2. Ensure CDC participants and Hub Coordinators are able to access training and development opportunities to improve their job readiness or professional development**

The Supplier will have flexibility in the way they can use the training fund (see pricing table at Section C.A.3 below), including but not limited to:

- paying for pre-employment activities for CDC participants, such as obtaining identification documents, drivers licences etc; or formal training courses such as short courses, TAFE courses.
- paying for costs associated with transport for CDC participants to attend these activities and courses. This could include bus vouchers or charter bus services.
- paying for training opportunities for Hub Coordinator to support professional development that aligns with the purpose of this initiative. This could include:
  - Certificates in community service and financial literacy
  - Business administration qualifications
  - Mental health qualifications
- hiring training facilitators to deliver short courses to CDC participants directly from the Support Hub location. Courses could include:
  - financial counselling,
  - computational skills, or
  - driver's and forklift licences.

## **3. Engage with community stakeholders and identify potential linkages and gaps in services**

Beyond working with CDC participants in a client/case management setting, the Hub Coordinator will also work across a diverse set of relevant stakeholders to:

- strengthen connections between industry bodies, employers, and organisations responsible for skills outcomes (including education, vocational education, and higher education participants).
- identify potential linkages and gaps between community organisations, government service providers, local industry and CDC participants with a view to strengthening these linkages, or reducing gaps, to improve employment outcomes.
- provide to the Department relevant recommendations (per the reporting mechanism described below) regarding opportunities for community and industry led and/or co-designed approaches that will improve local employment outcomes.

## **4. Manage finances**

To the extent that the Supplier proposes to make use of funds dispensable for certain contract purposes (for instance, this might include the direct provision of subsidy to a CDC participant to meet travel costs, or relate to project expenditure on items relevant to delivering the services (see C.A.2, above), the Supplier must have robust processes for managing financial expenditure. As part of this contract, the Supplier will be required to submit audited and non-audited financial acquittal reports to the Customer.

## 5. Capture Data and Report on Outcomes

The Supplier will be required to meet reporting outcomes in line with the reporting requirements outlined at C.A.2(d) Delivery and Acceptance.

This includes:

- Appropriate management of CDC participant data and case files;
- Entering in all required client data into the Department's Data Exchange Portal;
- Completing progress reports and financial acquittal reports to ensure money is being spent in accordance with the Contract deliverables; and
- Reporting on the Contract and other outcomes achieved by the Supplier.

The full set of reporting requirements are set out at C.A.2(d) Delivery and Acceptance below.

## Skills / Knowledge Needed

In undertaking the Requirement in C.A.2, the Supplier and Hub Coordinators must demonstrate skills and experience in delivering the services outlined in this Statement of Work. In particular:

- ability to successfully engage with a broad range of stakeholders;
- appropriate language skills for the particular area where they are providing the services;
- awareness of the specific needs of the target group and/or the community in which the service is to be delivered;
- demonstrate best practice in engaging with stakeholders, in an inclusive, sensitive and participatory manner (see Cultural and Community Sensitivities below);
- a demonstrated track record of successfully working in agreed timeframes and successfully delivering project on time and within the agreed budget; and
- successfully identifying and managing risks associated with project delivery.

## C.A.2(a) Standards

The Supplier must ensure that any goods and services provided under this Contract comply with all applicable Australian standards (or in its absence an international standard) including any requirements or standards specified in this Statement of Work. If requested by the Customer, the Supplier must enable the Customer, or an independent assessor, to conduct periodic audits to confirm compliance with all applicable Australian or international standards, including, but not limited to, those specified in this Statement of Work.

## Web Content Accessibility

As applicable, the Supplier must ensure that any website associated material and/or online publications (where applicable) complies with the Web Content Accessibility Guidelines available at:

<https://www.w3.org/WAI/intro/wcag>.

## Performance Measures – Service Levels

The Supplier is required to comply with the following Service Levels to demonstrate progress towards achievement of the Requirement:

The Supplier must:

- develop a Support Hub incorporating the requirement outlined in this Statement of Work;
- engage Hub Coordinators in line with the Statement of Work and deliver the agreed tasks and timeframes specified in the Project Plan and Contract;
- maintain privacy and confidentiality, in relation to the project and the information gathered in the course of providing the services. Specified personnel will need to sign a Deed of Confidentiality and a signed copy will need to be provided to the Customer;
- conduct all activities in a professional, ethical and respectful manner; and
- conduct all activities in a manner concordant with cultural and community sensitivities (see Cultural and Community Sensitivities).

**Cultural and Community Sensitivities**

The Supplier and Hub Coordinator must at all times demonstrate best practice in engaging with stakeholders, in an inclusive, sensitive and participatory manner.

If the Supplier and Hub Coordinator are consulting with groups, communities or populations from culturally and linguistically diverse backgrounds in providing the Services, the Supplier and Hub Coordinator must ensure that its personnel are aware of basic cultural communication protocols, taboos or sensitivities that could adversely affect the quality of the Services or the performance of the Contract.

Noting the Supplier and Hub Coordinator will be undertaking work in Aboriginal and Torres Strait Islander communities, in providing the Services the Supplier and Hub Coordinator must:

- exercise a high degree of cultural sensitivity and respect for local cultures and authority structures. This includes being mindful of Indigenous peoples' right to have different values, norms and aspirations to non-Indigenous people; and
- recognise that Indigenous communities are diverse, with different languages, cultures, histories and perspectives.

**C.A.2(b) Security Requirements**

To the extent that any relevant personal data is generated or collected under the contract, the Supplier shall comply with the requirements of the *Privacy Act 1988* (Cth) (<https://www.legislation.gov.au/Details/C2014C00076>) and the Commonwealth's Protective Security Policy Framework (<https://www.protectivesecurity.gov.au/>)

**C.A.2(c) Work Health and Safety**

Prior to commencement of this Contract, the Customer's Contract Manager and the Supplier's Contract Manager will identify any potential Work Health and Safety issues anticipated to arise during the term of this contract and assign management of each issue identified to the party best able to manage it. The Supplier will provide the Customer with a plan for approval.

Throughout the Contract Term, the Customer and the Supplier will proactively identify and cooperate to manage any Work Health and Safety issues that arise.



**C.A.2(d) Delivery and Acceptance**

Where the Customer rejects any deliverables under Clause C.C.11 [*Delivery and Acceptance*] the Customer will specify a timeframe in which the Supplier is required to rectify deficiencies, at the Supplier's cost, so that the deliverables meet the requirements of this Contract. The Supplier must comply with any such requirement. Rectified deliverables are subject to acceptance under Clause C.C.11 [*Delivery and Acceptance*].

The Supplier will refund all payments related to the rejected deliverables unless the relevant deliverables are rectified and accepted by the Customer. Rectified deliverables are subject to acceptance under Clause C.C.11 [*Delivery and Acceptance*].

If the Supplier is unable to meet the Customer's timeframe, the Customer may terminate this Contract in accordance with Clause C.C.16 [*Termination for Cause*] and the Supplier will refund all payments related to milestones that are not achieved at the time of termination.

Milestone Description	Contact for Delivery	Delivery Location/Email	Due Date
Inception meeting with the Customer	Kerry O'Dea	CDCSupportServices@dss.gov.au	Within 2 weeks of Contract Execution
Project Plan, to be agreed with the Customer	Kerry O'Dea	CDCSupportServices@dss.gov.au	Within one month of Contract Execution
Performance Report - monthly submission of client and service delivery information via the Data Exchange Portal	Kerry O'Dea	CDCSupportServices@dss.gov.au	Monthly from November 2021
Project update - ad-hoc update on measurable data	Kerry O'Dea	CDCSupportServices@dss.gov.au	Every 3 months during the life of the Contract
Submission of six month Progress Report and Non-Audited Financial Acquittal Report, contents to be agreed with the Customer	Kerry O'Dea	CDCSupportServices@dss.gov.au	By end of January 2022
Submission of twelve month Progress Report and Audited Financial Acquittal Report, contents to be agreed with the Customer	Kerry O'Dea	CDCSupportServices@dss.gov.au	By end of July 2022
Submission of Final Report and Non-Audited Financial Acquittal Report, to be agreed with the Customer	Kerry O'Dea	CDCSupportServices@dss.gov.au	By mid December 2022

**C.A.2(d) - A. Reporting**

During the term of this Contract, the Supplier must provide the Customer with reports in accordance with the following

<b>Milestone</b>	<b>Detailed Description</b>	<b>Due Date</b>
Project Plan	Out-put-level detail for the funded Activity negotiated with the Customer and captured in a Project Plan as per Item A.2 below.	Within one month of the Contract Execution
Performance Report	From November 2021, monthly submission of client and service delivery information via the Data Exchange Portal as per item A.1 below.	Monthly from November 2021
Project Update	An ad-hoc update on measurable data as per Item A.5 below.	31/10/2021
Progress Report	Evidence of progress towards agreed activities and outcomes as per Item A.3 below.	30/01/2022
Non-Audited Financial Acquittal Report of all expenditure made under the Contract	Financial Acquittal from contract execution date to 31 December 2021 as per Item A.4 below.	30/01/2022
Project Update	An ad-hoc update on measurable data as per Item A.5 below.	30/04/2022
Progress Report	Evidence of progress towards agreed activities and outcomes as per Item A.3	30/07/2022
Audited Financial Acquittal Report of all expenditure made under the Contract	Financial Acquittal from 1 January 2022 to 30 June 2022 as per Item A.4 below.	30/07/2022
Project Update	An ad-hoc update on measurable data as per Item A.5 below.	31/10/2022
Final Report	A report of outcomes against the Project Plan, compliance or other reporting as set out in Item A.5	10/12/2022

**A.1 Performance Reports****Data Exchange Reports**

The Supplier must provide and update client and service delivery information via the Data Exchange in accordance with the Data Exchange Protocols, as outlined in the table C.A.2(d) - A. Reporting.

The Data Exchange Protocols can be found at <https://dex.dss.gov.au/data-exchange-protocols/>.

From November 2021, client data should be submitted via the Data Exchange Portal by the 10<sup>th</sup> day of each month (or next business day) capturing data from the previous month.

## A.2 Project Plan

The Project Plan will be negotiated between the Supplier and the Customer from time to time as agreed by both parties during the life of the Contract. Using the Project Plan template provided by the Customer it will specify project activities, milestones and deliverables, proposed budget allocation, risk management plan, stakeholder engagement plan and a fraud control plan.

## A.3 Progress Report

For the purposes of this Contract, Progress Report means a document to be completed by the Supplier, on a template provided by the Customer. Progress reports must:

- include evidence of your progress towards completion of agreed activities and outcomes
- be submitted by the due date and in the template provide by the Customer.

The Customer acknowledges that not all CDC participants will have a successful engagement with the Supplier and the Supplier will report on both the successful and unsuccessful participation outcomes in each Progress Report. For example, if the Supplier has paid for the CDC participant to attend a course and they do not attend, this must be identified in the Progress Report.

## A.4 Financial Acquittal Reports

The Supplier is required to provide a non-audited and an audited financial acquittal report as outlined under the table C.A.2(d) - A. Reporting.

There is no specific format, however the report must:

- be accompanied by an audit opinion;
- adhere to the applicable Australian Accounting Standards and be based on proper accounts and records;
- verify that the funding has been spent on the project in accordance with this Contract; and
- include all expenditure activities grouped by items (for example: staffing, training activities, lease car etc.).

### Non-Audited Financial Acquittal Report

A non-audited financial acquittal report must be certified by the Chief Executive Officer or equivalent.

### Audited Financial Acquittal Report

An audited financial acquittal report is prepared by someone independent to the organisation. It includes an income and expenditure statement for the Contract audited by a:

- Registered Company Auditor under the Corporations Act 2001 (Cth) or
- member of CPA Australia or
- member of the Institute of Public Accountants in Australia or
- member of the Institute of Chartered Accountants in Australia

## A.5 Other Reports

### Final Report

For the purposes of this Contract, Final Report means a document to be completed by the Supplier, on a template to be provided by the Customer. The final report must:

- identify if and how outcomes have been achieved;
- specify the total eligible expenditure incurred via a non-audited financial acquittal report; and
- be submitted by the due date and in the template provide by the Customer.

### Project Update

The Supplier is required to provide the Customer an update on measurable data every three months during the life of the Contract. The Customer will provide the Supplier with a template of questions that will capture quantitative data.

**C.A.2(e) Meetings**

The Supplier is required to attend meetings as follows:

Meeting Type	Position Required	Frequency	Teleconference/ Onsite	Location
Inception Meeting	Senior Manager	Within 2 weeks of Contract Execution	Teleconference	N/A
Support Hub - Project Meeting	Contract Manager	Every 6 weeks	Teleconference	N/A
Support Hub - Steering Committee	Senior Manager	Six monthly	Teleconference	N/A

The Supplier may be asked to attend additional meetings as determined by the Customer on a needs basis.

**C.A.2(f) Facilities and Assistance Offered by the Customer**

The Customer will not make any facilities or assistance available to the Supplier.

**C.A.2(g) Customer Material**

The Customer will provide the Supplier with information on using the Data Exchange Portal, and will provide templates for the project plan, progress reports and final reports.

**C.A.2(h) Conflicts of Interest**

The Supplier has declared that it has no actual, perceived or potential conflicts of interest relevant to the performance of its obligations under this Contract. At any time during the period of this Contract, the Customer may require the Supplier to execute a conflict of interest declaration in the form specified by the Customer.

As soon as a Supplier becomes aware that an actual, perceived or potential conflict has arisen or is likely to arise during the Contract Term, the Supplier will:

- immediately notify the Customer;
- promptly provide the Customer with all relevant information relating to the conflict; and
- comply with any reasonable requirements notified by the Customer to resolve or otherwise manage the conflict.

As soon as practicable, any verbal information provided by the Supplier must be followed by detailed written confirmation.

If the Supplier fails to notify the Customer or does not comply with the Customer's reasonable requirements to resolve or manage the conflict, the Customer may terminate this Contract in accordance with Clause C.C.16 [*Termination for Cause*].

**C.A.2(i) Public Interest Disclosure**

Public officials (including service providers under a Commonwealth contract) who suspect wrongdoing within the Commonwealth public sector can raise their concerns under the *Public Interest Disclosure Act 2013* (PID Act). Prior to making a disclosure, refer to information available at: <http://www.ombudsman.gov.au/about/making-a-disclosure/information-for-disclosers>.

All Public Interest Disclosure matters (relating to this procurement) should be referred to:

Name/Position:	DSS Public Interest Disclosure Officer
Email Address:	PublicInterestDisclosures@dss.gov.au
Telephone:	1800 007 952

**C.A.2(j) Complaints Handling**

Any complaints relating to this procurement should be referred to:

Name/Position:	Complaints Handling Officer
Email Address:	complaints@dss.gov.au
Telephone:	1800 634 035

**C.A.3 Contract Price**

The maximum Contract Price inclusive of GST and all taxes and charges will not exceed **\$500,000** as set out below.

**Fixed Price (including all expenses)**

Anticipated Due Date	Milestone Description	Total Price GST Exclusive	GST Component	Total Price GST Inclusive
August/September 2021	Support Hub Coordinator (equivalent of 1x FTE)	\$248,181.82	\$24,818.18	\$273,000.00
Per acquittal processes	Job Readiness Activities (i.e. Training Fund)	\$138,181.82	\$13,818.18	\$152,000.00
Per acquittal processes	Office and Administration Support (i.e. lease car, office expenses, reimbursements for work related travel)	\$68,181.82	\$6,818.18	\$75,000.00

**Total Fixed Price for Services \$500,000 GST Inclusive**

**Adjustment to Fixed Pricing for Contract Variation/Extension**

By agreement of the parties, with reference to the fixed prices stated above.

**C.A.3(a) Payment Schedule**

Progress payments of the *Fixed Fees and Charges* (inclusive of any GST and all taxes and charges) will be made as follows:

Estimated Date	Milestone Description	Payment Amount
August 2021	Project initiation - initial establishment of the Supplier's project team (e.g. establishment of Hub contact points e.g. phone number), Inception meeting with the department within 2 weeks of Contract execution	\$41,550.00
August/September 2021	Submission of Project Plan, Accepted by the Customer	\$41,550.00
August/September 2021	Recruitment of Hub Coordinator – commencement of Hub Coordinator	\$273,000.00
31/01/2022	Submission of six monthly Progress Report and Non-Audited Financial Acquittal Report, approved by the Customer. Payment will be subject to the Supplier verifying that funds are being spent, and in accordance with the Contract.	\$71,950.00
30/07/2022	Submission of twelve monthly Progress Reports and <b>Audited</b> Financial Acquittal Report, approved by the Customer. Payment will be subject to the Supplier verifying that funds are being spent, and in accordance with the Contract.	\$60,600.00
30/11/2022	Submission of draft Final Report, Accepted by the Customer	\$11,350.00
<b>Total</b>		<b>\$500,000.00</b>



**C.A.4 Contract Managers and Addresses for Notices**

Contract Managers are responsible for issuing or accepting any written Notices under this Contract and are the contact points for general liaison.

**C.A.4(a) Customer's Contract Manager:**

The person occupying the position of: Assistant Director  
Currently: Kerry O'Dea  
Telephone: 02 6146 5851  
Email Address: [CDCSupportServices@dss.gov.au](mailto:CDCSupportServices@dss.gov.au)  
Postal Address: Enid Lyons Building  
71 Athllon Drive  
Greenway ACT 2900

**C.A.4(b) Customer's Address for Invoices:**

Addressee Name/Position Title: Kerry O'Dea, Assistant Director  
Telephone: 02 6146 5851  
Email Address: [dss.invoices@invoices.fms.gov.au](mailto:dss.invoices@invoices.fms.gov.au)  
[CDCSupportServices@dss.gov.au](mailto:CDCSupportServices@dss.gov.au)  
Postal Address: Enid Lyons Building  
71 Athllon Drive  
Greenway ACT 2900

*The Customer's preferred method of invoicing is by email.*

**C.A.4(c) Supplier's Contract Manager:**

Name: Phil Marshall  
Position Title: Deputy Chief Executive Officer  
Telephone: 08 9031 1202  
Email Address: [dceo@laverton.wa.gov.au](mailto:dceo@laverton.wa.gov.au)  
Postal Address: PO Box 42, Laverton  
Western Australia 6440

**C.A.4(d) Supplier's Address for Notices**

Name: Peter Naylor  
Position Title: Chief Executive Officer  
Email Address: [ceo@laverton.wa.gov.au](mailto:ceo@laverton.wa.gov.au)  
Postal Address: PO Box 42, Laverton  
Western Australia 6440

**C.A.5 Specified Personnel**

Position/Role	Name	Current Security Clearance Level	Percentage of Total Project Time
Chief Executive Officer	Peter Naylor	N/A	5%
Deputy Chief Executive Officer	Phil Marshall	N/A	5%
Aboriginal Community Liaison Officer	Shari O'Donohue	N/A	10%
Hub Coordinator	TBC	N/A	80%

**C.A.6 Subcontractors**

1. Subcontracting any part of, or the entire Supplier's obligations under the Contract, will not relieve the Supplier from any of its obligations under the Contract.
2. The Supplier must ensure that any Subcontractors specified in the Contract, perform that part of the Services specified. Unless otherwise agreed by the Customer (in writing) the Supplier must not subcontract any part of its obligations under the Contract other than to Subcontractors named in the Contract.
3. The Supplier must ensure that specified Subcontractors (if any) are not replaced without the prior written consent of the Customer. The Customer's written consent will not be unreasonably withheld.
4. At the Customer's request, the Supplier, at no additional cost to the Customer, must promptly remove from involvement in the Contract any Subcontractor that the Customer reasonably considers should be removed.
5. The Supplier must make available to the Customer the details of all Subcontractors engaged to provide the Goods and/or Services under the Contract. The Supplier acknowledges that the Customer may be required to publicly disclose such information and warrants that it has received express permission from the Subcontractor to provide the information.
6. The Supplier must ensure that any subcontract entered into by the Supplier for the purposes of fulfilling the Supplier's obligations under the Contract imposes on the Subcontractor the obligations that the Supplier has under the Contract that are relevant to the subcontract and contains payment terms of twenty (20) days or less. Each subcontract must also require the same obligations (where relevant) and the same payment terms to be included by the Subcontractor in any secondary subcontracts.

## Additional Contract Terms

An executed contract will incorporate the Commonwealth Contract Terms and also the following Additional Contract Terms:

### C.B.1 Intellectual Property

1. For the purposes of this clause, “Intellectual Property Rights” means all intellectual property rights which may subsist in Australia or elsewhere, whether or not they are current or future or registered or capable of being registered, including without limitation in relation to, copyright, designs, trade marks (including unregistered marks), business and company names, domain names, database, circuit layouts, patents, inventions, discoveries, know-how, trade secrets and confidential information, but excluding Moral Rights.
2. The Customer owns the Intellectual Property Rights in the Material created under this Contract.
3. To the extent the Supplier or a third party holds any Intellectual Property Rights in any existing Material, the Supplier hereby agrees to licence the Customer to enable the Customer to exercise full rights and interests in the Intellectual Property Rights in any Material provided under this Contract. The Supplier agrees to create, execute or sign any documents and perform all acts which may be necessary to allow the use of those rights by the Customer for any purpose.
4. The Customer grants to the Supplier a non-exclusive, non-transferable, irrevocable, royalty-free licence for this Contract Term to exercise the Intellectual Property Rights in the Material for the sole purpose of fulfilling its obligations under this Contract. The licence in this clause is subject to any conditions or limitations of third parties that the Customer notifies to the Supplier.
5. Intellectual Property Rights in Goods provided under this Contract or pre-existing Intellectual Property of the Supplier, set out below (if any), will not change as a result of this Contract.

### Pre-Existing Intellectual Property of the Supplier

Not Applicable

### C.B.2 Confidential Information of the Supplier

Not Applicable

### C.B.3 Payment

1. The Supplier must submit correctly rendered tax invoices to the Customer by:  
Email: [dss.invoices@invoices.fms.gov.au](mailto:dss.invoices@invoices.fms.gov.au)  
Please also copy: [CDCSupportServices@dss.gov.au](mailto:CDCSupportServices@dss.gov.au)
2. A correctly rendered tax invoice is one which includes:
  - i. the Reference / Contract / Purchase Order number; 90013648
  - ii. the name of the Customer’s Contact Officer;
  - iii. the DSS ABN (36342015855)
  - iv. the title of the Services;
  - v. details the fees payable;
  - vi. meets the requirements of a tax invoice under the GST Act.
3. The due date for payment by the Customer is twenty (20) days after receipt by the Customer of a correctly rendered invoice.

## C.B.4 Notifiable Data Breaches

**Eligible Data Breach** means an 'Eligible Data Breach' as defined in the *Privacy Act 1988* (Cth).

**Personal Information** means 'Personal Information' as defined in the *Privacy Act 1988* (Cth).

1. If the Supplier becomes aware that there are reasonable grounds to suspect that there may have been an Eligible Data Breach in relation to any Personal Information held by the Supplier as a result of this Contract or its provision of the Goods and/or Services, the Supplier agrees to:
  - i. notify the Customer in writing as soon as possible, which must be no later than within three (3) days of becoming aware; and
  - ii. unless otherwise directed by the Customer, carry out an assessment in accordance with the requirements of the *Privacy Act 1988* (Cth).
2. Where the Supplier is aware that there are reasonable grounds to believe there has been, or where the Customer notifies the Supplier that there has been, an Eligible Data Breach in relation to any Personal Information held by the Supplier as a result of this Contract or its provision of the Goods and/or Services, the Supplier must:
  - i. take all reasonable action to mitigate the risk of the Eligible Data Breach causing serious harm to any of the individuals to whom the Personal Information relates;
  - ii. unless otherwise directed by the Customer, take all other action necessary to comply with the requirements of the *Privacy Act 1988* (Cth); and
  - iii. take any other action as reasonably directed by the Customer.

## C.B.5 Working with Vulnerable People

In this Contract:

**'Criminal or Court Record'** means: any record of any Other Offence;

**'Other Offence'** means: in relation to any Relevant Person, a conviction, finding of guilt, on-the-spot fine for, or court order relating to:

- i. an apprehended violence or protection order made against the person;
- ii. the consumption, dealing in, possession or handling of alcohol, a prohibited drug, narcotic or other prohibited substance;
- iii. violence against another person or the injury, but excluding the death, of another person; or
- iv. an attempt to commit a crime or offence, or to engage in any conduct or activity, described in paragraphs (i) to (iii).

**'Police Check'** means: a formal inquiry made to the relevant police authority in each State or Territory and designed to obtain details of an individual's criminal conviction or a finding of guilt in all places (within and outside Australia) that the Supplier knows the person has resided in.

**'Serious Offence'** means:

- (a) a crime or offence involving the death of a person;
- (b) a sex-related offence or a crime, including sexual assault (whether against an adult or child); child pornography, or an indecent act involving a child;
- (c) fraud, money laundering, insider dealing or any other financial offence or crime, including those under legislation relating to companies, banking, insurance or other financial services; or
- (d) an attempt to commit a crime or offence described in (a) to (c);

**'Serious Record'** means: a conviction or any finding of guilt regarding a Serious Offence

**'Vulnerable Person'** means: an individual aged 18 years and above who is or may be unable to take care of themselves, or is unable to protect themselves against harm or exploitation for any reason, including age, physical or mental illness, trauma or disability, pregnancy, the influence, or past or existing use, of alcohol, drugs or substances or any other reason.

1. Before engaging or deploying any Specified Personnel in relation to any part of the Services, the Supplier must confirm that no Commonwealth, State or Territory law prohibits that person from being engaged in a capacity where they may have contact with Vulnerable Persons. The Supplier must also ensure that all Specified Personnel (including subcontractors) have undergone a police check and hold a current Working with Children check or Working with vulnerable People check for the jurisdiction in which they are providing the Services, or an equivalent check in another jurisdiction that is current.
2. The Supplier must ensure that a person does not perform work on any part of the activity that involves working or contact with a vulnerable person if a police check indicates that the person at any time has:
  - i. a Serious Record; or
  - ii. a Criminal or Court Record; and
  - iii. the Supplier has not conducted a risk assessment and determined that any risk is acceptable.
3. In undertaking a risk assessment, the Supplier must have regard to:
  - i. the nature and circumstances of the offence(s) on the person's Criminal or Court Record and whether the charge or conviction involved Vulnerable Persons;
  - ii. whether the person's Criminal or Court Record is directly relevant to, or reasonably likely to impair the person's ability to perform, the role that the person will, or is likely to, perform in relation to the Activity;
  - iii. the length of time that has passed since the person's charge or conviction and his or her record since that time;
  - iv. the circumstances in which the person will, or is likely to, have contact with a Vulnerable Person as part of the Activity;
  - v. any other relevant matter, and must ensure it fully documents the conduct and outcome of the risk assessment.
4. The Supplier agrees to notify the Customer of any risk assessment it conducts under this clause and agrees to provide the Customer with copies of any relevant documentation on request.
5. If during the term a person involved in performing work on any part of the activity that involves working or contact with a vulnerable person is:
  - i. charged with a Serious Offence or Other Offence, the Supplier must immediately notify the Customer; or
  - ii. convicted of a Serious Offence, the Supplier must immediately notify the Customer and ensure that that person does not, from the date of the conviction, perform any work or role relating to the activity.

## **C.B.6 Child Safety**

1. If any part of the Services involves the Supplier employing or engaging a person (whether as an officer, employee, contractor, or volunteer) that is required by State or Territory law to have a working with children check to undertake the Services or any part of the Services, the Supplier agrees:
  - i. to comply with all State, Territory or Commonwealth law relating to the employment or engagement of people who work or volunteer with children in relation to the Services, including mandatory reporting and working with children checks however described; and
  - ii. if requested, provide the Customer at the Supplier's cost, an annual statement of compliance with this clause, in such form as may be specified by the Customer.
2. When Child Safety obligations may be relevant to a Subcontract, the Supplier must ensure that any subcontract entered into by the Supplier for the purposes of fulfilling the Supplier's obligations under the contract imposes on the Subcontractor the same obligations regarding Child Safety that the

Supplier has under the Contract. Each subcontract must also require the same obligations (where relevant) to be included by the Subcontractor in any secondary subcontracts.

### C.B.7 Fraud Control Plan

1. Within one month of the Contract Start Date, the Supplier must prepare a Fraud Control Plan that is consistent with the [Commonwealth Fraud Control Framework 2017](#) and otherwise meets the requirements of this clause.
2. The Fraud Control Plan must:
  - i. cover the entire Contract, including any part of the Contract being performed by any subcontractor or other person or under any other arrangement established by the Supplier relating to the Contract; and
  - ii. contain appropriate fraud prevention, detection, investigation, reporting and audit processes and procedures.
3. At a minimum the Fraud Control Plan must: include a summary of fraud risks and vulnerabilities associated with the Contract;
  - i. propose treatment strategies and controls to manage each identified fraud risk and vulnerability;
  - ii. provide information about how the Fraud Control Plan has been, or will be, implemented within the Supplier, its subcontractors and its supply chain;
  - iii. propose strategies to ensure the Supplier meets its obligations set out in the Fraud Control Plan;
  - iv. include mechanisms and timeframes for collecting, analysing and reporting fraud incidents to the Customer;
  - v. provide details of how the Supplier will ensure the Fraud Control Plan is working and remains in place for the duration of the Contract;
  - vi. include protocols for detecting and handling fraud incidents;
  - vii. include mechanisms on how the Supplier will ensure that its officers, employees, agents and/or subcontractors are made aware of what constitutes fraud, fraud risks and arrangements for handling fraud incidents relating to the Contract; and outline key roles and responsibilities for fraud control within the Supplier's organisation.
4. The Supplier must review and update the Fraud Control Plan at least every six months over the term of the Contract, or whenever there is a significant change in the structure or activities of the Supplier. The Supplier must provide the Customer with details of any review and a copy of any update to the Fraud Control Plan.

### C.B.8 Milestones and Delays

1. The Supplier must achieve each Milestone specified under C.A2(d) - A. Reporting by the relevant Milestone Date.
2. The Supplier achieves a Milestone when the Customer notifies the Supplier in writing that the criteria for the Milestone, as specified under C.A2(d) - A. Reporting has been satisfied.

#### Anticipating Delays

3. The Supplier must actively monitor and project manage the delivery of the Services and Supplies, including:
  - a. anticipating and identifying potential or actual failures to meet an applicable Milestone Date or any other obligation under this agreement which has a timeframe for performance (a Delay) (including those Delays that may arise due to the Commonwealth); and
  - b. taking reasonable steps to avoid Delays.



**Supplier action to overcome the Delay**

4. If there is or is likely to be a Delay:
  - a. the Supplier must immediately notify the Customer of any actual or potential Delay;
  - b. the Supplier must immediately prepare and submit to the Customer a report identifying:
    - i. the nature of the Delay; and
    - ii. the consequences of the Delay and in particular the Milestones that are likely to be affected and
    - iii. develop and provide the Supplier for approval a plan to work around or remove the problem in order to prevent, limit or rectify the Delay
  - c. the Supplier must inform the Customer whether the Supplier will be able to temporarily work around the problem in order to prevent or rectify the Delay.
  - d. the Supplier must:
    - i. regularly update the Customer in relation to the Delay as reasonably required by the Customer; and
    - ii. take all steps reasonably required by the Customer to prevent, limit or rectify the Delay.
  - e. to the extent the delay is caused by the Customer's failure to meet any of its obligations under the Contract that are necessary for the provider to achieve a Milestone, then the relevant Milestone date will be extended by a period equal to the length of the Delay caused by the Customer.

**Consequences of a Delay or failure to meet milestone**

5. To the extent a Delay is caused by the Supplier, the Customer may and without limiting any other right, remedy or recourse, at its election do one or more of the following:
  - a. if payment for a Milestone (or other Supplier obligation specified in this agreement or the Statement of Work) is dependent on performance, withhold any payments in relation to the missed Milestone or missed obligation until the Milestone or obligation is met;
  - b. after consulting with the Supplier, specify a revised date for the Milestone Date or a date for an obligation to be met.

**C.B.9 Repayment**

1. If any amount under the Contract:
  - i. has been spent other than in accordance with this Contract; or is additional to the requirements of the Activities;
  - ii. then the Customer may by written notice:
  - iii. require the Supplier to repay that amount to the Customer; or
  - iv. require the Supplier to deal with that amount as directed by the Customer;
2. If the Customer issues a notice under this Contract requiring the Supplier to repay a funding amount:
  - i. the Supplier must do so within the time period specified in the notice;
  - ii. the Supplier must pay interest on any part of the amount that is outstanding at the end of the time period specified in the notice until the outstanding amount is repaid in full; and
  - iii. the Customer may recover the amount and any interest under this Contract as a debt due to the Customer without further proof of the debt being required.

## Commonwealth Contract Terms

**C.C.1 Background:**

The Customer requires the provision of certain Goods and/or Services. The Supplier has fully informed itself on all aspects of the Customer's requirements and has responded representing that it is able to meet the Statement of Requirement.

Some terms used in these *Commonwealth Contract Terms* have been given a special meaning. Their meanings are set out either in the *Commonwealth Contracting Suite Glossary* or in the relevant *Commonwealth Contract*.

**C.C.2 Relationship of the Parties:**

Neither party is the employee, agent, officer or partner of the other party nor, by virtue of this Contract, authorised to bind or represent the other party.

The Supplier must ensure that its officers, employees, agents or Subcontractors do not represent themselves as being an officer, employee, partner or agent of the Customer.

In all dealings related to the Contract, the parties agree to:

- (a) communicate openly with each other and cooperate in achieving the contractual objectives; and
- (b) act honestly and ethically; and
- (c) comply with reasonable commercial standards of fair conduct; and
- (d) consult, cooperate and coordinate activities to identify and address any overlapping work health and safety responsibilities aimed at ensuring the health and safety of workers and workplaces; and
- (e) comply with all reasonable directions and procedures relating to work health and safety, record keeping and security in operation at each other's premises or facilities whether specifically informed or as might reasonably be inferred from the circumstances.

**C.C.3 Conflict of Interest:**

The Supplier has either declared any real or perceived conflicts of interest that might arise, or states that no conflicts of interest exist, or are anticipated, relevant to the performance of its obligations under the Contract.

If any conflict or potential conflict arises during the Contract Term, the Supplier will immediately notify the Customer and comply with any reasonable Notice given to the Supplier by the Customer in relation to the conflict. As soon as practicable, any verbal advice must be followed by written confirmation.

**C.C.4 Precedence of Documents:**

The Contract is comprised of:

- (a) *Additional Contract Terms* (if any);
- (b) *Statement of Work*;
- (c) *Commonwealth Contract Terms*;
- (d) *Commonwealth Contracting Suite Glossary*; and
- (e) *Contract Annex 1 – Supplementary information* (if any),

unless otherwise agreed in writing between the parties.

If there is ambiguity or inconsistency between documents comprising the Contract, the document appearing higher in the list will have precedence.

The Contract may be signed and dated by the parties on separate, but identical, copies. All signed copies constitute one (1) Contract.

**C.C.5 Governing Law:**

The laws of the Australian Capital Territory apply to the Contract.

**C.C.6 Entire Agreement:**

The Contract represents the Parties' entire agreement in relation to the subject matter, at the time this Contract was entered.

Anything that occurred before the making of this Contract shall be disregarded (unless incorporated into the Contract in writing). However, the Supplier represents that the claims made in its Response to the ATM were correct when made and remain correct.

The Parties agree that no agreement or understanding varying or extending the Contract will be legally binding upon either Party unless in writing and agreed by both Parties.

If either Party does not exercise (or delays in exercising) any of its contractual rights, that failure or delay will not prejudice those rights.

**C.C.7 Survival:**

All Additional Contract Terms (if any), plus Clauses C.C.14 [*Liability of the Supplier*], C.C.17 [*Supplier Payments*], C.C.20 [*Transition Out*], C.C.22 [*Compliance with Commonwealth Laws and Policies*], C.C.22(A) [*Access to Supplier's Premises and Records*], C.C.22(F) [*Fraud*] survive termination or expiry of the Contract.

**C.C.8 Notices:**

A Notice is deemed to be effected:

- (a) if delivered by hand - upon delivery to the relevant address;
- (b) if sent by registered post - upon delivery to the relevant address; or
- (c) if transmitted electronically - upon actual delivery as evidenced by an acknowledgement of receipt from the recipient's system by any means (including by means of delivery receipt).

A Notice received after 5.00 pm, or on a day that is not a working day in the place of receipt, is deemed to be effected on the next working day in that place.

**C.C.9 Assignment:**

The Supplier may not assign any rights under the Contract without the Customer's written consent. To seek consent, the Supplier must provide the Customer with a Notice, which includes full details of the proposed assignee and the rights the Supplier proposes to assign.

To decline consent, the Customer must provide a Notice to the Supplier, setting out its reasons, within twenty-eight (28) calendar days of receiving the Notice seeking consent. Otherwise, the Customer is taken to have consented.

**C.C.10 Subcontracting:**

Subcontracting any part of, or the entire Supplier's obligations under the Contract, will not relieve the Supplier from any of its obligations under the Contract.

The Supplier must ensure that Subcontractors specified in Item C.A.6 [*Subcontractors*] (if any) perform that part of the Services Specified in that item. Unless otherwise agreed by the Customer (in writing) the Supplier must not subcontract any part of its obligations under the Contract other than to Subcontractors named in Item C.A.6. The Supplier must ensure that specified Subcontractors (if any) are not replaced without the prior written consent of the Customer. The Customer's written consent will not be unreasonably withheld.

At the Customer's request, the Supplier, at no additional cost to the Customer, must promptly remove from involvement in the Contract any Subcontractor that the Customer reasonably considers should be removed.

## Commonwealth Contract Terms

The Supplier must make available to the Customer the details of all Subcontractors engaged to provide the Goods and/or Services under the Contract. The Supplier acknowledges that the Customer may be required to publicly disclose such information.

The Supplier must ensure that any subcontract entered into by the Supplier, for the purpose of fulfilling the Supplier's obligations under the Contract, imposes on the Subcontractor the same obligations that the Supplier has under the Contract (including this requirement in relation to subcontracts).

**C.C.11 Delivery and Acceptance:**

The Supplier must provide the Goods and/or Services as specified in the *Statement of Work* and meet any requirements and standard specified in the *Statement of Work*.

The Supplier must promptly notify the Customer if the Supplier becomes aware that it will be unable to provide all or part of the Goods and/or Services specified in the *Statement of Work* and advise the Customer when it will be able to so.

Any Goods must be delivered free from any security interest. Unless otherwise stated in the Contract, Goods must be new and unused. Any Services must be provided to the higher of the standard that would be expected of an experienced, professional supplier of similar services and any standard specified in the *Statement of Work*.

The Customer may reject the Goods and/or Services within fourteen (14) calendar days after delivery or such longer period specified in the Contract at Item C.A.2(d) [*Delivery and Acceptance*], if the Goods and/or Services do not comply with the requirements of the Contract ("Acceptance Period").

If during the Acceptance Period circumstances outside the Customer's reasonable control cause a delay in the Customer's evaluation of the compliance of the Goods and/or Services with the Contract, the Customer may give the Supplier a Notice before the end of the original Acceptance Period, setting out the reason for the delay and the revised Acceptance Period date (which must be reasonable having regard to the circumstances causing the delay).

If the Customer does not notify the Supplier of rejection within the Acceptance Period (as extended if applicable), the Customer will be taken to have accepted the Goods and/or Services, though the Customer may accept the Goods and/or Services sooner. Title to Goods transfers to the Customer only on acceptance.

If the Customer rejects the Goods and/or Services, the Customer must issue a Notice clearly stating the reason for rejection and the remedy the Customer requires. No payment will be due for rejected Goods and/or Services until their acceptance.

**C.C.12 Licences Approvals and Warranties:**

At no cost to the Customer, the Supplier must obtain and maintain all Intellectual Property Rights, licences or other approvals required for the lawful provision of the Goods and/or Services and arrange any necessary customs entry for any Goods.

The Supplier must provide the Customer with all relevant third Party warranties in respect of Goods. If the Supplier is a manufacturer, the Supplier must provide the Customer with all standard manufacturer's warranties in respect of the Goods it has manufactured and supplied.

To the extent permitted by laws and for the benefit of the Customer, the Supplier consents, and must use its best endeavours to ensure that each author of Material consents in writing, to the use by the Customer of the Material, even if the use may otherwise be an infringement of their Intellectual Property Rights and/or Moral Rights.

**C.C.13 Specified Personnel:**

The Supplier must ensure that the Specified Personnel set out in Item C.A.5 [*Specified Personnel*] (if any) perform the part of the Services specified in that item. The Supplier must ensure that Specified Personnel (if any) are not replaced without the prior written consent of the Customer. The Customer's written consent will not be unreasonably withheld.

At the Customer's reasonable request, the Supplier, at no additional cost to the Customer, must as soon as reasonably practicable replace any Specified Personnel that the Customer reasonably considers:

- (a) is not performing the Supplier's obligations under the Contract to the standard or within the timeframe reasonably required by the Customer;
- (b) is not a fit and proper person; or
- (c) is not suitably qualified to perform the Services.

Any Specified Personnel must be replaced with personnel that are acceptable to the Customer.

**C.C.14 Liability of the Supplier:**

The Supplier will indemnify the Customer and its officials against any claim, loss or damage arising in connection with any negligent or wilful breach of the Supplier's obligations or representations under the Contract.

The Supplier's obligation to indemnify the Customer and its officials will reduce proportionally to the extent that any act or omission, on the part of the Customer or its officials contributed to the claim, loss or damage.

The Supplier's liability under this clause shall not exceed the maximum applicable amount that applies to the claim loss or damage under a scheme operating under Schedule 4 of the *Civil Law (Wrongs) Act 2002 (ACT)*, or any corresponding State, Territory or Commonwealth legislation, that limits the civil liability of members of particular professions arising from the performance of their professional services, where the Supplier is a member of that scheme, and where that scheme applies to the Goods and/or Services delivered under the Contract.

The Supplier will maintain adequate insurances for the Contract and provide the Customer with proof when reasonably requested.

**C.C.15 Termination or Reduction for Convenience:**

In addition to any other rights either party has under the Contract,

- (a) the Customer acting in good faith, may at any time; or
- (b) the Supplier, acting in good faith, may notify that it wishes to, terminate the Contract or reduce the scope or quantity of the Goods and/or Services by providing a Notice to the other Party.

If the Supplier issues a Notice under this clause, the Supplier must comply with any reasonable directions given by the Customer. The Contract will terminate, or the scope will be reduced in accordance with the Notice, when the Supplier has complied with all of those directions.

If the Customer issues a Notice under this clause, the Supplier must stop or reduce work in accordance with the Notice and comply with any reasonable directions given by the Customer.

## Commonwealth Contract Terms

In either case, the Supplier must mitigate all loss and expenses in connection with the termination or reduction in scope (including the costs of its compliance with any directions). The Customer will pay the Supplier for Goods and/or Services accepted in accordance with clause C.C.11 [Delivery and Acceptance] and item C.A.2(d) [Delivery and Acceptance] before the effective date of termination or reduction.

If the Customer issues a Notice under this clause, the Customer will also pay the Supplier for any reasonable costs the Supplier incurs that are directly attributable to the termination or reduction, provided the Supplier substantiates these costs to the satisfaction of the Customer.

Under no circumstances will the total of all payments to the Supplier exceed the Contract Price. The Supplier will not be entitled to loss of anticipated profit for any part of the Contract not performed.

**C.C.16 Termination for Cause:**

The Customer may issue a Notice to immediately terminate or reduce the scope of the Contract if:

- (a) the Supplier does not deliver the Goods and/or Services as specified in the Contract, or notifies the Customer that the Supplier will be unable to deliver the Goods and/or Services as specified in the Contract;
- (b) the Customer rejects the Goods and/or Services in accordance with clause C.C.11 [Delivery and Acceptance] and the Goods and/or Services are not remedied as required by the Notice of rejection;
- (c) the Supplier breaches a material term of the Contract and the breach is not capable of remedy;
- (d) the Supplier does not remediate a material breach of the Contract which is capable of remediation within the period specified by the Customer in a Notice of default issued to the Supplier; or
- (e) subject to the Customer complying with any requirements in the *Corporations Act 2001* (Cth), the Supplier:
  - (i) is unable to pay all its debts when they become due;
  - (ii) if incorporated – has a liquidator, receiver, administrator or other controller appointed or an equivalent appointment is made under legislation other than the *Corporations Act 2001* (Cth); or
  - (iii) if an individual – becomes bankrupt or enters into an arrangement under *Part IX or Part X* of the *Bankruptcy Act 1966* (Cth).

Termination of the Contract under this clause does not change the Customer's obligation to pay any Correctly Rendered Invoice.

**C.C.17 Supplier Payments:**

If the Supplier is required to submit an invoice to trigger payment, the invoice must be a Correctly Rendered Invoice.

The Supplier must promptly provide to the Customer such supporting documentation and other evidence reasonably required by the Customer to substantiate performance of the Contract by the Supplier.

Payment of any invoice is payment on account only, and does not substantiate performance of the Contract.

If the Supplier owes any amount to the Customer in connection with the Contract, the Customer may offset that amount, or part of it, against its obligation to pay any Correctly Rendered Invoice.

**C.C.18 Dispute Resolution:**

For any dispute arising under the Contract both the Supplier and the Customer agree to comply with (a) to (d) of this clause sequentially:

- (a) both Contract Managers will try to settle the dispute by direct negotiation;
- (b) if unresolved, the Contract Manager claiming that there is a dispute will give the other Contract Manager a Notice setting out details of the dispute and proposing a solution;
- (c) if the proposed solution is not accepted by the other Contract Manager within five (5) business days, each Contract Manager will nominate a more senior representative, who has not had prior direct involvement in the dispute. These representatives will try to settle the dispute by direct negotiation;
- (d) failing settlement within a further ten (10) business days, the Customer will, without delay, refer the dispute to an appropriately qualified mediator selected by the Customer or, at the Customer's discretion, to the chairperson of an accredited mediation organisation to appoint a mediator, for mediation to commence within fifteen (15) business days of the request.

Representatives for the Supplier and the Customer must attend the mediation. The nominated representatives must have the authority to bind the relevant party and act in good faith to genuinely attempt to resolve the dispute.

The Customer and the Supplier will each bear their own costs for dispute resolution. The Customer will bear the costs of a mediator.

If the dispute is not resolved within thirty (30) business days after mediation commences, either the Supplier or the Customer may commence legal proceedings.

Despite the existence of a dispute, the Supplier will (unless requested in writing by the Customer not to do so) continue their performance under the Contract.

This procedure for dispute resolution does not apply to action relating to clause C.C.16 [Termination for Cause] or to legal proceedings for urgent interlocutory relief.

**C.C.19 Transition In:**

The Supplier must perform all tasks reasonably required to facilitate the smooth transition of the provision of the Goods and/or Services from any outgoing supplier to the Supplier.

**C.C.20 Transition Out:**

If the Contract expires or is terminated under clause C.C.16 [Termination for Cause] the Supplier must comply with any reasonable directions given by the Customer in order to facilitate the smooth transition of the provision of the Goods and/or Services to the Customer or to another supplier nominated by the Customer.

**C.C.21 Compliance with Laws:**

The Supplier must comply with, and ensure its officers, employees, agents and subcontractors comply with the laws from time to time in force in any jurisdiction in which any part of the Contract is performed.



## Commonwealth Contract Terms

**C.C.22 Compliance with Commonwealth Laws and Policies:**

The Supplier must comply with, and ensure its officers, employees, agents and subcontractors comply with all Commonwealth laws and policies relevant to the Goods and/or Services and must provide such reports and other information regarding compliance as reasonably requested by the Customer or as otherwise required by a relevant law or policy.

If the Supplier becomes aware of any actual or suspected breach of the requirements set out in clauses A to G below, it must:

- (a) immediately report it to the Customer and provide a written report on the matter within five (5) business days; and
- (b) comply with any reasonable directions by the Customer in relation to any investigation or further reporting of the actual or suspected breach.

**A. Access to Supplier's Premises and Records:** The Supplier must maintain proper business and accounting records relating to the supply of the Goods and/or Services and performance of the Contract.

The Supplier agrees to provide to the Customer, or its nominee, access to the Supplier's, or its Subcontractor's premises, personnel, documents and other records, and all assistance reasonably requested, for any purpose associated with the Contract or any review of the Supplier's or the Customer's performance under the Contract, including (but not limited to) in connection with a request made under the *Freedom of Information Act 1982* (Cth) or audit or review by the Australian National Audit Office. Unless the access is required for the purpose of a criminal investigation into the Supplier, its employees or subcontractors, the Customer will reimburse the Supplier's substantiated reasonable cost for complying with the Customer's request.

The Supplier must not transfer, or permit the transfer of, custody or ownership, or allow the destruction, of any Commonwealth record (as defined in the *Archives Act 1983* (Cth)) without the prior written consent of the Customer. All Commonwealth records, including any held by Subcontractors, must be returned to the Customer at the conclusion of the Contract.

**B. Privacy Act 1988 (Cth) Requirements:** In providing the Goods and/or Services, the Supplier agrees to comply, and to ensure that its officers, employees, agents and subcontractors comply with the *Privacy Act 1988* (Cth) and not to do anything, which if done by the Customer would breach an Australian Privacy Principle as defined in that Act.

**C. Confidential Information:** Other than information available in the public domain, the Supplier agrees not to disclose to any person, other than the Customer, any confidential information relating to the Contract or the Goods and/or Services, without prior written approval from the Customer. This obligation will not be breached where the Supplier is required by law or a stock exchange to disclose the relevant information or where the relevant information is publicly available (other than through breach of a confidentiality or non-disclosure obligation).

The Customer may at any time require the Supplier to arrange for its employees, agents or subcontractors to give a written undertaking relating to nondisclosure of the Customer's confidential information in a form acceptable to the Customer.

The Customer will keep any information in connection with the Contract confidential to the extent it has agreed in writing to keep such specified information confidential. The Customer will not be in breach of any confidentiality agreement if the Customer is required to disclose the information by law, a Minister or a House or Committee of Parliament.

**D. Security and Safety:** When accessing any Commonwealth place, area or facility, the Supplier must comply with any security and safety requirements notified to the Supplier by the Customer or of which the Supplier is, or should reasonably be aware. The Supplier must ensure that its officers, employees, agents and subcontractors are aware of, and comply with, such security and safety requirements.

The Supplier must ensure that all information, material and property provided by the Customer for the purposes of the Contract is protected at all times from unauthorised access, use by a third party, misuse, damage and destruction and is returned as directed by the Customer.

The Supplier acknowledges that unauthorised disclosure of security-classified information is an offence. Legislation (including, but not limited to, the *Criminal Code Act 1995* (Cth)) contains provisions relating to the protection of certain information and sets out the penalties for the unauthorised disclosure of that information.

**E. Criminal Code:** The Supplier acknowledges that the giving of false or misleading information to the Commonwealth is a serious offence under section 137.1 of the schedule to the *Criminal Code Act 1995* (Cth). The Supplier must ensure that any subcontractor engaged in connection with the Contract is aware of the information contained in this clause.

**F. Fraud:** For the purposes of this clause, Fraud means dishonestly obtaining a benefit from the Commonwealth or causing a loss to the Commonwealth by deception or other means.

The Supplier must take all reasonable steps to prevent and detect Fraud in relation to the performance of this Contract. The Supplier acknowledges the occurrence of Fraud will constitute a breach of this Contract.

If an investigation finds that the Supplier or its employees have committed Fraud, or the Supplier has failed to take reasonable steps to prevent Fraud by an employee or subcontractor, the Supplier must reimburse or compensate the Customer in full.

**G. Taxation:** The Supplier agrees to comply, and to require its subcontractors to comply, with all applicable laws relating to taxation.



The Commonwealth Contract Terms are licensed under the Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License (CC BY NC ND 4.0 INT).

Commonwealth Contracting Suite (CCS) Glossary

---

**In the Commonwealth Contracting Suite:**

A reference to:

- a) a clause in the form A.A.[x] – is a reference to a clause of the **Approach to Market**
- b) a clause in the form A.B.[x] – is a reference to a clause of the **Commonwealth ATM Terms**
- c) an item in the form C.A.[x] – is a reference to an item in the **Statement of Work**
- d) a clause in the form C.B.[x] – is a reference to a clause in the **Additional Contract Terms**
- e) a clause in the form C.C.[x] – is a reference to a clause of the **Commonwealth Contract Terms** or the **Commonwealth Purchase Order Terms**, as the case may be.

**“Additional Contract Terms”** means the terms and conditions set out in the section of the Contract with the heading ‘Additional Contract Terms’.

**“Approach to Market or ATM”** means the notice inviting potential suppliers to participate in the procurement.

**“Closing Time”** means the closing time specified in clause A.A.1 [*Key Events and Dates*].

**“Contract”** means the documentation specified in clause C.C.4 [*Precedence of Documents*].

**“Contract Extension Option”** means an option of a Customer to extend the term of a Contract for one or more additional time periods.

**“Contract Manager”** means the contract manager for the Customer and/or Supplier (as relevant) specified in the Contract.

**“Contract Price”** means the total contract price specified in the Contract, including any GST component payable, but does not include any simple interest payable on late payments.

**“Correctly Rendered Invoice”** means an invoice that:

- a) is correctly addressed and calculated in accordance with the Contract;
- b) relates only to Goods and/or Services that have been accepted by the Customer in accordance with the Contract;
- c) includes any purchase order number, and the name and phone number of the Customer’s Contract Manager;
- d) is for an amount which, together with all previously Correctly Rendered Invoices, does not exceed the Contract Price; and
- e) is a valid tax invoice in accordance with the GST Act.

**“Customer”** means a party specified in a Contract as a Customer.

**“Delivery and Acceptance”** means the process by which Goods and/or Services are delivered to a Customer and accepted by the Customer as meeting the terms specified in the Contract.

**“General Interest Charge Rate”** means the general interest charge rate determined under section 8AAD of the *Taxation Administration Act 1953* on the day payment is due, expressed as a decimal rate per day.

**“Goods and/or Services”** means:

- a) the Goods, Services, or Goods and Services and any Material specified in the Contract; and
- b) all such incidental Goods and Services that are reasonably required to achieve the purposes of the Customer as specified in the Contract.

**“GST Act”** means *A New Tax System (Goods and Services Tax) Act 1999* (Cth).

**“GST”** means a Commonwealth goods and services tax imposed by the GST Act.

**“Intellectual Property Rights”** means all intellectual property rights which may subsist in Australia or elsewhere, whether or not they are registered or capable of being registered.



---

**Commonwealth Contracting Suite (CCS) Glossary**

---

**“Material”** means any material brought into existence as a part of, or for the purpose of producing the Goods and/or Services, and includes but is not limited to documents, equipment, information or data stored by any means.

**“Moral Rights”** means the rights in *Part IX of the Copyright Act 1968 (Cth)*, including the right of attribution, the right against false attribution and the right of integrity.

**“Notice”** means an official notice or communication under the Contract in writing, from one Contract Manager and delivered to the other Contract Manager, at the postal address, or email address, or facsimile number set out in the Contract or as notified from time to time.

**“Requirement”** means the description of the Goods and Services described in:

- a) for the purposes of the Commonwealth ATM Terms the section of the Approach to Market with the heading ‘Requirement’;
- b) for the purposes of the Commonwealth Contract Terms the section of the Statement of Work with the heading ‘Requirement’;
- c) for the purposes of the Commonwealth Purchase Order Terms the document setting out the Goods and/or Services.

**“Specified Personnel”** means the personnel specified in the Contract or such other personnel who are accepted by the Customer in accordance with clause C.C.13 [*Specified Personnel*].

**“Statement of Requirement”** means the section of the Approach to Market with the heading ‘Statement of Requirement’.

**“Statement of Work”** means the section of the Contract, as the case may be, with the heading ‘Statement of Work’.

**“Supplier”** means a party specified in a Contract as a Supplier.

## Contract Signing Page

The Parties agree that by signing this Commonwealth Contract – Services, they enter into a Contract comprising:

- a) Additional Contract Terms (if any);
- b) Statement of Work;
- c) Commonwealth Contract Terms;
- d) Commonwealth Contracting Suite Glossary; and
- e) Contract Annex 1 – Supplementary Information (if any).

**EXECUTED** as an Agreement

**Signed** for and on behalf of the **Commonwealth of Australia** as represented by Department of Social Services

**ABN** 36 342 015 855 by its duly authorised delegate in the presence of

Signature of witness

Signature of delegate

---

---

Name of witness (**print**)

Name of delegate (**print**)

---

---

Position of delegate (**print**)

---

Date:

---

**Executed** by Shire of Laverton **ABN** 50 942 408 557 in accordance with Section 9.49A of the *Local Government Act 1995*

*Affixing of the Shire of Laverton Common Seal*

Signature of authorised representative

Signature of authorised representative

---

---

Name of authorised representative (**print**)

Name of authorised representative (**print**)

---

---

Date:

Date:

---

---

*This page has been left intentionally blank*

#### **11.4.2 NGAANYATJARRA COUNCIL – APPLICATION TO IMPLEMENT A RESTRICTED AREA REGULATION**

<b>REPORT TO WHICH MEETING/COMMITTEE</b>	Ordinary Meeting of the Council, 26 August 2021
<b>DISCLOSURE OF INTEREST</b>	The author has no financial interest in the matter presented to the Council
<b>OWNER/APPLICANT</b>	Hon Reece Whitby MLA
<b>AUTHOR</b>	Peter Naylor, Chief Executive Officer
<b>RESPONSIBLE OFFICER</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE IF APPLICABLE</b>	Not Applicable

#### **MATTER FOR CONSIDERATION BY THE COUNCIL**

For Council to consider correspondence from Hon Reece Whitby MLA, Minister for Emergency Services; Racing and Gaming; Small Business; Volunteering, with reference to an application from the Ngaanyatjarra Council to implement a restricted area regulation under section 175(1a) of the *Liquor Control Act 1988*.

#### **ATTACHMENTS**

OMC260821.11.4.2.A	Letter from Minister Whitby
OMC260821.11.4.2.B	Maps of the Ngaanyatjarra Lands Determination Area

#### **BACKGROUND**

The letter from Minister Whitby, and associated maps, are attached.

The Ngaanyatjarra Lands Council has made application to the Minister under the provisions of the *Liquor Control Act 1988* to implement a restricted area regulation for the Ngaanyatjarra Lands and the eleven (11) communities within the Lands to regulate against the bringing of liquor into the restricted area.

The NG Lands is currently governed under a By-Law which governs the possession, supply and / or consumption of liquor on Community Lands, and whilst the By-Law provides some powers for Police enforcement the requested Regulations would provide stronger powers.

#### **STATUTORY IMPLICATIONS**

##### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

##### ***Liquor Control Act 1988***

Section 175(1a) - Provides for the Governor, on the recommendation of the Minister, may make regulations declaring an area of the State to be a restricted area.

## STRATEGIC PLAN IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

## POLICY IMPLICATIONS

Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

## RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.

5x5 RISK MATRIX

PROBABILITY

Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

## CONSULTATION

Officer In Charge Laverton Police  
Department of Racing, Gaming & Liquor

## COMMENT

It would appear from conversations with the Department that there is no change to the existing “dry” area and that the area of control will remain the same.

From a Laverton perspective however it is concerning. The NG Lands Council move to implement liquor restrictions does not seem to take into account the effect on the nearby towns outside of the declared areas. Residents of the dry communities travel vast distances to towns such as Laverton and Leonora to buy and consume alcohol. The risk on the road is increased by binge drinking and driving, and there are also consequential social issues within these towns. The anti-social problems then move on to the larger centre of Kalgoorlie as they pass through Laverton and Leonora.

Perhaps rather than implementing total restrictions as being proposed they should be considering restricted licence areas within the Lands to enable the community members to stay within their communities and consume liquor in a responsible manner.

Also, and aside to the NG Lands Council application it may be timely for Council to urge the Minister (and local Politicians) for the introduction of a Banned Drinkers Register (BDR) trial in the Goldfields, similar to the BDR which has been introduced in the Pilbara and Kimberley regions in recent times.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **RESOLUTION**

### **COUNCIL DECISION/PROCEDURAL MOTION**

**MOVED:** Cr R Weldon **SECONDED:** Cr R Ryles

#### **That Council:**

- 1. Informs Minister Whitby that the Shire of Laverton opposes the Ngaanyatjarra Land Councils application under section 175(1a) of the Liquor Control Act 1988.**
- 2. Requests the Minister to consider the negative impact that residents from “dry” communities have on other nearby communities from a binge drinking and anti-social behaviour perspective, and that perhaps rather than implementing total restrictions as being proposed consideration should be given to introducing restricted licence areas within the Lands to enable the community members to stay within their communities and consume liquor in a responsible manner.**
- 3. Encourages the Minister (and Local Politicians) as a matter of urgency for the introduction of a Banned Drinkers Register within the Goldfields Region.**
- 4. Extends an invitation to Ngaanyatjarra Lands Council and Ngaanyatjarra Shire Council to discuss the anti-social issues impacting Laverton when Ngaanyatjarra Lands people visit Laverton.**

**Note: Council opposes the application because of the anti-social behaviour impacting the Laverton community.**

**CARRIED 6/0**





---

**Hon Reece Whitby MLA**  
**Minister for Emergency Services; Racing and Gaming;**  
**Small Business; Volunteering**

Our Reference: 79-00635

Mr Peter Naylor  
Chief Executive Officer  
Shire of Laverton  
PO Box 42  
LAVERTON WA 6440  
Email: [ceo@laverton.wa.gov.au](mailto:ceo@laverton.wa.gov.au)

Dear Mr Naylor

I have been approached by Ngaanyatjarra Council (Aboriginal Corporation) to implement a restricted area regulation, under section 175(1a) of the *Liquor Control Act 1988* (the Act), in respect of the Ngaanyatjarra Lands except where an exemption provision shall apply to persons in transiting vehicles.

Attached, for your information, are maps of the Determination Area. The Determination Area covers approximately three per cent of mainland Australia (250,000 km<sup>2</sup>) and encompasses sections of the Gibson Desert, Great Sandy Desert, Great Victoria Desert, and all of the Central Ranges within Western Australia.

Under section 175(1a) of the Act, the Governor, on the recommendation of the Minister, may make regulations declaring an area of the State to be a restricted area. In this regard, a regulation could restrict or prohibit the bringing of liquor into the restricted area, the possession of liquor in the restricted area or the consumption of liquor in the restricted area.

In addition, the regulations may include monetary penalties for breaches and would be enforceable by the police. To assist in the enforcement of these regulations, the police can be provided with powers to seize and dispose of opened or unopened containers of liquor in the possession of a person in the restricted area.

As Minister, I may only recommend the making of such regulations after consultation with the Commissioner of Police, the local government authority and any other stakeholders I consider it appropriate to consult. I must also be satisfied that the regulations are in the public interest.

Accordingly, I am seeking your comments on introducing regulations, under section 175(1a) of the Act, to declare the area restricted to prohibit the bringing in, possession and consumption of liquor for a period of up to three years.

It would be appreciated if you could provide me with your comments on this proposal by **Wednesday, 15 September 2021**.

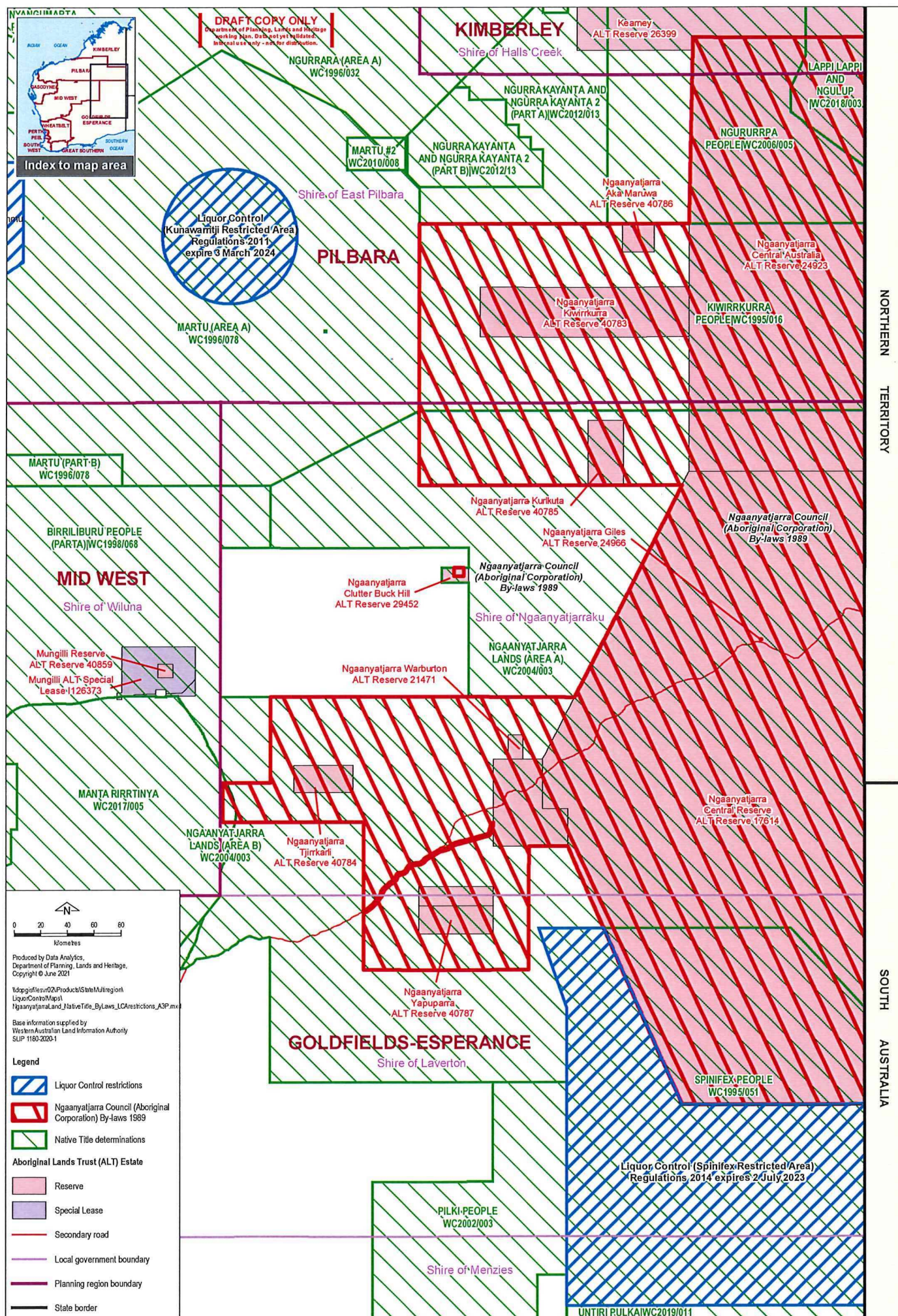
Yours sincerely

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke that curves upwards at the end.

Reece Whitby MLA  
**MINISTER FOR RACING AND GAMING**

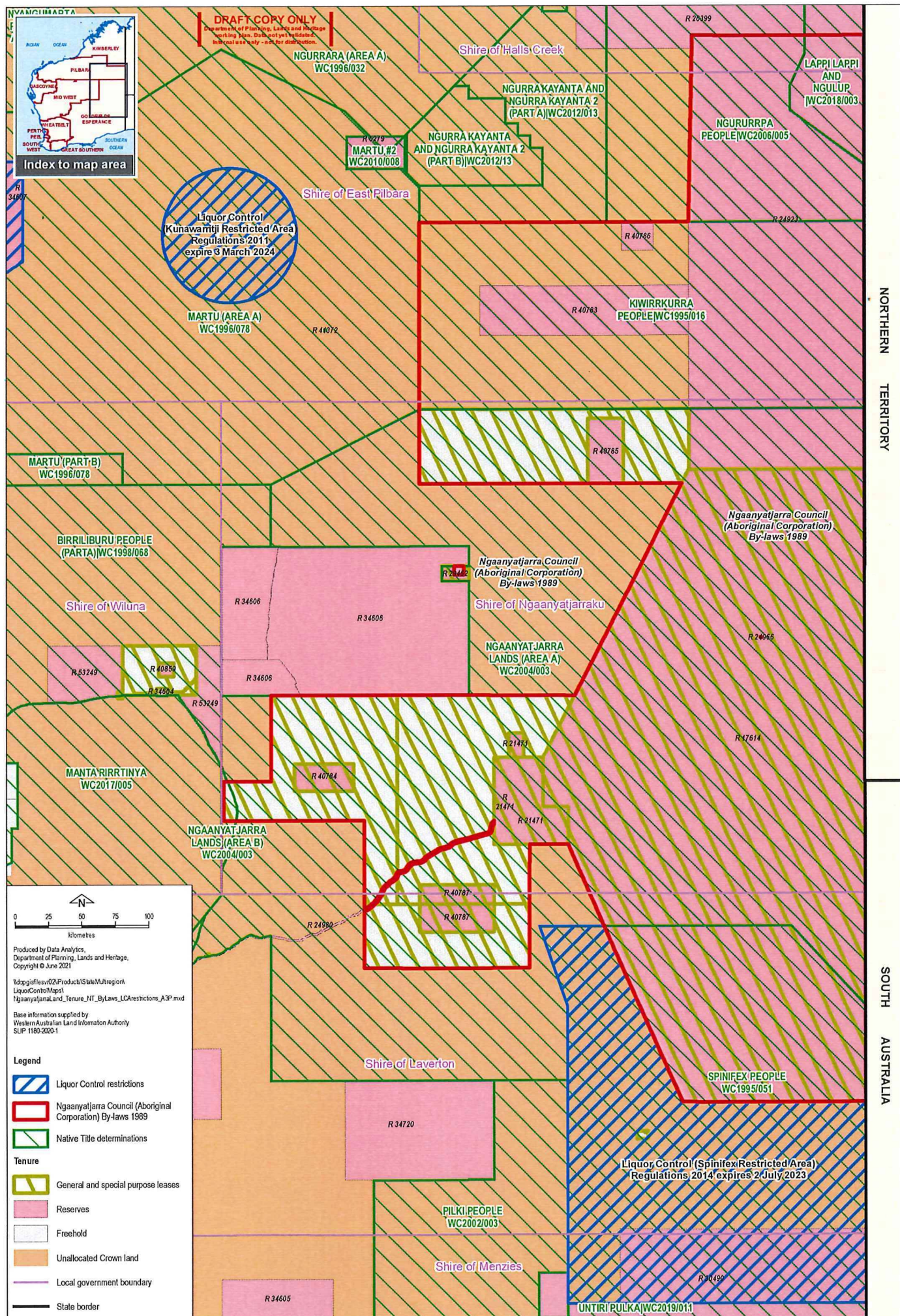
05 AUG 2021





Ngaanyatjarra Lands - Native Title\_Aboriginal Communities Act By-laws and Liquor Control Act Restrictions





**Ngaanyatjarra Lands - Tenure, Native Title, Aboriginal Communities Act By-laws and Liquor Control Act Restrictions**



*This page has been left intentionally blank*

**12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

Nil

**15. NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday, 30 September 2021 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Ryles      SECONDED: Cr G Buckmaster

**That Council reschedule the 23 September 2021 Ordinary Meeting of Council to Thursday 30 September 2021 at 5:00pm.**

**CARRIED 6/0**

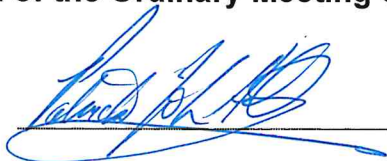
**16. CLOSURE OF MEETING**

There being no further business, the President declared the meeting closed at 6:10pm.

**17. CERTIFICATION OF MINUTES**

**I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 26 August 2021 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 30 September 2021.**

SIGNED:



DATED:

30/09/2021