



# **SHIRE OF LAVERTON**

## **MINUTES**

**FOR THE ORDINARY MEETING OF COUNCIL  
TO BE HELD**

**23 JULY 2020**

**COMMENCING AT 3:34PM**

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# **MINUTES**

## **FOR THE ORDINARY MEETING OF COUNCIL TO BE HELD AT 3:34PM THURSDAY 23 JULY 2020 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS**

### **1. DECLARATION OF OPENING**

Cr Patrick Hill, the Shire President, declared the meeting open at 3:34pm.

### **2. ANNOUNCEMENT OF VISITORS**

Senior Sgt Emma Barnes, Officer In Charge of the Laverton Police (from 3:59pm)

### **3. RECORD OF ATTENDANCE**

#### **3.1 PRESENT**

Cr P Hill	President
Cr S Weldon	Deputy President (via teleconference)
Cr R Prentice	Councillor (via teleconference)
Cr R Weldon	Councillor
Cr J Carmody	Councillor (via zoom video conference)
Cr G Buckmaster	Councillor
Mr P Naylor	Chief Executive Officer
Mr P Marshall	Deputy Chief Executive Officer
Mr G Stephens	Executive Manager Technical Services

#### **3.2 APOLOGIES**

Cr Rex Ryles	Councillor
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#### **3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

### **3.4 APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA ZOOM**

Cr Jack Carmody attending via zoom at his premises located on Prenti Downs pastoral lease with approval from the Shire President in accordance with clause 14C of the Local Government (Administration) Regulations 1996 – Attendance by electronic means in public health emergency or state of emergency (LGA s5.25(1)(ba))

### **3.5 APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA TELEPHONE**

**SUBMISSION TO:** Ordinary Meeting of Council, 27 July 2020  
**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter  
**OWNER/APPLICANT:** Not applicable  
**AUTHOR:** Tamara Hill, Executive Assistant to the Executive Staff  
**SENIOR OFFICER:** Peter Naylor, Chief Executive Officer  
**PREVIOUS MEETING REFERENCE:** Not applicable

#### **MATTER FOR CONSIDERATION**

To approve the participation in this meeting of Cr Shaneane Weldon and Cr Robin Prentice via telephone dial-in from their homes in Kalgoorlie and Mandurah, WA, respectively.

#### **ATTACHMENTS**

Nil

#### **APPLICANT'S SUBMISSION**

Not applicable

#### **BACKGROUND**

From time to time, Councillors can find themselves unable to attend Council Meetings in person, but may request permission of Council to participate remotely via telephone or video link.

#### **STATUTORY ENVIRONMENT**

##### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 5.25(ba) - Provides for regulations being able to make provision for the holding of council or committee meetings by telephone, video conference or other electronic means.

***Local Government (Administration) Regulations 1996***

Regulation 14A – Defines the requirements necessary for approval of remote attendance at a meeting of Council.

**POLICY IMPLICATIONS**

Council Policy 04.09 Remote Attendance at Meetings covers the requirements for Council to approve remote attendance at a Council meeting if requested.

**FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

**STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

**CONSULTATION**

Nil

**COMMENT**

Cr S Weldon and Cr R Prentice are unable to take part in this Meeting of Council, however they wish to take part remotely via teleconference as provided for in legislation and the Shire's adopted policy.

**VOTING REQUIREMENTS**

Absolute majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Weldon      SECONDED: Cr G Buckmaster

**That Council:**

- 1. Approve Cr Shaneane Weldon and Cr Robin Prentice to take part in this Meeting of Council from their residence in Kalgoorlie and Mandurah, WA, respectively as per Shire Policy 04.09**

ABSOLUTE  
MAJORITY **X**

VOTES  
FOR **4**

VOTES  
AGAINST **0**

3:38pm Cr Shaneane Weldon & Cr Robin Prentice join the meeting via teleconference

**4. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**6. PUBLIC QUESTION TIME**

Nil

**7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

14.1.1 Tender – Stage 2 Expansion of the Great Beyond Visitor Centre

**8. CONFIRMATION OF MINUTES**

**8.1 ORDINARY MEETING OF COUNCIL – 25 JUNE 2020**

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr G Buckmaster SECONDED: Cr S Weldon

**That the Minutes of the Ordinary Meeting of Council held on 25 June 2020, be confirmed as a true and correct record of proceedings.**

SIMPLE  
MAJORITY

**X**

VOTES  
FOR

**6**

VOTES  
AGAINST

**0**

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Senior Sgt Emma Barnes, Office in Charge of Laverton Police, will give an update on policing later

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

## 10.1 PRESIDENT'S REPORT

There was no item received for this section at the time of Agenda distribution however the President's report will be tabled at the meeting.

### VOTING REQUIREMENTS

Simple majority decision of Council required.

#### RESOLUTION

#### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Weldon SECONDED: Cr R Prentice

That the President's report tabled, be received.

SIMPLE  
MAJORITY ☒

VOTES  
FOR

VOTES  
AGAINST

## 10.2 OTHER MEMBERS' REPORTS

There were no Elected Members Reports tabled at the meeting.

## 11. REPORTS OF COMMITTEES AND OFFICERS

### 11.1 FINANCE AND ADMINISTRATION BUSINESS

#### 11.1.1 ACCOUNTS PAID AS AT 30 JUNE 2020

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 30 June 2020
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Shire of Laverton
<b>AUTHOR:</b>	Isaac Stout, Accounts
<b>SENIOR OFFICER:</b>	Phil Marshall, Deputy Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

#### MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in June 2020 in accordance with Council Delegation 21.

## **ATTACHMENTS**

OMC230720.11.1.1.A List of accounts for payment for June 2020

## **APPLICANT'S SUBMISSION**

Not applicable.

## **BACKGROUND**

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in attachment OMC230720.11.1.1.A for payments in June 2020.

## **STATUTORY ENVIRONMENT**

*Local Government (Financial Management) Regulations 1996)*

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Not applicable.

## **COMMENT**

This report continues to “refine” processes as part of the implementation of the new Synergysoft accounting software to provide Council with the appropriate level of information in accordance with legislative requirements.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr J Carmody      SECONDED: Cr G Buckmaster

That Council endorses the list of payments for the month of June 2020 made under Delegation 21 as per attachment OMC230720.11.1.1.A totalling \$1,902,166.02 and summarised as follows:

Direct Debit Payments	DD1459.1-DD1459.10, DD1465.1-DD1465.3, DD1466.2-DD1466.3, DD1472.1, DD1474.1, DD1495.1, DD1496.1, DD1501.1-DD1501.10, DD1504.1, DD1527.1, DD1528.1-DD1528.10, DD1542.1, DD1543.1, DD1547.1, DD1548.1, DD1549.1, DD1551.1, DD1563.1, DD1564.1, DD1565.1	\$81,861.41
EFT Payments	EFT2833-EFT2989	\$1,694,152.65
Trust Payments	EFT2877, EFT2987	\$50,420.98
Cheques	13443-13456	\$75,730.98
Total Payments		\$1,902,166.02

SIMPLE MAJORITY ☒ VOTES FOR ☐ 6 VOTES AGAINST ☐ 0

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## List of Accounts for Payment During June 2020

Chq/EFT	Date	Name	Description	Amount
13443	02/06/2020	Department of Transport	Infringement for not returning No. Plates 1DYN616 due to vehicle not returning to Laverton after being Written off in Kalgoorlie	\$ 47.15
13444	05/06/2020	Horizon Power - CHQ	Electricity Charges for 31 Days from 01/05/2020 to 31/05/2020; Laverton Street Lights	\$ 20,016.97
13445	05/06/2020	Pivotel Satellite Pty Limited	Monthly Satellite Phone Charges June 2020	\$ 1,206.74
13446	05/06/2020	Water Corporation	Water & Sewerage Charges 09/03/2020 to 18/05/2020 - Laverton Oval	\$ 28,567.23
13447	16/06/2020	Telstra	Mobile Phone & Ipad Charges for June 2020	\$ 1,136.56
13448	19/06/2020	Commissioner of Police	Corporate Firearm Licence Renewal	\$ 128.00
13449	19/06/2020	Telstra	Landline and Internet Charges June 2020	\$ 4,760.07
13450	19/06/2020	Water Corporation	Water Charges 09/03/2020 to 18/05/2020 - Standpipe Cox St	\$ 51.72
13451	23/06/2020	Horizon Power - CHQ	Electricity Charges for 59 Days from 21/04/2020 to 18/06/2020; Laverton Swimming Pool	\$ 8,583.74
13452	26/06/2020	CANCELLED CHEQUE		
13453	26/06/2020	CANCELLED CHEQUE		
13454	26/06/2020	Department of Transport	Fleet Registration Renewal 2020	\$ 10,971.20
13455	29/06/2020	Landgate	Lease Agreement Payment - 3 Laver Place (Centrelink)	\$ 174.70
13456	29/06/2020	Petty Cash Tin - Shire of Laverton	Reimbursement of Float; BP Golden Gate Kalgoorlie 64.90ltrs @ 1.339\$/L for Fuel to get repaired vehicle 153LA	\$ 86.90
<b>CHQ 13443 - 13456</b>				<b>TOTAL CHEQUES \$ 75,730.98</b>
DD1459.1	02/06/2020	WA Local Government Superannuation	Payroll deductions	\$ 13,843.87
DD1459.10	02/06/2020	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$ 215.03
DD1459.2	02/06/2020	MLC Masterkey Superannuation	Payroll deductions	\$ 645.17
DD1459.3	02/06/2020	AUSTRALIAN SUPER	Superannuation contributions	\$ 1,942.08
DD1459.4	02/06/2020	Sunsuper	Superannuation contributions	\$ 734.84
DD1459.5	02/06/2020	BT Super For Life	Superannuation contributions	\$ 637.48
DD1459.6	02/06/2020	HESTA Super Fund	Superannuation contributions	\$ 75.08

DD1459.7	02/06/2020	REST Superannuation	Superannuation contributions	\$	137.18
DD1459.8	02/06/2020	Commonwealth Essential Super	Superannuation contributions	\$	250.41
DD1459.9	02/06/2020	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	\$	84.12
DD1465.1	04/06/2020	Credit Card Purchases - DCEO	MAY DD CC: NAB - Credit card fee charges for DCEO MAY 2020	\$	323.22
DD1465.2	04/06/2020	Credit Card Purchases - CEO	MAY DD CC: NATIONAL AUSTRALIA BANK - Credit Card fee charge May 2020	\$	1,177.47
DD1465.3	04/06/2020	Credit Card Purchases - EMTS	MAY DD CC: VARIOUS SUPPLIERS	\$	1,026.65
DD1466.2	04/06/2020	Credit Card Purchases - CEO	APR DD CC: 28/04 National Australian Bank - Credit card fee	\$	689.40
DD1466.3	04/06/2020	Credit Card Purchases - DCEO	APR DD CC: GREAT BEYOND VARIOUS	\$	339.85
DD1472.1	04/06/2020	Australian Private Networks Pty Ltd T/a Activ8me	NBN internet connection for Youth Centre and CDM Office 21-05-2020 to 20-06-2020	\$	99.90
DD1474.1	11/06/2020	SkyMesh Pty Ltd	NBN Connection for CEO House; 8 Leahy Cl. 11-06-2020 to 10-07-2020	\$	59.95
DD1495.1	15/06/2020	3E Advantage Pty Ltd	Printing costs - Department Allocated	\$	2,778.16
DD1496.1	15/06/2020	AirBP	Jet A1 Fuel delivered on 25 May 2020 - 8,510 L @ 1.06358 plus excise duty	\$	10,288.04
DD1501.1	16/06/2020	WA Local Government Superannuation	Payroll deductions	\$	16,620.78
DD1501.10	16/06/2020	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$	429.74
DD1501.2	16/06/2020	MLC Masterkey Superannuation	Payroll deductions	\$	941.98
DD1501.3	16/06/2020	AUSTRALIAN SUPER	Superannuation contributions	\$	1,947.87
DD1501.4	16/06/2020	Sunsuper	Superannuation contributions	\$	734.82
DD1501.5	16/06/2020	BT Super For Life	Superannuation contributions	\$	833.87
DD1501.6	16/06/2020	HESTA Super Fund	Superannuation contributions	\$	17.06
DD1501.7	16/06/2020	REST Superannuation	Superannuation contributions	\$	104.52
DD1501.8	16/06/2020	Commonwealth Essential Super	Superannuation contributions	\$	347.78
DD1501.9	16/06/2020	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	\$	113.43
DD1504.1	19/06/2020	SkyMesh Pty Ltd	NBN Connection for GBVC & CRC; 19 JUNE 2020 TO 18 JULY 2020	\$	119.90
DD1527.1	16/06/2020	WA Local Government Superannuation	Payroll deductions	\$	535.67
DD1528.1	30/06/2020	WA Local Government Superannuation	Payroll deductions	\$	13,735.69
DD1528.10	30/06/2020	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$	249.28

DD1528.2	30/06/2020	MLC Masterkey Superannuation	Payroll deductions	\$	777.95
DD1528.3	30/06/2020	AUSTRALIAN SUPER	Superannuation contributions	\$	1,727.45
DD1528.4	30/06/2020	Sunsuper	Superannuation contributions	\$	734.82
DD1528.5	30/06/2020	BT Super For Life	Superannuation contributions	\$	646.17
DD1528.6	30/06/2020	HESTA Super Fund	Superannuation contributions	\$	37.54
DD1528.7	30/06/2020	REST Superannuation	Superannuation contributions	\$	96.02
DD1528.8	30/06/2020	Commonwealth Essential Super	Superannuation contributions	\$	289.28
DD1528.9	30/06/2020	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	\$	58.63
DD1542.1	24/06/2020	National Australia Bank (NAB)	NAB Connect Access Fee - Debits and Credits Fee usage	\$	50.48
DD1543.1	24/06/2020	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement Charge 31 of 35; P Naylor	\$	1,703.53
DD1547.1	30/06/2020	National Australia Bank (NAB)	Loan Servicing Fee for Overdraft on Municipal Account for June 2020	\$	312.00
DD1548.1	30/06/2020	National Australia Bank (NAB)	Account Keeping Fees Municipal Account - June 2020	\$	31.20
DD1549.1	30/06/2020	National Australia Bank (NAB)	Account Keeping Fees Trust Account - June 2020	\$	20.00
DD1551.1	30/06/2020	National Australia Bank (NAB)	Interest charged on trust account - June 2020	\$	15.89
DD1563.1	30/06/2020	Credit Card Purchases - CEO	JUNE DD CC; NAB; Various Suppliers	\$	2,167.11
DD1564.1	30/06/2020	Credit Card Purchases - DCEO	JUNE DD CC; NAB; Various Suppliers	\$	810.61
DD1565.1	30/06/2020	Credit Card Purchases - EMTS	JUNE DD CC; NAB; Various suppliers	\$	302.44
DD 1459.1 - 1565.1			<b>TOTAL DIRECT DEBITS</b>	<b>\$</b>	<b>81,861.41</b>
EFT2833	05/06/2020	Shire of Leonora	Annual Storage and Distribution fee paid to Vanguard Press - Split between 5 Shires	\$	213.62
EFT2834	05/06/2020	Snap Kalgoorlie	Colour Poster Prints for Great Beyond	\$	318.58
EFT2835	05/06/2020	afagri equipment	Trave to Laverton to Investigate and Repair P303	\$	6,641.37
EFT2836	05/06/2020	THE TRUSTEE FOR THE BRIGHT FAMILY INVESTMENT TRUST; Trading as Allrid Pest Management, (Mobile Pest and Weed Control)	Annual Pest Inspection and Termite Treatment; 5 Laver Place		
EFT2837	05/06/2020	Cartridge World Kalgoorlie	Ink Cartridges for CDC Office Printers	\$	330.00
EFT2838	05/06/2020	TPG Network Pty Ltd	Public Wifi Charges at Great Beyond; 01/05/2020 to 31/05/2020	\$	429.95
EFT2839	05/06/2020	Chegrasue Pty Ltd	Labour to carry out repairs on the Old Coach House 11/05/2020 to 23/05/2020	\$	108.90
				\$	3,630.00

EFT2840	05/06/2020	Steven Koeman	REIMBURSEMENT; Diesel Purchased to Drive Serviced Pajero from Kal -Lav	\$	50.00
EFT2841	05/06/2020	Rohanna Pty Ltd T/a John Hughes Group	Jack Handles for P354 & P374	\$	121.68
EFT2842	05/06/2020	Anglicare Victoria T/A St Luke's Innovative Resources	Various Learning Cards and Books for Youth Centre	\$	473.47
EFT2843	05/06/2020	Aerodrome Management Services	2020 Aerodrome Technical Safety Inspection	\$	5,191.73
EFT2844	05/06/2020	Bunnings Group Limited	Materials for the restoration of Laverton Coach House	\$	722.13
EFT2845	05/06/2020	C & A Taylor Grading Pty Ltd	Supply of Plant & Operators for WANDRRA Flood Damage Works 16/04/2020 to 30/04/2020	\$	231,398.75
EFT2846	05/06/2020	Canine Control	Ranger Services Provided 25/05/2020	\$	1,833.34
EFT2847	05/06/2020	Coffee & Tea Supplies	Coffee Supplies for GB Cafe	\$	395.65
EFT2848	05/06/2020	Toll Transport Pty Ltd	Freight Charges 16 - 18 April 2020	\$	64.31
EFT2849	05/06/2020	Covs Auto, Mining & Industrial Supplies	Engines Mounts and Workshop Consumables	\$	627.53
EFT2850	05/06/2020	Department Fire & Emergency Services	2019/20 ESL Quarter 4 Payment	\$	5,034.75
EFT2851	05/06/2020	Desert Sands Cartage Contractors	Bulldog Pit Water access 27/11/2018 to 09/12/2018 for Road Maintenance	\$	6,093.45
EFT2852	05/06/2020	Eastgold Dairy Distributors	Dairy Order for GB Cafe	\$	304.90
EFT2853	05/06/2020	Flex Industries Pty Ltd	Coolant and Various Nuts and Bolts for P321 Repairs	\$	604.36
EFT2854	05/06/2020	Goldfields Tourism Network Assoc	Annual Membership for the Golden Quest Discovery Trail	\$	12,650.00
EFT2855	05/06/2020	Bidfood	Consumables for GB Cafe - Cakes, Paper Towel, Cleaner	\$	587.18
EFT2856	05/06/2020	Goldrush Tours	Bus Bookings May 2020 @ Great Beyond	\$	1,239.30
EFT2857	05/06/2020	Cfc Holding T/a Jcb Construction Equipment Australia	Steering Strut Assembly Kit for P376	\$	492.24
EFT2858	05/06/2020	Landgate	End of Year Valuation and Mining Tenements	\$	8,790.25
EFT2859	05/06/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Consumables for Council Meeting 28/05/2020	\$	64.78
EFT2860	05/06/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	Weekly Newspaper Order 18/05/2020 to 24/05/2020	\$	11.70
EFT2861	05/06/2020	Marketforce	Employment Advertisement in the West Australian 09/05/2020	\$	2,431.69
EFT2862	05/06/2020	Outback Tilt Tray	Remove abandoned Vehicle on Road Verge	\$	154.00
EFT2863	05/06/2020	Peerless Jal Pty Ltd	Cleaning Products for Various Shire Properties	\$	380.83
EFT2864	05/06/2020	PFD Food Services Pty Ltd	Consumables for GB Cafe	\$	434.50
EFT2865	05/06/2020	PWT Electrical	Supply & Install Step Insert Light Protective Shields	\$	1,157.38
EFT2866	05/06/2020	Royal Life Saving	Bronze Medallion Award Fee x 3	\$	59.40

EFT2867	05/06/2020	St John Ambulance Laverton	First Aid Kits for GB Gift Shop	\$	478.95
EFT2868	05/06/2020	Stardata Pty Ltd	Auto Attendant Telephone Removal on Shire Phone	\$	136.13
EFT2869	05/06/2020	The Workers Shop	Employee uniforms for Great Beyond Staff	\$	473.00
EFT2870	05/06/2020	Truckline	Parts for P321 Service - Filter Kits	\$	252.69
EFT2871	05/06/2020	Wa Local Government Association (walga)	Anti-bacterial Hand Sanitiser for Various Shire Locations		
EFT2872	05/06/2020	Goldfields Voluntary Regional Organisation of Councils	Annual GVROC Contribution 2019/2020	\$	22,391.40
EFT2873	05/06/2020	Downer EDI Engineering Power Pty Ltd	Viability test for Admin CCTV Cameras on New Server	\$	11,000.00
EFT2874	05/06/2020	Roy & Gail Quartermaine - Police Complex Caretakers	Police Complex Caretaker Fees from 21 May 2020 to 17 June 2020 - Per MOU 20/21	\$	594.00
EFT2875	05/06/2020	Kevin Naidu	REIMBURSEMENT; Anit-Bacterial Wipes for CDC	\$	800.00
EFT2876	05/06/2020	Department of Human Services (DHS)	Payroll deductions	\$	15.98
EFT2878	17/06/2020	Focus Productions Pty Ltd	Visual Upgrade Part 1 for Great Beyond	\$	459.12
EFT2879	17/06/2020	Castle Civil	Various Works completed around the Shire of Laverton	\$	15,773.45
EFT2880	17/06/2020	Advanced Display Systems	Acrylic Infection Screen for CDC Office	\$	109,901.14
EFT2881	17/06/2020	Dalwallinu Concrete Pty Ltd T/A Dallcon	Supply of 2 Concrete Outdoor Settings	\$	564.30
EFT2882	17/06/2020	Armadale Lock & Key Service	Keys and Locks for Various Shire Properties	\$	5,830.00
EFT2883	17/06/2020	Atom Supply	Gloves and Safety Glasses for Depot Workers	\$	2,834.00
EFT2884	17/06/2020	Australia Post	Monthly Postage Charges May 2020	\$	852.23
EFT2885	17/06/2020	Bunnings Group Limited	Shelving Unit for Great Beyond	\$	153.64
EFT2886	17/06/2020	C & A Taylor Grading Pty Ltd	Supply of Plant & Operators for WANDRRA Flood Damage;	\$	585.63
EFT2887	17/06/2020	Toll Transport Pty Ltd	01/05/2020 to 16/05/2020	\$	157,466.10
EFT2888	17/06/2020	Desert Sands Cartage Contractors	Freight Charges	\$	2,519.92
EFT2889	17/06/2020	Eastgold Dairy Distributors	Hire of B Double Water Cart and Accommodation 01/04/2020 to 07/05/2020	\$	90,563.00
EFT2890	17/06/2020	Flex Industries Pty Ltd	Dairy Order for GB Cafe	\$	509.00
EFT2891	17/06/2020	Bidfood	Aircon Repairs, Replacement of Variou Parts and Service for P321	\$	18,193.60
EFT2892	17/06/2020	Goldrush Tours	Consumables for GB Cafe	\$	235.86
EFT2893	17/06/2020	Harvey Norman	Bus Bookings for April 2020	\$	826.20
EFT2894	17/06/2020	Landgate	Epson EB-U42 Projector for Youth Centre	\$	1,148.00
EFT2895	17/06/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Certificate of Titles	\$	470.00
			Milk for GB Cafe	\$	29.70

EFT2896	17/06/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	58.59 litres Premium Unleaded Fuel for Town Crew Small Equipment	\$	183.74
EFT2897	17/06/2020	Remote Roads	Supply of Supervisor, Light Vehicle & Daily Living expenses 13/05/2020 to 31/05/2020	\$	40,752.14
EFT2898	17/06/2020	Moore Stephens	Compilation of Activity Statement April 2020, BAS March 2020	\$	5,775.00
EFT2899	17/06/2020	Phil Marshall	Monthly Mobile Charges & Fuel Expenses	\$	247.44
EFT2900	17/06/2020	Kevin Naidu	Working With Children Application and Photo	\$	92.00
EFT2901	19/06/2020	Batteries N More	Batteries and Charges for Plant	\$	2,508.00
EFT2902	19/06/2020	Bitutek Pty Ltd	1,000 litres CRS Emulsion for Bitumen Repairs	\$	1,072.50
EFT2903	19/06/2020	Rema Tip Top Holdings Pty Ltd	Various Tyre Patches	\$	471.35
EFT2904	19/06/2020	Taps Industries Pty Ltd	Plumbing works to locate sewage blockage at Old Coach House	\$	1,568.18
EFT2905	19/06/2020	Marnta Pty Ltd Aft K&d Muir Family Trust	Marnta Sandalwood Oils for GB Gift Shop	\$	380.00
EFT2906	19/06/2020	Bunnings Group Limited	Paint for Laverton Coach House	\$	275.31
EFT2907	19/06/2020	C & A Taylor Grading Pty Ltd	Hydraulic Hoses & Fittings for P321	\$	348.36
EFT2908	19/06/2020	Canine Control	Ranger Service Provided 09/06/2020 to 10/06/2020	\$	1,833.34
EFT2909	19/06/2020	Coffee & Tea Supplies	Coffee Supplies for GB Cafe	\$	404.45
EFT2910	19/06/2020	Toll Transport Pty Ltd	Freight Chargers 21/01/2020 to 25/01/2020	\$	2,837.35
EFT2911	19/06/2020	Deanne Ross	Nurses Incentive Payment for Erolled Nurse 14/11/2019 to 14/05/2020, as per policy 9.8	\$	1,000.00
EFT2912	19/06/2020	Dean's Autoglass	New Windscreen for P264	\$	473.00
EFT2913	19/06/2020	Eagle Petroleum (WA) Pty Ltd	33,363 litres Diesel Delivered at Depot Fuel Station	\$	37,580.08
EFT2914	19/06/2020	Elite Gym Hire	Monthly Hire of Gym Equipment 23/06/2020 to 23/07/2020	\$	693.00
EFT2915	19/06/2020	First National Real Estate	Monthly Rent for CRC & Library 01/07/2020 to 31/07/2020	\$	2,090.00
EFT2916	19/06/2020	IT Vision	Synergy Soft Monthly Subscription June 2020	\$	3,850.00
EFT2917	19/06/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Milk for Admin Kitchen	\$	9.90
EFT2918	19/06/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	Weekly Newspaper Order 08/06/2020 to 14/06/2020	\$	4.50
EFT2919	19/06/2020	Peerless Jal Pty Ltd	Cleaning Order May 2020	\$	115.60
EFT2920	19/06/2020	PFD Food Services Pty Ltd	Consumables for GB Cafe	\$	476.70
EFT2921	19/06/2020	Pier Street Medical Pty Ltd	Employee Flu Injections	\$	88.00

EFT2922	19/06/2020	Quick Corporate	Stationery Backorder from March 2020	\$	22.77
EFT2923	19/06/2020	Regis Resources	Rates refund for assessment A10206 E38/02857 MINING		
EFT2924	19/06/2020	Winc Australia Pty Ltd	TENEMENT LAVERTON WA 6440	\$	16,958.25
EFT2925	19/06/2020	BOC Limited	Strationery Order and Cleaning items May 2020	\$	532.47
			Monthly Container Service Charges 28/04/2020 to 28/05/2020		
EFT2926	19/06/2020	Alu Glass	Reglaze Door panel to Town Hall	\$	88.71
EFT2927	19/06/2020	Market Creations	Wildcard SSL Certificate for Shire Website	\$	5,340.00
EFT2928	19/06/2020	Clyde & Co. Law Practice	Professional Legal Fees 25/03/2020 to 14/04/2020 relating to JF v SOL	\$	462.00
EFT2929	19/06/2020	Allmakes Pty Ltd t/as Brandworx Australia	Uniforms for Administration Staff	\$	9,211.40
EFT2930	23/06/2020	Chegrasue Pty Ltd	Labour to continue Repairs and Maintenance on the Coach	\$	1,553.16
EFT2931	23/06/2020	R&R Fencing	House 08/06/2020 to 23/06/2020	\$	4,350.00
EFT2932	23/06/2020	Australian Taxation Office (ATO)	Fencing for 1 Mikado Way	\$	3,192.00
EFT2933	26/06/2020	Multiple Trades & Maintenance (MTM)	BAS APRIL 2020	\$	30,486.00
EFT2934	26/06/2020	Snap Kalgoorlie	Repair & Connect Electrical Wires to Bore Pump	\$	1,555.51
EFT2935	26/06/2020	afgri equipment	A1 Posters for A Frame Signs	\$	288.00
EFT2936	26/06/2020	Linkwest Inc.	Gas Operated Steering Column	\$	364.51
EFT2937	26/06/2020	Minesite Recycling Pty Ltd	Linkwest Membership Renewal	\$	330.00
			Remove and Testing of 22.26 of Contaminated Dirt from Depot		
EFT2938	26/06/2020	Jack Carmody	Councillor Sitting Fees 01/04/2020 to 30/06/2020	\$	9,922.00
EFT2939	26/06/2020	Walter Van Dam	Refund from Overpayment of Electricity Account	\$	3,000.00
EFT2940	26/06/2020	Atom Supply	20L Truckwash for Workshop	\$	581.51
EFT2941	26/06/2020	Boya Equipment	Ignition Barrel with Keys for P383	\$	104.66
EFT2942	26/06/2020	C & A Taylor Grading Pty Ltd	Supply of Plant & Operators for WANDRRA Flood Damage 01/06/2020 to 15/06/2020; Final Claim	\$	72.27
EFT2943	26/06/2020	Toll Transport Pty Ltd	Freight Charges 16/06/2020 to 20/06/2020	\$	290,424.75
EFT2944	26/06/2020	Eagle Petroleum (WA) Pty Ltd	20,100 litres of Diesel Delivered to Shire Depot	\$	2,088.15
EFT2945	26/06/2020	Goldfields Tourism Network Assoc	18 x Golden Quest Dicovery Trail Guide Books	\$	23,434.39
EFT2946	26/06/2020	Bidfood	Consumables for GB Cafe - Cookies, Cakes, Cups, Lids, Spoons	\$	474.60
EFT2947	26/06/2020	Cfc Holding T/a Jcb Construction Equipment Australia	JCB Backhoe Wiper Arm for P376	\$	501.73
				\$	438.72



EFT2948	26/06/2020	Komatsu Australia Pty Ltd	Filters for Plant Service P368 & P369	\$	1,309.72
EFT2949	26/06/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	Weekly Newspapers 15/06/2020 to 21/06/2020	\$	4.50
EFT2950	26/06/2020	Marketforce	Employment Advert in Kalgoorlie Miner 06/06/2020	\$	890.95
EFT2951	26/06/2020	MCG Architects Pty Ltd	Site Visit for Teder Briefing 25/05/2020	\$	4,950.00
EFT2952	26/06/2020	PFID Food Services Pty Ltd	Consumables for GB Cafe - Sandwiches, Icecream, Cakes & Milk	\$	538.25
EFT2953	26/06/2020	PWT Electrical	Electrical Repairs outside GB and Inside Shire office	\$	1,062.29
EFT2954	26/06/2020	Quick Corporate	Stationery Order - March 2020 (Backorder)	\$	40.52
EFT2955	26/06/2020	Rex Ryles	Councillor Sitting Fee 01/04/2020 to 30/06/2020	\$	3,000.00
EFT2956	26/06/2020	The Wanneroo Agricultural Machinery Unit	Front Steering Ram Seal kit for P343	\$	601.40
EFT2957	26/06/2020	Truckline	Batteries and Grease	\$	947.22
EFT2958	26/06/2020	Wa Local Government Association (walga)	WALGA 2020 Tax Webinar - Employee Termination Payments	\$	231.00
EFT2959	26/06/2020	Remote Roads	Supply of Supervisor, Light Vehicle & Daily Living Expenses 01/06/2020 to 14/06/2020	\$	21,485.20
EFT2960	26/06/2020	Wurth Australia	Workshop Consumables - Drill Bits, Hose clamps and sealant	\$	467.57
EFT2961	26/06/2020	Shaneane Weldon	Deputy President Allowance & Councillor Sitting Fee 01/04/2020 to 30/06/2020 - S.Weldon	\$	4,500.00
EFT2962	26/06/2020	Moore Stephens	Compilation of Financial Activity Statement for March 2020	\$	3,575.00
EFT2963	26/06/2020	Gary Buckmaster	Councillor Sitting Fee 01/04/2020 to 30/06/2020	\$	3,000.00
EFT2964	26/06/2020	Rex Weldon	Councillor Sitting Fee 01/04/2020 to 30/06/2020	\$	3,000.00
EFT2965	26/06/2020	Patrick John Hill	President Allowance and Councillor Sitting Fee 01/04/2020 to 30/06/2020	\$	12,000.00
EFT2966	26/06/2020	Robin Prentice	Councillor Sitting Fee 01/04/2020 to 30/06/2020	\$	3,000.00
EFT2967	26/06/2020	Roy & Gail Quartermaine - Police Complex Caretakers	Old police complex caretaker fees from 18 JUNE 2020 TO 01 JULY 2020 per MOU	\$	400.00
EFT2968	26/06/2020	Department of Human Services (DHS)	Payroll deductions	\$	459.12
EFT2969	26/06/2020	Save Energy Pty Ltd	Supply/Install Genset & Trailer (NDRP)	\$	43,059.50
EFT2970	26/06/2020	Fast Finishing Services	Binding of Council Minutes 2016 to 2019	\$	711.70
EFT2971	30/06/2020	Shire of Leonora	Health/Building Services Provided	\$	12,276.26



EFT2972	30/06/2020	Mandy Wynne	Interim Invoices for assisting with creation of Asset Register	
EFT2973	30/06/2020	Coca-Cola Amatil (Aust) Pty Ltd	08/05/2020 to 26/06/2020	\$ 3,190.00
EFT2974	30/06/2020	Coffee & Tea Supplies	Drinks for the GB Cafe	\$ 294.05
EFT2975	30/06/2020	Covs Auto, Mining & Industrial Supplies	Coffee Supplies for GB Cafe	\$ 391.68
EFT2976	30/06/2020	Desert Inn Hotel	Parts for Vehicle Service on P384	\$ 368.57
EFT2977	30/06/2020	Flex Industries Pty Ltd	meals for Shire Council meeting 25/06/2020	\$ 300.00
EFT2978	30/06/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Parts for Repairs on P321	\$ 326.33
EFT2979	30/06/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	2 x Milk for Shire kitchen	\$ 9.90
EFT2980	30/06/2020	Laverton Leonora Cross Cultural Assoc / Outback Gallery (LLCCA)	Weekly Newspaper Order 22/06/2020 - 28/06/2020	\$ 4.50
EFT2981	30/06/2020	LGISWA	Hand dyed scarves for Aboriginal Artefact Display	
EFT2982	30/06/2020	Pier Street Medical Pty Ltd	Audiometric Testing on Shire Employees	\$ 70.00
EFT2983	30/06/2020	PsiTech Pty Ltd	flu Vaccination Shots for 3 x Road Crew Employees	\$ 1,810.60
EFT2984	30/06/2020	PWT Electrical	Onsite & Remote IT Support 2017-2018	\$ 66.00
EFT2985	30/06/2020	Remote Roads	Replace and Install 1 Twin Sensor & 1 Flood Light Outside Laverton Courthouse	\$ 69,518.90
EFT2986	30/06/2020	HEMA Maps Pty Ltd	Supply of Supervisor & Daily Living Expenses relating to Various Shire Works 01/06/2020 to 15/06/2020	\$ 823.30
EFT2988	30/06/2020	Castle Civil	Custom Mapping for Hema Maps Travel Journal	\$ 26,983.00
EFT2989	30/06/2020	Department of Human Services (DHS)	Laverton Airport Taxiway & Apron Works Claim 4; April 2020 as per RFT 02-19/20	\$ 6,462.50
EFT 2833 - 2989			Payroll deductions	\$ 212,557.74
EFT2877	12/06/2020	Outback Highway Development Council	<b>TOTAL EFTPOS</b>	<b>\$ 1,694,152.65</b>
EFT2987	30/06/2020	Shire of Laverton Municipal Account	FUND TRANSFER TO OHDC FOR PAYMENT OF OUTBACK WAY OUTSTANDING INVOICE	\$ 43,958.48
EFT 2877, 2987			HEMA MAPS; CUSTOM MAPPING; PAID VIA MUNI 30/06/2020	\$ 6,462.50
			<b>TOTAL TRUST</b>	<b>\$ 50,420.98</b>
			<b>TOTAL PAYMENTS</b>	<b>\$ 1,902,166.02</b>

3:59pm Sgt Emma Barnes entered the meeting.

<b>11.1.2</b>	<b>ADOPTION OF 2020-2021 BUDGET</b>
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<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 23 July 2020
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Shire of Laverton
<b>AUTHOR:</b>	Phil Marshall, Deputy Chief Executive
<b>SENIOR OFFICER:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Ordinary Meetings of Council held on 28 May 2020 and 25 June 2020 (please refer to detail under Background section)

### **MATTER FOR CONSIDERATION**

Council to consider adopting the 2020/2021 Budget and also approve:

- Differential and minimum rates;
- Rate payment discount, instalment interest rate, fees and penalty interest rate;
- The Schedule of Fees and Charges;
- The materiality percentage for monthly reporting of variances; and
- 2020/2021 Budget Executive Summary.

### **ATTACHMENTS**

OMC230720.11.1.2.A Shire of Laverton Budget for the year ended 30 June 2021, 2020/2021 Schedule of Fees and Charges and 2020/2021 Budget Executive Summary (One Document)

### **STATUTORY ENVIRONMENT**

#### ***Local Government (COVID-19 Response) Order 2020***

#### ***Local Government Act 1995***

- Section 6.2 requires a local government to prepare and adopt an annual budget by 31 August (*absolute majority required*).
- Section 6.12 confers a power to defer, grant discounts, waive or write off debts (*absolute majority required*).
- Section 6.16 allows a local government to impose and recover a fee or charge for any goods or services it provides or proposes to provide (*absolute majority required*).

- Section 6.32 states that a local government in order to make up the budget deficiency is to impose a general rate on rateable land that may be imposed uniformly or differentially. A local government may also impose a minimum payment (*absolute majority required*).
- Section 6.33(1) provides that a local government may impose differential general rates according to a number of characteristics.
- Section 6.33(3) states that a local government cannot, without the approval of the Minister, impose a differential general rate that is more than twice the lowest differential general rate imposed.
- Section 6.35 states a local government may impose a minimum rate that is greater than the general rate that would be applied for the land and outlines the requirements for this minimum rate).
- Section 6.36 requires that a local government, before imposing any differential general rates, provides at least 21 days local public notice of its intention to do so and to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- Sections 6.45 and 6.47 allow a local government to levy fees and interest, grant a discount for early payment and to waive or grant other concessions in relation to a rate or service charge (*absolute majority required for s.6.45 – discounts*).
- Section 6.51 allows a local government to charge interest on a rate or service charge that remains unpaid after it is due and payable (*absolute majority required*).

#### ***Local Government (Administration) Regulations 1996***

- Regulation 19DA requires that a local government is to ensure that a corporate business plan is made in respect to each financial year after 30 June 2013.

#### ***Local Government (Financial Management) Regulations 1996***

- Regulation 17 states that a reserve account is to have a title that clearly identifies the purpose for which the money in the account is set aside.
- Regulation 23(a) requires the annual budget to include the objects and reasons of any differential rates imposed.
- Regulation 26 requires that the annual budget is to include details for each discount, incentive, concession and waiver to be allowed.
- Regulation 27 sets out the detail accompanying notes to the budget are to contain.
- Regulation 34(5) states that each financial year a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances.
- Regulation 64(1) sets out the local government is to determine the due date of instalments after the first instalment.
- Regulation 67 enables an additional charge to be imposed where payment of rates is made by instalments.

- Regulation 68 states that the maximum interest rate, under section 6.45(3) for instalments, is 5.5%.
- Regulation 70 states that the maximum interest rate for overdue rates under section 6.51(1), is 11%.

#### ***Waste Avoidance and Resource Recovery Act 2007***

- Section 67 enables a local government to impose an annual charge in respect of premises provided with a waste service by the local government.

### **POLICY IMPLICATIONS**

Policy 03.08 Budget – Preparation: Outlines the steps and timetable leading to the adoption of the Budget. (The relevance of this policy is now questioned and will be addressed through the entire Policy review and in essence the program for the forthcoming budget shall be addressed at the mid-year budget review).

### **FINANCIAL IMPLICATIONS**

The Budget outlines planned expenditure and revenue and determines the financial parameters for the Shire to operate within for the 2020/2021 financial year. The proposed budget attached to this report is balanced with all revenue to be received during the year and the estimated brought forward surplus being expended on meeting operating expenditure demands, the capital works programme and transfers to/from reserves for future years' expenditure.

### **STRATEGIC IMPLICATIONS**

The Shire's adopted Integrated Strategic Planning (ISP) framework has provided direct input into the formulation for the 2020/2021 Budget with all 'Actions' contained within the Corporate Business Plan considered in the preparation of the draft Budget.

### **CONSULTATION**

The proposed differential rates shown in the attached Budget are the same rates in the dollar as per the 2019/2020 Budget. This is in keeping with the order gazetted on 8 May 2020 which impacts on there being no requirement to advertise differential rates for the coming budget nor increase differential or minimum rates.

### **COMMENT**

#### **Draft Budget**

The Budget document presented to Council has been compiled under circumstances that can best be described as "unique".

The effects of COVID-19 are still being experienced and will impact on Council for some time to come. In acknowledging this fact, it is also important to recognise that Laverton has been somewhat “insulated” from many of the effects experienced by Local Governments across Western Australia.

Staff have remained additionally diligent in the preparation of the draft Budget, given legislative changes that have impacted on its preparation and will continue to impact on monthly Financial Management Reports (FMR) into the new Financial Year.

The forecast net result for the year ending 30 June 2020 assumes a surplus of \$300,000 and is included in the draft 2020/2021 Budget presented to Council. As the annual financial statements have not been completed, this preliminary result is subject to change and any changes will be addressed at the mid-year budget review.

### **Changes to the Draft Budget**

Following the reports and discussions on the budget at the May and June Ordinary Council meetings, staff have compiled the statutory Budget document (including allocation of depreciation, profit and loss on sale of assets and other non-cash items) with substantial additional information attached to the formal Budget to give it some meaning to users of the information.

The 2020/2021 Draft Budget including supplementary information is shown as attachment OMC230720.11.1.2.A.

Changes made to the draft document presented to the June Council meeting are summarised as:

GL No	Description	June Draft Budget \$	July Draft Budget \$	Comment
3030130	Rates levied - Synergy	5,501,665	5,698,900	This figure has been calculated on the rate in the dollar from the 2019/2020 financial year as per the state government's direction including revised valuations.
2090187	Housing Other Expenses	80,000	72,000	This amount has not been allocated in previous years. Management is now inspecting and complying with the Residential Tenancies Act and following inspections, a number of the Council premises are in need of cosmetic and structural works to bring them back up to a standard. This is in addition to the budget allocations under Building Operations and Building Maintenance. The works will include painting, replace carpets with tiles, renovate bathrooms etc. This will entail a program to be developed over a number of years and also having a critical look at the current housing stocks and the requirements for the future.
3120130	Flood Damage	1,931,000	917,000	Council has completed its flood program with no further works to be undertaken. Coupled with income received at the end of June and a comprehensive review of all Flood Damage works across 3 years (2017/18 to 2019/20) results in the income figure shown reduced by \$1 million. This figure incorporates all expenditure to 30 June 2020 being received, MRWA recoups paid in June & GST component impacting on previous estimates.
4120381	Transfer to Reserves – Plant and equipment	250,000	0	See Flood Damage Income above.

5120381	Transfer from Reserves – Plant and equipment	0	40,210	Offset portion of grader Changeover.
4120481	Transfer to reserves – Airport	264,000	14,000	Allocation of \$14,000 being the budgeted surplus position.
5130181	Transfer from Reserves – Economic Development	0	75,000	Offset Water Tower Job IO310
3130410	Great Beyond Grants	1,300,000	1,293,955	Grant from DPIRD, and offset by expenditure under Job BC026 \$2,600,000. Adjusted figure due to Bal Day Adj at 30 June.
5130455	Great Beyond Loan Borrowings	800,000	1,300,000	New loan now \$1,300,000.

### **Differential General Rate and Rate Setting**

As stated above, there is no change to any of the rating levels adopted by Council in July 2019 in relation to the 2019/2020 Budget.

The following various rates in the dollar remain thus:

GRV	– town site	11.61¢
	– mining	8.97¢
UV	– pastoral	9.79¢
	– mining	16.56¢
All Minimum Rates		\$315.00
Excepting Shared Tenements		\$158.00

Given the exceptional circumstances discussed earlier, this is outside of the parameters contained in the Long-Term Financial Plan. This plan will need substantial review in 2020/21 as the figures included in the Plan are no longer relevant.

Rates income in the Budget will still increase overall by approximately \$200,000 from those levied in 2019/2020 to realise a yield of \$5,698,900. This is as a result of revaluations of Mining and Pastoral properties by The Valuer General.

As a result, rating calculations will not necessarily be consistent and straight forward affair with the result dependant on a number of inputs including the following:

- The number of properties within each rating category
- Valuation amendments, both interim and annual (to both GRV & UV) movement in values supplied by the Valuer General
- The number of minimums within each rating category

As previously stated, the scope of the mining sector's contribution to the Shire's rate base is substantial. This is evidenced by the remarkable statistic that almost 95% of the Shire's rate income for 2020/21 will derive from the GRV and UV mining rates. This is reflected on Page 10 of the Statutory section of the Budget.

### **Rates, Discounts, Penalties and Instalments**

The discount for payment of rates by the due date (within 35 days) of the date of service is the same approach as in recent years. Also, ratepayers are being specifically advised they can pay direct to the Shire's bank account as a means of effecting early payment. Penalty interest for rates not paid by the due date and rate payment instalment options are the same as last year. These details are:

- 5% discount on rates paid in full within 35 days of the date of service.
- 6% penalty interest to be charged on rates outstanding after the due date for which the instalment option has not been taken up.
- Rates can be paid in four instalments (2 months apart) provided there are no outstanding rates from the previous year. An instalment charge of \$5 is applicable to the second, third and fourth instalments as is instalment interest of 2.5%.

Once again, the COVID-19 Order has impacted on these two penalty interest rates with maximum overdue interest now 8% and maximum instalment interest of 3%. It is recommended that Council adopts the lower figures shown in the dot points above as revenue generated from these interest charges is negligible.

### **Fees and Charges**

At the Ordinary Meeting of Council held on 28 May 2020, Council approved the draft Schedule of Fees and Charges for inclusion in the draft 2020/21 Budget.

As per the COVID-19 Orders, there are no increases to the Fees and Charges from those adopted as part of the 2019/2020 Budget.

### **Materiality Limit**

Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, requires that each financial year a local government is to adopt a percentage or value, calculated in accordance with AAS5, to be used in statements of financial activity for reporting material variances. AAS5 is the abbreviation for Australian Accounting Standard number 5, Materiality.



AAS5 states that *‘information is material if its omission, misstatement or non-disclosure has the potential to adversely affect decisions about the allocation of scarce resources made by users of the financial report of the discharge of accountability by the management or governing body of the entity’*. AAS5 also states that *‘quantitative thresholds used as guidance for determining the materiality of an amount of an item must, of necessity, be drawn at arbitrary levels. Materiality is a matter of professional judgement influenced by characteristics of the entity and the perceptions as to who are, or are likely to be, the users of the financial reports, and their information needs’*.

It is recommended Council adopts the materiality limit of plus or minus 5% or \$5,000, down from 10% or \$10,000 adopted over the last few years. As legislation requires this process to be done each financial year, it is recommended it be endorsed as part of the annual budget adoption process.

The major reason behind the proposed reduction in reporting limit relates to the Schedules provided to Council as a supplementary report to the monthly FMR showing progress on an account by account basis with supporting comments. It is understood that Elected Members find this information much easier to understand than the Statutory report.

### **Draft Budget Executive Summary & Budget Information Brochure**

Over the last six or seven years in an endeavour to increase public awareness of the contents of the budget document, both of the following documents were presented to the Budget meeting:

- Draft Budget Executive Summary
- Budget Information Brochure

The Budget Executive Summary has been prepared to explain in simple terms the budget details (outcomes) based on a cash budget. This document has always been part of the material prepared for Council for reporting purposes as part of the budget process.

The Budget Information Brochure in fact contains the same data as the Executive Summary however, it also includes a *“Message from the President”*. This brochure has traditionally been directed at the public via circulation with rates assessment notices and publication in the *“Sturt Pea”*. Realistically, only one document is necessary for Council’s consideration and this year, the Budget Executive Summary is contained within Attachment OMC200723-11.1.2.A inclusive of the *“Message from the President”* and is included in the list of recommendations below for approval/endorsement.



## **Summary**

The Budget document as presented to Council is complete in its format, as shown in Attachment OMC230720.11.1.2.A. Council should note that, with information relating to the completion of the 2019/2020 financial year still being compiled prior to being presented for audit scrutiny, the brought forward surplus shown in the draft Budget is a conservative estimate at this time and is likely to change. An explanatory text associated with the Budget has been prepared and is included with the budget documentation. Once adopted by Council, the Budget will be provided to the Department of Local Government, Sport and Cultural Industries as is required by the *Local Government Act 1995*.

To complete the budget process for the 2020/2021 financial year, there are a number of formal decisions required and these are detailed in the officer recommendations following.

## **VOTING REQUIREMENTS**

Absolute majority of Council for recommendations 1, 2, 3, 4  
Simple majority of Council for recommendation 5

### **RESOLUTION 1**

### **COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr S Weldon      SECONDED: Cr G Buckmaster

That Council, by absolute majority;

1. In accordance with the Department of Local Government, Sport and Cultural Industries *“Rating Policy – Differential General Rates”* and *“Rating Policy – Minimum Payments Guidelines”*, adopts the 2020/2021 Rates *“Objects and Reasons”* for the 2020/2021 financial year.
2. Pursuant to section 6.32 of the *Local Government Act 1995*, imposes the following differential and minimum rates for the year ended 30 June 2021:

	Rate in \$	Minimum
<b>Gross Rental Values</b>		
• Town Site	11.61¢	\$315
• Mine Site	8.97¢	\$315
<b>Unimproved Value</b>		
• Pastoral	9.79¢	\$315
• Mining	16.56¢	\$315
• Mining (shared tenements)	16.56¢	\$158

ABSOLUTE MAJORITY ☒ X      VOTES FOR ☐ 5      VOTES AGAINST ☐ 1

**RESOLUTION 2**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr S Weldon

SECONDED: Cr G Buckmaster

**That Council by absolute majority:**

1. In accordance with Section 6.46 of the *Local Government Act 1995*, offers a five (5) percent discount on current rates paid in full, including any arrears by 7 September 2020.
2. In accordance with Section 6.45(1)(b) of the *Local Government Act 1995*, offer the following options for the payment of rates:
  - Option 1 – Payment in full by a single instalment by the due date of 7 September 2020.
3. Option 2 – Payment in four equal instalments as follows:
  - First instalment due by 7 September 2020
  - Second instalment due by 9 November 2020
  - Third instalment due by 11 January 2021
  - Fourth instalment due by 11 March 2021
4. In accordance with Section 6.45(3), (FM Reg. 68) of the *Local Government Act 1995*, impose a 2.5% interest rate, to apply to the second, third and fourth instalments.
5. In accordance with Section 6.45(3), (FM Reg. 67) of the *Local Government Act 1995*, impose an administration fee of \$5.00 to the second, third and fourth instalments.
6. In accordance with Section 6.51(1), (FM Reg. 70) of the *Local Government Act 1995*, impose a late payment penalty interest rate of 6% on rates that have not been paid by the due date and where instalment option 2 has not been taken up.

ABSOLUTE  
MAJORITY

**X**

VOTES  
FOR

**5**

VOTES  
AGAINST

**1**

### RESOLUTION 3

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon      SECONDED: Cr G Buckmaster

That Council by absolute majority in accordance with Section 6.16 of the *Local Government Act 1995*, adopts the Schedule of Fees and Charges as presented in the Budget for the year ending 30 June 2021 as contained in attachment OMC230720.11.2.1.A.

ABSOLUTE MAJORITY ☒ VOTES FOR  VOTES AGAINST

### RESOLUTION 4

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon      SECONDED: Cr G Buckmaster

That Council by absolute majority in accordance with section 6.2 of the *Local Government Act 1995*, adopts the annual Budget for the year ended 30 June 2021, as contained in attachment OMC230720.11.2.1.A.

ABSOLUTE MAJORITY ☒ VOTES FOR  VOTES AGAINST

### RESOLUTION 5

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon      SECONDED: Cr G Buckmaster

That Council, in accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, adopt a percentage of plus or minus 5%, and \$5,000 to be used for the reporting of variances of actual expenditure and revenue to budgeted expenditure and revenue in the monthly Financial Management Report (FMR) for the 2020/2021 financial year.

SIMPLE MAJORITY ☒ VOTES FOR  VOTES AGAINST

Cr Jack Carmody voted against recommendations 1 to 5 inclusive.

4:04pm Senior Sgt Emma Barnes, Office of Laverton Police, gave a policing update:

- Border security – NT at Docker River – 4 staff involved
- Drug bust – drugs being targetted
- Footy Program to be set up
- Naidoc Week – Kalgoorlie
- The policing scene is reasonably quiet
- Lack of housing is an issue in the attraction of staff

<b>11.1.3 SHIRE OF LAVERTON COMMON SEAL</b>
---

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 23 July 2020
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Shire of Laverton
<b>AUTHOR:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

#### **MATTER FOR CONSIDERATION**

Seeking Council endorsement for the affixing of the Shire of Laverton Common Seal on various documents in accordance with Council Policy 2.07 Execution of Documents.

#### **ATTACHMENTS**

Nil

#### **APPLICANT'S SUBMISSION**

Not applicable.

#### **BACKGROUND**

Shire of Laverton Policy 02.07 states:

*It is Council's Policy that, for a document to be validly executed, the common seal is to be affixed to the document and the President and the Chief Executive Officer attest the affixing of the seal. Any documents executed in this manner must be endorsed by Council resolution.*

---

## STATUTORY ENVIRONMENT

### *Local Government Act 1995*

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 9.49A - *Execution of documents*
- (1) *A document is duly executed by a local government if —*
    - (a) *the common seal of the local government is affixed to it in accordance with subsections (2) and (3); or*
    - (b) *it is signed on behalf of the local government by a person or persons authorised under subsection (4) to do so.*
  - (2) *The common seal of a local government is not to be affixed to any document except as authorised by the local government.*
  - (3) *The common seal of the local government is to be affixed to a document in the presence of —*
    - (a) *the mayor or president; and*
    - (b) *the chief executive officer or a senior employee authorised by the chief executive officer, each of whom is to sign the document to attest that the common seal was so affixed.*
  - (4) *A local government may, by resolution, authorise the chief executive officer, another employee or an agent of the local government to sign documents on behalf of the local government, either generally or subject to conditions or restrictions specified in the authorisation.*
  - (5) *A document executed by a person under an authority under subsection (4) is not to be regarded as a deed unless the person executes it as a deed and is permitted to do so by the authorisation.*
  - (6) *A document purporting to be executed in accordance with this section is to be presumed to be duly executed unless the contrary is shown.*
  - (7) *When a document is produced bearing a seal purporting to be the common seal of the local government, it is to be presumed that the seal is the common seal of the local government unless the contrary is shown.*

## POLICY IMPLICATIONS

Shire of Laverton Policy 02.07 Execution of Documents.

## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

## STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

## CONSULTATION

Nil.

## COMMENT

During the previous month the Shire President and / or the Chief Executive Officer witnessed the affixing of the Shire of Laverton Common Seal to the following document(s):

1. 6 July 2020 – National Australia Bank – NAB Business Overdraft.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon      SECONDED: Cr R Weldon

**That Council endorses the affixing of the Shire of Laverton Common Seal to the following document(s):**

1. 6 July 2020 – National Australia Bank – NAB Business Overdraft.

SIMPLE MAJORITY	<b>X</b>	VOTES FOR	<b>6</b>	VOTES AGAINST	<b>0</b>
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## **11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS**

## **11.3 WORKS AND SERVICES BUSINESS**

Cr Shaneane Weldon declared an interest in item 11.3.1 being apart of Yilka Native Title Claimant

<b>11.3.1 PROPOSAL FOR PARTIAL REALIGNMENT OF LAKE WELLS ROAD</b>
---

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 23 July 2020
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Australian Potash
<b>AUTHOR:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	OMC181025.18 Ordinary Meeting of Council held on 25 October 2018 OMC191114.06 Ordinary Meeting of Council held on 14 November 2019

### **MATTER FOR CONSIDERATION**

For Council to consider a proposal from Australian Potash Limited (APC) to support the realignment of a portion of Lake Wells Road.

### **ATTACHMENTS**

OMC230720.11.3.1.A	APC Letter of Proposal
OMC230720.11.3.1.B	Map 1
OMC230720.11.3.1.C	Map 2
OMC230720.11.3.1.D	Shire / APC Letter of Agreement 4 October 2018

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

*APC is planning to develop the Lake Wells Sulphate of Potash project (LSOP) with construction activities planned to commence in the first quarter of 2021. Development is estimated to take 2 years, with operations reaching steady state during 2023. During the period of development, and of course during operations, there will be several large truck (road train) movements along the Lake Wells Road each day. Sections of the Lake Wells Road are not considered suitable in the long-term for this type of carriage,*



*with the most pressing section shown in the attached (attachments B & C) map images.*

*The proposed realignment traverses a section of the Lake Wells Road commencing at approximately the 25-kilometre mark north from the Great Central Road turnoff at the Cosmo Newberry bypass road, then proceeding approximately 7 kilometres further to the north.*

*APC proposes that the road be realigned to the east of the area identified on the map as the 'Switchback'.*

*We believe there will be a significant public benefit generated with the upgrade of this section of the Lake Wells Road. It will remove a dangerous set of turns and reduce on-going maintenance requirements and costs. It will add to the economic viability of the LSOP and generally improve the access amenity of the area.*

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### ***Land Administration Act 1997***

Section 56 - Provides for the dedication of land as a road.

Section 58 - Provides for the closing of roads.

### ***Land Administration Regulations 1998***

Clause 8 - Provides further clarification on the process to dedicate land as a road.

Clause 9 - Provides further clarification on the process to close a road

### ***Native Title Act 1993***

Section 24KA - Provides for exemptions under the Native Title Act 1993 if the works on the land is for the purpose or to maintain access for the general public.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council. All fees and charges associated with this process to be the responsibility of and borne by the applicant.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report meets the Economic and Environment Objectives of the Shire of Laverton Community Strategic Plan:

Economic Objective 2.2 Improved economic development opportunities

Environment Objective 3.1 Safe and efficient transport network

## **CONSULTATION**

Matt Shackleton, Managing Director & Chief Executive Officer, Australian Potash Limited

## **COMMENT**

Council entered into a formal agreement with APC on 4 October 2018 which included the rates charges on the mining leases being placed into a reserve account for future works on Lake Wells Road when the mining operations began.

APC is now in advanced stages and would like to progress discussions with the Shire in regards to the road works.

One of the main areas of concern raised is the realignment of the road at the 27slk for distance of approx 7km. This section of road traverses a rocky outbreak and has significant “S” bends and a particularly rough surface.

This matter has also previously been raised by other road users as an area of concern.

A problem that exists is that the southern end of the road works (proposed realignment) commences within the Yilka Native Title Claimant area.

However there is provision with the *Native Title Act 1993*, section 24KA, that provides for road works (construction and maintenance) to be carried out in a Native Title Claim Area by a local government in the interest of the general public.

The process will be for Council to request the Department of Planning, Lands and Heritage (DPLH), in accordance with section 56 of the *Land Administration Act 1997* and clause 8 of the *Land Administration Regulations 1998*, to dedicate land for the realignment of the road. And also to request DPLH, in accordance with section 58 of the *Act* and clause 9 of the *Regulations*, to close portion of the road.

DPLH can then act as required to meet the requirements of section 24KA of the *Native Title Act 1993*.

All fees and charges associated with this process to be the responsibility of and borne by the applicant.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Weldon

SECONDED: Cr R Prentice

That Council:

1. Supports the proposal from Australian Potash Limited for realignment of portion of Lake Wells Road between 25slk to 32slk for distance of 7km as indicated on the attached map.
2. Request the Department of Planning, Lands and Heritage to dedicate land for the realignment of portion of Lake Wells Road, as indicated on the attached map, pursuant to the provisions of section 56 of the *Land Administration Act 1997* and clause 8 of the *Land Administration Regulations 1998*.
3. Request the Department of Planning, Lands and Heritage to close the portion of Lake Wells Road, as indicated on the attached map, pursuant to the provisions of section 58 of the *Land Administration Act 1997* and clause 9 of the *Land Administration regulations 1998*.
4. Pursuant to section 56 of the *Land Administration Act 1997*, indemnify the Minister for Lands against any claim for compensation in an amount equal to the amount of all costs and expenses reasonably incurred by the Minister in considering and granting the request.
5. Advise the applicant accordingly.

SIMPLE  
MAJORITY

X

VOTES  
FOR

6

VOTES  
AGAINST

0

2 July 2020

Mr Peter Naylor  
Chief Executive Officer  
Shire of Laverton

By e-mail: [ceo@laverton.wa.gov.au](mailto:ceo@laverton.wa.gov.au)

Cc: [emts@laverton.wa.gov.au](mailto:emts@laverton.wa.gov.au)

## Proposal to Realign a Portion of the Lake Wells Road

Dear Peter,

Australian Potash Limited (APC) respectfully requests Council's consideration of the following proposal to realign a section of the Lake Wells Road (Project).

### Background

APC is planning to develop the Lake Wells Sulphate of Potash project (LSOP) with construction activities planned to commence in the first quarter of 2021. Development is estimated to take 2 years, with operations reaching steady state during 2023. During the period of development, and of course during operations, there will be several large truck (road train) movements along the Lake Wells Road each day. Sections of the Lake Wells Road are not considered suitable in the long-term for this type of carriage, with the most pressing section shown in the attached map images.

### Proposal (refer attached map images)

The proposed realignment traverses a section of the Lake Wells Road commencing at approximately the 25-kilometre mark north from the Great Central Road turnoff at the Cosmo Newberry bypass road, then proceeding approximately 7 kilometres further to the north. APC proposes that the road be realigned to the east of the area identified on the map as the 'Switchback'.

We believe there will be a significant public benefit generated with the upgrade of this section of the Lake Wells Road. It will remove a dangerous set of turns and reduce on-going maintenance requirements and costs. It will add to the economic viability of the LSOP and generally improve the access amenity of the area.

In anticipation of your consideration of this matter.

Kind regards,

A handwritten signature in black ink, appearing to read 'M Shackleton', with a stylized, cursive script.

Matt Shackleton  
Managing Director & CEO

Encl. 20200702 Proposal to Realign Portion of LWR  
20200702 Proposal to Realign Portion of LWR ZOOM OUT



Legend



90 km

## Lake Wells Road

Proposal to realign 7 km 'Switchback' section (zoomed out view)  
July 2020

M38/1275  
M38/1274  
M38/1276

27°45'5.16"S 122°54'46.22"E

Switchback 27°48'33.33"S 122°53'53.14"E

Lake Wells Road turnout

Laverton

Google Earth

Image Landsat / Copernicus



# Lake Wells Road

Proposal to realign 7 km 'Switchback' section  
July 2020

## Legend



3 km

27°45'5.16"S 122°54'46.22"E

27°48'33.33"S 122°53'53.14"E

Switchback

Google Earth

Image © 2020 CNES / Airbus





31 Ord Street, West Perth WA 6005  
PO Box 1941, West Perth WA 6872  
+61 8 9322 1003  
australianpotash.com.au  
@OzPotash  
ABN 58 149 390 394

4 October 2018

By email

Peter Naylor  
Chief Executive Officer  
Shire of Laverton  
Email [ceo@laverton.wa.gov.au](mailto:ceo@laverton.wa.gov.au)

Dear Peter

**Letter Agreement – Australian Potash Limited (APC) and the Shire of Laverton (the Shire)**  
**Mining lease 38/1275 held by APC and mining leases 38/1274 and 38/1276 held by Lake Wells Exploration Pty Ltd (Lake Wells)**

APC and the Shire acknowledge that mining leases 38/1274 and 38/1276 held by Lake Wells are the subject of a binding agreement between APC and Lake Wells to transfer those leases to APC, and the transfer of those leases to APC is expected to occur on or around 31 October 2018.

For the purpose of this letter agreement, a reference to **the Mining Leases**, is a reference to each of mining leases 38/1274 and 38/1276 held by Lake Wells, and mining lease 38/1275 held by APC.

Each of APC and the Shire agree the following:

- 1 During the term of the Mining Leases, APC will conduct road maintenance and road improvement (which includes but is not limited to road realignment and resurfacing and construction of road infrastructure such as culverts and drainage) (**the Work**) on the parts of the Lake Wells road, the Warren Bore road and the Yilly Yilly road that are on the land the subject of the Mining Leases (**the Relevant Area**).
- 2 By 1 December each year, APC will inform the Shire in writing of its budget for the cost of the Work on the Relevant Area that is expected to be incurred by APC for the following calendar year (**the Budget**). APC has complete discretion in determining the budget for the scope of the Work providing that works are in accordance with Main Roads WA and Australian Standards, and authorised by the Shire of Laverton, and the amount it expects to spend on performing the Works (which amount may be zero).
- 3 By the second Monday of January of each year beginning in 2019, APC will give the Shire written notice of the actual costs of the Work on the Relevant Area incurred by APC for the previous calendar year (**the Actual Costs**).

2. 14. 10. 18



- 4 On receipt of an invoice from APC, the Shire will reimburse APC on an annual basis for the Actual Costs incurred. Such reimbursement will not exceed the value of the rates levied against the Mining Leases on an annual basis.
- 5 APC and the Shire will cooperate and share information regarding the feasibility and optimal method of sealing roads in the Shire of Laverton region.
- 6 Each party shall do or cause to be done all acts and things (including the execution of any document) reasonably required by another party to give effect to the matters contemplated under this letter agreement.

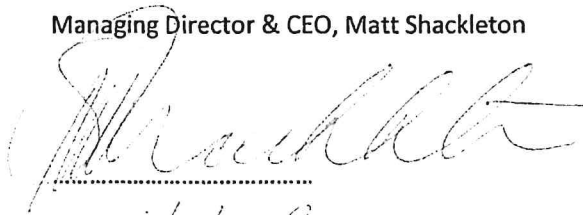
This letter agreement, which is to be reviewed in five (5) years on 1<sup>st</sup> October 2023, is binding and will remain in effect whilst one or more of the Mining Leases are live.

Please confirm your agreement to the terms of this letter agreement by counter signature below. Following execution, please return a signed copy to APC for its records.

This letter agreement is signed and delivered by each party as a deed and may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all the counterparts shall together constitute the one letter agreement.

Signed as a deed by Australian Potash Limited by:

Managing Director & CEO, Matt Shackleton



Date: 7/10/2018

Signed as a deed by the Shire of Laverton by:

Chief Executive Officer, Peter Naylor



Date: 4. 10. 2018

## **11.4 PLANNING AND DEVELOPMENT BUSINESS**

### **11.4.1 GEOGRAPHIC NAMING APPROVAL – CANCELLATION OF NAMES**

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 23 July 2020
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Landgate (Geographical Names)
<b>AUTHOR:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not applicable

### **MATTER FOR CONSIDERATION**

For Council to consider renaming of two localities within the Shire of Laverton that have been identified by Landgate as of a Discriminatory, Derogatory and / or Inappropriate name under the *Policies and Standards for Geographical Naming in Western Australia* (Version 02:2017), Section 1.2.6.

### **ATTACHMENTS**

OMC230720.11.4.1.A	Landgate notification – Cancellation of Names
OMC230720.11.4.1.B	Locality Map “Gin Creek”
OMC230720.11.4.1.C	Locality Map “Blackfellow Point”

### **APPLICANT’S SUBMISSION**

Not applicable.

### **BACKGROUND**

As previously reported to Council the advice from Landgate was received too late to be formally considered at the Council meeting held on 25 June 2020. Therefore a verbal report was provided during the Councillor Discussion Forum with the intent of presenting to the July 2020 OMC.

The information contained within the matter for consideration, above, provides some background on the matter.

Further information is available within the attachments, (A, B & C).

The initial correspondence from Landgate required a response from Council prior to 6 July 2020, however this has been extended to 31 July 2020.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### ***Land Administration Act 1997***

Section 26A - Provides Landgate, under Delegated Authority, with the power to revoke names contained within the State's Name Gazetteer that are deemed to be discriminatory or derogatory.

### ***Landgate Policy***

*The Policies and Standards for Geographical Naming in Western Australia*

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Nil, to date.

## **COMMENT**

Research on the two localities has resulted in the following historic information:

Gin Creek is situated on Reserve 40787, in the locality of Yowalga. The name was approved on the 30 November 1982. The origin states;

*Named by explorer Frank Hann on 20th March 1906 when he caught a glimpse of a gin (Aboriginal woman) on its upper reaches. (Hann's journal WAA 1114/17 Item No.315).*

*Not shown on early maps. Approved on 30th November 1982.*

*Trends generally westerly for about 5 kilometres.*

Blackfellow Point is situated on Reserve 36271, in the locality of Yamarna. The approval date of the name is not specified. The origin states;

*On 20 May 1903, coming to this high breakaway Hann saw "an old black fellow and his gin". He had a skirmish with the old man. (F.H. Hann's Diary W.A. Archives 1114/17 Item 312)*

*Hence the name Blackfellow Point was applied to the southern projection of this breakaway when the Exploration Roll plan 105 was drawn in 1903-04.*

The matter is presented for Council consideration as to how you would like to proceed with this matter:

1. Consider other relevant names for the localities, in consultation with the local Aboriginal people; or
2. Remove the localities from the State Register; or
3. Other?

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon

SECONDED: Cr G Buckmaster

**That Council refer these matters to the NG Lands Council and seek comment and their recommendation for any name change for each locality mentioned in the Geograohic Naming Approval used by Landgate.**

SIMPLE MAJORITY	<b>X</b>	VOTES FOR	<b>5</b>	VOTES AGAINST	<b>1</b>
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**Cr Robin Prentice voted against this recommendation**

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File: 02638-2019  
Laverton



# Geographic Naming Approval

## Cancellation of Names

*The Policies and Standards for Geographical Naming in Western Australia* (Version 02:2017), Section 1.2.6 – Discriminatory, derogatory and inappropriate names provide guidance to Landgate to not approve names that are deemed to be offensive or derogatory to a particular group, gender or religion.

In accordance with the *Land Administration Act 1997*, Section 26A (2)(c), under Delegated Authority, Landgate intends to revoke the names listed in the Schedule below for those names contained with the State's Name Gazetteer being deemed to be discriminatory or derogatory.

The names listed in Schedule 1 will be retained in Landgate's database for historical reasons only and in accordance with Section 1.2.9 – Dissemination of sensitive names, will be assigned as sensitive/secured and shall only be released by written request.


This notice is effective from the 6 July 2020.

Objections to this notice are requested prior to this date.

Landgate requests where applicable alternative names are provided in due course to enable new names to be applied to the unnamed feature(s).

## Schedule of Names

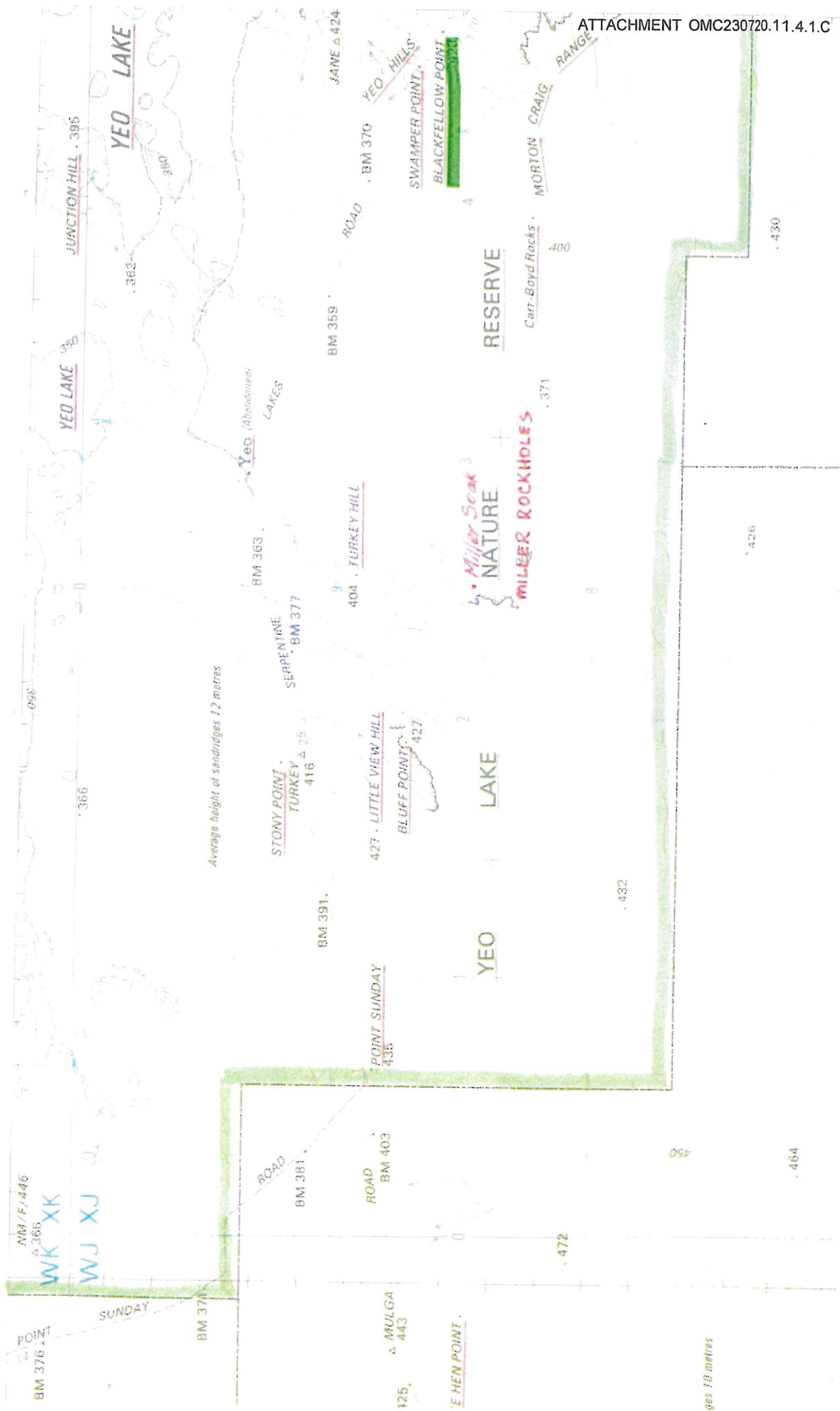
Laverton, Shire of	Gin Creek	Watercourse (STRM)
Laverton, Shire of	Blackfellow Point	Point (PT)

  
for Team Leader  
Topographic, Names and Address  
Operations Division  
Ref; 2020 Job 2030  
Date; 22 June 2020

  
**APPROVED**  
by Order of the Minister for Lands  
*Land Administration Act 1997*  
section 26 & 26A









**12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

Items in this section of the Agenda are presented to Council for consideration behind closed doors in accordance with the provisions of Section 5.23 of the *Local Government Act 1995* as listed below:

**Section 5.23 of the Local Government Act 1995 - Meetings generally open to public**

- (1) Subject to subsection (2), the following are to be open to members of the public -
- (a) all council meetings and
  - (b) all meetings of any committee to which a local government power or duty has been delegated.

are to be open to members of the public. Subsection (3) allows that if a meeting is being held by a council or a committee referred to in subsection (1)(b),

- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees; and
  - (b) the personal affairs of any person; and
  - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
  - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
  - (e) a matter that if disclosed, would reveal —
    - (i) a trade secret; or
    - (ii) information that has a commercial value to a person; or
    - (iii) information about the business, professional, commercial or financial affairs of a person,

where the trade secret or information is held by, or is about, a person other than the local government; and

- (f) a matter that if disclosed, could be reasonably expected to —
- (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- and
- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
- (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

4:30pm Senior Sgt Emma Barnes left the meeting.

#### **14.1 APPROVAL TO CONSIDER ITEMS BEHIND CLOSED DOORS**

##### **RESOLUTION**

##### **COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: **Cr J Carmody**      SECONDED: **Cr R Prentice**

**That this meeting be closed to members of the general public and that Council move behind closed doors to consider:**

##### **14.1.1 Tender – Stage 2 Expansion of the Great Beyond Visitor Centre**

SIMPLE MAJORITY	<b>X</b>	VOTES FOR	<b>6</b>	VOTES AGAINST	<b>0</b>
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Cr Patrick Hill declared an interest in item 14.1.1 as his daughter is Manager at the Great Beyond and remained in the Chambers

Cr Gary Buckmaster declared an interest in item 14.1.1 as his wife is Manager at the Great Beyond and remained in the Chambers

Cr Robin Prentice declared an interest in item 14.1.1 as her niece is Manager at the Great Beyond and remained in the Chambers

- (f) a matter that if disclosed, could be reasonably expected to —

  - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
  - (ii) endanger the security of the local government's property; or
  - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;

and

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed.

(3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

4:30pm Senior Sgt Emma Barnes left the meeting.

<b>14.1</b>	<b>APPROVAL TO CONSIDER ITEMS BEHIND CLOSED DOORS</b>
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<b>RESOLUTION</b>	<b>COUNCIL DECISION/PROCEDURAL MOTION</b>
MOVED: <u>Cr J Carmody</u> SECONDED: <u>Cr R Prentice</u>	
<b>That this meeting be closed to members of the general public and that Council move behind closed doors to consider:</b>	
<b>14.1.1      Tender – Stage 2 Expansion of the Great Beyond Visitor Centre</b>	
<div style="display: flex; justify-content: space-around; align-items: center;"><div style="text-align: center;">SIMPLE MAJORITY <span style="border: 1px solid black; padding: 2px 5px;"><b>X</b></span></div><div style="text-align: center;">VOTES FOR <span style="border: 1px solid black; padding: 2px 5px;"><b>6</b></span></div><div style="text-align: center;">VOTES AGAINST <span style="border: 1px solid black; padding: 2px 5px;"><b>0</b></span></div></div>	

Cr Patrick Hill declared an interest in item 14.1.1 as his daughter is Manager at the Great Beyond and remained in the Chambers

Cr Gary Buckmaster declared an interest in item 14.1.1 as his wife is Manager at the Great Beyond and remained in the Chambers

Cr Robin Prentice declared an interest in item 14.1.1 as her niece is Manager at the Great Beyond and remained in the Chambers

**14.1.1 TENDER – STAGE 2 EXPANSION OF THE GREAT BEYOND VISITOR CENTRE**

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Prentice      SECONDED: Cr G Buckmaster

**That Council:**

1. **Receives the seven tenders, and tender results and assessment report, submitted as per attachment A**
2. **Selects the tender submitted by A Corp Construction for tender amount of \$2,293,865.43 (inc GST) as the preferred tenderer.**
3. **Formally appoints MCG Architects Pty Ltd as the Project Manager for Stage 2 Expansion of the Great Beyond Visitor Centre Upgrade for estimated fee of \$133,606 (inc GST) as per attachment B, and as incorporated into Budget Job Number BC026.**
4. **Authorises the Shire President and Chief Executive Officer to finalise and execute the Tender and associated Contract documentation to enable the works to proceed.**

SIMPLE MAJORITY	<b>X</b>	VOTES FOR	<b>6</b>	VOTES AGAINST	<b>0</b>
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**14.2 APPROVAL TO COME OUT FROM BEHIND CLOSED DOORS**

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Weldon      SECONDED: Cr S Weldon

**That Council come out from behind closed doors and that this meeting be reopened to members of the general public.**

SIMPLE MAJORITY	<b>X</b>	VOTES FOR	<b>6</b>	VOTES AGAINST	<b>0</b>
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## 15.1 NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 27 August 2020 at the Shire of Laverton Council Chambers, commencing at 5.00pm

## 15.2 CHANGE OF DATE FOR SEPTEMBER 2020 ORDINARY MEETING OF COUNCIL

Ordinary Meeting of Council will be held on Thursday, 17 September 2020 at the Shire of Laverton Council Chambers, commencing at 5.00pm to accommodate President and CEO attending WALGA Conference.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster SECONDED: Cr R Weldon

That the Council change the Ordinary September 2020 meeting date to the 17 September 2020 and that the CEO advertise this change.

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="text" value="6"/>	VOTES AGAINST	<input type="text" value="0"/>
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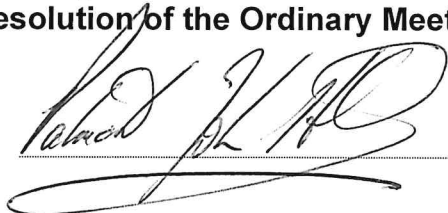
## 16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 4:40pm

## 17. CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 23 July 2020 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 27 August 2020.

SIGNED:



DATED:

27/8/2020.