



# **SHIRE OF LAVERTON**

## **MINUTES**

**FOR THE ORDINARY MEETING OF COUNCIL**

**HELD 22 APRIL 2021**

**COMMENCING AT 5:18PM**

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# **MINUTES**

## **FOR THE ORDINARY MEETING OF COUNCIL HELD AT 5:18PM THURSDAY 22 APRIL 2021 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS**

### **1. DECLARATION OF OPENING**

Cr Patrick Hill, Shire President, declared the meeting open at 5:18pm

### **2. ANNOUNCEMENT OF VISITORS**

Nil

### **3. RECORD OF ATTENDANCE**

#### **3.1 PRESENT**

Cr P Hill	President
Cr S Weldon	Deputy President
Cr R Prentice	Councillor
Cr G Buckmaster	Councillor
Cr R Ryles	Councillor
Cr R Weldon	Councillor
Cr J Carmody	Councillor
Mr P Naylor	Chief Executive Officer
Mr P Marshall	Deputy Chief Executive Officer

#### **3.2 APOLOGIES**

Nil

#### **3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

#### 4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Robin Prentice applied for Leave of Absence for the Ordinary Meeting of Council Thursday 27 May 2021.

##### VOTING REQUIREMENTS

Simple majority decision of Council required

##### RESOLUTION

##### PROCEDURAL MOTION/COUNCIL DECISION

MOVED: Cr S Weldon      SECONDED: Cr R Weldon

That Cr R Prentice be granted Leave of Absence for the Ordinary Meeting of Council Thursday 27 May 2021.

CARRIED 7/0

#### 5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

#### 6. PUBLIC QUESTION TIME

Nil

#### 7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

#### 8. CONFIRMATION OF MINUTES

##### 8.1 ORDINARY MEETING OF COUNCIL – 25 MARCH 2021

##### VOTING REQUIREMENTS

Simple majority decision of Council required.

##### RESOLUTION

##### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Prentice      SECONDED: Cr G Buckmaster

That the Minutes of the Ordinary Meeting of Council held on 25 March 2021, be confirmed as a true and correct record of proceedings.

CARRIED 7/0

**9. PETITIONS/DEPUTATIONS/PRESENTATIONS**

Nil

**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

Nil

**10.1 PRESIDENT'S REPORT**

Cr Patrick Hill tabled his President's Report (Attachment OMC220421.10.1.A)

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Prentice      SECONDED: Cr R Weldon

**That the President's report tabled, be received.**

**CARRIED 7/0**

**10.2 OTHER MEMBERS' REPORTS**

There were no Elected Members Reports tabled at this meeting.

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## **Report from Cr Patrick Hill for the Ordinary Meeting of Council 22/04/2021**

- 25/02/2021** Ordinary Meeting of Council
- 26/02/2021** CEO and 21 attended via Zoom an Outback Way governance meeting with Main roads regarding the upgrade of the West Australian section of the Outback Way.
- 02/03/2021** LEMC meeting and LAEM meeting. My apologies as I couldn't attend these meetings due to work commitments.
- 11/03/2021** Meeting between the CEO and myself with David Grills in the council chambers. Dave is the candidate for the upcoming State election representing the West Australia Party.
- 12/03/2021** Regional road group meeting via zoom

### **Report on Canberra**

Please see attached report from the general Manager of the Outback Highway Development Council. Below are the meetings that we had while in Canberra.

**16/03/2021 CANBERRA REPORT 16-18 March 2021**

#### **The Delegation:**

**Cr Patrick Hill**- Chairman of the OHDC Inc & President of the Shire of Laverton, **Cr Gavin Baskett**- Mayor Winton Qld, **Cr Rick Britton**- Mayor of Boulia, **Mr Peter Naylor** – CEO Laverton Shire **Mrs Helen Lewis**- GM OHDC Inc. **Mr Dan Leinfelder**- Oz Minerals & **Mr Mike Batchelor**- National Business Mgr- QUBE Logistics.

**Overall response**- Very positive and obvious conversations amongst MP's that we were back in town... it was noted the commercial imperative provided by QUBE & Oz Minerals added significant weight to our pitch.. the next 6 months this will be the focus. The IA Priority List was also a talking point.

#### **The topics covered in each meeting were:**

- the sealing progress of the Outback Way- Completing 729km with \$400M
- ASKING FOR \$100M every year, from 2022/23- 2026/27 to complete the 900km seal.
- The Outback Way included as a National Project Initiative in Infrastructure Australia's- priority list 2021.
- The economic value the 7 local Councils along the Outback Way region provide to the nation- \$5.5B
- QUBE & Oz Minerals- added to the pitch with the commercial imperative.
- the alignment of the Outback Way sealing project with the national development policies -post COVID.



- Vocational Training Organisations – Indigenous training alliance WA- training the additional workforce required to increase sealing capacity on the Outback Way
- Northern Australia Development- Qld section waiting to be finished.
- TOURISM:
  - **The Outback Way Outdoor Gallery Update**
  - 14 double sided billboards will be installed by end of April by TKHarris in Alice Springs
  - The Launch is to be confirmed but it is expected to be around mid to late June
  - Tickets for the Launch – Inaugural Guided Tour of the Outback Way Outdoor Gallery & **Opening Schedule**
    - Depart Alice Springs 6am
    - Breakfast Gem Tree
    - Guided Tour of the Outdoor Gallery
    - Lunch at Engawala- where the Gallery will be officially opened by the Deputy Prime Minister.
    - Return to Alice Springs by 4pm.
  - **New Travel Journal** is now available for sale- QR codes are linked to updated information on the Webpage and mirror the APP.
  - **New Brochure** is available for distribution to VIC's from Winton VIC
  - Caravan & Camping Trade Shows - Outback Way will be at Cairns - 9-11 May
  - Podcast & Social Media continues.

**Activities:**

**Industry Bodies-** we focused on sharing the progress and the commercial imperative with their members through webinars in April/May. Speaking at conferences, attending events and industry support letters for our budget submission in October.

**Indigenous Training-** Wongawutha Alliance- training. Developing work force required for additional crews \$100M over 5 years 2022-23. This was well received- and the ability to train the work crews we will need to increase capacity in the future, within the current project – is crucial, given the national labor shortage. This initiative needs developing in the NT & Qld as well.

**Canberra March 2021- Meeting Schedule:**

**TUESDAY 16<sup>TH</sup> MARCH 2021**

Sen Malandirri MCarthy - NT Senator.

Hon Keith Pitt MP- Min Nth Aust. Jocelyn Taylor & Candice Stower

Office of Min Dan Tehan Phil Connoles CoS M1.27

Minister Melissa Price MP- Minister for Defence Industry/ Member for Durack

Mr Rick Wilson - Member for O'Connor

ATA - CEO Bill McKinlay-

**SPEAKERS GALLERY- RICK WILSON SPEECH**

Australian Logistic Council Rachel Smith- very keen to work with us.

Sen Tony Chisholm Qld Sen - Chair Joint Northern Australia Committee- keen to help Boulia.

Ms Catherine King- Shadow Infrastructure Minister- very supportive and confirmed Opposition support.



Nola Marino- Assist Regional Devt Min

**WEDNESDAY 17<sup>TH</sup> MARCH 2021**

Hon Michelle Landry- Qld- Assist Min North Aust  
David Littleproud - Ag Min- Local member

DPM- Michael McCormack & Min Scott Buchholz.

Sen Malcolm Roberts-Pauline Hansen

Min Ken Wyatt MP- Indigenous Affairs Christian Lee

Sen Pauline Hansen - Cross Bench

PMO Chris Daffy Infrastructure Adviser- very positive.

Sen Murray Watt- Shadow Northern Aust & Warren Snowden MP- Lingiari

Sen Susan Macdonald- Dep Chair Nth Australia C'ee & Rural & Regional Affairs.

Office of Simon Birmingham- Finance - Darren & Aric- Budget process.

Sen Matt Canavan-- contact with The Australian

Bob Katter MP

**THURSADY 18<sup>TH</sup> MARCH**

Sen Gerard Rennick - Qld

Chris Connolly DOI- Roads Mgr- good meeting - Investment Strategy Milestones are being identified.

Mick Darby, General Manager Rural affairs, National Farmers federation. Update on Outback Way.

Senator Anne Ruston, CDC Very good meeting regarding retaining the Cashless Debit Card. Senator Ruston to send Senator Matt Sullivan and a delegation to the northern goldfields for an update and develop improved outcomes.

Minister Nola Marino. Minister for Regional Development. We had discussions on Laverton Airport BBR funding application. We also discussed the issue of delivering water to the Northern goldfields from the Kimberley's.

**17/03/2021** Hon David Littleproud, federal minister for Agriculture. We met and bought the minister up to date with the current situation with the drought and camels in our area. The minister's office was to provide information on how they can assist and attached is the response.

Response from Littleprouds office: -

**From:** Green, Kimberly <[Kimberly.Green@awe.gov.au](mailto:Kimberly.Green@awe.gov.au)>  
**Sent:** Tuesday, 23 March 2021 12:14 PM  
**To:** [pt.hill@bigpoint.com](mailto:pt.hill@bigpoint.com); Peter Naylor <[ceo@laverton.wa.gov.au](mailto:ceo@laverton.wa.gov.au)>  
**Cc:** [rick.wilson@aph.gov.au](mailto:rick.wilson@aph.gov.au); Negerevich, Michael <[Michael.Negerevich@agriculture.gov.au](mailto:Michael.Negerevich@agriculture.gov.au)>  
**Subject:** Drought follow up [SEC=UNOFFICIAL]

Hi Patrick and Peter,

Nice to meet you last week and if you are home I hope you had a safe journey.

As discussed, below is some information to assist with navigating potential support relating to drought and camels.

**1. On-farm Emergency Water Infrastructure Rebate Scheme - \$100 million**

- A further \$50 million have been allocated in 2020-21
  - This in addition to the \$50 million that was allocated across 2018-19 to 2020-21
- Rebates are available to drought-affected primary producers and horticulture farmers to buy and install on-farm water infrastructure to water permanent plantings and livestock
  - Eligible farmers can claim up to 25% of expenses associated with new purchases and installation of on-farm water infrastructure up to a maximum of \$25,000.
- Work is under to finalise arrangements with WA
- State and territory governments administer and deliver the rebates.
- You will need to monitor the Western Australia website via the [Western Australia Government Department of Water and Environmental Regulation website](#) and/or contact the WA government direct.



## 2. Future Drought Fund

You should subscribe on the Future Drought Fund - <https://haveyoursay.awe.gov.au/future-drought-fund>. Right hand side of the screen with the megaphone. This will enable you to receive updates on any programs, including when they open.

### Networks to Build Drought Resilience - \$3.75m

- This program will provide funding to networking groups to support training and networking events to develop skills, participate in risk management planning, and foster projects that encourage connectedness and improve wellbeing. It will support small-scale infrastructure projects to make community facilities drought resilient to support community wellbeing and reduce social isolation. For example, installation of water efficiency or recycling infrastructure, or providing shade for sporting and recreational facilities, upgrades to public gardens, tourist attractions and other community facilities.
- The Foundation for Rural and Regional Renewal (FRRR) will deliver this program.
- You can register at [haveyoursay.agriculture.gov.au/future-drought-fund](https://haveyoursay.agriculture.gov.au/future-drought-fund)

\*\*this has small scale infrastructure but note it has a community focus/ outcomes.

## 3. Camels – I have liaised with our Pest and Weed Adviser. They indicate you should contact WA or the Feral Scan coordinator – details are below

- The management of established pest animals in Australia, including feral camels is a complex issue and is primarily the responsibility of the relevant state or territory government along with landholders. Management activities including culling, are regulated by relevant state and territory legislation along with associated strategies and plans to address biosecurity, land protection and animal welfare issues.
- State and territory governments provide advice on their respective government department websites relating to feral camel management control options to support land managers within their jurisdiction. In WA, feral camels are declared pests of agriculture under the provisions of the Biosecurity and Agriculture Management Act 2007. For advice, the Department of Primary Industries and Regional Development's Agriculture and Food can be contacted via email at [padis@dpird.wa.gov.au](mailto:padis@dpird.wa.gov.au) or phone 08 9368 3080.
- At the national level, the [National Feral Camel Action Plan](#) was developed to help guide local, regional, and state-based management of feral camels and is focused on addressing the negative impacts of the overabundance of feral camels in Australian rangelands while providing a platform for the on-going humane management of feral camels. This plan was endorsed by all Australian governments in 2010.
- The [Centre for Invasive Species Solutions](#) (CISS) is a national collaborative research, development and extension organisation, formed to tackle the ongoing threat from invasive species. While there are no current research projects on feral camel at the national level, CISS has developed information on how to plan, manage and improve feral animal control programs via [PestSmart](#) and how to monitor and record information about feral camel via [FeralScan](#) or the Feral Scan Coordinator, Peter West (email [feralscan@feralscan.org.au](mailto:feralscan@feralscan.org.au), phone 0407 622 191).
- The feral camel population fluctuates over time depending on environmental conditions such as drought. It is difficult to obtain accurate estimates of the feral camel population as they also range over very large areas in remote country. As such, the Australian Government does not have a current national estimate for the feral camel population.

Hope this helps and let me know if you are after anything further.

Kind regards,

Kimberly

Kimberly Green

Senior Adviser | Office of the Hon. David Littleproud MP

Deputy Leader of the Nationals

Minister for Agriculture, Drought and Emergency Management

Federal Member for Maranoa

Canberra: 02 6277 7190 | 0401 593 774

[www.agriculture.gov.au](http://www.agriculture.gov.au)

Minister Ken Wyatt, Jessica Guthrie upgrade of Outback Way. Went through the issues we have here with local children avoiding school and discussed and raised the possibility of establishing other training facilities in Laverton to engage the children and an earlier age.

Chris Daffy. Adviser to the Prime Minister on Infrastructure. Outback Way and Prime Ministers visit to Laverton, Request given to visit Laverton.

- |                   |   |
|-------------------|---|
| <b>18/03/2021</b> | Chris Connolly, DOI, we had a meeting with a number of departments of Industry and Transport representatives and discussed issues regarding the development of the Outback Way.   |
| <b>19/03/2021</b> | Travel back to Perth.   |
| <b>20/03/2021</b> | I attended the Perth Caravan and Camping show and helped man the Australia's Golden Outback stand. There's a lot of interest in people wanting to visit the Northern Goldfields and travel the Outback Way. I would like to see the NG Shires especially Laverton and Leonora have their own information stand there next year and share cost and attendance. |
| <b>21/03/2021</b> | Travel home and got as far as Kalgoorlie. Stopped overnight in Kalgoorlie and travelled to Leonora Monday.  |
| <b>22/03/2021</b> | I attended a Northern Goldfields Meeting in Leonora from 1pm to about 4.30 pm then traveled home.   |
| <b>23/03/2021</b> | Traveled back to Leonora to attend an all day meeting with Councils and a public hosted by the Goldfields District Leadership Group. Both meetings were very interesting and raised a number of local issues.   |

- 25/03/2021** CEO and I took a delegation from Government and Perth Mint for a tour of the Laverton State Battery. Some ideas were put to them to develop it into Museum/ training area / industrial land.
- 25/03/2021** Ordinary Meeting of Council.
- 26/03/2021** CEO and I attended GVROC meeting via teleconference.
- 13/04/2021** CEO and I met with the Federal Member for O'Connor Rick Wilson and West Australian Senator Matt O'Sullivan who flew into Laverton for follow up discussions from the Canberra trip on the Cashless Card. The group also met with the Laverton stake holders' group and had some good discussions on a range of issues to improve the delivery of the Cashless Card.
- 14/04/2021** CEO and I met with representatives from DFES who were in Laverton to meet with the Local VFB and also to meet with the Shire to discuss proposed improvements to facilities here in Laverton.
- 16/04/2021** Outback Highway Development Council Meeting. I would like to thank the Mayor of Boulia for chairing this meeting as I was an apology and had to attend a funeral in Gingin to a well-known former pastoralist in our area Mr Roy Linke. Roy was the former owner of Prenti Downs Station.
- 21/04/2021** I attended a Laverton Cemetery Committee meeting. Discussions centered around items for next years budget considerations and ongoing improvements.

**Future events and meetings**

Anzac Day services Sunday 25<sup>th</sup> April.

RDAGE meeting Kalgoorlie 30<sup>th</sup> April.

Mining Liaison Meeting, date to be set.

GVROC Teleconference 5<sup>th</sup> May.

OBHDC governance meeting, Kalgoorlie 21<sup>st</sup> May.

Thanking you,

**Patrick Hill.**  
**Shire President**

## **11. REPORTS OF COMMITTEES AND OFFICERS**

### **11.1 FINANCE AND ADMINISTRATION BUSINESS**

<b>11.1.1 ACCOUNTS PAID AS AT 31 MARCH 2021</b>
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<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Shire of Laverton
<b>AUTHOR:</b>	Noelene Meredith, Finance Officer
<b>SENIOR OFFICER:</b>	Phil Marshall, Deputy Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

#### **MATTER FOR CONSIDERATION**

The presentation of a list of accounts paid in March 2021 in accordance with Council Delegation 21.

#### **ATTACHMENTS**

OMC220421.11.1.1.A List of accounts paid in March 2021

#### **APPLICANT'S SUBMISSION**

Not applicable.

#### **BACKGROUND**

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in attachment OMC220421.11.1.1.A for payment in March 2021.

#### **STATUTORY ENVIRONMENT**

##### ***Local Government (Financial Management) Regulations 1996***

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

#### **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.



## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

## STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

## CONSULTATION

Not applicable.

## COMMENT

This report continues to provide information for all accounts paid by the Council during the past month of the accounting month.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr J Carmody      SECONDED: Cr R Ryles

That Council confirms the list of payments for the month of March 2021 made under Delegation 21 as per attachment OMC220421.11.1.1.A totalling \$645,584.73 and summarised as follows:

<b>Cheques</b>	<b>13518 – 13529</b>	<b>\$58,375.66</b>
<b>Direct Debit Payments</b>	<b>DD2102, DD2139, DD2141-DD2142, DD2144, DD2146, DD2167-DD2169, DD2179, DD2183-DD2185, DD2187, DD2199, DD2102 &amp; DD2139</b>	<b>\$70,947.92</b>
<b>EFT Payments</b>	<b>EFT3749-EFT3860, PAY</b>	<b>\$515,417.40</b>
<b>Trust Payments</b>	<b>EFT3779</b>	<b>\$843.75</b>
<b>Total Payments</b>		<b>\$645,584.73</b>

**CARRIED 7/0**

ACCOUNT PAID AS AT 31 MARCH 2021

CHQ/EFT	DATE	NAME	DESCRIPTION	AMOUNT
13518	16/03/2021	Horizon Power - CHQ	Electricity use charges from 19/12/2020 to 18/02/2020 Swimming Pool	\$ 12,990.66
13519	16/03/2021	Telstra	February Phone Charges	\$ 4,412.32
13520	18/03/2021	Horizon Power - CHQ	Electricity usage charges; Streetlights; 01/02/2021 to 28/02/2021	\$ 2,413.15
13521	18/03/2021	Pivotal Satellite Pty Limited	Satellite Phone Charges March 2021	\$ 980.02
13522	18/03/2021	Telstra	Landline monthly telephone charges Feb 2021	\$ 4,315.26
13523	18/03/2021	Water Corporation	Service charges for 4 major fixtures from Mar to Apr 2021	\$ 124.49
13524-13526		Cancelled cheques		
13527	31/03/2021	Telstra	Mobile Phone Usage Charges March 2021 - Dept Allocated	\$ 1,278.23
13528	31/03/2021	Water Corporation	Water Use and Service Charge - 18 Jan to 15 March 2021 - 10 Lancefield Street	\$ 17,549.67
13529	31/03/2021	Horizon Power - CHQ	Electricity - 20 Jan to 17 March 2021 - Lot 99990 Hawks Place	\$ 14,311.86
TOTAL CHEQUE PAYMENTS				\$ 58,375.66
DD2102.1	09/03/2021	The Trustee For Aware Super T/as Aware Super	Superannuation contributions	\$ 10,630.77
DD2102.2	09/03/2021	The Trustee For Darren Stokes Super Fund	Superannuation contributions	\$ 112.88
DD2102.3	09/03/2021	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,374.24
DD2102.4	09/03/2021	Sunsuper	Superannuation contributions	\$ 747.47
DD2102.5	09/03/2021	BT Super For Life	Superannuation contributions	\$ 715.86
DD2102.6	09/03/2021	HESTA Super Fund	Superannuation contributions	\$ 93.76
DD2102.7	09/03/2021	Commonwealth Essential Super	Superannuation contributions	\$ 292.84
DD2102.8	09/03/2021	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$ 276.98
DD2102.9	09/03/2021	Cbus Super Australia	Superannuation contributions	\$ 427.54
DD2139.1	23/03/2021	The Trustee For Aware Super T/as Aware Super	Superannuation contributions	\$ 12,566.12



DD2139.2	23/03/2021	The Trustee For Darren Stokes Super Fund	Superannuation contributions	\$	45.89
DD2139.3	23/03/2021	AUSTRALIAN SUPER	Superannuation contributions	\$	2,483.78
DD2139.4	23/03/2021	Sunsuper	Superannuation contributions	\$	747.47
DD2139.5	23/03/2021	BT Super For Life	Superannuation contributions	\$	961.67
DD2139.6	23/03/2021	Commonwealth Essential Super	Superannuation contributions	\$	292.85
DD2139.7	23/03/2021	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	\$	43.24
DD2139.8	23/03/2021	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$	318.33
DD2139.9	23/03/2021	Cbus Super Australia	Superannuation contributions	\$	427.55
DD2141.1	15/03/2021	AirBP	Jet A1 Fuel	\$	23,470.96
DD2142.1	15/03/2021	3E Advantage Pty Ltd	Printing costs - department allocation	\$	2,392.20
DD2144.1	24/03/2021	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement - Chage 8 of 59. N Fuamatu	\$	2,488.99
DD2146.1	29/03/2021	National Australia Bank (NAB)	NAB CONNECT USAGE FEE MUNI FEBRUARY 2021	\$	48.73
DD2167.1	31/03/2021	National Australia Bank (NAB)	Loan Service Fee for Overdraft on Municipal Account; March 2021	\$	312.00
DD2168.1	31/03/2021	National Australia Bank (NAB)	Monthly Account Fees A.K.F Bank Fees 20/21; MUNI MARCH 2021	\$	44.10
DD2169.1	31/03/2021	National Australia Bank (NAB)	Account Keeping Fees (AKF) Trust MARCH 2021	\$	20.00
DD2179.1	09/03/2021	Australian Private Networks Pty Ltd T/a Activ8me	NBN connection CDC & Youth Office from 21/02/2021 to 20/03/2021	\$	99.90
DD2183.1	11/03/2021	SkyMesh Pty Ltd	NBN Connection for CEO House 8 Leahy Close March 2021	\$	59.95
DD2184.1	09/03/2021	Australian Private Networks Pty Ltd T/a Activ8me	To correct posting period for Youth & CDC Office NBN from 20/02/2021 to 21/03/2021	-\$	99.90
DD2185.1	09/03/2021	Australian Private Networks Pty Ltd T/a Activ8me	Youth & CDC Office NBN from 20/02/2021 to 21/03/2021	\$	99.90
DD2187.1	19/03/2021	SkyMesh Pty Ltd	NBN Connection for GB & CRC 19/02/2021 to 18/03/2021	\$	119.90
DD2199.1	04/03/2021	National Australia Bank (NAB)	Monthly Credit Card Purchases	\$	8,006.35
DD2102.10	09/03/2021	REST Superannuation	Superannuation contributions	\$	205.28
DD2139.10	23/03/2021	REST Superannuation	Superannuation contributions	\$	120.32
<b>TOTAL DIRECT DEBIT PAYMENTS</b>				<b>\$</b>	<b>70,947.92</b>

EFT3779	16/03/2021	Shire of Laverton Municipal Account	BALANCE TRANSFER FROM 30 JUNE 2020	\$	843.75
			<b>TOTAL TRUST PAYMENTS</b>	\$	<b>843.75</b>
PAY					
EFT3749	10/03/2021	National Australia Bank	Payroll Nett Pays	\$	73,161.77
EFT3750	10/03/2021	Nikki Watene	Flights for Training	\$	334.72
	10/03/2021	KalTelCo Services Pty Ltd	On site repairs to comms rack at Coach House and cabled phone lines	\$	6,474.91
EFT3751	10/03/2021	Chegrasue Pty Ltd	Renovation and Painting - Old CRC building	\$	5,355.00
EFT3752	10/03/2021	Stratco Wa Pty Ltd	Plumbing supplies - Council properties	\$	160.00
EFT3753	10/03/2021	Vinidex Pty Ltd	Plumbing supplies - Council properties	\$	27.48
EFT3754	10/03/2021	Roundel Civil Products Pty Ltd	Supply galvanised steel pipe for Gum Greek Floodway	\$	65,476.13
EFT3755	10/03/2021	Chefmaster Australia	Garbage bags for litter control	\$	333.66
EFT3756	10/03/2021	Coffee & Tea Supplies	Consumables - Great Beyond Café	\$	105.55
EFT3757	10/03/2021	Department Fire & Emergency Services (DFES)	2020/21 ESL Quarter 3 per DFES Act ESL Option B Agreement	\$	15,053.86
EFT3758	10/03/2021	Desert Inn Hotel	Catering - National Party visit	\$	150.00
EFT3759	10/03/2021	Bidfood	Consumables - Great Beyond Café	\$	419.80
EFT3760	10/03/2021	Harvey Norman AV/ITKalgoorlie (Orliavt No 2 Trust t/as) - Electrical/Computers	Gas cooker - 14 Boomerang Street	\$	695.00
EFT3761	10/03/2021	Hesperian Press	GBVC Merchandise	\$	1,149.95
EFT3762	10/03/2021	IT Vision	SS Monthly subscription fee	\$	3,941.66
EFT3763	10/03/2021	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Catering - meeting in Council Chambers	\$	160.02
EFT3764	10/03/2021	Tenth Wheeler Pty Ltd T/A Laverton Motors (BP; Roadhouse)	Milk for Depot	\$	6.28
EFT3765	10/03/2021	Paradise Lawns (RI & CA Johnson T/as)	Garrison fencing - Airport carpark	\$	5,274.55
EFT3766	10/03/2021	PFD Food Services Pty Ltd	Consumables - Great Beyond Café	\$	639.30
EFT3767	10/03/2021	Pier Street Medical Pty Ltd	Employment medical	\$	280.00
EFT3768	10/03/2021	PWT Electrical	Electrical repairs - Airport	\$	1,790.91
EFT3769	10/03/2021	Quick Corporate	Stationery Items	\$	184.11
EFT3770	10/03/2021	Squire Patton Boggs (AU)	Local Government Native Title Claims - Nyalpa Pirniku	\$	414.48



EFT3771	10/03/2021	Winc Australia Pty Ltd	Stationery Items	\$	3,007.43
EFT3772	10/03/2021	BOC Limited	Monthly Container Service Charges	\$	88.71
EFT3773	10/03/2021	Phil Marshall	For mobile use for work and sympathy card	\$	148.28
EFT3774	10/03/2021	Fitzgerald Strategies	Employee relations consultation on site on 16/02 and 17/02	\$	3,098.75
EFT3775	10/03/2021	Officeworks	Purchase of bluetooth speaker plus freight costs delivery	\$	502.95
EFT3776	10/03/2021	Golden City Motors (trivest Corporation P/I T/as)	Repairs to 152LA Engine	\$	999.52
EFT3777	10/03/2021	Statewide Vehicle Hoist Service WA (SVHS) (Tinmark Pty Ltd T/as)	Inspection and repairs for hoist @ Depot workshop	\$	1,562.00
PAY	11/03/2021	National Australia Bank	Payroll Unscheduled Nett Pay	\$	6,254.37
EFT3778	12/03/2021	Borrell Rafferty Associates Pty Ltd ATF The Muzcar Unit Trust	Professional fees rendered for costings review for GBVC upgrade	\$	1,578.50
EFT3780	18/03/2021	Goldfields Locksmith	Purchase of new locks	\$	253.28
EFT3781	18/03/2021	Blackwoods	Purchase of handheld radio for depot/road crew use	\$	1,648.64
EFT3782	18/03/2021	Ait Specialists	Review and completion of FTC for February 2021 BAS	\$	360.14
EFT3783	18/03/2021	Kalgoorlie-boulder Chamber Of Commerce & Industry Inc. (KBCCI)	Annual subscription from March 2021 to February 2022	\$	355.00
EFT3784	18/03/2021	TPG Network Pty Ltd	Public wifi service charges for March 2021	\$	108.90
EFT3785	18/03/2021	Tjukayirla Road House	Staff accommodation - road inspections	\$	440.85
EFT3786	18/03/2021	Teisha Mulroy	Nurse Incentive Scheme	\$	2,000.00
EFT3787	18/03/2021	Taps Industries Pty Ltd	Installation new oven - 14 Boomerang Street	\$	323.95
EFT3788	18/03/2021	Sue Gordon	Nurse incentive entitlement per council policy 09.08 from 01 Aug 2020 to 01 Feb 2021	\$	2,000.00
EFT3789	18/03/2021	Hart Sport	Custom made flags plus freight and handling	\$	162.00
EFT3790	18/03/2021	Stratco Wa Pty Ltd	Fencing equipment	\$	4,229.72
EFT3791	18/03/2021	Vinidex Pty Ltd	Fittings for high pressure water pipe @ Airport	\$	3,053.26
EFT3792	18/03/2021	Aerodrome Management Services (AMS)	Training for ASIC card services access to airport - M Thompson & G Stephens	\$	460.00
EFT3793	18/03/2021	Aquatic Services WA	Purchase of SD Card plus freight	\$	116.60
EFT3794	18/03/2021	Armadale Lock & Key Service	Purchase of new locks plus freight	\$	668.50
EFT3795	18/03/2021	Atom Supply	PPE Gear for staff	\$	345.04
EFT3796	18/03/2021	Australia Post	Postage - February 2021	\$	267.43

EFT3797	18/03/2021	Australian Taxation Office (ATO)	Business Activity Statement February 2021	\$	14,519.00
EFT3798	18/03/2021	Bunnings Group Limited	Cleaning products - Swimming pool	\$	243.47
EFT3799	18/03/2021	C & A Taylor Grading Pty Ltd	Plant and equipment hire for Gum Creek Roadworks	\$	76,138.15
EFT3800	18/03/2021	Coca-Cola Amatil (Aust) Pty Ltd	Consumables - Great Beyond Café	\$	356.26
EFT3801	18/03/2021	Coffee & Tea Supplies	Consumables - Great Beyond Café	\$	358.30
EFT3802	18/03/2021	David Gray & Co Pty Ltd	New rubbish bins	\$	1,966.80
EFT3803	18/03/2021	Deanne Ross	Nurse Incentive Scheme	\$	2,000.00
EFT3804	18/03/2021	Eastgold Dairy Distributors	Consumables - Great Beyond Café	\$	1,175.55
EFT3805	18/03/2021	Elite Gym Hire	Gym Equipment hire March 2021	\$	924.00
EFT3806	18/03/2021	Bidfood	Consumables - Great Beyond Café	\$	339.36
EFT3807	18/03/2021	Goldrush Tours	Monthly bus charges less commission	\$	1,350.40
EFT3808	18/03/2021	Horizon Power - EFT	Trimming Vegetation Property @ Augusta Street	\$	495.00
EFT3809	18/03/2021	IT Vision	Monthly subscription service Synergy Soft March 2021	\$	3,941.66
EFT3810	18/03/2021	Landgate	Mining tenement rolls M2021/2 Chargeable	\$	175.80
EFT3811	18/03/2021	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Catering - Australia Day BBQ	\$	677.84
EFT3812	18/03/2021	Tenth Wheeler Pty Ltd T/A Laverton Motors (BP; Roadhouse)	Catering - ARO Training	\$	258.40
EFT3813	18/03/2021	Mt Romance Australia Pty Ltd T/A The Sandalwood Shop	GB Merchandise	\$	386.53
EFT3814	18/03/2021	Office National	Admin cleaning supplies	\$	181.50
EFT3815	18/03/2021	Paradise Lawns (RI & CA Johnson T/as)	Supply and install oval boundary fence	\$	19,532.80
EFT3816	18/03/2021	PFD Food Services Pty Ltd	Consumables - Great Beyond Café	\$	649.50
EFT3817	18/03/2021	PsiTech Pty Ltd	Microsoft 365 Business Premium Monthly Subscription - March 2021	\$	1,857.90
EFT3818	18/03/2021	PWT Electrical	Repair lighting - Shire Office	\$	1,570.19
EFT3819	18/03/2021	Workwear Group	Supply of staff uniform - M Thompson	\$	395.34
EFT3820	18/03/2021	BOC Limited	Monthly Gas Charges	\$	81.18
EFT3821	18/03/2021	Gary Buckmaster	Prepare property maintenance/building report for Old Police Complex	\$	450.00
EFT3822	18/03/2021	Janine Rowe	Signage - Swimming pool	\$	47.90
EFT3823	18/03/2021	Roy & Gail Quartermaine - Police	Police complex caretaker fees from 25/02 to	\$	800.00
EFT3824	18/03/2021	Powerchill	Airconditioners - 2 Boomerang Street	\$	4,180.00

EFT3825	18/03/2021	Kevin Naidu	Refund for overpayment of balance owing for Customer REF 72	\$	110.85
EFT3826	18/03/2021	Officeworks	Notice board - swimming pool	\$	1,238.32
EFT3827	18/03/2021	Steven Ripps Carpentry	Repairs - Various Shire Properties	\$	2,000.00
EFT3828	18/03/2021	Michelle Murphy	Nurse Incentive Scheme	\$	2,000.00
EFT3829	19/03/2021	Isaac Stout	Spare keys - 6 Craigie St & 11 Boomerang St	\$	30.00
EFT3830	19/03/2021	Chegrasue Pty Ltd	Works - Old Coach House	\$	4,110.00
EFT3831	19/03/2021	Petes Training and Assessment Services	Training and Assessment of Depot Staff	\$	6,000.00
EFT3832	19/03/2021	Phil Porteous	Erection of Brick Memorial Wall at Cemetery	\$	1,500.00
EFT3833	19/03/2021	Phil Marshall	Mobile Charges for month February	\$	138.29
PAY	24/03/2021	National Australia Bank	Payroll Nett Pays	\$	78,820.01
EFT3834	24/03/2021	Batteries N More	Car batteries	\$	1,155.00
EFT3835	24/03/2021	Shire of Leonora	Health/Building Contribution March 2021	\$	3,666.96
EFT3836	24/03/2021	Snap Kalgoorlie	Tourism brochures	\$	539.00
EFT3837	24/03/2021	Thommo Corporation Pty Ltd	Driveway - Old Coach House	\$	13,530.00
EFT3838	24/03/2021	Instant Racking	Flammable liquids storage cabinet	\$	3,938.00
EFT3839	24/03/2021	Noelene Meredith	Reimbursement - Travel expenses	\$	47.00
EFT3840	24/03/2021	Armada Lock & Key Service	Locks / keys	\$	531.00
EFT3841	24/03/2021	Atom Supply	Bottle sprayer & PPE	\$	2,024.00
EFT3842	24/03/2021	Built by Geoff Fencing	Fence steel droppers	\$	704.00
EFT3843	24/03/2021	Canine Control	Ranger services	\$	2,200.00
EFT3844	24/03/2021	Core Business Australia Pty Ltd	Claim 3 - March 2021	\$	17,017.00
EFT3845	24/03/2021	David Gray & Co Pty Ltd	Rubbish bins for litter control	\$	1,713.36
EFT3846	24/03/2021	Eastgold Dairy Distributors	Consumables - Great Beyond Café	\$	203.10
EFT3847	24/03/2021	Elliotts Irrigation Pty Ltd	Hunter sprinkler	\$	792.00
EFT3848	24/03/2021	Jason Signmakers	Aus Potash signages	\$	156.78
EFT3849	24/03/2021	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Catering - Christmas Lights Competition 2020	\$	96.16
EFT3850	24/03/2021	MCG Architects Pty Ltd	Contract administration - Progress Claim disbursements for GB renovations	\$	2,420.00
EFT3851	24/03/2021	PFD Food Services Pty Ltd	Consumables	\$	349.10
EFT3852	24/03/2021	PWT Electrical	Repair faulty keypads - Airport	\$	1,481.60
EFT3853	24/03/2021	Sunny Sign Company Pty	Signage - CRC	\$	1,632.40
EFT3854	24/03/2021	Town Planning Innovations (TPI)	General Planning Services	\$	247.50
EFT3855	24/03/2021	Winc Australia Pty Ltd	Stationery - CRC	\$	549.98

EFT3856	24/03/2021	Moore Australia (WA) Pty Ltd	Provision of independent assurance report or BBRF funding application for Laverton airport	\$	6,600.00
EFT3857	31/03/2021	Henry Pawlaczyk	Gold Nuggets for Great Beyond Tourist Centre	\$	4,021.00
EFT3858	31/03/2021	Heather Hutchinson	Nurses Incentive Payment	\$	2,000.00
EFT3859	31/03/2021	Goldfields Sign Works	Laser Engraving - Christmas Lights 2020	\$	35.20
EFT3860	31/03/2021	Thompson Signs	Cutouts for Coach House display	\$	1,144.00
			<b>TOTAL EFT PAYMENTS</b>	<b>\$</b>	<b>515,417.40</b>
			<b>TOTAL PAYMENTS</b>	<b>\$</b>	<b>645,584.73</b>



<b>11.1.2</b>	<b>MONTHLY FINANCIAL MANAGEMENT STATEMENTS FOR THE PERIOD ENDING 31 MARCH 2021</b>
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<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Not Applicable
<b>AUTHOR:</b>	Phil Marshall, Deputy Chief Executive Officer
<b>SENIOR OFFICER:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

### **MATTER FOR CONSIDERATION**

To accept the monthly Financial Management Statements for the period ending 31 March 2021

### **ATTACHMENTS**

OMC220421.11.1.2.A	Financial Management Statements for the period ending 31 March 2021
OMC220421.11.1.2.B	Detailed Schedules of Income & Expenditure for the period ending 31 March 2021

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 5% and \$5,000 (which is the limit set as per Council Resolution – OMC230720 – 11.1.2(5)), should be reported on.

## STATUTORY IMPLICATIONS

### **Local Government Act 1995**

1) <b>1.3. Content and intent</b>
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- (2) *This Act is intended to result in —*
  - (a) *better decision-making by local governments; and*
  - (b) *greater community participation in the decisions and affairs of local governments; and*
  - (c) *greater accountability of local governments to their communities; and*
  - (d) *more efficient and effective local government.*
- (3) *In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.*

### **2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

### **3.1. General function**

- (1) *The general function of a local government is to provide for the good government of persons in its district.*
- (2) *The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.*
- (3) *A liberal approach is to be taken to the construction of the scope of the general function of a local government.*

### **Local Government (Financial Management) Regulations 1996**

"34. *Financial activity statement required each month (Act s. 6.4)*

(1A) *In this regulation —*

**committed assets** *means revenue unspent but set aside under the annual budget for a specific purpose.*



- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month ..*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
  - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
  - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances”*

## POLICY IMPLICATIONS

Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

## STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

## RISK MANAGEMENT

As the Council is meeting its reporting requirements, the risk is considered Low.

**5x5 RISK MATRIX**

	Highly Probable	5 Moderate	10 Major	15 Major	20 Major	25 Major
	Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Major
	Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
	Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
	Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
		Very Low	Low	Medium	High	Very High

**IMPACT**

## CONSULTATION

- Chief Executive Officer
- Special Projects Officer

## COMMENT

The Financial Management Statements and associated attachments for the period ending 31 March 2021 and supporting documentation have been generated and prepared by Council staff and are presented to Council in their entirety.

The Council needs to be aware of the allocations of Grants for the Local Roads and Infrastructure (LRCI) program and these have been amended as depicted in the following table. The aim is to ensure that the expenditure occurs by the 30 June 2021 and claim for subsequent income to match the expenditure.

Approved Projects	Approved Budgets 01 July 2020	Revised Budget January 2021	Revised Budget April 2021	Comments
(Project Name in Approved Work Schedule)				
Renovation of the Old Coach House at Laver Place Laverton	\$100,000.00	\$170,000.00	\$250,000.00	As at the 14 April 2021, expenditure totals \$241,675.72 and rounded up to the proposed amount.
Construction of Turning Nodes at both ends of the Laverton airport runway	\$100,000.00	\$100,000.00	\$0.00	As the grant has not been supported, the nodes will be transferred to the 2021/22 financial year or as the council considers in line with grant applications
Installation of solar systems on the aquatic Centre and Old Coach House	\$80,000.00	\$30,000.00	\$30,000.00	Application is with the solar provider and the matter is followed up for completion by the 30th June 2021.
CCTV at Laverton Townsite	\$150,000.00	\$150,000.00	\$200,000.00	Purchase order issued for \$163,636.62 and from understanding the cost will be

				closer to \$200,000.00 with other matters to be added
Upgrade of Tourist Information bay at Beria Road	\$103,569.00	\$103,569.00	\$73,569.00	Purchase order issued for \$26,335.00 for the gazebo to be erected on site and other expenditure to date of \$18738.54. A allowance of \$28,495.46 to erect the gazebo and allow for the upgrade of signage
	\$533,569.00	\$553,569.00	\$553,569.00	

The Council will consider the allocation of projects for the \$387,178.00 in the 2021/22 budget deliberations which is the additional allocation afforded to the Council by the Commonwealth Government.

## RESOLUTION

## COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Ryles      SECONDED: Cr R Prentice

**That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Financial Management Statements for the period ending 31 March 2021 as shown in attachments OMC220421.11.1.2.A and OMC220421.11.1.2.B**

**CARRIED 7/0**

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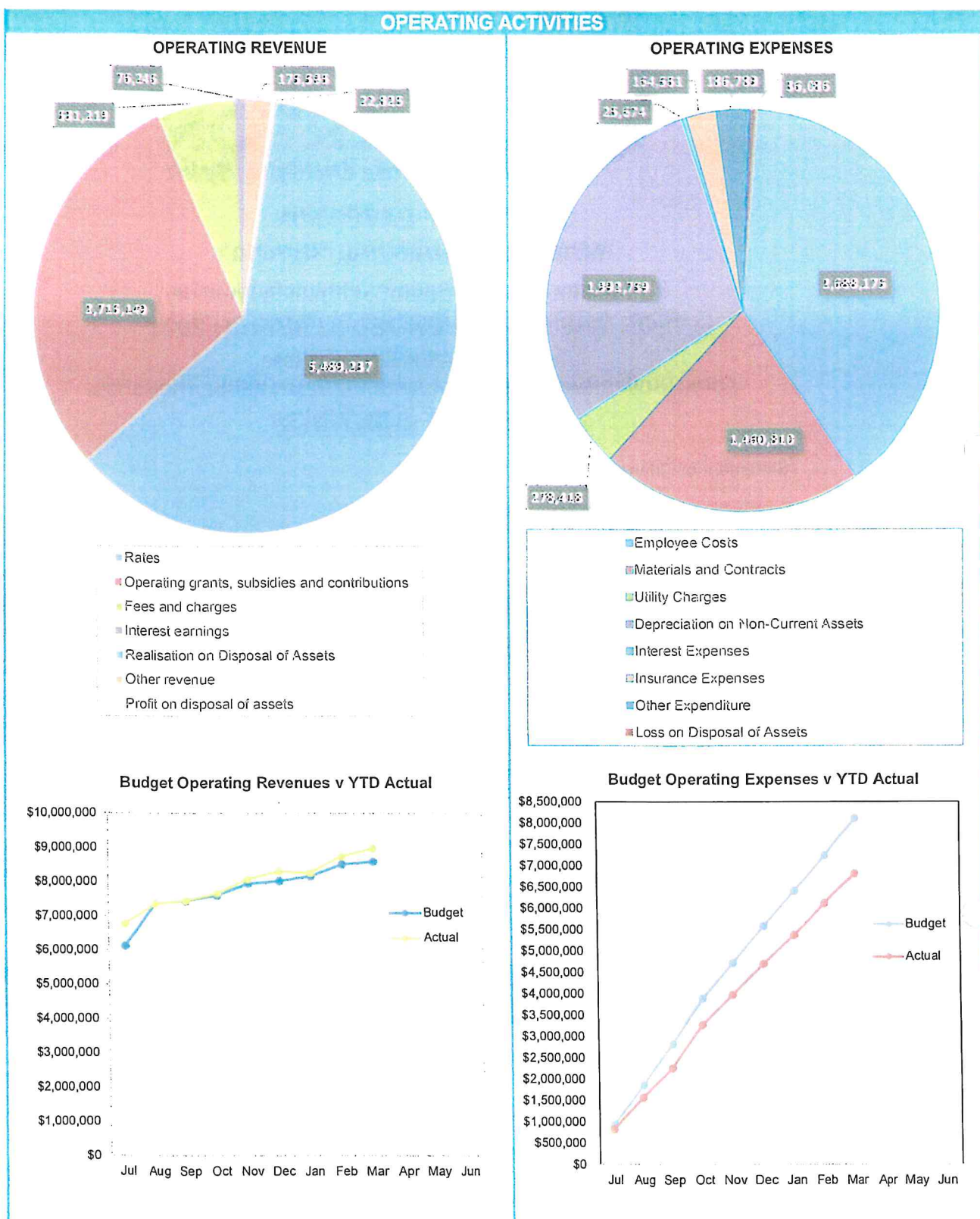
**SHIRE OF LAVERTON**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**FOR THE PERIOD ENDED 31 MARCH 2021**  
**LOCAL GOVERNMENT ACT 1995**  
**LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**  
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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MARCH 2021**

**SUMMARY INFORMATION - GRAPHS**



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MARCH 2021**

**SUMMARY INFORMATION - GRAPHS**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MARCH 2021

## EXECUTIVE SUMMARY

Funding surplus / (deficit) Components							
Funding surplus / (deficit)							
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			
Opening	\$0.30 M	\$0.30 M	\$1.16 M	\$0.86 M			
Closing	\$0.00 M	\$2.28 M	\$7.35 M	\$5.07 M			
Refer to Statement of Financial Activity							
Cash and cash equivalents			Payables		Receivables		
	\$9.18 M	% of total		\$1.16 M	% Outstanding		\$0.08 M % Collected
Unrestricted Cash	\$7.07 M	77.0%	Trade Payables	\$0.26 M		Rates Receivable	\$0.76 M 87.4%
Restricted Cash	\$2.11 M	23.0%	Over 30 Days		2.2%	Trade Receivable	\$0.08 M
			Over 90 Days		0.2%	Over 30 Days	40.9%
						Over 90 Days	38.2%
Refer to Note 2 - Cash and Financial Assets			Refer to Note 5 - Payables		Refer to Note 3 - Receivables		
Key Operating Activities							
Amount attributable to operating activities							
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
\$0.58 M	\$2.29 M	\$4.45 M	\$2.16 M				
Refer to Statement of Financial Activity							
Rates Revenue			Operating Grants and Contributions			Fees and Charges	
YTD Actual	\$5.49 M	% Variance	YTD Actual	\$2.72 M	% Variance	YTD Actual	\$0.53 M
YTD Budget	\$5.70 M	(3.7%)	YTD Budget	\$2.30 M	17.9%	YTD Budget	\$0.35 M 52.0%
Refer to Note 6 - Rate Revenue			Refer to Note 12 - Operating Grants and Contributions			Refer to Statement of Financial Activity	
Key Investing Activities							
Amount attributable to investing activities							
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
(\$1.98 M)	(\$1.45 M)	\$0.60 M	\$2.05 M				
Refer to Statement of Financial Activity							
Proceeds on sale			Asset Acquisition			Capital Grants	
YTD Actual	\$0.15 M	%	YTD Actual	\$1.46 M	% Spent	YTD Actual	\$1.91 M
Adopted Budget	\$0.23 M	63.1%	Adopted Budget	\$6.13 M	23.8%	Adopted Budget	\$3.93 M 48.8%
Refer to Note 7 - Disposal of Assets			Refer to Note 8 - Capital Acquisition			Refer to Note 8 - Capital Acquisition	
Key Financing Activities							
Amount attributable to financing activities							
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)				
\$1.10 M	\$1.14 M	\$1.14 M	\$0.00 M				
Refer to Statement of Financial Activity							
Borrowings			Reserves				
Principal repayments	\$0.15 M		Reserves balance	\$2.11 M			
Interest expense	\$0.03 M		Interest earned	\$0.01 M			
Principal due	\$2.31 M						
Refer to Note 9 - Borrowings			Refer to Note 10 - Cash Reserves				

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 MARCH 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES  
GOVERNANCE**

**ACTIVITIES**

Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assisting members and ratepayers on matters which do not concern specific council services.

**GENERAL PURPOSE FUNDING**

Rates, general purpose government grants and interest revenue.

**LAW, ORDER, PUBLIC SAFETY**

Supervision of various laws, fire prevention, emergency services and animal control.

**HEALTH**

Food control, maintenance of child health clinics and health administration and the retention of a full time doctor in Laverton.

**EDUCATION AND WELFARE**

Maintenance of pre-school facilities, day care centre, donations to school, administration of the Cashless Debit Card (CDC), assistance to welfare groups and the management of the Youth Development Program.

**HOUSING**

Provision of staff housing as well as private housing for the retention of professionals in Laverton.

**COMMUNITY AMENITIES**

Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of the cemetery and operations & maintenance of public conveniences.

**RECREATION AND CULTURE**

Provision of public halls, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.

**TRANSPORT**

Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.

**ECONOMIC SERVICES**

Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorers Hall of Fame, Community Resource Centre and Building control.

**OTHER PROPERTY AND SERVICES**

Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	300,000	300,000	1,158,430	858,430	286.14%	Q
<b>Revenue from operating activities</b>							
Governance		100	72	0	(72)	(100.00%)	
General purpose funding - general rates	6	5,698,900	5,698,900	5,489,237	(209,663)	(3.68%)	
General purpose funding - other		1,147,700	861,118	1,094,283	233,165	27.08%	Q
Law, order and public safety		13,170	10,117	8,579	(1,538)	(15.20%)	
Health		3,100	2,322	1,826	(496)	(21.36%)	
Education and welfare		180,600	135,441	196,270	60,829	44.91%	Q
Housing		50,000	37,485	23,891	(13,594)	(36.27%)	Q
Community amenities		134,200	113,629	124,777	11,148	9.81%	P
Recreation and culture		73,050	54,774	13,077	(41,697)	(76.13%)	Q
Transport		1,573,000	1,408,229	1,455,023	46,794	3.32%	
Economic services		267,200	200,352	280,124	79,772	39.82%	P
Other property and services		105,000	78,732	323,185	244,453	310.49%	P
		9,246,020	8,601,171	9,010,272	409,101		
<b>Expenditure from operating activities</b>							
Governance		(700,439)	(525,270)	(365,984)	159,286	30.32%	P
General purpose funding		(721,636)	(587,054)	(329,473)	257,581	43.88%	P
Law, order and public safety		(264,519)	(199,066)	(163,952)	35,114	17.64%	P
Health		(342,383)	(256,942)	(254,105)	2,837	1.10%	
Education and welfare		(566,987)	(423,220)	(317,772)	105,448	24.92%	P
Housing		(172,313)	(137,244)	110,425	247,669	180.46%	P
Community amenities		(654,631)	(490,908)	(463,088)	27,820	5.67%	P
Recreation and culture		(1,243,132)	(934,244)	(972,812)	(38,568)	(4.13%)	
Transport		(4,711,160)	(3,533,580)	(3,117,573)	416,007	11.77%	P
Economic services		(1,348,400)	(1,001,030)	(781,634)	219,396	21.92%	P
Other property and services		(58,820)	(34,299)	(177,290)	(142,991)	(416.90%)	Q
		(10,784,420)	(8,122,857)	(6,833,258)	1,289,599		
Non-cash amounts excluded from operating activities	1(a)	2,116,745	1,807,875	2,272,805	464,930	25.72%	P
Amount attributable to operating activities		578,345	2,286,189	4,449,819	2,163,630		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	3,926,125	3,065,760	1,914,832	(1,150,928)	(37.54%)	Q
Proceeds from disposal of assets	7	230,000	115,000	145,182	30,182	26.25%	P
Payments for property, plant and equipment and infrastructure	8	(6,131,300)	(4,630,891)	(1,459,992)	3,170,899	68.47%	P
Amount attributable to investing activities		(1,975,175)	(1,450,131)	600,022	2,050,153		
<b>Financing Activities</b>							
Proceeds from new debentures	9	1,300,000	1,300,000	1,300,000	0	0.00%	
Transfer from reserves	10	115,210	0	0	0	0.00%	
Payments for principal portion of lease liabilities	9	0	0	0	0	0.00%	
Repayment of debentures	9	(284,379)	(149,696)	(149,696)	0	0.00%	
Transfer to reserves	10	(34,000)	(9,777)	(9,777)	0	0.00%	
Amount attributable to financing activities		1,096,831	1,140,528	1,140,528	0		
Closing funding surplus / (deficit)	1(c)	1	2,276,586	7,348,800			

KEY INFORMATION

Q Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 6 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 MARCH 2021**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, members' fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

BY NATURE OR TYPE

	Ref Note	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	300,000	300,000	1,158,430	858,430	286.14%	q
<b>Revenue from operating activities</b>							
Rates	6	5,698,900	5,698,900	5,489,237	(209,663)	(3.68%)	
Operating grants, subsidies and contributions	12	2,764,870	2,302,106	2,715,149	413,043	17.94%	p
Fees and charges		448,550	349,574	531,219	181,645	51.96%	p
Interest earnings		45,200	34,258	76,246	41,988	122.56%	p
Realisation on Disposal of Assets							
Other revenue		288,500	216,333	175,595	(40,738)	(18.83%)	q
Profit on disposal of assets	7	0	0	22,825	22,825	0.00%	p
		9,246,020	8,601,171	9,010,271	409,100		
<b>Expenditure from operating activities</b>							
Employee costs		(4,378,838)	(3,253,052)	(2,688,175)	564,877	17.36%	
Materials and contracts		(2,773,960)	(2,067,525)	(1,460,810)	606,715	29.34%	p
Utility charges		(324,400)	(242,874)	(278,418)	(35,544)	(14.63%)	q
Depreciation on non-current assets		(2,318,700)	(1,738,890)	(1,992,759)	(253,869)	(14.60%)	q
Interest expenses		(96,500)	(70,741)	(25,674)	45,067	63.71%	p
Insurance expenses		(150,145)	(150,144)	(164,551)	(14,407)	(9.60%)	q
Other expenditure		(649,878)	(530,646)	(186,783)	343,863	64.80%	p
Loss on disposal of assets	7	(92,000)	(68,985)	(36,086)	32,899	47.69%	p
		(10,784,421)	(8,122,857)	(6,833,256)	1,289,601		
<b>Non-cash amounts excluded from operating activities</b>							
	1(a)	2,116,745	1,807,875	2,272,805	464,930	25.72%	p
Amount attributable to operating activities		578,344	2,286,189	4,449,820	2,163,631		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	3,926,125	3,065,760	1,914,832	(1,150,928)	(37.54%)	q
Proceeds from disposal of assets	7	230,000	115,000	145,182	30,182	26.25%	p
Payments for property, plant and equipment	8	(6,131,300)	(4,630,891)	(1,459,992)	3,170,899	68.47%	p
Amount attributable to investing activities		(1,975,175)	(1,450,131)	600,022	2,050,153		
<b>Financing Activities</b>							
Proceeds from new debentures	9	1,300,000	1,300,000	1,300,000	0	0.00%	
Transfer from reserves	10	115,210	0	0	0	0.00%	
Payments for principal portion of lease liabilities		0	0	0	0	0.00%	
Repayment of debentures	9	(284,379)	(149,696)	(149,696)	0	0.00%	
Transfer to reserves	10	(34,000)	(9,777)	(9,777)	0	0.00%	
Amount attributable to financing activities		1,096,831	1,140,528	1,140,528	0		
Closing funding surplus / (deficit)	1(c)	0	2,276,586	7,348,801	5,072,215		

## KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MARCH 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 March 2021

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Adopted Budget	Actual 30 June 2020	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities		\$		\$	\$
Adjustments to operating activities					
Less: Profit on asset disposals	7	0		0	(22,825)
Less: Reversal of prior year revaluation loss		0		0	0
Less: Non-cash grants and contributions for assets					
Less: Movement in liabilities associated with restricted cash		(293,955)	(473,209)		266,785
Less: Fair value adjustments to financial assets at amortised cost					
Less: Fair value adjustments to investment property		0			0
Movement in pensioner deferred rates (non-current)					0
Movement in inventory (non-current)					0
Movement in employee benefit provisions (non-current)					0
Movement in contract liabilities (non-current)					0
Movement in lease liabilities (non-current)					0
Movement in other provisions (non-current)					0
Add: Loss on asset disposals	7	92,000		68,985	36,086
Add: Loss on revaluation of non current assets		0		0	0
Add: Change in accounting policies					
Add: Depreciation on assets		2,318,700		1,738,890	1,992,759
Total non-cash items excluded from operating activities		2,116,745	(473,209)	1,807,875	2,272,805

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	Actual Last Year 30 June 2020	This Time Last Year 31 March 2020	Year to Date 31 March 2021
Adjustments to net current assets					
Less: Reserves - restricted cash	10	(2,099,103)	(2,099,103)	(2,265,967)	(2,108,880)
Add: Borrowings	9	226,306	226,306	182,439	76,610
Add: Provisions - employee	11	470,950	470,950	422,048	470,950
Add: Lease liabilities	9	0			0
Add: Movement in liabilities associated with restricted cash	11				266,785
Total adjustments to net current assets		(1,401,847)	(1,401,847)	(1,661,480)	(1,294,534)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	2,606,617	2,881,341	5,149,618	9,181,110
Financial assets at amortised cost	2	0			0
Rates receivables	3	430,914	430,914	1,355,840	764,612
Receivables	3	491,649	496,021	430,232	215,241
Other current assets	4	189,717	189,717	139,287	189,717
Less: Current liabilities					
Payables	5	(1,025,839)	(267,250)	(260,560)	(419,791)
Borrowings	9	(226,306)	(226,306)	(182,439)	(76,610)
Contract liabilities	11	(293,955)	(473,209)	(583,582)	(739,994)
Lease liabilities	9	0			0
Provisions	11	(470,950)	(470,950)	(422,048)	(470,950)
Less: Total adjustments to net current assets	1(b)	(1,401,847)	(1,401,847)	(1,661,480)	(1,294,534)
Closing funding surplus / (deficit)		300,000	1,158,430	3,964,868	7,348,800

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled.

Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES

NOTE 2

CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
Petty Cash & Floats		1,463		1,463				
Cash At Bank - Municipal		1,554,256		1,554,256				
Cash at Investment - Municipal		3,009,722		3,009,722		NAB	0.30%	22/06/2021
Cash at Investment - Municipal		1,003,298		1,003,298		NAB	0.30%	28/06/2021
Cash at Investment - Municipal		1,002,340		1,002,340		NAB	0.38%	6/04/2021
Cash at Reserve		501,151		501,151		NAB	0.38%	7/04/2021
Trust Bank Account		0	2,108,880	2,108,880	2,351	NAB	0.38%	6/04/2021
<b>Total</b>		<b>7,072,230</b>	<b>2,108,880</b>	<b>9,181,109</b>	<b>2,351</b>			

Comprising

Cash and cash equivalents

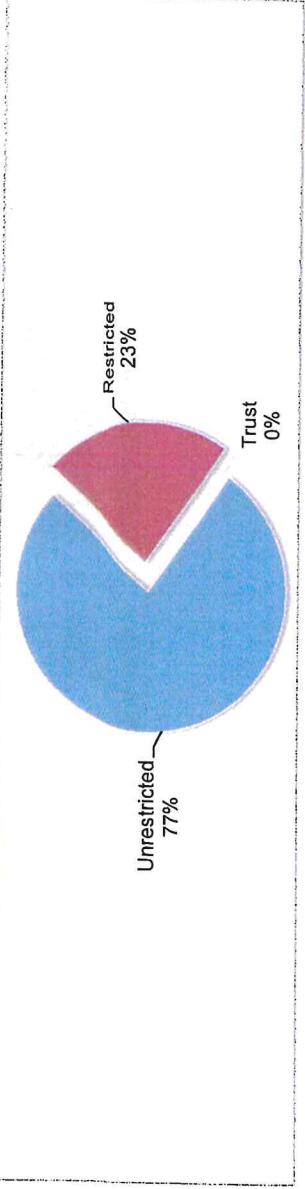
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



<b>Total Cash</b>	<b>Unrestricted</b>
<b>\$9.18 M</b>	<b>\$7.07 M</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

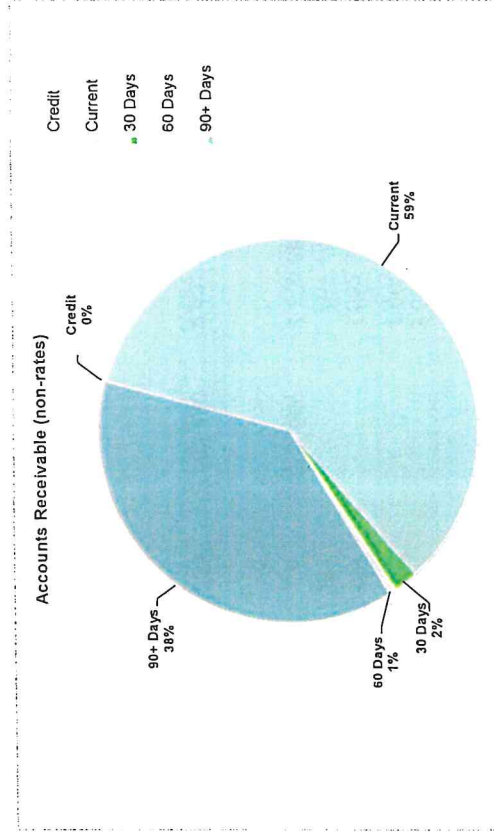
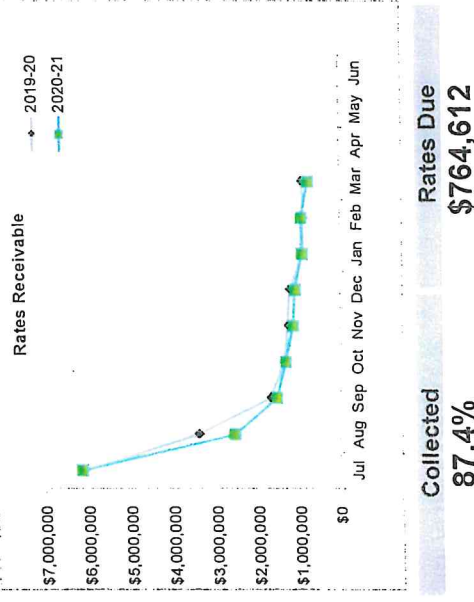
OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES

Rates receivable	30 June 2020	31 Mar 2021
	\$	\$
Opening arrears previous years	609,083	564,045
Levied this year	5,303,425	5,489,237
Less - collections to date	(5,348,463)	(5,288,669)
Equals current outstanding	564,045	764,612
Net rates collectable	564,045	764,612
% Collected	90.5%	87.4%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(14)	92,394	3,347	977	59,657	156,360
Percentage	0.0%	59.1%	2.1%	0.6%	38.2%	
Balance per trial balance						
Sundry Debtors receivable						156,360
GST receivable						45,960
Allowance for impairment of receivables						(133,131)
Other receivables - Accrued Income						13,223
Other receivables - Pensioner Rebates						(302)
Total receivables general outstanding						82,110
Amounts shown above include GST (where applicable)						



Debtors Due  
\$82,110

Over 30 Days  
3%

Over 90 Days  
38.2%



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 March 2021
<b>Other current assets</b>	\$	\$	\$	\$
<b>Other financial assets at amortised cost</b>				
Financial assets at amortised cost - self supporting loans	0			0
Financial assets at amortised cost - [describe]	0			0
<b>Inventory</b>				
Inventories	189,717			189,717
Inventories [describe]	0			0
Inventories [describe]	0			0
Inventories [describe]	0			0
Inventories [describe]	0			0
<b>Land held for resale</b>				
Cost of acquisition	0			0
Development costs	0			0
<b>Prepayments</b>				
Prepayments	0			0
<b>Contract assets</b>				
Contract assets	0	0		0
<b>Total other current assets</b>	<b>189,717</b>	<b>0</b>	<b>0</b>	<b>189,717</b>
Amounts shown above include GST (where applicable)				

**KEY INFORMATION**

**Other financial assets at amortised cost**

The Shire classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land held for resale**

Land held for development and resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development.

Borrowing costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed onto the buyer at this point.

Land held for resale is classified as current except where it is held as non-current based on the Council's intentions to release for sale.

**Contract assets**

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

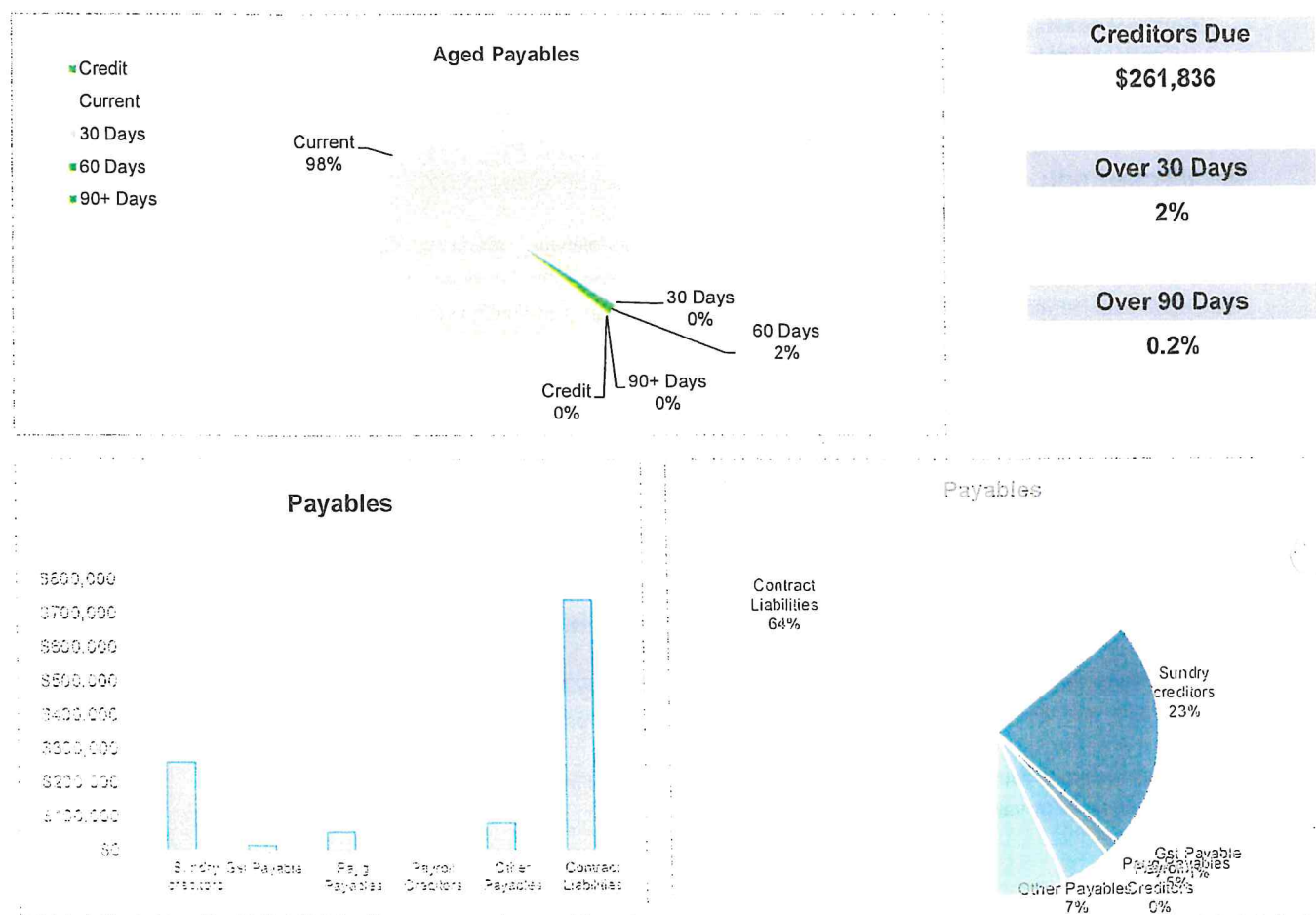
OPERATING ACTIVITIES  
NOTE 5  
Payables

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	255,973	926	4,288	649	261,836
Percentage	0%	97.8%	0.4%	1.6%	0.2%	
<b>Balance per trial balance</b>						
Sundry creditors						261,836
Gst Payable						17,352
Payg Payables						57,116
Payroll Creditors						985
Other Payables						82,503
Contract Liabilities						739,994
<b>Total payables general outstanding</b>						<b>1,159,785</b>

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



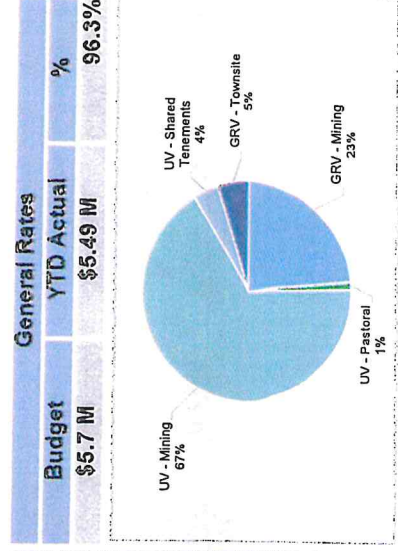
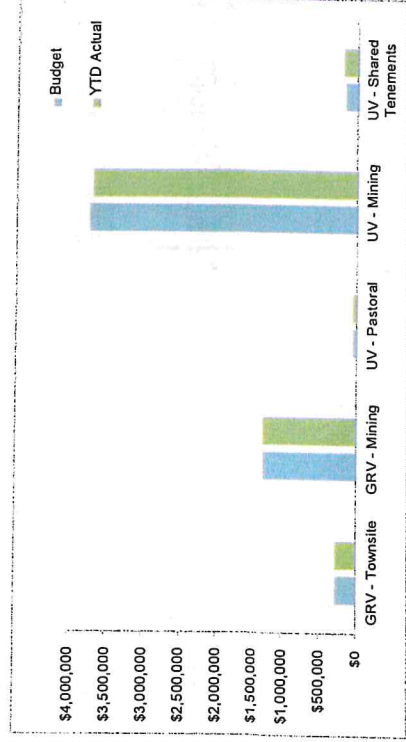
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES  
NOTE 8  
RATE REVENUE

General rate revenue	RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget		YTD Actual	
					Rate Revenue	Total Revenue	Interim Rates	Back Rates
					\$	\$	\$	\$
	Differential General Rate							
	Gross Rental Value							
	GRV - Townsite	11.61000	177	2,393,204	277,827	277,827	(49)	277,802
	GRV - Mining	8.97000	14	14,530,500	1,303,376	1,303,376		1,303,386
	Unimproved value							
	UV - Pastoral	9.79000	15	649,186	63,537	63,537		63,555
	UV - Mining	16.56000	712	22,708,938	3,760,594	3,760,594	(30,666)	3,718,137
	UV - Shared Tenements	16.56000	44	1,074,699	177,954	177,954	18,092	212,837
	Sub-Total		962	41,356,527	5,583,288	5,583,288	(14,623)	5,575,717
	Minimum payment							
	Gross rental value							
	GRV - Townsite	315	47	15,857	14,805	14,805		14,805
	GRV - Mining	315	1	20	315	315		315
	Unimproved value							
	UV - Pastoral	315	3	3,000	945	945		945
	UV - Mining	315	309	307,966	97,335	97,335		97,335
	UV - Shared Tenements	158	14	4,244	2,212	2,212		2,212
	Sub-total		374	331,087	115,612	115,612	0	115,612
	Discount					(190,000)		(202,092)
	Amount from general rates					5,508,900		5,489,237
	Total general rates					5,508,900		5,489,237
	Total					5,508,900		5,489,237

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

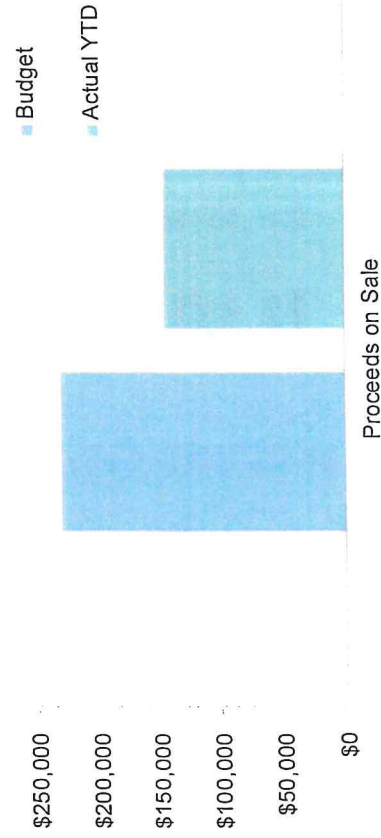


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS

Asset Ref. Asset description	Budget			YTD Actual		
	Value	Proceeds	Profit	Value	Proceeds	Profit
	\$	\$	\$	\$	\$	\$
<b>Buildings</b>						
11 Mikado Way	65,000	40,000	0	64,050	40,909	0
						(23,141)
<b>Plant and equipment</b>						
<b>Transport</b>						
Grader	110,000	70,000	0	(40,000)		0
Skid Steer Loader	53,000	30,000	0	(23,000)	37,000	0
						(12,945)
<b>Other property and services</b>						
Toyota Landcruiser	47,000	45,000	0	(2,000)	67,273	22,825
Toyota Prado	47,000	45,000	0	(2,000)		0
						0
	322,000	230,000	0	158,444	145,182	22,825
						(36,086)

Proceeds on Sale		
Annual Budget	YTD Actual	%
\$230,000	\$145,182	63%





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

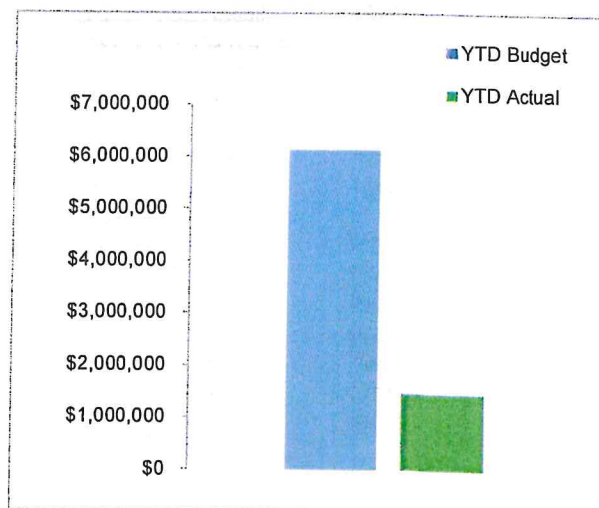
Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	YTD Actual Variance
	\$	\$	\$	\$
Buildings	3,030,000	2,272,491	602,269	(1,670,223)
Plant and equipment	922,200	724,144	213,486	(510,658)
Infrastructure - roads	1,229,100	921,807	576,333	(345,474)
Infrastructure - footpaths	30,000	22,491	3,170	(19,321)
Infrastructure - airport	300,000	225,000	0	(225,000)
Infrastructure - other	620,000	464,958	64,734	(400,224)
<b>Payments for Capital Acquisitions</b>	<b>6,131,300</b>	<b>4,630,891</b>	<b>1,459,992</b>	<b>(3,170,899)</b>
<b>Total Capital Acquisitions</b>	<b>6,131,300</b>	<b>4,630,891</b>	<b>1,459,992</b>	<b>(3,170,899)</b>

**Capital Acquisitions Funded By:**

	\$	\$	\$	\$
Capital grants and contributions	3,926,125	3,065,760	1,914,832	(1,150,928)
Borrowings	1,300,000	1,300,000	1,300,000	0
Lease liabilities	0	0	0	0
Other (disposals & C/Fwd)	230,000	115,000	145,182	30,182
Cash backed reserves				
Leave Reserve	0		0	0
Plant & Equipment Reserve	40,210		0	0
Airport Reserve	0		0	0
Infrastructure (Roads, Floodways, etc.)	0		0	0
Council Building Reserve	75,000		0	0
Lake Wells Road Reserve (Aust. Potash)	0		0	0
Contribution - operations	559,965	150,131	(1,900,022)	(2,050,153)
<b>Capital funding total</b>	<b>6,131,300</b>	<b>4,630,891</b>	<b>1,459,992</b>	<b>(3,170,899)</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$6.13 M	\$1.46 M	24%
Capital Grants	Annual Budget	YTD Actual	% Received
	\$3.93 M	\$1.91 M	49%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

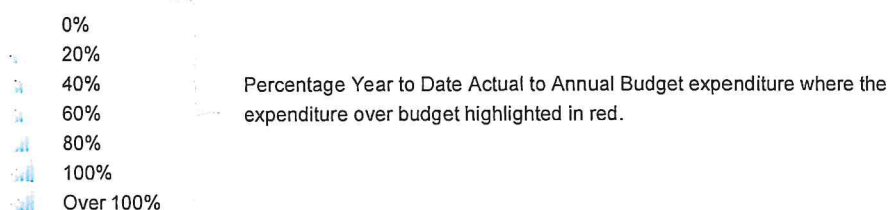
INVESTING ACTIVITIES

NOTE 8

CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



%	Level of completion indicator, please see table above for further detail.		Adopted			
			Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		<b>Account Description</b>				
		<b>LAW, ORDER, PUBLIC SAFETY</b>				
		4050110 Construct 2 Bay Shed	250,000	187,497	0	
		4050130 Purchase New - 4 x 4	250,000	187,497	0	
		4050280 New Dog Exercise Area	35,000	26,244	9,258	
		IO401 CCTV Infrastructure	150,000	112,500	4,536	
		<b>COMMUNITY AMENITIES</b>				
3.7%		IO314 Cemetery Improvements (FLCAG)	30,000	22,500	1,104	
		<b>RECREATION AND CULTURE</b>				
		IO405 Swimming Pool Solar Project	80,000	59,994	0	
		IP402 Laverton Oval Fence	30,000	22,491	17,757	
		IO191 Laver Place Streetscaping	40,000	29,997	0	
		<b>TRANSPORT</b>				
		<b>Streets and Roads Construction:</b>				
0.3%		RRG2002 Lancefield Diversion Road - SLK 1.00 to SLK 2.00	183,000	137,250	583	
84.5%		RRG2001 Bandy Road - SLK 22.50 to SLK 24.50	210,000	157,500	177,510	
71.6%		RRG2003 Old Laverton Road - SLK 8.00 to SLK 10.00	180,000	135,000	128,875	
96.6%		RRG2004 Laverton Mount Margaret Road - SLK 0.00 to SLK 0.30	30,000	22,500	28,977	
38.4%		RBSGC32 Gum Creek Crossing Construction - 32.0 slk	626,100	469,557	240,387	
10.6%		FC060 Hawks Place Footpath	30,000	22,491	3,170	
		<b>Road Plant Purchases</b>				
		PE601 Construction Grader (currently P303 - JD)	435,000	326,250	0	
		PE703 Skid Steer Loader (currently P382) - includes attachments	107,200	80,397	121,881	
		<b>Airport</b>				
		IO951 Airport Runway Turning Nodes	300,000	225,000	0	
		IO901 Airport Apron & Taxiway	0	0	13,340	
		<b>ECONOMIC SERVICES</b>				
		IO310 Elevated Water Tank/Tower; Lookout	75,000	56,250	0	
156.7%		BC043 Coach House Restoration	150,000	112,500	235,094	
18.7%		IO403 Entry Statement Infrastructure & Garden	100,000	74,988	18,739	
		BC044 Old Police Station; Restoration Works	30,000	22,500	0	
		IO407 Coach House Solar Project	80,000	59,994	0	
		BC016 Great Beyond Visitors Centre Lighting & Building Improvements		0	0	
14.1%		BC026 Great Beyond Expansion	2,600,000	1,949,994	367,175	
		<b>OTHER PROPERTY &amp; SERVICES</b>				
		PE702 Toyota Landcruiser 200 Series - EMTS	70,000	70,000	91,605	
		PE701 Toyota Prado - DCEO	60,000	60,000	0	
			<b>6,131,300</b>	<b>4,630,891</b>	<b>1,459,992</b>	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

FINANCING ACTIVITIES

NOTE 9

Repayments - borrowings

BORROWINGS

Information on borrowings

Particulars	Loan No.	1 July 2020		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		\$		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Housing											
Executive Housing	79B	47,137									
Burt St Units	81	182,642				53,404	31,898	-6,267	15,239	6,290	3,000
DCEO House	82	201,895				21,010	42,517	161,632	140,125	1,629	10,500
Recreation and culture						11,290	22,752	190,605	179,143	3,000	9,000
Community Hub	83	477,697				24,837	50,053	452,860	427,644	8,256	18,000
Economic services											
Underground Power	80	246,931				39,155	79,089	207,776	167,842	5,452	13,000
Great Beyond Visitor Centre Expansion	84			1,300,000	1,300,000	0	58,070	1,300,000	1,241,930	1,047	16,000
<b>Total</b>		<b>1,156,302</b>		<b>1,300,000</b>	<b>1,300,000</b>	<b>149,696</b>	<b>284,379</b>	<b>2,306,606</b>	<b>2,171,923</b>	<b>25,674</b>	<b>69,500</b>
Current borrowings		284,379						76,610			
Non-current borrowings		871,923						2,229,996			
		<b>1,156,302</b>						<b>2,306,606</b>			

All debenture repayments were financed by general purpose revenue.

New borrowings 2020-21

Particulars	Amount Borrowed		Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
Great Beyond Visitor Centre Expansion	1,300,000	1,300,000	WATC	P & I	10	\$ 165,583	1.12	\$	1,300,000	\$
	<b>1,300,000</b>	<b>1,300,000</b>				<b>165,583</b>		<b>0</b>	<b>1,300,000</b>	<b>0</b>

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

FINANCING ACTIVITIES  
NOTE 9  
LEASE LIABILITIES

Movement in carrying amounts

Information on leases Particulars	Lease No.	1 July 2020	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Total		\$ 0	0	0	0	0	0	0	0	0
Current lease liabilities		0					0			
Non-current lease liabilities		0					0			
		0					0			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.



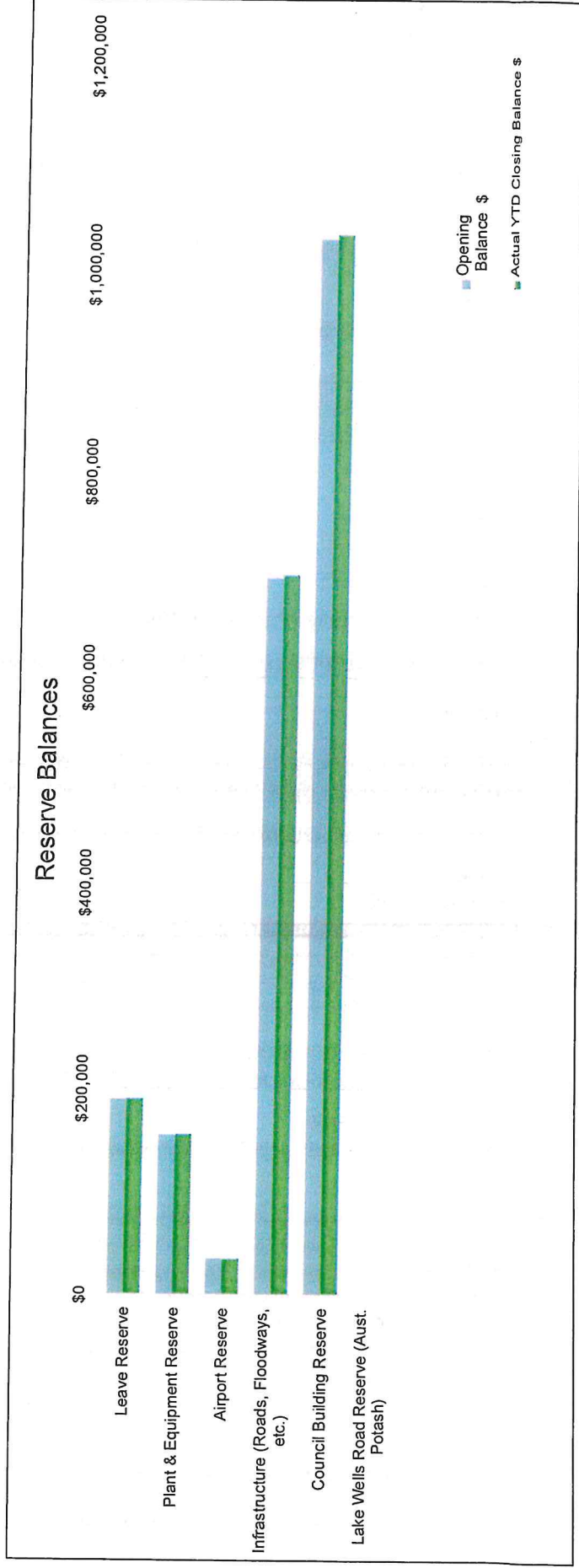
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES  
NOTE 10  
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
Leave Reserve	\$ 188,646	\$ 1,797	\$ 879					\$ 190,443	\$ 189,525
Plant & Equipment Reserve	154,626	1,473	720			(40,210)		115,889	155,346
Airport Reserve	34,555	329	161	14,000				48,884	34,716
Infrastructure (Roads, Floodways, etc.)	696,643	6,637	3,245			(75,000)		703,280	699,888
Council Building Reserve	1,024,633	9,764	4,772					959,397	1,029,405
Lake Wells Road Reserve (Aust. Potash)	0							0	0
	2,099,103	20,000	9,777	14,000	0	(115,210)	0	2,017,893	2,108,880

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 31 March 2021
Other current liabilities		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	12		0	0	
- non-operating	13	473,209	266,785	0	739,994
<b>Total unspent grants, contributions and reimbursements</b>		<b>473,209</b>	<b>266,785</b>	<b>0</b>	<b>739,994</b>
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
Other Contract liabilities [describe]		0			0
<b>Provisions</b>					
Annual leave		(200,194)			(200,194)
Long service leave		(270,756)			(270,756)
<b>Total Provisions</b>		<b>(470,950)</b>	<b>0</b>	<b>0</b>	<b>(470,950)</b>
<b>Total other current assets</b>		<b>2,259</b>	<b>266,785</b>	<b>0</b>	<b>269,044</b>
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2021	Current Liability 31 Mar 2021	Adopted Budget Revenue	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>							
<b>Governance</b>							
<b>General purpose funding</b>							
WALGGC - FAGS General				0		733,000	564,591
WALGGC - FAGS Roads				0		360,000	301,089
WALGGC - FAGS Special Projects (RAAR)				0			150,000
<b>Law, order, public safety</b>							
DFES - Operating Grant - Town Brigade				0		7,970	3,985
<b>Education and welfare</b>							
Youth Services				0			
Cashless Debit Card				0		120,000	95,116
International Year of Disability				0		60,000	94,607
<b>Transport</b>				0		400	0
WANDRRA				0			
RAAR				0		917,000	917,115
MRWA - Direct Grant				0			7,881
<b>Economic services</b>						180,000	214,010
DPIRD - CRC Operational Grant				0		115,000	90,687
Tourism Consultants				0		14,000	1,000
Australia Day Events Grants				0			19,971
	0	0	0	0		2,507,370	2,154,767
							2,460,051

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 12  
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue			
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2021	Current Liability 31 Mar 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>								
General purpose funding								
Reimbursements - Debt Collection Costs				0		5,000	3,744	
Law, order, public safety								
DFES - ESL Commissions				0		4,000	2,997	4,000
Education and welfare								
Donations & Contributions - Youth Services				0				1,524
Donations & Contributions - CDC				0				5,000
Housing								
Various Staff & Others - Reimbursements				0		20,000	14,994	5,429
Recreation and culture								
Education Dept. - Oval Maint				0		60,000	45,000	0
Transport								
Gruyere Annual Road Maint Cont.				0		61,000	0	
DoT - Reimburse TRELIS Training Expenses				0		5,000	3,744	
Economic services								
CRC - Mining Company Project Contributions				0		6,500	4,869	46
Tourism Reimbursements - Community Concert				0				3,263
Other property and services								
Fuel Tax Credits/Rebates				0		75,000	56,250	74,844
PWOH - Reimbursements								4,886
Admin Reimbursements - Novated Leases				0		15,000	11,250	48,202
Admin Reimbursements - Other						5,000	3,744	
Electrical Insurance Claim								21,561
Workers Compensation Recoup Wages				0		1,000	747	86,343
<b>TOTALS</b>	0	0	0	0	0	257,500	147,339	255,098
	0	0	0	0	0	2,764,870	2,302,106	2,715,149



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 13  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2021	Current Liability 31 Mar 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
Law, order, public safety								
DFES - 4 x 4				0	0	250,000	187,497	
DFES - 2 Bay Shed				0	0	250,000	187,497	
CCTV Infrastructure		75,000		75,000		150,000	112,500	
<b>Recreation and culture</b>								
Swimming Pool Solar Project		40,000		40,000		40,000	29,997	
Laver Place Streetscaping				0	0	25,000	18,747	
<b>Transport</b>								
MRWA - Black Spot	179,254			179,254				
Bandy Road 32.0 SLK (Gum Creek)				0	0	417,400	313,050	77,333
Lancefield Diversion Road - SLK 1.00 to 2.00				0	0	122,000	161,500	216,800
Bandy Road - SLK 22.50 to SLK 24.50				0	0	140,000	70,000	56,000
Old Laverton Road - SLK 8.00 to SLK 10.00				0	0	120,000	60,000	48,000
Laverton Mount Margaret Road - SLK 0 to 0.30				0	0	20,000	10,000	8,000
RTR -								
Runway Nodes Project		50,000		50,000		150,000	112,500	209,000
Apron & Taxiway Grants				0	0			0
<b>Economic services</b>								
Entry Statements		51,785		51,785		100,000	74,997	
DPIRD - GBVC Expansion	293,955			293,955		1,293,955	970,464	750,000
Coach House Remedial Works		50,000		50,000		108,000	106,000	
Coach House Solar Project				0	0	40,000	13,333	
Old Police Station				0	0	20,000	6,667	
	473,209	266,785	0	739,994	0	3,246,355	2,434,749	1,382,752

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 13  
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Mar 2021	Current Liability 31 Mar 2021	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating contributions</b>								
Law, order, public safety				0	0	20,000	14,994	20,000
Contributions - Dog Exercise Area				0	0			
<b>Health</b>				0	0			
<b>Education and welfare</b>				0	0			
<b>Housing</b>				0	0			
<b>Community amenities</b>				0	0			
<b>Recreation and culture</b>				0	0	25,000	18,747	27,310
Laverton Oval Fence				0	0			
<b>Transport</b>				0	0	150,000	112,500	484,770
Contribution to Runway Nodes Project				0	0	484,770	484,770	484,770
Mining Companies Contribution to Mt Weld Rd				0	0			
<b>Economic services</b>				0	0			
<b>Other property and services</b>				0	0	679,770	631,011	532,080
<b>TOTALS</b>	473,209	266,785	0	739,994	0	3,926,125	3,065,760	1,914,832

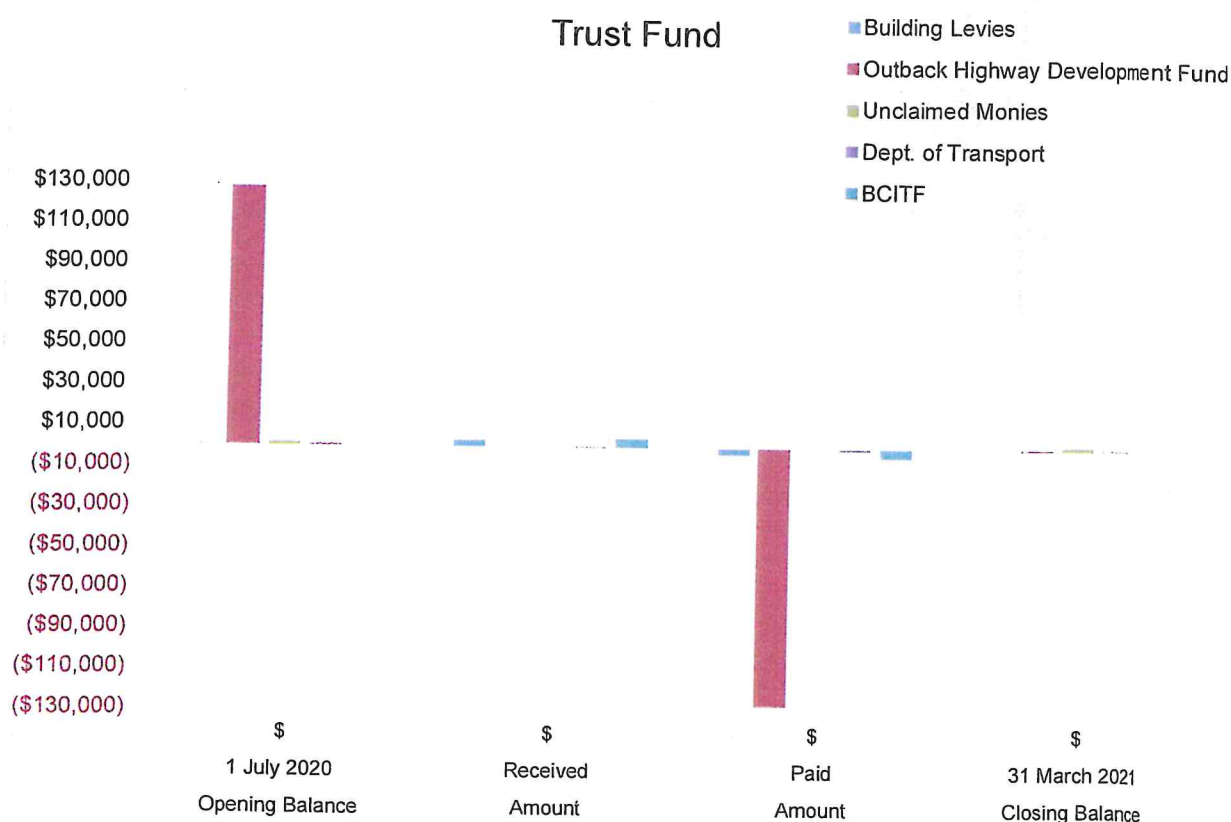
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021**

**NOTE 14  
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 31 March 2021
	\$	\$	\$	\$
Building Levies	5	3,124	(3,129)	0
Outback Highway Development Fund	127,618	0	(127,619)	(1)
Unclaimed Monies	1,778	0	0	1,778
Dept. of Transport	844	373	(844)	373
BCITF		4,381	(4,381)	0
Keys, Hall & Equipment Bonds	200	350	(350)	200
	<b>130,445</b>	<b>8,228</b>	<b>(136,322)</b>	<b>2,351</b>

**KEY INFORMATION**



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MARCH 2021

NOTE 14  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus	0	0	0	0



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 31 MARCH 2021**

**NOTE 15**  
**EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		See Schedules Attached
<b>Revenue from operating activities</b>				
Governance	(72)	(100.00%)		
General purpose funding - rates	(209,663)	(3.68%)		
General purpose funding - other	233,165	27.08%	p	
Law, order and public safety	(1,538)	(15.20%)		
Health	(496)	(21.36%)		
Education and welfare	60,829	44.91%	p	
Housing	(13,594)	(36.27%)	q	
Community amenities	11,148	9.81%	p	
Recreation and culture	(41,697)	(76.13%)	q	
Transport	46,794	3.32%		
Economic services	79,772	39.82%	p	
Other property and services	244,453	310.49%	p	
<b>Expenditure from operating activities</b>				
Governance	159,286	30.32%	p	
General purpose funding	257,581	43.88%	p	
Law, order and public safety	35,114	17.64%	p	
Health	2,837	1.10%		
Education and welfare	105,448	24.92%	p	
Housing	247,669	180.46%	p	
Community amenities	27,820	5.67%	p	
Recreation and culture	(38,568)	(4.13%)		
Transport	416,007	11.77%	p	
Economic services	219,396	21.92%	p	
Other property and services	(142,991)	(416.90%)	q	
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	(1,150,928)	(37.54%)	q	
Proceeds from disposal of assets	30,182	26.25%	p	
Proceeds from financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for financial assets at amortised cost - self supporting loans	0	0.00%		
Payments for property, plant and equipment and infrastructure	3,170,899	68.47%	p	
<b>Financing activities</b>				
Proceeds from new debentures	0	0.00%		
Transfer from reserves	0	0.00%		
Payments for principal portion of lease liabilities	0	0.00%		
Repayment of debentures	0	0.00%		
Transfer to reserves	0	0.00%		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							Variance - Comment
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals			
		Revenue	Expense	Revenue	Expense		
<b>GENERAL PURPOSE FUNDING - RATES</b>							
<b>OPERATING EXPENDITURE</b>							
2030100	RATES - Employee Costs - Wages; Salaries; Superannuation						
2030102	RATES - Employee Costs - Allowances; WC & FBT		(82,414)		(60,942)		
2030104	RATES - Employee Costs - Training & Development; Conferences		0		0		
2030112	RATES - Valuation Expenses		(2,500)		(304)		
	Provision for GRV Reval. - 2019/2020		(30,000)		(1,145)	GRV Revaluation deferred to 2021/2022 ex Landgate	
2030113	RATES - Title/Company Searches		(500)		0		
2030114	RATES - Debt Collection Expenses		(5,000)		(50)		
2030115	RATES - Printing & Stationery		(2,500)		0		
2030116	RATES - Postage & Freight		(500)		0		
2030117	RATES - Doubtful Debts Expense		0		0		
2030118	RATES - Write Off		(20,000)		(1,577)	Tenement Deaths	
2030130	RATES - Insurance Expenses		0		0		
2030140	RATES - Advertising & Promotion		(1,000)		0		
2030152	RATES - Consultants		0		0		
2030185	RATES - Legal Expenses		(5,000)		0		
2030187	RATES - Other Expenses		(500)		(29)		
2030198	RATES - Staff Housing Costs Allocated		(32,837)		(38,141)		
2030199	RATES - Administration Allocated		(181,192)		(122,371)		
			(363,943)		(224,560)		
<b>OPERATING REVENUE</b>							
3030120	RATES - Instalment Admin Fee Received	4,000		2,320			
3030121	RATES - Account Enquiry Charges	500		78			
3030122	RATES - Reimbursement of Debt Collection Costs	5,000		0			
3030123	RATES - Special Payment Arrangement	0		0			
3030130	RATES - Rates Levied - Synergy	5,698,900		5,691,329		Rates Notices Dispatched - 29 July 2020	
	Based on same rate in \$ as per 2019/20 as per Govt. Direction					Refer to monthly financial statements for outstanding rates	
3030135	RATES - Other Income	0		(41)		Refer to Budget Review - Increase in Cash Flow	
3030138	RATES - Discount on Rates Levied	(190,000)		(202,092)			
3030139	RATES - Movement in Excess Rates	0		0			
3030145	RATES - Penalty Interest Received	15,000		44,929		Interest on O/S 2019/20 Rates turned on 1st July 2020	
3030146	RATES - Instalment Interest Received	5,000		4,795			
3030147	RATES - Pensioner Deferred Interest Received	100		0			
3030148	RATES - ESL Interest Received	100		235			
		5,538,600	0	5,541,553	0		
<b>TOTAL General Purpose Funding - Rates -</b>		<b>5,538,600</b>	<b>(363,943)</b>	<b>5,541,553</b>	<b>(224,560)</b>		
<b>GENERAL PURPOSE FUNDING - RATES</b>							
<b>CAPITAL EXPENDITURE</b>							
4030181	RATES - Transfer To Reserve		0		0		

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**TOTAL Governance - Members of Council**

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Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							Variance - Comment
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals			
		Revenue	Expense	Revenue	Expense		
<b>LAW, ORDER &amp; PUBLIC SAFETY - FIRE PREVENTION</b>							
<b>OPERATING EXPENDITURE</b>							
2050112	FIRE - Fire Prevention/Burning/Control				0		
W348	W348 Fire Prevention; Hazard Burning; Fire Control		(5,000)		(260)		
2050113	FIRE - Fire Prevention & Planning		(5,000)		0		
2050130	FIRE - Insurance		(3,100)		(1,500)		
2050187	FIRE - Other Expenditure		0		0		
2050192	FIRE - Depreciation		(1,000)		0		
2050198	FIRE - Staff Housing Costs Allocated		(16,418)		(19,070)		
2050199	FIRE - Administration Allocated		(88,009)		(59,438)		
			(118,527)		(80,268)		
<b>OPERATING REVENUE</b>							
3050100	FIRE - Contributions & Donations	4,000		4,000			
	ESL Admin Fee/Contribution	500,000			0		
3050110	FIRE - Grants						
	DFES Capital Grant - 4 x 4	250,000					
	DFES Capital Grant - 2 Bay Shed	250,000					
	FIRE - Charges		0		0		
3050120	FIRE - Other Income	7,970			3,985		
3050135	DFES Bush Fire Brigade Operating Grant	511,970			7,985		
<b>TOTAL LOPS - Fire Prevention</b>		<b>511,970</b>	<b>(118,527)</b>	<b>7,985</b>	<b>(80,268)</b>	Budget Review - Grant not Approved	
<b>LAW, ORDER &amp; PUBLIC SAFETY - FIRE PREVENTION</b>							
<b>CAPITAL EXPENDITURE</b>							
4050110	FIRE - Building; Capital Construct 2 Bay Shed		(250,000)		0	Budget Review - Grant not Approved	
4050130	FIRE - Plant & Equipment; Capital Purchase New - 4 x 4		(250,000)		0	Budget Review - Grant not Approved	
			0		0		
4050181	FIRE - Transfer To Reserve		(500,000)		0		
<b>CAPITAL REVENUE</b>							
5050181	FIRE - Transfer From Reserves	0			0		
		0			0		
<b>TOTAL LOPS - Fire Prevention</b>		<b>0</b>	<b>(500,000)</b>	<b>0</b>	<b>0</b>		
<b>LAW, ORDER &amp; PUBLIC SAFETY - ANIMAL CONTROL</b>							
<b>OPERATING EXPENDITURE</b>							
2050212	ANIMAL - Animal Control Expenses		(44,700)		0		



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals	
			Revenue	Expense	Revenue	Expense
W341	W341 Continuation Murdoch Vet microchipping & consult services	(9,800)				(275)
W349	W349 Animal Control; Contract Ranger	(30,000)				(24,333)
W350	W350 Animal Control; Shire Staff	(4,900)				(4,161)
2050230	ANIMAL - Insurance (Other Than Buildings)					
2050287	ANIMAL - Other Expenditure			0		0
2050289	ANIMAL - Pound Maintenance/Operations			(2,000)		0
W327	W327 Dog Pound			(4,200)		0
2050292	ANIMAL - Depreciation	(4,200)				(1,263)
2050298	ANIMAL - Staff Housing Costs Allocated			(1,200)		(1,503)
2050299	ANIMAL - Administration Allocated			(3,283)		(3,813)
				(31,967)		(21,590)
				(87,350)		(56,938)
OPERATING REVENUE						
3050200	ANIMAL - Contributions & Donations		20,000		20,000	
	Contributions - Dog Exercise Area					
3050210	ANIMAL - Grants		0		0	
3050220	ANIMAL - Pound Fees		100		0	
3050221	ANIMAL - Animal Registration Fees		1,000		594	
3050235	ANIMAL - Other Fees & Charges		0		0	Annual Reminders sent???
3050240	ANIMAL - Fines & Penalties		100		0	
			21,200		20,594	
TOTAL LOPS - Animal Control			21,200	(87,350)	20,594	(56,938)



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							Variance - Comment
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals			
		Revenue	Expense	Revenue	Expense		
<b>LAW, ORDER &amp; PUBLIC SAFETY - ANIMAL CONTROL</b>							
<b>CAPITAL EXPENDITURE</b>							
4050210	ANIMAL - Building: Capital		0		0		
BC327	BC327 Dog Pound Upgrade; Carryover Project Included in Pound Maintenance - W327						
			(35,000)		(9,258)		
4050280	ANIMAL - Infrastructure Other	(35,000)					
	New Dog Exercise Area		0		0		
4050281	ANIMAL - Transfer to Reserve		(35,000)		(9,258)		
<b>CAPITAL REVENUE</b>							
5050281	ANIMAL - Transfer from Reserve	0		0			
		0		0			
<b>TOTAL LOPS - Animal Control</b>		0	(35,000)	0	(9,258)		
<b>LAW, ORDER &amp; PUBLIC SAFETY - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
2050300	OLOPS - Employee Costs - Wages; Salaries; Superannuation		0		0		
2050302	OLOPS - Employee Costs - Allowances; WC & FBT		0		0		
2050311	OLOPS - CCTV Maintenance		(15,000)		0		
2050313	OLOPS - Solar Lighting Maintenance		(5,000)		0		
2050314	OLOPS - Crime Prevention Strategies		0		0		
2050386	OLOPS - Other Maintenance & Operations		0		0		
2050387	OLOPS - Other Expenditure		0		0		
2050392	OLOPS - Depreciation		(7,500)		(4,118)		
2050398	OLOPS - Staff Housing Costs Allocated		(3,283)		(3,813)		
2050399	OLOPS - Administration Allocated		(27,859)		(18,815)		
			(58,642)		(26,747)		
<b>OPERATING REVENUE</b>							
3050312	OLOPS - Grants	150,000		150,000	0	Fully Funded from LRCI, Project due June 2021	
	Grant - CCTV Infrastructure		0		0		
3050335	OLOPS - Other Income	150,000		150,000	0		
<b>TOTAL LOPS - Other</b>		150,000	(58,642)	0	(26,747)		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
<b>LAW, ORDER &amp; PUBLIC SAFETY - OTHER</b>							
<b>CAPITAL EXPENDITURE</b>							
4050330	OLOPS - Plant & Equipment; Capital						
4050380	OLOPS - Infrastructure Other		0		0		
IO401	CCTV Infrastructure		(150,000)		0		
IO335	Solar Lighting Wongatha Path - 2018/2019	(150,000)					
4050381	OLOPS - Transfer To Reserve	0			(4,536)	Quotes being sourced Fully Funded from LRCI, Project due June 2021	
			0		0		
			(150,000)		(4,536)		
<b>CAPITAL REVENUE</b>							
5050381	OLOPS - Transfer From Reserve						
		0		0			
		0		0			
<b>TOTAL LOPS - LOPS Other</b>		150,000	(150,000)	0	(4,536)		





Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>HEALTH - PREVENTATIVE</b>						
<b>OPERATING EXPENDITURE</b>						
2070211	PREVENT - Contract EHO		(17,500)		(9,888)	
2070212	PREVENT - Analytical Expenses		(600)		(46)	
2070240	PREVENT - Advertising & Promotion		(500)		0	
2070287	PREVENT - Other Expenses		(12,000)		(3,156)	
	Community Health Plan					
2070292	PREVENT - Depreciation		0		0	
2070298	PREVENT - Staff Housing Costs Allocated		(3,283)		(3,813)	
2070299	PREVENT - Administration Allocated		(23,752)		(16,041)	
			(57,635)		(32,944)	
<b>OPERATING REVENUE</b>						
3070200	PREVENT - Contributions & Donations	0		0		
3070201	PREVENT - Reimbursements	0		0		
3070220	PREVENT - Fees & Charges	100		0		
3070235	PREVENT - Other Income	0		0		
		100		0		
<b>TOTAL Health - Preventative</b>		<b>100</b>	<b>(57,635)</b>	<b>0</b>	<b>(32,944)</b>	
<b>HEALTH - PREVENTATIVE</b>						
<b>CAPITAL EXPENDITURE</b>						
4070281	PREVENT - Transfer To Reserve		0		0	
			0		0	
<b>CAPITAL REVENUE</b>						
5070281	PREVENT - Transfer From Reserve	0		0		
		0		0		
<b>TOTAL Health - Preventative Other</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>HEALTH - OTHER</b>						
<b>OPERATING EXPENDITURE</b>						
2070310	OTHHEALTH - Motor Vehicle Expenses		(2,000)		(570)	
2070311	OTHHEALTH - Medical Practice Subsidy		(215,000)		(158,784)	Three Quarterly Payments Made
2070312	OTHHEALTH - Medical Subsidy; Mining		0		0	
2070313	OTHHEALTH - Emergency Services Support		0		0	
2070317	OTHHEALTH - Flying Doctor's Service		0		0	
2070318	OTHHEALTH - Gratuity Payments; Nurses		(15,000)		(21,584)	All Payments made for 2020/2021
2070387	OTHHEALTH - Other Expenses		(4,000)		(2,590)	
2070388	OTHHEALTH - Building Operations		(17,620)		0	
BO018	Doctor's House - Operating		(3,200)		(6,764)	
2070389	OTHHEALTH - Building Maintenance				0	
BM018	Doctor's House - Maintenance		(5,000)		(8,435)	Includes Tree Removal
2070392	OTHHEALTH - Depreciation		(3,283)		(5,353)	
2070398	OTHHEALTH - Staff Housing Costs Allocated		(19,645)		(3,813)	
2070399	OTHHEALTH - Administration Allocated		(284,748)		(13,268)	
					(221,161)	
<b>OPERATING REVENUE</b>						
3070335	OTHHEALTH - Other Income	3,000		1,826		
		3,000		1,826		
<b>TOTAL Health - Other</b>		<b>3,000</b>	<b>(284,748)</b>	<b>1,826</b>	<b>(221,161)</b>	
<b>HEALTH - OTHER</b>						
<b>CAPITAL EXPENDITURE</b>						
4070381	OTHHEALTH - Transfer To Reserve		0		0	
			0		0	
<b>CAPITAL REVENUE</b>						
5070381	OTHHEALTH - Transfer From Reserve	0		0		
		0		0		
<b>TOTAL Health - Other</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL HEALTH</b>		<b>3,100</b>	<b>(342,363)</b>	<b>1,826</b>	<b>(254,105)</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
EDUCATION & WELFARE - YOUTH							
OPERATING EXPENDITURE							
2080100	YOUTH - Employee Costs - Wages; Salaries; Superannuation						
2080102	YOUTH - Employee Costs - Allowances; WC & FBT		(122,671)		(76,734)		
	WC Insurance Premiums		(5,000)		(4,626)		
2080104	YOUTH - Employee Costs - Training & Development; Conferences		(2,000)		(160)		
2080106	YOUTH - Employee Costs - Other		(1,000)		(45)		
2080110	YOUTH - Motor Vehicle Expenses		(4,000)		(3,201)		
2080112	YOUTH - Youth Services		(4,000)		(1,234)		
2080115	YOUTH - Printing & Stationery		(500)		(254)		
2080140	YOUTH - Advertising & Promotion		(1,000)		0		
2080152	YOUTH - Consultants		0		0		
2080186	YOUTH - Expensed Minor Asset Purchases		(1,000)		0		
2080187	YOUTH - Other Expenses		(4,850)		0		
YOU01	Youth Science Program	0			0		
YOU02	Youth Camping & Culture Program	(1,000)			0		
YOU03	Youth Bicycle Maintenance Project	(500)			0		
YOU04	Youth Under Eight's Program	(1,000)			(602)		
YOU05	Youth Bike & Bush Trails	0			0		
YOU06	Youth Takings - Fundraising	0			0		
YOU07	Youth Art Programs	0			0		
YOU12	Youth Advisory Council	(1,350)			0		
YOU010	Youth - Other Expenses General	(1,000)			0		
2080188	YOUTH - Building Operating Expenses		(20,900)		0		
BO028	Laverton Crèche (Hall) - Operating	(1,600)			(738)		
BO032	BO032 - Building Operating - Youth Office	(5,400)			(1,832)		
BO036	BO036 - Building Operating - Youth Centre	(13,900)			(11,307)		
2080189	YOUTH - Building Maintenance		(30,000)		0		
BM028	Laverton Crèche (Hall) - Maintenance	0			0		
BM032	BM032 - Building Maintenance - Youth Office	(30,000)			(242)		
BM036	BM036 - Building Maintenance - Youth Centre				0		
	Includes Relocation Provision & Demolition of Current Facility						
2080190	YOUTH - Garden & Grounds Maintenance		(2,200)		0		
W353	Youth Centre - Garden & Grounds Maintenance	(2,200)			(41)		
2080192	YOUTH - Depreciation		(7,100)		(6,544)		
2080198	YOUTH - Staff Housing Costs Allocated		(3,283)		(3,813)		
2080199	YOUTH - Administration Allocated		(19,645)		(13,268)		
			(229,149)		(124,642)		
This project is on hold pending a review of Youth Services and future building requirements - Budget review							

This project is on hold pending a review of Youth Services and future building requirements - Budget review

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
	OPERATING REVENUE						
3080100	YOUTH - Contributions & Donations			1,524			
3080101	YOUTH - Reimbursements						
3080110	YOUTH - Grant Funding	120,000		95,116			
	Department Community Protection Grant; Funding towards Youth Worker						Three Quarters Received - Budget to be adjusted at Budget Review
3080135	YOUTH - Other Income	200		24			
3080190	YOUTH - Profit on Disposal of Assets						
		120,200		96,663			
	<b>TOTAL Education &amp; Welfare - Youth</b>	<b>120,200</b>	<b>(229,149)</b>	<b>96,663</b>	<b>(124,642)</b>		
	EDUCATION & WELFARE - YOUTH						
	CAPITAL EXPENDITURE						
4080120	YOUTH - Furniture & Fittings; Capital		0		0		
4080130	YOUTH - Plant & Equipment; Capital		0		0		
			0		0		
	CAPITAL REVENUE						
5080181	YOUTH - Transfer From Reserve	0		0			
		0		0			
	<b>TOTAL Education &amp; Welfare - Youth</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>EDUCATION &amp; WELFARE - PRESCHOOL</b>						
<b>OPERATING EXPENDITURE</b>						
2080286	PRESCHOOL - Expensed Minor Asset Purchases					
2080287	PRESCHOOL - Other Expenses		0		0	
2080288	PRESCHOOL - Building Operations		0		0	
2080289	PRESCHOOL - Building Maintenance		0		0	
2080292	PRESCHOOL - Depreciation		0		0	
2080298	PRESCHOOL - Staff Housing Costs Allocated		(6,567)		(7,628)	
2080299	PRESCHOOL - Administration Allocated		0		0	
			(6,567)		(7,628)	
<b>OPERATING REVENUE</b>						
3080235	PRESCHOOL - Other Income	0		0		
		0		0		
<b>TOTAL Education &amp; Welfare - Preschool</b>		0	(6,567)	0	(7,628)	
<b>EDUCATION &amp; WELFARE - PRESCHOOL</b>						
<b>CAPITAL EXPENDITURE</b>						
4080210	PRESCHOOL - Building; Capital		0		0	
BC053	BC053 Renovations to Preschool Building; Carryover				0	
4080220	PRESCHOOL - Furniture & Fittings; Capital		0		0	
4080281	PRESCHOOL - Transfer to Reserves		0		0	
			0		0	
<b>CAPITAL REVENUE</b>						
5080281	PRESCHOOL - Transfer from Reserves	0		0		
		0		0		
<b>TOTAL Education &amp; Welfare - Preschool</b>		0	0	0	0	



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>EDUCATION &amp; WELFARE - OTHER EDUCATION</b>						
<b>OPERATING EXPENDITURE</b>						
2080386	OTHERED - Expensed Minor Asset Purchases		0		0	
2080387	OTHERED - Other Expenses		(2,220)		0	
2080388	OTHERED - Building Operations					
BO034	Playgroup Office & Toilet; 14 Duketon Street; Toilet Block; Operating	(2,220)			(2,882)	
2080389	OTHERED - Building Maintenance		(1,000)		0	
BM034	Playgroup Office & Toilet; 14 Duketon Street; Toilet Block; Maintenance	(1,000)			(556)	
2080392	OTHERED - Depreciation		0		0	
2080398	OTHERED - Staff Housing Costs Allocated		0		0	
2080399	OTHERED - Administration Allocated		(3,220)		(3,438)	
<b>OPERATING REVENUE</b>						
3080310	OTHERED - Grant Funding		0		0	
3080335	OTHERED - Other Income		0		0	
<b>TOTAL Education &amp; Welfare - Other Education</b>			0	(3,220)	0	(3,438)
<b>EDUCATION &amp; WELFARE - OTHER EDUCATION</b>						
<b>CAPITAL EXPENDITURE</b>						
4080310	OTHERED - Building; Capital		0		0	
BC033	BC033 Playgroup; Early Childhood Precinct; Carryover				0	
4080320	OTHERED - Furniture & Fittings; Capital		0		0	
4080381	OTHERED - Transfer to Reserves		0		0	
<b>CAPITAL REVENUE</b>						
5080350	OTHERED - Proceeds on Disposal of Asset		0		0	
5080381	OTHERED - Transfer from Reserves		0		0	
<b>TOTAL Education &amp; Welfare - Other Education</b>			0	0	0	0

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>EDUCATION &amp; WELFARE - COMMUNITY DEVELOPMENT</b>						
<b>OPERATING EXPENDITURE</b>						
2080400	COM DEV - Employee Costs - Wages; Salaries; Superannuation Includes Provision for New ACLO Position		(125,241)		(32,538)	ACLO Position Readvertised See Budget Review
2080402	COM DEV - Employee Costs - Allowances; WC & FBT WC Insurance Premiums		(4,800)		(4,441)	
2080404	COM DEV - Employee Costs - Training & Development; Conferences		(2,000)		(160)	
2080406	COM DEV - Employee Costs - Other		(1,000)		0	
2080410	COM DEV - Motor Vehicle Expenses		(2,000)		(1,095)	
2080415	COM DEV - Printing & Stationery		(500)		(7)	
2080441	COM DEV - Subscriptions & Memberships		0		0	
2080450	COM DEV - Community Short Term Camp Facilities		(9,700)		0	
W334	Short Term Camping Facilities				(3,386)	
2080486	COM DEV - Expensed Minor Asset Purchases		(1,000)		0	
2080487	COM DEV - Other Expenses		(8,500)		0	
CD002	International Day of People with Disability	(1,000)			(1,045)	
CD003	DAIP - Implementation Costs	0			0	
CD007	Curtin Volunteer Program	(6,500)			0	
CD010	Community Development - Other Expenses General	(1,000)			0	
2080488	COM DEV - Building Operations		(17,800)		0	
BO033	Cashless Debit Card (CDC) Office; Utilities; Cleaning; Insurance	(7,900)			(10,509)	
BO050	Men's Shed Insurance Premium	(150)			(272)	
BM050	Men's Shed Maintenance	(1,000)			0	
BO031	Community Services; 12 MacPherson Place; Office & Shed - Operating	(8,750)			(8,839)	
2080489	COM DEV - Building Maintenance		(8,800)		0	
BM033	Cashless Debit Card (CDC) Office; Minor Building Maintenance	(4,300)			(564)	
BM031	Community Services; 12 MacPherson Place; Office & Shed - Maintenance	(4,500)			(2,085)	
2080490	COM DEV - Garden & Grounds Maintenance				0	
W354	COM DEV - Garden & Grounds Maintenance	(2,200)			0	
2080492	COM DEV - Depreciation		(4,700)		(2,350)	
2080498	COM DEV - Staff Housing Costs Allocated		(6,566)		(7,627)	
2080499	COM DEV - Administration Costs Allocated		(33,214)		(22,432)	
			(228,021)		(97,350)	

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Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>EDUCATION &amp; WELFARE - CASHLESS DEBIT CARD OPERATIONS</b>						
<b>OPERATING EXPENDITURE</b>						
2080500	CDC - Employee Costs - Wages; Salaries; Superannuation					Advice received to extend the current arrangements See Budget Review CDM Wages Included in Employee Costs Based on Timesheet/Hours Worked
2080502	CDC - Employee Costs - Allowances; WC & FBT		(51,649)		(53,747)	
	WC Insurance Premiums		(2,000)		(1,850)	
2080504	CDC - Employee Costs - Training & Development; Conferences					
2080506	CDC - Employee Costs - Other		(500)			
2080510	CDC - Motor Vehicle Expenses		(500)		(255)	
2080512	CDC - CDC General Office Expenses		0		0	
2080515	CDC - Printing & Stationery		(1,500)		(485)	
2080540	CDC - Advertising & Promotion		(500)		(145)	
2080552	CDC - Consultants		0		0	
2080586	CDC - Expensed Minor Asset Purchases		0		0	
2080587	CDC - Other Expenses		0		(102)	
CDC001	CDC Survey		(500)		0	
CDC002	CDC Other Expenses				0	
CDC003	CDC Sewing & Craft program				(327)	
2080568	CDC - Building Operating Expenses				0	
2080589	CDC - Building Maintenance		(500)			
2080590	CDC - Garden & Grounds Maintenance		0		0	
W357	CDC Gardens Maintenance		(2,200)		0	
2080592	CDC - Depreciation				(668)	
2080598	CDC - Staff Housing Costs Allocated		0		0	
2080599	CDC - Administration Allocated		(40,181)		(27,137)	
			(100,030)		(84,715)	
<b>OPERATING REVENUE</b>						
3080500	CDC - Contributions & Donations			5,000		Contribution to Sewing & Craft Program - CDC003 Grant Received to 31/03/2021 Project now funded to 30 June 2021
3080510	CDC - Grant Funding	60,000		94,607		
	Quarterly Operations Grant - CDC/Indue Project - to 31/12/2020					
3080535	CDC - Other Income	0		0		
		60,000		99,607		
	<b>TOTAL Education &amp; Welfare - Cashless Debit Card Operations</b>	<b>60,000</b>	<b>(100,030)</b>	<b>99,607</b>	<b>(84,715)</b>	
	<b>TOTAL EDUCATION &amp; WELFARE</b>	<b>180,800</b>	<b>(566,987)</b>	<b>196,270</b>	<b>(317,772)</b>	



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>HOUSING - STAFF HOUSING</b>						
<b>OPERATING EXPENDITURE</b>						
2090170	STF HOUSE - Loan Interest Repayments		(22,500)		(10,919)	
	Loan 79B; Shire Housing					
	Loan 81; Burt Street Units; Shire Housing					
	Loan 82; DCEO Housing					
2090187	STF HOUSE - Other Expenses		(147,000)		(3,581)	
	Settlement/Legal Expenses - Sale of Properties					
	Staff Housing Upgrade; Ongoing Renewal Program					
	STF HOUSE - Staff Housing Building Operations		(127,700)		(0)	
2090188	BO008 Building Operations; 8 Cable Street				(648)	
BO008	BO009 Building Operations; 11 Boomerang Street				(3,078)	
BO009	BO010 Building Operations; 10 Lancefield Street				(6,983)	
BO010	BO011 Building Operations; 2 Shirley Avenue				(2,587)	
BO011	BO013 Building Operations; 3 Mikado Way				(2,880)	
BO013	BO014 Building Operations; 11 Mikado Way				(2,319)	
BO014	BO015 Building Operations; 15 Cable Street				(2,372)	
BO015	BO016 Building Operations; 6 Craigie Street				(7,045)	
BO016	BO017 Building Operations; 8A Craigie Street				(3,209)	
BO017	BO019 Building Operations; 2 Boomerang Street				(8,500)	
BO019	BO020 Building Operations; 14 Boomerang Street				(6,562)	
BO020	BO021 Building Operations; 8 Leahy Close				(7,327)	
BO021	BO022 Building Operations; 1 Mikado Way				(6,028)	
BO022	BO023 Building Operations; 8B Craigie Street				(3,679)	
BO023	BO024 Building Operations; 5 Lancefield Street				(4,236)	
BO024	BO054 Building Operations; Unit 1; 5 Burt Street				(2,884)	
BO054	BO055 Building Operations; Unit 2; 5 Burt Street				(2,252)	
BO055	BO056 Building Operations; Unit 3; 5 Burt Street				(3,117)	
BO056	BO057 Building Operations; Unit 4; 5 Burt Street				(2,479)	
BO057	BO058 Building Operations; Unit 5; 5 Burt Street				(2,440)	
BO058	BO059 Building Operations; Unit 6; 5 Burt Street				(2,291)	
BO059	BO060 Building Operations; Unit 7; 5 Burt Street				(3,562)	
BO060	BO062 Building Operations; Common Area; 5 Burt Street				(3,349)	
BO062	BO062 Building Operations; Vacant Lots				(671)	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
2090189	STF HOUSE - Staff Housing Building Maintenance						
BM008	BM008 Building Maintenance; 8 Cable Street				(2,554)		Journal Pending
BM010	BM010 Building Maintenance; 10 Lancefield Street				0		
BM009	BM009 Building Maintenance; 11 Boomerang Street				(6,242)		
BM011	BM011 Building Maintenance; 2 Shirley Avenue				(5,526)		
BM013	BM013 Building Maintenance; 3 Mikado Way				(666)		
BM014	BM014 Building Maintenance; 11 Mikado Way				(532)		
BM015	BM015 Building Maintenance; 15 Cable Street				(762)		
BM016	BM016 Building Maintenance; 6 Craigie Street				(1,802)		
BM017	BM017 Building Maintenance; 8A Craigie Street				(3,577)		
BM019	BM019 Building Maintenance; 2 Boomerang Street				(954)		
BM020	BM020 Building Maintenance; 14 Boomerang Street				(10,291)		
BM021	BM021 Building Maintenance; 8 Leahy Close				(7,861)		
BM022	BM022 Building Maintenance; 1 Mikado Way				(1,479)		
BM023	BM023 Building Maintenance; 8B Craigie Street				(5,288)		
BM024	BM024 Building Maintenance; 5 Lancefield Street				(819)		
BM054	BM054 Building Maintenance; Unit 1; 5 Burt Street				(6,467)		
BM055	BM055 Building Maintenance; Unit 2; 5 Burt Street				(266)		
BM056	BM056 Building Maintenance; Unit 3; 5 Burt Street				(266)		
BM057	BM057 Building Maintenance; Unit 4; 5 Burt Street				(845)		
BM058	BM058 Building Maintenance; Unit 5; 5 Burt Street				(669)		
BM059	BM059 Building Maintenance; Unit 6; 5 Burt Street				(266)		
BM060	BM060 Building Maintenance; Unit 7; 5 Burt Street				(726)		
BM062	BM062 Building Maintenance; Common Area; 5 Burt Street				(266)		
2090191	STF HOUSE - Loss on Disposal of Assets		(25,000)		(2,036)		
2090192	STF HOUSE - Depreciation		(30,000)		(23,141)		
2090198	STF HOUSE - Staff Housing Costs Recovered		330,145		(35,343)		
2090199	STF HOUSE - Administration Allocated		(19,645)		383,471		
			(122,440)		(13,268)		
					146,561		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							Variance - Comment	
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals				
		Revenue	Expense	Revenue	Expense			
	OPERATING REVENUE							
3090101	STF HOUSE - Staff Rental Reimbursements	20,000		7,491				
3090135	STF HOUSE - Other Income; Rental Income	25,000		16,399				
3090190	STF HOUSE - Profit on Disposal of Assets	0		0				
		45,000		23,891				Power Accounts charged directly to tenant
	<b>TOTAL Staff Housing</b>	<b>45,000</b>	<b>(122,440)</b>	<b>23,891</b>	<b>146,561</b>			
	CAPITAL EXPENDITURE							
4090110	STF HOUSE - Building; Capital		0		0			
4090120	STF HOUSE - Furniture & Fittings; Capital		0		0			
4090181	STF HOUSE - Transfer to Reserves		0		0			
4090182	STF HOUSE - Loan Principal Repayments		(97,167)		(85,704)			
	Loan 79B; Shire Housing							
	Loan 81; Burt Street Units; Shire Housing							
	Loan 82; DCEO Housing				(85,704)			
			(97,167)					
	CAPITAL REVENUE							
5090150	STF HOUSE - Proceeds on Disposal of Assets	40,000		40,909				Property Settled - 4/2/2021
	Proposed Sale of Mikado Way Property							
5090151	STF HOUSE - Realisation on Disposal of Assets	(40,000)		(40,909)				
5090155	STF HOUSE - New Loan Borrowings	0		0				
5090181	STF HOUSE - Transfer from Reserves	0		0				
		0		0				
	<b>TOTAL Staff Housing</b>	<b>0</b>	<b>(97,167)</b>	<b>0</b>	<b>(85,704)</b>			



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>HOUSING - OTHER HOUSING</b>							
<b>OPERATING EXPENDITURE</b>							
2090286	OTHER HOUSE - Expensed Minor Asset Purchases						
2090287	OTHER HOUSE - Other Expenses (Incl. Business Plan)			0		0	
2090288	OTHER HOUSE - Building Operations				(11,130)	0	
BO012	BO012 14 Eristoun Street; Historic Complex; Operations	(9,190)					
BO025	BO025 1-13 Augusta Street; Currently Church Housing; Operations	(1,940)				(6,080)	
2090289	OTHER HOUSE - Building Maintenance					(1,623)	
BM012	BM012 Eristoun Street; Historic Complex; Maintenance	(3,100)		(5,200)		0	
BM025	BM025 1-13 Augusta Street; Currently Church Housing; Operations	(2,100)				(450)	
2090292	OTHER HOUSE - Depreciation			(2,400)		(5,353)	
2090298	OTHER HOUSE - Staff Housing Costs Allocated			(3,283)		(3,813)	
2090299	OTHER HOUSE - Administration Allocated			(27,860)		(18,816)	
				(49,873)		(36,135)	
<b>OPERATING REVENUE</b>							
3090201	OTHER HOUSE - Rental Reimbursements		0			0	
3090235	OTHER HOUSE - Other Income; Housing Rental		5,000			0	
3090240	OTHER HOUSE - Grant Income		0			0	
			5,000			0	
<b>TOTAL Other Housing</b>			<b>5,000</b>	<b>(49,873)</b>	<b>0</b>	<b>(36,135)</b>	
<b>HOUSING - OTHER HOUSING</b>							
<b>CAPITAL EXPENDITURE</b>							
4090210	OTHER HOUSE - Building; Capital			0		0	
4090281	OTHER HOUSE - Transfer to Reserves			0		0	
				0		0	
<b>CAPITAL REVENUE</b>							
5090281	OTHER HOUSE - Transfer from Reserves		0			0	
				0		0	
<b>TOTAL Other Housing</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	
<b>TOTAL HOUSING</b>			<b>50,000</b>	<b>(269,460)</b>	<b>23,881</b>	<b>24,721</b>	

Budget Review



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
COMMUNITY AMMUNITIES - SANITATION						
OPERATING EXPENDITURE						
2100111	SANITATION - Waste Collection		(30,200)		0	
W342	W342 Domestic Waste Collection				(25,564)	
2100112	SANITATION - Waste Collection; Mount Margaret		(15,700)		0	
W343	W343 Waste Collection; Mount Margaret				(10,658)	
2100113	SANITATION - Litter Control		(95,000)		0	
W347	W347 Litter Control				(77,537)	
2100114	SANITATION - Commercial/Industrial Collection		(58,800)		0	
W344	W344 Commercial/Industrial Waste Collection				(21,225)	
W345	W345 Quarantine Bin; Great Central Road				(16,378)	
2100117	SANITATION - General Tip Maintenance		(218,400)		0	
W318	W318 Laverton Waste Facility				(131,189)	
	Includes provisions for additional/replacement fencing, cover, new pits & bund walls					
2100118	SANITATION - Household Verge Collection		(6,400)		0	
W346	W346 Household Verge Collection				(193)	
2100187	SANITATION - Other Expenses		(1,000)		(3,346)	
2100192	SANITATION - Depreciation		(20,800)		(21,325)	
2100498	SANITATION - Staff Housing Costs Allocated		(3,283)		(3,813)	
2100199	SANITATION - Administration Allocated		(19,645)		(13,268)	
			(469,228)		(324,496)	
OPERATING REVENUE						
3100100	SANITATION - Domestic Refuse Collection Charges	84,000		82,824		Rates Notices Dispatched - 29 July 2020
3100101	SANITATION - Domestic Services; Mount Margaret Rubbish Collection	20,000		14,036		Billed in Advance - 2020/2021
3100120	SANITATION - Commercial Collection Charge	28,000		27,030		Rates Notices Dispatched - 29 July 2020
	Based on 2019/2020 Levies					
3100121	SANITATION - Commercial Collection Charge (Additional)	0		0		
3100125	SANITATION - Fees & Charges	500		451		
3100130	SANITATION - Grant Income	0		0		
3100135	SANITATION - Other Income	500		0		
	Sale of Bins; Septic Tank Fees; Liquid Waste Disposal					
		133,000		124,340		
TOTAL Community Amenities - Sanitation		133,000	(469,228)	124,340	(324,496)	

Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<u>CAPITAL EXPENDITURE</u>						
4100130	SANITATION - Plant & Equipment; Capital					
4100180	SANITATION - Infrastructure Other; Capital		0		0	
10399	Tip Fence Construction		0		0	
4100181	SANITATION - Transfer to Reserves	0			0	
			0		0	
<u>CAPITAL REVENUE</u>						
5100150	SANITATION - Proceeds on Disposal of Assets					
5100151	SANITATION - Realisation on Disposal of Assets	0		0		
5100181	SANITATION - Transfer from Reserves	0		0		
		0		0		
<b>TOTAL Community Amenities - Sanitation</b>		0	0	0	0	0

Shire of Laverton - Statement of Financial Activity by Function & Activity							
For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<u>COMMUNITY AMENITIES - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</u>						
	<u>OPERATING EXPENDITURE</u>						
2100252	PLANNING - Consultants			(10,000)		(1,948)	
2100287	PLANNING - Other Expenses			0		0	
2100298	PLANNING - Staff Housing Costs Allocated			0		0	
2100299	PLANNING - Administration Allocated			(27,860)		(18,816)	
				(37,860)		(20,764)	
	<u>OPERATING REVENUE</u>						
3100220	PLANNING - Fees & Charges		200		100		
3100235	PLANNING - Other Income		0		0		
			200		100		
	<b>TOTAL Town Planning</b>		<b>200</b>	<b>(37,860)</b>	<b>100</b>	<b>(20,764)</b>	
	<u>COMMUNITY AMENITIES - TOWN PLANNING &amp; REGIONAL DEVELOPMENT</u>						
	<u>CAPITAL EXPENDITURE</u>						
4100281	PLANNING - Transfer to Reserves			0		0	
				0		0	
	<u>CAPITAL REVENUE</u>						
5100281	PLANNING - Transfer from Reserves		0		0		
			0		0		
	<b>TOTAL Town Planning</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>COMMUNITY AMENITIES - OTHER COMMUNITY AMENITIES</b>							
<b>OPERATING EXPENDITURE</b>							
2100311	COM AMEN - Cemetery Maintenance/Operations						
W314	W314 Cemetery Maintenance & Operations			(31,750)		0	
W326	Cemetery Carpark Maintenance	(30,050)				(16,161)	
2100315	COM AMEN - Other Community Amenities; Maintenance/Operations	(1,700)				(400)	
2100387	COM AMEN - Other Expenses			0		0	
	Outback Graves			(20,000)		(20,000)	Contribution Paid in Full - September 2020
2100388	COM AMEN - Public Conveniences Operations	(20,000)					
BO037	BO037 Public Toilets; 13 Duketon Street	(20,400)		(40,050)		0	
BO038	BO038 Public Toilets; Mary Mac Way	(19,650)				(18,186)	
2100389	COM AMEN - Public Conveniences Maintenance					(19,028)	
BM037	BM037 Public Toilets; 13 Duketon Street	(5,400)		(10,800)		0	
BM038	BM038 Public Toilets; Mary Mac Way	(5,400)				(276)	
2100392	COM AMEN - Depreciation			(13,800)		(6,555)	
2100398	COM AMEN - Staff Housing Costs Allocated			(3,283)		(14,592)	
2100399	COM AMEN - Administration Allocated			(27,860)		(3,813)	
				(147,543)		(18,816)	
						(117,827)	
<b>OPERATING REVENUE</b>							
3100320	COM AMEN - Cemetery Fees; Burial		1,000			0	
			1,000			337	
<b>TOTAL Community Amenities - Other</b>			<b>1,000</b>	<b>(147,543)</b>	<b>337</b>	<b>(117,827)</b>	
<b>COMMUNITY AMENITIES - OTHER COMMUNITY AMENITIES</b>							
<b>CAPITAL EXPENDITURE</b>							
4100380	COM AMEN - Infrastructure Other; Capital			(30,000)		0	Projects for 2020/21 discussed at FLCAG meeting on 26/08/2020 - Refer to 17 Sept. Council meeting minutes
IO314	IO314 Cemetery Improvements (FLCAG)	(30,000)				(1,104)	
				(30,000)		(1,104)	
<b>CAPITAL REVENUE</b>							
			0			0	
<b>TOTAL Community Amenities - Other</b>			<b>0</b>	<b>(30,000)</b>	<b>0</b>	<b>(1,104)</b>	
<b>TOTAL COMMUNITY AMENITIES</b>			<b>134,200</b>	<b>(684,631)</b>	<b>124,777</b>	<b>(464,192)</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>RECREATION &amp; CULTURE - PUBLIC HALLS</b>							
<b>OPERATING EXPENDITURE</b>							
2110186	HALLS - Expensed Minor Asset Purchases			0		0	
2110187	HALLS - Other Expenses			0		(356)	
2110188	HALLS - Town Halls & Public Building Operations			(11,270)		0	
BO029	BO029 Town Hall; Utilities; Cleaning; Insurance	(10,300)				(7,109)	Budget Adjustment - Cleaning to be performed on a weekly basis to keep the asset in a good condition
BO030	BO030 1-13 Augusta Street; Community Hall; Currently used as a Church	(970)				0	
2110189	HALLS - Town Halls & Public Building Maintenance			(18,780)		0	
BM029	BM029 Town Hall; Minor Building Maintenance Includes Provision for Minor Furnishings & Fittings	(7,900) (10,000)				(1,623)	50 new chairs purchased to increase nos to 100
BM030	BM030 1-13 Augusta Street; Community Hall; Currently used as a Church	(880)				0	
2110192	HALLS - Depreciation			(20,000)		(41,984)	
2110198	HALLS - Staff Housing Costs Allocated			(3,283)		(3,813)	
2110199	HALLS - Administration Allocated			(20,150)		(13,609)	
				(73,483)		(68,494)	
<b>OPERATING REVENUE</b>							
3110120	HALLS - Town Hall Hire		1,000		1,914		
3110135	HALLS - Other Income		0		0		
			1,000		1,914		
<b>TOTAL Other Recreation &amp; Culture - Public Halls</b>			<b>1,000</b>	<b>(73,483)</b>	<b>1,914</b>	<b>(68,494)</b>	
<b>RECREATION &amp; CULTURE - PUBLIC HALLS</b>							
<b>CAPITAL EXPENDITURE</b>							
4110110	HALLS - Building; Capital	0		0		0	
BC029	BC029 Laverton Community Hub; Stage 1C; Town Hall; Youth Facilities					0	
				0		0	
<b>CAPITAL REVENUE</b>							
5110181	HALLS - Transfer From Reserves		0		0		
<b>TOTAL PUBLIC HALLS</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>RECREATION &amp; CULTURE - SWIMMING &amp; BEACHES</b>						
<b>OPERATING EXPENDITURE</b>						
2110200	SWIM - Employee Costs - Wages; Salaries; Superannuation		(121,391)		(86,845)	
2110202	SWIM - Employee Costs - Allowances; WC & FBT		(4,000)		(3,700)	
2110204	SWIM - Employee Costs - Training & Development; Conferences		(5,000)		(1,398)	
2110206	SWIM - Employee Costs - Other		(1,000)		(300)	
2110230	SWIM - Insurance		(8,500)		0	
2110251	SWIM - Kiosk Expenses		0		0	
2110265	SWIM - Grounds Maintenance/Operations		0		0	
2110266	SWIM - Pool Bowls		0		0	
2110270	SWIM - Loan Interest Repayments		(18,000)		(8,256)	
	Loan 83; Interest					
2110287	SWIM - Other Expenses		(7,000)		(2,062)	
2110288	SWIM - Building Operations		(115,100)		0	
BO048	BO048 - Utilities; Cleaning; Insurance; Chemicals				(19,175)	
BO026	BO026 - Laverton Community Hub - Aquatic Facilities - Operating				(72,129)	
2110289	SWIM - Building Maintenance		(5,800)		0	
BM048	BM048 - Minor Building Maintenance				(17,301)	
BM026	BM026 - Laverton Community Hub - Aquatic Facilities - Maintenance				(29,852)	
2110291	SWIM - Loss on Disposal of Assets		0		0	
2110292	SWIM - Depreciation		(101,000)		(87,948)	
2110298	SWIM - Staff Housing Costs Allocated		(3,283)		(3,813)	
2110299	SWIM - Administration Allocated		(9,851)		(6,653)	
			(399,925)		(339,434)	
<b>OPERATING REVENUE</b>						
3110200	SWIM - Contributions & Donations	0		0		
3110210	SWIM - Grants	40,000		0		
	Grant for Solar Project					
3110220	SWIM - Admissions	10,000		7,853		
3110221	SWIM - Kiosk Income	0		0		
3110235	SWIM - Other Income	0		357		
		50,000		8,211		
<b>TOTAL SWIMMING AREAS &amp; BEACHES</b>		<b>50,000</b>	<b>(399,925)</b>	<b>8,211</b>	<b>(339,434)</b>	

Consultant engaged to provide consistent & quality advice for the running of the Pool Plant/Protection of Council's asset.

Repairs undertaken to the gutter under warranty Plant & Building Maintenance undertaken. Subject to Budget Review

Project Not Proceeding - Budget Review



Shire of Laverton - Statement of Financial Activity by Function & Activity							
For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>RECREATION &amp; CULTURE - SWIMMING &amp; BEACHES</b>							
<b>CAPITAL EXPENDITURE</b>							
4110210	SWIM - Building ; Capital			0			
BC047	BC047 Laverton Community Hub; Stage 1A; Change rooms & Kiosk	0				0	
4110220	SWIM - Furniture & Fittings; Capital			0		0	
BC091	Laverton Swimming Pool Play Equipment	0				0	
4110230	SWIM - Plant & Equipment; Capital			0		0	
4110280	SWIM - Infrastructure Other; Capital			(80,000)		0	
IO405	Swimming Pool Solar Project	(80,000)				0	Project Not Proceeding - Budget Review
IO328	Laverton Community Hub; Stage 1A; Swimming Pool Bowls	0		0		0	
4110281	SWIM - Transfer to Reserves			(50,053)		(24,837)	
4110282	SWIM - Loan Principal Repayments	(50,053)					
	Loan 83; Principal			(130,053)		(24,837)	
<b>CAPITAL REVENUE</b>							
5110255	SWIM - New Loan Borrowings		0			0	
	Loan 83; Laverton Community Hub Project; Stage 1; Loan Borrowings						
5110281	SWIM - Transfers From Reserve		0			0	
	Laverton Community Hub Project; Stage 1; Reserve Transfer		0			0	
<b>TOTAL SWIMMING AREAS &amp; BEACHES</b>			0	(130,053)		0	(24,837)

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
<b>RECREATION &amp; CULTURE - TV &amp; RADIO REBROADCASTING</b>							
<b>OPERATING EXPENDITURE</b>							
2110365	TV RADIO - Re-Broadcasting Maintenance/Operations		0		0		
2110387	TV RADIO - Other Expenses		0		0		
2110388	TV RADIO - Other TV RADIO Facilities Building Operations		(12,825)		0		
BO051	TV/Radio Rebroadcasting Facilities; Operating				(9,180)		
2110389	TV RADIO - Other TV RADIO Facilities Building Maintenance	(12,825)					
BM051	TV/Radio Rebroadcasting Facilities; Maintenance	(18,300)			0		
2110392	TV RADIO - Depreciation		(7,700)		(6,818)		
2110398	TV RADIO - Staff Housing Costs Allocated		(3,283)		(6,569)		
2110399	TV RADIO - Administration Allocated		(9,851)		(3,813)		
			(51,959)		(6,653)		
					(33,034)		
<b>OPERATING REVENUE</b>							
3110301	TV RADIO - Reimbursements	0		0			
3110320	TV RADIO - Service Charges Levied	0		0			
3110335	TV RADIO - Other Income	0		0			
		0		0			
		0		0			
<b>TOTAL TV &amp; Radio Rebroadcasting</b>		0	(51,959)	0	(33,034)		
<b>RECREATION &amp; CULTURE - TV &amp; RADIO REBROADCASTING</b>							
<b>CAPITAL EXPENDITURE</b>							
4110380	TV RADIO - Infrastructure Other		0		0		
4110381	TV RADIO - Transfer to Reserves		0		0		
			0		0		
<b>CAPITAL REVENUE</b>							
5110381	TV RADIO - Transfers From Reserve	0		0			
		0		0			
<b>TOTAL TV &amp; Radio Rebroadcasting</b>		0	0	0	0		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
RECREATION & CULTURE - LIBRARIES						
OPERATING EXPENDITURE						
2110400	LIBRARIES - Employee Costs - Wages; Salaries; Superannuation		(85,374)		(16,915)	Budget Review - Staff Restructure (Projected Surplus)
2110402	LIBRARIES - Employee Costs - Allowances; WC & FBT		(2,000)		(1,850)	
2110404	LIBRARIES - Employee Costs - Training & Development; Conferences		(3,000)		(49)	
2110406	LIBRARIES - Employee Costs - Other		(1,000)		(103)	
2110412	LIBRARIES - Book Purchases		(500)		(70)	
2110413	LIBRARIES - Lost Books		(200)		0	
2110460	LIBRARIES - General Office Expenses		(500)		(134)	
2110487	LIBRARIES - Other Expenses		0		0	
2110488	LIBRARIES - Library Building Operations		(16,450)		0	Budget Review
	Library Floor Rental - 50/50 split - CRC/Library	(11,400)				
	Library; Operating	(5,050)			(11,971)	
BO049	LIBRARIES - Library Building Maintenance		(2,200)		0	
BM049	Library Maintenance	(2,200)			(621)	
2110492	LIBRARIES - Depreciation		0		(154)	
2110498	LIBRARIES - Staff Housing Costs Allocated		(3,283)		(3,813)	
2110499	LIBRARIES - Administration Allocated		(10,066)		(6,798)	
			(124,573)		(42,478)	
OPERATING REVENUE						
3110420	LIBRARIES - Fees & Charges	50		0		
		50		0		
TOTAL Libraries		50	(124,573)	0	(42,478)	
RECREATION & CULTURE - LIBRARIES						
CAPITAL EXPENDITURE						
4110420	LIBRARIES - Furniture & Fittings		0		0	
4110481	LIBRARIES - Transfer to Reserves		0		0	
			0		0	
CAPITAL REVENUE						
5110481	LIBRARIES - Transfers From Reserve	0		0		
		0		0		
TOTAL Libraries		0	0	0	0	0



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
<b>RECREATION &amp; CULTURE - OTHER</b>							
<b>OPERATING EXPENDITURE</b>							
2110552	REC OTHER - Consultants						
	Annual Provision - Sporting Clubs		(5,000)		0		
2110564	REC OTHER - Racecourse & Stables; Maintenance/Operations						
W321	Racecourse & Stables		(22,900)		0		
	Includes Fencing for Turkeys Nest Dam	(22,900)			(47,003)	To be adjusted in budget review to approve allocations	
2110565	REC OTHER - Parks & Gardens Maintenance/Operations		(130,150)		(0)		
W300	Admin Office Gardens	(27,500)			(26,692)		
W301	Town Hall; Garden & Surrounds	(18,200)			(8,035)		
W303	Aquatic Facility; Garden & Surrounds	(21,900)			(9,777)		
W304	Laverton Community Gymnasium; Garden & Surrounds	(2,300)			(437)		
W307	Great Beyond Visitor Centre; Garden & Surrounds	(20,000)			(5,952)		
W308	Community Resource Centre; Garden & Surrounds	0			(2,114)		
W311	Old Police Complex; Garden & Surrounds	(18,350)			(2,699)		
W312	Old Coach House; Garden & Surrounds	(5,300)			(5,585)		
W322	May Mac Long Bay Parking; Garden & Surrounds	(16,600)			(10,045)		
2110566	REC OTHER - Town Oval Maintenance/Operations		(123,300)		0		
W305	W305 Laverton Oval & Surrounds; General Maintenance & Operations	(123,300)			(104,948)		
2110567	REC OTHER - Sundry Parks/Reserves Maintenance/Operations		(140,025)		(0)		
W302	W302 Main Street Rotunda; Garden & Surrounds	(69,000)			(33,017)		
W306	W306 Anzac Memorial; Garden & Surrounds	(18,660)			(21,831)		
W309	W309 Laver Square; Garden & Surrounds	(12,115)			(6,345)		
W310	W310 - Water Tower/Hawks Look Out; Garden & Surrounds	(4,700)			0		
W313	W313 Duke Street Playground; Garden & Surrounds	(7,850)			(15,086)		
W315	W315 Laverton Entry Statements	(3,400)			(1,585)		
W316	W316 - Laverton Skate Park; Garden & Surrounds	(5,100)			(749)		
W317	W317 Beria Street Roundabout; Garden & Surrounds	(5,700)			(10,129)		
W319	W319 Laverton Golf Course	(1,600)			(1,730)		
W323	W323 Other Gardens, Parks & Reserves	(9,400)			(8,378)		
W336	Leahy Park	(2,500)			(1,831)		
2110568	REC OTHER - Playground Equipment Maintenance		0		0		
2110569	REC OTHER - Community Garden Projects		0		0		

Shire of Laverton - Statement of Financial Activity by Function & Activity							
For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
2110586	REC OTHER - Expensed Minor Asset Purchases General Provision			(1,000)		(346)	
2110587	REC OTHER - Other Expenses Laverton Sports Club Contribution - To Match CSRF Application			(105,378)		(105,378)	Contribution Paid in Full - October 2020
2110588	REC OTHER - Other Rec Facilities Building Operations						
B0046	Community Gymnasium Operations	(23,220)		(23,220)		0	
	Includes Equipment Hire						
B0027	Laverton Community Hub - Recreation Facilities - Operating	0				0	
2110589	REC OTHER - Other Rec Facilities Building Maintenance			(3,900)		0	
BM046	Community Gymnasium Maintenance	(3,900)				(868)	
BM027	Laverton Community Hub - Recreation Facilities - Maintenance	0				0	
2110592	REC OTHER - Depreciation - Other Recreation			(21,500)		(30,983)	
2110798	REC OTHER - Staff Housing Costs Allocated			(3,283)		(3,813)	
2110599	REC OTHER - Administration Allocated			(13,536)		(9,142)	
				(593,192)		(489,373)	
<b>OPERATING REVENUE</b>							
3110500	REC OTHER - Contributions & Donations Education Department; Contribution towards Town/School Oval	60,000			27,310		MOU being negotiated with Education Dept
	Contribution; Laverton Oval Fence	25,000					Account/Invoice Issued - August 2020
3110510	REC OTHER - Grants; Other Fed Govt. Grant - Laver Place Streetscaping				0		Project Not Proceeding - Budget Review
3110511	REC OTHER - Grants; Department Sport & Recreation (DSR)						
3110512	REC OTHER - Grants; Lotterystwest				0		
3110513	REC OTHER - Grants; Goldfields Esperance Development Commission (GEDC)						
3110520	REC OTHER - Fees & Charges Includes Gym Memberships & Keys				2,661		
3110535	REC OTHER - Other Income				291		
					30,262		
<b>TOTAL REC OTHER</b>			<b>112,000</b>	<b>(593,192)</b>	<b>30,262</b>	<b>(489,373)</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>RECREATION &amp; CULTURE - OTHER</b>						
	<b>CAPITAL EXPENDITURE</b>						
4110510	REC OTHER - Building; Capital						
4110520	REC OTHER - Furniture & Fittings; Capital			0		0	
4110330	REC OTHER - Plant & Equipment; Capital			0		0	
4110570	REC OTHER - Infrastructure Parks & Gardens; Capital			0		0	
IP402	Laverton Oval Fence	(30,000)		(30,000)		0	
4110580	REC OTHER - Infrastructure Other			(40,000)		(17,757)	
IO191	Laver Place Streetscaping	(40,000)				0	
4110581	REC OTHER - Transfer to Reserves			0		0	
				(70,000)		(17,757)	
	<b>CAPITAL REVENUE</b>						
5110350	REC OTHER - Proceeds on Disposal of Assets		0		0		
5110581	REC OTHER - Transfers From Reserve		0		0		
			0		0		





Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>TRANSPORT - CONSTRUCTION</b>						
<b>CAPITAL EXPENDITURE</b>						
4120110	ROADC - Building; Capital					
BC329	BC329 Electrical Upgrade; Depot; Carryover		0		0	
4120130	ROADC - Plant & Equipment; Capital				0	
4120141	ROADC - Sealed; Council Funded		0		0	
RC081	Cumba Close - Asphalt Overlay		0		0	
RC006	Mt Weld Road - widen to 8m				0	
	Includes Mining Companies Contribution - Ref. 3120131				0	
RC088	Wedgewood Lane - Resurface					
RC079	MacPherson & Duketon Upgrades				0	
RC044	Augusta Street (Main Street) Upgrade				0	
4120142	ROADC - Gravel; Council Funded		0		0	
RC009	Bandy Road - Creek Crossing Stabilisation & Seal				0	
RC087	Great Central Road - Spence St Floodway Repairs				0	
4120143	ROADC - Formed; Council Funded				0	
4120147	ROADC - Sealed; Roads to Recovery Funded		0		0	
4120148	ROADC - Gravel; Roads to Recovery Funded		0		0	
RTR801	RTR801 Mt Weld/Merolia/Racecourse Rds.		0		0	
4120149	ROADC - Formed; Roads to Recovery Funded				0	
4120151	ROADC - Sealed; Regional Road Group Funded		0		0	
RRRG2002	Lancefield Diversion Road - SLK 1.00 to SLK 2.00	(183,000)			0	
RRRG087	RRRG087 Great Central Road; Major Project; PN21113635				(583)	
4120152	ROADC - Gravel; Regional Road Group Funded				0	
RRRG2001	Bandy Road - SLK 22.50 to SLK 24.50	(210,000)	(420,000)		0	
RRRG2003	Old Laverton Road - SLK 8.00 to SLK 10.00	(180,000)			(177,510)	
RRRG2004	Laverton Mount Margaret Road - SLK 0.00 to SLK 0.30	(30,000)			(128,875)	
RRRG1901	Bandy Road - Slk 15.0 To 22.5				(28,977)	
RRRG1902	Lancefield Diversion Road - Slk 0 To 7.58					
RRRG1903	Old Laverton Road - Slk 27.0 To 37.0					
RRRG1904	Laverton Mount Margaret Road - Slk 9.6 To 11.24					
RRRG110	RRRG110 Lancefield Diversion Road; 0.00 to 3.05slk; PN: 21114800					
RRRG009	RRRG009 Bandy Road; 7.50 to 15.00slk; PN: 21114801					
RRRG070	RRRG070 Old Laverton Road; 6.00 to 27.00slk; PN: 21114802					
RRRG003	RRRG003 Laverton Mount Margaret Road; 4.20 to 9.60slk; PN: 21114808					

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
4120153	ROADC - Formed; Regional Road Group Funded			0		0	
4120157	ROADC - Sealed; Black Spot Funded			0		0	
4120158	ROADC - Gravel; Black Spot Funded			(626,100)			
RBSGC32	Gum Creek Crossing Construction - 32.0 slk	(626,100)				(240,387)	
RBS009	RBS009 Bandy Road 36.5 SLK; PN: 21114615					0	
4120159	ROADC - Formed; Black Spot Funded			0		0	
4120165	ROADC - Gravel; Other Grant Funding			0		0	
RAR087	RAR087 Great Central Road; RAAR No. 8520; PN 21100784; Carry Over					0	
RAR009	RAR009 Bandy-Mulga Queen Road; RAAR No. 8380; PN 21100782					0	
RAR070	RAR070 Old Laverton Road; RAAR No. 8390; PN 21100783			0		0	
4120171	ROADC - Drainage			(30,000)		0	
4120172	ROADC - Footpaths	(30,000)				(3,170)	
FC060	Hawth's Place Footpath					0	
FC050	FC050 Spence Street					0	
4120173	ROADC - Infrastructure Other			0		0	
IO330	IO330 Wash-down Bay					0	
IO326	IO326 Cemetery Carpark					0	
IO329	IO329 Depot Facility; New Electrical Connection; 4 Alberstone Street					0	
4120181	ROADC - Transfers To Reserve			(1,259,100)		(579,503)	
	CAPITAL REVENUE						
5120181	ROADC - Transfers From Reserve		0		0		
			0		0		
<b>TOTAL Transport - Construction</b>			<b>0</b>	<b>(1,259,100)</b>	<b>0</b>	<b>(579,503)</b>	



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
	<b>TRANSPORT - MAINTENANCE</b>						
	<b>OPERATING EXPENDITURE</b>						
4120162	ROADC - Gravel; Flood Damage						
RFD009	RFD009 Bandy Road 6.90 to 37.46 SLK		0		0		
RFD035A	RFD035A Eristoun-Nambi Road 12.58 to 18.28 SLK		0		0		
RFD008A	RFD008A Eristoun Road 12.90 to 33.77 SLK		0		0		
RFD087A	RFD087A Great Central Road 102.10 to 156.46 SLK		0		0		
RFD027A	RFD027A Lake Wells Road 44.03 to 61.60 SLK		0		0		
RFD055A	RFD055A Prenti Downs Road 25.44 to 91.34 SLK		0		0		
RFD053A	RFD053A White Cliffs-Yamarna Road 11.19 to 80.77 SLK		0		0		
RFD087	Great Central Road C/Over		0		0		
4120163	ROADC - Formed; Flood Damage		0		0		
2120211	ROADM - Road Maintenance; Sealed		(416,954)		(43,991)		
	Various Road Maintenance as per Program						
2120212	ROADM - Road Maintenance; Gravel		(1,434,553)		(109,681)		
	Various Road Maintenance as per Program						
RM987	Gravel Resheeting (Gruyere) - Great Central Road	(1,434,553)			0		
RM074	RM074 - Laverton Bypass - Maintenance Total				(1,652)		
	Resource Location; Water & Gravel Supply						
RM087	RM087 Great Central Road Maintenance - Includes Installation of distance markers & Grid/s on Great Central Road **				(448,541)		
RM003	RM003 - Laverton - Mount Margaret Road - Maintenance Total				(752)		
RM005	RM005 - Merolia Road - Maintenance Total				(23,979)		
RM006	RM006 - Mt Weld Road - Maintenance Total				(21,402)		
RM007	RM007 - White Cliffs Road - Maintenance Total				(29,300)		
RM008	RM008 - Eristoun Road - Maintenance Total				(12,102)		
RM009	RM009 - Bandy Road - Maintenance Total				(124,618)		
RM010	RM010 - Korong Road - Maintenance Total				0		
RM019	RM019 - Mt Margaret - Mt Weld - Maintenance Total				(2,194)		
RM021	RM021 - Neale Junction Road - Maintenance Total				(11,019)		
RM027	RM027 - Lake Wells Road - Maintenance Total				(2,554)		
RM040	RM040 - Connie Sue Road - Maintenance Total				(1,334)		
RM042	RM042 - Mt Margaret Cemetery Access Road - Maintenance Total				0		
RM043	RM043 - Serpentine Lakes Road - Maintenance Total				0		
RM055	RM055 - Prenti Downs Road - Maintenance Total				(331)		
RM070	RM070 - Old Laverton Road - Maintenance Total				(43,237)		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
2120213	ROADM - Road Maintenance; Formed		(32,000)		(56,553)		
2120214	ROADM - Footpath Maintenance		(8,600)		0		
	Various Maintenance as per Program						
W335	W335 Wongatha Path				0		
2120215	ROADM - Drainage Works		0		0		
2120216	ROADM - Street Trees & Watering		(17,500)		0		
	Various Maintenance as per Program						
W324	W324 Street Tree Maint - Purchase of Plants				(1,763)		
2120217	ROADM - Maintenance; Town Streets		(39,950)		0		
W328	W328 Beria Road Information Bay				(14,718)		
W325	Verge Maintenance		(5,000)		(5,846)		
2120218	ROADM - Signage - Roadworks & Safety Signage				0		
W355	Road Signage - Roadworks & Safety Signage		(46,650)		(6,292)		
2120234	ROADM - Street Lighting		(50,000)		(29,966)		
2120265	ROADM - Road Maintenance/Operations				0		
W329	Depot Facility; Site				(31,689)		
W330	Depot Wash Down Facility				(327)		
W338	Depot Fuel Facilities				(2,554)		
2120286	ROADM - Workshop/Depot Expensed Equipment		(10,000)		0		
	Garden Shed & Concrete Pad						
	Works Depot water boiling unit						
	ROADM - Other Expenses		(10,000)		0		
2120287	OHS - PPE						
2120288	ROADM - Depot Building Operations		(58,150)		0		
BO002	BO002 Depot Workshop				(28,460)		
BO003	BO003 Depot Machinery Shed				(1,332)		
BO004	BO004 Depot Foreman's Office				(10,287)		
BO005	BO005 Depot Vehicle Garage				(734)		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021									
GL / Job	Description		2020/2021 Adopted		2020/2021 Actuals		Variance - Comment		
			Revenue	Expense	Revenue	Expense			
2120289	ROADM - Depot Building Maintenance								
BM002	BM002 Depot Workshop	(5,400)		(57,000)		(0)			
	Includes new gates/doors	(30,000)				(17,737)			
BM003	BM003 Depot Machinery Shed	(4,400)							
BM004	BM004 Depot Foreman's Office	(3,900)				(350)			
BM005	BM005 Depot Vehicle Garage	(3,300)				(719)			
BM338	BM338 Depot Facility; Fence/Gate	(10,000)				(552)			
2120292	ROADM - Depreciation - Roads, Bridges & Depots			(1,748,800)		(1,513,292)			
2120298	ROADM - Staff Housing Costs Allocated			(3,283)		(3,813)			
2120299	ROADM - Administration Allocated			(13,536)		(9,142)			
				(3,951,976)		(2,612,814)			
OPERATING INCOME									
3120200	ROADM - Street Lighting Subsidy		0		0				
3120201	ROADM - Road Contribution Income		61,000		0				
	Gruyere Mines - Annual Contribution as per Agreement	61,000							
	Gruyere Mines - GCR Resheet - Job # RM987								
3120210	ROADM - Direct Road Grant (MRWA)		180,000		214,010				
3120130	ROADC - Other Grants - Flood Damage		917,000		917,115				
	Balance of WANDRRA AGRN793; 2018 Floods	917,000							
	Note: All expenditure incurred 2019/2020								
3120220	ROADM - Sale of Scrap		0		0				
3120235	ROADM - Other Income		0		0				
			1,158,000		1,131,125				
TOTAL Transport - Maintenance			1,158,000	(3,951,976)	1,131,125	(2,612,814)			

New Roller Doors Installed

Revised Grant - Budget Review (Surplus - \$34,010)  
Subject to 19/20 Audit Process - All Claims Finalised



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Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
TRANSPORT - ROAD PLANT PURCHASES							
CAPITAL EXPENDITURE							
4120330	PLANT - Plant & Equipment; Capital						
PE601	Construction Grader (currently P303 - JD)		(542,200)		0		
PE703	Skid Steer Loader - Bobcat (currently P382) Includes Chain Trencher & Rock Bucket	(435,000) (107,200)			0 (121,881)	New Skid Steer & Attachments Received	
PE603	Light Truck - Road Crew (currently P336 - Fuso Canter)						
PE604	Tray Back Utility - Mechanic (currently P337 - Ford Ranger)						
PE605	Heavy Duty Hoist						
PE606	Maintenance Grader Generator						
PE607	Toyota Hilux 4x4 Tray Back Utility - Shire Depot						
PE506	P506 Nissan Patrol T/Back; 158 LA (P335 Trade)						
PE507	P507 Nissan Navara Ute; KBC 031H (P338 Trade)						
4120381	PLANT - Transfers To Reserve		0 (542,200)		0 (121,881)		
CAPITAL REVENUE							
5120350	PLANT - Proceeds on Disposal of Assets						
	P303 - JD Construction Grader	100,000		37,000			
	P382 - Skid Steer Loader	70,000					
	P336 - Fuso Canter Truck	30,000					
	P337 - Ford Ranger Tray Back Utility						
	P335 Nissan Patrol T/Back; 158 LA (P505 Purchase)						
	P338 Nissan Navara Ute; KBC 031H (P506 Purchase)						
5120351	PLANT - Realisation on Disposal of Assets	(100,000)		(37,000)			
5120381	PLANT - Transfers from Reserve	40,210		0			
		40,210		0			
TOTAL Transport - Road Plant Purchases		40,210	(542,200)	0	(121,881)		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021									
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment		
			Revenue	Expense	Revenue	Expense			
TRANSPORT - AERODROMES									
OPERATING EXPENDITURE									
2120400	AERO - Employee Costs - Wages; Salaries; Superannuation			0		0			
2120402	AERO - Employee Costs - Allowances; WC & FBT			0		0			
2120404	AERO - Employee Costs - Training & Development; Conferences			0		(15,314)			
2120406	AERO - Employee Costs - Other			0		0			
2120441	AERO - Subscriptions & Memberships			(1,500)		(2,087)			
2120452	AERO - Consultants			(15,000)		(26,060)	Includes Grant Preparation Costs		
	Consultant to prepare report & plan/topographical - Laverton Airport								
	ATI & ETI Inspections & Improvements								
2120458	AERO - Collection Costs; Landing Fees			(15,000)		(10,170)			
2120460	AERO - Refuelling Facility			(200,000)		(145,085)			
2120465	AERO - Airstrip & Grounds Maintenance/Operations			(114,200)		0			
W320	W320 Airport Terminal	(32,500)				(41,451)			
W339	W339 Airport Runway	(52,000)				(36,426)			
W340	W340 Airport Fuel Facilities	(29,700)				(21,346)			
				(30,600)		0			
2120488	AERO - Building Operations	(12,100)				(5,127)			
BO039	BO039 Airport Terminal Building	(18,500)				(17,276)			
BO040	BO040 Airport Toilet Facilities			(9,700)		0			
2120489	AERO - Building Maintenance	(4,400)				(17,801)	Includes 2 new Gate Motors & New Fence		
BM039	BM039 Airport Terminal Building	(5,300)							
BM040	BM040 Airport Toilet Facilities					(55)			
2120492	AERO - Depreciation			(134,200)		(113,490)			
2120498	AERO - Staff Housing Costs Allocated			(3,283)		(3,813)			
2120499	AERO - Administration Allocated			(13,536)		(9,142)			
				(537,019)		(464,644)			
OPERATING REVENUE									
3120400	AERO - Contributions & Donations	150,000		150,000		0			
	Contribution to Runway Nodes Project						RADS Grant Unsuccessful - Project Deferred		
3120410	AERO - Grants	150,000				17,619	GST Correction - RAUP Grant - 2019/2020		
	Grant - Runway Nodes Project						RADS Grant Unsuccessful - Project Deferred		
3120420	AERO - Airport Landing Fees & Charges			200,000		180,299			
3120430	AERO - Sale of Aviation Fuel			200,000		127,274	Accounts Pending		
				700,000		325,191			
TOTAL Transport - Aerodromes				700,000	(537,019)	325,191	(464,644)		



Shire of Laverton - Statement of Financial Activity by Function & Activity							
For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
TRANSPORT - AERODROMES							
CAPITAL EXPENDITURE							
4120430	AERO - Plant & Equipment; Capital						
PE508	P508 Runway Sweeper		0		0		
4120480	AERO - Infrastructure Other		(300,000)		0		
IO951	Airport Runway Turning Nodes	(300,000)			0		
IO901	Airport Apron Expansion & Additional Taxi-Way	0			(13,340)	RADS Grant Unsuccessful - Project Deferred	
4120481	AERO - Transfer to Reserves		(14,000)		0		
	Airport "Surplus" Operating Transfer	(14,000)					
	Airport - Provision for Future Expansion						
			(314,000)		(13,340)		
CAPITAL REVENUE							
5120481	AERO - Transfers From Reserve		0		0		
			0		0		
TOTAL Transport - Aerodromes		0	(314,000)	0	(13,340)		

Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	TRANSPORT - TRAFFIC CONTROL (VEHICLE LICENSING)					
	OPERATING EXPENDITURE					
2120500	LICENSING - Employee Costs - Wages; Salaries; Superannuation		(66,031)		(50,743)	
2120502	LICENSING - Employee Costs - Allowances; WC & FBT		0		0	
2120504	LICENSING - Employee Costs - Training & Development		(5,000)		0	
2120506	LICENSING - Employee Costs - Other		0		0	
2120598	LICENSING - Staff Housing Costs Allocated		(3,283)		(3,813)	
2120599	LICENSING - Administration Allocated		(21,751)		(14,690)	
			(96,065)		(69,246)	
	OPERATING REVENUE					
3120501	LICENSING - Reimbursements	5,000		0		
3120502	LICENSING - Transport Licensing Commission	10,000		3,490		
3120535	LICENSING - Other Income Relating to Licensing	0		419		
		15,000		3,909		
	TOTAL Transport - Licensing	15,000	(96,065)	3,909	(69,246)	
	TRANSPORT - TRAFFIC CONTROL (VEHICLE LICENSING)					
	CAPITAL EXPENDITURE					
4120581	LICENSING - Transfer to Reserves		0		0	
			0		0	
	CAPITAL REVENUE					
5120581	LICENSING - Transfers From Reserve	0		0		
		0	0	0	0	
	TOTAL Transport - Licensing	0	0	0	0	
	TOTAL TRANSPORT	3,217,380	(6,826,460)	2,568,009	(3,885,793)	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>ECONOMIC SERVICES - ECONOMIC DEVELOPMENT</b>							
<b>OPERATING EXPENDITURE</b>							
2130100	ECON DEV - Employee Costs - Wages; Salaries; Superannuation						
2130102	ECON DEV - Employee Costs - Allowances; WC & FBT			0		0	
2130104	ECON DEV - Employee Costs - Training & Development; Conferences			0		0	
2130106	ECON DEV - Employee Costs - Other			0		0	
2130110	ECON DEV - Motor Vehicle Expenses			0		0	
2130115	ECON DEV - Printing & Stationery			0		0	
2130130	ECON DEV - Insurance			0		0	
2130140	ECON DEV - Advertising & Promotions			0		0	
2130152	ECON DEV - Consultants			0		0	
	Consultants; Economic Development - Water Tower Risk Analysis Consultants; Laverton Shire Website - See Sch. 14	(10,000)		(10,000)		0	
2130170	ECON DEV - Loan Interest Repayments						
	Loan Interest & Fees - Loan #80 - Main Street Underground Power			(13,000)		(5,452)	
2130186	ECON DEV - Expensed Minor Asset Purchases						
2130187	ECON DEV - Other Expenses			0		0	
ED001	Community Loan Scheme			(1,000)		0	
2130188	Council Land Development						
BO035	ECON DEV - Building Operations						
	BO035 Centrelink Building; Operations	(12,800)		(12,800)		(520)	New Job Created
2130189	ECON DEV - Building Maintenance					0	
BM035	BM035 Centrelink Building; Maintenance			(10,100)		(3,431)	
2130192	ECON DEV - Depreciation	(10,100)				0	
						(1,639)	
2130198	ECON DEV - Staff Housing Costs Allocated			(141,500)		(32,560)	
2130199	ECON DEV - Administration Allocated			(3,283)		(3,813)	
				(13,536)		(9,142)	
				(205,219)		(56,557)	
<b>OPERATING REVENUE</b>							
3130101	ECON DEV - Reimbursements		0		0		
3130110	ECON DEV - Grants		0		0		
3130145	ECON DEV - Other Income		40,000		30,000		
	Commercial Properties	40,000					
			40,000		30,000		
<b>TOTAL Economic Services - Community Development</b>			<b>40,000</b>	<b>(205,219)</b>	<b>30,000</b>	<b>(56,557)</b>	



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - ECONOMIC DEVELOPMENT</u></b>						
<b><u>CAPITAL EXPENDITURE</u></b>						
4130109	ECON DEV - Land; Capital		0		0	
	Purchase of surplus ALT land for redevelopment					
4130110	ECON DEV - Building; Capital		0		0	
4130180	ECON DEV - Infrastructure Other		(75,000)		0	
IO310	IO310 Elevated Water Tank/Tower; Lookout; Carryover				0	
4130181	ECON DEV - Transfer to Reserves		0		0	
4130182	ECON DEV - Loan Principal Repayments		(79,089)		(39,155)	
	Loan 80; Main Street Project		(154,089)		(39,155)	
<b><u>CAPITAL REVENUE</u></b>						
5130150	ECON DEV - Proceeds on Disposal of Assets			0		New Account Created
5130151	ECON DEV - Realisation on Disposal of Assets	0		0		
5130155	ECON DEV - New Loan Borrowings	0		0		
5130181	ECON DEV - Transfer from Reserves	75,000		0		
		75,000		0		
<b>TOTAL Economic Services - Community Development</b>		<b>75,000</b>	<b>(154,089)</b>	<b>0</b>	<b>(39,155)</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>ECONOMIC SERVICES - TOURISM &amp; AREA PROMOTION</b>							
<b>OPERATING EXPENDITURE</b>							
2130200	TOURISM - Employee Costs - Wages; Salaries; Superannuation						
2130202	TOURISM - Employee Costs - Allowances; WC & FBT			0		0	
2130204	TOURISM - Employee Costs - Training & Development; Conferences			0		0	
2130206	TOURISM - Employee Costs - Other			0		0	
2130211	TOURISM - Visitor Centre Contribution			0		0	
2130215	TOURISM - Printing & Stationery			0		0	
2130216	TOURISM - Postage & Freight			(4,000)		(2,062)	
2130240	TOURISM - Advertising & Area Promotion			(500)		0	
	Includes 1 Man, 1 Bike Concept	(10,000)		(63,330)		(15,168)	
	Other Print Media	(53,330)					
2130241	TOURISM - Subscriptions & Memberships			(26,000)		(25,000)	Annual OHDC Membership Paid
2130242	TOURISM - Festivals & Events			(17,260)		0	
	Laverton Celebrations						
V600	V600 Anzac Day	(3,350)				0	
V601	V601 Australia Day	(1,890)				(18,851)	Includes Grant Funding Expenditure
V602	V602 Christmas Street Party	(1,520)				(1,251)	
V603	V603 Clean Up Australia Day	(1,200)				(688)	
V604	V604 Laverfest Markets	0				0	
V605	V605 Laverfest Ball	0				0	
V606	V606 Laverton Races	(2,000)				(1,818)	
V607	V607 NAIDOC Week	(1,000)				(856)	
V608	V608 Remembrance Day	(300)				(145)	
V609	V609 Other Festivals & Events	(6,000)				(5,717)	
2130252	TOURISM - Consultants			(14,000)		0	
	Community Engagement - Tourism Plan	(6,000)					
	Consultation & Implementation - Trails Plan	(8,000)					
2130286	TOURISM - Expensed Minor Asset Purchases			(5,000)		0	
2130288	TOURISM - Sundry Maintenance/Operations			0		(64)	
2130287	TOURISM - Other Expenses			0		0	
2130298	TOURISM - Staff Housing Costs Allocated			(6,567)		(7,628)	
2130299	TOURISM - Administration Allocated			(49,344)		(33,325)	
				(186,001)		(112,573)	

Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>OPERATING REVENUE</u></b>						
3130201	TOURISM - Reimbursements		0			
3130210	TOURISM - Grants		114,000		20,971	
	Consultants	14,000				
	Entry Statements	100,000				
3130235	TOURISM - Other Income Relating to Tourism & Area Promotion		0		1,000	
	Ticket Sales - Laverfest Ball					
	Contributions/Sponsorship - Laverfest Markets		114,000		25,234	
	<b>TOTAL Economic Services - Tourism &amp; Area Promotion</b>		114,000	(186,001)	25,234	(112,573)
<b><u>ECONOMIC SERVICES - TOURISM &amp; AREA PROMOTION</u></b>						
<b>CAPITAL EXPENDITURE</b>						
4130280	TOURISM - Infrastructure Other					
IO403	Entry Statement Infrastructure & Garden - Beria Drive	(100,000)				
4130281	TOURISM - Transfers to Reserve		0		0	
			(100,000)		(18,739)	
<b>CAPITAL REVENUE</b>						
5130281	TOURISM - Transfer From Reserve		0		0	
			0		0	
			0	0	0	
	<b>TOTAL Economic Services - Tourism &amp; Area Promotion</b>		0	(100,000)	0	(18,739)



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>ECONOMIC SERVICES - HERITAGE DEVELOPMENT &amp; MAINTENANCE</b>						
<b>OPERATING EXPENDITURE</b>						
2130300	HERITAGE - Employee Costs - Wages; Salaries; Superannuation					
2130302	HERITAGE - Employee Costs - Allowances; WC & FBT		(10,720)		(8,673)	
2130304	HERITAGE - Employee Costs - Training & Development; Conferences		(550)		(509)	
2130306	HERITAGE - Employee Costs - Other		0		0	
2130340	HERITAGE - Advertising & Promotion		0		0	
2130341	HERITAGE - Subscriptions & Memberships		0		0	
2130352	HERITAGE - Consultants		(275)		0	
2130365	HERITAGE - Maintenance/Operations		0		0	
W331	W331 Windarra Heritage Trail		(27,900)		0	
W332	W332 Golden Quest Discovery Trail				0	
W333	W333 History Walk				0	
2130386	HERITAGE - Expensed Minor Asset Purchases		(20,000)		0	
	Laverton History Book					
	Heritage Collection					
2130387	HERITAGE - Other Expenses		0		0	
2130388	HERITAGE - Building Operations		(27,700)		0	
BO044	BO044 Old Police Complex				(8,105)	
BO041	BO041 Old Court House (currently Men's Shed)				(1,614)	
BO043	BO043 Coach House				(20,508)	Includes Sewerage Repairs - Budget Review
BO042	BO042 Mt Morgan Municipal Chambers				(1,108)	
BO045	Old Gaol; Museum; 14 Erlistoun Street - Operating				(220)	
2130389	HERITAGE - Building Maintenance		(14,700)		0	
BM044	BM044 Old Police Complex				(195)	
BM041	BM041 Old Court House (currently Men's Shed)				(120)	
BM043	BM043 Coach House				(719)	
BM042	BM042 Mt Morgan Municipal Chambers				0	
BM045	Old Gaol; Museum; 14 Erlistoun Street - Maintenance				0	
2130392	HERITAGE - Depreciation					
2130398	HERITAGE - Staff Housing Costs Allocated		(6,000)		(13,225)	
2130399	HERITAGE - Administration Allocated		(3,283)		(3,813)	
			(13,536)		(9,142)	
			(124,664)		(67,951)	

Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>OPERATING REVENUE</b>						
3130310	HERITAGE - Grants					
	Coach House Remedial Works	168,000		0		
	Coach House Solar Project					
	Grants for Proposed Works - Old Police Station					Funded under LRCI \$100,000
						Budget Review
						Budget Review
3130335	HERITAGE - Other Income	0		608		
	Insurance Claim; Old Police Complex; Offsets GL: BC044					
		168,000		608		
<b>TOTAL HERITAGE &amp; DEVELOPMENT; OPERATING</b>		<b>168,000</b>	<b>(124,664)</b>	<b>608</b>	<b>(67,951)</b>	
<b>ECONOMIC SERVICES - HERITAGE DEVELOPMENT &amp; MAINTENANCE</b>						
<b>CAPITAL EXPENDITURE</b>						
4130310	HERITAGE - Building; Capital					
BC043	BC043 Coach House Restoration; Carryover		(180,000)		0	
					(235,094)	\$100,000 funded by LRCI - Subject to Adjustment
BC044	BC044 Old Police Station; Restoration Works;	(150,000)				Quote Being sourced to complete works Not awaiting grant
		(30,000)			0	funding, Adjustment at Budget Review.
BC045	Old Court House Building Upgrade	0			0	
BC191	Heritage Buildings Improvements	0			0	
4130320	HERITAGE - Furniture & Fittings; Capital		0		0	
4130380	HERITAGE - Infrastructure Other		(80,000)		0	
TO407	Coach House Solar Project				0	Budget Review
4130381	HERITAGE - Transfers to Reserve	(80,000)			0	
			(260,000)		(235,094)	
<b>CAPITAL REVENUE</b>						
5130381	HERITAGE - Transfer From Reserve	0		0		
		0		0		
<b>TOTAL HERITAGE &amp; DEVELOPMENT; CAPITAL</b>		<b>0</b>	<b>(260,000)</b>	<b>0</b>	<b>(235,094)</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE</u></b>						
<b><u>OPERATING EXPENDITURE</u></b>						
2130400	GREAT BEYOND - Employee Costs - Wages; Salaries; Superannuation		(280,732)		(186,423)	
2130402	GREAT BEYOND - Employee Costs - Allowances; WC & FBT Allowances		(9,000)		(8,326)	
	WC Insurance Premiums					
2130404	GREAT BEYOND - Employee Costs - Training & Development; Conferences		(1,000)		(500)	
2130406	GREAT BEYOND - Employee Costs - Other		(1,200)		(227)	
2130415	GREAT BEYOND - Printing & Stationery		(500)		(1,182)	
2130422	GREAT BEYOND - Security		(8,000)		0	
2130439	GREAT BEYOND - Voucher Redemption		(50)		(1,285)	
2130440	GREAT BEYOND - Advertising & Promotion		(10,525)		(3,268)	
2130441	GREAT BEYOND - Subscriptions & Memberships		(1,650)		(1,207)	
2130452	GREAT BEYOND - Consultants		0		(1,435)	
2130465	GREAT BEYOND - Maintenance/Operations		0		0	
	W307 Gardens & Surrounds - Sch. 11					
2130470	GREAT BEYOND - Loan Interest Repayments		(16,000)		(1,047)	
	New Loan - 1 Repayment Only					
2130485	GREAT BEYOND - Expensed Minor Asset Purchases		(2,400)		0	
	I-Pads					
2130486	GREAT BEYOND - Cafe Consumables		(40,000)		(35,012)	
	Café Costs; Purchase of coffee, milk, general supplies for resale					
2130487	GREAT BEYOND - Other Expenses		(40,000)		(37,456)	
	Souvenirs; Gift Shop					
	Gold Rush Tours					
	Merchandise; Gift Shop					
	GB Books; CDs & Videos					
	GB T-Shirts & Clothing					
	GB Signage					
	GB Maps & Map Books					



Shire of Laverton - Statement of Financial Activity by Function & Activity							
For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
212130488	GREAT BEYOND - Building Operations	(20,000)		(29,350)		0	
BO006	BO006 Visitor Centre & Exhibition Hall	(9,350)				(10,024)	
BO007	BO007 Great Beyond Toilets					(417)	
212130489	GREAT BEYOND - Building Maintenance	(11,100)		(14,300)		0	
BM006	BM006 Visitor Centre & Exhibition Hall	(3,200)				(14,793)	Costs Associated with Temporary Facility
BM007	BM007 Great Beyond Toilets					0	
212130492	GREAT BEYOND - Depreciation			(15,500)		(20,124)	
212130498	GREAT BEYOND - Staff Housing Costs Allocated			(11,615)		(13,491)	
212130499	GREAT BEYOND - Administration Allocated			(24,791)		(16,743)	
				(506,613)		(352,960)	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE						
CAPITAL EXPENDITURE						
4130410	GREAT BEYOND - Building; Capital					
BC026	Great Beyond Expansion		(2,600,000)			
BC006	BC006 Great Beyond; Stage 2 Expansion; Offset by GL: 3130410				(367,175)	Work Commenced - Refer Council Item 22/19
BC016	Great Beyond Visitors Centre Lighting & Building Improvements	(2,600,000)			0	Refer to Budget Review for Comments
4130420	GREAT BEYOND - Furniture & Fittings; Capital			0	0	
FF006	FF006 Furnishings, Fixtures & Fittings - Explorers Hall Of Fame	0			0	
4130481	GREAT BEYOND - Transfers to Reserve		0		0	
4130482	GREAT BEYOND - Loan Principal Repayments		(58,070)		0	
	New Loan - 1 Repayment Only					
			(2,658,070)		(367,175)	
CAPITAL REVENUE						
5130455	GREAT BEYOND - New Loan Borrowings					
	New Loan - Great Beyond; Stage 2 Expansion	1,300,000		1,300,000		Loan Funded - 20 November 2020
5130481	GREAT BEYOND - Transfer From Reserve					
		0			0	
		0			0	
TOTAL Economic Services - Great Beyond		1,300,000	(2,658,070)	1,300,000	(367,175)	

Shire of Laverton - Statement of Financial Activity by Function & Activity							
For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
	<b>ECONOMIC SERVICES - COMMUNITY RESOURCE CENTRE</b>						
	<b>OPERATING EXPENDITURE</b>						
2130500	CRC - Employee Costs - Wages; Salaries; Superannuation			(141,348)		(92,292)	
2130502	CRC - Employee Costs - Allowances; WC & FBT			(5,000)		(4,626)	
	WC Insurance Premiums						
2130504	CRC - Employee Costs - Training & Development; Conferences			(10,000)		(98)	
2130506	CRC - Employee Costs - Other			(1,000)		(2,869)	
2130515	CRC - Printing & Stationery			(15,000)		(10,972)	
2130521	CRC - Information Technology			(5,000)		0	
2130530	CRC - Insurance			0		0	
2130540	CRC - Advertising & Promotion			(5,000)		0	
2130541	CRC - Subscriptions & Memberships			(100)		(2,250)	
2130586	CRC - Expensed Minor Asset Purchases			(5,000)		0	
	IT Hardware; CRC; 3 x All In One Desktops						
2130587	CRC - Other Expenses			(39,000)		(0)	
CRC001	Mining Sponsorship Expenses	(4,000)				(1,850)	
CRC002	Horizon Power - Christmas Lights Expenses	(3,000)				(1,132)	
CRC005	SLO3 - Community Activities & Initiatives	(1,500)				(784)	
CRC006	SLO2 - Business & Economic Workshops & Initiatives	(1,500)				(1,490)	
CRC007	Seniors Morning Tea	(1,000)				(296)	
CRC008	Better Beginnings Program	(2,000)				(645)	
CRC009	NAIDOC - CRC Contribution	(1,000)				0	
CRC010	CRC - Other Expenses General	(25,000)				(8,024)	
	Includes Relocation Provision						
CRC011	CRC - VC Services Grant Expenses					0	New Job
2130588	CRC - Building Operations			(22,900)		0	
BO061	BO061 Utilities; Cleaning; Insurance	(11,500)				(21,594)	
	CRC Floor Rental - 50/50 split - CRC/Library	(11,400)					Budget Review
BO071	New CRC - Utilities; Cleaning; Insurance					(2,388)	New Job
2130589	CRC - Building Maintenance			(2,000)		0	
BM061	BM061 Minor Building Maintenance	(2,000)				(5,442)	
BM071	New CRC - Minor Building Maintenance					(2,858)	New Job
2130598	CRC - Staff Housing Costs Allocated			(3,283)		(3,813)	
2130599	CRC - Administration Allocated			(13,536)		(9,142)	
				(268,167)		(172,564)	



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description		2020/2021 Adopted Budget		2020/2021 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	
<b>OPERATING REVENUE</b>							
3130500	CRC - Contributions & Donations						
	CRC Sponsorship - Programs - Mining Companies		6,500		46		
3130502	CRC - Commission (Excl. DoT Licencing)						
3130510	CRC - Grants		0		0		
	CRC Support Unit Funding Grant - DPIRD	115,000	115,000		90,687		First Three Quarters Received
	CRC Operating Grants - Trainee						
3130520	CRC - Fees & Charges						
3130535	CRC - Other Income		0		55		
	Sturt Pea Advertising	3,000	8,000		4,097		
	Secretarial/Internet Access	500					
	Equipment & Conference Area Hire	2,000					
	Sale of Stock Purchased	1,000					
	General Income	1,000					
	Photo Lab Printing	500					
			129,500		94,885		
<b>TOTAL Economic Services - Community Resource Centre</b>			129,500	(268,167)	94,885	(172,564)	
<b>ECONOMIC SERVICES - COMMUNITY RESOURCE CENTRE (CRC)</b>							
<b>CAPITAL EXPENDITURE</b>							
4130510	CRC - Building, Capital			0		0	
BC013	Construct New Community Resource Centre	0				0	
4130520	CRC - Furniture & Fittings			0		0	
FF308	FF308 Floor Air Conditioning Unit x 1	0				0	
4130530	CRC - Plant & Equipment, Capital			0		0	
4130581	CRC - Transfers to Reserve			0		0	
				0		0	
<b>CAPITAL REVENUE</b>							
5130581	CRC - Transfer From Reserve		0		0		
			0		0		
<b>TOTAL Economic Services - Community Resource Centre</b>			0	0	0	0	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b><u>ECONOMIC SERVICES - BUILDING SERVICES</u></b>						
<b><u>OPERATING EXPENDITURE</u></b>						
2130642	BUILDING - Contract Building Services		(20,000)		(9,888)	
2130652	BUILDING - Consultants		0		0	
2130699	BUILDING - Administration Allocated		0		0	
			(20,000)		(9,888)	
<b><u>OPERATING REVENUE</u></b>						
3130602	BUILDING - Commission - BSL & BCITF	0		73		
3130619	BUILDING - Building License Fees	500		4,692		
3130620	BUILDING - Fees & Charges	0		0		
3130621	BUILDING - Private Swimming Pool Inspection Fees	0		0		
3130635	BUILDING - Other Income	500		4,765		
<b>TOTAL Economic Services - Building Services</b>		<b>500</b>	<b>(20,000)</b>	<b>4,765</b>	<b>(9,888)</b>	
<b><u>ECONOMIC SERVICES - BUILDING SERVICES</u></b>						
<b><u>CAPITAL EXPENDITURE</u></b>						
4130681	BUILDING - Transfers to Reserve		0		0	
			0		0	
<b><u>CAPITAL REVENUE</u></b>						
5130650	BUILDING - Proceeds on Disposal of Assets	0		0		
5130681	BUILDING - Transfer From Reserve	0		0		
<b>TOTAL Economic Services - Building Services</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>ECONOMIC SERVICES - RURAL SERVICES</b>						
<b>OPERATING EXPENDITURE</b>						
2130735	RURAL - Noxious Weed Control					
W351	Weed Control; Shire Staff		(22,700)			
W352	Regional Cactus & Feral Animal Control					0
2130765	RURAL - Standpipe Maintenance/Operations					0
2130787	RURAL - Other Expenditure		(1,500)			0
2130798	RURAL - Staff Housing Costs Allocated		0			0
2130799	RURAL - Administration Allocated		0			0
			(13,536)			(9,142)
			(37,736)			(9,142)
<b>OPERATING REVENUE</b>						
3130765	RURAL - Standpipe income	0		0		
3130735	RURAL - Other Income	0		0		
		0		0		
<b>TOTAL Economic Services - Rural Services</b>		0	(37,736)	0	(9,142)	
<b>ECONOMIC SERVICES - RURAL SERVICES</b>						
<b>CAPITAL EXPENDITURE</b>						
4130780	RURAL - Infrastructure Other		0			0
4130781	RURAL - Transfer to Reserve		0			0
			0			0
<b>CAPITAL REVENUE</b>						
5130781	RURAL - Transfers From Reserve	0		0		
		0		0		
<b>TOTAL Economic Services - Rural Services</b>		0	0	0	0	0
<b>TOTAL ECONOMIC SERVICES</b>		3,204,165	(4,520,589)	2,329,572	(1,441,796)	



Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<b>OTHER PROPERTY &amp; SERVICES - PRIVATE WORKS</b>					
	<b>OPERATING EXPENDITURE</b>					
2140187	PRIVATE - Private Works Expenses		(6,000)		(29,956)	Refer to Information Provided to Council
2140190	PRIVATE - Community Bus Expenditure		(2,000)		(5,899)	
2140192	PRIVATE - Community Bus Depreciation		0		0	
2140198	PRIVATE - Staff Housing Costs Allocated		(3,283)		(3,813)	
2140199	PRIVATE - Administration Allocated		(13,536)		(9,142)	
			(24,819)		(48,810)	
	<b>OPERATING REVENUE</b>					
3140120	PRIVATE - Private Works Income	6,000		31,095		Refer to Information Provided to Council
3140121	PRIVATE - Sale of Fuel	0		0		
3140122	PRIVATE - Hire of Community Bus	2,000		749		
		8,000		31,844		
	<b>TOTAL Other Property &amp; Services - Private Works</b>	<b>8,000</b>	<b>(24,819)</b>	<b>31,844</b>	<b>(48,810)</b>	
	<b>OTHER PROPERTY &amp; SERVICES - PRIVATE WORKS</b>					
	<b>CAPITAL EXPENDITURE</b>					
5140181	PRIVATE - Transfers From Reserve		0		0	
			0		0	
	<b>CAPITAL REVENUE</b>					
4140181	PRIVATE - Transfer to Reserve	0		0		
		0		0		
	<b>TOTAL Other Property &amp; Services - Private Works</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021							
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
<b>OTHER PROPERTY &amp; SERVICES - PUBLIC WORKS OVERHEADS</b>							
<b>OPERATING EXPENDITURE</b>							
2140200	PWOH - Employee Costs - Wages; Salaries; Superannuation		(486,005)		(386,047)		
2140202	PWOH - Employee Costs - Allowances; WC & FBT		(47,000)		(40,270)		
	WC Insurance Premiums						
	FBT	(40,000)					
		(7,000)					
2140204	PWOH - Employee Costs - Training & Development; Conferences		(33,500)		(40,538)		
2140206	PWOH - Employee Costs - Other (Excl. WC Premiums)		(15,000)		(12,219)	Includes EMTS - Relocation Expenses	
	Includes Pre-Employment Medicals, Prot. Clothing, Vaccs, etc.		0		0		
2140210	PWOH - Motor Vehicle Expenses		(25,000)		(20,408)		
2140215	PWOH - Printing & Stationery		(6,000)		(690)		
2140221	PWOH - Information Technology		(25,000)		(21,881)		
	Includes New Phones (Satellite & Trace Tracker) & AutoCAD 3D Civil						
2140223	PWOH - Personal Leave		(48,896)		(25,053)		
2140224	PWOH - Annual Leave		(92,903)		(56,246)		
2140225	PWOH - Public Holidays		(46,783)		(21,042)		
2140226	PWOH - Long Service Leave		(10,000)		(12,023)	Payout on Resignation	
2140227	PWOH - RDOs		0		0		
2140228	PWOH - Supervision		0		0		
2140229	PWOH - Insurances (Except Workers Comp)		(1,150)		(600)		
2140230	PWOH - OHS & Toolbox Meetings		(25,426)		(1,117)		
2140240	PWOH - Advertising & Promotion		(1,000)		(245)		
2140261	PWOH - Engineering & Technical Support		0		0		
2140265	PWOH - Maintenance/Operations		0		0		
2140285	PWOH - Legal Expenses		0		0		
2140286	PWOH - Expensed Minor Asset Purchases		0		0		
2140286	PWOH - Expensed Minor Asset Purchases		(5,300)		(688)		
2140287	PWOH - Other Expenses		(5,000)		(11,322)	Fuel Tax Credits Consultancy - AIT (Budget Review)	
2140290	PWOH - Expendable Tools		(2,000)		(1,594)		
2140291	PWOH - Loss on Disposal of Assets		(2,000)		0		
2140292	PWOH - Depreciation		0		0		
2140293	PWOH - Less - Allocated to Works (PWOs)		1,423,030		852,809		
2140298	PWOH - Staff Housing Costs Allocated		(55,824)		(64,841)		
2140299	PWOH - Administration Allocated		(491,243)		(331,770)		
			(2,000)		(195,784)		

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<b>OPERATING REVENUE</b>					
31140200	PWOH - Long Service Leave Recoup	0		0		
31140201	PWOH - Other Reimbursements	0		6,643		EMTS Relocation Reimbursement
31140290	PWOH - Profit on Disposal of Assets	0		0		
		0		6,643		
	<b>TOTAL Other Property &amp; Services - Public Works Overheads</b>	0	(2,000)	6,643	(195,784)	
	<b>OTHER PROPERTY &amp; SERVICES - PUBLIC WORKS OVERHEADS</b>					
	<b>CAPITAL EXPENDITURE</b>					
41140230	PWOH - Plant & Equipment; Capital		(70,000)		0	
PE702	Toyota Landcruiser 200 Series - EMTS				(91,605)	
41140281	PWOH - Transfer to Reserve		0		0	
			(70,000)		(91,605)	
	<b>CAPITAL REVENUE</b>					
51140250	PWOH - Proceeds on Disposal of Assets	45,000		67,273		
51140251	PWOH - Realisation on Disposal of Assets	(45,000)		0		
		0		0		
51140281	PWOH - Transfers From Reserve	0		67,273		
	<b>TOTAL Other Property &amp; Services - Public Works Overheads</b>	0	(70,000)	67,273	(91,605)	



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<b>OTHER PROPERTY &amp; SERVICES - PLANT OPERATION COSTS</b>					
	<b>OPERATING EXPENDITURE</b>					
2140300	POC - Internal Plant Repairs - Wages & O/Head					
2140311	POC - External Parts & Repairs		(324,860)		(176,185)	
2140312	POC - Fuels & Oils		(180,000)		(119,860)	
2140313	POC - Tyres & Tubes		(350,000)		(131,707)	
2140316	POC - Licences/Registrations		(30,000)		(8,239)	
2140317	POC - Insurance		(15,000)		(654)	
2140318	POC - Expendable Tools/Consumables		(35,000)		(39,943)	Full Year Allocations for 2020/21
	POC - Maintenance/Operations		(10,000)		(7,839)	
	POC - Expenses Minor Asset Purchases					
2140392	POC - Depreciation		0		0	
2140394	POC - LESS Plant Operation Costs Allocated to Works		944,859		631,745	
			(1)		147,518	
	<b>OPERATING REVENUE</b>					
3140301	POC - Reimbursements		0		0	
3140310	POC - Fuel Tax Credits Grant Scheme		75,000		74,844	
			75,000		74,844	Budget Review
	<b>TOTAL Other Property &amp; Services - Plant Operating Costs</b>		75,000	(1)	74,844	147,518
	<b>OTHER PROPERTY &amp; SERVICES - PLANT OPERATING COSTS</b>					
	<b>CAPITAL EXPENDITURE</b>					
			0		0	
	<b>CAPITAL REVENUE</b>					
			0		0	
	<b>TOTAL Other Property &amp; Services - Plant Operating Costs</b>		0	0	0	0

Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>OTHER PROPERTY &amp; SERVICES - GENERAL ADMINISTRATION OVERHEADS</b>						
<b>OPERATING EXPENDITURE</b>						
2140400	ADMIN - Employee Costs - Wages; Salaries; Superannuation		(1,024,110)		(677,531)	
2140402	ADMIN - Employee Costs - Allowances; WC & FBT		(80,000)		(35,094)	
	WC Insurance Premiums					
	FBT					
2140404	ADMIN - Employee Costs - Training & Development; Conferences		(20,000)		(6,333)	Includes Novated Leases - Budget Review
2140406	ADMIN - Employee Costs - Other		(50,000)		(57,437)	
2140410	ADMIN - Motor Vehicle Expenses		(25,000)		(8,534)	
2140415	ADMIN - Printing & Stationery		(15,000)		(12,776)	
2140416	ADMIN - Postage & Freight		(1,500)		(1,166)	
2140421	ADMIN - Information Technology		(85,000)		(58,864)	
	Web Site & General IT Support via Psitech	(40,000)				
	IT Vision - Annual Licence Fee & Support	(45,000)				
	ADMIN - Office Equipment Mfct		0		0	
2140426	ADMIN - Records Management		(2,000)		0	
2140427	ADMIN - Insurances (Other than Bld & W/Comp)		(50,000)		(47,213)	Full Year Allocations for 2020/21
2140430	ADMIN - Advertising & Promotion		(2,000)		(4,742)	
2140440	ADMIN - Subscriptions & Memberships		(20,000)		(16,758)	
2140441	ADMIN - Consultants		(125,000)		(75,514)	
2140452	Financial Management Services	(20,000)				
	Statutory Compliance; Tender 17/17; Council Cont. - Shared Services	(75,000)				
	IR & HR Consultancy	(6,000)				
	Asset Management Plan					
	Other	(24,000)				
2140465	ADMIN - Maintenance/Operations		0		0	
2140484	ADMIN - Audit Fees		(60,000)		(1,950)	
	Audit Fees; General					
	Office of Auditor General; Increased Audit Scope; Legislated	(30,000)				
		(30,000)				
2140485	ADMIN - Legal Expenses		(10,000)		(1,626)	
2140486	ADMIN - Expensed Minor Asset Purchases		(20,000)		(2,440)	
	Upgrade Various IT Equipment - Laptops & Desktops	(20,000)				

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021									
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment			
		Revenue	Expense	Revenue	Expense				
2140487	ADMIN - Other Expenses								
2140488	ADMIN - Building Operations		(3,000)		(423)				
BO001	BO001 Administration; Utilities; Insurance; Cleaning		(77,100)		0				
2140489	ADMIN - Building Maintenance	(77,100)			(47,147)				
BM001	BM001 Administration Office Maintenance		(14,500)		0				
2140491	ADMIN - Loss on Disposal of Assets	(14,500)			(28,957)	Includes Electrical/Air Conditioners Repair - Refer to #3140401 below			
2140492	ADMIN - Depreciation		(2,000)		0				
2140498	ADMIN - Admin Staff Housing Costs Allocated		(29,000)		(35,780)				
2140499	ADMIN - Administration Overheads Recovered		(65,699)		(76,311)				
			1,749,909		1,181,833				
			(31,000)		(14,762)				
OPERATING REVENUE									
3140401	ADMIN - Reimbursements								
3140402	ADMIN - Reimbursements (GST Free)	10,000		57,951		Includes Electrical/Air Conditioners Claim/Reimbursement			
3140420	ADMIN - Fees & Charges	10,000		22,446		Includes Novated Leases - Budget Review			
3140435	ADMIN - Other Income	0		0					
	Other	1,000		20,289		Includes Novated Leases - Budget Review			
	ESL Administration Fee - Sch. 5	2,500							
3140490	ADMIN - Profit on Disposal of Assets	0		22,825					
		21,000		123,511		Refer to PWOH above - Vehicle Swap			
TOTAL Other Property & Services - General Administration Overheads		21,000	(31,000)	123,511	(14,762)				



Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
OTHER PROPERTY & SERVICES - GENERAL ADMINISTRATION OVERHEADS						
CAPITAL EXPENDITURE						
4140410	ADMIN - Building; Capital		0		0	
BC001	Admin Office Building Improvements				0	
4140420	ADMIN - Furniture & Fittings; Capital		0		0	
4140430	ADMIN - Plant & Equipment; Capital		(60,000)		0	New Vehicle Received - 7 April
PE701	Toyota Prado - DCEO	(60,000)			0	
PPE514	Toyota Landcruiser 200 series GXL 4WD Admin CEO				0	
4140481	ADMIN - Transfers To Reserve		(60,000)		0	
CAPITAL REVENUE						
5140450	ADMIN - Proceeds on Disposal of Assets	45,000		0		New Vehicle Received - 7 April
5140451	ADMIN - Realisation on Disposal of Assets	(45,000)		(67,273)		Refer to PWOH above - Vehicle Swap
5140481	ADMIN - Transfers From Reserve	0		0		
		0		(67,273)		
TOTAL Other Property & Services - General Administration Overheads		0	(60,000)	(67,273)	0	

Shire of Laverton - Statement of Financial Activity by Function & Activity For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<b>OTHER PROPERTY &amp; SERVICES - SALARIES &amp; WAGES</b>						
<b>OPERATING EXPENDITURE</b>						
2140500	SAL - Gross Salary & Wages					
2140501	SAL - Less Salaries & Wages Allocated		(3,660,000)		(2,331,988)	
2140502	SAL - Salary Sacrifice Superannuation		3,660,000		2,331,988	
2140503	SAL - Workers Compensation Expense		0		0	
2140504	SAL - Unallocated Salaries & Wages		(1,000)		(90,016)	
			0		0	
			(1,000)		(90,016)	
<b>OPERATING REVENUE</b>						
3140501	SAL - Reimbursement - Workers Compensation	1,000		86,343		
3140502	SAL - Reimbursement - Parental Leave	0		0		Reimbursement Account/s Pending
		0		0		
<b>TOTAL Other Property &amp; Services - Salaries &amp; Wages</b>		<b>1,000</b>	<b>(1,000)</b>	<b>86,343</b>	<b>(90,016)</b>	

Shire of Laverton - Statement of Financial Activity by Function & Activity						
For The Period Ending 31 March 2021						
GL / Job	Description	2020/2021 Adopted Annual Budget		2020/2021 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<b>OTHER PROPERTY &amp; SERVICES - UNCLASSIFIED ITEMS</b>					
	<b>OPERATING EXPENDITURE</b>					
2140660	UNCLASS - Unclassified Expenditure		0			0
2140661	UNCLASS - Loss on revaluation of assets		0			0 New Account - Balance Day - 30 June
			0			0
	<b>OPERATING REVENUE</b>					
3140635	UNCLASS - Unclassified Income	0		0		
		0		0		
	<b>TOTAL Other Property &amp; Services - Unclassified</b>	0	0	0	0	0
	<b>OTHER PROPERTY &amp; SERVICES - UNCLASSIFIED</b>					
	<b>CAPITAL EXPENDITURE</b>					
4140650	UNCLASS - Transfers To Reserve		0			0
			0			0
	<b>CAPITAL REVENUE</b>					
5140650	UNCLASS - Transfers From Reserve	0		0		
		0		0		
	<b>TOTAL Other Property &amp; Services - Unclassified</b>	0	0	0	0	0



For The Period Ending 31 March 2021

<b>11.1.3</b>	<b>LICENCE AGREEMENT FOR THE SHARED USE OF FACILITIES FOR SPORTING AND RECREATIONAL PURPOSES AT LAVERTON SCHOOL – SHIRE OF LAVERTON OVAL</b>
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<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Not Applicable
<b>AUTHOR:</b>	Phil Marshall, Deputy Chief Executive Officer
<b>SENIOR OFFICER:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

### **MATTER FOR CONSIDERATION**

To adopt the Licence Agreement and ensure the long term use of the Laverton Oval and ensure that the Council provides a quality facility as well as recouping the costs associated with the maintenance of the Oval.

### **ATTACHMENTS**

OMC220421.11.1.3.A    Licence Agreement for the Shared use of facilities for Sporting and Recreational Purposes at Laverton School

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

The Council has had at best a loose arrangement for the use of the Laverton Oval by the School (Education Department) and after nearly three years, the agreement is finalised and requiring the adoption by the council.

The oval is rarely used by anyone bar the school and the school has exclusive rights from Monday to Friday as in essence the school is confined within boundaries where there is no room to provide their own facility.

It really is a win win for the Education Department and the Council as the Council provides and maintains the facility and the Education Department secures the facility for the school and shares the costs.

---

## **STATUTORY IMPLICATIONS**

### ***Local Government Act 1995***

#### **1.3. Content and intent**

- (2) *This Act is intended to result in —*
  - (a) *better decision-making by local governments; and*
  - (b) *greater community participation in the decisions and affairs of local governments; and*
  - (c) *greater accountability of local governments to their communities; and*
  - (d) *more efficient and effective local government.*
- (3) *In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.*

#### **2.7. Role of council**

- (1) *The council —*
  - (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
  - (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

#### **3.1. General function**

- (1) *The general function of a local government is to provide for the good government of persons in its district.*
- (2) *The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.*
- (3) *A liberal approach is to be taken to the construction of the scope of the general function of a local government.*

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has the following implications for the Council.



Budget allocations 20/21 under Recreation and Culture:

Expenditure 2110566 – Town Oval Maintenance Operations

Budget	\$123,300
Expenditure to date	\$102,867

The following is a break down by expenditure code and also gives the comparison to the previous years budget.

Account Enquiry - W305 - Laverton Oval; Garden & SurroundsGLBALS Grid1						
Desc	Original Budget	Forecast	Actual	Order Value	Total	Last Years Actual
00	0.00	0.00	0.00	0.00	0.00	0.00
2000 Salaries & Wages	15000.00	0.00	11037.52	0.00	11037.52	14257.93
2100 Service Contracts	10000.00	0.00	911.97	195.00	1106.97	5636.27
2101 Materials	15000.00	0.00	3799.69	964.51	4764.20	5548.04
2104 Communication Expenses	0.00	0.00	0.00	0.00	0.00	136.36
2200 Electricity	5000.00	0.00	3736.76	0.00	3736.76	5108.61
2202 Water	50000.00	0.00	64363.97	0.00	64363.97	77220.60
2600 Insurance - Premiums	300.00	0.00	326.38	0.00	326.38	255.80
9300 Labour Overheads Allocated	18000.00	0.00	14348.92	0.00	14348.92	18535.42
9400 Plant Operating Costs Allocated	10000.00	0.00	3182.50	0.00	3182.50	5456.25
Total	123300.00	0.00	101707.71	1159.51	102867.22	132155.28

Income 3110500 – Contributions Education Department towards Town/School Oval

Budget	\$60,000
Income to date normally charged at the end of the financial year (invoice issued for 50% of water and power costs up to the 31st March 2021)	\$34050.36

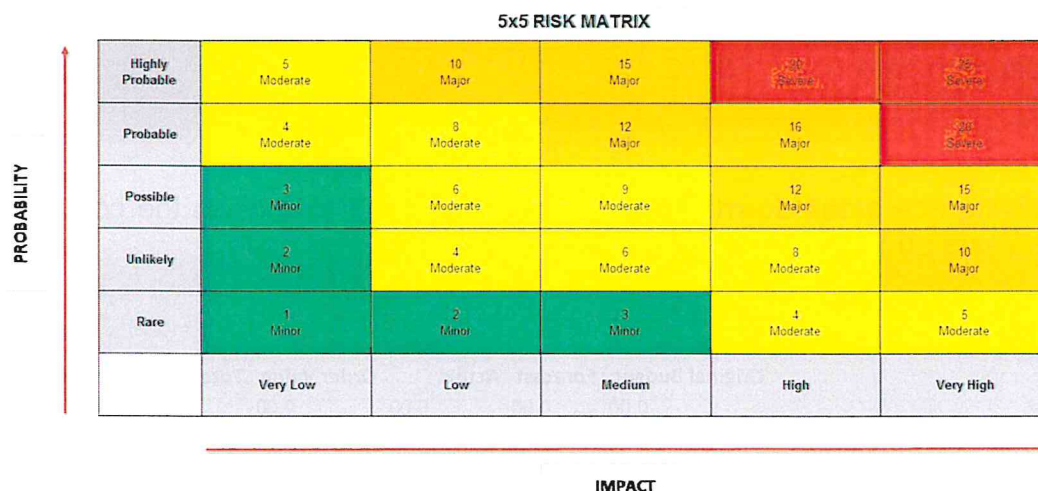
The Council is expecting another water account by the 31 March which will be shared with the Education Department and prior to the 30 June 2021, and yearly thereafter, a reconciliation of the outstanding amounts and forward a final account for payment.

## STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

## RISK MANAGEMENT

The risk is considered Low as the Council has entered into a long term lease arrangement to share the costs associated with the maintenance of the Laverton Oval.



## CONSULTATION

- Chief Executive Officer

## COMMENT

The Council has been endeavouring to secure a long term usage of the Laverton Oval and a loose arrangement has been in place for projected 50% share of costs associated with the maintenance and limited to \$60,000 per annum.

The shared costs are outlined in the following table under:

### Item 9 (Clause 1.1) Costs Sharing of Operating Costs

	Minister	Local Government
Salaries and Wages of Staff Providing Services to maintain the oval – Overheads for Council staff wages are not to be included for distribution.	50%	50%
Service Contracts	50%	50%
Materials	50%	50%

	Minister	Local Government
Communication Expenses	50%	50%
Electricity	50%	50%
Gas	50%	50%
Water	50%	50%
Insurance	50%	50%
Plant Operating Costs	50%	50%
Major Works – Maintenance, Repairs	50%	50%
Lighting installation, consumption, and maintenance (if installed during the Term)	0%	100%

The licence provides confidence to both the Education Department and the Council and includes a succinct way of sharing costs and allows for the movement of staff from both agencies in a consistent and defined licence agreement.

The agreement is for an initial 10 years (commencing 1 May 2021) with an option for a further 11 years to March 2042.

The recommendation is made to Council for approval on both a financial basis, (shared costs) and a community basis to ensure commitment to provide quality facilities for the community which the school forms part of the overall commitment.

## RESOLUTION

## COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Weldon      SECONDED: Cr G Buckmaster

**That the Council adopt the Licence Agreement for the Shared use of facilities for Sporting and Recreational Purposes at Laverton School shown in Attachment OMC220221.11.1.3.A and that the Council authorises the Shire President and the Chief Executive Officer to sign and affix the common seal to the Licence Agreement on behalf of the Shire of Laverton.**

**CARRIED 7/0**



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2021

SHIRE OF LAVERTON

AND

MINISTER FOR EDUCATION

---

LICENCE AGREEMENT FOR THE SHARED USE OF  
FACILITIES FOR SPORTING AND RECREATIONAL PURPOSES  
AT LAVERTON SCHOOL

---

STATE SOLICITOR'S OFFICE  
COMMERCIAL AND CONVEYANCING  
PERTH

TELEPHONE : (08) 9264 1176

SSO : 2415-10 MC1

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## SCHEDULE

### Item 1 (Clause 1.1) Land

Lot 331 on Deposited Plan 213360 and being the land (delineated in yellow on the plan annexed) in Certificate of Crown Land Title Volume 3024 Folio 99 also known as Reserve 33787

### Item 2 (Clause 1.1) Facilities

The oval constructed on that portion of the Land as is delineated in yellow on the plan annexed hereto

### Item 3 (Clause 1.1) School

Laverton School Lancefield Street Laverton WA 6440

### Item 4 (Clause 1.1) Term

10 years commencing on 1 May 2021 and expiring on 30 April 2031

### Item 5 (Clause 1.1) Commencement Date

1 April 2021

### Item 6 (Clause 1.1) Further Term

11 years commencing on 1 May 2031 and expiring on 30 April 2042

### Item 7 (Clause 1.1) Times of Use by Minister

- (a) The Minister shall be entitled to use the Facilities between the hours of 7.30 a.m. and 4.00 p.m. on all School days and/or such other times as are first agreed to by the Parties in writing.
- (b) The Local Government shall be entitled to use the Facilities at all times other than the times specified in item 7(a) of the Schedule and/or such other times as are first agreed to by the Parties in writing.

### Item 8 (Clause 11.1) Notices

Minister: Asset Planning and Services branch,  
Department of Education  
151 Royal Street  
EAST PERTH WA 6004

Local Government: CEO  
Shire of Laverton  
P O Box 42  
LAVERTON WA 6444

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Item 9 (Clause 1.1) Costs Sharing of Operating Costs

	Minister	Local Government
Salaries and Wages of Staff Providing Services to maintain the oval – Overheads for council staff wages are not to be included for distribution.	50%	50%
Service Contracts	50%	50%
Materials	50%	50%
Communication Expenses	50%	50%
Electricity	50%	50%
Gas	50%	50%
Water	50%	50%
Insurance	50%	50%
Plant Operating Costs	50%	50%
Major Works – Maintenance, Repairs	50%	50%
Lighting installation, consumption and maintenance (if installed during the Term)	0%	100%

**THIS AGREEMENT** is made the                      day of                      202

**BETWEEN:**

**MINISTER FOR EDUCATION** a body corporate pursuant to the provisions of the *School Education Act 1999* of 151 Royal Street, East Perth Western Australia (Minister)

**AND**

**SHIRE OF LAVERTON** a local government and body corporate under the *Local Government Act 1995* of McPherson Place Laverton Western Australia (Local Government).

**RECITALS**

- A. The Facilities are situated on the Land.
- B. The Local Government has care, control and management of the Land.
- C. The Local Government has agreed to grant to the Minister a licence to use the Facilities on the terms and conditions contained in this Agreement.

**OPERATIVE PART**

**IT IS HEREBY AGREED:**

**1. Definitions and Interpretation**

**1.1** In this Agreement unless the contrary intention appears:

**Authorisation** means any approval, agreement, certificate, authorisation, notification, code of conduct, government policy, consent, exemption, filing, licence, notarisation, permit, registration, waiver, compliance report or environmental consent by any Government Agency required under any Laws, and includes any renewal of, or variation to, any of them but does not include any act or omission by the Minister under this Agreement.

**Business Day** means any day other than a Saturday, Sunday or public holiday in Perth Western Australia.

**Commencement Date** means the date specified in item 5 of the Schedule.

**Commonwealth** means Commonwealth of Australia;

**CPI** means the consumer price index compiled by the Australian Bureau of Statistics for Perth (Capital City) (all groups index numbers) or any substitute for that index accepted by the Commonwealth from time to time provided that if the index number base adopted by the Australian Statistician for the index number at any time is updated the index number is to be appropriately adjusted as from the same time. If at any time either or both the Consumer Price Index



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and the index number is discontinued or suspended or, in the reasonable opinion of either Party, substantially altered, there is to be substituted for the Consumer Price Index and the index number the alternative method of computing changes in the cost of living which is mutually agreed in writing between the Local Government and the Minister during the period of 10 Business Days after written notice given by the Local Government to the Minister or, failing that agreement, which in the opinion of an expert appointed by the President for the time being of the Institute of Chartered Accountants in Australia (WA Division) at the request of the Local Government or the Minister or both of them most closely reflects changes in the cost of living for the Perth Metropolitan Region (the costs of that expert being borne by the Local Government and the Minister in equal shares).

**Department** means the Department of Education.

**Dispute** means any real or perceived conflict, difference of opinion, or unresolved issue arising in connection with this Agreement or the parties' rights or obligations under this Agreement, or the Facilities.

**Dispute Notice** means a notice given under clause 27.2.

**Facilities** means the facilities specified in item 2 of the Schedule and includes all improvements to and natural features on or comprising the land which the Facilities are on or part of.

**Further Term** means the further term specified in item 6 of the Schedule.

**Government Agency** means any government or any governmental, semi governmental, administrative, fiscal, judicial or quasi-judicial body, department, commission, authority, tribunal, Minister of the Crown, agency, entity or Parliament and includes any part of, or entity comprising, the State.

**GST** has the same meaning and usage as that contained in the GST Act.

**GST Act** means *A New Tax System (Goods and Services Tax) Act 1999*.

**Input Tax Credit** has the meaning given in section 195-1 of the GST Act.

**Land** means the land specified in item 1 of the Schedule.

**Law** means all applicable present and future laws including:

- (a) all acts, ordinances, regulations, by-laws, orders, awards and proclamations of the State of Western Australia or the Commonwealth of Australia;
- (b) Authorisations;
- (c) principles of the common law or equity;
- (d) standards, codes, policies and guidelines;

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- (e) the Australian Securities Exchange listing rules; and
- (f) fees, rates, taxes, levies and charges payable in respect of those things referred to in paragraphs (a), (b), (c) and (d) of this definition,

whether or not existing at the date of execution of this Agreement.

**Licence** means the licence referred to in clause 2.

**Local Government's Authorised Times of Use** means the times of use of the Facilities by the Local Government specified in item 7(b) of the Schedule.

**Local Government's Visitors** means all officers, employees, agents, contractors, licensees, invitees or representatives of the Local Government.

**Loss** means any loss, cost (including legal costs), expense, liability (whether arising in negligence or otherwise) or damage whether direct, indirect or consequential (including pure economic loss), present or future, ascertained, unascertained, actual prospective or contingent or any fine or penalty arising from or in connection with:

- (a) any aspect of this Agreement (including the Licence and the Facilities);  
or
- (b) any damage to the Facilities or other property of any person whatsoever;  
or
- (c) the death of, or injury or illness to, any person whatsoever.

**Major Works** means any maintenance, repair activity, improvement or upgrade to be carried out on the Facilities or to the bore or pump servicing the Facilities which costs more than \$20,000.00.

**Minister's Authorised Times of Use** means the times of use of the Facilities by the Minister specified in item 7(a) of the Schedule.

**Notice** includes a request, demand, consent, approval or other communication to, or by, a party to this Agreement.

**Operating Costs** means costs incurred in delivering the Scope of Services to be shared according to Item 9 of the Schedule.

**Party** depending on the context means the Local Government or the Minister and

**Parties** means both of them.

**Primary Payment** means any payment by the Minister to the Local Government under this Agreement.

**Principal** means the principal or acting principal of the School.

**Priority Use** means having priority over other competing uses.

**Review Date** means each anniversary of the Commencement Date.

**Schedule** means the schedule annexed to this Agreement.

**School** means the School specified in item 3 of the Schedule.

**School days** means all days on which students are required to attend the School for instruction in accordance with the provisions of the School Education Act 1999.

**Scope of Services** means the services performed by the Local Government to maintain the Facility as detailed at Annexure 2.

**State** means the State of Western Australia and includes any department, agency or instrumentality of the State of Western Australia, the Parliament and any Minister (including the State), whether body corporate or otherwise and their respective employees, agents, contractors and consultants.

**Taxable Supply** has the meaning given in section 195-1 of the GST Act.

**Tax Invoice** has the meaning given in section 195-1 of the GST Act and in the *A New Tax System (Goods and Services Tax) Regulations 1999*.

**Term** means the term specified in item 4 of the Schedule and where the context so permits includes any extended or renewed term.

**Utilities** means water, gas, electricity and communications.

1.2 In this Agreement unless a contrary intention appears:

- (a) **(person)**: references to a person include an individual, a body politic, the estate of an individual, a firm, a corporation, an authority, an association or joint venture (whether incorporated or unincorporated), or a partnership;
- (b) **(includes)**: the words "including", "includes" and "include" will be read as if followed by the words "without limitation";
- (c) **(or)**: the meaning of "or" will be that of the inclusive "or", that is meaning one, some or all of a number of possibilities;
- (d) **(party)**: a reference to a "party" is to a party to this Agreement;
- (e) **(other persons)**: a reference to any party or person includes their and each of their legal representatives, executors, administrators, successors, and permitted substitutes and assigns, including any person taking part by way of novation;
- (f) **(authority)**: a reference to any authority, institute, association or body is:
  - (i) if that authority, institute, association or body is reconstituted, renamed or replaced or if the powers or functions of that



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authority, institute, association or body are transferred to another organisation, deemed to refer to the reconstituted, renamed or replaced organisation or the organisation to which the powers or functions are transferred, as applicable; and

- (ii) if that authority, institute, association or body ceases to exist, deemed to refer to the organisation which serves substantially the same purposes or objects as that authority, institute, association or body;
- (g) **(this Agreement)**: a reference to this Agreement or to any other deed, agreement, document or instrument is deemed to include a reference to this Agreement or such other deed, agreement, document or instrument as amended, novated, supplemented, varied or replaced from time to time;
- (h) **(legislation)**: a reference to any legislation or to any section or provision of it includes any statutory modification or re-enactment of, or any statutory provision substituted for, that legislation, section or provision;
- (i) **(rights)**: a reference to a right includes any benefit, remedy, discretion, authority or power;
- (j) **(obligations)**: a reference to an obligation includes a warranty and a reference to a failure to observe or perform an obligation includes a breach of warranty;
- (k) **(singular)**: words in the singular include the plural (and vice versa) and words denoting any gender include all genders;
- (l) **(headings)**: headings are for convenience only and do not affect the interpretation of this Agreement;
- (m) **(clauses)**: a reference to:
  - (i) a clause, schedule or attachment is a reference to a clause, schedule or attachment of this Agreement; and
  - (ii) a paragraph or a sub-paragraph is a reference to a paragraph or sub-paragraph in the clause in which the reference appears;
- (n) **(inclusive)**: a reference to this Agreement includes all schedules and attachments to this Agreement, including the Schedule;
- (o) **(defined meaning)**: where any word or phrase is given a defined meaning, any other part of speech or other grammatical form of that word or phrase has a corresponding meaning;
- (p) **(\$)**: a reference to "\$" is to Australian currency and any amounts in this Licence are exclusive of GST, unless otherwise specified;
- (q) **(time)**: a reference to time is a reference to Western Australian Standard Time;

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- (r) **(language)**: all information and documentation prepared or delivered by the parties under this Agreement will be in English;
- (s) **(form)**: writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions and communication by email;
- (t) **(construction)**: no rule of construction applies to the disadvantage of a party on the basis that the party put forward or drafted this Agreement or any part;
- (u) **(information)**: any reference to "information" will be read as including information, representations, statements, data, samples, calculations, assumptions, deductions, determinations, drawings, designs, specifications, models, plans and other documents in all forms including the electronic form in which it was generated;
- (v) **(policies)**: any reference to a State of Western Australia policy or scheme is deemed to include a reference to such policy or scheme as amended, varied or replaced by the State from time to time;
- (w) **(thing)**: a reference to any thing is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them but this is not to be taken as implying that performance of part of an obligation is the performance of the whole;
- (x) **(consortium)**: if a party consists of a consortium of two or more persons whether by way of partnership or joint venture or otherwise, then:
  - (i) an obligation imposed on a party under this Agreement binds each person who comprises that party jointly and severally;
  - (ii) each person who comprises a party agrees to do all things necessary to enable the obligations imposed on that party under this Agreement to be undertaken; and
  - (iii) the act of one person who comprises a party binds the other person or persons who comprise that party;
- (y) **(jointly and severally)**: an agreement, representation or warranty on the part of or in favour of two or more persons binds, or is for the benefit of, them jointly and severally;
- (z) **(electronic address)**: a reference to a document published at an electronic address is to the document as published at that electronic address on the date of execution of this Agreement;
- (aa) **(liability)** a reference to a liability includes all obligations to pay money and all other losses, costs and expenses of any kind;
- (bb) **(year)** a reference to a year is to a calendar year;

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- (cc) ~~(month)~~ a reference to a month is to a calendar month;
- (dd) ~~(contractor)~~ a reference to a contractor is to a consultant, contractor or subcontractor at any tier; and
- (ee) ~~(reference to parties)~~ reference to the Minister using the Facilities means and includes use of the Facilities by the Minister or any of its employees, agents, contractors, licensees, invitees or students of the School.

### 1.3 Time

- (a) ~~(Business Day)~~: Where the day on or by which an act is required to be done under this Agreement is not a Business Day, the time for doing that act will be taken to be the next Business Day.
- (b) ~~(day of event)~~: Where time is to be reckoned by reference to a day or event, that day or the day of the event is excluded.
- (c) ~~(month)~~: Where time is to be counted in months and the period commences on the 29th, 30th or 31st day of a month and the month at the end of the period does not have a 29th, 30th or 31st day (as applicable), then the period will end on the last day of that month (for example, a period of 2 months which begins on 31 July will end on 30 September; and a period of 2 months which begins 30 July will end on 30 September).

### 1.4 State's interests and Statutory Functions

- (a) ~~(State's rights)~~: Any right of the Minister may be exercised for the benefit of any other part of the State and any reference in this Agreement to the Loss of, or costs incurred by, the Minister includes direct Losses of, and direct costs incurred by, any other part of the State.
- (b) ~~(State's interests)~~: Except where this Agreement expressly provides otherwise, to the extent permitted by Law nothing in this Agreement gives rise to any duty on the part of the Minister to consider interests other than the Minister's interests (including the public interest) when exercising any of its rights or performing any of its obligations.
- (c) ~~(fetter)~~: Nothing contained in this Agreement or contemplated by this Agreement has the effect of constraining the Minister or any other part of the State or placing any fetter on the Minister's or any other part of the State's statutory rights, duties, powers or functions including any statutory rights, duties, powers or functions conferred or imposed upon the Minister for Education under the *School Education Act 1999* (WA).
- (d) ~~(Minister's powers, functions and duties)~~: Notwithstanding anything contained or implied in this Agreement to the contrary, the parties agree that the Minister is not obliged to exercise a power, function or duty which is granted to or within the responsibility of any Government



Agency, or to influence, over-ride or direct any Government Agency in the proper exercise and performance of its legal duties and functions.

- (e) (no Claim): The Local Government is not entitled to make any Claim against the Minister for any Loss relating to any exercise or failure by the Minister to exercise its statutory rights or duties.

1.5 Standards

- (a) (provisions limiting or excluding liability): Any provision of this Agreement which seeks either expressly or by implication to limit or exclude any liability of a party is to be construed as doing so only to the extent permitted by Law.
- (b) (standards): Unless agreed or notified in writing by the Minister, a reference to Standards Australia standards, overseas standards or other similar reference documents in this Agreement is a reference to the edition last published prior to the preparation of the relevant documentation.

2. Grant of Licence

2.1 The Local Government grants to the Minister a licence to use the Facilities, for School sporting and recreational use, during the Minister's Authorised Times of Use, for the Term or until such time as the Minister divests itself or is divested of its rights over or in the School (whichever occurs sooner). The rights contained in this Agreement rest in contract only and nothing expressed or implied in this Agreement shall confer a right of exclusive possession of the Facilities to the Minister and the Local Government may at any time and at all times and from time to time exercise all of its rights in respect of the Facilities except where such rights shall:

- (a) prevent the operation of the Licence and rights with respect to the Facilities granted pursuant to this Agreement; and
- (b) be inconsistent with the express provisions of this Agreement.

2.2 Notwithstanding any other provision of this Agreement, the Minister will have Priority Use of the Facilities during the Minister's Authorised Times of Use. The Local Government agrees not to authorise use of the Facilities by third parties during the Minister's Authorised Times of Use without first obtaining the written approval of the Principal. The Minister will ensure that the Principal does not withhold his or her consent where that proposed use does not affect the use of the Facilities by staff and students of the School.

2.3 During the Minister's Authorised Times of Use, the Principal or any other person responsible for the supervision and safety of students of the School using the Facilities:

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(a) have the authority to ensure that, whilst students of the School are using the Facilities, anyone else using the Facilities at the same time maintains a safe distance from those students; and

(b) can take all other reasonable measures to ensure the safety of those students.

### 3. Facilities' Maintenance

3.1 The Local Government shall at all times during the Term in all things keep and maintain -

(a) the Facilities well cleansed and drained and in good sanitary condition;

(b) the Facilities safe from foreseeable risks, which are not insignificant and which in the circumstances a reasonable person would take precautions to remove;

(b) all buildings fences gates and other improvements now or hereafter comprising the Facilities in good tenantable repair order and condition; and

(c) all grassed areas on the Facilities so that a uniform coverage of grass is obtained.

3.2 Without limiting clause 3.1, the Local Government shall carry out watering, mowing, fertilising, weed control and irrigation maintenance and renovations on the Facilities.

3.3 The Local Government will ensure that all its employees, agents, workmen and contractors contact the Principal prior to carrying out any maintenance to the Facilities during the Minister's Authorised Time of Use;

3.4 The Local Government will not carry out any pest or weed control treatment on the Facilities during the Minister's Authorised Times of Use (during School days). The Local Government will give the Principal at least a week's written notice of any proposed weed control treatment to be undertaken.

3.5 On expiration of a period of use of the Facilities by a Party or any of that Party's employees, agents or invitees (whichever the case may be) that Party shall leave the Facilities in a clean sanitary and tidy condition free from litter waste and rubbish and ready for immediate use by the other Party and other persons duly permitted to use the Facilities.

### 4. Records and Audited Accounts

4.1 The Local Government shall keep true, accurate and up-to-date records of its receipts and expenditure in respect of the Facilities and shall allow the Minister to inspect and/or take copies of those records at any time and from time to time provided that reasonable notice is first given by the Minister on each occasion. The Local Government shall, at intervals of no greater than twelve (12) months during the currency of this Agreement, provide the Minister with properly audited accounts of its receipts and expenditure in respect of the Facilities.

4.2 If a Party requests information, relating to any aspect of this Agreement, from the other Party, the second mentioned Party will use all reasonable endeavours:

- (a) promptly to provide that information; and
- (b) to ensure that any information so provided is accurate, complete, up-to-date, and sufficiently detailed, and in no way misleading or deceptive.

**5. Booking of Facilities**

The Minister is not responsible for the supervision and management of bookings for groups using the Facilities outside the Minister's Authorised Times of Use.

**6. Assignment**

The Minister shall not without the prior written consent of the Local Government (which consent may be arbitrarily withheld) and the Minister for Lands assign, transfer, encumber or otherwise dispose of the Facilities or any part thereof or the rights, liberties or authorities granted to the Minister under this Agreement.

**7. Waiver**

7.1 Failure to exercise or enforce, or a delay in exercising or enforcing, or the partial exercise or enforcement of, a right, power, or remedy under any Law or under this Agreement by a Party does not preclude, or operate as a waiver of, the exercise or enforcement, or further exercise or enforcement, of that or any other right, power or remedy provided under any Law or under this Agreement.

7.2 A waiver given by a Party under this Agreement is only effective and binding on that Party if it is given or confirmed in writing by that Party.

7.3 No course of dealings between the Parties removes the requirement under clause 7(b) that a waiver must be in writing to be effective and binding upon the Parties.

7.4 No waiver of a breach of a term of this Agreement operates as a waiver of any other breach of that term or of a breach of any other term of this Agreement.

**8. Variation**

Any variation of any term of this Agreement must be in writing and signed by the Parties.

**9. Option to Renew**

This Agreement shall be extended for the Further Term (on the same terms and conditions as this Agreement with the exception of this clause 9) if:

- (a) prior to the expiration of the Term this Agreement has not been terminated; and
- (b) both Parties desire to extend this Agreement for the Further Term; and



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- (c) the Minister gives to the Local Government written notice of its desire such notice being received by the Local Government not more than 6 or less than 3 months prior to the expiration of the Term; and
- (d) during the Term there had been no breach of any term of this Agreement by the Minister which was not rectified strictly in accordance with a notice of breach being given by the Local Government.

#### 10. Termination

- 10.1 Notwithstanding anything expressed or implied in this Agreement to the contrary, either Party may, by giving 6 months' notice in writing to the other Party, terminate this Agreement for any reason whatsoever and upon the expiration of that 6 month period, this Agreement shall terminate but any rights of action or claims which accrued or arose to either Party prior to such termination are hereby preserved.
  - 10.2 If a Party breaches or fails to comply with any term of this Agreement and after having been served with a written notice by the other Party:
    - (a) specifying the breach or failure; and
    - (b) requiring that breach or failure to be rectified within a reasonable period specified in the notice (being not less than 14 days),

fails or refuses to so rectify that breach or failure within that period, then the Party giving the notice shall be entitled to terminate this Agreement and such termination shall take effect immediately upon the service of a notice of termination on the other Party.
  - 10.3 A Party may also terminate this Agreement if the other Party persistently breaches this Agreement.
  - 10.4 Each Party's rights to terminate this Agreement under the common law are hereby preserved.
- #### 11. Notices
- 11.1 Notices that may or must be sent under or in connection with this Agreement to be effective must be in writing, signed by the Party or representative of the Party giving notice, and may be delivered by pre-paid post or by hand to the other Party at the relevant address or sent by email to the address of the recipient set out in item 8 of the Schedule. Any such email must be sent with automatic receipt notification.
  - 11.2 Notices shall be deemed to be received:
    - (a) (in the case of delivery by pre-paid post) six Business Days after deposit in the mail;
    - (b) immediately upon delivery by hand; or

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- (c) in the case of email, at the time in the place to which it is sent equivalent to the time shown on the automatic receipt notification received by the Party sending the email from the recipient.

11.3 With respect to a Notice sent by email, the Parties agree that the following applies:

- (a) any text in the body of the email or the subject line will not form part of the notice; and
- (b) an attachment to the email will only form part of the Notice if it is in .pdf format or such other format as may be agreed between the Parties from time to time,

and with respect to any Notice sent by email under or in connection with this Agreement, each Party must ensure that:

- (c) its firewall and/or email server (as applicable):
  - (i) allows messages of up to 6MB to be received;
  - (ii) automatically sends a receipt notification to the sender upon receipt of a message; and
- (d) its systems automatically send a notification message to each of the sender and the recipient when a message is received by the recipient's domain that cannot or will not be delivered to the recipient.

**12. School Education Act 1999 remains unaffected**

Nothing in this Agreement shall affect or be deemed to affect any right power authority or duty conferred or imposed upon the Minister under any Law including the *School Education Act 1999*.

**13. Not to obstruct or cause nuisance**

The Minister shall not do or leave undone or allow or suffer to be done or left undone any act matter or thing whereby a nuisance or anything in the nature of or which may be deemed to be a nuisance by any Government Agency or within the meaning of any Law now or hereafter in force may exist arise or continue upon or in connection with the use of the Facilities by the Minister during the Minister's Authorised Times of Use and shall forthwith abate any such nuisance or alleged nuisance and shall carry out and comply with all the provisions of every such Law and of every requisition and order of any Government Agency in reference thereto.

**14. Comply with Laws**

The Minister shall and shall ensure that its employees agents contractors licensees and invitees shall at all times duly and punctually comply with observe and carry out and conform with the provisions of any Law now or hereafter in

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force and all requirements, and orders of any Government Agency which effect the Facilities or the use thereof.

**15. Report Damage etc**

The Minister shall promptly report any theft of, damage to, deficiency in, destruction of, or other fault in relation to the Facilities to the Local Government upon the happening of the same and do all things and take all steps that are reasonable so as to minimise and mitigate any loss caused or occasioned thereby.

**16. Local Government Responsible**

The Local Government will be responsible for any Loss incurred or suffered by the Minister or any officer, employee, agent, contractor, licensee, student, invitee or representative of the Minister during the Minister's Authorised Times of Use of the Facilities as set out in this Agreement to the extent caused or contributed to by the Local Government not carrying out any necessary repairs to or maintenance (including upgrades and replacements) of the Facilities or otherwise not complying with this Agreement.

**17. Water**

The Local Government will in good faith investigate ways to reduce reliance on water and is exploring opportunities for the use of bore water and other sources which may be available in close proximity to the Laverton Oval.

**18. Debts**

If under this Agreement a Party is claiming monies owing as a debt from the other Party, the claiming Party will provide the other Party with an invoice and true copies of all documentation in support of the debt being claimed.

**19. Signs**

19.1 The Minister shall not affix or cause or permit to be affixed or exhibited anywhere in or on the Facilities any poster signboard neon sign or advertisement except as shall be first approved in writing by the Local Government.

19.2 The Local Government consents to the erection by the Minister on the Facilities of signage stating the following;

"The adjoining school has priority use of this reserve between the hours of 8.00 am and 4.00 pm on all days that students attend that school by agreement with the [ ]. Staff of that school are empowered to give directions to members of the public using this reserve to ensure the safety of students and staff of that school".

The configuration and placement of such signage must be first approved by the Local Government (which approval must not be unreasonably withheld or delayed).



20. **Alcohol**

Except as provided under the provisions of the *School Education Act 1999* and the *School Education Regulations 2000* and in accordance with the provisions of the *Liquor Control Act 1988* and the *Liquor Control Regulations 1989*, the Local Government shall not permit the consumption of alcoholic beverages on the Facilities unless it has written authorisation from the Principal or an authorised officer of the Department.

21. **Local Government to Promote Community Awareness**

The Local Government shall, at its own cost and expense, be responsible for advertising the Facilities and otherwise promoting community awareness of and interest in the same from time to time.

22. **Insurance**

22.1 Each Party must at its own expense during the Term (and the Further Term if applicable) effect, maintain and keep current the following insurances with its self-insurance fund or an insurer authorised by the Australian Prudential Regulation Authority to conduct insurance business in Australia to the reasonable satisfaction of the other party:

- (a) public liability insurance in an amount of not less than TWENTY MILLION DOLLARS (\$20,000,000.00) in respect of any one occurrence, unlimited in the aggregate or such amount as shall be determined at the reasonable discretion of the other Party from time to time to reflect prudent commercial practices;
- (b) property insurance covering loss of or damage to any equipment that a Party provides for use on the Facilities for its full replacement value; and
- (c) workers compensation insurance in accordance with the provisions of the *Workers' Compensation and Injury Management Act 1981* including cover for common law liability for an amount of not less than FIFTY MILLION DOLLARS (\$50,000,000.00) for any one event in respect of that Party's workers.

22.2 As and when requested either Party must give to the other Party sufficient evidence of the existence of the insurances set out in clause 22.1 or provide certificates of currency in respect of those insurances.

23. **Indemnity**

23.1 Each Party shall indemnify and keep indemnified the other Party (including its officers, employees, agents, contractors, licensees, invitees or representatives) and the Minister for Land from and against all Loss incurred or suffered by or brought against any of those indemnified to the extent that the same was caused or contributed to by any tortious or other unlawful act or omission (including breach of a contractual term, condition or warranty) by the first mentioned Party

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or any of its officers, employees, agents, contractors, licensees, invitees or representatives.

23.2 For the purposes of clause 23.1, neither the Local Government nor any of the Local Government's Visitors is, or shall be considered or deemed to be, a licensee or invitee of the Minister.

23.3 The indemnity contained in this clause 23 is a continuing obligation and remains in force and effect in respect of anything that occurred during the currency of this Agreement notwithstanding the expiry of the Term or the early termination of this Agreement irrespective of how it is terminated or who terminated it.

**24. Costs**

24.1 Subject to the rest of this clause 24, the costs of Routine Maintenance and Utilities will be shared by the Parties as set out in item 9 of the Schedule.

24.2 The Local Government will pay for all costs of Routine Maintenance and Utilities.

24.3 The Minister will reimburse the Local Government for the Minister's share of the costs of Routine Maintenance annually in arrears commencing on the first anniversary of the Commencement Date within 28 days after receiving an audited invoice from the Local Government. All invoices to the Minister are to be addressed to:

Asset Planning and Services Branch  
Department of Education  
151 Royal Street  
EAST PERTH WA 6004

24.4 The Minister will reimburse the Local Government for the Minister's share of the costs of Utilities within 28 days after receiving an invoice from the Local Government together with copies of the invoices and accounts received by the Local Government from the Utility providers. All invoices to the Minister are to be addressed to:

Asset Planning and Services Branch  
Department of Education  
151 Royal Street  
EAST PERTH WA 6004

24.5 The Local Government will when requesting payment of the Minister's share of the costs of Routine Maintenance, provide the Minister with a spreadsheet in a form approved or provided by the Minister detailing how those costs are calculated and apportioned.

24.6 The Local Government will not include overheads or depreciation as part of the costs of Routine Maintenance.

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- 24.7 The Parties agree to review the arrangements for sharing of costs if use of the Facilities changes from its current use, for example, a sporting team commences using the Facilities on a regular basis.
- 24.8 (a) If any Major Works are proposed to improve or upgrade the Facilities, the Local Government must prior to carrying out those Major Works provide the Minister's representative, the Department's Director Asset Planning and Services, with details in writing of the reasons for and the scope and cost of such Major Works;
- (b) The Minister's representative will determine the amount (if any) that the Minister will agree to contribute to the costs of any Major Works following consultation with the Local Government.
- 24.9 Each Party shall pay its own legal costs in connection with the negotiation and preparation of this Agreement.
- 24.10 The Parties shall pay 100% of all costs charges and expenses which the other Party incurs in consequence of or in connection with any default by the defaulting Party in performing or observing any covenants conditions or stipulations herein contained or implied and on the part of the defaulting Party to be performed or observed except to the extent that the same was caused or contributed to by any tortious or other wrongful act or omission (including breach of a contractual term, condition or warranty) by the other Party.
25. GST
- 25.1 The amount of all Primary Payments specified in this Agreement are exclusive of GST except where stated otherwise.
- 25.2 If GST is payable by the Local Government in respect of a Primary Payment or any part in connection with a Taxable Supply provided under this Agreement:
- (a) the Primary Payment is increased by an amount equal to the applicable GST; and
- (b) the Minister must pay the amount of the increase in the same manner and on the same date as the Minister is required to pay the Primary Payment.
- 25.3 If the Primary Payment consists (wholly or partly) of the recovery by the Local Government of all or a portion of the Local Government's costs, the Primary Payment is to be reduced by the amount (or corresponding proportion) of the Input Tax Credits available to the Local Government in respect of these costs and then increased by any applicable GST payable under clause 25.2.
- 25.4 If a Primary Payment is to be increased to account for GST under clause 25.2 the Local Government must, at least one month before the date on which the increased Primary Payment is to be paid, issue a Tax Invoice to the Minister.



**26. Approvals**

26.1 If the approval of the Western Australian Planning Commission to this Agreement is required pursuant to section 136 of the *Planning and Development Act 2005*, then this Agreement is subject to and conditional upon that approval being obtained by the Local Government within 6 months after execution of this Agreement by the Parties.

26.2 If the approval of the Minister for Lands to this Agreement is required pursuant to section 18 of the *Land Administration Act 1997*, then this Agreement is subject to and conditional upon that approval being obtained by the Local Government prior to the Commencement Date and a copy of that approval will be attached to this Agreement as Annexure A.

**27. Dispute Resolution**

27.1 The Parties agree that unless and until a Party has complied with the formal requirements of this clause 27, a Party may not commence any court proceedings in respect of any Dispute except if the Party seeks urgent interlocutory injunctive or urgent interlocutory declaratory relief.

27.2 (a) If a Dispute arises then a Party may, by Notice (Dispute Notice) to the other Party, refer that Dispute for resolution to the Principal or an officer from the Capital Works and Maintenance division of the Department and a nominated senior representative of the Local Government.

(b) A Dispute Notice under this clause 27.2 must:

- (i) state that it is a Dispute Notice under this clause 27; and
- (ii) include or be accompanied by detailed particulars of the Dispute.

(c) If a Dispute is referred to the persons set out in clause 27.2(a), then these persons must meet within 10 Business Days after the date on which the Dispute Notice is received (or such later date as the Parties may agree) and endeavour in good faith to resolve (in whole or in part) and negotiate a settlement of the Dispute.

(d) A Party in compliance with this clause 27.2 may (unless the Parties agree to submit the Dispute to mediation under clause 27.3) terminate the Dispute resolution process by notice to the other Party at any time after 30 Business Days following reference of the Dispute to the persons specified in paragraph (a) above, and following such termination either Party may commence court proceedings in relation to the Dispute in accordance with clause 28.8 of this Agreement.

27.3 (a) The Parties may, if mutually agreed following the meeting required by clause 27.2(c), submit the Dispute to mediation in accordance with the Mediation Rules of the Institute of Arbitrators and Mediators Australia as applicable at the date of the Dispute.

- (b) The mediator will be a dispute resolution practitioner with legal qualifications and at least 10 years' experience in the legal profession, as agreed between the Parties or, failing agreement, a mediator satisfying the requirements of this clause 27.3(b) will be appointed by the President of the Institute of Arbitrators and Mediators Australia.
- (e) Any mediation meetings and proceedings under this clause 27.3 must be held in Perth, Western Australia.
- (f) The costs of any mediation meetings and proceedings under this clause 26.3 will be shared equally between the Parties.

27.4 If the Dispute is submitted to mediation and 20 Business Days (or any other period agreed to in writing between the Parties) after the appointment of a mediator under clause 27.3 the Dispute remains unresolved (whether in whole or in part), either Party may commence court proceedings in relation to the Dispute in accordance with clause 28.8 of this Agreement.

27.5 The Parties must continue to perform their obligations under this Agreement despite the existence of any Dispute between the Parties. The Parties may exercise any rights under this Agreement, including any rights under clause 10, notwithstanding the existence of any Dispute between the Parties.

## 28. Miscellaneous

28.1 Whenever the consent of the Minister is required under this Agreement:

- (a) that consent may be given or withheld by the Minister in the Minister's absolute discretion and may be given subject to such conditions as the Minister may determine;
- (b) the Minister is not required to provide a reason or reasons for giving or refusing its consent; and
- (c) the Local Government agrees that any failure by it to comply with or perform a condition imposed under clause 28.1(a) will constitute a breach of this Agreement by the Local Government.

28.2 Each Party must do all things and execute all further documents necessary to give full effect to this Agreement.

28.3 Nothing in this Agreement may be construed to make the Local Government a partner, agent, employee or joint venturer of the Minister.

28.4 The Local Government must not represent that the Local Government or any of its personnel are the employees, agents, partners or joint venturers of the Minister.

28.5 The rights, powers and remedies in this Agreement are in addition to, and not exclusive of, the rights, powers and remedies existing at Law or in equity.

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- 28.6 This Agreement states all the express terms of the agreement between the Parties in respect of its subject matter. It supersedes all prior discussions, negotiations, understandings and agreements in respect of its subject matter.
- 28.7 The Parties agree that Part 1F of the *Civil Liability Act 2002 (WA)* is excluded and does not apply to the Parties' liabilities under this Agreement.
- 28.8 (a) This Agreement is governed by the Law in force in Western Australia.
- (b) Each Party irrevocably submits to the exclusive jurisdiction of courts exercising jurisdiction in Western Australia and courts of appeal from them in respect of any proceedings arising in connection with this Agreement. Each Party irrevocably waives any objection to the venue of any legal process in these courts on the basis that the process has been brought in an inconvenient forum.
- 28.9 Each party represents and warrants to the other that it has full power to enter into and perform its obligations under this Agreement and that when executed this Agreement will constitute legal, valid, and binding obligations under its terms.
- 28.10 The Local Government must immediately notify the Minister in writing if it forms the opinion that it will be unable to, or be unlikely to be able to, satisfy any of its obligations in relation to this Agreement from the financial resources available, or likely to be available, to it, at the time the obligation is due.
- 28.11 The provisions of the Schedule are terms of this Agreement and therefore are enforceable in accordance with their terms.



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EXECUTED by the Parties.

SIGNED for and on behalf of the )  
MINISTER FOR EDUCATION by )  
JAY TIMOTHY PECKITT )  
A/Deputy Director General of the )  
Department of Education, )  
the officer delegated this authority )  
pursuant to section 230 of the )  
School Education Act 1999 (WA) )  
in the presence of )

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Witness signature

\_\_\_\_\_  
Witness Full Name (Please print)

\_\_\_\_\_  
Witness address (Please print)

\_\_\_\_\_  
Witness occupation (Please print)

THE COMMON SEAL of the )  
SHIRE OF LAVERTON was )  
hereunto affixed in the presence of )

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Chief Executive Officer

Patrick Hill Peter Naylor

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ANNEXURE 1

APPROVAL OF THE MINISTER FOR LANDS



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ANNEXURE 2  
SCOPE OF SERVICES

<b>11.1.4</b>	<b>PROPOSAL TO IMPOSE DIFFERENTIAL RATING FOR THE 2021/2022 FINANCIAL YEAR</b>
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**SUBMISSION TO:** Ordinary Meeting of Council, 22 April 2021

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Not Applicable

**AUTHOR:** Phil Marshall, Deputy Chief Executive Officer

**SENIOR OFFICER:** Peter Naylor, Chief Executive Officer

**PREVIOUS MEETING REFERENCE:** 23 May 2019

### **MATTER FOR CONSIDERATION**

Council has imposed differential rates for both GRV and UV valued properties within the Shire. If Council wishes to impose differential rating once again for the 2021/2022 Financial Year and comply with the legislative requirements, then the Council is required to determine and approve the way forward.

### **ATTACHMENTS**

OMC220421.11.1.4.A Statement of Objects and Reasons

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

Council has imposed differential rating since 2001/02, primarily to offset the impact of disproportionately large increases in the valuation of pastoral properties in 2000/01 and 2001/02. Previous rates levied for the last twelve years (12) years are summarised below and the 2021/2022 year is included to afford a comparison.

Rating Year	Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
2009/10	5.25¢	10.50¢	9.32¢	10.50¢	210	210
2010/11	3.48¢	12.07¢	8.30¢	5.76¢	230	230
2011/12	3.6018¢	12.4924¢	8.5905¢	5.9616¢	240	240
2012/13	3.7099¢	12.8672¢	8.8482¢	6.1404¢	250	250
2013/14	6.70¢	13.38¢	9.20¢	6.39¢	260	260

2014/15	6.91¢	13.80¢	9.49¢	6.59¢	270	270
2015/16	8.80¢	14.86¢	10.72¢	8.03¢	280	280
2016/17	8.98¢	15.16¢	10.94¢	8.20¢	286	286
2017/18	9.23¢	15.61¢	10.94¢	8.45¢	294	294
2018/19	9.41¢	15.92¢	11.16¢	8.62¢	304	304
2019/20	9.79¢	16.56¢	11.61¢	8.97¢	315	315
2020/21	9.79¢	16.56¢	11.61¢	8.97¢	315	315
<b>2021/22</b>	<b>9.79¢</b>	<b>17.1810¢</b>	<b>11.61¢</b>	<b>9.3064¢</b>	<b>315</b>	<b>315</b>

## STATUTORY IMPLICATIONS

### *Local Government Act 1995*

#### **1.3. Content and intent**

- (2) *This Act is intended to result in —*
- (a) *better decision-making by local governments; and*
  - (b) *greater community participation in the decisions and affairs of local governments; and*
  - (c) *greater accountability of local governments to their communities; and*
  - (d) *more efficient and effective local government.*
- (3) *In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.*

#### **2.7. Role of council**

- (1) *The council —*
- (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
- (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

#### **3.1. General function**

- (1) *The general function of a local government is to provide for the good government of persons in its district.*



- (2) *The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.*
- (3) *A liberal approach is to be taken to the construction of the scope of the general function of a local government.*

<b>2) 6.33. Differential general rates</b>
--

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics —
  - (a) the purpose for which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
  - (b) a purpose for which the land is held or used as determined by the local government; or
  - (c) whether or not the land is vacant land; or
  - (d) any other characteristic or combination of characteristics prescribed.
- (2) Regulations may —
  - (a) specify the characteristics under subsection (1) which a local government is to use; or
  - (b) limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate a local government is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.
- (4) If during a financial year, the characteristics of any land which form the basis for the imposition of a differential general rate have changed, the local government is not to, on account of that change, amend the assessment of rates payable on that land in respect of that financial year but this subsection does not apply in any case where section 6.40(1)(a) applies.
- (5) A differential general rate that a local government purported to impose under this Act before the *Local Government Amendment Act 2009* section 39(1)(a) came into operation is to be taken to have been as valid as if the amendment made by that paragraph had been made before the purported imposition of that rate.

<b>3) 6.35. Minimum payment</b>
---------------------------------

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.

- 
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than —
- (a) 50% of the total number of separately rated properties in the district; or
  - (b) 50% of the number of properties in each category referred to in subsection (6),
- on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of —
- (a) the number of separately rated properties in the district; or
  - (b) the number of properties in each category referred to in subsection (6),
- unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
- (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories —
- (a) to land rated on gross rental value; and
  - (b) to land rated on unimproved value; and
  - (c) to each differential rating category where a differential general rate is imposed.

<b>4) 6.36. Local government to give notice of certain rates</b>
--

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
- (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
  - (b) is to contain —
    - (i) details of each rate or minimum payment the local government intends to impose; and
    - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
-

- (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;
- and
- (c) is to advise electors and ratepayers that the document referred to in subsection (3A) —
  - (i) may be inspected at a time and place specified in the notice; and
  - (ii) is published on the local government's official website.
- (3A) The local government is required to prepare a document describing the objects of, and reasons for, each proposed rate and minimum payment and to publish the document on the local government's official website.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.
- (5) Where a local government —
  - (a) in an emergency, proposes to impose a supplementary general rate or specified area rate under section 6.32(3)(a); or
  - (b) proposes to modify the proposed rates or minimum payments after considering any submissions under subsection (4),it is not required to give local public notice of that proposed supplementary general rate, specified area rate, modified rate or minimum payment.

***Local Government (Financial Management) Regulations 1996***

<b>5) 56. Rate notice, content of etc. (Act s. 6.41)</b>
--

- (4) The following information is to accompany or be included in the rate notice —
  - (a) a brief statement of the objects and reasons for —
    - (i) any differential rates imposed by the local government under section 6.33; and
    - (ii) any differential minimum payments imposed by the local government under section 6.35(6)(c); and
    - (iii) any service charges imposed by the local government;
  - and
  - (b) if a differential general rate or minimum payment differs from the proposed rate or payment set forth in the local public notice given under section 6.36, reasons for the difference; and
  - (c) a statement that under section 6.49 an agreement as to the payment of a rate or service charge may be made with the local government; and
  - (d) if interest is to be imposed on unpaid rates and service charges —
    - (i) the circumstances in which interest will be imposed; and
    - (ii) the rate of interest;
  - and



- (e) if interest is accruing on unpaid rates or service charges, a statement that interest continues to accrue for each day until arrears are paid; and
  - (f) any discount or other incentive available for early payment, a brief description of the discount or incentive scheme and a brief statement of how that discount or incentive may be claimed; and
  - (g) a brief summary of —
    - (i) options for payment and entitlements under the *Rates and Charges (Rebates and Deferments) Act 1992*; and
    - (ii) any concession available under section 6.47 and the circumstances in which it is available;
- and
- (ha) a brief statement that rebates to pensioners and seniors under the *Rates and Charges (Rebates and Deferments) Act 1992* are funded by the Government of Western Australia; and
  - (h) a brief statement of the consequences of default in payment of rates and service charges; and
  - (i) a brief statement advising that payment of a rate or service charge on any land may not be made by instalments if at the date for payment of the first instalment any part of a rate or service charge imposed on that land in a previous financial year (or interest accrued thereon at the date of issue of the rate notice) remains unpaid.

## POLICY IMPLICATIONS

Policy 03.09 “Rating of Mining Tenements Crossing Shire Boundaries”. The Shire has agreed that where a mining tenement crosses the Shire Boundary, it will only claim 50% of the minimum rate if that applies, regardless of the portion of the mining tenement that is situated within this Shire.

## FINANCIAL IMPLICATIONS

The levying of rates is the process by which Council balances its Budget and by imposing differential rates, this spreads the rating burden equitably between ratepayers. The Long term Financial plan for 2013-2028 adjusts rates at 4.15% and this is on a yearly basis and even though the Council has held the rates at the state government direction for the 2020/21 financial year.

## STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

## RISK MANAGEMENT

As the Council is meeting its reporting requirements, the risk is considered Low.

**5x5 RISK MATRIX**

	Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
	Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
	Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
	Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
	Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
		Very Low	Low	Medium	High	Very High

**IMPACT**

## CONSULTATION

- Chief Executive Officer
- Special Projects Officer

## COMMENT

Council's intention to impose differential rates for the 2021/2022 financial year requires timely consideration to ensure statutory advertising requirements are completed before the Budget is adopted. This involves giving local public notice for a period of 21 days of Council's intention to impose differential rates and inviting comment on this matter.

Council has utilised the differential rating approach for several years now and, as a result, the concept appears to be well received in general as well as a truly tried and tested practice. In embarking on this process, there is a requirement for the local government to set down a statement of its "Objects and Reasons" and for these to be available for inspection by any elector or ratepayer following the advertising referred to above.

A consequential requirement after the Budget has been adopted, is for a brief statement of the Objects and Reasons of any differential rates to accompany the rate notice (*Local Government (Financial Management) Regulations 56(4)*).

The objects and reasons for imposing differential rates are outlined in Attachment OMC220421.11.1.4.A.

It should be noted that Council is not bound by the advertised rate in the dollar when it adopts the Budget. Council can amend the differential rates without further advertising, after considering any submissions or additional information at the time of adopting the

Budget. The advertised differential rate for the current budget was higher than that adopted for the 2018/2019 financial year.

The recommendation of this report is to impose differential rates in 2021/2022 and to increase by 3.75% (mining categories) on last year's actual rates for the purposes of advertising. The minimums and the other rating categories remain in line with the last two years since the Council receives approximately 94% of its rates from the mining categories. These proposed increases have been based on the required increases indicated as being necessary in the Shire's Long Term Financial Plan for the Shire to maintain its financial viability shown at 4.15%.

The anticipated revenue from rates for 2021/2022, based on the proposed increase of 3.75% is \$5,895,475 compared to the current actual figure of \$5,698,900. These estimates are based on the information currently available to staff via our rating system and may be subject to change given any significant movement in Mining and Exploration tenements to apply in 2021/2022, which have yet to be received at this stage.

There are no differential rates more than twice the lowest differential general rate, therefore Ministerial approval will not be required.

Proposed rate in the dollar 2021/2022 (3.75% increase)						
Area	Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
Laverton	9.79¢	17.1810¢	11.61¢	9.3064¢	315	315



**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Prentice      SECONDED: Cr S Weldon

1. That the Council in accordance with Section 6.36 of the *Local Government Act 1995*, gives local public notice advising that Council intends to impose the following differential rates and minimums for the 2021/2022 financial year:

2021/2022 Financial Year					
Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
9.79¢	17.1810¢	11.61¢	9.3064¢	315	315

2. Approves the 2021/2022 Rates – Objects and Reasons Statement as set out in attachment OMC220421.11.1.4.A.
3. Confirms that the recommended increase in rates of 3.75% (Mining Categories only) has been made after considering the Shire of Laverton Long Term Financial Plan, current economic conditions and retaining the differential rate structure in respect to rate revenue.

**CARRIED 7/0**

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## 2021/2022 Rates – “Objects and Reasons”

The objective for all Council’s rates is to meet the shortfall between planned expenditures and expected revenues to achieve a balanced budget.

### Rate Increase for 2021/2022

For 2021/2022, Council has indicated its intention to pursue a general approach of keeping the minimums static and increase the rate in the dollar by 3.75% for the mining categories which is a catch up from the rate freeze imposed by the state government for the 2020/2021 year. However, Council was mindful that Laverton’s town site rate in the dollar was higher than the rest of the region, whilst the Mining UV and GRV rate in the dollar were generally lower than the rest in the region. Council therefore determined to lessen the burden and maintain the Laverton town site GRV at the same level along with the pastoral UV as for 2019/20 and 2020/21 (No change as part of the Government direction for Covid-19) and to increase the mining rates by 3.75% for 2021/22.

This strategy resulted in the following impacts to the various rates in the dollar:

Rating		Rate in dollar 20/21	Proposed rate in dollar 21/22	Proposed Increase
GRV	Town site	11.6100	11.6100	No Change
	Mining	8.9700	9.3064	3.75%
UV	Pastoral	9.7900	9.7900	No Change
	Mining	16.5600	17.1810	3.75%
Minimums		\$315.00 per assessment	\$315.00 per assessment	No change

This is in line with the *Long Term Financial Plan* and incorporates increases in line with the Consumer Price Index (CPI) Perth movement at 1.3% for the 12 month period to 30 June 2020 and 2.6% up to the December 2020 quarter and the unknown leading up to the 30<sup>th</sup> of June 2021. The minimum rate will remain static at \$315.00 per assessment.

The rate income in 2021/2022 will raise by \$196,575 approx. (up 3.75%), to realise an overall rate yield of \$5,895,475 approx. However, rating calculations are by no means a consistent and straight forward affair.



The result depends on several inputs including the following:

- The number of properties
- Valuation amendments (to both GRV & UV)
- Revaluations (to both GRV & UV)
- The number of minimums
- The rate in the dollar across the various differential categories
- The amount of the minimum rate.

The scope of the mining sector's contribution to the Shire's rating effort, is quite apparent. This is evidenced by the remarkable statistic that almost 94% of the Shire's rate income for 2021/22 will derive from the GRV and UV mining rate imposts.

#### **Basis of Rates**

The Basis for calculating property rates are the gross rental values (GRV) and unimproved values (UV) provided for individual properties by Landgate's Property and Valuations section. A property's GRV represents the amount of the gross annual rental the land might obtain if it is let on a tenancy from year to year. A property's UV means the amount the land may reasonably be expected to obtain if it was sold, assuming no improvements to the land had been made.

#### **Updated Valuations**

Updated unimproved values for rural properties and mining tenements are provided every year. Updated gross rental values for residential, commercial, light industrial and several mine site properties are carried out every four to five years. A revaluation of GRV properties was last carried out and took effect from 1st July 2015, which was planned for 2020, however Covid-19 put hold and it is envisaged the revaluation will be undertaken through the 2021/2022 financial year.

#### **OBJECTS and REASONS for DIFFERENTIAL RATING**

##### ***Local Government Act 1995 - Section 6.33***

##### ***Local Government (Financial Management) Regulations 1996 - Regulation 56(4)***

Council has adopted differential rating to spread the rates burden equitably and at the same time maintain rating based on land zoning and land use. Council has the following classifications:

##### **Pastoral Leases (UV) (9.79 cents in the \$315 minimum)**

This classification applies to all pastoral leases within the Shire. Commencing from around 2005 the State Government instigated a plan to review all pastoral leases throughout the State and revalue their rents. However, the resultant rent had a direct correlation to the calculation of the unimproved value for rating purposes and would have resulted in very significant rate increases. The solution to this dilemma was to drop the rate in the dollar to achieve relativity to earlier rating regimes, subject to annual increases as part of ongoing rating needs. Council is satisfied that this approach achieves an equitable basis of differentiation to that of mining lease rating, recognising the relatively low profitability from pastoral operations, the land management and remote area population benefits from the existence of these pastoral operations.

**Mining Leases (UV)** (17.180 cents in the \$315 minimum)

This classification covers mining leases in the rural area except for several mine sites with substantial accommodation villages and processing plants and which are rated on gross rental values. Council is satisfied that mining lease interests are making an equitable contribution to the Shire's rating effort and that the rate in the dollar is well within the context of the rate in the dollar being applied by all other local governments in the North Eastern Goldfields.

**Townsite (GRV)** (11.61 cents in the \$315 minimum)

This classification applies to the Laverton town site and covers land zoned as Residential, Commercial, Community, Industrial, Mining Tenement, Special Residential and Vacant. Council is satisfied that the basis of rating as set down in section 6.28(2)(b) of the Local Government Act 1995 is appropriate for Laverton town site and that GRV's generally form a proper and equitable basis for differentiation amongst these properties.

**Mining (GRV)** (9.3064 cents in the \$315 minimum)

This classification currently applies to mining accommodation and processing plants for the following establishments:

- Murrin Murrin (assessment 4756 & assessment 4757)
- Granny Smith (assessment 3008 & assessment 4057)
- Sunrise Dam (assessment 4627 & assessment 4628)
- Moolart Well (assessment 10256 & assessment 10257)
- Brightstar (assessment 10258, assessment 10259 & assessment 10260)
- Garden Well (assessment 10261 & assessment 10262) etc.
- Gruyere (assessment A11157)
- Mt Morgans (assessment A11158)

Council acknowledges and is satisfied that whilst each of these mining camps is some distance from Laverton, the gross rental value provided by the Valuer-General provides sufficient acknowledgement of the mine sites location relative to the Shire facilities and amenities. Due to the large valuations associated with these mining establishments a lower GRV has been applied so as not to place an unfair burden on the mining companies.

**Minimum Rating**

Council has established a uniform minimum rate across the district. Pursuant to section 6.47 of the *Local Government Act 1995* Council has agreed where a mining tenement crosses the Shire's Boundary with a neighbouring Shire, only to claim 50% of the minimum rate should it apply, regardless of the portion of the mining tenement in this municipality. This policy only applies to prospecting, mining or exploration licences which are subject to minimum rates.

## Summary

The following table shows the rating information proposed for the 2021/2022 financial year and the valuations from 2020/21 have been used and figures and will be adjusted depending on any revaluations throughout the year leading up to the adoption of the budget.

RATE TYPE				
Differential General Rate	Rate in \$	Number of Properties	Rateable Value \$	2021/22 Budgeted Rate Revenue \$
<b>GRV</b>				
Townsite	11.6100	177	2,393,000	277,827
Mining	9.3064	14	14,530,389	1,352,256
<b>UV</b>				
Pastoral	9.7900	15	649,000	63,537
Mining (inc. shared)	17.1810	756	23,783,500	4,086,243
<b>Sub-Totals</b>		918		5,779,863
Minimum Rates	Minimum \$	Number of Properties	Rateable Value \$	2021/22 Budgeted Rate Revenue \$
<b>GRV</b>				
Townsite	315	47	15,857	14,805
Mining	315	1	20	315
<b>UV</b>				
Pastoral	315	3	3,000	945
Mining	315	309	307,966	97,335
Mining Shared	158	14	2,212	2,212
<b>Sub-Totals</b>		374		115,612
<b>TOTALS</b>		1,292		5,895,475

In closing, the increases have a twofold purpose. 1. To keep abreast of rising costs which are evident through the CPI movements in wages and the cost of materials. 2. Is to ensure the Council can match funding through the rate base and identify the contribution that the mining companies make to the Laverton Shire. The aim is reducing the approach to mining companies for contributions and in real terms, the cost of doing this type of contribution business far



exceeds the benefit. This has been proven when the mining companies provided contributions through the rates to support medical services within the community.

The council is mindful of the major role the mining companies play in the community through the rate base and the council wishes to acknowledge the mining companies through projects to be undertaken and this will be in liaison with the mining industry.

Please contact Peter Naylor, Councils Chief Executive Officer should you have any questions regarding the differential rating on the objects and reasons.

<b>11.1.5</b>	<b>2021/2022 SCHEDULE OF FEES AND CHARGES</b>
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<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in this matter
<b>OWNER/APPLICANT:</b>	Not Applicable
<b>AUTHOR:</b>	Phil Marshall, Deputy Chief Executive Officer
<b>SENIOR OFFICER:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	28 May 2020

### **MATTER FOR CONSIDERATION**

That the Council receive the Schedule of Fees and Charges for the 2021/2022 financial year to be adopted with the annual budget in July 2021.

### **ATTACHMENTS**

OMC220421.11.1.5.A      Schedule of Fees and Charges 2021/2022

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

The attachment OMC220421.11.1.5.A has been amended to reflect administration changes over the years with no new charges implemented. The changes are shown in yellow with comments attached to the change and a rationale behind the change.

The fees and charges are an annual feature of the Budget document and is covered under the statutory implications.

### **STATUTORY IMPLICATIONS** ***Local Government Act 1995***

#### **1.3. Content and intent**

- (2) *This Act is intended to result in —*
- (a) *better decision-making by local governments; and*
  - (b) *greater community participation in the decisions and affairs of local governments; and*
  - (c) *greater accountability of local governments to their communities; and*
  - (d) *more efficient and effective local government.*

- (3) *In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.*

## **2.7. Role of council**

- (1) *The council —*
- (a) *governs the local government's affairs; and*
  - (b) *is responsible for the performance of the local government's functions.*
- (2) *Without limiting subsection (1), the council is to —*
- (a) *oversee the allocation of the local government's finances and resources; and*
  - (b) *determine the local government's policies.*

## **3.1. General function**

- (1) *The general function of a local government is to provide for the good government of persons in its district.*
- (2) *The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.*
- (3) *A liberal approach is to be taken to the construction of the scope of the general function of a local government.*

<b>(ii) Subdivision 2 — Fees and charges</b>
--

<b>1) 6.16.Imposition of fees and charges</b>
---

- (1) A local government may impose\* and recover a fee or charge for any goods or service it provides or proposes to provide, other than a service for which a service charge is imposed.

*\* Absolute majority required.*

- (2) A fee or charge may be imposed for the following —
- (a) providing the use of, or allowing admission to, any property or facility wholly or partly owned, controlled, managed or maintained by the local government;
  - (b) supplying a service or carrying out work at the request of a person;
  - (c) subject to section 5.94, providing information from local government records;
  - (d) receiving an application for approval, granting an approval, making an inspection and issuing a licence, permit, authorisation or certificate;
  - (e) supplying goods;
  - (f) such other service as may be prescribed.



- (3) Fees and charges are to be imposed when adopting the annual budget but may be —
- (a) imposed\* during a financial year; and
  - (b) amended\* from time to time during a financial year.

\* *Absolute majority required.*

<b>2) 6.17.Setting level of fees and charges</b>
--

- (1) In determining the amount of a fee or charge for a service or for goods a local government is required to take into consideration the following factors —
- (a) the cost to the local government of providing the service or goods; and
  - (b) the importance of the service or goods to the community; and
  - (c) the price at which the service or goods could be provided by an alternative provider.
- (2) A higher fee or charge or additional fee or charge may be imposed for an expedited service or supply of goods if it is requested that the service or goods be provided urgently.
- (3) The basis for determining a fee or charge is not to be limited to the cost of providing the service or goods other than a service —
- (a) under section 5.96; or
  - (b) under section 6.16(2)(d); or
  - (c) prescribed under section 6.16(2)(f), where the regulation prescribing the service also specifies that such a limit is to apply to the fee or charge for the service.
- (4) Regulations may —
- (a) prohibit the imposition of a fee or charge in prescribed circumstances; or
  - (b) limit the amount of a fee or charge in prescribed circumstances.

<b>3) 6.18.Effect of other written laws</b>
---

- (1) If the amount of a fee or charge for a service or for goods is determined under another written law a local government may not —
- (a) determine an amount that is inconsistent with the amount determined under the other written law; or
  - (b) charge a fee or charge in addition to the amount determined by or under the other written law.
- (2) A local government is not to impose a fee or charge for a service or goods under this Act if the imposition of a fee or charge for the service or goods is prohibited under another written law.

<b>4) 6.19.Local government to give notice of fees and charges</b>
--

If a local government wishes to impose any fees or charges under this Subdivision after the annual budget has been adopted it must, before introducing the fees or charges, give local public notice of —

- (a) its intention to do so; and
- (b) the date from which it is proposed the fees or charges will be imposed.

## POLICY IMPLICATIONS

Council Policy 03.08 Budget – Preparation, provides for the review, preparation and approval of the Draft Schedule of Fees and Charges prior to the budget meeting. Once this Schedule has been approved (for the purpose of inclusion in the Draft Budget provisions), Council must adopt it however, this will not formally occur until the Annual Budget itself is adopted.

## FINANCIAL IMPLICATIONS

The Fees and Charges when adopted will determine the amount of revenue to be received during the 2021/2022 financial year for certain areas.

## STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

## RISK MANAGEMENT

As the Council is meeting its reporting requirements, the risk is considered Low.

**5x5 RISK MATRIX**

	Highly Probable	5 Moderate	10 Major	15 Major	20 Major	25 Major
	Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Major
	Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
	Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
	Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
		Very Low	Low	Medium	High	Very High

**IMPACT**

## CONSULTATION

- Chief Executive Officer

## COMMENT

The overall impact is minimal and the issue is not the charges but the volume of income received due to the closing and changing of schedules in business and this is noticeable with aircraft movements.

The attached document reflects the no change apart from minor administration changes.

## RESOLUTION

## COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Ryles      SECONDED: Cr R Weldon

**That Council by an absolute majority approves the 'Draft 2021/2022 Schedule of Fees & Charges' as outlined in Attachment OMC220421.11.1.5.A for inclusion in the 2021/2022 Budget.**

**CARRIED 7/0**



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## 2021/2022 SCHEDULE OF FEES & CHARGES

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<b>GOVERNANCE</b>			
Photocopying- (To be directed to the CRC for Printing in the first instance)			
Photocopying A4 – black & white	0.27	0.03	0.30
Photocopying A4 – double sided	0.45	0.05	0.50
Photocopying A4 – colour	0.64	0.06	0.70
Photocopying A3 – black & white	0.45	0.05	0.50
Photocopying A3 – double sided black and white	0.64	0.06	0.70
Photocopying A3 – colour	1.00	0.10	1.10
Photocopying A3 – colour double sided	1.50	0.15	1.65
Fax (within Australia) per page sending & receiving	0.91	0.09	1.00
Fax (international) per page sending & receiving	1.82	0.18	2.00
<b>Rates Payment Arrangements</b>			
Rates payment arrangement – administration fee	5.00	N/A	5.00
<b>Rates Enquiries (AS INSTRUCTED BY LANDGATE, THEY WILL ATTEND TO THESE MATTERS</b> (Landgate undertake the enquiries on behalf of council, charge the customer and remit funds to the council once transaction complete)			
Account enquiries incl. reprint of rate notice (per assessment)	11.00	N/A	11.00
Account enquiries incl. Orders & Requisitions (per assessment)	75.00	N/A	75.00
Copy of Rate Book	122.00	N/A	122.00
Extract of Rate Book (per page) located by Council Staff	11.00	N/A	11.00
<b>Electoral Rolls</b>			
Electoral Rolls	9.09	0.91	10.00
<b>Sale of Documents</b>			
Hard copy of Council documents taken from Council Offices such as agenda, minutes, budget, annual report etc.	18.18	1.92	20.00
<b>Payment Related Fees</b>			
Returned Cheque Administration Fee	20.00	2.00	22.00



## LAW, ORDER AND PUBLIC SAFETY

### Fire Prevention

Emergency Services Levy (in accordance with the Fire and Emergency Services Act 1998)

ESL CATEGORY	ESL RATE (Per \$GRV)	MINIMUM AND MAXIMUM ESL CHARGES BY PROPERTY USE			
		RESIDENTIAL, FARMING AND VACANT LAND		COMMERCIAL, INDUSTRIAL AND MISCELLANEOUS	
		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
4	\$0.005194	\$84	\$154	\$84	\$87,000
5	Fixed Charge	\$84	\$84	\$84	\$84
Mining Tenements	Fixed Charge	\$84	\$84	\$84	\$84

### Impounding and Other Fees – Dogs (as set by Dog Local Law)

For the seizure or impounding of a dog	40.00	4.00	44.00
For the transporting of a seized dog back to owner	10.00	1.00	11.00
For the sustenance and maintenance of a dog in the pound (per day or part thereof)	10.00	1.00	11.00
For the destruction of a dog	20.00	2.00	22.00
Kennel licence fee per year or part thereof	50.00	N/A	50.00
Dog trap bond (refundable)	50.00	N/A	50.00
Dog trap hire	10.00	1.00	11.00

### Dog Registration

(Set by Dog Regulations 2013)

Registration fees unless a concessional rate applies -			
Unsterilised or dangerous dog for 1 Year	50.00	N/A	50.00
Unsterilised dog for 3 Years	120.00	N/A	120.00
Sterilised dog for 1 Year	20.00	N/A	20.00
Sterilised dog for 3 Years	42.50	N/A	42.50
Sterilised dog for lifetime	100.00	N/A	100.00
Unsterilised dog for lifetime	250.00	N/A	250.00
Concessions -			
Pensioner's rate – 50% of above fees			
Working dog – 25% of above fees			
Registration after 31 May in every year – 50% of 1 Year fee			

<b>Impounding and Other Fees – Cats</b> (as set by Cat Local Law)			
For the seizure or impounding of a cat	40.00	4.00	44.00
For the transporting of a seized cat back to owner	10.00	1.00	11.00
For the sustenance and maintenance of a cat in the Cat Management Facility (per day or part thereof)	10.00	1.00	11.00
For the destruction of a cat	20.00	2.00	22.00
Cat trap bond (refundable)	50.00	N/A	50.00
Cat trap hire	10.00	1.00	11.00
<b>Cat Registration</b> (Set by Cat Regulations 2012)			
Registration 1 Year	20.00	N/A	20.00
Registration after May 31 (6 months or less)	10.00	N/A	10.00
Registration 3 Years	42.50	N/A	42.50
Registration - Lifetime	100.00	N/A	100.00
Breeding cat application fee	100.00	N/A	100.00

## EDUCATION AND WELFARE

### Community Bus Hire

All hire of the Community Bus must be approved by the CEO prior to payment of fees.

Cash deposit/bond	200.00	N/A	200.00
Standard per kilometre fee no matter which roads are travelled on.	1.36	0.14	1.50

#### NOTES:

The bus is only covered for hire to Community Groups under the Shire of Laverton insurance agreement. Any hire outside these parameters will require the hirer to produce evidence of carrying their own insurance cover to the satisfaction of the Chief Executive Officer.

In the case of a motor vehicle accident where the hirer is proven to be negligent, the hirer is responsible for the first \$500 (plus GST) arising out of an insurance claim to cover Council's \$500 (plus GST) excess. In all other circumstances, Council will cover the excess.



<b>COMMUNITY AMENITIES</b>			
<b>Sanitation Charges</b>			
Domestic and Commercial – per bin per service	238.00	N/A	238.00
Domestic Collection Service to Mount Margaret (based on 9.64 per weekly collection per bin per annum with a travelling component added being for fuel, wear and tear, wages) – Subject to annual Perth CPI Increase during budget deliberations. CPI increases for 20/21 1.2% and 21/22 -2.6% respectively – figures from Differential rates – objects and reasons	520.32	N/A	520.32
<b>Rubbish Bins</b>			
Sale of rubbish bins	120.00	12.00	132.00
<b>Sewerage</b> (Set by Health (Treatment of Sewage & Disposal of Effluent & Liquid Waste) Regulations 1974) – Schedule 1			
Local Government application fee	118.00	N/A	118.00
Health Department of WA application fee			
a) with a Local Government Report	51.00	N/A	51.00
b) without a Local Government Report	110.00	N/A	110.00
Local Government Report fee (This fee is set by Council)	110.00	N/A	110.00
Fee for the grant of a permit to use an apparatus	118.00	N/A	118.00
NOTE: All fees (with the exception of the Health Department of WA application fee) should be made payable to the Shire of Laverton.			
<b>Liquid Waste Disposal</b>			
Liquid waste - disposal from other than Laverton town site (per litre)	0.027	0.003	0.03
<b>Waste Disposal Fees</b>			
Per truck load (10m³) deposited at refuse site	100.00	10.00	110.00
Asbestos (per tonne)	80.00	8.00	88.00
<b>Food Businesses</b> (Fee sanctioned by s.110(4)(b) of the Food Act 2008)			
Registration of a food business	100.00	N/A	100.00
Renewal of registration of a food business	50.00	N/A	50.00

<b>Town Planning (per application)</b> (in accordance with Planning and Development Regulations 2009)			
a) development is not more than \$50,000	147.00	N/A	147.00
b) development is more than \$50,000 but not more than \$500,000	0.32% of estimated cost of development		
c) development is more than \$500,000 but not more than \$2.5 million	1,700 + 0.257% for every \$1 in excess of \$500,000		
d) development is more than \$2.5 million but not more than \$5 million	7,161 + 0.206% for every \$1 in excess of \$2.5M		
e) development is more than \$5 million but not more than \$21.5 million	12,633 + 0.123% for every \$1 in excess of \$5M		
f) development is more than \$21.5 million	34,196.00	N/A	34,196.00

<b>Subdivision Clearance</b>			
a) not more than 5 lots	73.00	N/A	73.00
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot		

<b>Home Occupation</b>			
a) initial fee AND: if the home occupation has commenced, an additional amount of \$444 by way of penalty	222.00	N/A	222.00
b) renewal fee AND: if the approval to be renewed has expired, an additional amount of \$146 by way of penalty	73.00	N/A	73.00
Application for change of use/continuation of a non-conforming use (where development is not occurring) AND: if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$590 by way of penalty	295.00	N/A	295.00
Issue of zoning certificate	73.00	N/A	73.00
Replying to a property settlement questionnaire	73.00	N/A	73.00
Issue of written planning advice	73.00	N/A	73.00
Scheme amendments	As per Part 7 Division 2, Planning and Development Regulations 2009		
Plans assessment	As per Part 7 Division 2, Planning and Development Regulations 2009		
Strata Title - Preliminary determination (As set by Strata Titles General Regulations 1996)	100.00	N/A	100.00

<b>Cemetery Charges</b> (Any revised fee or charge will come into effect 14 days after notice has been published in the Government Gazette (Cemeteries Act 1986 (s.53)) On application for an "Order for Burial" the following fees shall be payable in advance:			
<b>Grave Preparation and Burial Fee</b>			
Standard burial	900.00	90.00	990.00
Infant/stillborn burial	830.00	83.00	913.00
<b>2<sup>nd</sup> Interment in Existing Grave</b>			
Standard burial	600.00	60.00	660.00
Infant/stillborn burial	415.00	41.50	456.50
For each interment without due notice	200.00	20.00	220.00
For copy of "Grant of Right of Burial"	20.00	2.00	22.00
Re-opening grave for exhumation	450.00	45.00	495.00
Re-interment in new grave after exhumation	900.00	90.00	990.00
<b>Miscellaneous</b>			
For permission to erect a headstone or monument	50.00	5.00	55.00
For permission to erect a brick grave	50.00	5.00	55.00
For permission to erect a vault	50.00	5.00	55.00
For permission to erect a nameplate	25.00	2.50	27.50
For permission to enclose with kerbing	25.00	2.50	27.50
Undertaker's Annual License Fee	100.00	N/A	100.00



RECREATION AND CULTURE			
Laverton Hall			
Bonds			
Key bond	50.00	N/A	50.00
General bond	100.00	N/A	100.00
Alcohol bond	200.00	N/A	200.00
Bonds will be forfeited for:			
(a) Loss of keys			
(b) Loss of or damage to Shire property			
(c) Contravention of the Conditions of Hire			
ADDITIONAL COSTS: The hirer agrees to fully reimburse the Shire for all costs relating to damage or loss to Shire property resulting from their use.			
Main Hall			
General hirer	136.36	13.64	150.00
Charge events	200.00	20.00	220.00
Sporting events	45.45	4.55	50.00
Hourly hire (or part thereof) (Aerobics, dancing etc.)	9.09	0.91	10.00
Setting up and cleaning (per day or part thereof)	90.91	9.09	100.00
Hire of Cutlery, glasses, table cloths, etc. (replacement at cost and taken from bond)	136.36	13.64	150.00

Kitchen			
General hirer	72.73	7.27	80.00
Charge events	72.73	7.27	80.00
Sporting events	72.73	7.27	80.00
Tea and coffee usage only (included in hire fee)	N/A	N/A	N/A
Hourly hire (or part thereof)	N/A	N/A	N/A
Setting up and cleaning (per day or part thereof)	72.73	7.27	80.00
Furniture & Equipment			
Note - no equipment is to be removed from the Hall			
Special Functions (at discretion of the CEO)			
Silk screening/Hall ceiling set up costs	100.00	10.00	110.00

Community Gymnasium (Includes key allocation)			
Annual fee per Member	159.09	15.91	175.00
Replacement Key (lost or stolen)	22.73	2.27	25.00
Short-term fee may be negotiated depending on circumstances and will be pro-rata based on the annual fee at the discretion of the CEO or DCEO			
Key bond (included in above fees)			

<b>Oval Hire</b>			
Non-profit events - Hire is free	N/A	N/A	N/A
Other events per day or part thereof	50.00	5.00	55.00
Bonds (all events) one day/one event	500.00	N/A	500.00
Bonds (all events) more than one day	1,000.00	N/A	1,000.00
Care: Agreement with the Education Department for the use of the Oval, school has precedent during school days and other scheduled events			

<b>Trading in a Public Place</b>			
Annual fee	100.00	10.00	110.00
Fee – One-off event	50.00	5.00	55.00
(Note: Any Food Outlets trading in a public place will also need to comply with the requirements of the Food Act 2008)			

<b>Library Charges</b> (Set by Council in Policy 3.19 - Penalty charges for late, unreturned & damaged library items)			
Penalty for late return per day late past due date	0.50	N/A	0.50
Items that are one week overdue <ul style="list-style-type: none"> <li>Letter in mail (if email address is supplied there will be no charge)</li> </ul>	0.91	0.09	1.00
Items that are two weeks overdue <ul style="list-style-type: none"> <li>Phone call to customer (local)</li> <li>Phone call to customer (mobiles or non-local numbers)</li> </ul>	0.23 0.41	0.02 0.04	0.25 0.45
Items that are three weeks overdue <ul style="list-style-type: none"> <li>Letter in mail (if email address is supplied there will be no charge)</li> </ul>	0.91	0.09	1.00
Items that are five weeks overdue <ul style="list-style-type: none"> <li>Letter of demand sent in mail (if email address is supplied there will be no charge)</li> </ul>	0.91	0.09	1.00
Items that are six weeks overdue <ul style="list-style-type: none"> <li>Referral of borrower to debt collectors with an additional charge to help cover the recovery cost.</li> </ul>	20.00	2.00	22.00
NOTE: The above charges apply in regard to the recovery of unreturned items, however for lost or damaged items (book, DVD, CD) the borrower will be billed the cost.			

Swimming Pool			
Pool Entry Fees			
Adult per entry	2.73	0.27	3.00
Child (5 to 17 years) per entry increase to \$2.00	1.82	0.18	2.00
Spectator (non-swimmers) Adult	FREE	N/A	FREE
Spectator (non-swimmers) Child with parents to accompany children	FREE	N/A	FREE
Child under five with responsible adult	FREE	N/A	FREE
Australia Day includes BBQ	FREE	N/A	FREE
Official Opening includes BBQ	FREE	N/A	FREE
Season Tickets			
Adult per entry \$80.00 round figures up	109.09	10.91	120.00
Child (5 to 17 years)	72.72	7.28	80.00
Family (2 adults & 2 children)	290.90	29.10	320.00
Monthly Tickets – Itinerant Residents Only			
Any individual person	36.36	3.64	40.00
Concession Tickets – To be deleted			
Adult 50 tickets - To be deleted	72.73	7.27	80.00
Child (5 to 17 years) 50 tickets – To be deleted	36.36	3.64	40.00
Exclusive Hire (Alcohol Prohibited)			
Daytime – per hour or part thereof	75.00	7.50	82.50
Night time – per hour or part thereof	100.00	10.00	110.00
Early Morning Swimmers			
Must be season ticket holders. Can only be used from 6.00am to 7.00am. Subject to approval of Pool Manager			
Swimming lessons Per person involved 10 lessons @ \$18.00 per lesson Bronze medallion courses \$185.00 full course and \$85.00 per re qual per person Education department lessons managers hourly rate including admin hours for the school	163.36	16.34	180.00



TRANSPORT			
Laverton Airport - Airport Landing Fees			
Per Landing			
Any aircraft – Single visit per 1,000kg per landing and departure (minimum charge \$13.00)	11.82	1.13	13.00
Any aircraft – Commercial per passenger in and out (This does not include transit passengers)	11.82	1.18	13.00
Annual Fee – Private aircraft based at Laverton Airport	500.00	50.00	550.00
Fuel Delivery Charge			
Shire Registered Operators – additional to cost price of fuel into aircraft – per litre	0.20	0.02	0.22
Non-Registered Shire Operators - additional to cost price of fuel into aircraft – per litre	0.25	0.025	0.275
Callouts – public holidays and outside normal working hours	136.36	13.64	150.00
Crossovers			
Crossovers	Subsidy of 50% of actual cost for first crossing		

<b>ECONOMIC SERVICES</b>			
<b>Community Resource Centre</b>			
<b>Computer Facilities &amp; Consumables</b>			
<b>Membership</b>			
Adult per month (maximum of 10 hours usage)	22.73	2.27	25.00
Student/Pensioner per month (maximum of 10 hours usage)	18.18	1.82	20.00
<b>Computer &amp; Internet Access – Non-Member Use</b>			
• 15 Minutes	3.64	0.36	4.00
• 30 Minutes	4.55	0.45	5.00
• Per Hour	5.45	0.55	6.00
CD/DVD disc cleaning (per disc)	1.82	0.18	2.00
<b>Printing and Photocopying</b>			
Black & white printing A4	0.27	0.03	0.30
Double sided black & white A4	0.45	0.05	0.50
Colour printing A4	0.64	0.06	0.70
Double sided coloured A4	1.00	0.10	1.10
Coloured paper A4	0.64	0.06	0.70
Black & white printing A3	0.45	0.05	0.50
Double sided black & white A3	0.64	0.06	0.70
Colour A3	1.00	0.10	1.10
Double sided colour A3	1.50	0.15	1.65
Banner printing	18.18	1.82	20.00
Photo machine printing	0.45	0.05	0.50
Passport size photograph per sheet of 8	4.55	0.45	5.00
Fax (within Australia) per page sending & receiving	0.91	0.09	1.00
Fax (overseas) per page sending & receiving	1.82	0.18	2.00
Laminating A4	1.82	0.18	2.00
Laminating A3	3.64	0.36	4.00
Laminating 42cm x 60cm	5.45	0.55	6.00
Laminating 58cm x 78cm	7.27	0.73	8.00
Laminating 79cm x 100cm	9.09	0.91	10.00
Desktop Publishing per page	4.55	0.45	5.00
Desktop Publishing per hour	54.55	5.45	60.00
Document binding (up to 100 pages) (does not include photocopy costs)	6.36	0.64	7.00
Scanning A4 - per page	0.45	0.05	0.50

<b>Video Conference Room</b>			
Hire of room per hour	9.09	0.91	10.00
Hire of room per day	45.45	4.55	50.00
Hire of equipment per hour	9.09	0.91	10.00
Hire of equipment per day (per item)	45.45	4.55	50.00
Video conference linkup (plus costs involved with linkup)	27.27	2.73	30.00
<b>Publication &amp; Advertising Costs (Sturt Pea)</b>			
Full page (Black & White)	22.73	2.27	25.00
Half page (Black & White)	11.82	1.18	13.00
Full page (Colour)	36.36	3.64	40.00
Half page (Colour)	20.00	2.00	22.00
Classifieds	FREE	N/A	FREE
Volunteer/Sporting Notices	FREE	N/A	FREE
'Sturt Pea' Postage	2.73	0.27	3.00

<b>Great Beyond Explorers' Hall of Fame (including Horizons Café)</b>			
<b>Entrance Fees (to Cinema and Displays)</b>			
Adult per entry	9.09	0.91	10.00
Concession per entry	7.27	0.73	8.00
Group discount (10 or more) per entry	7.27	0.73	8.00
Children (5 to 17 years) per entry	4.55	0.45	5.00
Children (under 5 years) with responsible adult	FREE	N/A	FREE
Family (2 adults/2 children) per entry	22.73	2.27	25.00
Laverton resident (permanent) annual pass	18.18	1.82	20.00
<b>Merchandise</b>			
Charges to be set by CEO based on wholesale purchase price plus accepted industry mark-up.			
<b>Horizons Café</b>			
Charges to be set by CEO based on wholesale purchase price plus accepted industry mark-up.			

<b>Historic Police Complex</b>			
Admission fee per person per entry	1.81	0.19	2.00



Building Application Fees (as set by the Building Regulations 2012) – Schedule 2				
Class 1 and 10:	- Uncertified applications	0.32% of estimated value but not less than \$97.70 ex GST		
	- Certified applications	0.19% of estimated value but not less than \$97.70 ex GST		
Classes 2-9 – Application for building permit – Certified application		0.137% of estimated value but not less than \$97.70 ex GST		
Miscellaneous				
Demolition Permit		97.70	N/A	97.70
Demolition Performance Bond – site clean-up		500.00	N/A	500.00
Application for Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan or subdivision – Class 2-9 building		\$107.70 or 10.60 per each strata unit covered by the application, but not less than \$107.70		
Swimming Pool Building License (per license)		97.70	N/A	97.70
Swimming Pool (4 Year Inspection Fee) (as per regulation 53(2))		57.45	N/A	57.45
Building Services Levy (\$61.65 up to \$45,000 then 0.137% of the value of the work)		61.65	N/A	61.65
Building Services Levy – for unauthorized building work (\$123.30 up to \$45,000 then 0.274% of the value of the work)		123.30	N/A	123.30
Construction Training Fund Training Levy The rate of the levy is 0.2% of the total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value. Refer to bcif.org		0.2% of value if cost is over \$20,000		

OTHER PROPERTY SERVICES			
Private Works Hire Rates (Per hour unless specified)			
Machine			
Grader 200Kw	290.91	29.09	320.00
Grader 200Kw - Remote with Camo	354.55	35.45	390.00
Prime Mover - Single Side Tipping Trailer	238.18	23.82	262.00
Prime Mover - Two Side Tipping Trailers	322.73	32.27	355.00
Prime Mover - 30,000 Litre Water Tanker	238.18	23.82	262.00
Prime Mover - Tri Axle Low Loader	245.45	24.55	270.00
8 Tonne End Tipper (increase by \$50)	136.36	13.64	150.00
Front End Loader - 3m <sup>3</sup> Bucket	171.82	17.18	189.00
Backhoe Loader	131.82	13.18	145.00
Backhoe Loader with Rock Breaker	163.64	16.36	180.00
Road Roller - 20 Tonne	151.82	15.18	167.00
Flat Drum Vibratory Roller - 12 Tonne	151.82	15.18	117.00
Tractor and Grid Roller	195.45	19.55	215.00
Skid Steer Loader	163.64	16.36	180.00
Skid Steer Loader with Bucket Broom	180.91	18.09	199.00
Toro Ride on Mower	144.55	14.45	159.00
John Deere Tractor - Front Loader	126.36	12.64	139.00
Caravan Hire 4 Berth (per week or part thereof)	681.82	68.18	750.00
Caravan Hire 2 Berth (per week or part thereof)	340.91	34.09	375.00
John Deere Tractor - Front Loader (with Slasher)	140.00	14.00	154.00
John Deere Tractor - Front Loader (with Sweeper)	140.00	14.00	154.00
John Deere Tractor - Front Loader (with Boom Spray)	140.00	14.00	154.00
Town Crew Labourer	70.00	7.00	77.00
Town Crew Leading Hand	77.27	7.73	85.00
Mechanic/Fitter	90.91	9.09	100.00
Workshop Support Vehicle (per km)	1.09	0.11	1.20
One Tonne Utility Vehicle (per km)	1.09	0.11	1.20
Land Cruiser Wagon (per km)	1.18	0.12	1.30
Community BBQ Hire per day or any period	45.45	4.55	50.00
Community BBQ Bond	100.00		100.00
NOTES:			
<ul style="list-style-type: none"> <li>- All Plant rates include labour and are charged per hour</li> <li>- Machine hire is time ex Depot until return to Depot.</li> <li>- The Council does not wish to compete with private industry and the hire of council equipment will be at the last resort especially where the council has a works program to complete</li> </ul>			

### 11.1.6 REVIEW OF LOCAL LAWS UNDER S3.16 LOCAL GOVERNMENT ACT 1995

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>OWNER/APPLICANT:</b>	Not Applicable
<b>AUTHOR:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Not Applicable

#### MATTER FOR CONSIDERATION

To initiate a review of the Shire's local laws as required by s3.16 of the *Local Government Act 1995*.

#### ATTACHMENTS

Nil

#### APPLICANT'S SUBMISSION

Not applicable.

#### BACKGROUND

Section 3.16 of the Local Government Act 1995 requires Local Governments to undertake a review of their local laws every eight years. The Shire's local laws are due for review.

The Shire has in place the following local laws:

Title	Gazetted	Page No	Comments
Fencing Local Law 2013	21-Jan-14	P101	Amended in Gazette 2 Sept 2014 p 3187
Dogs Local Law 2001	27-Aug-01	p4785-92	Needs updating to reflect changes to Dog Act and Regulations made in 2013 about establishment of exercise areas
Local Government Property Local Law 2001	27-Aug-01	p4774-84	
Health	2-Jul-99	p2945-90	Outdated but leave substantially 'as is', pending WALGA model. Consider a new Cats local law to replace provisions in clause 5.2.4, and a Waste Local Law to replace Part 4.



Title	Gazetted	Page No	Comments
Shire of Laverton Cemetery By-laws	26-Jul-74	p2845	Consider replacement with WALGA model.
Removal and Disposal of Obstructing Animals or Vehicles	18-Aug-71	p3047	Amended in Gazette 16-Mar-90 p1427  Repeal - dealt with in Local Government Property Local Law and Local Government Act.

The comments above are not meant to pre-empt any outcomes of the review but may assist any member of the public who may wish to view or comment on a local law, as well as guide the Shire in terms of any next steps.

## STATUTORY ENVIRONMENT

### *Local Government Act 1995*

Section 3.16 - Requires Local Governments to undertake a review of their local laws at least once every eight years. The local government must call for comments from the community about local laws, consider the response and decide whether or not to amend or repeal them using the process set out in s3.12.

## POLICY IMPLICATIONS

Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

There are costs associated with advertising the review, reviewing any outcomes and making any changes to local laws that might be necessary.

## STRATEGIC IMPLICATIONS

Keeping local laws up to date ensures the Shire is well placed to deal with any issues that may arise. Many of the Shires are somewhat dated, and while they are rarely used should be kept as up to date as they reasonably can be.

## CONSULTATION

As part of a review of local laws under section 3.16 of the Local Government Act 1995, a local government is required to give local public notice, inviting submissions for a period of not less than 6 weeks.

Any feedback from the public consultation process will be presented to council; and in addition any changes to local laws must then be undertaken under s3.12 of the Local Government Act to make a new, amendment or repeal local laws.

## COMMENT

Local laws are rarely used by the Shire but should be kept up to date. While in the event of any inconsistency between an Act or Regulation and a local law the Act/Regulation prevails to the extent of the inconsistency, in order to avoid confusion or the risk that an out of date provision in a local law may be wrongly applied it would be preferable to have in place local laws which reflect any updated 'higher' legislation.

For example, a *Public Health Act* was made in 2016 and replaced a large portion of the Health Act 1911 under which most local governments made Health Local Laws to the *Local Government Act 1995*.

The consequential effects in terms of local laws and regulations are still being dealt with by the State Government and the WA Local Government Association in terms of any model health local laws that local governments could consider making, but other areas need updating:

- Clause 5.2.4 of the *Shires Health Local Law 1999* relates to the number of cats that may be kept without a permit (up to 2 over the age of 3 months). The keeping of cats is now dealt with by the *Cat Act 2011* and its associated regulations.
- Provisions about waste are dealt with in Part 4 of the *Health Local Law 1999*. The *Waste Avoidance and Resource Recovery Act 2007* deals with local government waste and a separate waste local law may be required..

The Shire does not have a meeting procedures or standing orders local law which deals with how council meetings are to be conducted.

There are provisions in the Local Government Act and *Local Government (Administration) Regulations 1996* which deal with how council meetings are to be conducted. Most local governments find it useful to have a local law that deals with any matters not dealt with by the Act or Regulations.

The WA Local Government Association has produced a model local law that could be used in this regard.

These issues, and any others that may arise can be considered during the public consultation process required as part of the review of local laws.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

**RESOLUTION**

**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr J Carmody      SECONDED: Cr R Ryles

**That Council:**

1. Gives local public notice stating that the Shire proposes to review its local laws under s3.16 of the Local Government Act 1995;
2. Notes that a copy of the local laws may be inspected or obtained at the Shire offices or from its website;
3. Notes that submissions about the local laws may be made to the Shire before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given; and
4. Notes that the results of the above advertising will be presented to Council for consideration of any submissions received.

**CARRIED 7/0**



## 11.1.7 DRAFT BUSH FIRE BRIGADES LOCAL LAW

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil
<b>OWNER/APPLICANT:</b>	Not Applicable
<b>AUTHOR:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	OMC13.1.1 of Ordinary Meeting of Council held on 25 February 2021

### MATTER FOR CONSIDERATION

To recommend adoption of a draft *Shire of Laverton Bush Fire Brigades Local Law*. The *Bush Fires Act 1954* requires local governments who have bush fire brigades to adopt a local law dealing with certain matters listed in the Act.

### ATTACHMENTS

OMC220421.11.1.7.A Draft *Shire of Laverton Bush Fire Brigades Local Law*

### APPLICANT'S SUBMISSION

Not applicable.

### BACKGROUND

Section 43 of the Bush Fires Act provides that a local government which establishes a bush fire brigade shall by its local laws:

*... provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.*

Sections of the Bush Fires Act where a local government may make local laws are:

- Under s33(5a) to require land owners to make fire breaks. Section 33(1) though allows this to be done simply by publishing a notice in the Gazette or a newspaper circulating in the district; and where a local government does so the provisions of the notice override the local law.
- Under s41(1), to establish and maintain one or more bush fire brigades and equip them with appliances, equipment and apparatus; and
- Under s62, make local laws in relation to —
  - the appointment, employment, payment, dismissal and duties of bush fire control officers; and

- the organisation, establishment, maintenance and equipment with appliances and apparatus of bush fire brigades to be established and maintained by the local government; and
- any other matters affecting the exercise of any powers or authorities conferred and the performance of any duties imposed upon the local government by this Act.

The use of a local law to deal with anything other than what is required under the Act is unnecessary - all critical matters are dealt with under the Bush Fires Act and Regulations. For example:

- Part 2 of the Bush Fires Act sets out the powers of the Fire and Emergency Services Commissioner, provides for the appointment of bush fire liaison officers, and sets out powers of police or authorised persons as well as providing for entry on to land or buildings for the purposes of the Act;
- Part 3 sets out measures to prevent bush fires, including restricted or prohibited burning times, fire bans, and provisions about burning of land or rubbish. Section 33 allows a local government to require occupiers of land to establish fire breaks by a notice in the Gazette and or public notice, or by local law;
- Part 4 deals with the control and extinguishment of bush fires. In particular:
  - Section 36 provides that a local government may expend funds to control and extinguish bush fires;
  - Under s37 a local government must insure volunteer fire fighters and bush fire brigade equipment;
  - Section 38 provides that a local government may appoint a person as a bush fire control officer (and who does not necessarily have to be a local government employee), and of whom can be a Chief Bush Fire Control Officer and deputy. Under s38A the FES commissioner may appoint a person as a Chief Bush Fire Control officer if requested by a local government for its district;
  - Section 39 sets out the powers of bush fire control officers;
  - Section 40 sets out the powers and duties of local governments, brigades, and bush fire control officers in the event of a bush fire;
  - Section 41 provides that Act, a local government shall keep a register of bush fire brigades and their members in accordance with the regulations, and may at any time cancel the registration of a bush fire brigade;
  - Under s42A, any group of persons, however constituted and whether incorporated or not, may be established as a bush fire brigade under section 41(1) or 42(1).
  - Section 43 is the only area of the Bush Fires Act that requires a local government to make a local law (discussed below); and
  - Sections 44 – 47 deal with fire-fighting by officers of bush fire brigades, 'CALM' and bush fire control officers.

- Part 5 deals with miscellaneous matters and among other things:
  - Allows a local government to delegate any of its powers and duties to its CEO; and
  - Provides for penalty and prosecution provisions.

## **STATUTORY ENVIRONMENT**

Section 62 of the Bush Fires Act 1954 provides that a local government may make local laws using the process set out in section 3.12 of the Local Government Act 1995.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

There are costs associated with advertising the proposed new local law, reviewing submissions, and if council decides to make it, publication in the Government Gazette.

## **STRATEGIC IMPLICATIONS**

Communities appear to be facing more challenges from longer and more intense fire seasons. Implementing a proper legislative framework will assist the Shire to do what it can to deal with bush fires in future.

## **CONSULTATION**

Section 62 of the *Bush Fires Act 1954* provides that a local government may make local laws using the process set out in section 3.12 of the *Local Government Act 1995*. Amongst other things this requires a local government to give state-wide and local public notice stating that it proposes to make a local law, the purpose and effect of which is summarized in the notice for a period of 6 weeks after it first appears.

The purpose and effect of the proposed *Shire of Laverton Bush Fire Brigades Local Law* is:

### Purpose

To provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of bush fire brigades in the district, and prescribe their respective duties.

### Effect

The appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of bush fire brigades in the district is prescribed, as are their respective duties.

As part of the process, local governments are also required to send a copy of the proposed local law to the Ministers for Local Government and Emergency Services.



The results of the community consultation and feedback from the Minister(s) are to be considered by Council before it makes the local law.

## COMMENT

Local laws are usually used to regulate activities in communities generally. They typically set out a set of requirements and include provisions for non-compliance such as notices, infringements or prosecution. Services run by volunteers are not usually 'regulated' by local laws.

The question here is the extent to which a local law is useful when it comes to assisting and encouraging a service provided by volunteers; and what could be better dealt with by agreement. In this regard the Shire is better able to manage its funding and/or support to volunteer brigades in a more flexible manner, not by use of a local law.

A draft *Shire of Laverton Bush Fire Brigades Local Law* is attached. It deals only with those matters required by the Bush Fires Act.

It also contains a number of notes and text boxes to assist readers to interpret what clauses mean, and what other legislation might apply, but which do not form part of the local law and will be deleted from the official version to be Gazetted.

Note that as required, it prescribes the duties of a captain of a bush fire brigade. Other matters are simply by agreement with a brigade. This could include:

- The make-up of bush fire brigades (membership, structure, meetings, elections, etc);
- How funding, facilities and equipment provided by the Shire is to be dealt with and any associated requirements;
- Record, book keeping, asset management and accounting requirements;
- Office bearers such as a secretary, treasurer, training, and/or equipment officers;
- Grievance processes and membership issues;
- How and with whom liaison with the Shire is to occur (day to day, longer term);
- What reporting might be required in terms of brigade activities, membership lists, acquittal of funds provided, etc; and
- Operational matters or standards.

These can be drafted by the Shire but can only be implemented in agreement with the brigades. They are not intended to be punitive or overly complex – brigade members are volunteers and should not be tied up with unnecessary regulation.

In addition the rules can be more easily changed than a local law - by council resolution and/or by the CEO acting under delegated authority from Council.

In the unlikely event it became necessary for the Shire to take action in relation to a brigade, if all else fails it could:

- Withhold funding; and/ or
- Seek return of assets and/or equipment; and/ or

- Ultimately, deregister a brigade under s41(3) of the Bush Fires Act. This provision is wide ranging and is used mainly when a brigade merges with another or disbands, but can be applied for any reason a local government see fit.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION	COUNCIL DECISION/PROCEDURAL MOTION
MOVED: <u>Cr R Weldon</u>	SECONDED: <u>Cr R Ryles</u>
That Council:	
<ol style="list-style-type: none"><li>1. In accordance with sections 3.12(3)(a) and (3a) of the Local Government Act 1995, gives State wide and local public notice stating that:<ol style="list-style-type: none"><li>a. It is proposed to make a <i>Shire of Laverton Bush Fire Brigades Local Law</i>, and a summary of its purpose and effect;</li><li>b. Copies of the proposed local law may be inspected at the Shire offices;</li><li>c. Submissions about the proposed local law may be made to the Shire within a period of not less than 6 weeks after the notice is given;</li></ol></li><li>2. Notes that:<ol style="list-style-type: none"><li>a. The purpose of the Shire of Laverton Bush Fire Brigades Local Law is to provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenantS as may be necessary as officers of bush fire brigades in the district, and prescribe their respective duties.</li><li>b. The effect of the Shire of Laverton Bush Fire Brigades Local Law is the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of bush fire brigades in the district is prescribed, as are their respective duties.</li></ol></li><li>3. In accordance with s3.12(3)(b) of the Act, as soon as the notice is given sends a copy of the proposed local law to the Ministers for Local Government and Emergency Services;</li><li>4. In accordance with s3.12(3)(c) of the Act, supply a copy of the proposed local law to any person requesting it; and</li><li>5. Notes that the results of the public consultation be presented to Council for consideration of any submissions received.</li></ol>	
CARRIED 7/0	

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Shire of Laverton

**BUSH FIRE BRIGADES LOCAL LAW 2021**

**Note**

This document contains a number of notes and text boxes which do not form part of the local law and are simply to assist with explaining the application of the local law, or are extracts from other legislation.

Most significant issues that relate to bush fires, brigades and firefighting are dealt with by the Bush Fires Act 1954 and the associated Regulations. The only matters that must be included in a local law are in s43:

A local government which establishes a bush fire brigade shall by its local laws provide for the appointment or election of a captain, a first lieutenant, a second lieutenant, and such additional lieutenants as may be necessary as officers of the bush fire brigade, and prescribe their respective duties.

All other matters are dealt with under the Act. For example:

- Part 2 of the Act sets out the powers of the Fire and Emergency Services Commissioner, provides for the appointment of bush fire liaison officers, and sets out powers of police or authorised persons as well as providing for entry on to land or buildings for the purposes of the Act;
- Part 3 sets out measures to prevent bush fires, including restricted or prohibited burning times, fire bans, and provisions about burning of land or rubbish. Section 33 allows a local government to require occupiers of land to establish fire breaks by a notice in the Gazette and or public notice, or by local law;
- Part 4 deals with the control and extinguishment of bush fires. In particular:
  - Section 36 provides that a local government may expend funds to control and extinguish bush fires;
  - Under s37 a local government must insure volunteer fire fighters and bush fire brigade equipment;
  - Section 38 provides that a local government may appoint a person as a bush fire control officer (and who does not necessarily have to be a local government employee), and of whom can be a Chief Bush Fire Control Officer and deputy. Under s38A the FES commissioner may appoint a person as a Chief Bush Fire Control officer if requested by a local government for its district;
  - Section 39 sets out the powers of bush fire control officers;
  - Section 40 sets out the powers and duties of local governments, brigades, and bush fire control officers in the event of a bush fire;
  - Section 41 provides that a local government shall keep a register of bush fire brigades and their members in accordance with the regulations, and may at any time cancel the registration of a bush fire brigade;
  - Under s42A, any group of persons, however constituted and whether incorporated or not, may be established as a bush fire brigade under section 41(1) or 42(1); and
  - Sections 44 – 47 deal with fire-fighting by officers of bush fire brigades, 'CALM' and bush fire control officers.
- Part 5 of the Act deals with miscellaneous matters and among other things:
  - Allows a local government to delegate any of its powers and duties to its CEO; and
  - Provides for penalty and prosecution provisions.

**LOCAL GOVERNMENT ACT 1995**  
**BUSH FIRES ACT 1954**  
*Shire of Laverton*  
**BUSH FIRE BRIGADES LOCAL LAW 2021**

Under the powers conferred by the *Local Government Act 1995*, *Bush Fires Act 1954* and under all other powers enabling it, the Council of the Shire of Laverton resolved on dd mm 2020 to make the following local law.

**1 Citation**

This local law may be cited as the *Shire of Laverton Bush Fire Brigades Local Law 2021*.

**2 Definitions**

(1) In this local law unless the context otherwise requires –

*Act* means the *Bush Fires Act 1954*;

*brigade area* is defined in clause 5(1)(b);

*bush fire brigade* is defined in section 7 of the Act;

*bush fire brigade* means a bush fire brigade for the time being registered in a register kept pursuant to section 41;

Extract from s7 of Bush Fires Act 1954

*CEO* means the Chief Executive Officer of the local government;

*district* means the district of the local government;

*local government* means the *Shire of Laverton*;

*normal brigade activities* is defined by section 35A of the Act; and

**35A. Terms used**

In this Division, and in section 41 —

**bush fire** means a fire or potential fire, however caused, and includes a fire in a building;

**loss or damage** does not include loss or damage that is caused by or results from theft, reasonable wear or tear, mechanical or electrical breakdown, failure or breakage;

**normal brigade activities** means the following activities when carried out by a volunteer fire fighter —

- (a) the prevention, control or extinguishment of bush fires;
- (b) any act or operation at or about the scene of a bush fire, or in connection with a bush fire, which is necessary for, directed towards, or incidental to, the control or suppression of the fire or the prevention of spread of the fire, or in any other way necessarily associated with the fire including travelling and support services such as meals and communication systems;
- (c) any bush fire prevention activity including the burning, ploughing or clearing of fire-breaks or any other operation, including but without being limited to, the inspection of fire-breaks or other works and the survey of areas for the purpose of detecting fire or ascertaining the need for precautions against the outbreak of fire, but not including the activities of an owner or occupier providing a fire-break or fire prevention works on his own property in order to comply with a notice given under section 33(1) or a local law made under section 33(5a);
- (d) demonstrations, exercises, fundraising, promotions, public education, competitions or a training process for volunteers;
- (e) examination, preparation, maintenance, adjustment or repair of any vehicle, equipment, building or thing used or intended to be used by a bush fire brigade for the purpose of fighting fires or for carrying out fire prevention operations including activities associated with administration of a bush fire brigade;
- (f) travelling in aircraft for the purposes of inspection of fire-breaks, fire hazards and bush fires;
- (g) erection, removal or maintenance of radio masts used for fire related purposes;
- (h) attending an incident where the skills of a volunteer fire fighter or the operation of fire fighting equipment may reduce or remove a perceived threat to life or property;
- (i) attending an incident subsequently found to be a false alarm;

**volunteer fire fighter** means a bush fire control officer, a person who is a registered member of a bush fire brigade established under this Act or a person working under the direction of that officer or member.

[Section 35A inserted by No. 60 of 1992 s. 18; amended by No. 14 of 1996 s. 4.]

Extract from Bush Fires Act 1954

**Regulations** means Regulations made under the Act.

(2) In this local law, unless the context otherwise requires, a reference to —

- (a) a Captain;
- (b) a First Lieutenant;
- (c) a Second Lieutenant; and



(d) any additional Lieutenants;  
means a person holding that position in a bush fire brigade.

### **3 Application**

This local law applies throughout the district.

Provisions relating to the establishment and maintenance of firebreaks, and the powers of the local government to enter the property and establish firebreaks on default by an owner or occupier are dealt with in section 33 of the Act:

**33. Local government may require occupier of land to plough or clear fire-break**

(1) Subject to subsection (2) a local government at any time, and from time to time, may, and if so required by the Minister shall, as a measure for preventing the outbreak of a bush fire, or for preventing the spread or extension of a bush fire which may occur, give notice in writing to an owner or occupier of land situate within the district of the local government or shall give notice to all owners or occupiers of land in its district by publishing a notice in the *Government Gazette* and in a newspaper circulating in the area requiring him or them as the case may be within a time specified in the notice to do or to commence to do at a time so specified all or any of the following things —

- (a) to plough, cultivate, scarify, burn or otherwise clear upon the land fire-breaks in such manner, at such places, of such dimensions, and to such number, and whether in parallel or otherwise, as the local government may and is hereby empowered to determine and as are specified in the notice, and thereafter to maintain the fire-breaks clear of inflammable matter;
- (b) to act as and when specified in the notice with respect to anything which is upon the land, and which in the opinion of the local government or its duly authorised officer, is or is likely to be conducive to the outbreak of a bush fire or the spread or extension of a bush fire,

and the notice may require the owner or occupier to do so —

- (c) as a separate operation, or in co-ordination with any other person, carrying out a similar operation on adjoining or neighbouring land; and
- (d) in any event, to the satisfaction of either the local government or its duly authorised officer, according to which of them is specified in the notice.

(2) A notice in writing under subsection (1) may be given to an owner or occupier of land by posting it to him at his last postal address known to the local government and may be given to an owner of land by posting it to him at the address shown in the rate record kept by the local government pursuant to the *Local Government Act 1995*, as his address for the service of rate notices.

(2a) The provisions of subsection (2) are in addition to and not in derogation of those of sections 75 and 76 of the *Interpretation Act 1984*.

(3) The owner or occupier of land to whom a notice has been given under subsection (1) and who fails or neglects in any respect duly to comply with the requisitions of the notice is guilty of an offence.

Penalty: \$5 000.

(4) Where an owner or occupier of land who has received notice under subsection (1) fails or neglects to comply with the requisitions of the notice within the time specified in the notice —

- (a) the local government may direct its bush fire control officer, or any other officer of the local government, to enter upon the land of the owner or occupier and to carry out the requisitions of the notice which have not been complied with; and
- (b) the bush fire control officer or other officer may, in pursuance of the direction, enter upon the land of the owner or occupier with such servants, workmen, or contractors, and with such vehicles, machinery, and appliances as he deems fit, and may do such acts, matters and things as may be necessary to carry out the requisitions of the notice.

- (5) The amount of any costs and expenses incurred by the bush fire control officer or other officer in doing the acts, matters, or things provided for in subsection (4) —
- (a) shall be ascertained and fixed by the local government and a certificate signed by the mayor or president of the local government shall be *prima facie* evidence of the amount; and
  - (b) may be recovered by the local government in any court of competent jurisdiction as a debt due from the owner or occupier of land to the local government.
- (5a) A local government may make local laws in accordance with subdivision 2 of Division 2 of Part 3 of the *Local Government Act 1995* —
- (a) requiring owners and occupiers of land in its district to clear fire-breaks in such manner, at such places, at such times, of such dimensions and to such number, and whether in parallel or otherwise, as are specified in the local laws and to maintain the fire-breaks clear of inflammable matter;
  - (b) providing that things required by the local laws to be done shall be done to the satisfaction of the local government or its duly authorised officer.
- (5b) Where an owner or occupier of land fails or neglects in any respect to comply with the requirements of local laws made under subsection (5a) the provisions of subsections (3), (4) and (5) apply *mutatis mutandis* as if those requirements were the requisitions of a notice given under subsection (1).
- (5c) Nothing in subsection (5a) affects the power of a local government to give notice under subsection (1) nor its duty to do so if so required by the Minister.
- (5d) Where the provisions of local laws made under subsection (5a) are inconsistent with those of a notice given under subsection (1) or under section 34 or 35, the provisions of that notice shall, to the extent of the inconsistency, prevail.
- (6) A local government may, at the request of the owner or occupier of land within its district, carry out on the land, at the expense of the owner or occupier, any works for the removal or abatement of a fire danger, and the amount of the expense, if not paid on demand, may be recovered from the owner or occupier by the local government in a court of competent jurisdiction as a debt due from the owner or occupier to the local government.
- (7) Nothing in this section authorises a local government —
- (a) to set fire to the bush, or to require an owner or occupier of land to set fire to the bush, contrary to the provisions of section 17; or
  - (b) to make local laws authorising or requiring bush to be set on fire contrary to the provisions of section 17.
- (8) Any amount recoverable by a local government under this section as a debt due from the owner or occupier of land is, until paid in full —
- (a) a debt due from each subsequent owner in succession; and
  - (b) a charge against the land with the same consequences as if it were a charge under the *Local Government Act 1995* for unpaid rates; and
  - (c) recoverable by the local government in the same manner as rates imposed in respect of the land are recoverable under that Act.
- (9) In this section —
- owner or occupier of land* includes a prescribed department of the Public Service that occupies land or a prescribed State agency or instrumentality that owns or occupies land.
- [Section 33 amended by No. 11 of 1963 s. 15; No. 113 of 1965 s. 8(1); No. 65 of 1977 s. 32 and 48; No. 51 of 1979 s. 3 and 5; No. 8 of 1987 s. 8; No. 14 of 1996 s. 4; No. 38 of 2002 s. 28 and 39; No. 70 of 2003 s. 7; No. 19 of 2010 s. 52(4).]



Extract from Bush Fires Act 1954

**4 Establishment of a bush fire brigade**

- (1) The local government may establish a bush fire brigade for the purpose of carrying out normal brigade activities.
- (2) A bush fire brigade is established on the date of the local government's decision under subclause (1).
- (3) A bush fire brigade established under subclause (1) is to hold a meeting at least once every financial year to appoint persons to the positions in clause 5(4).

**41. Bush fire brigades**

- (1) For the purpose of carrying out normal brigade activities a local government may, in accordance with its local laws made for the purpose, establish and maintain one or more bush fire brigades and may, in accordance with those local laws, equip each bush fire brigade so established with appliances, equipment and apparatus.
- (2) A local government shall keep a register of bush fire brigades and their members in accordance with the regulations and shall register therein each bush fire brigade established by it under subsection (1) and each member of each such brigade.
- (2a) A local government is to notify the FES Commissioner as soon as practicable after any changes occur in any of the details required to be recorded in the register under subsection (2).
- (3) A local government may at any time cancel the registration of a bush fire brigade.

Extract from Bush Fires Act 1954

Note that there are no penalties for a breach of this local law. Bush fire brigade members are valued members of the community who volunteer their time to provide a service.

The Shire also has an obligation and duty of care to ensure that volunteers are adequately trained, comply with relevant health and safety rules, and that brigades deal properly with public funds and property. Issues are generally and preferably dealt with by agreement and consensus but if an issue is serious enough the Shire could suspend funding to a brigade and ultimately cancel its registration under the Act.

While a reason for cancellation of the registration of a bush fire brigade under s41(3) of the Act is not required it may come about from things like :

- A brigade having no members, or being merged with another;
- A consistent or serious failure to comply with the reasonable directions by a brigade or its members;
- Misuse of local government property; and/or
- Misuse of funds.

**5 Name and officers of bush fire brigade**

- (1) On establishing a bush fire brigade under clause 4(1) the local government is to –
  - (a) Give a name to the bush fire brigade;
  - (b) Specify the brigade area in which the bush fire brigade is primarily responsible for carrying out the normal brigade activities; and
  - (c) Appoint –

- (i) a Captain;
  - (ii) a First Lieutenant;
  - (iii) a Second Lieutenant; and
  - (iv) additional Lieutenants if the local government considers it necessary.;
- (2) A person appointed to a position pursuant to subclause (1)(c) is to be taken to be a brigade member.
- (3) The appointments referred to in subclause (1)(c) expire at the completion of the first annual general meeting of the bush fire brigade.
- (4) An election is to be held at the first annual general meeting by the members of the brigade for appointments to the positions referred to in subclause (1)(c) and every subsequent annual general meeting.
- (5) If a position referred to in subclause (1)(c) becomes vacant prior to the completion of the first annual general meeting or at any time, then the Brigade members are to vote for a replacement member to fill the position.
- (7) The Brigade members may elect, set the term of office, describe the duties of, and dismiss, any person to any other position including secretary, treasurer, equipment officer, training officer or other positions, and may combine those positions; and
- (8) The Brigade members may establish types of brigade membership including fire fighting members, auxiliary members, cadet members, and honorary life members.

## **6 Duties of Captain and bush fire brigade officers**

- (1) The duties of the Captain are to:
  - (a) Provide leadership to bush fire brigades;
  - (b) Monitor bush fire brigades' resourcing, equipment and training levels;
  - (c) Liaise with the local government concerning –
    - (i) Fire prevention or fire suppression matters generally;
    - (ii) Directions to be issued by the local government to bush fire control officers, including those who issue permits to burn; and
    - (iii) Bush fire brigade officers;
  - (d) Ensure that a list of bush fire brigade members is maintained;
  - (e) Report annually to the local government the office bearers of the bush fire brigade in accordance with the Regulations;
  - (f) Report to the local government not later than 30 April each year, for consideration and appropriate provision being made in the next local government budget, the status of a bush fire brigade's –
    - (i) Training and readiness;
    - (ii) Protective clothing;
    - (iii) Equipment; and
    - (iv) Vehicles and appliances.
  - (g) Nominate persons to the CEO for appointment as bush fire control officers by the local government;
  - (h) Arrange for normal brigade activities as authorised by the Act or by the local government; and
  - (i) Where a vacancy occurs in a position appointed under clause 5(1)(c), to –
    - (i) Advise the CEO of the vacancy as soon as practicable; and
    - (ii) Make alternate suitable arrangements for that position until an appointment is made.
- (2) The duties of other bush fire brigade officers are to support the Captain in his/her role.



**7 Appointment, employment, payment, dismissal and duties of bush fire control officers**

The appointment, employment, payment, dismissal and duties of bush fire control officers is dealt with by the Act.

**38. Local government may appoint bush fire control officer**

- (1) A local government may from time to time appoint such persons as it thinks necessary to be its bush fire control officers under and for the purposes of this Act, and of those officers shall subject to section 38A(2) appoint 2 as the Chief Bush Fire Control Officer and the Deputy Chief Bush Fire Control Officer who shall be first and second in seniority of those officers, and subject thereto may determine the respective seniority of the other bush fire control officers appointed by it.
- (2A) The local government shall cause notice of an appointment made under the provisions of subsection (1) to be published at least once in a newspaper circulating in its district.
- (2C) The local government shall fill any vacancy occurring in the office of Chief Bush Fire Control Officer or Deputy Chief Bush Fire Control Officer within one month after the vacancy occurs and if the local government fails or neglects to do so within that time, the FES Commissioner may by notice in writing require the local government to appoint a person to the vacant office within one month after service on it of such notice.
- (2D) Where a local government that has been served with a notice pursuant to subsection (2C) fails or neglects to comply with the requirements of that notice, the FES Commissioner may appoint a person who is not employed in the Department to the vacant office.
- (2E) A bush fire control officer appointed by a local government under the provisions of this section shall be issued with a certificate of appointment by the local government or, if he is appointed by the FES Commissioner, by the FES Commissioner.
- (3) The local government may, in respect to bush fire control officers appointed under the provisions of this section, exercise so far as they can be made applicable the same powers as it may exercise in respect to its other officers, under the provisions of the Acts under which those other officers are appointed.
- (4) A bush fire control officer appointed under the provisions of this section shall, subject to such directions as may be given by the local government, and subject to this Act take such measures as appear to him to be necessary or expedient and practicable for —
  - (a) carrying out normal brigade activities;
  - [(b), (c) deleted]
  - (d) exercising an authority or carrying out a duty conferred or imposed upon him by any of the provisions of Part III;
  - (e) procuring the due observance by all persons of the provisions of Part III.
- (5A) A local government may issue directions to a bush fire control officer appointed by the local government, or to an officer of a bush fire brigade registered by the local government to burn, subject to the provisions of this Act, bush on, or at the margins of, streets, roads, and ways, under the care, control and management of the local government.



- (5B) The bush fire control officer, or officer of the bush fire brigade, may by authority of any directions issued under subsection (5A) carry out the directions but subject to the provisions of this Act.
- (5C) The provisions of subsections (5A) and (5B) are not in derogation of those of subsection (4).
- (6) In this section —
- approved local government means a local government approved under subsection (7) by the FES Commissioner.
- (7) If it appears to the FES Commissioner that the standard of efficiency of a local government in fire prevention and control justifies the FES Commissioner doing so, the FES Commissioner, by notice published in the Government Gazette —
- (a) may approve the local government as one to which subsections (6) to (18) apply; and
- (b) may from time to time cancel or vary any previous approval given under this subsection.
- (8) An approved local government may appoint to the office of fire weather officer such number of senior bush fire control officers as it thinks necessary.
- (9) Where more than one fire weather officer is appointed by a local government the local government shall define a part of its district in which each fire weather officer shall have the exclusive right to exercise the power conferred by subsection (17).
- (10) An approved local government may appoint one or more persons, as it thinks necessary, to be the deputy or deputies, as the case may be, of a fire weather officer appointed by the local government and where 2 or more deputies are so appointed they shall have seniority in the order determined by the local government.
- (11) Where the office of a fire weather officer is vacant or whilst the occupant is absent or unable to act in the discharge of the duties of the office, any deputy appointed in respect of that office under subsection (10) is, subject to subsection (12), entitled to act in the discharge of the duties of that office.
- (12) A deputy who is one of 2 or more deputies of a fire weather officer is not entitled to act in the discharge of the duties of the office of that fire weather officer if a deputy who has precedence over him in the order of seniority determined under subsection (10) is available and able to discharge those duties.
- (13) The local government shall give notice of an appointment made under subsection (8) or (10) to the FES Commissioner and cause notice of the appointment to be published at least once in a newspaper circulating in its district and the FES Commissioner shall cause notice of the appointment to be published once in the Government Gazette.
- (14) An approved local government may appoint a committee for the purpose of advising and assisting a fire weather officer or any deputy of a fire weather officer acting in the place of that officer under subsections (6) to (18).
- (15) Where a committee is appointed, a fire weather officer, or, as the case may be, a deputy of a fire weather officer while acting in the place of that officer, may exercise the authority conferred on him by subsection (17), notwithstanding the advice and assistance tendered to him by the committee.

(16) The provisions of subsections (6) to (18) are not in derogation of those of any other subsection of this section.

(17) A fire weather officer of an approved local government, or a deputy of that fire weather officer while acting in the place of that officer, may authorise a person who has received a permit under section 18(6)(a), to burn the bush in the district of the local government notwithstanding that for any day, or any period of a day, specified in the notice the fire danger forecast issued by the Bureau of Meteorology in Perth, in respect to the locality where the bush proposed to be burnt is situated, is "catastrophic", "extreme", "severe" or "very high", and upon the authority being given the person, if he has otherwise complied with the conditions prescribed for the purposes of section 18, may burn the bush.

(18) Subsections (6) to (18) do not authorise the burning of bush —

- (a) during the prohibited burning times; or
- (b) during the period in which, and in the area of the State in respect of which, a total fire ban is declared under section 22A to have effect.

*Extract from the Bush Fires Act 1954*

The Interpretation Act 1984 further provides that:

**52. Power to appoint includes power to remove, suspend, appoint acting officer etc.**

- (1) Where a written law confers a power or imposes a duty upon a person to make an appointment to an office or position, including an acting appointment, the person having such power or duty shall also have the power —
  - (a) to remove or suspend a person so appointed to an office or position, and to reappoint or reinstate, any person appointed in exercise of such power or duty; and
  - (b) where a person so appointed to an office or position is suspended or unable, or expected to become unable, for any other cause to perform the functions of such office or position, to appoint a person to act temporarily in place of the person so appointed during the period of suspension or other inability but a person shall not be appointed to so act temporarily unless he is eligible and qualified to be appointed to the office or position; and
  - (c) to specify the period for which any person appointed in exercise of such a power or duty shall hold his appointment.
- (2) For the purposes of subsection (1)(b), **cause** includes —
  - (a) illness; and
  - (b) temporary absence from the State; and
  - (c) conflict of interest.
- (3) The validity of anything done by a person purporting to act under an appointment made under subsection (1)(b) shall not be called in question on the ground that the occasion for his appointment had not arisen or had ceased.
- (4) Where a written law confers a power or imposes a duty upon a person to make an appointment to an office or position and that power or duty is exercisable only upon the nomination or recommendation, or is subject to the approval, concurrence, or

consent of some other person, then the powers conferred by subsection (1)(a) to (c) shall only be exercisable upon such nomination or recommendation or subject to such approval, concurrence, or consent.

- (5) Nothing in this section affects the tenure of office or position of any person under the express provisions of any written law.

*[Section 52 amended by No. 31 of 2010 s. 7.]*

**53. Appointments may be by name or office**

Where a written law confers a power or imposes a duty upon a person to appoint or designate a person to —

- (a) perform any function; or
- (b) be a member of any board, tribunal, commission, committee, council, or other similar body, whether corporate or unincorporate; or
- (c) be or do any other thing,

that person may make the appointment or designation either by appointing or designating a person by name or by appointing or designating the holder of an office by the term designating his office; and any such appointment or designation of the holder of an office shall be construed as the appointment or designation of the person from time to time holding, acting in, or lawfully performing the functions of the office.

**8 Maintenance and equipment with appliances and apparatus of bush fire brigades**

The local government may provide funds for the maintenance and equipment with appliances and apparatus of bush fire brigades in accordance with Part 6 of *the Local Government Act 1995*.

The Common Seal of the )  
Shire of Laverton was affixed in )  
the presence of )

.....  
Cr Patrick Hill  
Shire President

.....  
Peter Naylor  
Chief Executive Officer



**11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS**

**11.3 WORKS AND SERVICES BUSINESS**

**11.4 PLANNING AND DEVELOPMENT BUSINESS**

<b>11.4.1 PROPOSAL TO LEASE PORTION OF RESERVE 34152 FOR VEHICLE PARKING AREA</b>
---

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	The author has no financial interest in the matter
<b>OWNER/APPLICANT:</b>	Des Cannons, Laverton Supplies
<b>AUTHOR:</b>	Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	OMC180919.10 of the Ordinary Meeting of Council held on 19 September 2018 OMC181113.12 of the Ordinary Meeting of Council held on 13 November 2018 OMC191024-11.4.1 of the Ordinary Meeting of Council held on 24 October 2019

**MATTER FOR CONSIDERATION**

Mr Cannons is seeking Council consideration to leasing portion of Reserve 34152 (area of 5,000m<sup>2</sup>) to Laverton Supplies to create a formal vehicle parking area for their business at the Laverton Roadhouse.

**ATTACHMENTS**

OMC220421.11.4.1.A	Amended Management Order for Reserve 34152
OMC220421.11.4.1.B	Proposed Lease Application for Reserve 34152

**APPLICANT'S SUBMISSION**

Not applicable.

**BACKGROUND**

Council originally considered this matter on the 18 September 2018 and requested that an application be made to the Minister for Lands for the purpose of Reserve 34152 on the Management Order be amended to include car parking.

Whilst the process took some time the Management Order was officially amended on 12 May 2020 with the purpose being changed from 'Park' to 'Park and Car Park', under the Shire of Laverton management, with the power to lease.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### ***Land Administration Act 1997***

Sections 18 & 19 -Refers to Crown Land transactions that need Minister's approval.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

Economic Objective – Prosperous local economy attracting businesses, opportunities and people.

Outcome 2.2 Improved economic development opportunities

2.2.1 Continue to work with industry for the economic benefit and development of the district.

## **CONSULTATION**

Nil.

## **COMMENT**

The amended Management Order also provides Council with the power to lease for the designated purpose (Park and Car Parking) for the whole or portion of the land for any term not exceeding twenty one (21) years from the date of the lease subject to the approval in writing of the Minister for Lands being first obtained, pursuant to the provisions of section 18 and section 19 of the *Land Administration Act 1997*.

Mr Cannons is requesting Council to consider a lease for a twenty one (21) year period which will give them some security of tenure over the property to invest in necessary improvements to beautify the area.

To assist with the process it is being recommended that Council:

1. Authorise the Chief Executive Officer (CEO) to write to the Minister for Lands seeking approval for the Shire of Laverton to lease portion of Reserve 34152 (5,000m<sup>2</sup>) to Laverton Supplies for a period of twenty one (21) years;
2. Resolve, subject to Ministerial approval, to lease the property to Laverton Supplies at annual cost of \$1.00 payable on demand, subject to:
  - a. Laverton Supplies being responsible for all costs associated with the preparation of the Lease Agreement;
  - b. The Shire of Laverton being totally indemnified from any responsibility for the leased area of land as part of the lease agreement;
  - c. Laverton Supplies carrying out agreed beautification works, in conjunction with the CEO, within a twelve month period from the commencement of the lease agreement; and
  - d. Authorise the CEO to proceed with the preparation of the lease agreement.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

### RESOLUTION

### COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr J Carmody

SECONDED: Cr G Buckmaster

#### That Council:

1. Authorise the Chief Executive Officer (CEO) to write to the Minister for Lands seeking approval for the Shire of Laverton to lease portion of Reserve 34152 (5,000m<sup>2</sup>) to Laverton Supplies for a period of 5 years with additional 5 year option;
2. Resolve, subject to Ministerial approval, to lease the property to Laverton Supplies at annual cost of \$1.00 payable on demand, subject to:
  - a. Laverton Supplies being responsible for all costs associated with the preparation of the Lease Agreement;
  - b. The Shire of Laverton being totally indemnified from any responsibility for the leased area of land as part of the lease agreement;
  - c. Laverton Supplies carrying out agreed beautification works, in conjunction with the CEO, within a twelve month period from the commencement of the lease agreement; and
  - d. Authorise the CEO to proceed with the preparation of the lease agreement.
  - e. Access to parking area be off Cox Street only.

**CARRIED 7/0**



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Page 4

**Department of Planning,  
Lands and Heritage**

DPLH ref: File 01447-1976 Case No. 181427  
Enquiries: Greg Martiensen, Ph 08 6552 4578  
Email greg.martiensen@dplh.wa.gov.au

Chief Executive Officer  
Shire of Laverton  
PO BOX 42  
LAVERTON WA 6440

Dear Sir,

**Reserve 34152 for 'Park and Car Parking'. Lot 367 on Deposited Plan 403028**

I refer to the Shire's email of 07 June 2018, in which it requested a change of purpose of the above lease.

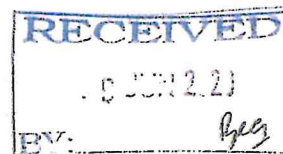
You are advised that purpose of Reserve 34152 has been changed from 'Park' to 'Park and Car Park', under the City's management, with a power to Lease.

The Duplicate Management Order is enclosed.

Yours sincerely

**Greg Martiensen**  
**Assistant State Land Officer**  
**Position No. 0025297**  
**Department of Planning Lands and Heritage**

03 June 2020



page 6  
DUPLICATE

FORM LAA-1023

WESTERN AUSTRALIA  
LAND ADMINISTRATION ACT 1997  
TRANSFER OF LAND ACT 1893 as amended

SECTION 46

## MANAGEMENT ORDER (1E)

## RESERVE DESCRIPTION (NOTE 1)

34152
-------

## EXTENT

Whole

## VOLUME

3170

## FOLIO

538

## MANAGEMENT BODY (NOTE 2)

Shire of Laverton of PO Box 42 LAVERTON WA 6440

## CONDITIONS (NOTE 3)

- i) To be used for the designated purpose of "Park and Car Park" purposes only, and;  
ii) Power to lease (sub-lease or licence) for the designated purpose is granted for the whole or any portion thereof for any term not exceeding twenty-one (21) years from the date of the lease subject to the approval in writing of the Minister for Lands being first obtained to each and every lease or assignment of lease, pursuant also to the provisions of section 18 and section 19 of the Land Administration Act 1997.

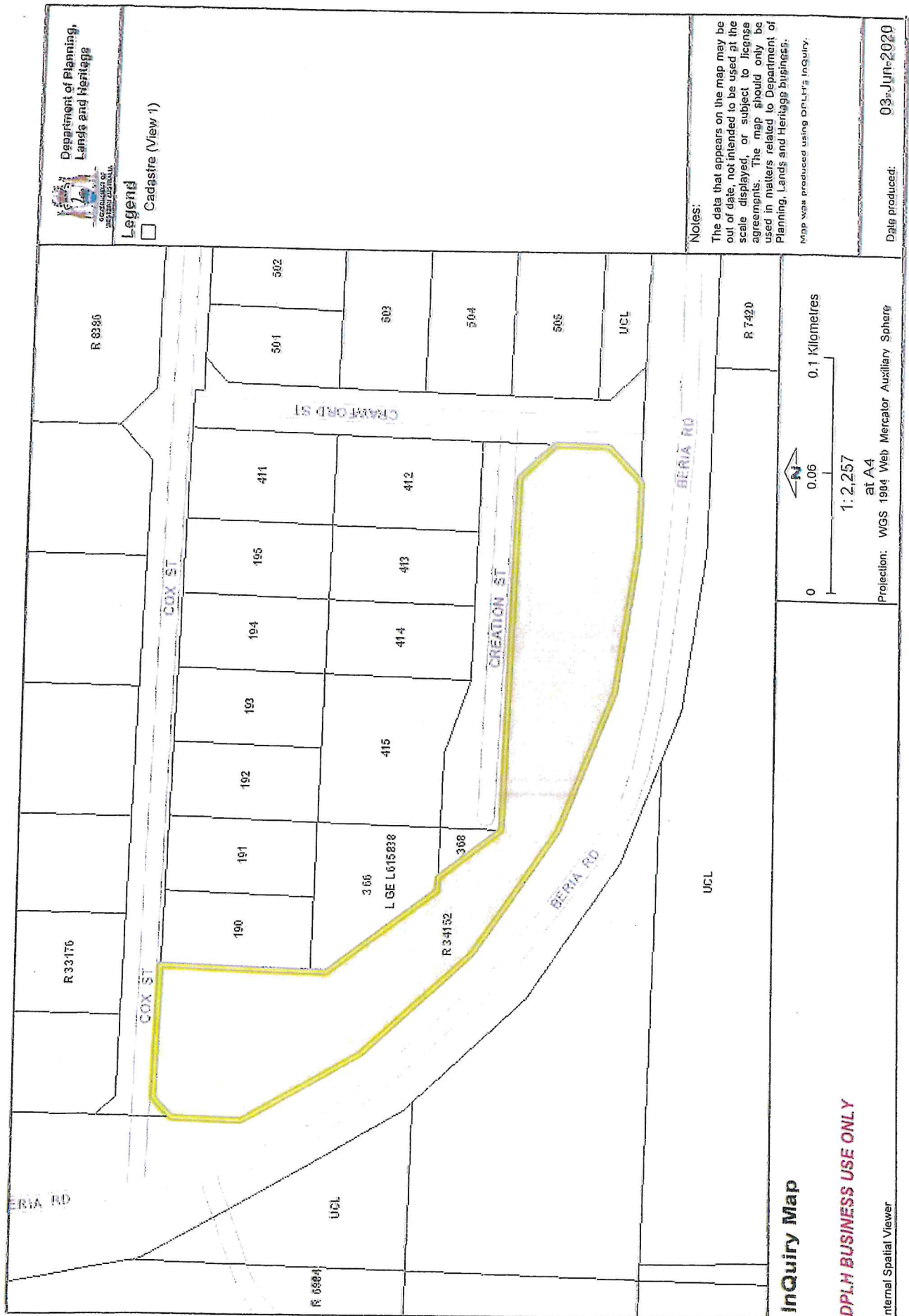
THE MINISTER FOR LANDS (IN THE NAME OF AND ON BEHALF OF THE STATE OF WESTERN AUSTRALIA) ORDERS THAT THE CARE, CONTROL AND MANAGEMENT OF THE ABOVE RESERVE BE PLACED WITH THE MANAGEMENT BODY DESCRIBED ABOVE FOR THE PURPOSE FOR WHICH THE LAND COMPRISING THE RESERVE IS RESERVED UNDER SECTION 41 OF THE LAND ADMINISTRATION ACT 1997, AND FOR PURPOSES ANCILLARY OR BENEFICIAL TO THAT PURPOSE SUBJECT TO THE CONDITIONS ABOVE

Dated this 17 day of May in the year 2020

## ATTESTATION (NOTE 4)

Name: <u>Travis Adams</u>
Senior State Land Officer - Level 4
Land Use Management
Department of Planning, Lands & Heritage





30<sup>th</sup> March 2021

Des Cannons  
Laverton Supplies  
LAVERTON WA 6440

Peter Naylor  
Chief Executive Officer  
Shire of Laverton  
PO Box 42  
LAVERTON WA 6440

Dear Peter

**Proposed Lease of Portion of Reserve 34152 for Parking Area**

With reference to our previous discussions, we are seeking Council consideration to leasing portion of Reserve 34152 on the western side of the Laverton BP Roadhouse for the purpose of creating a parking area for the roadhouse clientele.

At the present time our parking area is very restricted, vehicles have no option than to utilise part of the reserve and therefore we would like to formalise the situation, with a lease for 21 year period.

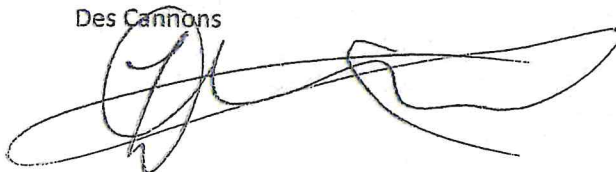
The area we are seeking is approximately 5,000m<sup>2</sup> in size and displayed on the attached map.

In return we will ensure the area is: enclosed by way of vegetation, landscaped, and surface area to be maintained and upgraded (over time).

Thank you for your consideration to this request.

Kind regards

Des Cannons

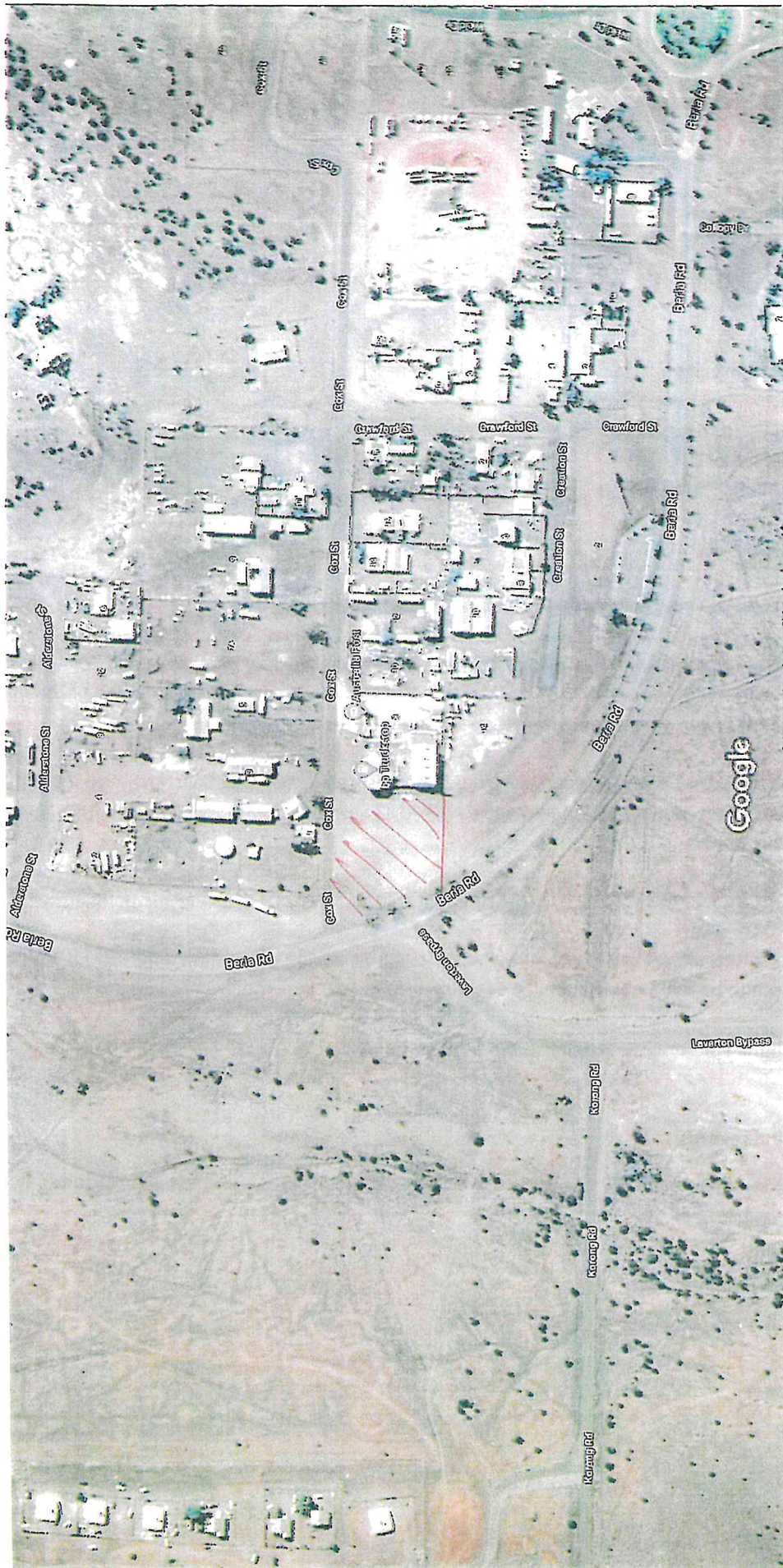
A handwritten signature in black ink, appearing to be 'Des Cannons', written over a horizontal line.



Google Maps

3/5/2021

Google Maps

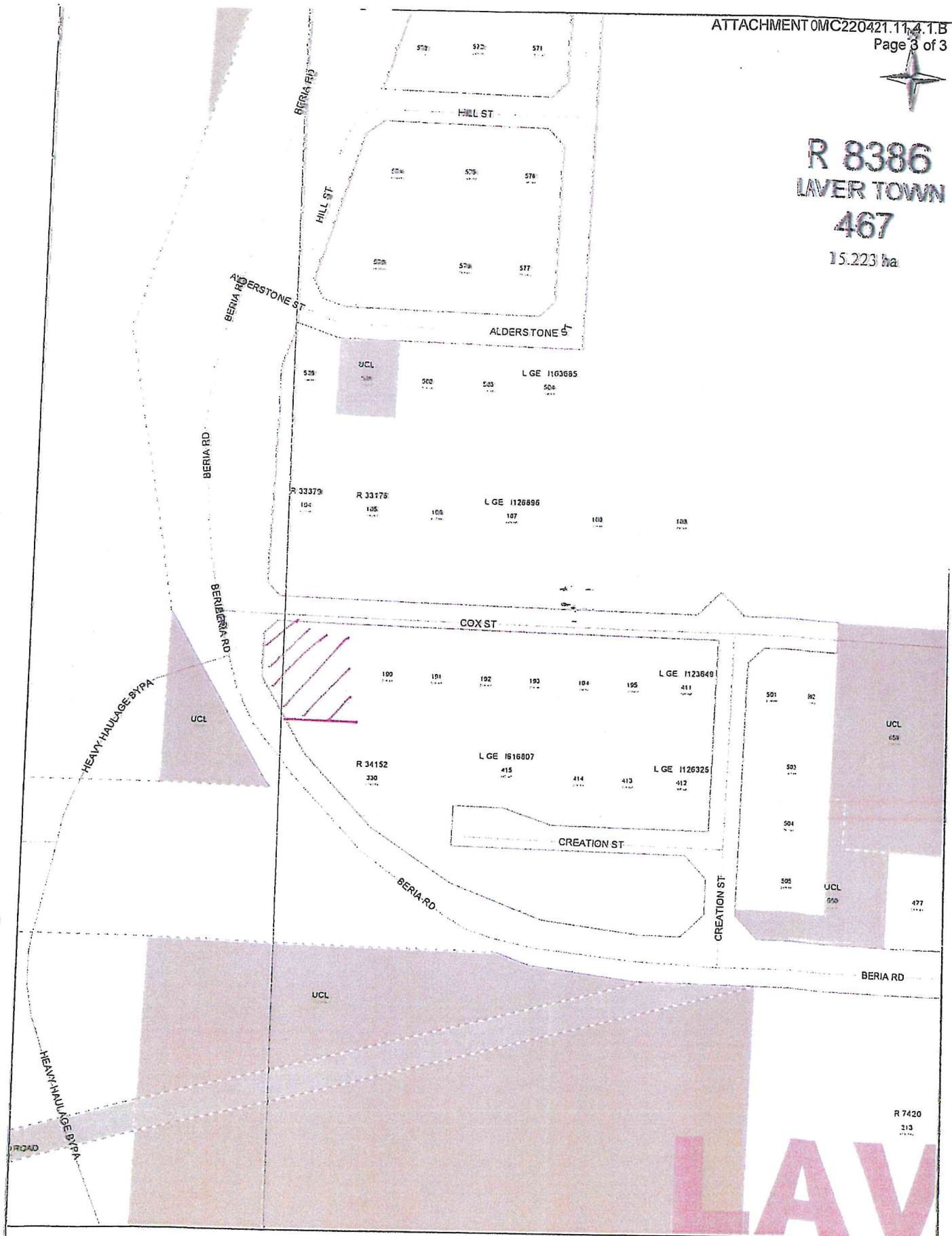


Imagery ©2021 CNES / Airbus, Maxar Technologies, Map data ©2021 50 m





**R 8386**  
**LAVERTOWN**  
**467**  
 15.223 ha



Scale : 1:3000 (MGA)

MGA : SW=440773.826,6833166.574 Zone 51 / NE=441378.046,6833955.311 Zone 51

Lat/Long : 122°23'38.744", -28°37'37.909" / 122°24'01.141", -28°37'12.379" 263° 201

Printed : 15:39 Fri 26/Sep/2003  
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<b>11.4.2 GENERAL REPORT ON CHANGES TO THE PLANNING AND DEVELOPMENT (LOCAL PLANNING SCHEMES) REGULATIONS 2015</b>
---

<b>SUBMISSION TO:</b>	Ordinary Meeting of Council, 22 April 2021
<b>DISCLOSURE OF INTEREST:</b>	The author, Liz Bushby, declares a Financial Interest as she receives town planning consultancy fees by providing advice to the Shire
<b>OWNER/APPLICANT:</b>	Shire of Laverton
<b>AUTHOR:</b>	Liz Bushby, Town Planning Innovations (TPI) Peter Naylor, Chief Executive Officer
<b>PREVIOUS MEETING REFERENCE:</b>	Nil

#### **MATTER FOR CONSIDERATION**

Refer to following report.

#### **ATTACHMENTS**

OMC220421.11.4.2.A	Exemption Schedule
OMC220421.11.4.2.B	Planning Application
OMC220421.11.4.2.C	Planning Form

#### **APPLICANT'S SUBMISSION**

Not applicable.

#### **BACKGROUND**

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply state wide.

There are deemed provisions that outline matters such as:

- (i) The process for preparation, advertising and adoption of local planning policies;
- (ii) Heritage lists and designation of heritage areas;
- (iii) The process for Structure Plans and Local Development Plans;
- (iv) Exemptions for certain development from the need to obtain planning approval;
- (v) A development application form and list of information to be lodged;
- (vi) The process for advertising different applications;
- (vii) Matters to be considered by the local government (when determining an application);

- (viii) Statutory timeframes for processing Development Applications, Structure Plans and Local Development Plans;
- (ix) The right for an applicant to seek a review of a Council decision through application to the State Administrative Tribunal;
- (x) Provisions to amend or cancel a development approval;
- (xi) Bushfire requirements;
- (xii) Entry and inspection powers;
- (xiii) Delegations by local government.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### ***Planning and Development (Local Planning Schemes) Regulations 2015***

Specific provisions as explained throughout the Report.

## **POLICY IMPLICATIONS**

The Regulations all for local governments to develop Local Planning Policies.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no additional financial implications for Council. The Shire pays consultancy fees to TPI (Liz Bushby) for planning advice.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Liz Bushby, TPI, Town Planning Consultant

## **COMMENT**

Amendments to the *Planning and Development (Local Planning Schemes) Regulations 2015* were pursued as initial measures to streamline development assessment processes, reduce red tape, and to support the States' economic recovery.

The changes became operational on the 15 February 2021.

The purpose of this report is to keep Councillors informed about the main Regulation changes as follows:



- *Exemptions from the need for planning approval*

The Regulations already allowed for some exemptions such as single houses, alterations/additions, ancillary accommodation and ancillary development such as outbuildings, patios, carports and pergolas where the plans complied with the 'deemed to comply' requirements of the Residential Design Codes.

The list of exempted development ancillary to a dwelling (where the R Codes apply) has been expanded and is more specific so now includes decks, shade sails, water tanks, cubby houses, flag poles and solar panels. Some of the exemptions are contingent on meeting certain criteria or maximum sizes, and they do not apply in a heritage protected place.

There are also exemptions for maintenance works and urgent works (eg for public safety).

One of the more significant changes is that the Regulations now specifically exempt the following land uses if they are listed as 'D' use in relation to a zone if;

- (1) there is no works component; or
- (2) the works component does not require development approval; and
- (3) they are not within a Special Control Area (which does not apply in Laverton) -

	Column 1 Use	Relevant zone (in Laverton)	Conditions
1	Shop	Commercial	Nett lettable area is not more than 300m <sup>2</sup>
2	Restaurant/cafe	Commercial	Nett lettable area is not more than 300m <sup>2</sup>
3	Convenience store	Commercial	Store is not used for the sale of petroleum products
4	Consulting rooms	Commercial	No more than 60% of the glass surface of any window on the ground floor of the consulting rooms is obscured glass
5	Office	Commercial	Office is not located on the ground floor of a building
6	Home Occupation	All zones	

- *Advertising*

The Regulations have increased the advertising requirements for more complex applications, such as a proposal for a 'use not listed' under Table 1 of the Scheme.

Complex applications have to be advertised on the Shire website, letters to affected owners within 200 metres, and include a sign erect on the development lot.

After concerns were raised that this could be onerous for regional Shires, the Regulations were amended to give the WA Planning Commission power to exempt certain Shires from having to comply with the advertising requirements of the Regulations.

An exemption has been issued for the Shire of Laverton, along with other local governments, for a 6 month period between the 15 February 2021 to the 13 August 2021 – Attachment A.

The exemption means that the Shire can decide the appropriate level of advertising on a case by case basis for any complex application, with the exception of publication on the Shire website.

There are two matters for Council to consider:

1. Whether the Shire wants to request an exemption from publication on the Shire website (if that would be challenging during periods when key administration staff levels are low); and
2. Whether to seek approval for the extension to continue beyond the 13 August 2021. TPI is of the view that extending the exemption would be more practical as the Shire may not have the resources to write to owners within 200 metres of a site, and some sites are too remote to erect any advertising sign on site.

The Regulations now exclude the Christmas and Easter holiday periods from being counted as part of any advertising period.

The Christmas holiday period is defined as 25 December to the next 1 January, and 7 days starting from Good Friday. This means advertising has to be for longer and will not include those designated holiday days.

The Regulations include new requirements for making documents available to the public so certain applications have to be advertised via the Shires website. There is an increased reliance on website advertising than newspaper publications.

- *Receipt of Development Applications*

When a development application is lodged, the Shire only has 7 days to determine if all the required plans and information has been submitted, or whether additional information is needed from the applicant.

If the local government does not request additional information within 7 days then the application is taken to have been accepted.

After the 7 day period, the Shire still has the ability to make '1 request' for additional information if it is necessary for assessment of the application. The '1 request' limit does not apply to applications that are required to be advertised under the Scheme, complex applications, or applications that have to be referred to a public or statutory authority.

TPI is of the view that the Regulations create an increased need for all new applications to be thoroughly checked on lodgement. TPI is responsible for checking new applications however there is opportunity for this process to be assisted through increased administration staff training.

Some of the more common issues with applications lodged include substandard hand drawn plans, plans that are not to scale, lack of levels/ finished floor levels, ownership details on forms not matching that on the certificate of title (especially for company owned lots); and the floor areas of existing development not being provided.

- *Terms Used*

The revised Regulations include more 'terms used' in the Deemed Provisions such as ancillary dwelling, building height, commercial zone, complex application, container collection cage, container deposit recycling centre, container deposit scheme, drop off refund point, natural ground level, nett lettable area and others.

- *Heritage List*

A modification to the advertised changes to the Regulations includes deletion of the proposal to make it optional, as opposed to mandatory, for a local government to establish and maintain a heritage list.

The Shire has a Municipal Inventory however it was adopted in February 2000, prior to the original gazettal of the Shire's Scheme in August 2003. The existing Municipal Inventory has no status under the Shires current Scheme.

The issue of how best to deal with this matter needs to be examined as the Shire has no word copy of the Municipal Inventory than can be updated.

A separate report on this issue can be referred to a future Council meeting if requested. The Shire may need to engage with a suitably qualified heritage consultant for advice on costs associated with preparing a new updated heritage list.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.



## RESOLUTION

## COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon

SECONDED: Cr J Carmody

### That Council:

1. Note that changes to the *Planning and Development (Local Planning Schemes) Regulations 2015* became operative on the 15 February 2021 as outlined in this report.
2. Authorise Chief Executive Officer to write to the Western Australian Planning Commission Planning Reform team to:
  - (i) Seek an exemption from any compulsory website advertising. Whilst the Shire will endeavor to maximise use of the website for public advertising, there may be periods where administration staff shortages mean that it cannot always be achieved; and
  - (ii) Request an extension of the current WAPC exemption (**Attachment A**) to the 31 January 2022. This will give the Shire time to review it's capacity to meet increased advertising requirements for complex applications.
3. Note that a separate report can be referred to a future Council meeting to examine options for development of heritage list if requested.

CARRIED 7/0

## EXEMPTION SCHEDULE

### Local Government Exemptions - Planning and Development (Local Planning Schemes) Regulations 2015

1. A local government that is located outside of the areas covered by the Metropolitan and Peel Region Schemes and does not have a website on 15 February 2021 is exempt from complying with the following on an on-going basis:
  - a. R.76A(3)(a) and (5)
  - b. Schedule 2, cl.87(3)(a) and (5)
  - c. Schedule 2, cl.64(3)(a) with regard to publication on a website

2.

LPS Regulations – Exemptions from complying with r.76B and Schedule 2, cl.87 for a period of 6 months from 15 February 2021 (ending on 13 August 2021).			
Local government	Giving notice to owners and occupiers cl.64(3)(b)	Sign on site cl.64(3)(c)	Publish in a newspaper r.76A(4) c.87(4) cl.64(3)(a)
<b>Regional South West</b>	Exempt from compliance to notify occupiers but may be considered by the local government based on the services provided by a local postal service and the ability to contact affected parties effectively and efficiently.	Exempt from compliance but may be considered by the local government based on the site's remoteness, accessibility, effectiveness, cost, proximity to the nearest signage service provider.	Exempt from compliance but may be considered by the local government based on the frequency of newspaper circulation, lead time for publishing, cost.
City of Albany – excluding the Albany townsite			
Shire of Augusta-Margaret River			
Shire of Boyup Brook			
Shire of Bridgetown-Greenbushes			
Shire of Broomehill-Tambellup			
City of Bunbury – excluding the Bunbury townsite			
City of Busselton – excluding the Busselton townsite			
Shire of Capel			
Shire of Collie			
Shire of Cranbrook			
Shire of Dardanup			
Shire of Denmark			
Shire of Donnybrook-Balingup			
Shire of Gnowangerup			
Shire of Harvey			
Shire of Jerramungup			
Shire of Katanning			
Shire of Kent			
Shire of Kojonup			
Shire of Manjimup			
Shire of Nannup			
Shire of Plantagenet			

LPS Regulations – Exemptions from complying with r.76B and Schedule 2, cl.87 for a period of 6 months from 15 February 2021 (ending on 13 August 2021).			
Local government	Giving notice to owners and occupiers cl.64(3)(b)	Sign on site cl.64(3)(c)	Publish in a newspaper r.76A(4) c.87(4) cl.64(3)(a)
Shire of Waroona	Exempt from compliance to notify occupiers but may be considered by the local government based on the services provided by a local postal service and the ability to contact affected parties effectively and efficiently.	Exempt from compliance but may be considered by the local government based on the site's remoteness, accessibility, effectiveness, cost, proximity to the nearest signage service provider.	Exempt from compliance but may be considered by the local government based on the frequency of newspaper circulation, lead time for publishing, cost.
Shire of Woodanilling			
<b>Regional North</b>			
Shire of Ashburton			
Shire of Broome			
Shire of Carnarvon			
Shire of Christmas Island			
Shire of Cocos (Keeling) Islands			
Shire of Derby-West Kimberley			
Shire of East Pilbara			
Shire of Exmouth			
Shire of Halls Creek			
City of Karratha - excluding the Karratha townsite			
Town of Port Hedland			
Shire of Shark Bay			
Shire of Upper Gascoyne			
Shire of Wyndham-East Kimberley			
<b>Regional South</b>			
Shire of Beverley			
Shire of Boddington			
Shire of Brookton			
Shire of Bruce Rock			
Shire of Carnamah			
Shire of Chapman Valley			
Shire of Chittering			
Shire of Coolgardie			
Shire of Coorow			
Shire of Corrigin			
Shire of Cue			
Shire of Cunderdin			
Shire of Dalwallinu			
Shire of Dandaragan			
Shire of Dowerin			
Shire of Dumbleyung			



<b>LPS Regulations – Exemptions from complying with r.76B and Schedule 2, cl.87 for a period of 6 months from 15 February 2021 (ending on 13 August 2021).</b>			
<b>Local government</b>	<b>Giving notice to owners and occupiers cl.64(3)(b)</b>	<b>Sign on site cl.64(3)(c)</b>	<b>Publish in a newspaper r.76A(4) c.87(4) cl.64(3)(a)</b>
Shire of Dundas	Exempt from compliance to notify occupiers but may be considered by the local government based on the services provided by a local postal service and the ability to contact affected parties effectively and efficiently.	Exempt from compliance but may be considered by the local government based on the site's remoteness, accessibility, effectiveness, cost, proximity to the nearest signage service provider.	Exempt from compliance but may be considered by the local government based on the frequency of newspaper circulation, lead time for publishing, cost.
Shire of Esperance			
Shire of Gingin			
Shire of Goomalling			
City of Greater Geraldton – excluding the Geraldton townsite			
Shire of Irwin			
City of Kalgoorlie-Boulder – excluding the Kalgoorlie-Boulder townsite			
Shire of Kellerberrin			
Shire of Kondinin			
Shire of Koorda			
Shire of Kulin			
Shire of Lake Grace			
Shire of Laverton			
Shire of Leonora			
Shire of Meekatharra			
Shire of Menzies			
Shire of Merredin			
Shire of Mingenew			
Shire of Moora			
Shire of Morawa			
Shire of Mount Magnet			
Shire of Mount Marshall			
Shire of Mukinbudin			
Shire of Murchison			
Shire of Narembeen			
Shire of Narrogin			
Shire of Ngaanyatjaraku			
Shire of Northam			
Shire of Northampton			
Shire of Nungarin			
Shire of Perenjori			
Shire of Pingelly			
Shire of Quairading			
Shire of Ravensthorpe			
Shire of Sandstone			
Shire of Tammin			

<b>LPS Regulations – Exemptions from complying with r.76B and Schedule 2, cl.87 for a period of 6 months from 15 February 2021 (ending on 13 August 2021).</b>			
<b>Local government</b>	<b>Giving notice to owners and occupiers cl.64(3)(b)</b>	<b>Sign on site cl.64(3)(c)</b>	<b>Publish in a newspaper r.76A(4) c.87(4) cl.64(3)(a)</b>
Shire of Three Springs	Exempt from compliance to notify occupiers but may be considered by the local government based on the services provided by a local postal service and the ability to contact affected parties effectively and efficiently.	Exempt from compliance but may be considered by the local government based on the site's remoteness, accessibility, effectiveness, cost, proximity to the nearest signage service provider.	Exempt from compliance but may be considered by the local government based on the frequency of newspaper circulation, lead time for publishing, cost.
Shire of Toodyay			
Shire of Trayning			
Shire of Victoria Plains			
Shire of Wagin			
Shire of Wandering			
Shire of West Arthur			
Shire of Westonia			
Shire of Wickpin			
Shire of Williams			
Shire of Wiluna			
Shire of Wongan Ballidu			
Shire of Wyalkatchem			
Shire of Yalgoo			
Shire of Yilgarn			
Shire of York			

**NOTE:** The above exemptions can be utilised by the local governments listed if required, and does not prohibit the advertising or publishing of a document in this manner. Local government can exercise flexibility in determining the most appropriate means by which public feedback may be obtained.

### Application for development approval

Owner details		
Name:		
ABN (if applicable):		
Address: .....		
..... Postcode: .....		
Phone:	Fax:	Email:
Work: .....	.....	.....
Home: .....		
Mobile: .....		
Contact person for correspondence:		
Signature:		Date:
Signature:		Date:
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>		

Applicant details (if different from owner)		
Name:		
Address: .....		
..... Postcode: .....		
Phone:	Fax:	Email:
Work: .....	.....	.....
Home: .....		
Mobile: .....		
Contact person for correspondence:		
<p>The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No</p>		
Signature:		Date:

Property details		
Lot No:	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants): .....		
Street name:		Suburb:
Nearest street intersection:		



**Proposed development**

Nature of development:

☐ Works

☐ Use

☐ Works and use

Is an exemption from development claimed for part of the development? ☐ Yes ☐ No

If yes, is the exemption for:

☐ Works

☐ Use

Description of proposed works and/or land use:

.....  
Description of exemption claimed (if relevant):

Nature of any existing buildings and/or land use:

Approximate cost of proposed development:

Estimated time of completion:

*OFFICE USE ONLY*

Acceptance Officer's initials:

Date received:

Local government reference No:

**Planning and Development (Local Planning Schemes) Regulations 2015**  
**Schedule 2** Deemed provisions for local planning schemes  
**Part 11** Forms referred to in this Scheme  
**cl. 86**

**Part 11 — Forms referred to in this Scheme**

**86. Forms referred to in this Scheme**

- (1) The form of an application for development approval referred to in clause 62(1)(a) is as follows —

**Application for development approval**

Owner details		
Name:		
ABN (if applicable):		
Address: .....		
..... Postcode: .....		
Phone:	Fax:	Email:
Work: .....	.....	.....
Home: .....		
Mobile: .....		
Contact person for correspondence:		
Signature:		Date:
Signature:		Date:
<p><i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i></p>		

Applicant details (if different from owner)		
Name:		
Address: .....		
..... Postcode: .....		
Phone:	Fax:	Email:
Work: .....	.....	.....
Home: .....		
Mobile: .....		
Contact person for correspondence:		

**Planning and Development (Local Planning Schemes) Regulations 2015**  
Deemed provisions for local planning schemes **Schedule 2**  
Forms referred to in this Scheme **Part 11**  
**cl. 86**

The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input type="checkbox"/> Yes <input type="checkbox"/> No	
Signature:	Date:

<b>Property details</b>		
Lot No:	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:
Title encumbrances (e.g. easements, restrictive covenants): .....		
Street name:	Suburb:	
Nearest street intersection:		

<b>Proposed development</b>	
Nature of development:	<input type="checkbox"/> Works <input type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use: .....	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	
Approximate cost of proposed development:	
Estimated time of completion:	

<i>OFFICE USE ONLY</i>	
Acceptance Officer's initials:	Date received:
Local government reference No:	

*(The content of the form of application must conform with this form but minor variations may be permitted to the format.)*



**12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

Nil

**14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS**

Nil

**15. NEXT MEETING**


There being no further business, the President declared the meeting closed at 6:00pm.

**16. CLOSURE OF MEETING**

**17. CERTIFICATION OF MINUTES**

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 22 April 2021 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 27 May 2021.

SIGNED:



DATED:

27/5/2021