

UNCONFIRMED MINUTES

PLEASE NOTE: These Minutes have yet to be confirmed by Council as a true record of proceedings.



SHIRE OF LAVERTON

MINUTES

OF THE ORDINARY MEETING OF COUNCIL

HELD AT 05:06PM ON THURSDAY 23 MAY 2019

IN THE SHIRE COUNCIL CHAMBERS AT

9 MACPHERSON PLACE, LAVERTON WA 6440

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ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	DISTRIBUTION
OMC190523-8.1.A	Minutes of Ordinary Meeting of Council 24 April 2019	Previously
OMC190523-10.1.A	President's Report (to be tabled)	Attached
OMC190523-11.1.1.A	Accounts Paid as at 30 April 2019	Attached
OMC190523-11.1.2.A	Statement of Financial Activity for the period ending 31 March 2019	Attached
OMC190523-11.1.2.B	Comments relating to Moore Stephens Management Information Report presented to Council as part of the February Monthly Financial Statements	Attached
OMC190523-11.1.3.A	Statement of Financial Activity for the period ending 30 April 2019	Attached
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OMC190523-11.1.5.A	2019/2020 Draft Schedule of Fees & Charges	Attached
OMC190523-11.3.1.A	Draft Regional Price Preference Policy	Attached
OMC190523-11.3.2.A	CONFIDENTIAL - RFT05-18/19 Tender Assessment	Separately
OMC190523-11.3.3.A	CONFIDENTIAL - RFT06-18/19 Tender Assessment	Separately
OMC190523-11.3.4.A	CONFIDENTIAL - RFT07-18/19 Tender Assessment	Separately
OMC190523-11.4.1.A	Town Planning Scheme No 2 – Amendment 3	Attached
OMC190523-11.4.2.A	WAEC – Request to Leave Vacancy Unfilled	Attached
OMC190523-11.4.3.A	Laverton Aged Accommodation Project	Attached
OMC190523-11.4.4.A	Expression of Interest – Laverton Airfield Terminal Design and Tender Documentation	Attached
OMC190523-11.4.4.B	Expression of Interest – Register Form	Attached
OMC190523-11.4.4.C	CONFIDENTIAL – EOI Submission Adjudication	Separately
OMC190523-11.4.4.D	CONFIDENTIAL – EOI Submitted Project Teams	Separately
OMC190523-11.4.5.A	GVROC Goldfields Records Storage Facility Joint Venture Agreement	Attached
OMC190523-11.4.6.A	2019 WALGA Convention Program	Attached
OMC190523-11.4.6.B	WALGA Course Outlines	Attached

MINUTES

OF THE ORDINARY MEETING OF COUNCIL HELD AT 5:06PM ON THURSDAY 23 MAY 2019 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS

1. DECLARATION OF OPENING

The Shire President, Cr Patrick Hill, declared the meeting open at 5:06pm and read aloud the disclaimer.

2. ANNOUNCEMENT OF VISITORS

There were no visitors present at this meeting.

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr Patrick Hill	President
Cr Shaneane Weldon	Deputy President
Cr Rex Ryles	Councillor
Cr Robin Prentice	Councillor (by telephone from 05:13 pm)
Cr Rex Weldon	Councillor
Mr Peter Naylor	Chief Executive Officer

3.2 APOLOGIES

Mr Les Vidovich	Executive Manager Technical Services
Mr Phil Marshall	Deputy Chief Executive Officer

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr Deanne Ross	Councillor
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4. APPLICATIONS FOR LEAVE OF ABSENCE

There were no applications for Leave of Absence tabled at this meeting.

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

There were no previous Public Questions.

6. PUBLIC QUESTION TIME

There were no new Public Questions.

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

There were no items for discussion behind closed doors.

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL – 24 APRIL 2019 (FILE REF: 0793)

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.01 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: Cr S Weldon

That the Minutes of the Ordinary Meeting of Council held on 24 April 2019, be confirmed as a true and correct record of proceedings.

SIMPLE MAJORITY	X	VOTES FOR	5	VOTES AGAINST	0
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9. PETITIONS/DEPUTATIONS/PRESENTATIONS

There were no petitions/deputations or presentations.

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no announcements made by the Presiding Member without discussion.

10.1 PRESIDENT'S REPORT (FILE REF: 0198)

The President tabled his report for the preceding month to Council.

OMC190523.02 COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Weldon SECONDED: Cr S Weldon

That Council:

- (a) receives the President's report (Attachment OMC190523-10.1.A); and
- (b) supports Cr Patrick Hill representing Council at the farewell for Mr Rex Mooney, CEO of the Alice Springs Town Council, in Alice Springs on 21 June 2019.

SIMPLE MAJORITY VOTES FOR 5 VOTES AGAINST 0

10.2 ELECTED MEMBERS' REPORTS (FILE REF: 198)
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There were no items for this section.

11. COUNCIL BUSINESS

11.1 FINANCE AND ADMINISTRATION BUSINESS

11.1.1 ACCOUNTS PAID AS AT 30 APRIL 2019 (FILE REF: 1276)
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SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Shire of Laverton
AUTHOR: Natasha Fuamatu, Accounts & Payroll Officer
SENIOR OFFICER: Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in April 2019 in accordance with Council Delegation 21.

ATTACHMENTS

OMC190523-11.1.1.A Accounts Paid as at 30 April 2019

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in Attachment OMC190523–11.1.1.A for payment in April 2019.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

This report continues to “refine” processes as part of the implementation of the new Synergysoft accounting software to provide Council with the appropriate level of information in accordance with legislative requirements.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.03 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: Cr R Ryles

That Council endorses the list of payments for the month of April 2019 made under Delegation 21 as per Attachment OMC190523–11.1.1A totalling \$2,627,832.27 and summarised as follows:

Direct Debit Payments	DDPAY1001-DDPAY1002, DD505.1, DD507.1, DD509.1, DD510.1-DD510.9, DD516.1, DD519.1, DD521.1, DD535.1-DD535.4, DD540.1, DD541.1-DD541.9, DD5521.1-DD552.2	\$245,015.52
EFT Payments	EFT1011-EFT1134	\$1,400,950.13
Cheques	13304-13308, 13310-13322	\$67,225.68
Trust Payments	CHQ 13309; EFT1061, EFT1088-1089	\$75,717.53
Total Payments		\$1,788,908.86

SIMPLE MAJORITY VOTES FOR 5 VOTES AGAINST 0

11.1.2 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 31 MARCH 2019 - REPRESENTED (FILE REF: 1270)

SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Shire of Laverton
AUTHOR: Darren Friend, Special Projects Officer
SENIOR OFFICER: Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Resolution Nos OMC190424.07 and OMC190424.08 of Ordinary Meeting of Council held on 24 April 2019

MATTER FOR CONSIDERATION

To accept the Statement of Financial Activity for the period ending 31 March 2019.

ATTACHMENTS

OMC190523-11.1.2.A Statement of Financial Activity for the period ending 31 March 2019

OMC190523-11.1.2.B Comments relating to Moore Stephens Management Information Report presented to Council as part of the February Monthly Financial Statements

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Council, at its Ordinary Meeting held on 24 April 2019, resolved:

OMC190424.07 COUNCIL DECISION
MOVED: <u>Cr R Prentice</u> SECONDED: <u>Cr R Ryles</u>
That Council in accordance with Clause 34 of the <i>Local Government (Financial Management) Regulations 1996</i> receives the Statement of Financial Activity for the period ending 28 February 2019 as shown in Attachment OMC190424-11.1.2.A and requests an updated report on the status of Management Information Report items to be presented to the next Ordinary Meeting of Council.
SIMPLE MAJORITY <input checked="" type="checkbox"/> VOTES FOR <input type="checkbox"/> 5 VOTES AGAINST <input type="checkbox"/> 0
REASON FOR AMENDING THE OFFICER RECOMMENDATION
Council wished to include a request for further updates to the Management Information Report provided by Moore Stephens.

and

OMC190424.08 COUNCIL DECISION
MOVED: <u>Cr D Ross</u> SECONDED: <u>Cr S Weldon</u>
That the question lie on the table until the next Ordinary Meeting of Council on 23 May 2019 to enable Councillors to consider the updated report from Resolution No. OMC190424.06.
SIMPLE MAJORITY <input checked="" type="checkbox"/> VOTES FOR <input type="checkbox"/> 5 VOTES AGAINST <input type="checkbox"/> 0

The information requested by Council is provided as Attachment OMC190523-11.1.2.B and Council is now requested to receive the monthly financial statements for March 2019 (Attachment OMC190523-11.1.2.A).

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulations 1996

Section “34 – Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances”

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community.

CONSULTATION

Chief Executive Officer.

COMMENT

The Statement of Financial Activity, having been generated and prepared by consultants Moore Stephens, is presented to Council in its entirety.

In addition and in accordance with Council's Resolution No OMC190424.07, a written response/comments in relation to the Management Information Report included as part of the February 2019 Financial Statements is provided for Council's information (Attachment OMC190523-11.1.2.B).

The report, incorrectly included with the February 2019 monthly Financial Statement, is provided to management by the consultants in relation to a number of matters both of minor significance and otherwise. Council should also note that the 2017/2018 Annual Audit process and the preliminary Interim Audit conducted on-site recently did not raise any concerns of this nature.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.04 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles SECONDED: Cr R Prentice

That Council:

1. In accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the period ending 31 March 2019 as shown in Attachment OMC190523–11.1.2.A; and
2. Acknowledges the Officer's comments/responses (Attachment OMC190523-11.1.2.B) provided in relation to the Management Information Report included with the February 2019 monthly Financial Statements.

SIMPLE MAJORITY VOTES FOR VOTES AGAINST

11.1.3	STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 30 APRIL 2019 (FILE REF: 1270)
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SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Darren Friend, Special Projects Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

To accept the Statement of Financial Activity for the period ending 30 April 2019.

ATTACHMENTS

OMC190523-11.1.3.A Statement of Financial Activity for the period ending 30 April 2019

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulations 1996

Section “34 – Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month.

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances”

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

CONSULTATION

Chief Executive Officer

COMMENT

The Statement of Financial Activity, having been generated and prepared by consultants Moore Stephens, is presented to Council in its entirety.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.05 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr S Weldon SECONDED: Cr P Hill

That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the period ending 30 April 2019 as shown in Attachment OMC190523–11.1.3.A.

SIMPLE MAJORITY	X	VOTES FOR	5	VOTES AGAINST	0
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11.1.4	PROPOSAL TO IMPOSE DIFFERENTIAL RATING FOR THE 2019/2020 FINANCIAL YEAR (FILE REF: 1214)
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SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Darren Friend, Special Projects Officer
SENIOR OFFICER: Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not applicable

MATTER FOR CONSIDERATION

Since shortly after the turn of the new millennium, Council has imposed differential rates for both GRV and UV valued properties within the Shire. If Council wishes to once again impose differential rating for the 2019/2020 Financial Year and comply with the legislative requirements, then a decision to do so is required.

ATTACHMENTS

OMC190523-11.1.4.A Statement of Objects and Reasons

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council has imposed differential rating since 2001/02, primarily to offset the impact of disproportionately large increases in the valuation of pastoral properties in 2000/01 and 2001/02. Previous rates levied for the last nine years are summarised below:

Rating Year	Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
2009/10	5.25¢	10.50¢	9.32¢	10.50¢	210	210
2010/11	3.48¢	12.07¢	8.30¢	5.76¢	230	230
2011/12	3.6018¢	12.4924¢	8.5905¢	5.9616¢	240	240
2012/13	3.7099¢	12.8672¢	8.8482¢	6.1404¢	250	250
2013/14	6.70¢	13.38¢	9.20¢	6.39¢	260	260
2014/15	6.91¢	13.80¢	9.49¢	6.59¢	270	270
2015/16	8.80¢	14.86¢	10.72¢	8.03¢	280	280

2016/17	8.98¢	15.16¢	10.94¢	8.20¢	286	286
2017/18	9.23¢	15.61¢	10.94¢	8.45¢	294	294
2018/19	9.41¢	15.92¢	11.16¢	8.62¢	304	304

In 2013/14 the Pastoral Leases UV Rate in the Dollar was increased due the large disparity between the Pastoral UV and the Mining UV. This caused a large increase in Pastoral Rates and a concession was offered to Pastoralists who may have been facing financial difficulty as a result of the large increase.

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 6.33 Makes provision to levy differential rates.
- Section 6.35 Deals with the imposition of minimum rates, and
- Section 6.36(1) (1) Sets out a requirement for a local government to give local public notice of the intention to levy differential rates.
- (3)(c) A notice referred to in subsection (1), is to advise electors and ratepayers where they may obtain the document describing the objects and reasons for each proposed rate and minimum payment.

Local Government (Financial Management) Regulations 1996

- Regulation 56 (4) Requires a brief statement of the objects and reasons for any differential rates imposed under section 6.33 to accompany the rate notice.

POLICY IMPLICATIONS

Policy 03.09 “Rating of Mining Tenements Crossing Shire Boundaries”. The Shire has agreed that where a mining tenement crosses the Shire Boundary, it will only claim 50% of the minimum rate if that applies, regardless of the portion of the mining tenement that is situated within this Shire.

FINANCIAL IMPLICATIONS

The levying of rates is the process by which Council balances its Budget and by imposing differential rates, this spreads the rating burden equitably between ratepayers.

STRATEGIC IMPLICATIONS

Consistent with Outcome 4.3.2 of the Shire of Laverton Strategic Community Plan “Seek high level of statutory compliance”.

CONSULTATION

Informal discussions with CEO and Councillors.

COMMENT

If it is Council's intention to impose differential rates for the 2019/2020 financial year, this requires timely consideration to ensure statutory advertising requirements are completed before the Budget is adopted. This involves giving local public notice for a period of 21 days of Council's intention to impose differential rates and inviting comment on this matter.

Council has utilised the differential rating approach for a number of years now and, as a result, the concept appears to be well received in general as well as a truly tried and tested practice. In embarking on this process, there is a requirement for the local government to set down a statement of its "Objects and Reasons" and for these to be available for inspection by any elector or ratepayer following the advertising referred to above.

A consequential requirement after the Budget has been adopted, is for a brief statement of the Objects and Reasons of any differential rates to accompany the rate notice (*Local Government (Financial Management) Regulations 56(4)*).

The objects and reasons for imposing differential rates are outlined in Attachment OMC190523-11.1.4.A.

It should be noted that Council is not bound by the advertised rate in the dollar when it adopts the Budget. Council has the ability to amend the differential rates without further advertising, after considering any submissions or additional information at the time of adopting the Budget. The advertised differential rate for the current budget was higher than that adopted for the 2018/2019 financial year.

The recommendation of this report is to impose differential rates in 2019/2020 and to increase by an average of 3.5% on last year's actual rates for the purposes of advertising. The proposed increase for the minimum rate charge is also based on the 3.5% increase but rounded to the nearest \$1, up from \$304 to \$315. These proposed increases have been based on the required increases indicated as being necessary in the Shire's Long Term Financial Plan for the Shire to maintain its financial viability shown at 2%.

It should also be recognised that overall rate revenue will increase as the values to be used effective from 1 July 2019 have been reviewed by the Valuer General (Landgate). On average, unimproved values have been adjusted in a range of 3.2% to 3.5%. The movement in Gross Rental Values is static at this stage given that Council is due a GRV revaluation in the coming year which will apply to the 2020/2021 budget.

The anticipated revenue from rates for 2019/2020, based on the proposed increase of 3.5% is \$4,983,000 compared to the current actual figure of \$4,815,212. These estimates are based on the information currently available to staff via our rating system and may be subject to change given any significant movement in Mining and Exploration tenements to apply in 2019/2020, which have yet to be received at this stage.

None of the differential rates is more than twice the lowest differential general rate, therefore Ministerial approval will not be required.

Proposed rate in the dollar 2019/2020 (3.5% increase)						
Area	Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
Laverton	9.79¢	16.56¢	11.61¢	8.97¢	315	315

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.06 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles SECONDED: Cr S Weldon

That Council:

- In accordance with Section 6.36 of the *Local Government Act 1995*, gives local public notice advising that Council intends to impose the following differential rates and minimums for the 2019/2020 financial year:**

2018/2019 Financial Year					
Pastoral Leases UV Rate in \$	Mining Leases UV Rate in \$	Townsite GRV Rate in \$	Mining GRV Rate in \$	UV Minimum \$	GRV Minimum \$
9.79¢	16.56¢	11.61¢	8.97¢	315	315

- Approves the 2019/2020 Rates – Objects and Reasons Statement as set out in Attachment OMC190523-11.1.4.A.**
- Affirms that the recommended increase in rates of 3.5% has been made after considering the Shire of Laverton Long Term Financial Plan, current economic conditions and retaining the differential rate structure in respect to rate revenue.**

SIMPLE MAJORITY VOTES FOR 5 VOTES AGAINST 0

11.1.5	DRAFT 2019/2020 SCHEDULE OF FEES & CHARGES (FILE REF: 46)
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SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Darren Friend, Special Projects Officer
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

Council to consider the Draft Schedule of Fees and Charges for the 2019/2020 financial year for adoption during the Budget process.

ATTACHMENTS

OMC190523-11.1.5.A 2019/2020 Draft Schedule of Fees & Charges

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Council Policy 03.08 Budget – Preparation, provides for the review, preparation and approval of the Draft Schedule of Fees and Charges prior to the budget meeting. Once this Schedule has been approved (for the purpose of inclusion in the Draft Budget provisions), Council must adopt it however, this will not formally occur until the Annual Budget itself is adopted.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 6.2 – Requires that each year a local government prepare and adopt an Annual Budget.

Section 6.2(4)(c) – The Annual Budget is to incorporate a Schedule of Fees and Charges.

POLICY IMPLICATIONS

Policy 03.08 Budget – Preparation.

FINANCIAL IMPLICATIONS

The Fees and Charges when adopted will determine the amount of revenue to be received during the 2019/2020 financial year for certain areas.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Input from various staff members.

COMMENT

Over the past few years, changes have been made to the formatting of the Schedule of Fees & Charges, mainly to clarify whether GST is applicable or not on the various fees. This formatting will continue to be used for the 2019/2020 Schedule of Fees & Charges.

It is recommended that most fees & charges will not change for the coming budget period however, where fees have been increased or decreased, an explanation to these is provided as part of this report. Many of the fees and charges are linked to legislation and therefore apply across the State or Regions. Council does not have the authority or power to change these fees.

At the time of compilation of this item, the McGowan State Government has handed down its budget for the coming year however, the exact impact in relation to some fees and charges is not known at present.

Some of Council's fees and charges are small amounts, therefore applying a CPI or minor percentage increase does not give any significant increase in revenue. For example 3% on a \$1.50¢ fee gives 5¢ rounded. On this basis most fees and charges are proposed to remain at the current 2018/2019 levels. In further support of this recommendation is the recently released CPI data for the year to 31 March 2019 for Perth showing a movement of 1.0% for the last twelve months. There is no WALGA Local Government Cost Index information to hand at this point in time.

Law, Order and Public Safety

Emergency Services Levy

The levy is prescribed by the *Fire and Emergency Services Act 1998* and is generally reviewed each year. The proposed fees for 2019/2020 are yet to be announced. An increase of 10% was made last year by the State Government.

Current (2018/2019) ESL charges are:

ESL Category	ESL Rate (Per \$GRV)	Minimum and Maximum ESL Charges By Property Use			
		Residential, Farming and Vacant Land		Commercial, Industrial and Miscellaneous	
		Minimum	Maximum	Minimum	Maximum
4	\$0.005070	\$82	\$150	\$82	\$85,000
5	Fixed Charge \$82	\$82	\$82	\$82	\$82
Mining Tenements	Fixed Charge \$82	\$82	\$82	\$82	\$82

Dog Registration

COMMENT: These fees are set by Regulation and had previously been unchanged since 1995. The *Dog Regulations 2013* are now in place and engage, where practicable, similar principles to the *Cat Regulations 2012*.

Impounding and Other Fees - Cats

COMMENT: These fees are also set by Regulation in Schedule 3 of the *Cat Regulations 2012*. Fees and deposits for cat traps are included in the Schedule of Fees & Charges.

Community Amenities

Sanitation Charges

It is standard practice across most local governments in Western Australia that revenue/income for rubbish services should recover the cost of providing the service. In most cases this would also cover a substantial part of the tip maintenance costs.

Laverton is a small remote town and economy of scale simply does not readily enter our parameters, nevertheless a substantive rise in the rubbish collection charge was introduced in 2011/2012 as a major effort towards cost recovery.

Currently the Shire is providing approximately 450 services.

Subject to Council’s own deliberations, a 3% increase is recommended taking the charge from \$230.00 to \$237.00.

Sewerage

COMMENT: These fees are set by Regulation and, in accordance with State Government policy, have been indexed. No review has been published at this stage for the coming year, given the recent State Budget.

Airport Landing Fees

COMMENT: The aircraft landing fees were comprehensively reviewed and changed in 2015/2016.

After discussions last year with the CEO of the Shire of Leonora, it was agreed that the landing fees for both airports remain unchanged from the 2017/2018 fees (currently \$13 inclusive of GST). With a further increase in passenger numbers expected for 2019/2020, revenue from the airport is expected to grow further. On this basis, no increase is recommended for 2019/2020. There is no proposal to change the annual fee introduced in 2011/2012 for private aircraft based at Laverton Airport.

Cemetery Charges

COMMENT: Any increase in these charges requires a 14 day advertising period within the Government Gazette in accordance with Section 53 of the *Cemeteries Act 1986*. Changing these fees can be a sensitive subject however, Council should be aware the average cost of grave digging is now \$1,000, which is above the standard burial fee currently set at \$900 plus (GST). No increase is recommended at this stage, however Council may wish to consider this further.

Council Housing is not included in the schedule at present and a review of charges/rentals will be presented as a separate report next month, taking into account Policies 05.01 and 05.18 as well as Delegated Authority 025.

Council is reminded that the attached Draft Schedule of Fees & Charges for 2019/2020 is very preliminary at this stage but will provide a substantial guide to staff in the preparation of the coming budget. Formal adoption of the Fees & Charges forms part of the overall adoption of the budget in the coming months enabling further changes, as and if required.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.07 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: **Cr R Weldon**

That Council approves the 'Draft 2019/2020 Schedule of Fees & Charges' as outlined in Attachment OMC190523-11.1.5.A for inclusion in the 2019/2020 Budget.

SIMPLE MAJORITY	X	VOTES FOR	5	VOTES AGAINST	0
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11.2 ENVIRONMENTAL HEALTH & BUILDING SERVICES BUSINESS

There was no Environmental Health & Building Services business.

11.3 WORKS AND SERVICES BUSINESS

11.3.1 DRAFT REGIONAL PRICE PREFERENCE POLICY (FILE REF: 0095)

SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Les Vidovich, Executive Manager Technical Services
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	N/A

MATTER FOR CONSIDERATION

The purpose of this report is for Council to consider the introduction of a Regional Price Preference Policy and begin the required advertising process if it would like to proceed.

ATTACHMENTS

OMC190523-11.3.1.A Draft Regional Price Preference Policy

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The *Local Government (Functions and General) Regulations 1996* allow non-metropolitan local governments the opportunity to offer a price preference to Local and Regional suppliers when deciding on quotations or tenders to accept.

The aim of a regional price preference is to stimulate economic activity and growth in the region by giving added weight to the use of competitive local businesses in supplying goods or services. Under the proposed policy, a price preference will be applied to any quotation or tenders received by Council from a Local Business/Contractor located within the Shire of Laverton.

The policy does not automatically appoint a local organisation who supplies the lowest quote after the price preference has been applied. There are a range of additional measures that will be taken into account when determining an appropriate supplier, including a selection criteria.

A 'Local Business/Contractor' is defined in this policy as being a business with a permanent office in the Shire of Laverton for at least six months prior to prices being sought and the business must have permanent staff based in the area.

STATUTORY ENVIRONMENT

Local Government (Functions and General) Regulations 1996

Part 4A — Regional Price Preference

Part 4A - Regional Price Preference

Regulation 24A. – Application of this Part

The provisions of Part 4 may be varied in accordance with this Part, if the local government is located outside the metropolitan area and intends to give a regional price preference in accordance with this Part.

Regulation 24B. – Terms used

(1) In this Part -

Regional price preference, in relation to a tender submitted by a regional tenderer, involves assessing the tender as if the proposed tender price were discounted in accordance with regulation 24D;

Regional tenderer means a supplier of goods or services who satisfies the criteria in sub regulation (2).

(2) A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this Part if —

(a) That supplier has been operating a business continuously out of premises in the appropriate region for at least 6 months before the time after which further tenders cannot be submitted; or

(b) Some or all of the goods or services are to be supplied from regional sources.

Regulation 24C. **Regional price preference may be given**

A local government located outside the metropolitan area may give a regional price preference to a regional tenderer in accordance with this Part.

Regulation 24D. **Discounts permitted for regional price preferences**

(1) A preference may be given to a regional tenderer by assessing the tender from that regional tenderer as if the price bids were reduced by —

(a) Up to 10% — where the contract is for goods or services, up to a maximum price reduction of \$50 000; or

(b) Up to 5% — where the contract is for construction (building) services, up to a maximum price reduction of \$50 000; or

- (c) Up to 10% — where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500 000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.
- (2) Although goods or services that form a part of a tender submitted by a tenderer (who is a regional tenderer by virtue of regulation 24B (2) (b)) may be —
 - (a) Wholly supplied from regional sources; or
 - (b) Partly supplied from regional sources, and partly supplied from non-regional sources,Only those goods or services identified in the tender as being from regional sources may be included in the discounted calculations that form a part of the assessments of a tender when a regional price preference policy is in operation.
- (3) Despite sub regulation (1), price is only one of the factors to be assessed when the local government is to decide which of the tenders it thinks would be most advantageous to that local government to accept under regulation 18(4).

Regulation 24E.

Regional price preference policies for local governments

- (1) Where a local government intends to give a regional price preference in relation to a process, the local government is to —
 - (a) Prepare a proposed regional price preference policy (if no policy has yet been adopted for that kind of contract); and
 - (b) Give State-wide public notice of the intention to have a regional price preference policy and include in that notice —
 - (i) The region to which the policy is to relate; and
 - (ii) Details of where a complete copy of the proposed policy may be obtained; and
 - (iii) A statement inviting submissions commenting on the proposed policy, together with a closing date of not less than 4 weeks for those submissions; and
 - (c) Make a copy of the proposed regional price preference policy available for public inspection in accordance with the notice.
- (2) A regional price preference policy may be expressed to be —
 - (a) For different regions in respect of different parts of the contract, or the various contracts, comprising the basis of the tender;
 - (b) For different goods or services within a single contract or various contracts;

- (c) For different price preferences in respect of the different goods or services, or the different regions, that are the subject of a tender or tenders (subject to the limits imposed by regulation 24D),

Or for any combination of those factors.

- (3) A region specified under this Part —
 - (a) Must be (or include) the entire district of the local government; and
 - (b) Cannot include a part of the metropolitan area.
- (4) A policy cannot be adopted by a local government until the local government has considered all submissions that are received in relation to the proposed policy and, if that consideration results in significant changes to the proposed policy, then the local government must again give State-wide public notice of the altered proposed regional price preference policy.

Regulation 24F.

Adoption and notice of regional price preference policy

- (1) A policy cannot be adopted by a local government until at least 4 weeks after the publication of the State-wide notice of the proposed policy.
 - (2) An adopted policy must state —
 - (a) The region or regions within which each aspect of it is to be applied; and
 - (b) The types and nature of businesses that may be considered for each type of preference; and
 - (c) Whether the policy applies to —
 - (i) Different regions in respect of different parts of the contract, or the various contracts, comprising the basis of the tender;
 - (ii) Different goods or services within a single contract or various contracts;
 - (iii) Different price preferences in respect of the different goods or services, or the different regions, that are the subject of a tender or tenders,
- Or to any combination of those factors.
- (3) An adopted policy cannot be applied until the local government gives State-wide notice that it has adopted that policy.
 - (4) The local government is to ensure that a copy of an adopted regional price preference policy is —
 - (a) Included with any specifications for tenders to which the policy applies; and
 - (b) Made available in accordance with regulation 29 of the *Local Government (Administration) Regulations 1996*.

Regulation 24G. **Adopted regional price preference policy, effect of**

A local government that has adopted a regional price preference policy in relation to a certain type of contract may choose not to apply that policy to a particular tender in the future for a contract of that type but, unless it does so, the policy is to apply to all like tenders.

POLICY IMPLICATIONS

This new policy will establish the guidelines to promote local business partnerships within the Shire of Laverton by giving consideration to regional suppliers in the procurement of goods and/or services via tender or formal quotations.

FINANCIAL IMPLICATIONS

Besides an advertisement cost of approximately \$700, there are no financial implications for the Shire of Laverton from the recommendation of this report.

STRATEGIC IMPLICATIONS

This report is pertinent to Council's endorsed Strategic Community Plan 2016-2026, that has identified the following outcome and strategy:

2.2.1 - Continue to work with industry for the economic development of the district.

CONSULTATION

In accordance with the *Local Government (Functions and General) Regulations 1996*, the purchasing policy requires a state wide publication notice of 4 weeks prior to Council being able to adopt a regional price preference.

COMMENT

The policy will provide guidance to the Council and its staff in respect to the provision of a preference to local suppliers when a purchasing decision is made.

This draft policy will allow a quoted or tendered price from a 'Local Business or Contractor' to be reduced for the purposes of comparison with submissions from outside the region, in most circumstances to a maximum price reduction of up to \$50,000.

In line with Section 24E of the *Local Government (Functions and General) Regulations 1996* it is recommended that Council advertise a state wide public notice of its intention to introduce a Regional Price Preference Policy.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.08 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr S Weldon SECONDED: Cr R Prentice

That Council, advertise its Draft Regional Price Preference Policy in accordance with Part 24E of the *Local Government (Functions and General) Regulations 1996* for a minimum period of four weeks in the 'West Australian' newspaper, with the item being brought back to a future Ordinary Meeting of Council for consideration once the advertised period is closed and any submissions are received.

SIMPLE MAJORITY VOTES FOR 5 VOTES AGAINST 0

05:56pm Cr R Ryles declared a Financial Interest in Agenda Item 11.3.2 and left the meeting.

11.3.2 AWARD OF RFT 05–18/19 SUPPLY AND DELIVER SEALING AGGREGATE FOR MT WELD, MEROLIA AND RACECOURSE ROADS (FILE REF: T05-18/19)
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SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019

DISCLOSURE OF INTEREST: The author has no financial interest in this matter

OWNER/APPLICANT: Not applicable

AUTHOR: Sean Wells, Engineering Technical Officer

SENIOR OFFICER: Les Vidovich, Executive Manager Technical Services

PREVIOUS MEETING REFERENCE: Resolution OMC190328.08 of Ordinary Meeting of Council held 28 March 2019

MATTER FOR CONSIDERATION

This report is for Council to consider tenders received for RFT05–18/19 “Supply and Deliver Sealing Aggregate for Mt Weld, Merolia and Racecourse Roads” which together with RFT06 and RFT07 call for the upgrade of the remaining unsealed sections of the Mt Weld Road and Laverton Bypass Road from gravel to bitumen seal.

ATTACHMENTS

OMC190523-11.3.2.A **CONFIDENTIAL** - RFT05-18/19 Tender Assessment

APPLICANT’S SUBMISSION

Nil

BACKGROUND

At its Ordinary Meeting held on 28 March 2019, Council endorsed the calling of Tenders to Supply and Deliver Sealing Aggregate for Mt Weld, Merolia and Racecourse Roads to upgrade Mt Weld Road and Laverton Bypass Road, with the item to be brought back to an Ordinary Meeting of Council for determination.

RFT05-18/19 – Supply and Deliver Sealing Aggregate, was advertised in the “*West Australian*” newspaper on Saturday 6 April 2019. A total of six prospective tenderers requested the tender documentation prior to the closing date. Three amendments were issued to all recipients of tender documents, either simultaneously where a prospective tenderer had already received tender documents by the time of amendment, or together with the tender documents where requested after the amendment.

Amendment 1 was issued on Tuesday 9 April 2019 and extended the closing date by one week from the originally published 2pm Monday 22 April 2019 to 2pm Monday 29 April 2019, to avoid coinciding with the Easter public holiday long weekend.

Amendment 2 was issued on Wednesday 17 April 2019 and clarified the road names and works locations used in the tender documents. The tender documents referred to “Mt Weld, Merolia and Racecourse Roads” whereas the formal road names for these works sections (as shown in Main Roads WA maps and the Shire’s road asset inventory) are Mt Weld Road (starting at a different location) and Laverton Bypass Road. The Laverton Bypass Road begins at Beria Road and continues around past Barrett Street on the south side of Laverton, and past the racecourse to end at the Great Central Road. Mt Weld Road and Merolia Road begin at the intersection with Laverton Bypass Road. There is no official “Racecourse Road”. The confusion and different colloquial terminology arises due to the fact that Laverton Bypass Road is not continuous, and to remain on the road a vehicle must turn corners at the intersections with Mt Weld Road and Merolia Road. This amendment clarified these names and clearly provided the works locations with reference to Main Roads WA mapping tools that would allow tenderers to correctly identify the locations.

Amendment 3 was issued on Wednesday 17 April 2019 and corrected a typographical error in the mobile phone number given for Les Vidovich, the Shire’s nominated contact for tender enquiries.

When tenders closed at 2.00pm on Monday 29 April 2019, two compliant and one non-compliant tender submissions were received from the following organisations:

- | | |
|-----------------|--------------------------------------|
| 1. MLG | 10 Yindi Way, Broadwood WA 6430 |
| 2. Desert Sands | Lot 501 Cox Street, Laverton WA 6440 |
| 3. C & A Taylor | 10 Hill Street, Laverton WA 6440 |

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 3.57 - Tenders for providing goods or services

- A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- Regulations may make provision about tenders.

Local Government (Functions and General) Regulations (1996)

Part 4 - Provision of Goods and Services – Provides the detail of when tenders are required to be called and the process for dealing with and awarding tenders.

In accordance with the Tender Regulations of the *Local Government Act 1995*, Councils are required to call tenders for works where the value exceeds \$150,000.00.

POLICY IMPLICATIONS

Council Policy 02.18 – Purchasing applies.

FINANCIAL IMPLICATIONS

The \$4.8M financial commitment for the Supply of Aggregate, Cement Stabilisation and Bitumen Sealing Services is included in the relevant construction and operational budgets for the Technical Services Section.

To construct Mt Weld and Laverton Bypass Roads, significant individual contributions are being received from GoldFields Australia, Lynas Corporation and AngloGold Ashanti to supplement the Shire's contribution.

The mining contributions are being received over a two (2) year period and Council's funding allocation is through the Federal Government's Roads to Recovery program. These funds are required to be fully spent this financial year and cannot be deferred until 2019/20.

STRATEGIC IMPLICATIONS

The Shire of Laverton's Strategic Community Plan identifies a safe and efficient transport network as a desired focus and outcome.

Traffic counters placed on Mt Weld Road show that on average 4,000 vehicles per month or 133 vehicles per day are using the road. Of this count 40% are heavy vehicles which would be providing goods and services directly to the mine sites.

Besides making each section of road all weather, upgrading the thoroughfares will:

- Improve transport access, efficiency, and safety;
- Reduce road closures and lost productivity time; and
- Enhance commuting into Laverton by mine personnel for residential purposes, services, supplies, or meetings.

CONSULTATION

Nil

COMMENT

All compliant submissions have the capacity, expertise and experience to carry out the requirements of the contract and comply with Council standards. There is a prerequisite under the tender document that the contract will be awarded to an organisation whose Tender is assessed as offering the best value for money outcome for the Shire of Laverton.

Tenders are evaluated using a point scoring system with scores being awarded based on an approved selection criteria. Each benchmark is weighted to reflect its relative importance and scores are then combined to yield a Weighted Score (Qualitative). Each response is also given a weighted pricing score, relative to the lowest price compliant tender.

Both scores are weighted and combined to give an Overall Score and Rank. A higher score indicates a more favourable tender overall for Council.

Confidential Attachment OMC190523-11.3.2.A contains a copy of each Tenderer's costings and the selection criteria on which the tender is assessed. A copy of each tender received is available by contacting the Executive Manager Technical Services at the Shire office.

All organisations that submitted tenders will be notified of the outcome and Council Resolution in relation to the outcome of RFT05-18/19.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.09 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: Cr R Weldon

That Council, having considered all compliant Tenders received in response to RFT 05-18/19 Supply and Deliver Sealing Aggregate for Mt Weld, Merolia and Racecourse Roads, accept the Tender as submitted from Desert Sands as per the rates and costings as specified in their Tender documentation.

SIMPLE MAJORITY	X	VOTES FOR	4	VOTES AGAINST	0
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06:02pm Cr R Ryles rejoined the meeting and the President read aloud the decision of the meeting.

11.3.3 AWARD OF RFT 06–18/19 SUPPLY OF CEMENT STABILISATION SERVICES FOR MT WELD, MEROLIA AND RACECOURSE ROADS (FILE REF: T06-18/19)

SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Sean Wells, Engineering Technical Officer
SENIOR OFFICER:	Les Vidovich, Executive Manager Technical Services
PREVIOUS MEETING REFERENCE:	Resolution OMC190328.08 of Ordinary Meeting of Council held 28 March 2019

MATTER FOR CONSIDERATION

This report is for Council to consider tenders received for RFT06–18/19 “Supply of Cement Stabilisation Services for Mt Weld, Merolia and Racecourse Roads” which together with RTF05-18/19 and RFT07-18/19 call for the upgrade of the remaining unsealed sections of the Mt Weld Road and Laverton Bypass Road from gravel to bitumen seal.

ATTACHMENTS

OMC190523-11.3.3.A **CONFIDENTIAL** - RFT06-18/19 Tender Assessment

APPLICANT’S SUBMISSION

Nil

BACKGROUND

At its Ordinary Meeting held on 28 March 2019, Council endorsed the calling of tenders for Supply of Cement Stabilisation Services for Mt Weld, Merolia and Racecourse Roads to upgrade Mt Weld Road and Laverton Bypass Road, with the item to be brought back to an Ordinary Meeting of Council for determination.

RFT06-18/19 – Supply of Cement Stabilisation Services, was advertised in the “*West Australian*” newspaper on Saturday 6 April 2019. A total of ten prospective tenderers requested the tender documentation prior to the closing date. Four amendments were issued to all recipients of tender documents, either simultaneously where a prospective tenderer had already received tender documents by the time of amendment, or together with the tender documents where requested after the amendment.

Amendment 1 was issued on Tuesday 9 April 2019 and extended the closing date by one week from the originally published 2pm Monday 22 April 2019 to 2pm Monday 29 April 2019, to avoid coinciding with the Easter public holiday long weekend.

Amendment 2 was issued on Wednesday 10 April 2019 and provided two attachments to accompany the Tender Documents, being the General Conditions of Contract and a design drawing of typical Floodway Types.

Amendment 3 was issued on Wednesday 17 April 2019 and clarified the road names and works locations used in the tender documents. The tender documents referred to “Mt Weld, Merolia and Racecourse Roads” whereas the formal road names for these works sections (as shown in Main Roads WA maps and the Shire’s road asset inventory) are Mt Weld Road (starting at a different location) and Laverton Bypass Road. The Laverton Bypass Road begins at Beria Road and continues around past Barrett Street on the south side of Laverton, and past the racecourse to end at Great Central Road. Mt Weld Road and Merolia Road begin at the intersection with Laverton Bypass Road. There is no official “Racecourse Road”. The confusion and different colloquial terminology arises due to the fact that Laverton Bypass Road is not continuous, and to remain on the road a vehicle must turn corners at the intersections with Mt Weld Road and Merolia Road. This amendment clarified these names and clearly provided the works locations with reference to Main Roads WA mapping tools that would allow tenderers to correctly identify the locations.

Amendment 4 was issued on Wednesday 17 April 2019 corrected a typographical error in the mobile phone number given for Les Vidovich, the Shire’s nominated contact for tender enquiries.

When tenders closed at 2.00pm on Monday 29 April 2019, four compliant tender submissions were received from the following organisations:

- | | |
|--------------------------------------|--|
| 1. West Coast Stabilisers | 27 Thornborough Road, Mandurah WA 6210 |
| 2. Stabilco Pty Ltd | 26 Irwin Road, Benalla VIC 3672 |
| 3. Stabilised Pavements of Australia | 97 Poole Street, Welshpool WA 6106 |
| 4. Downer EDI Works | 5 Marion Road, Maddington WA 6109 |

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 3.57 - Tenders for providing goods or services

- A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- Regulations may make provision about tenders.

Local Government (Functions and General) Regulations (1996)

Part 4 - Provision of Goods and Services – Provides the detail of when tenders are required to be called and the process for dealing with and awarding tenders.

In accordance with the Tender Regulations of the *Local Government Act 1995*, Councils are required to call tenders for works where the value exceeds \$150,000.00.

POLICY IMPLICATIONS

Council Policy 02.18 – Purchasing applies.

FINANCIAL IMPLICATIONS

The \$4.8M financial commitment for the Supply of Aggregate, Cement Stabilisation and Bitumen Sealing Services is included in the relevant construction and operational budgets for the Technical Services Section.

To construct Mt Weld and Laverton Bypass Roads, significant individual contributions are being received from GoldFields Australia, Lynas Corporation and AngloGold Ashanti to supplement the Shire's contribution.

The mining contributions are being received over a two (2) year period and Council's funding allocation is through the Federal Government's Roads to Recovery program. These funds are required to be fully spent this financial year and cannot be deferred until 2019/20.

STRATEGIC IMPLICATIONS

The Shire of Laverton's Strategic Community Plan identifies a safe and efficient transport network as a desired focus and outcome.

Traffic counters placed on Mt Weld Road show that on average 4,000 vehicles per month or 133 vehicles per day are using the road. Of this count 40% are heavy vehicles which would be providing goods and services directly to the mine sites.

Besides making each section of road all weather, upgrading the thoroughfares will:

- Improve transport access, efficiency, and safety;
- Reduce road closures and lost productivity time; and
- Enhance commuting into Laverton by mine personnel for residential purposes, services, supplies, or meetings.

CONSULTATION

Nil

COMMENT

All compliant submissions have the capacity, expertise and experience to carry out the requirements of the contract and comply with Council standards. There is a prerequisite under the tender document that the contract will be awarded to an organisation whose tender is assessed as offering the best value for money outcome for the Shire of Laverton.

Tenders are evaluated using a point scoring system with scores being awarded based on an approved selection criteria. Each benchmark is weighted to reflect its relative importance and scores are then combined to yield a Weighted Score (Qualitative). Each response is also given a weighted pricing score, relative to the lowest price compliant tender.

Both scores are weighted and combined to give an Overall Score and Rank. A higher score indicates a more favourable tender overall for Council.

Confidential Attachment OMC190523-11.3.3.A contains a copy of each Tenderer's costings and the selection criteria on which the tender is assessed. A copy of each tender received is available by contacting the Executive Manager Technical Services at the Shire office.

All organisations that submitted tenders will be notified of the outcome and Council Resolution in relation to the outcome of RFT06-18/19.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.10 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: Cr S Weldon

That Council, having considered all compliant Tenders received in response to RFT 06-18/19 Supply of Cement Stabilisation Services for Mt Weld, Merolia and Racecourse Roads, accept the Tender as submitted from West Coat Stabilisers as per the rates and costings as specified in their Tender documentation.

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/> 5	VOTES AGAINST	<input type="checkbox"/> 0
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11.3.4 AWARD OF RFT 07–18/19 SUPPLY OF BITUMEN SEALING SERVICES FOR MT WELD, MEROLIA AND RACECOURSE ROADS (FILE REF: T07-18/19)

SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Sean Wells, Engineering Technical Officer
SENIOR OFFICER:	Les Vidovich, Executive Manager Technical Services
PREVIOUS MEETING REFERENCE:	Resolution OMC190328.08 of Ordinary Meeting of Council held 28 March 2019

MATTER FOR CONSIDERATION

This report is for Council to consider tenders received for RFT07–18/19 “Supply of Bitumen Sealing Services for Mt Weld, Merolia and Racecourse Roads” which together with RTF05-18/19 and RFT06-18/19 call for the upgrade of the remaining unsealed sections of Mt Weld Road and Laverton Bypass Road from gravel to bitumen seal.

ATTACHMENTS

OMC190523-11.3.4.A **CONFIDENTIAL** - RFT07-18-19 Tender Assessment

APPLICANT’S SUBMISSION

Nil.

BACKGROUND

At its Ordinary Meeting held on 28 March 2019, Council endorsed the calling of Tenders for the Supply of Bitumen Sealing Services for Mt Weld, Merolia and Racecourse Roads to upgrade the Mt Weld Road and Laverton Bypass Road, with the item to be brought back to an Ordinary Meeting of Council for determination.

RFT07-18/19 – Supply of Bitumen Sealing Services, was advertised in the “*West Australian*” newspaper on Saturday 6 April 2019. A total of seven prospective tenderers requested the tender documentation prior to the closing date. Three amendments were issued to all recipients of tender documents, either simultaneously where a prospective tenderer had already received tender documents by the time of amendment, or together with the tender documents where requested after the amendment.

Amendment 1 was issued on Tuesday 9 April 2019 and extended the closing date by one week from the originally published 2pm Monday 22 April 2019 to 2pm Monday 29 April 2019, to avoid coinciding with the Easter public holiday long weekend.

Amendment 2 was issued on Wednesday 17 April 2019 and clarified the road names and works locations used in the tender documents. The tender documents referred to “Mt Weld, Merolia and Racecourse Roads” whereas the formal road names for these works sections (as shown in MainRoads WA maps and the Shire’s road asset inventory) are Mt Weld Road (starting at a different location) and Laverton Bypass Road. The Laverton Bypass Road begins at Beria Road and continues around past Barrett Street on the south side of Laverton, and past the racecourse to end at Great Central Road. Mt Weld Road and Merolia Road begin at the intersection with Laverton Bypass Road. There is no official “Racecourse Road”. The confusion and different colloquial terminology arises due to the fact that Laverton Bypass Road is not continuous, and to remain on the road a vehicle must turn corners at the intersections with Mt Weld Road and Merolia Road. This amendment clarified these names and clearly provided the works locations with reference to MainRoads WA mapping tools that would allow tenderers to correctly identify the locations.

Amendment 3 was issued on Wednesday 17 April 2019 corrected a typographical error in the mobile phone number given for Les Vidovich, the Shire’s nominated contact for tender enquiries.

When tenders closed at 2.00pm on Monday 29 April 2019, four compliant and two alternative tender submissions were received from the following organisations:

1. Fulton Hogan Industries 158 Talbot Road, Hazelmere WA 6055
2. Downer EDI Works 5 Marion Road, Maddington WA 6109
3. Colas Western Australia 34 Great Eastern Hwy, South Guildford WA 6055
4. Bitutek 1398 Great Northern Hwy, Upper Swan WA 6069

STATUTORY ENVIRONMENT

Local Government Act (1995)

Section 3.57 - Tenders for providing goods or services

- A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.
- Regulations may make provision about tenders.

Local Government (Functions and General) Regulations (1996)

Part 4 - Provision of Goods and Services – Provides the detail of when tenders are required to be called and the process for dealing with and awarding tenders.

In accordance with the Tender Regulations of the *Local Government Act 1995*, Councils are required to call tenders for works where the value exceeds \$150,000.00.

POLICY IMPLICATIONS

Council Policy 02.18 –Purchasing applies.

FINANCIAL IMPLICATIONS

The \$4.8M financial commitment for the Supply of Aggregate, Cement Stabilisation and Bitumen Sealing Services is included in the relevant construction and operational budgets for the Technical Services Section.

To construct Mt Weld and Laverton Bypass Roads, significant individual contributions are being received from GoldFields Australia, Lynas Corporation and AngloGold Ashanti to supplement the Shire's contribution.

The mining contributions are being received over a two (2) year period and Council's funding allocation is through the Federal Government's Roads to Recovery program. These funds are required to be fully spent this financial year and cannot be deferred until 2019/20.

STRATEGIC IMPLICATIONS

The Shire of Laverton's Strategic Community Plan identifies a safe and efficient transport network as a desired focus and outcome.

Traffic counters placed on Mt Weld Road show that on average 4,000 vehicles per month or 133 vehicles per day are using the road. Of this count 40% are heavy vehicles which would be providing goods and services directly to the mine sites.

Besides making each section of road all weather, upgrading the thoroughfares will:

- Improve transport access, efficiency, and safety;
- Reduce road closures and lost productivity time; and
- Enhance commuting into Laverton by mine personnel for residential purposes, services, supplies, or meetings.

CONSULTATION

Nil

COMMENT

All compliant submissions have the capacity, expertise and experience to carry out the requirements of the contract and comply with Council standards. There is a prerequisite under the tender document that the contract will be awarded to an organisation whose Tender is assessed as offering the best value for money outcome for the Shire of Laverton.

Tenders are evaluated using a point scoring system with scores being awarded based on an approved selection criteria. Each benchmark is weighted to reflect its relative importance and scores are then combined to yield a Weighted Score (Qualitative). Each response is also given a weighted pricing score, relative to the lowest price compliant tender.

Both scores are weighted and combined to give an Overall Score and Rank. A higher score indicates a more favourable tender overall for Council.

Confidential Attachment OMC190523-11.3.4.A contains a copy of each Tenderer's costings and the selection criteria on which the tender is assessed. A copy of each tender received is available by contacting the Executive Manager Technical Services at the Shire office.

All organisations that submitted tenders will be notified of the outcome and Council Resolution in relation to the outcome of RFT07-18/19.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.11 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles SECONDED: Cr R Prentice

That Council, having considered all compliant Tenders received in response to RFT 07-18/19 Supply of Bitumen Sealing Services for Mt Weld, Merolia and Racecourse Roads, accept the alternative Tender as submitted from Colas as per the rates and costings as specified in their Tender documentation.

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/> 5	VOTES AGAINST	<input type="checkbox"/> 0
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11.4 PLANNING AND DEVELOPMENT BUSINESS

11.4.1 SHIRE OF LAVERTON TOWN PLANNING SCHEME NO 2 AMENDMENT 3 (FILE REF: 201)

SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	Nil
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Resolution OMC181025.20 of Ordinary Meeting of Council 25 October 2018

MATTER FOR CONSIDERATION

For Council to receive correspondence and note the formal Ministerial approval for Shire of Laverton Town Planning Scheme No 2 Amendment 3.

ATTACHMENTS

OMC190523 – 11.4.1.A Town Planning Scheme No 2 – Amendment 3

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

At the Ordinary Meeting of Council held on Thursday 25 October 2018, Council resolved, pursuant to Section 75 of the *Planning and Development Act 2005*, to adopt Amendment No 3 (as presented and without modification) to the Shire of Laverton Town Planning Scheme No 2.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Planning and Development Act 2005

Section 75 - Provides for Local Governments, with Ministerial approval, to prepare and / or adopt amendments to their Local Planning Schemes.

Shire of Laverton Town Planning Scheme No 2

The essence of the existing Town Planning Scheme has not changed. No zoning, mapping or landuse permissibilities have changed.

Any sections of the Scheme being deleted have already been replaced by equivalent controls under the Deemed Provisions of the Regulations.

Planning and Development (Local Planning Schemes) Regulations 2015 –

The Planning and Development (Local Planning Schemes) Regulations 2015 make provision for Scheme Amendments to be processed as either Basic, Standard or Complex Scheme Amendments. Amendment No 3 is a Basic Amendment only as it brings the existing Scheme into line with the Regulations. A Basic Amendment only has to be adopted by Council and lodged with the Western Australian Planning Commission seeking approval by the Minister for Planning. No public advertising is required.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council, associated costs for the amendment process have been included on the 2018/19 Budget.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

No public consultation has been conducted.

COMMENT

The proposed amendment, from the Council meeting held on 25 October 2018, was presented to the WA Planning Commission for consideration.

Whilst there were some minor amendments required by the WAPC, they didn't impact on the essence of Amendment 3 as previously presented and endorsed by Council.

Hence the Scheme Amendment was presented to the Minister for Planning and was subsequently approved on 5 April 2019.

TPS No 2 Amendment 3 has been forwarded to the State Law Publisher to be advertised in the Government Gazette as per statutory requirements.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.12 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Weldon SECONDED: Cr R Prentice

That Council:

1. **Receives the correspondence from the WA Planning Commission dated 9 April 2019; and**
2. **Notes the formal Ministerial approval for Shire of Laverton Town Planning Scheme No 2 Amendment 3.**

SIMPLE MAJORITY VOTES FOR 5 VOTES AGAINST 0

11.4.2 SHIRE OF LAVERTON COUNCILLOR REPRESENTATION (FILE REF: 320)

SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST: Nil
OWNER/APPLICANT: Shire of Laverton
AUTHOR: Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Resolution OMC181025.13 of Ordinary Meeting of Council 25 October 2018

MATTER FOR CONSIDERATION

For Council to receive correspondence from the WA Electoral Commissioner and note its comments.

ATTACHMENTS

OMC190523-11.4.2.A WAEC – Request to Leave Vacancy Unfilled

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Following the recent resignation of former Councillor Rosemary Street, Council at the Ordinary Meeting held on 28 March 2019, resolved:

OMC190328.13	COUNCIL DECISION/OFFICER RECOMMENDATION				
MOVED: <u>Cr R Ryles</u>	SECONDED: <u>Cr R Prentice</u>				
That Council requests the Electoral Commissioner to approve the reduction of the Shire of Laverton number of offices of Council from seven to six members with one vacancy being held over until the October 2019 Local Government Elections.					
ABSOLUTE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/> 5	VOTES AGAINST	<input type="checkbox"/> 0

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 4.17(2) - *If a member's office becomes vacant under section 2.32 —*
- (a) *after the third Saturday in January in the election year in which the term of the office would have ended under the Table to section 2.28; but*
 - (b) *before the third Saturday in July in that election year, the council may, with the approval of the Electoral Commissioner, allow the vacancy to remain unfilled and, in that case, the term of the member who held the office is to be regarded in section 4.6 as ending on the day on which it would have ended if the vacancy had not occurred.*

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

In response to Council's request, the Electoral Commissioner has given approval under section 4.17(3) of the *Local Government Act 1995* to defer filling the vacancy until the October 2019 ordinary elections.

The vacancy will now form part of the Ordinary Elections to be held on Saturday 19 October 2019, for a two year period ending in October 2021.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.13 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Ryles SECONDED: Cr S Weldon

That Council:

1. **Receives the letter from the WA Electoral Commissioner dated 1 April 2019; and**
2. **Notes the contents.**

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/> 5	VOTES AGAINST	<input type="checkbox"/> 0
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11.4.3 LAVERTON AGED ACCOMMODATION PROJECT (FILE REF: 1281)

SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	Nil
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Resolution OMC180322.17 of Ordinary Meeting of Council held on 22 March 2018 Resolution OMC180823.05 of Ordinary Meeting of Council held on 23 August 2018

MATTER FOR CONSIDERATION

For Council to consider endorsing the actions of the Shire President and Chief Executive Officer in withdrawing the funding application for the proposed Aged Accommodation Project.

ATTACHMENTS

OMC190523-11.4.3.A Laverton Aged Accommodation Project

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Laverton Aged Accommodation project was initially part of the State Government project and Royalties for Regions Funding (\$19.5m) announcement to replace the Laverton Hospital in 2015.

When the current State Labor Party assumed Government in March 2017 the Royalties for Regions (R4R) Funding of \$19.5m that was allocated to the Laverton Hospital and Aged Accommodation was withdrawn.

The Minister for Regional development and Minister for Health visited Laverton in December 2017 and proposed that \$4M (of \$8M of Royalties for Regions funding) which was allocated for the Laverton Community Hub project be transferred to a start-up fund to replace the Hospital.

The Aged Accommodation project was thereby removed from a future Hospital project and the Minister for Regional Development advised that Council should apply for funding under the newly formed Regional Aged Accommodation Program, and that the Goldfields Esperance Development Commission will be requested to work with Council to assist with the business planning and application process.

This process transpired and the final business case and funding application was submitted in early 2019.

It is expected that an announcement on the successful Regional Aged Accommodation Program will be made in the very near future, hence why this matter was dealt with in an out of session manner.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Members of Council
Goldfields-Esperance Development Commission
Office of the Minister for Regional Development, Hon Alannah MacTiernan MLC

COMMENT

Further to this project and due to change in provision of commercial facilities within the Laverton townsite, Council has been expressing concern that the proposed site, being Lot 568 R44022, may not now be the most suitable location for the aged accommodation units.

The land was originally identified because of its central location and easy access to commercial & recreation facilities. However with the Laverton Supermarket and BP Service Station being relocated to new premises at the extreme western side of town those services will no longer be easily accessible from Lot 568.

In considering an alternate area of land for the project, the Unallocated Crown Land (UCL) on the western side of the Hospital land (Lot 213 R 7420), has been identified as a possible site. The land will be directly adjacent to the new supermarket site. However, as this land is UCL, there is quite a process involved with the release of such land, as there are numerous legislative requirements to be complied with.

Council understands that withdrawing the application may have implications in that there is no certainty of a Regional Aged Accommodation Program in the future, however taking into consideration the processes and time involved for the release of UCL land, the general consensus was that it would be better to withdraw the application rather than be successful and then seek a variation to defer the funding whilst the potential land becomes available.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.14 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: Cr R Ryles

That Council:

1. **Endorses the actions of the Shire President and Chief Executive Officer, following out of session consultations with the members of Council, in withdrawing the funding application to the Regional Aged Accommodation Program for the Laverton Aged Accommodation Project;**
2. **In noting the comments and discussions on the most suitable site for an Aged Accommodation Project in Laverton, authorises the Chief Executive Officer to submit an application to the Department of Planning, Lands & Heritage to have portion of the Unallocated Crown Land situated on the western side of Lot 213 Reserve 7420 (Laverton Hospital) to be excised and reserved in favour of the Shire of Laverton for the purpose of Aged Accommodation.**

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/> 5	VOTES AGAINST	<input type="checkbox"/> 0
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11.4.4 EXPRESSION OF INTEREST – LAVERTON AIRFIELD TERMINAL DESIGN AND TENDER DOCUMENTATION (FILE REF: 0357)
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SUBMISSION TO:	Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST:	Nil
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Resolution OCM190228.15(3) of Ordinary Meeting of Council held on 28 February 2019

MATTER FOR CONSIDERATION

For Council to consider the Expressions of Interest submitted for the Laverton Airfield Terminal Design and Tender Documentation project.

ATTACHMENTS

- OMC190523-11.4.4.A Expression of Interest - Laverton Airfield Terminal Design and Tender Documentation
- OMC190523-11.4.4.B Expression of Interest - Register Form
- OMC190523-11.4.4.C **CONFIDENTIAL** - EOI Submission Adjudication
- OMC190523-11.4.4.D **CONFIDENTIAL** - EOI Submitted Project Teams

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

With the increase in air traffic at the Laverton Airfield, and further expected increase with the upgrade of the Airfield Apron from two (2) to four (4) parking bays, Council at the Ordinary Meeting held on 28 February 2019 resolved in part to authorise the Chief Executive Officer to advertise for Expressions of Interest for further development of a new Terminal at Laverton Airfield.

The advertisement seeking Expressions of Interest was advertised in the 'West Australian' newspaper on Saturday 16 March 2019.

At the close of the submission period, at 4:00pm on Tuesday 30 April 2019, ten (10) submissions were received.

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.57 - Provides for the calling of Tenders for the provision of goods and services.

Local Government (Functions and General) Regulations 1996

- Clause 21 - Provides for a local government to seek expressions of interest prior to calling for tenders.
- Clause 24 - Provides that an expression of interest (Eoi), providing the Eoi process was the same as a normal tender process, can be selected as an acceptable tenderer.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council in the 2018/19 Financial Year. Costs associated with the project will be presented for consideration during 2019/20 Budget deliberations.

STRATEGIC IMPLICATIONS

The recommendation of this report has no immediate strategic implications for Council, however the provision of new and improved infrastructure at the Laverton Airfield could have a future beneficial economic impact for the Shire.

CONSULTATION

Various companies whom submitted an expression of interest.

COMMENT

The expressions of interest have been assessed and the details included in a CONFIDENTIAL Report circulated with the Council meeting agenda.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

OMC190523.15 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr S Weldon SECONDED: Cr R Prentice

That Council:

- 1. Selects the Expression of Interest (Eol) submitted by MCG Architects to be the preferred Eol for the Laverton Airfield Terminal Design and Tender Documentation project.**
- 2. In acknowledging the process undertaken in calling for the Expressions of Interest accepts the Eol submitted by MCG Architects and appoints them as the acceptable Tenderer for the Project.**

ABSOLUTE MAJORITY X VOTES FOR 5 VOTES AGAINST 0

11.4.5 GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS – GOLDFIELDS RECORDS STORAGE FACILITY (FILE REF: 1310)
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SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019

DISCLOSURE OF INTEREST: Nil

OWNER/APPLICANT: Goldfields Voluntary Regional Organisation of Councils

AUTHOR: Peter Naylor, Chief Executive Officer

PREVIOUS MEETING REFERENCE: Resolution OC0521 of Ordinary Meeting of Council held on 24 May 2012

MATTER FOR CONSIDERATION

For Council to consider the future of the Goldfields Records Storage Facility.

ATTACHMENTS

OMC190523-11.4.5.A GVROC Goldfields Records Storage Facility Joint Venture Agreement

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In May 2012 Council considered a Report and Recommendation from the Goldfields Voluntary Regional Organisation of Councils (GVROC) Technical Officers Working Group in relation to the purchase of a suitable property in Kalgoorlie to develop a regional storage facility for records and archives.

The capital cost of the property purchase to be funded through the Royalties for Regions program with the building asset and associated plant & equipment becoming the property of the GVROC Member Councils.

The GVROC member Councils will then contribute on an annual basis for the associated ongoing costs.

At the Ordinary Meeting of Council held on 24 May 2012, Council Resolved in part:

OC0521	COUNCIL'S DECISION/STAFF RECOMMENDATION:
	Moved Cr R Ryles, Seconded Cr S Weldon
	That Council:
	1. Advises the Regional Grouping of GVROC local governments that it will support at an operational level the proposed Records Facility in Kalgoorlie, in line with the business case submitted and make the appropriate provision in the 2012/13 Draft Budget to cover the Shire of Laverton's contribution; and

In February 2013 the member Councils of the Goldfields Voluntary Regional Organisation of Councils (being the City of Kalgoorlie-Boulder (CKB), and the Shires of Coolgardie, Dundas, Esperance, Laverton, Leonora, Menzies, Ngaanyatjarraku, Ravensthorpe and Wiluna) entered into an Archives and Record Management Agreement for the GVROC owned property at 2/12 Federal Road in Kalgoorlie.

The intent and purpose of the Agreement was:

- A. CKB and the Regional Group Members have agreed to enter into a joint venture, the object of which is to create and manage a regional archives and records management and storage facility to be located in Kalgoorlie.
- B. (1) To raise the overall level of records management capacity within local governments in the region in a manner that provides maximum efficiency but does not raise the overall cost of records management activities for any one or more of the participants; and
- (2) To develop a commercial records storage business that is easily accessed by the Participants, and which services the Region, and which will provide a commercial rate of return to the Participants which underwrite and participate in the Project.

- C. In order to commence the undertaking, CKB has agreed with the Regional Group Members to enter into the Royalties for Regions Agreement with the State of Western Australia via the Department of Regional Development and Land to receive on behalf of the Joint Venture, an amount of one million dollars (\$1,000,000) or thereabouts, pursuant to the Royalties for Regions program under the *Royalties for Regions Act 2009*.
- D. To evidence the matters agreed between them in undertaking and completing the Project the Parties now execute this Agreement.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no immediate financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

Whilst the Records Storage Facility has been functioning since that time, in recent years both the Shires of Ngaanyatjarraku and Wiluna have basically withdrawn from the Agreement as they do not utilise the facility and did not see any basis to continue to financially contributing on an annual basis.

The Shire of Laverton has continued to contribute in accordance with the Agreement even though we do not utilise the facility. The Shire of Laverton has a container in the Shire Depot yard that meets the requirements of its Records Management Plan.

Clause 15 of the Agreement refers to Participant/s wishing to withdraw from the Joint Venture Agreement:

In the event that any of the Participants wishes to withdraw from the Joint Venture, it must:

- a) Provide to CKB not less than three (3) months' notice of its intention to do so; and*
- b) Pay a proportion of its contribution to the Project's budgets in respect of the financial year in which the withdrawal is to take effect (calculated pro-rata to the date of retirement) prior to the expiration of such notice period; and*
- c) Pay to CKB its share of any liabilities of the Joint Venture to the extent they exceed its share of the assets of the Joint Venture.*

And upon such retirement:

- d) Payments made by a retiring Participant in advance of its obligations under the Joint Venture as at the date of retirement will be refunded to the retiring Participant; and*
- e) The retiring Participant's entitlement to the assets of the Joint Venture pursuant to paragraph 6 of this Agreement, to the extent that they exceed its share of the liabilities of the Joint Venture, shall be paid out to the retiring Participant (to be valued, unless otherwise agreed, by a valuer nominated by the then President of the Western Australian Local Government Association).*

It is fair to say that the matter has now reached a point whereby a decision needs to be made on the future of the facility and commitment be made from the member Councils that would like to continue. At the recent meeting of GVROC held on Friday 3 May 2019, GVROC resolved to seek an indication from each Participant as to their future intent re the facility.

That the GVROC Council

- 1. Agree to sell the Goldfields Records Storage Facility*
- 2. Agree to wind up the Goldfields Record Storage Facility as a records management facility*
- 3. Request the Chair of GVROC CEO Group prepare a report on legalities of (1) and (2) above and present to GVROC CEO Group Meeting on Friday 24th May*
- 4. Request the GVROC CEO Group discuss at the meeting on 24th May how to legally proceed with this resolution*
- 5. Request at the GVROC CEO Group Meeting on the 24th May 2019 each CEO provide intention of whether or not they wish to remain as a collective to utilise the facility as a Record and Archive Facility*
- 6. Advise the Shires of Wiluna and Ngaanyatjarraku that they have foregone their rights of the share of assets in the Joint Venture*

As previously stated the Shire of Laverton does not use the facility, mainly due to the distance involved, however has continued to contribute annually in accordance with the Agreement (\$16,000 2018/19).

The proposal to sell the property, as per the GVROC resolution, would be advantageous to the Shire as any resulting income, plus annual savings, can assist with further establishing secure records management structure locally.

A valuation will need to be obtained from a licensed valuer.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.16 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Prentice SECONDED: Cr S Weldon

That Council:

1. Informs the Goldfields Voluntary Regional Organisation (GVROC) of Councils that the Shire of Laverton no longer wishes to be a Participant in the GVROC Records Storage Facility located at 2/12 Federal Road, Kalgoorlie, and hereby provides notice in accordance with Clause 15 of the Archives and Record Management Agreement signed on 1 February 2013.
2. Informs the GVROC that the Shire of Laverton supports selling the Records Storage Property.

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/> 5	VOTES AGAINST	<input type="checkbox"/> 0
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11.4.6 2019 WALGA CONVENTION AND AGM (FILE REF: 1090)

SUBMISSION TO: Ordinary Meeting of Council, 23 May 2019
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Tiffany Farlow, Executive Assistant to the CEO
SENIOR OFFICER: Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not applicable.

MATTER FOR CONSIDERATION

The 2019 WA Local Government Convention will be held from 07-09 August 2019 (Wednesday to Friday), with various pre and post Conference training opportunities for Councillors.

The Mayors and Presidents Forum is scheduled for Tuesday 06 August 2019 (separate registration – by invitation only).

The WALGA 2019 AGM, WALGA's State and Local Government Forum are both scheduled for Wednesday 7 August 2019. We don't have a date for the GVROC August meeting at this stage.

ATTACHMENTS

- OMC190523-11.4.6.A 2019 WALGA Convention Program
- OMC190523-11.4.6.B WALGA Training Course outlines

APPLICANT'S SUBMISSION

Council needs to determine the numbers of members and officers who will be attending the convention as voting delegates and observers, in order to make advance accommodation and travel plans to take advantage of earlybird offers. Registration for the Convention and associated events also needs to be completed as soon as possible as the more popular sessions usually fill early.

BACKGROUND

The 2019 Convention is an annual opportunity for all local governments in Western Australia to come together to discuss common issues of importance which culminates in the Annual General Meeting of WALGA.

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Attendance at Local Government Week will be in accordance with Policy 03.10 Attendance of Councillors and Staff at Conferences, Seminars, Training Courses etc and Policy 03.11 Reimbursement of Expenses and Authorisation to Incur Expenditure.

FINANCIAL IMPLICATIONS

The Adopted Budget usually contains provision for three (3) Councillors and the CEO to attend the Convention, however, more Councillors can be accommodated as much of the expenditure is incurred in the next financial year and can therefore be budgeted for at that time, as was the case from 2015 through to 2018. Commencing travel bookings now will permit advantageous pricing and ensure availability of required flights. Delegates and observers have stayed at the Parmelia Hilton since 2015 however no advance bookings have yet been made for 2019.

STRATEGIC IMPLICATIONS

The representation of the Shire of Laverton is important in ensuring that this Shire and region have a voice at the State level. Further, this is a good forum to enhance the professional development of Councillors and CEO.

CONSULTATION

Nil.

COMMENT

The Shire of Laverton is an active member and supporter of the Western Australian Local Government Association and participates regularly in WALGA State and Zone activities.

At a minimum, Council endorses the attendance of its WALGA Zone delegates and CEO to this event. The attendance of other councillors as observers should also be encouraged within budget parameters.

WALGA normally arranges a number of pre and post conference Professional Development Opportunities for Councillors and Officers and GVROC normally holds their AGM that week as well as a 'GVROC Dinner' which delegates and observers will be able to attend. Information about these events will be communicated to Councillors when available.

WALGA have the following training courses scheduled for the same week:

COURSE	ATTENDANCE	DATE
CEO Performance Appraisals	Elected Members	Thu 01/08/19
Infrastructure Asset Management	Elected Members	Fri 02/08/19
Participate in Local Government Emergency Management	Elected Members and Officers	Mon 05/08/19
Manage Recovery Activities for Local Government	Elected Members and Officers	Tue 06/08/19
Rates in Local Government (Clerical)	Elected Members and Officers	Thu 08/08/19 & Fri 09/08/19

A brief outline of each of these courses is included in Attachment OMC190523-11.4.6.B.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.17 COUNCIL DECISION/OFFICER RECOMMENDATION

MOVED: Cr R Weldon SECONDED: Cr R Prentice

That Council:

1. Endorses the attendance of the Shire President and the Chief Executive Officer as voting delegates to the 2019 Local Government Convention and AGM from 7-9 August 2019 as well as the GVROC meeting;
2. Endorses the attendance of Cr _____ and Cr _____ as proxy voting delegates to the 2019 Local Government Convention, AGM and GVROC meeting;
3. Endorses the attendance of the CEO, and Cr _____ as observers to the 2019 Local Government Convention, AGM and GVROC meeting;
4. Endorses the attendance of Cr P Hill, Cr S Weldon, Cr R Prentice, Cr D Ross, Cr R Ryles and Cr R Weldon as observers to the 2019 Diggers & Dealers Conference in Kalgoorlie from 5-7 August 2019;
5. Approves that the costs associated with the attendance of the voting delegates, and observers at these events be met in accordance with Council Policies 03.10 and 03.11.
6. Authorises the Executive Assistant to the CEO to commence travel bookings and confirm accommodation bookings as required for these events.

SIMPLE MAJORITY	<input checked="" type="checkbox"/>	VOTES FOR	<input type="checkbox"/>	VOTES AGAINST	<input type="checkbox"/>
		5		0	

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

There were no motions from Elected Members of which previous notice had been given.

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

13.1 APPLICATION FOR BUS HIRE (FILE REF: 0105)

MATTER FOR CONSIDERATION

The Gold Industry Group has recently become the principal partner of Netball WA, an elite partner of West Coast Fever and the first premier partner of Shooting Stars, in what is said to be the largest investment in Netball WA's 95-year history, which will go towards all levels of the sport in the state. Gold Industry Group members that are in support of the partnership include Gold Fields, Northern Star Resources, Saracen Mineral Holdings, Newcrest Mining, St Barbara, Newmont Australia, AngloGold Ashanti Australia, Gold Road Resources and Ramelius Resources.

Following on from this, the Laverton School is requesting that Council waive the Community Bus hire fee to permit the Laverton School Netball Team to attend the AngloGold Ashanti Netball Carnival 2019 in Kalgoorlie on Wednesday 29 May 2019.

Council currently has an agreement in place to waive the hire fee and kilometre charge for the Community Bus to enable the Laverton Police to take local youth to Kalgoorlie to play in the Goldfields Junior Australian Football League.

VOTING REQUIREMENTS

Simple majority decision of Council required.

OMC190523.18 COUNCIL DECISION

MOVED: Cr S Weldon SECONDED: Cr R Prentice

That Council waive that hire fee and kilometre charge for the Community Bus for the Laverton School Netball Team trip to Kalgoorlie to take part in the AngloGold Ashanti 2019 Kalgoorlie Netball Carnival on 29 May 2019.

SIMPLE MAJORITY	X	VOTES FOR	5	VOTES AGAINST	0
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14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

There were no items for consideration behind closed doors at this meeting.

Items in this section of the Agenda are presented to Council for consideration behind closed doors in accordance with the provisions of Section 5.23 of the *Local Government Act 1995* as listed below:

Section 5.23 of the *Local Government Act 1995* - Meetings generally open to public

- (1) Subject to subsection (2), the following are to be open to members of the public -
- (a) all council meetings and
 - (b) all meetings of any committee to which a local government power or duty has been delegated.
- are to be open to members of the public. Subsection (3) allows that if a meeting is being held by a council or a committee referred to in subsection (1)(b),
- (2) If a meeting is being held by a council or by a committee referred to in subsection (1)(b), the council or committee may close to members of the public the meeting, or part of the meeting, if the meeting or the part of the meeting deals with any of the following —
- (a) a matter affecting an employee or employees; and
 - (b) the personal affairs of any person; and
 - (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
 - (d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and
 - (e) a matter that if disclosed, would reveal —
 - (i) a trade secret; or
 - (ii) information that has a commercial value to a person; or
 - (iii) information about the business, professional, commercial or financial affairs of a person,where the trade secret or information is held by, or is about, a person other than the local government; and
 - (f) a matter that if disclosed, could be reasonably expected to —
 - (i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or
 - (ii) endanger the security of the local government's property; or
 - (iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety;
- and

- (g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and
 - (h) such other matters as may be prescribed.
- (3) A decision to close a meeting or part of a meeting and the reason for the decision are to be recorded in the minutes of the meeting.

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 27 June 2019 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 06:36pm.

17. CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 23 May 2019 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 27 June 2019.

SIGNED: _____

DATED: _____

27 JUNE 2019



ORDINARY MEETING OF COUNCIL 23 MAY 2019

ATTACHMENTS

ATTACHMENT NO	DESCRIPTION	ATTACHED
OMC190523-8.1.A	Minutes of Ordinary Meeting of Council 24 April 2019	Previously
OMC190523-10.1.A	President's Report (to be tabled)	To be tabled
OMC190523-10.2.A	Elected Members' Reports (to be tabled)	To be tabled
OMC190523-11.1.1.A	Accounts Paid as at 30 April 2019	Attached
OMC190523-11.1.2.A	Statement of Financial Activity for the period ending 31 March 2019	Attached
OMC190523-11.1.2.B	Comments relating to Moore Stephens Management Information Report presented to Council as part of the February Monthly Financial Statements	Attached
OMC190523-11.1.3.A	Statement of Financial Activity for the period ending 30 April 2019	Attached
OMC190523-11.1.4.A	Statement of Objects and Reasons	Attached
OMC190523-11.1.5.A	2019/2020 Draft Schedule of Fees & Charges	Attached
OMC190523-11.3.1.A	Draft Regional Price Preference Policy	Attached
OMC190523-11.3.2.A	CONFIDENTIAL – RFT05-18/19 Tender Assessment	Separately
OMC190523-11.3.3.A	CONFIDENTIAL – RFT06-18/19 Tender Assessment	Separately
OMC190523-11.3.4.A	CONFIDENTIAL – RFT07-18/19 Tender Assessment	Separately
OMC190523-11.4.1.A	Town Planning Scheme No 2 – Amendment 3	Attached
OMC190523-11.4.2.A	WAEC – Request to Leave Vacancy Unfilled	Attached
OMC190523-11.4.3.A	Laverton Aged Accommodation Project	Attached
OMC190523-11.4.4.A	Expression of Interest – Laverton Airfield Terminal Design and Tender Documentation	Attached
OMC190523-11.4.4.B	Expression of Interest – Register Form	Attached
OMC190523-11.4.4.C	CONFIDENTIAL – EOI Submission Adjudication	Separately
OMC190523-11.4.4.D	CONFIDENTIAL – EOI Submitted Project Teams	Separately
OMC190523-11.4.5.A	GVROC Goldfields Records Storage Facility Joint Venture Agreement	Attached
OMC190523-11.4.6.A	2019 WALGA Convention Program	Attached
OMC190523-11.4.6.B	WALGA Course Outlines	Attached

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President's Report

Ordinary Meeting of Council – 23 May 2019

25/04/2019

Attended the ANZAC Day service at the ANZAC Memorial in Laverton. This event was attended by around 180 people and was followed by a Gunfire Breakfast. This was a very successful function and well supported by the residents of Laverton and surrounding mines. I would like to thank all involved in the organisation of the service and those who assisted in cooking the breakfast.

01/05/2019

The State Minister for Transport, the Hon. Rita Saffioti MLA, visited Laverton along with the State Member for Mining and Pastoral, the Hon. Kyle McGinn MLC and supporting staff on the 1st of May. I would like to thank the Minister for Transport for her visit and announcing a significant contribution towards the development of the two extra aircraft parking aprons at the Laverton Airport.

03/05/2019

I attended the GVROC meeting in Kalgoorlie with the CEO. Issues arising out of this meeting for decision are included in this meeting's Agenda.

08/05/2019

Drive to Kalgoorlie to catch flight to Perth for Australia's Golden Outback meeting on the 9th.

09/05/2019

Attended Australia's Golden Outback meeting in Dalwallinu. This was an interesting meeting with much discussion. We stopped the night and drove back to Perth on Friday morning.

17/05/2019

Attended a meeting of the Goldfields Tourism Network Association.

21/05/2019

The CEO, Peter Naylor, and I met with Ken Perris, Director of Education for the Goldfields. Local issues concerning education and other opportunities in Laverton were discussed.

Upcoming Events

21/06/2019

I have been invited to a send-off for the CEO of the Alice Springs Town Council, Mr Rex Moony, which I'm hoping to attend. Rex has been CEO in Alice Springs for around 16 years and has always been a great supporter of the development of the Outback Way. He has assisted us many times in various ways and it is sad to see him go. I request the support of Council to attend this function.

11/07/2019

On behalf of the Outback Highway Development Council, I will be attending the Developing Northern Australia conference in Karratha on the 11th and 12th of July.

Regards,

Patrick Hill
President

23/05/2019

ACCOUNTS PAID AS AT 30 APRIL 2019				
Chq/EFT	Date	Name	Description	Amount
13309	02/04/19	Department of Transport	DOT DRAWINGS DIRECT FROM TRUST BANK ACCOUNT - 1 JULY TO 31 DECEMBER 2018	\$64,991.70
EFT1061	09/04/19	Department Of Mines, Industry Regulation & Safety/Building Commission	COLLECTIONS - DEC 2018 TO MARCH 2019	\$8,248.36
EFT1088	11/04/19	Department Of Mines, Industry Regulation & Safety/Building Commission	BRB - PERMIT 05/18 - NOT YET RECEIVED REFER TO FILE S:\B CORPORATE SERVICES\06 FINANCE - REPORTING\BUILDING LEVIES\2018-2019	\$56.65
EFT1089	11/04/19	Shire of Laverton Municipal Account	OFFSET BALANCE AS PART OF TRUST LEDGER BALANCE	\$2,420.82
			Trust Payments	\$75,717.53
13304-13308	29/03/19	CANCELLED PAYMENTS		\$0.00
13310	08/04/19	Reece Plumbing Kalgoorlie	Materials for grader accommodation unit	\$66.39
13312	08/04/19	Horizon Power - CHQ	Electricity charges for various council properties 18/01/2019 to 19/03/2019	\$18,227.37
13315	11/04/19	Horizon Power - CHQ	Electricity Charges 01/03/19 to 31/03/19 Streetlights	\$1,862.71
13316	11/04/19	Telstra	Mobile Phone Charges	\$1,124.50
13317	11/04/19	Water Corporation	Water usage, rates and sewerage charges for various council properties	\$41,039.65
13319	17/04/19	Water Corporation	Water Chargers March 2019; Standpipe Cox St next to Lot 184	\$372.10
13320	24/04/19	Pivotel Satellite Pty Limited	Satellite Phone Charges 01-02-2019 to 31-03-2019	\$1,623.89
13321	24/04/19	Telstra	Landline and Internet Charges for March 2019	\$2,484.76
13322	24/04/19	Water Corporation	Water usage charges 13/03/2019 to 10/04/19; Standpipe at Cox St	\$424.31
			Cheques	\$67,225.68
DDPAY1001	10/04/19	National Australia Bank	Payroll Direct Debit Of Net Pays - F/E 09/04/2019	\$88,145.91
DDPAY1002	24/04/19	National Australia Bank	Payroll Direct Debit Of Net Pays - F/E 24/04/2019	\$74,022.98
DD505.1	01/04/19	National Australia Bank	Merchant Terminal EFTPOS Fees & Charges for DOT March 2019	\$331.30
DD507.1	04/04/19	Australian Private Networks Pty Ltd T/a Activ8me	NBN Connection Fee for Youth & CDC Office 21-03-2019 to 20-04-2019	\$99.90
DD509.1	04/04/19	National Australia Bank	Direct credit transaction & monthly authorisation fee 01-02-2019 to 28-02-2019	\$63.98
DD510.1	09/04/19	WA Local Government Superannuation	Superannuation contributions	\$15,003.18
DD510.2	09/04/19	AUSTRALIAN SUPER	Superannuation contributions	\$1,382.15
DD510.3	09/04/19	Sunsuper	Superannuation contributions	\$663.18
DD510.4	09/04/19	BT Super For Life	Superannuation contributions	\$887.14
DD510.5	09/04/19	HESTA Super Fund	Superannuation contributions	\$73.07
DD510.6	09/04/19	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$106.59
DD510.7	09/04/19	REST Superannuation	Superannuation contributions	\$54.58
DD510.8	09/04/19	Commonwealth Essential Super	Superannuation contributions	\$293.52
DD510.9	09/04/19	Cbus Super Australia	Superannuation contributions	\$426.08
DD516.1	11/04/19	SkyMesh	NBN Connection for CEO house April 2019	\$59.95
DD519.1	15/04/19	AirBP	Jet A1 Fuel delivered to airport refuelling facility on 25-03-2019; 9,510 L @ \$1.51730 plus excise duty	\$31,691.90
DD521.1	15/04/19	3E Advantage Pty Ltd	Printing costs - department allocations plus fixed cost fee for under 20,000 printer mark	\$2,748.10
DD535.1	03/04/19	Credit Card Purchases - EMTS	Credit Card Payments March 2019	\$1,891.15
DD535.2	03/04/19	Credit Card Purchases - CEO	Credit Card Payments March 2019	\$4,487.91
DD535.3	03/04/19	Credit Card Purchases - DCEO	Credit Card Payments March 2019	\$4,490.66
DD535.4	03/04/19	National Australia Bank	Credit Card Payments - NAB international transaction fee for PASSIO.IO	\$0.81
DD540.1	24/04/19	Mountsville Pty Ltd T/a Easifleet Management	Easifleet Novated Lease Agreement	\$1,703.53
DD541.1	23/04/19	WA Local Government Superannuation	Superannuation contributions	\$13,183.14
DD541.2	23/04/19	AUSTRALIAN SUPER	Superannuation contributions	\$1,006.46
DD541.3	23/04/19	Sunsuper	Superannuation contributions	\$689.30
DD541.4	23/04/19	BT Super For Life	Superannuation contributions	\$655.41
DD541.5	23/04/19	HESTA Super Fund	Superannuation contributions	\$73.07
DD541.6	23/04/19	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$32.80
DD541.7	23/04/19	REST Superannuation	Superannuation contributions	\$133.34
DD541.8	23/04/19	Commonwealth Essential Super	Superannuation contributions	\$234.81
DD541.9	23/04/19	Cbus Super Australia	Superannuation contributions	\$283.58
DD552.1	29/04/19	National Australia Bank	NAB Connect, monthly transaction fees 01-03-2019 to 31-03-2019	\$59.74
DD552.2	30/04/19	National Australia Bank	Transaction Fees, Accounts Keeping Fee April 2019	\$36.30
			Direct Debit Payments	\$245,015.52
EFT1011	08/04/19	Multiple Trades & Maintenance (MTM)	Installation of New Drink fountain, travel from Leonora expenses.	\$12,422.53
EFT1012	08/04/19	Vanessa Australia	Assorted Gold Jewellery	\$751.94
EFT1013	08/04/19	Marvick Native Farms	Relish, Marmalade and nuts	\$155.45
EFT1014	08/04/19	Natasha Fuamatu	Expenses incurred during Finance Conference and Rates training 13/03/2019 to 19/03/19	\$199.45
EFT1015	08/04/19	Hi-Res Photo Printing	Replacement Ink and catridges for Photo Printing Machine	\$336.60
EFT1016	08/04/19	Nikki Watene	Expenses incurred during Finance Conference and Rates Training; 13-03-19 to 19-03-19	\$283.08
EFT1017	08/04/19	Brendon Evans	Containers of Handmade, Natural Bush Medicine.	\$375.00
EFT1018	08/04/19	Ampac Debt Recovery WA Pty Ltd	Debt Recovery Charges 04-02-19 to 28-02-19	\$975.54
EFT1019	08/04/19	Armada Lock & Key Service	Keys 4.1 and Lock for Old Police Complex	\$152.50
EFT1020	08/04/19	Bunnings Group Limited	Pants for Laverton Cemetry	\$1,520.11
EFT1021	08/04/19	Canine Control	Ranger services Monday 17 December 2018	\$7,333.36
EFT1022	08/04/19	Chefmaster Australia	Boxes of 353BLACK 90L Black Bin Liners (Litter, Raking etc.)	\$352.44
EFT1023	08/04/19	Coffee & Tea Supplies	Great Beyond Cafe Goods	\$432.99

ACCOUNTS PAID AS AT 30 APRIL 2019				
Chq/EFT	Date	Name	Description	Amount
EFT1024	08/04/19	Deanne Ross	Council Sitting Fees for January, February and March 2019	\$2,432.50
EFT1025	08/04/19	Eastgold Dairy Distributors	Great Beyond Cafe Goods	\$403.00
EFT1026	08/04/19	Elite Gym Hire	Hire of Cross trainer and Treadmill; Hire period 23/03/19 to 23/04/19	\$660.00
EFT1027	08/04/19	BIDFOOD	Cake and cookies for cafe.	\$115.78
EFT1028	08/04/19	Goldrush Tours	Bus Bookings taken for February 2019.	\$910.35
EFT1029	08/04/19	Gresleyabas	Architectural Service Provided during the period 01-04-18 to 31-12-18	\$9,514.45
EFT1030	08/04/19	Hitachi Construction Machinery (Aust	Assorted Seals for P318 John Deer	\$670.93
EFT1031	08/04/19	Jason Signmakers	Granny Smith Sign and bolts	\$342.54
EFT1032	08/04/19	Komatsu Australia Pty Ltd	Parts for P369 and P368	\$1,850.75
EFT1033	08/04/19	Outback Chef	Spices & Teas	\$100.70
EFT1034	08/04/19	Outback Parks & Lodges	Accommodation for Ranger Peter Smith; 12/03/19	\$88.00
EFT1035	08/04/19	PFD Food Services Pty Ltd	Ice creams, Sandwiches, Smoothies.	\$724.50
EFT1036	08/04/19	Pier Street Medical Pty Ltd	Pre medical D & A test - Tony Toia	\$708.42
EFT1037	08/04/19	Rex Ryles	Council Sitting Fees for January, February and March 2019	\$2,432.50
EFT1038	08/04/19	Shawmac Pty Ltd	Mt Weld Road Design upgrade; Progress Claim 2 - IFC Design	\$13,901.80
EFT1039	08/04/19	Sheridans 1913 Pty Ltd	Staff Name Badeges	\$384.56
EFT1040	08/04/19	Star Track Express	Frieght Charges 11/02; Signs from Jason Signmaker Welshpool	\$907.42
EFT1041	08/04/19	Sunny Sign Company Pty	T2-23AH END DETOUR sign HI-INT 1200x600	\$952.60
EFT1042	08/04/19	The Workers Shop	Uniforms - Great Beyond	\$553.00
EFT1043	08/04/19	WA Local Government Association	Walga Rates Training Course; I Stout	\$1,701.00
EFT1044	08/04/19	Westrac Pty Ltd	bolts and nuts	\$6.45
EFT1045	08/04/19	WML Consultants Pty Ltd	Project Management Fees; WANDRRA 2017	\$28,956.13
EFT1046	08/04/19	Shaneane Weldon	Council Sitting Fees for January, February and March 2019	\$3,577.50
EFT1047	08/04/19	Janelle Duncan	Great Beyond Merchandise	\$600.00
EFT1048	08/04/19	Rex Weldon	Council Sitting Fees for January, February and March 2019	\$2,432.50
EFT1049	08/04/19	Johanna McGuire	Equipment for CRC Childrens Programs	\$96.00
EFT1050	08/04/19	Patrick John Hill	Council Sitting Fees and Allowances for January, February and March 2019	\$9,157.50
EFT1051	08/04/19	Robin Prentice	Council Sitting Fees for January, February and March 2019	\$2,432.50
EFT1052	08/04/19	Rosemary Street	Council sitting fees for January and February 2019	\$1,621.67
EFT1053	08/04/19	Bridgestone Service Centre Kalgoorlie	Tyres and Wheel alignment for 151LA	\$1,333.40
EFT1054	08/04/19	Kevin Naidu	Consumables and Resources for Youth Services Centre and Milk for CDC Office	\$814.94
EFT1055	08/04/19	Duxton Hotel Perth Duxton Hotel	Accommodation and Meals for N Watene 13/03/19 to 19/03/19	\$3,022.50
EFT1056-EFT1060	09/04/19	CANCELLED PAYMENTS		\$0.00
EFT1064	11/04/19	Kalpumps	Suction Pump Replacement for P268	\$1,980.00
EFT1065	11/04/19	Goldfields truck power	Fuel cap for P336	\$285.63
EFT1066	11/04/19	Digga West	Auger replacement Teeth TTC-3 (C965)	\$541.20
EFT1067	11/04/19	Leederville Cameras	Nikon D5600 Camera with additional Lenses, Flash and accessories as per Quote 127496.	\$2,970.96
EFT1068	11/04/19	Michael Paurini	Police and Medical Check Reimbursement	\$304.00
EFT1069	11/04/19	Complete Services Pty Ltd	service, repairs, fit tyres	\$2,073.17
EFT1070	11/04/19	Elliotts Irrigation Pty Ltd	Valve Box Locking Kit for rotunda area	\$38.50
EFT1071	11/04/19	Harvey Norman	Haier 8kg Front loader Washing Machine HWF80BW2	\$499.00
EFT1072	11/04/19	IT Vision	BPMS for Financials extension up to the end of December 2018	\$9,599.34
EFT1073	11/04/19	Laverton Supplies	Consumables purchased for Australia Day BBQ	\$1,274.50
EFT1074	11/04/19	Markelforce	Advertisement for Tender 02.18/19; Banya Rd Culvert Installation;The West Australian Newspaper 16/02/2019	\$642.76
EFT1075	11/04/19	McMahon Burnett Transport	Freight Charges 18-02-19 Bridgestone, 18-02-19 Harvey Norman, 27-02-19 Bunnings	\$2,625.07
EFT1076	11/04/19	Peerless Jal Pty Ltd	Various Cleaning Products	\$1,245.37
EFT1077	11/04/19	Pier Street Medical Pty Ltd	Medical Services; Retainer Quarterly Payment for period 01/04/2019 to 30/06/2019	\$57,221.95
EFT1078	11/04/19	PsiTech Pty Ltd	Manage Local & Cloud Backup Solution Monthly Fee; April 2019	\$2,072.40
EFT1079	11/04/19	Star Track Express	Late Fee Freight Charge 27/03/2019	\$6.22
EFT1080	11/04/19	Westrac Pty Ltd	Repair seat Assembly	\$63.43
EFT1081	11/04/19	Wurth Australia	workshop consumables	\$512.08
EFT1082	11/04/19	BOC Limited	Gas Charges for stocking @ BOC yard for oxygen tanks from July 2018 to 30 June 2019	\$199.61
EFT1083	11/04/19	Shire of Laverton Social Club	Social Club deductions	\$2,090.00
EFT1084	11/04/19	Powerchill	New cassette and other materials for airconditioner in main office admin building	\$18,044.40
EFT1085	11/04/19	Department of Human Services	Child Support Payments	\$2,094.82
EFT1086	11/04/19	Duxton Hotel Perth Duxton Hotel	Accommodation and Breakfast for Finance conferance and Training for I Stout	\$1,214.00
EFT1087	11/04/19	Ibis Styles Kalgoorlie	Accommodation 27/03/19 - 28/03/19 to get vehicle serviced and replace vehicle tyres P384	\$149.00
EFT1090	18/04/19	Brian Randall	Sale items (Books) for Great Beyond	\$1,950.00
EFT1091	18/04/19	KalTelCo Services Pty Ltd	Adjustment of Roof Communication Dish to maximise Signal	\$220.00
EFT1092	18/04/19	Leisure Institute Of Wa Aquatic Inc (Iiwa)	Conference & Seminars; North West Seminar; LIWA Aquatics	\$160.00
EFT1093	18/04/19	C & A Taylor Grading Pty Ltd	Supple of Plant and Operators; Mt Weld Road upgrade RFT 01-18/19	\$483,231.10
EFT1094	18/04/19	Flex Industries Pty Ltd	Parts to repair P318	\$384.58

ACCOUNTS PAID AS AT 30 APRIL 2019				
Chq/EFT	Date	Name	Description	Amount
EFT1095	18/04/19	Peerless Jal Pty Ltd	Toilet tissue boxes for toilets	\$688.09
EFT1096	18/04/19	PFD Food Services Pty Ltd	Lactose free milk x4	\$11.40
EFT1097	18/04/19	PWT Electrical	Full replacement of Fujitsu Aircon in Library due to Lightening Strike. Insurance	\$19,038.83
EFT1098	18/04/19	Quick Corporate	Monthly Stationery Order; March 2019	\$671.50
EFT1099	18/04/19	Winc Australia Pty Ltd	Monthly Stationery Order; February 2019	\$1,092.34
EFT1100	18/04/19	Shire of Laverton Social Club	Payroll deductions	\$280.00
EFT1101	18/04/19	Phil Marshall	Reimbursement of Telstra account as per Contract; March 2019	\$109.00
EFT1102	18/04/19	Department of Human Services	Child Support Payments	\$693.34
EFT1103	18/04/19	Redarc Trust	Tow wiring kit for 0LA	\$639.99
EFT1104	29/04/19	Batteries N More	1.6amp 250v Slow-Glow Glass Fuses (20mm x 5mm)	\$22.00
EFT1105	29/04/19	Examiner Newspapers	Half Page Advert in the Examiner Newspaper (including online)	\$500.00
EFT1106	29/04/19	Online Business Systems	IdealPos System Upgrade for Great Beyond Visitor Centre	\$3,498.00
EFT1107	29/04/19	White Cliff Minerals Ltd	Rates refund for assessment A10202 E38/02848 MINING TENEMENT LAVERTON WA 6440	\$1,413.66
EFT1108	29/04/19	WA Traffic Planning	Traffic Management Plan for Lancefield Diversion Road	\$605.00
EFT1109	29/04/19	BBB Remote Site Services	Reimbursement of registration fee	\$144.97
EFT1110	29/04/19	LGIS WA (JLT Insurance Broking)	2017-2018 Motor vehicle premium adjustment	\$2,453.44
EFT1111	29/04/19	Kalgoorlie-boulder Chamber Of Commerce & Industry Inc. (KBCCI)	Yearly Membership for KBCCI; March 2019 to February 2019	\$355.00
EFT1112	29/04/19	Allied Projects Pty Ltd	Consultancy/Project Management for Community Hub RFT 06-16	\$21,120.00
EFT1113	29/04/19	Ampac Debt Recovery WA Pty Ltd	Debt Recovery Fees March 2019; 17 Craiggie St, 1/12 Shirley Ave, 8 Alderston St, 3 Hawks Pl, 17 Craiggie St,	\$1,166.30
EFT1114	29/04/19	Atom Supply	Safety Glasses and Fly Nets and Depot Staff	\$127.38
EFT1115	29/04/19	Australia Post	Postage Charges	\$370.96
EFT1116	29/04/19	Bruce Rock Engineering	Inspection	\$940.22
EFT1117	29/04/19	Bunnings Group Limited	0039241 Aluminium Protector Pool Fence Panel Double-Top Rail 2450 x 1200mm Satin Black	\$2,781.73
EFT1118	29/04/19	C & A Taylor Grading Pty Ltd	Supply of Plant and Operators; Mt Weld Road Upgrade	\$497,676.30
EFT1119	29/04/19	Coffee & Tea Supplies	Great Beyond Cafe Goods	\$702.12
EFT1120	29/04/19	Department Fire & Emergency Services	ESL Received July 18- December18	\$48,866.83
EFT1121	29/04/19	Desert Inn Hotel	3 x Food Platters for CRC Local Business Luncheon	\$400.00
EFT1122	29/04/19	Desert Sands Cartage Contractors	Hourly hire of dozer D7R	\$37,209.02
EFT1123	29/04/19	BIDFOOD	Great Beyond Cafe Goods	\$1,362.62
EFT1124	29/04/19	IT Vision	Bank Reconciliation for December 2018 refer to quote 5882	\$973.50
EFT1125	29/04/19	Laverton Supplies	Morning Tea for Teddy Bears Picnic 2019	\$505.60
EFT1126	29/04/19	Office National	Stationery January 2018	\$129.77
EFT1127	29/04/19	Peerless Jal Pty Ltd	Great Beyond Cleaning products	\$1,379.27
EFT1128	29/04/19	Boomers Accommodation Village	Accommodation/Meals for Tony Toia 2019-02-19 to 2019-02-21	\$561.00
EFT1129	29/04/19	Star Track Express	Freight Charges	\$77.20
EFT1130	29/04/19	Westland Autos Pty Ltd	replace keys and ignition barrel	\$1,086.70
EFT1131	29/04/19	WML Consultants Pty Ltd	Profession Fee for Project Management Services Provided 23/02/2019 to 22/03/2019	\$27,058.27
EFT1132	29/04/19	Remote Roads	Supervision and Daily Living Expenses relating to AGRN743; 01-03-19 to 20-03-19	\$9,036.61
EFT1133	29/04/19	BOC Limited	Gas Charges for stocking @ BOC yard for oxygen tanks from July 2018 to 30 June 2019	\$97.00
EFT1134	29/04/19	Bridgestone Service Centre Kalgoorlie	tyre workshop consumables	\$2,715.20
			EFT Payments	\$1,400,950.13

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SHIRE OF
LAVERTON
Discover the Outback Spirit

Statement of Financial Activity for the Period Ended 31 March 2019

Mr Les Vidovich
Acting Chief Executive Officer
Shire of Laverton
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LAVERTON WA 6440

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Perth, WA 6000

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Dear Les

COMPILATION REPORT TO THE SHIRE OF LAVERTON

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Laverton, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 March 2019. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LAVERTON

The Shire of Laverton are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Laverton we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Laverton provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Laverton. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

OTHER MATTERS

During the compilation of the Statement of Financial Activity for period ending 31 March 2019, bank reconciliations for this period were unavailable. The attached financial statements were prepared without reconciliation of the bank account. The amount stated in the closing balance of the Statement of Financial Activity as detailed in Note 2 of the attached financials statements may require adjustment when all bank transactions have been matched.



Moore Stephens (WA) Pty Ltd

Chartered Accountants



PAUL BREMAN

DIRECTOR

16 April 2019

SHIRE OF LAVERTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 31 March 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 31 MARCH 2019

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 9 April 2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

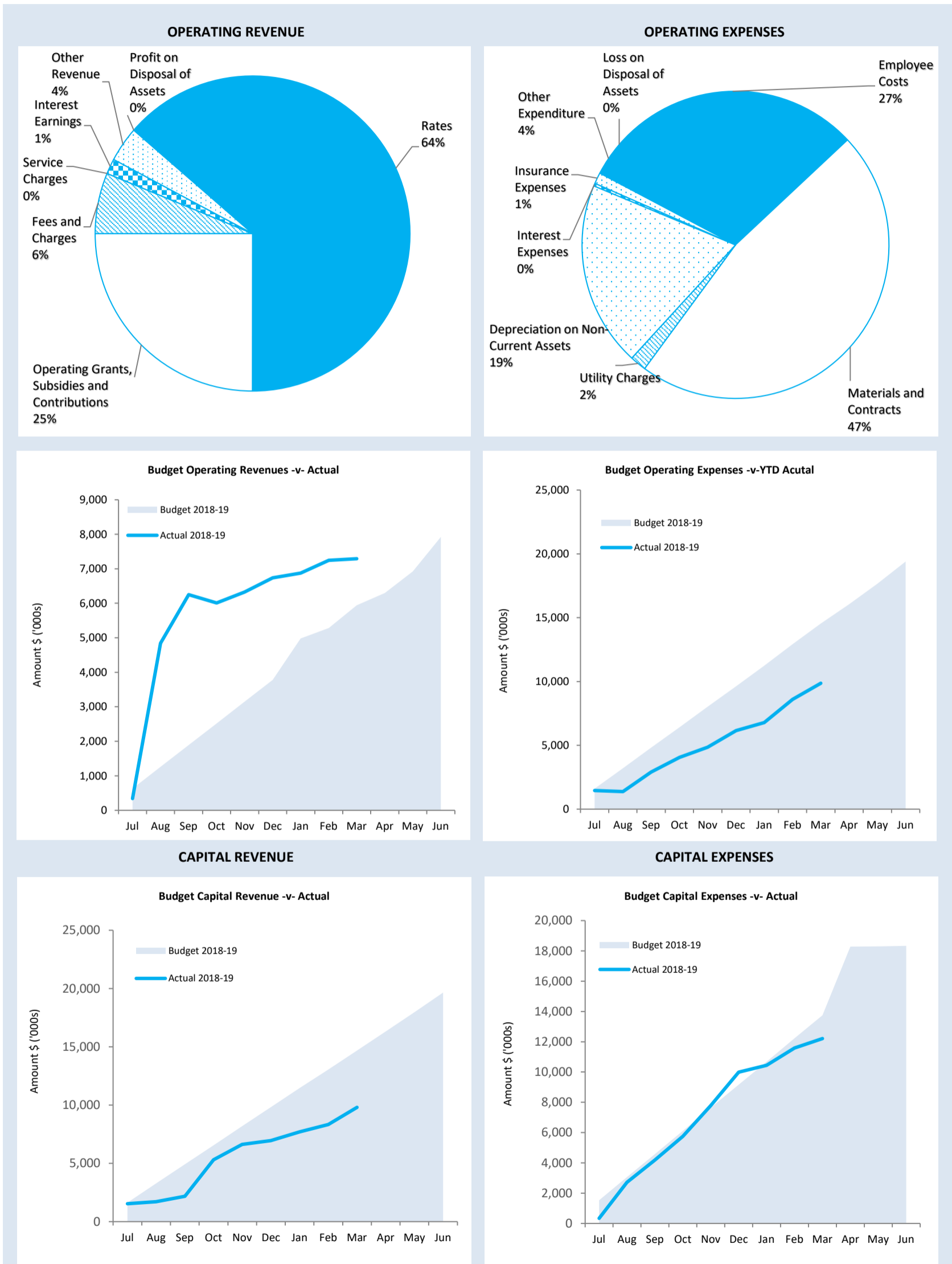
The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2019**

SUMMARY GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 MARCH 2019**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assessing Elected Members and Ratepayers on matters which do not concern specific Council Services.
GENERAL PURPOSE FUNDING	Rates, General Purpose Government Grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	Supervision of various laws, fire prevention, emergency services and animal control.
HEALTH	Food control, maintenance of child health clinics and health administration, and the retention of a full time doctor in Laverton.
EDUCATION AND WELFARE	Maintenance of pre-school facilities, day care centre, donations to school and assistance to welfare groups and the Youth Development Program are reported under this objective.
HOUSING	Provision of staff housing as well as private housing for the retention of professionals in Laverton.
COMMUNITY AMENITIES	Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of cemeteries and maintenance of public conveniences.
RECREATION AND CULTURE	Provision of public hall, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.
TRANSPORT	Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.
ECONOMIC SERVICES	Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorer's Hall of Fame, community resource centre and building control.
OTHER PROPERTY AND SERVICES	Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 6,530,753	\$ 6,530,753	\$ 6,942,536	\$ 411,783	6.31%	
Revenue from operating activities							
Governance		0	0	65	65		
General Purpose Funding - Rates	5	4,105,238	3,197,241	4,639,667	1,442,426	45.11%	▲
General Purpose Funding - Other		1,474,250	987,336	963,230	(24,106)	(2.44%)	
Law, Order and Public Safety		15,880	11,880	8,513	(3,367)	(28.34%)	
Health		107,800	80,847	53,818	(27,029)	(33.43%)	▼
Education and Welfare		328,150	246,105	205,473	(40,632)	(16.51%)	▼
Housing		150,000	112,482	128,455	15,973	14.20%	▲
Community Amenities		135,000	101,232	115,418	14,186	14.01%	▲
Recreation and Culture		117,600	88,182	5,891	(82,291)	(93.32%)	▼
Transport		1,004,354	753,246	833,438	80,192	10.65%	▲
Economic Services		355,050	266,247	253,740	(12,507)	(4.70%)	
Other Property and Services		129,000	96,732	84,319	(12,413)	(12.83%)	▼
		7,922,322	5,941,530	7,292,027			
Expenditure from operating activities							
Governance		(565,365)	(423,972)	(318,198)	105,774	24.95%	▲
General Purpose Funding		(516,595)	(387,396)	(442,358)	(54,962)	(14.19%)	▼
Law, Order and Public Safety		(168,340)	(126,216)	(175,413)	(49,197)	(38.98%)	▼
Health		(327,973)	(245,916)	(216,980)	28,936	11.77%	▲
Education and Welfare		(692,413)	(519,066)	(411,183)	107,883	20.78%	▲
Housing		(242,105)	(179,964)	(96,683)	83,281	46.28%	▲
Community Amenities		(492,446)	(369,126)	(433,847)	(64,721)	(17.53%)	▼
Recreation and Culture		(1,049,643)	(786,663)	(678,817)	107,846	13.71%	▲
Transport		(13,680,065)	(10,259,379)	(6,437,705)	3,821,674	37.25%	▲
Economic Services		(1,466,948)	(1,099,665)	(871,049)	228,616	20.79%	▲
Other Property and Services		(194,898)	(145,917)	218,795	364,712	249.94%	▲
		(19,396,791)	(14,543,280)	(9,863,438)			
Operating activities excluded from Actual							
Add Back Depreciation		2,143,100	1,607,247	1,919,509	312,262	19.43%	▲
Adjust (Profit)/Loss on Asset Disposal	6	171,571	128,664	15,414	(113,250)	(88.02%)	▼
Adjust Provisions and Accruals		0	0	87,267	87,267		▲
Amount attributable to operating activities		(9,159,798)	(6,865,839)	(549,221)			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	10	19,486,623	14,614,938	9,739,597	(4,875,341)	(33.36%)	▼
Proceeds from Disposal of Assets	6	164,000	65,182	65,182	0	0.00%	
Capital Acquisitions	7	(18,331,036)	(13,747,959)	(12,209,182)	1,538,777	11.19%	▲
Amount attributable to investing activities		1,319,587	932,161	(2,404,403)			
Financing Activities							
Proceeds from New Debentures		800,000	800,000	800,000	0	0.00%	
Transfer from Reserves	9	830,000	0	0	0		
Repayment of Debentures	8	(200,000)	(103,180)	(103,180)	0	0.00%	
Transfer to Reserves	9	(500,000)	(360,739)	(360,739)	0	0.00%	
Amount attributable to financing activities		930,000	336,081	336,081			
Closing Funding Surplus(Deficit)	1(b)	(379,458)	933,156	4,324,993			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 13 for an explanation of the reasons for the variance.
The material variance adopted by Council for the 2018-19 year is \$10,000 or 10.00% whichever is the greater.
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 MARCH 2019

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	1(b)	6,530,753	6,530,753	6,942,536	411,783	6.31%
Revenue from operating activities						
Rates	5	4,262,988	3,197,241	4,639,667	1,442,426	45.11%
Operating Grants, Subsidies and Contributions	10	2,640,724	1,980,468	1,821,413	(159,055)	(8.03%)
Fees and Charges		480,700	360,432	454,452	94,020	26.09%
Interest Earnings		175,000	131,229	114,027	(17,202)	(13.11%)
Other Revenue		361,000	270,729	262,468	(8,261)	(3.05%)
Profit on Disposal of Assets	6	1,910	1,431	0	(1,431)	(100.00%)
		7,922,322	5,941,530	7,292,027		
Expenditure from operating activities						
Employee Costs		(3,976,036)	(2,981,295)	(2,626,874)	354,421	11.89%
Materials and Contracts		(11,839,085)	(8,877,015)	(4,642,596)	4,234,419	47.70%
Utility Charges		(253,050)	(189,162)	(169,872)	19,290	10.20%
Depreciation on Non-Current Assets		(2,143,100)	(1,607,247)	(1,919,509)	(312,262)	(19.43%)
Interest Expenses		(88,000)	(65,997)	(28,441)	37,556	56.91%
Insurance Expenses		(152,259)	(113,922)	(115,965)	(2,043)	(1.79%)
Other Expenditure		(771,780)	(578,547)	(344,767)	233,780	40.41%
Loss on Disposal of Assets	6	(173,481)	(130,095)	(15,414)	114,681	88.15%
		(19,396,791)	(14,543,280)	(9,863,438)		
Operating activities excluded from Actual						
Add back Depreciation		2,143,100	1,607,247	1,919,509	312,262	19.43%
Adjust (Profit)/Loss on Asset Disposal	6	171,571	128,664	15,414	(113,250)	(88.02%)
Adjust Provisions and Accruals		0	0	87,267	87,267	
Amount attributable to operating activities		(9,159,798)	(6,865,839)	(549,221)		
Investing activities						
Non-operating grants, subsidies and contributions	10	19,486,623	14,614,938	9,739,597	(4,875,341)	(33.36%)
Proceeds from Disposal of Assets	6	164,000	65,182	65,182	0	0.00%
Capital acquisitions	7	(18,331,036)	(13,747,959)	(12,209,182)	1,538,777	11.19%
Amount attributable to investing activities		1,319,587	932,161	(2,404,403)		
Financing Activities						
Proceeds from New Debentures		800,000	800,000	800,000	0	0.00%
Transfer from Reserves	9	830,000	0	0	0	
Repayment of Debentures	8	(200,000)	(103,180)	(103,180)	0	0.00%
Transfer to Reserves	9	(500,000)	(360,739)	(360,739)	0	0.00%
Amount attributable to financing activities		930,000	336,081	336,081		
Closing Funding Surplus (Deficit)	1(b)	(379,458)	933,156	4,324,993		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**NOTE 1(a)
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS**

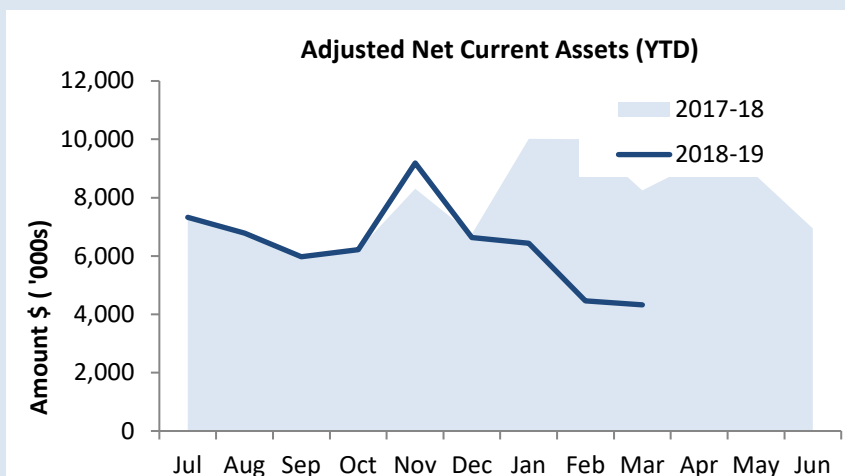
Adjusted Net Current Assets	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 31 Mar 2018	Year to Date Actual 31 Mar 2019
		\$	\$	\$
Current Assets				
Cash Unrestricted	2	2,195,028	1,815,902	1,605,982
Cash Restricted	2	5,912,906	8,264,872	3,127,074
Rates outstanding	3	261,743	642,678	622,622
Sundry debtors	3	2,464,294	1,441,159	2,309,555
GST receivable	3	0	0	705,013
Provision for doubtful debts	3	(336,838)	(329,000)	(336,838)
Accrued income	3	19,081	0	19,081
Inventories		175,760	146,233	175,760
		10,691,974	11,981,844	8,228,249
Less: Current Liabilities				
Payables	4	(893,722)	(968,838)	(776,182)
Provisions - employee		(295,410)	(471,395)	(295,410)
Long term borrowings		(140,087)	0	(36,907)
		(1,329,219)	(1,440,233)	(1,108,499)
Unadjusted Net Current Assets		9,362,755	10,541,611	7,119,750
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(2,766,336)	(2,775,966)	(3,127,074)
Add: Long term borrowings		140,087	0	36,907
Add: Provisions - employee		206,030	471,395	295,410
Add: Accrued Income expected to remain uncleared		0	18,456	0
Adjusted Net Current Assets		6,942,536	8,255,496	4,324,993

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



This Year YTD Surplus(Deficit)
\$4.32 M
Last Year YTD Surplus(Deficit)
\$8.26 M

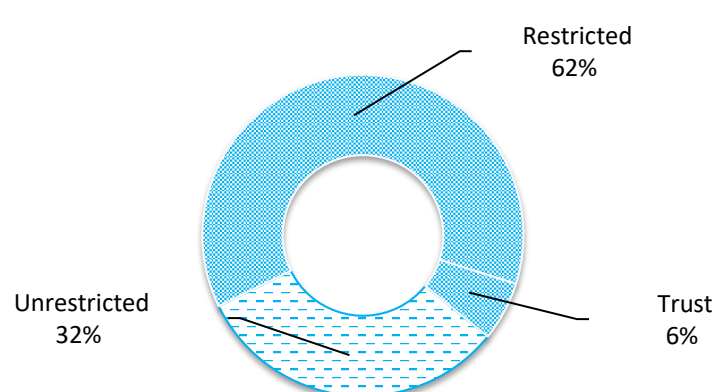
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**OPERATING ACTIVITIES
NOTE 2
CASH AND INVESTMENTS**

Description	Type	Unrestricted	Restricted	Trust	Total	Institution	Interest Rate	Maturity Date
		\$	\$	\$	YTD Actual			
Municipal Bank Account	Cheque	1,007,717			1,007,717	NAB	0.00%	ongoing
Petty Cash & Cash On Hand - Administration	Cash	1,700			1,700	Cash on hand	0.00%	ongoing
Petty Cash & Cash On Hand - Great Beyond Visitor Ce	Cash	500			500	Cash on hand	0.00%	ongoing
Reserve Bank - Term Deposit Investments	Investment		2,552,074		2,552,074	NAB	2.72%	27/06/2019
Restricted Cash; Other		596,065	575,000		1,171,065	WATC	1.45%	ongoing
Trust Cash At Bank				123,215	123,215	NAB	0.00%	ongoing
Trust - Investment				176,366	176,366	NAB	0.00%	ongoing
Total		1,605,982	3,127,074	299,581	5,032,637			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$5.03 M	\$1.61 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

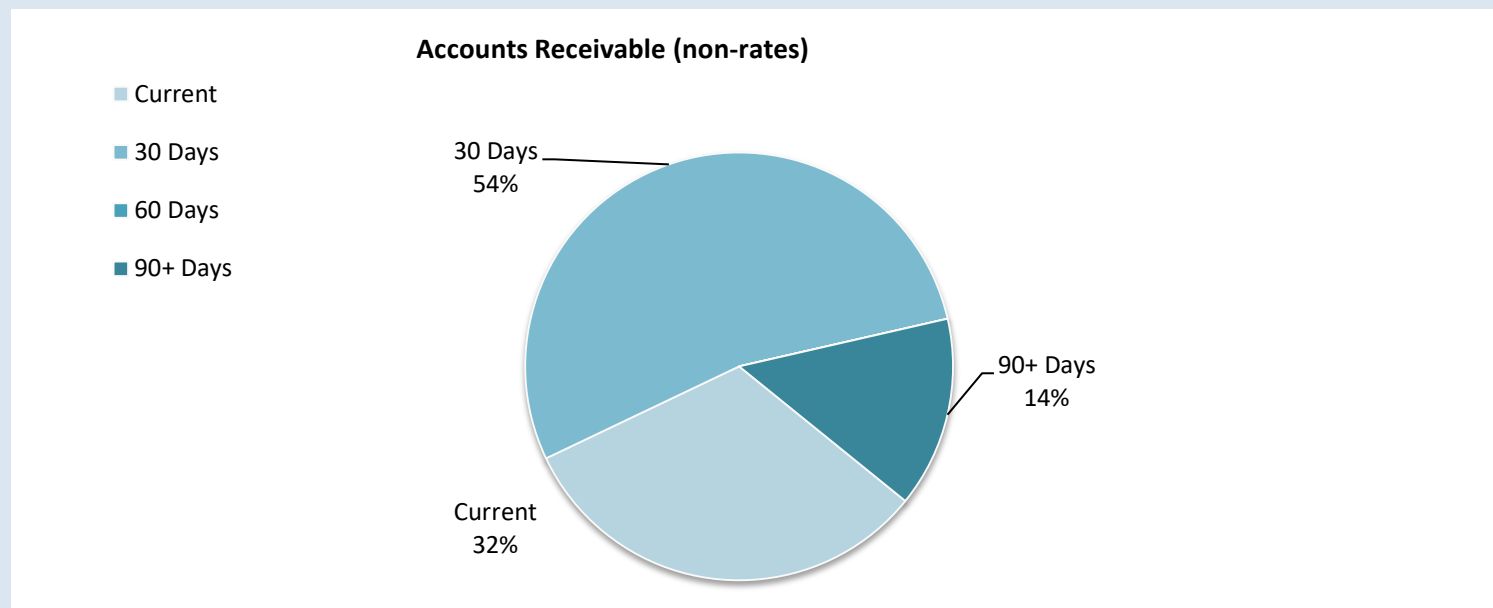
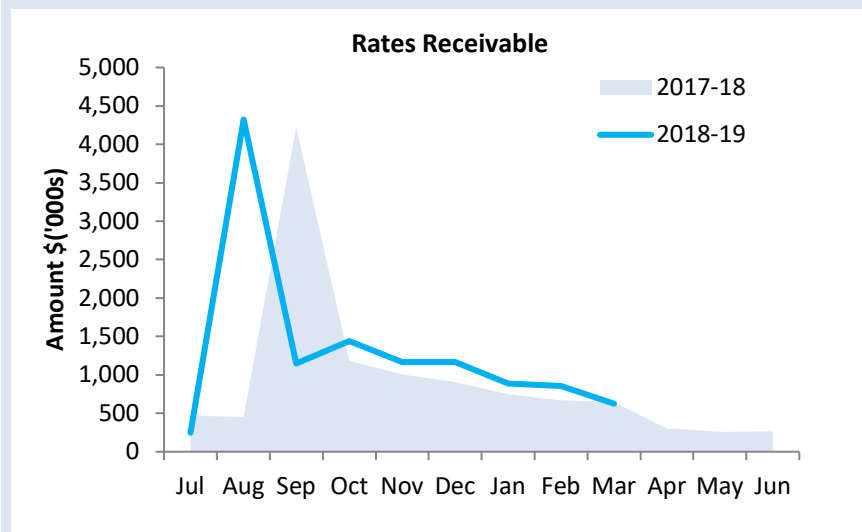
Rates Receivable	30 June 2018	31 Mar 19
	\$	\$
Opening Arrears Previous Years	473,729	261,743
Levied this year	3,917,366	4,639,667
Less Collections to date	(4,129,352)	(4,278,788)
Equals Current Outstanding	261,743	622,622
Net Rates Collectable	261,743	622,622
% Collected	94%	87.3%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	0	741,160	1,235,490	42	332,863	2,309,555
Percentage	0%	32.1%	53.5%	0%	14.4%	
Balance per Trial Balance						
Sundry debtors						2,309,555
GST receivable						705,013
Provision for doubtful debts						(336,838)
Accrued income						19,081
Total Receivables General Outstanding						2,696,811

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$2,696,811
Over 30 Days
68%
Over 90 Days
14.4%

Collected	Rates Due
87.3%	\$622,622

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

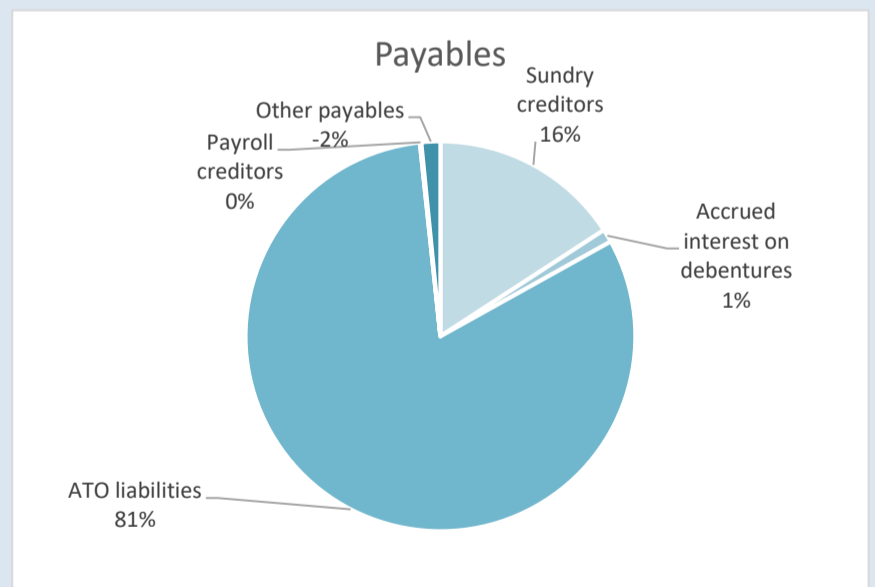
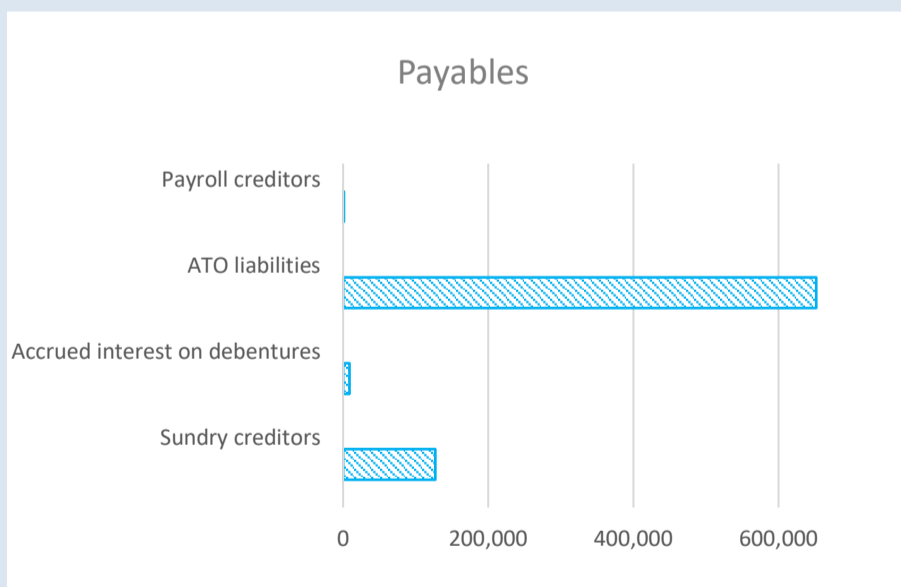
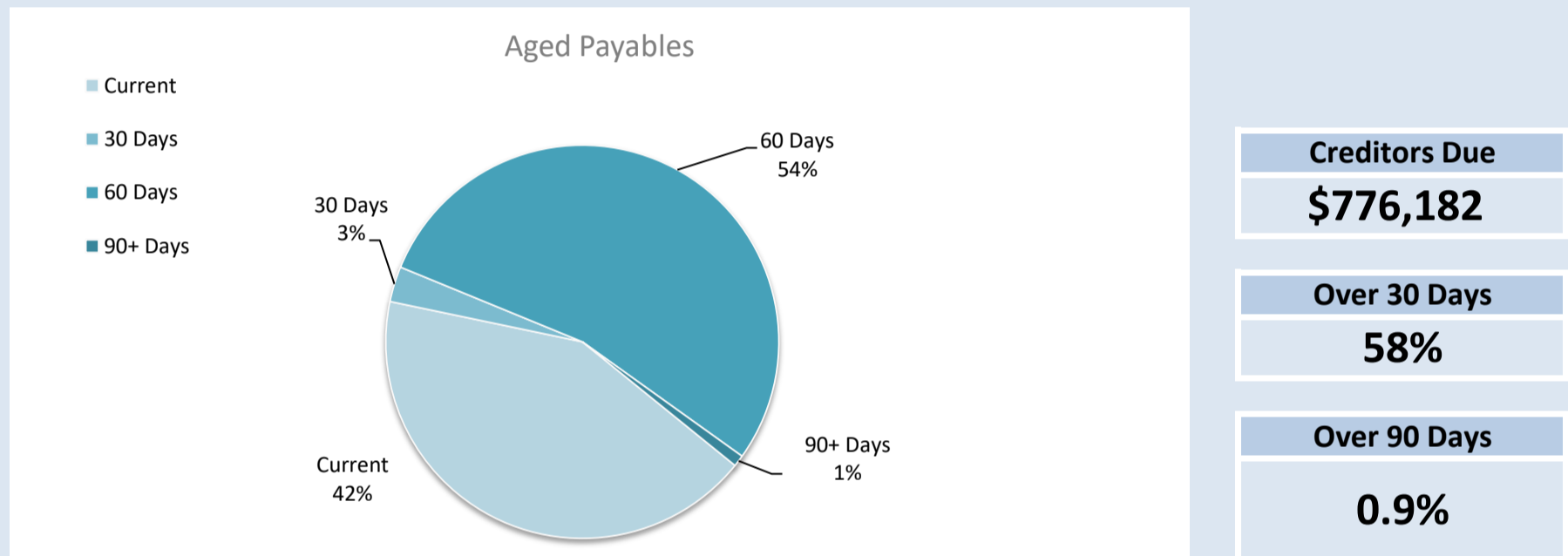
**OPERATING ACTIVITIES
NOTE 4
Payables**

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	53,843	3,695	68,093	1,198	126,829
Percentage	0%	42.5%	2.9%	53.7%	0.9%	
Balance per Trial Balance						
Sundry creditors						126,829
Accrued interest on debentures						8,772
ATO liabilities						652,159
Payroll creditors						985
Other payables						(12,563)
Total Payables General Outstanding						776,182

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



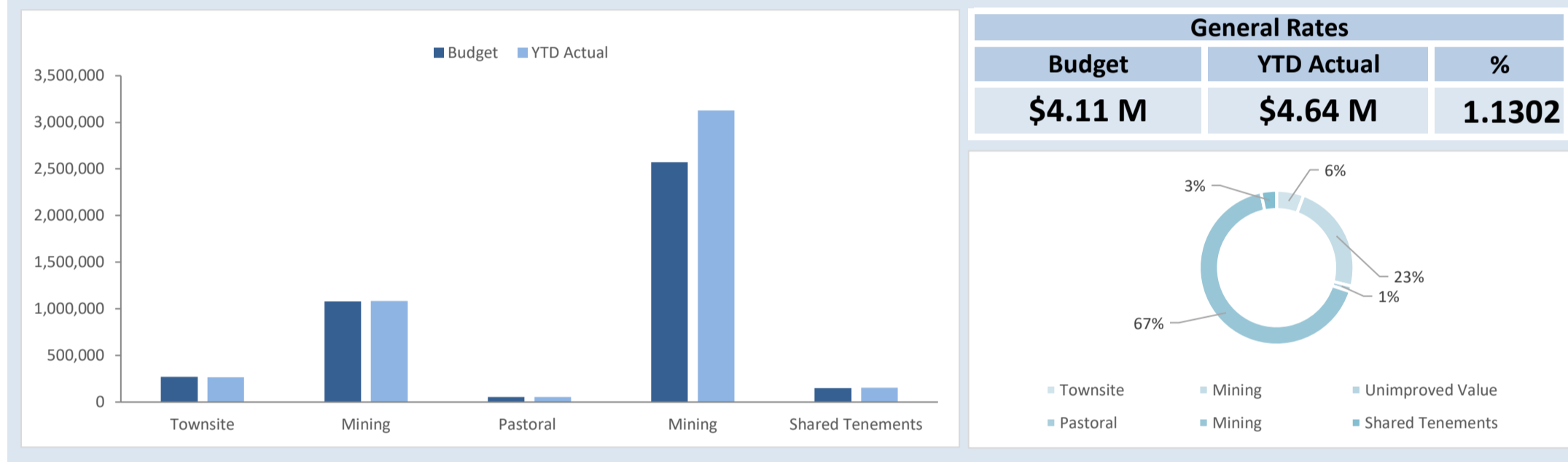
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue	Rate in	Number of Properties	Rateable Value	Budget			YTD Actual				
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates	Total Revenue	
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross Rental Value											
Townsite	0.111600	178	2,447,628	273,155	0	0	273,155	273,157	(5,772)	0	267,385
Mining	0.086200	12	12,580,457	1,081,243	0	0	1,081,243	1,084,439	0	0	1,084,439
Unimproved Value											
Pastoral	0.094100	17	581,775	54,745	0	0	54,745	54,745	0	0	54,745
Mining	0.159200	734	16,169,962	2,574,258	0	0	2,574,258	2,589,286	539,065	(785)	3,127,566
Shared Tenements	0.159200	28	948,462	150,995	0	0	150,995	150,995	1,288	38	152,321
Sub-Total		969	32,728,284	4,134,396	0	0	4,134,396	4,152,622	534,580	(747)	4,686,456
Minimum Payment											
Minimum \$											
Gross Rental Value											
Townsite	304	49	16,767	14,896	0	0	14,896	13,192	0	0	13,192
Mining	304	1	20	304	0	0	304	304	0	0	304
Unimproved Value											
Pastoral	304	3	3,000	912	0	0	912	912	0	0	912
Mining	304	349	336,320	106,096	0	0	106,096	104,272	0	0	104,272
Shared Tenements	304	21	13,343	6,384	0	0	6,384	1,672	0	0	1,672
Sub-Total		423	369,450	128,592	0	0	128,592	120,352	0	0	120,352
Discount							(157,750)				(167,141)
Amount from General Rates							4,105,238				4,639,667
Total General Rates							4,105,238				4,639,667

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

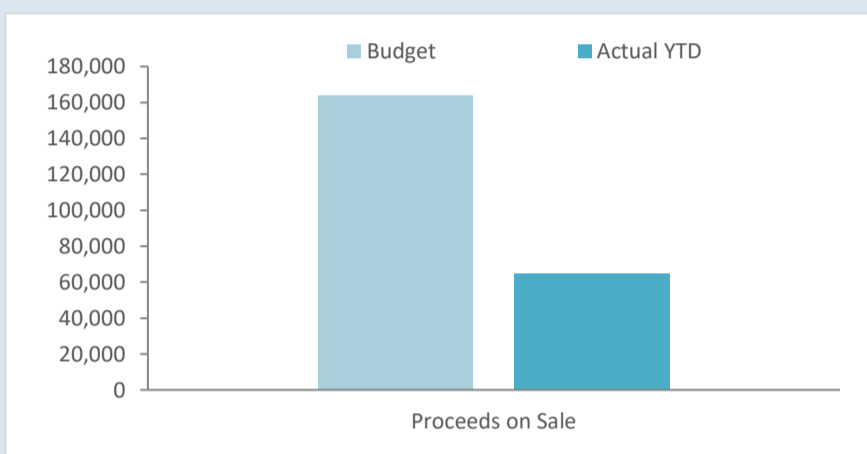


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Recreation and culture									
P300	Ford Ranger 4x4	16,143	10,000	0	(6,143)	0	0	0	0
Transport									
40032	Maintenance trailer accomm #1	1,045	2,000	955	0	0	0	0	0
P260	Maintenance trailer accomm #2	1,045	2,000	955	0	0	0	0	0
P272	Cat CS64 vibe roller	168,077	45,000	0	(123,077)	0	0	0	0
P294	Prime mover	71,219	55,000	0	(16,219)	0	0	0	0
P335	Nissan Patrol T/back	11,570	10,000	0	(1,570)	0	0	0	0
P338	Nissan Navara Ute	21,841	10,000	0	(11,841)	0	0	0	0
40048	Roller; drawn grid	0	0	0	0	39,477	37,000	0	(2,477)
Other property and services									
P297	Toyota Prado Admin EMCCS	44,631	30,000	0	(14,631)	41,119	28,182	0	(12,937)
		335,571	164,000	1,910	(173,481)	80,596	65,182	0	(15,414)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$164,000	\$65,182	40%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

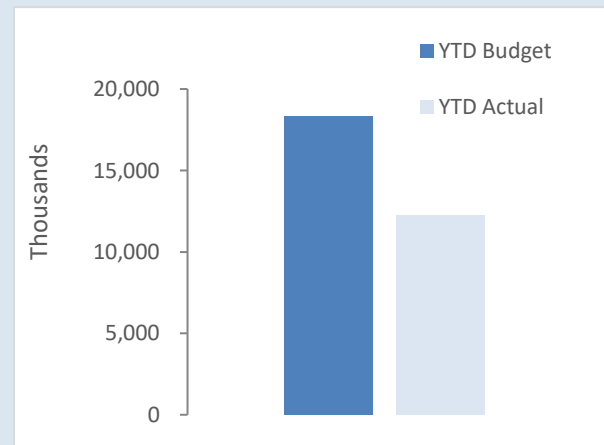
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital Acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	30,000	22,500	0	(22,500)
Land & Buildings	4,780,170	3,585,051	3,292,774	(292,277)
Furniture & Fittings	224,078	168,039	131,895	(36,144)
Plant & Equipment	790,400	592,758	354,181	(238,577)
Infrastructure Roads	8,592,342	6,444,162	5,816,592	(627,570)
Infrastructure Other	3,830,144	2,872,539	2,527,157	(345,382)
Infrastructure Parks & Ovals	50,000	37,485	48,961	11,476
Infrastructure Footpaths & Cycleways	33,902	25,425	37,622	12,197
Capital Expenditure Totals	18,331,036	13,747,959	12,209,182	(1,538,777)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	19,486,623	14,614,938	9,739,597	(4,875,341)
Borrowings	800,000	800,000	800,000	0
Other (Disposals & C/Fwd)	164,000	65,182	65,182	0
Cash Backed Reserves				
Aquatic facilities reserve	125,000	0	0	0
Great Beyond reserve	30,000	0	0	0
Council building reserve	560,000	0	0	0
Economic development reserve	30,000	0	0	0
Coach house renovation reserve	85,000	0	0	0
Contribution - operations	(2,949,587)	(1,732,161)	1,604,403	3,336,564
Capital Funding Total	18,331,036	13,747,959	12,209,182	(1,538,777)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

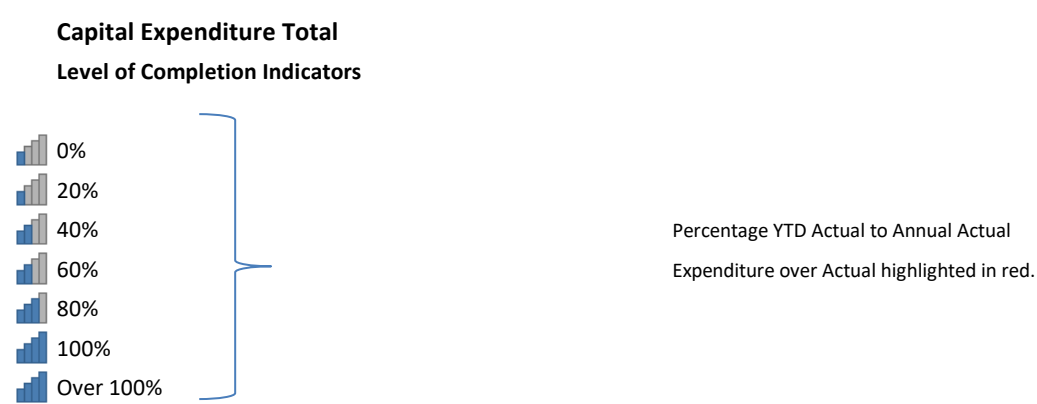
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$18.33 M	\$12.21 M	67%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$19.49 M	\$9.74 M	50%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



% of Completion *Level of completion indicator, please see table at the end of this note for further detail.*

	Account Description	Amended			Variance (Under)/Over
		Budget	YTD Budget	YTD Actual	
Capital Expenditure					
Land & Buildings					
0.00	4050210	5,000	3,744	0	3,744
0.56	4080210	50,000	37,476	27,786	9,690
0.02	4080310	50,000	37,476	1,188	36,288
1.07	4080410	52,000	38,997	55,805	(16,808)
0.65	4090110	448,000	335,997	290,304	45,693
3.15	4110110	720,000	540,000	2,271,535	(1,731,535)
0.21	4110210	2,803,790	2,102,841	588,904	1,513,937
0.24	4120110	20,000	14,994	4,852	10,142
0.19	4130310	165,000	123,741	31,021	92,720
1.00	4130410	9,970	7,479	9,970	(2,491)
0.00	4130510	400,000	299,997	0	299,997
0.20	4140410	56,410	42,309	11,410	30,899
0.69	Land & Buildings Total	4,780,170	3,585,051	3,292,774	292,277
Plant & Equipment					
0.00	4110330	40,000	29,997	0	29,997
0.42	4120330	665,000	498,726	280,380	218,346
1.03	4120430	8,150	6,111	8,426	(2,315)
0.00	4130530	10,245	7,677	0	7,677
1.43	4140230	7,005	5,247	10,016	(4,769)
0.92	4140430	60,000	45,000	55,359	(10,359)
0.45	Plant & Equipment Total	790,400	592,758	354,181	238,577
Infrastructure Other					
0.73	4050380	20,000	14,994	14,547	447
0.00	4080480	18,200	13,644	0	13,644
0.00	4100180	50,000	37,503	0	37,503
0.93	4100380	30,000	22,482	27,973	(5,491)
0.87	4110280	2,520,000	1,890,000	2,194,945	(304,945)
0.70	4110380	15,000	11,250	10,500	750
0.00	4110580	10,000	7,497	0	7,497
0.72	4120173	136,694	102,483	98,889	3,594
0.16	4120480	925,250	693,936	150,250	543,686
0.00	4130180	75,000	56,250	0	56,250
1.00	4130280	30,000	22,500	30,053	(7,553)
0.66	Infrastructure Other Total	3,830,144	2,872,539	2,527,157	345,382
Furniture & Fittings					
0.00	4110420	5,000	3,744	0	3,744
0.00	4130420	53,000	39,744	0	39,744
1.60	4130520	5,000	3,744	8,020	(4,276)
0.77	4140420	161,078	120,807	123,875	(3,068)
0.59	Furniture & Fittings Total	224,078	168,039	131,895	36,144
Infrastructure Parks & Ovals					
0.98	4110570	50,000	37,485	48,961	(11,476)
0.98	Infrastructure Parks & Ovals Total	50,000	37,485	48,961	(11,476)
Infrastructure Roads					
0.06	4120141	178,215	133,641	11,394	122,247
0.18	4120148	1,876,855	1,407,618	345,808	1,061,810
0.89	4120151	5,500,000	4,124,997	4,889,118	(764,121)
0.73	4120152	467,572	350,640	342,420	8,220
0.02	4120158	289,700	217,260	4,621	212,639
0.80	4120165	280,000	210,006	223,231	(13,225)
0.68	Infrastructure Roads Total	8,592,342	6,444,162	5,816,592	627,570
Infrastructure Footpaths & Cycleways					
1.11	4120172	33,902	25,425	37,622	(12,197)
1.11	Infrastructure Footpaths & Cycleways Total	33,902	25,425	37,622	(12,197)
Land					
0.00	4130109	30,000	22,500	0	22,500
0.00	Land Total	30,000	22,500	0	22,500
7.93	Grand Total	18,331,036	13,747,959	12,209,182	1,538,777

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2018 \$	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Housing									
Loan 79B Executive Housing	90,187	0	0	28,264	30,000	61,923	60,187	5,448	6,000
Loan 81 Burt St Group Housing	261,950	0	0	38,729	40,000	223,221	221,950	12,816	16,000
Loan 82 Staff Housing	0	250,000	250,000	0	20,000	250,000	230,000	0	20,000
Recreation and culture									
Loan 83 Swimming Pool	0	550,000	550,000	0	30,000	550,000	520,000	0	30,000
Economic services									
Loan 80 Underground Power	396,057	0	0	36,187	80,000	359,870	316,057	9,335	16,000
Total	748,194	800,000	800,000	103,180	200,000	1,445,014	1,348,194	27,599	88,000

All debenture repayments were financed by general purpose revenue.

New Borrowings 2018-19

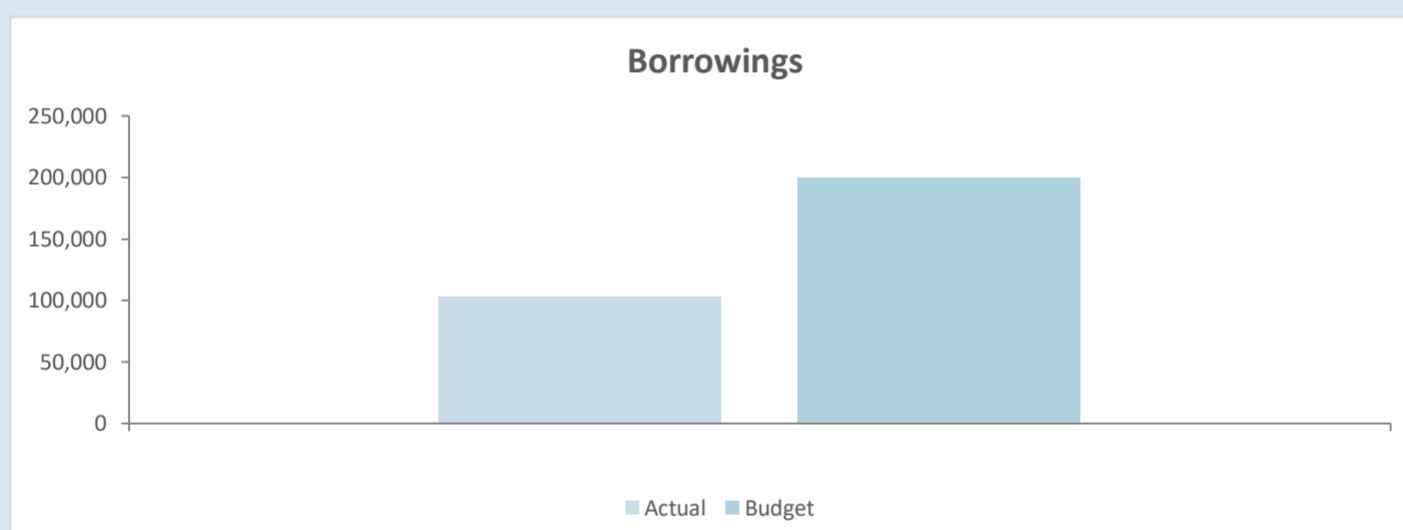
Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$				\$	%	\$	\$	\$
Loan 82 staff housing	250,000	250,000	WATC	Debenture	10	0	3	250,000	250,000	
Loan 83 swimming pool	550,000	550,000	WATC	Debenture	10	0	3	550,000	450,000	
Total	800,000	800,000				0		800,000	700,000	0

Unspent Borrowings

The Shire has no unspent debenture funds as at 30th June 2018, nor is it expected to have unspent funds as at 30th June 2019.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$103,180
Interest Earned	\$114,027
Interest Expense	\$27,599
Reserves Bal	\$3.13 M
Loans Due	\$1.45 M

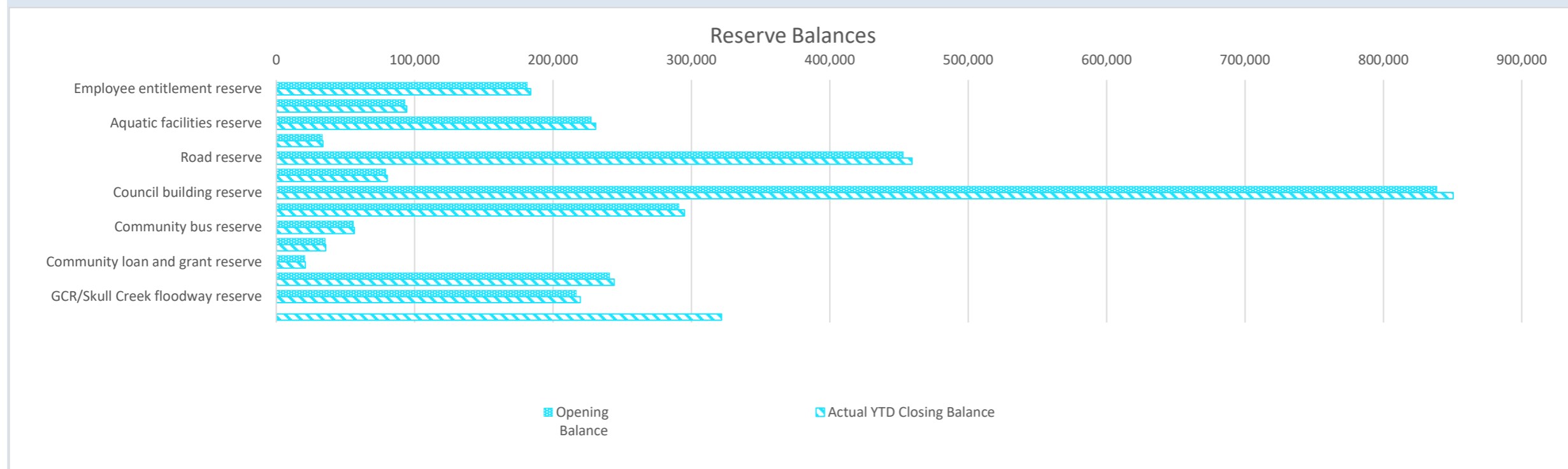
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee entitlement reserve	181,379	0	2,556	0	0	0	0	181,379	183,935
Plant replacement reserve	93,014	0	1,311	200,000	0	0	0	293,014	94,325
Aquatic facilities reserve	227,645	0	3,208	0	0	(125,000)	0	102,645	230,853
Aerodrome reserve	33,223	0	468	100,000	0	0	0	133,223	33,691
Road reserve	453,085	0	6,384	0	0	0	0	453,085	459,469
Great Beyond reserve	79,066	0	1,114	0	0	(30,000)	0	49,066	80,180
Council building reserve	838,718	0	11,818	200,000	0	(560,000)	0	478,718	850,536
Economic development reserve	291,006	0	4,100	0	0	(30,000)	0	261,006	295,106
Community bus reserve	55,656	0	784	0	0	0	0	55,656	56,440
Town site revitalisation reserve	35,358	0	498	0	0	0	0	35,358	35,856
Community loan and grant reserve	20,638	0	291	0	0	0	0	20,638	20,929
Coach house renovation reserve	240,825	0	3,393	0	0	(85,000)	0	155,825	244,218
GCR/Skull Creek floodway reserve	216,722	0	3,053	0	0	0	0	216,722	219,775
Lake Wells Road Reserve (Australian Potash)	0	0	0	0	321,761	0	0	0	321,761
	2,766,335	0	38,978	500,000	321,761	(830,000)	0	2,436,335	3,127,074

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019

NOTE 10
GRANTS AND CONTRIBUTIONS

Grants and Contributions

Grant Provider	Amended Budget		YTD Budget	Amended Budget (d)	Budget Variations (e)	Expected (d)+(e)	YTD Actual Revenue (b)
	Operating	Capital					
	\$	\$	\$				\$
General purpose funding							
WA Grants Commission - General Grant	758,505	0	568,881	758,505	0	758,505	568,879
WA Grants Commission - Road Grant	361,695	0	271,269	361,695	0	361,695	271,271
Rates - Reimbursement of debt collection costs	20,000	0	14,994	20,000	0	20,000	4,237
Law, order, public safety							
DFES operational grant	2,380	0	1,782	2,380	0	2,380	1,425
Other contributions	2,000	0	1,494	2,000	2,000	4,000	4,000
Health							
Preventions - Reimbursements	2,500	0	1,872	2,500	0	2,500	0
Other contributions	105,000	0	78,750	105,000	0	105,000	52,020
Education and welfare							
Youth Services Contributions	0	0	0	0	808	808	808
Youth Services Grants	125,000	0	93,744	125,000	0	125,000	92,451
Community Development Contributions	41,200	0	30,897	41,200	0	41,200	6,000
Community Development Grants	146,950	0	110,214	146,950	0	146,950	102,843
Community Development Grants	0	0	0	0	29,718	0	29,718
Youth Services Reimbursements	15,000	0	11,250	15,000	0	15,000	1,019
Housing							
Staff rental reimbursements	20,000	0	14,994	20,000	0	20,000	4,201
Housing grants	100,000	0	74,997	100,000	0	100,000	100,000
Recreation and culture							
Halls grants	0	678,272	508,698	678,272	0	678,272	678,262
Swimming Pools operating grant	0	850,000	637,497	850,000	0	850,000	212,500
TV Radio reimbursements	5,000	0	3,744	5,000	0	5,000	(300)
Other contributions	110,000	0	82,494	110,000	0	110,000	0
Transport							
Regional Roads Group (MRWA)	0	311,174	233,379	311,174	925,050	1,236,224	1,236,224
Roads to Recovery	0	1,615,660	1,211,742	1,615,660	0	1,615,660	417,500
Black Spot Grant	0	193,133	144,846	193,133	0	193,133	77,253
Other grants	0	5,500,000	4,124,997	5,500,000	0	5,500,000	4,005,965
Remote access roads	280,000	0	209,997	280,000	0	280,000	291,593
Flood damage	0	9,946,384	7,459,785	9,946,384	0	9,946,384	2,119,313
Road contribution income	111,200	0	83,394	111,200	0	111,200	0
Direct Road Grant MRWA	176,244	0	132,183	176,244	0	176,244	176,244
Aero grants	25,000	0	18,747	25,000	0	25,000	0
AERO - Grants	0	375,000	281,250	375,000	0	375,000	0
ROADC - Road Construction Mining Contribution	0	0	0	0	962,861	962,861	962,861
Economic services							
Economic development reimbursements	50	0	36	50	5,413	5,463	5,463
Tourism reimbursements	3,000	0	2,250	3,000	0	3,000	332
Great Beyond grants	0	17,000	12,744	17,000	0	17,000	0
CRC contributions	130,000	0	97,497	130,000	0	130,000	89,266
CRC grants	5,000	0	3,744	5,000	0	5,000	0
Other property and services							
Fuel Tax Credits Grant Scheme	0	0	0	0	4,067	4,067	4,067
POC - Fuel Tax Credits Grant Scheme	95,000	0	71,244	95,000	0	95,000	0
POC - Reimbursements	0	0	0	0	90	90	90
ADMIN - Reimbursements (GST Free)	0	0	0	0	4,498	4,498	4,498
SAL - Reimbursement - Workers Compensation	0	0	0	0	41,006	41,006	41,006
TOTALS	2,640,724	19,486,623	16,595,406	22,127,347	1,975,511	24,073,140	11,561,009
SUMMARY							
Operating grants, subsidies and contributions	2,640,724	0	1,980,468	2,640,724	57,882	2,698,606	1,821,413
Non-operating grants, subsidies and contributions	0	19,486,623	14,614,938	19,486,623	1,917,629	21,374,534	9,739,596
TOTALS	2,640,724	19,486,623	16,595,406	22,127,347	1,975,511	24,073,140	11,561,009

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2018	Amount Received	Amount Paid	Closing Balance 31 Mar 2019
	\$	\$	\$	\$
Housing bonds	2,660	420	(1,260)	1,820
BCITF	2,384	13,256	(1,200)	14,440
Unclaimed monies	1,000	778	0	1,778
Youth advisory committee	1,029	0	0	1,029
Clubs and discos	1,530	0	0	1,530
North East Goldfields LCDC	14,333	0	0	14,333
Sport & recreation grant funds	6,000	0	0	6,000
Donations received	9,044	0	0	9,044
Outback Highway development fund	176,366	0	0	176,366
Department of Transport	0	65,780	(65,018)	762
Builders Services Levy	0	9,265	(3,391)	5,874
Keys, Hall & Equipment Bond	0	600	(400)	200
	214,346	90,099	(71,269)	233,176

KEY INFORMATION

Balance of the Trust Bank is \$299,580, a difference of \$66,405.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**NOTE 12
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus		3,146,570		3,146,570
							3,146,570
3030130	Rates levied		Operating Revenue			(3,192)	3,143,378
3030210	Financial Assistance Grant - General		Operating Revenue		6,022		3,149,400
3030211	Financial Assistance Grant - Roads		Operating Revenue			(17,478)	3,131,922
2050212	Animal Contral Expenses		Operating Expenses		4,000		3,135,922
2050212	Animal Contral Expenses		Operating Expenses		4,000		3,139,922
2050212	Animal Contral Expenses		Operating Expenses			(8,000)	3,131,922
2070287	Preventative Services Health - Other expenses		Operating Expenses			(11,000)	3,120,922
2080288	Preschool - Building Operations		Operating Expenses		8,000		3,128,922
2080289	Preschool - Building Maintenance		Operating Expenses		8,000		3,136,922
2080488	Community Development - Building Operations B0031		Operating Expenses			(9,000)	3,127,922
2080488	Community Development - Building Operations B0033		Operating Expenses		9,000		3,136,922
2080489	Community Development - Building Maintenance - BM031		Operating Expenses			(15,000)	3,121,922
2080489	Community Development - Building Maintenance - BM033		Operating Expenses		15,000		3,136,922
3080410	CDC Grant funding final claim		Operating Revenue		30,000		3,166,922
3100100	Sanitation - Domestic Refuse Collection		Operating Revenue			(28,000)	3,138,922
3100120	Sanitation - Commercial Collection Charge		Operating Revenue		28,000		3,166,922
4100180	Sanitation - Infrastructure Other Tip fence		Capital Expenses			(50,000)	3,116,922
3110210	Swim - Grants		Capital Revenue			(3,000,000)	116,922
4110280	Laverton Community Hub - Stage 1A Swimming Pool Bowls		Capital Expenses		500,000		616,922
4110280	Laverton Community Hub - Swim. pool - water slide addition		Capital Expenses			(20,000)	596,922
2110565	Recreation other - Parks & Gardens Maintenance/Operations		Operating Expenses			(25,000)	571,922
3120117	ROADC - Other Grants - Remote Access Roads		Operating Revenue		193,334		765,256
3120113	ROADC - Other Grants - Great Central Road		Capital Revenue			(35,000,000)	(34,234,744)
4120148	RTR801 - Mt. Weld/Merolita/Racecourse Roads		Capital Expenses		46,800		(34,187,944)
4120165	RAR087 - Great Central Roads (RAAR) 8520		Capital Expenses			(20,000)	(34,207,944)
4120165	RAR087 - Great Central Roads (RAAR) 8380		Capital Expenses			(86,667)	(34,294,611)
4120165	RAR087 - Great Central Roads (RAAR) 8390		Capital Expenses			(26,667)	(34,321,278)
4120151	RRG087 - Great Central Road - PN21113635 -Grant		Capital Expenses		35,000,000		678,722
4120151	RRG087 - Great Central Road - PN21113635 -Main Street upgrade		Capital Expenses			(11,400)	667,322
2120217	ROADM - Maintenance : Town Streets		Operating Expenses			(30,000)	637,322
3120210	Direct Road Grant (MRWA)		Operating Revenue		67,805		705,127
3120420	AERO - Airport Landing Fee & Charges		Operating Revenue		50,000		755,127
3120430	AERO - Sale of Aviation Fuel		Operating Revenue		30,000		785,127
4120480	IO329- Runway Lighting Replacement		Capital Expenses			(5,250)	779,877
4120480	IO329- Apron/Taxi works		Capital Expenses			(375,000)	404,877
2130388	Heritage - Building Operations BO045 - Old Goal		Operating Expenses			(1,000)	403,877
2130389	Heritage - Building Maintenance BO045 - Old Goal		Operating Expenses			(1,000)	402,877
3130310	Heritage - Grants - Coach House Remedial		Capital Revenue			(60,000)	342,877
4130310	Heritage - Building Capital - BC043 Coach House Restoration		Capital Expenses		60,000		402,877
4130310	Heritage - Building Capital - BC045 Court House Restoration		Capital Expenses			(50,000)	352,877
2130465	Great Beyond - Maintenance/Operations W307 Visitor centre		Operating Expenses		15,000		367,877
2130588	CRC - Building Operations - BO061 Community Resource centre		Operating Expenses			(11,400)	356,477
2130540	CRC - Advertising and promotion		Operating Expenses			(15,000)	341,477
4130510	BC013 - Construction new CRC		Capital Expenses			(400,000)	(58,523)
4140410	Admin Capital Expenditure - Carpet		Capital Expenses			(12,000)	(70,523)
4140410	Admin Capital Expenditure - Painting		Capital Expenses			(8,000)	(78,523)
4140410	Admin Capital Expenditure - Broadband connection		Capital Expenses			(25,000)	(103,523)
	Swimming Pool/Private works		Operating Revenue		10,000		(93,523)
4140420	Admin - Furniture and fittings		Capital Expenses			(95,955)	(189,478)
4130410	Auto Doors - Admin Office and GBVC		Capital Expenses			(9,970)	(199,448)
2090189	Housing Maintenance		Operating Expenses			(60,000)	(259,448)
4140410	Auto Doors - Admin Office and GBVC		Capital Expenses			(11,410)	(270,858)
				0	39,231,531	(39,502,389)	(270,858)

KEY INFORMATION

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2019**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2018-19 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
General Purpose Funding - Rates	1,442,426	45.11%	▲	Timing	
Health	(27,029)	(33.43%)	▼	Timing	
Education and Welfare	(40,632)	(16.51%)	▼	Timing	
Housing	15,973	14.20%	▲	Timing	
Community Amenities	14,186	14.01%	▲	Timing	
Recreation and Culture	(82,291)	(93.32%)	▼	Timing	
Transport	80,192	10.65%	▲	Timing	
Other Property and Services	(12,413)	(12.83%)	▼	Timing	
Expenditure from operating activities					
Governance	105,774	24.95%	▲	Timing	
General Purpose Funding	(54,962)	(14.19%)	▼	Timing	
Law, Order and Public Safety	(49,197)	(38.98%)	▼	Timing	
Health	28,936	11.77%	▲	Timing	
Education and Welfare	107,883	20.78%	▲	Timing	
Housing	83,281	46.28%	▲	Timing	
Community Amenities	(64,721)	(17.53%)	▼	Timing	
Recreation and Culture	107,846	13.71%	▲	Timing	
Transport	3,821,674	37.25%	▲	Timing	
Economic Services	228,616	20.79%	▲	Timing	
Other Property and Services	364,712	249.94%	▲	Timing	
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(4,875,341)	(33.36%)	▼	Timing	
Capital Acquisitions	1,538,777	11.19%	▲	Timing	

KEY INFORMATION

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Comments relating to Moore Stephens Management Information Report presented to Council as part of the February Monthly Financial Statements – Refer Council – OMC190424.06 & 190424.08.

- **Budget Amendments**

Account #2130465 – As per Budget Amendment Addendum report presented to Council on 24 April 2019.

Non-Operating Grants not included in Budget Amendment of \$375,000 – A net figure of \$375,000 was included in the Budget Amendment report presented to Council for the Airport Apron project. When entered into SynergySoft, a capital expenditure amount of \$750,000 was entered with half of the amount (\$375,000) as grant funded.

Budgeted Capital Expenditure is overstated – See above comment and correction of entry for \$46,800 has been made into SynergySoft.

- **Monthly Budget**

No budget profile codes were entered into SynergySoft for the current budget which would provide a more accurate (but far from totally accurate) month by month budget comparison. This is to be rectified with the 2019/2020 draft budget having a number of budget profile codes created. Council should note that the default “code” is 1/12th of the annual budget provision (i.e monthly equal instalments).

- **Grants**

Hall Grant receipted as operating rather than non-operating income – corrected via intra-account journal – April 2019.

- **Term Deposit**

Certificate for Term Deposit (Reserve Account) not available – This has now been provided to Moore Stephens.

- **Trust Account Interest**

This is still considered a “work in progress” in how to handle the transaction within SynergySoft. Given that the Trust Bank Account has approx. \$45,000 net of the OHDC fund monies invested, the total annual interest applicable is ~ \$650 and is not considered material however, this matter is being followed up by staff.

- **Trust Account Balance**

The imbalance mentioned relates to DoT monies for the first half of the year taken from the bank account by the Dept. of Transport but yet to be processed/accounted for within Council's books. This has been rectified (in January 2019) and a system implemented to account for DoT transactions on a daily, weekly and monthly basis. The Trust bank account is still out of balance and staff are working on identification and correction of this amount.

- **Municipal Bank Account Reconciliation**

The Municipal bank account is reconciled monthly. At present this is being undertaken by IT Vision's BPMS team but will be brought in-house shortly. Council should note that there is a timing issue with getting the reconciliation to Moore Stephens.

- **Dept. of Transport Collections**

Please see comments above. Council should also note the date identified. A copy of the reconciliation has been provided to Moore Stephens.

- **Debtors**

Debtors are followed up on a monthly basis in consultation with the Finance Officer and Deputy CEO. I understand the DCEO may have commented on this to Council verbally as part of the write-off of bad debts item presented to Council in December 2018.

- **Allocations of Internal Costs**

I don't understand why this matter is commented upon given the date identified (October 2017). Internal allocations are reviewed on an ongoing basis as well as the annual budget process and this will continue to occur.



SHIRE OF

LAVERTON

Discover the Outback Spirit

**Statement of
Financial Activity for
the Period Ended
30 April 2019**

SHIRE OF LAVERTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the Period Ended 30 April 2019

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2019**

INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 09 May 2019

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not inconsistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

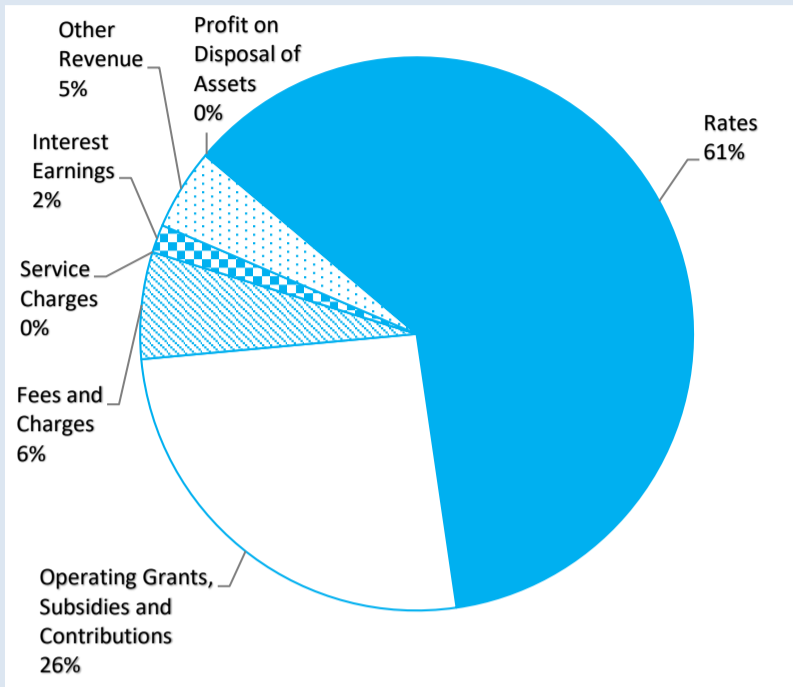
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

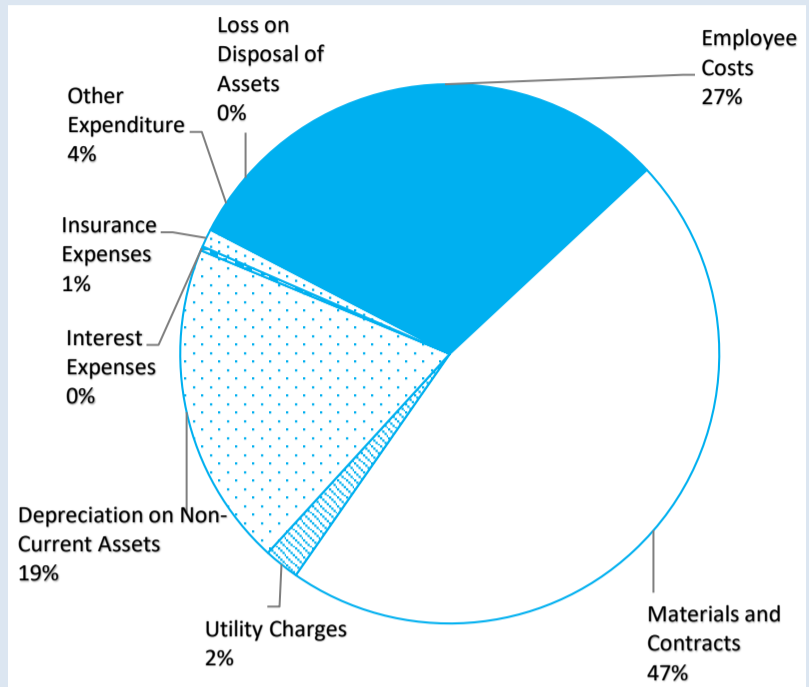
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2019**

SUMMARY GRAPHS

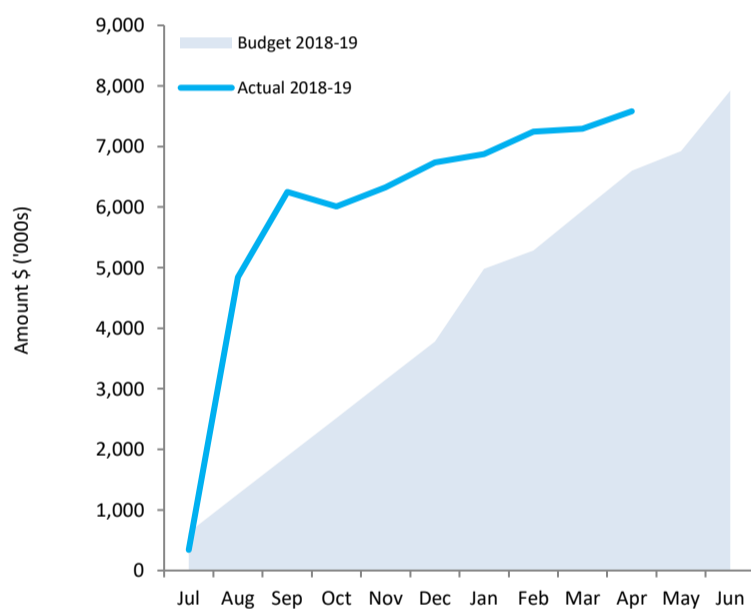
OPERATING REVENUE



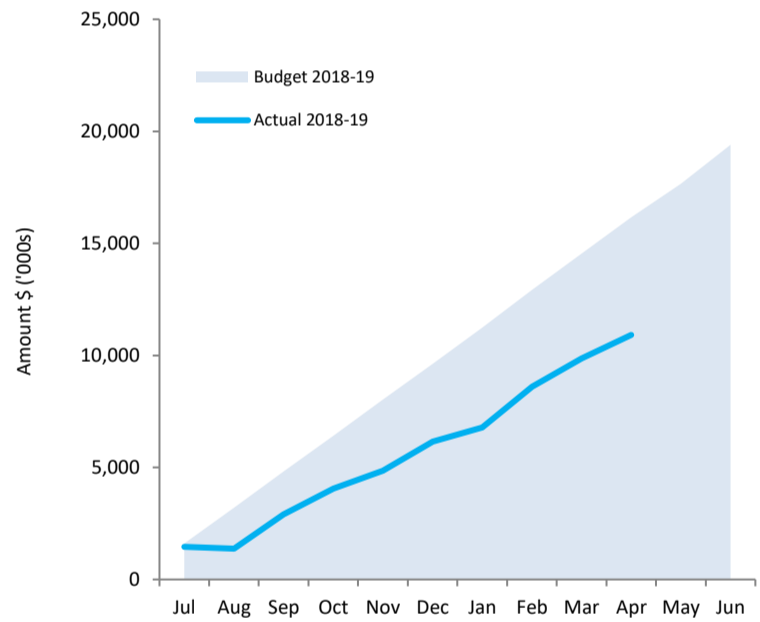
OPERATING EXPENSES



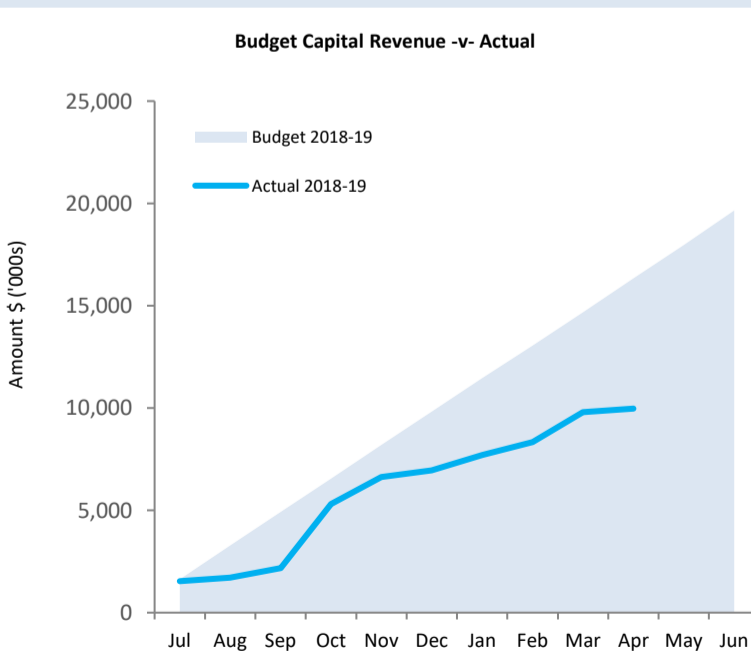
Budget Operating Revenues -v- Actual



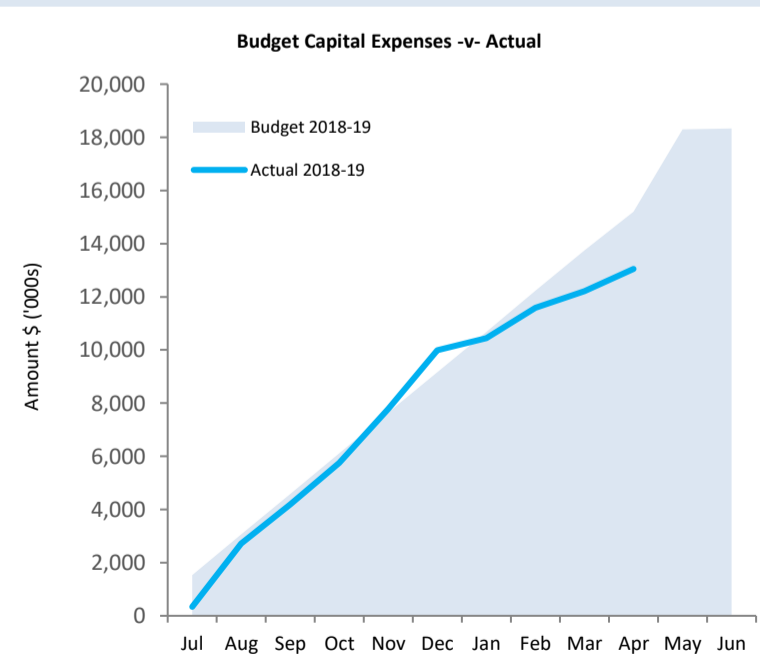
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2019**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

	ACTIVITIES
GOVERNANCE	Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assessing Elected Members and Ratepayers on matters which do not concern specific Council Services.
GENERAL PURPOSE FUNDING	Rates, General Purpose Government Grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY	Supervision of various laws, fire prevention, emergency services and animal control.
HEALTH	Food control, maintenance of child health clinics and health administration, and the retention of a full time doctor in Laverton.
EDUCATION AND WELFARE	Maintenance of pre-school facilities, day care centre, donations to school and assistance to welfare groups and the Youth Development Program are reported under this objective.
HOUSING	Provision of staff housing as well as private housing for the retention of professionals in Laverton.
COMMUNITY AMENITIES	Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of cemeteries and maintenance of public conveniences.
RECREATION AND CULTURE	Provision of public hall, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.
TRANSPORT	Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.
ECONOMIC SERVICES	Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorer's Hall of Fame, community resource centre and building control.
OTHER PROPERTY AND SERVICES	Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
Opening Funding Surplus(Deficit)	1(b)	\$ 6,530,753	\$ 6,530,753	\$ 6,942,536	\$ 411,783	6.31%	
Revenue from operating activities							
Governance		0	0	170	170		
General Purpose Funding - Rates	5	4,105,238	3,552,490	4,648,071	1,095,581	30.84%	▲
General Purpose Funding - Other		1,474,250	1,097,040	973,520	(123,520)	(11.26%)	▼
Law, Order and Public Safety		15,880	13,200	9,468	(3,732)	(28.27%)	
Health		107,800	89,830	53,818	(36,012)	(40.09%)	▼
Education and Welfare		328,150	273,450	236,375	(37,075)	(13.56%)	▼
Housing		150,000	124,980	135,213	10,233	8.19%	
Community Amenities		135,000	112,480	116,579	4,099	3.64%	
Recreation and Culture		117,600	97,980	6,975	(91,005)	(92.88%)	▼
Transport		1,004,354	836,940	932,387	95,447	11.40%	▲
Economic Services		355,050	295,830	296,929	1,099	0.37%	
Other Property and Services		129,000	107,480	172,878	65,398	60.85%	▲
		7,922,322	6,601,700	7,582,383			
Expenditure from operating activities							
Governance		(565,365)	(471,080)	(369,167)	101,913	21.63%	▲
General Purpose Funding		(516,595)	(430,440)	(485,441)	(55,001)	(12.78%)	▼
Law, Order and Public Safety		(168,340)	(140,240)	(201,099)	(60,859)	(43.40%)	▼
Health		(327,973)	(273,240)	(280,086)	(6,846)	(2.51%)	
Education and Welfare		(692,413)	(576,740)	(462,228)	114,512	19.86%	▲
Housing		(242,105)	(199,960)	(100,269)	99,691	49.86%	▲
Community Amenities		(492,446)	(410,140)	(478,301)	(68,161)	(16.62%)	▼
Recreation and Culture		(1,049,643)	(874,070)	(775,352)	98,718	11.29%	▲
Transport		(13,680,065)	(11,399,310)	(7,030,418)	4,368,892	38.33%	▲
Economic Services		(1,466,948)	(1,221,850)	(967,320)	254,530	20.83%	▲
Other Property and Services		(194,898)	(162,130)	236,162	398,292	245.66%	▲
		(19,396,791)	(16,159,200)	(10,913,519)			
Operating activities excluded from Actual							
Add Back Depreciation		2,143,100	1,785,830	2,125,647	339,817	19.03%	▲
Adjust (Profit)/Loss on Asset Disposal	6	171,571	142,960	(2,067)	(145,027)	(101.45%)	▼
Adjust Provisions and Accruals		0	0	87,267	87,267		▲
Amount attributable to operating activities		(9,159,798)	(7,628,710)	(1,120,289)			
Investing Activities							
Non-operating Grants, Subsidies and Contributions	10	19,486,623	16,238,820	9,863,907	(6,374,913)	(39.26%)	▼
Proceeds from Disposal of Assets	6	164,000	107,409	107,409	0	0.00%	
Capital Acquisitions	7	(18,331,036)	(15,197,510)	(13,047,997)	2,149,513	14.14%	▲
Amount attributable to investing activities		1,319,587	1,148,719	(3,076,681)			
Financing Activities							
Proceeds from New Debentures		800,000	800,000	800,000	0	0.00%	
Transfer from Reserves	9	830,000	0	0	0		
Repayment of Debentures	8	(200,000)	(103,180)	(103,180)	0	0.00%	
Transfer to Reserves	9	(500,000)	(360,739)	(360,739)	0	0.00%	
Amount attributable to financing activities		930,000	336,081	336,081			
Closing Funding Surplus(Deficit)	1(b)	(379,458)	386,843	3,081,647			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 13 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2018-19 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2019**

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

FEES AND CHARGEES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995 . Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)
		\$	\$	\$	\$	%
Opening Funding Surplus (Deficit)	1(b)	6,530,753	6,530,753	6,942,536	411,783	6.31%
Revenue from operating activities						
Rates	5	4,262,988	3,552,490	4,648,071	1,095,581	30.84%
Operating Grants, Subsidies and Contributions	10	2,640,724	2,200,520	1,959,998	(240,522)	(10.93%)
Fees and Charges		480,700	400,480	473,433	72,953	18.22%
Interest Earnings		175,000	145,810	124,317	(21,493)	(14.74%)
Other Revenue		361,000	300,810	359,083	58,273	19.37%
Profit on Disposal of Assets	6	1,910	1,590	17,481	15,891	999.43%
		7,922,322	6,601,700	7,582,383		
Expenditure from operating activities						
Employee Costs		(3,976,036)	(3,312,550)	(2,910,070)	402,480	12.15%
Materials and Contracts		(11,839,085)	(9,863,350)	(5,088,253)	4,775,097	48.41%
Utility Charges		(253,050)	(210,180)	(230,644)	(20,464)	(9.74%)
Depreciation on Non-Current Assets		(2,143,100)	(1,785,830)	(2,125,647)	(339,817)	(19.03%)
Interest Expenses		(88,000)	(73,330)	(28,441)	44,889	61.22%
Insurance Expenses		(152,259)	(126,580)	(118,195)	8,385	6.62%
Other Expenditure		(771,780)	(642,830)	(396,855)	245,975	38.26%
Loss on Disposal of Assets	6	(173,481)	(144,550)	(15,414)	129,136	89.34%
		(19,396,791)	(16,159,200)	(10,913,519)		
Operating activities excluded from Actual						
Add back Depreciation		2,143,100	1,785,830	2,125,647	339,817	19.03%
Adjust (Profit)/Loss on Asset Disposal	6	171,571	142,960	(2,067)	(145,027)	(101.45%)
Adjust Provisions and Accruals		0	0	87,267	87,267	
Amount attributable to operating activities		(9,159,798)	(7,628,710)	(1,120,289)		
Investing activities						
Non-operating grants, subsidies and contributions	10	19,486,623	16,238,820	9,863,907	(6,374,913)	(39.26%)
Proceeds from Disposal of Assets	6	164,000	107,409	107,409	0	0.00%
Capital acquisitions	7	(18,331,036)	(15,197,510)	(13,047,997)	2,149,513	14.14%
Amount attributable to investing activities		1,319,587	1,148,719	(3,076,681)		
Financing Activities						
Proceeds from New Debentures		800,000	800,000	800,000	0	0.00%
Transfer from Reserves	9	830,000	0	0	0	
Repayment of Debentures	8	(200,000)	(103,180)	(103,180)	0	0.00%
Transfer to Reserves	9	(500,000)	(360,739)	(360,739)	0	0.00%
Amount attributable to financing activities		930,000	336,081	336,081		
Closing Funding Surplus (Deficit)	1(b)	(379,458)	386,843	3,081,647		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 1(a)
NET CURRENT ASSETS**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Other long-term employee benefits (Continued)

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

PROVISIONS

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES
NOTE 1(b)
ADJUSTED NET CURRENT ASSETS**

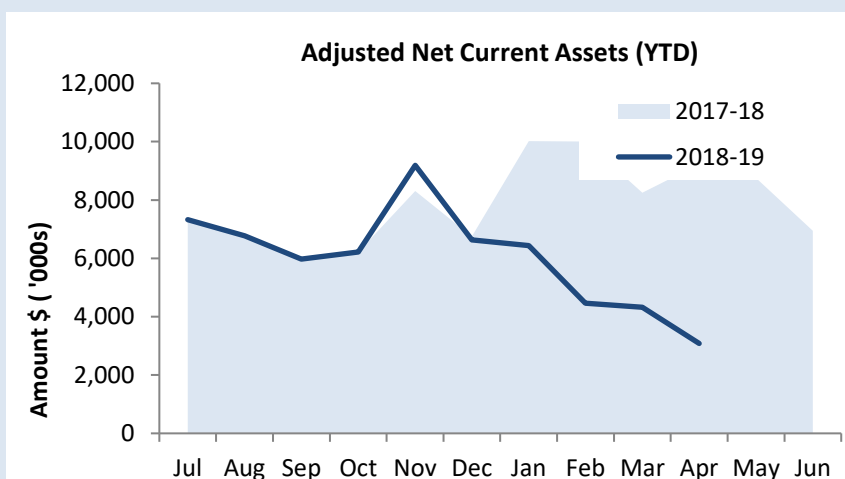
	Ref Note	Last Years Closing 30 June 2018	This Time Last Year 30 Apr 2018	Year to Date Actual 30 Apr 2019
Adjusted Net Current Assets		\$	\$	\$
Current Assets				
Cash Unrestricted	2	2,195,028	287,197	839,045
Cash Restricted	2	5,912,906	6,913,725	3,724,581
Rates outstanding	3	261,743	301,433	616,627
Sundry debtors	3	2,464,294	1,619,285	1,367,821
GST receivable	3	0	0	252,952
Provision for doubtful debts	3	(336,838)	(329,000)	(336,838)
Accrued income	3	19,081	0	19,081
Inventories		175,760	149,847	175,760
		10,691,974	8,942,487	6,659,029
Less: Current Liabilities				
Payables	4	(893,722)	(1,169,951)	(450,308)
Provisions - employee		(295,410)	(471,395)	(295,410)
Long term borrowings		(140,087)	0	(36,907)
		(1,329,219)	(1,641,346)	(782,625)
Unadjusted Net Current Assets		9,362,755	7,301,141	5,876,404
Adjustments and exclusions permitted by FM Reg 32				
Less: Cash reserves	2	(2,766,336)	(2,775,966)	(3,127,074)
Less: Non-current (deferred) rates		0	(1,574)	0
Add: Long term borrowings		140,087	0	36,907
Add: Provisions - employee		206,030	471,395	295,410
Add: Accrued Income expected to remain uncleared		0	18,456	0
Adjusted Net Current Assets		6,942,536	5,013,452	3,081,647

SIGNIFICANT ACCOUNTING POLICIES

Please see Note 1(a) for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) compared to the budgeted surplus(deficit) represented on the budget.



**This Year YTD
Surplus(Deficit)**

\$3.08 M

**Last Year YTD
Surplus(Deficit)**

\$5.01 M

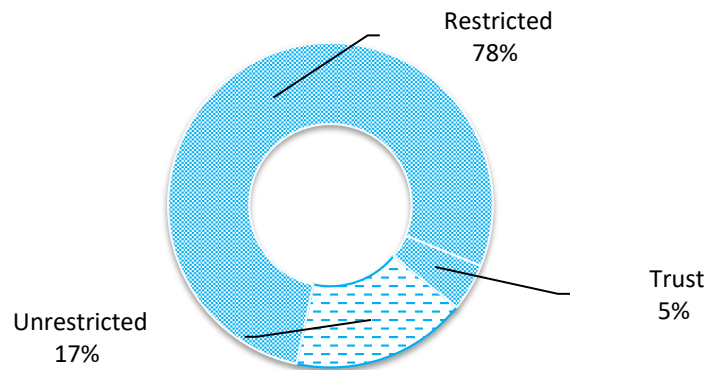
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES
NOTE 2
CASH AND INVESTMENTS**

Description	Type	Unrestricted	Restricted	Trust	Total YTD Actual	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank Account	Cheque	836,845			836,845	NAB	0.00%	On going
Petty Cash & Cash On Hand - Administration	Cash	1,700			1,700	Cash on hand	0.00%	On going
Petty Cash & Cash On Hand - Great Beyond Visitor Centre	Cash	500			500	Cash on hand	0.00%	On going
Reserve Bank - Term Deposit Investments	Term deposit		2,552,074		2,552,074	NAB	2.72%	27/06/2019
Restricted Cash; Other	Term deposit		1,172,507		1,172,507	WATC	1.45%	On going
Trust Cash At Bank	At call deposit			49,056	49,056	NAB	0.00%	On going
Trust - Investment	At call deposit			176,366	176,366	NAB	0.00%	On going
Total		839,045	3,724,581	225,422	4,789,048			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of financial position.



Total Cash	Unrestricted
\$4.79 M	\$.84 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

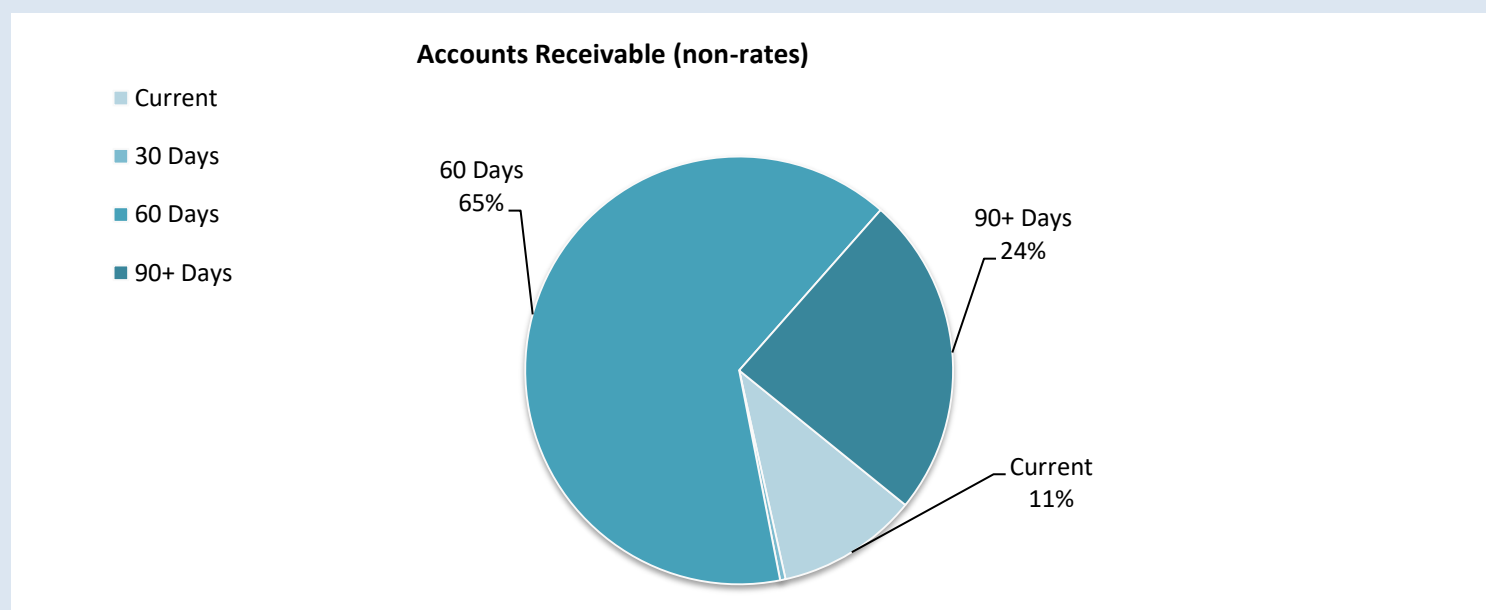
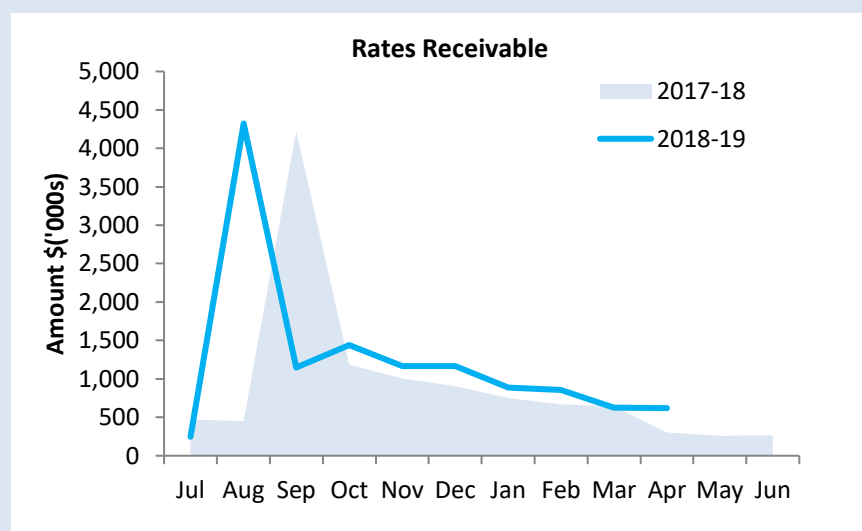
Rates Receivable	30 June 2018	30 Apr 19
	\$	\$
Opening Arrears Previous Years	473,729	261,743
Levied this year	0	4,648,071
Less Collections to date	(211,986)	(4,293,187)
Equals Current Outstanding	261,743	616,627
Net Rates Collectable	261,743	616,627
% Collected	44.7%	87.4%

Receivables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - General	(280)	146,196	5,569	883,493	332,843	1,367,821
Percentage	0%	10.7%	0.4%	64.6%	24.3%	
Balance per Trial Balance						
Sundry debtors						1,367,821
GST receivable						252,952
Provision for doubtful debts						(336,838)
Accrued income						19,081
Total Receivables General Outstanding						1,303,016

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due
\$1,303,016
Over 30 Days
89%
Over 90 Days
24.3%

Collected	Rates Due
87.4%	\$616,627

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

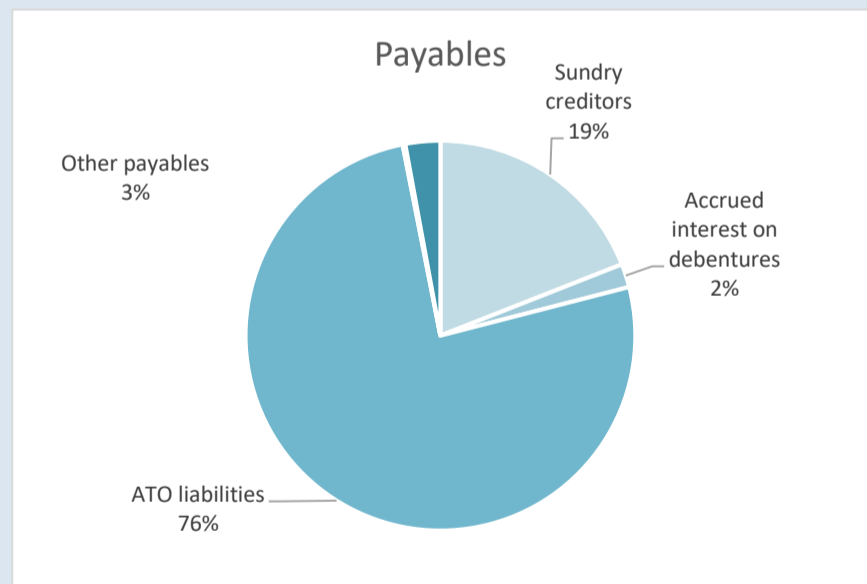
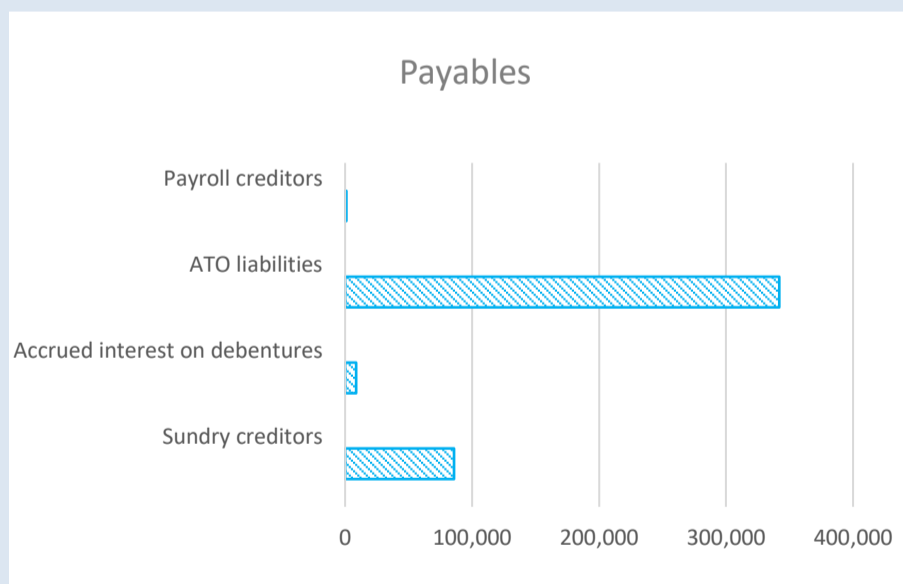
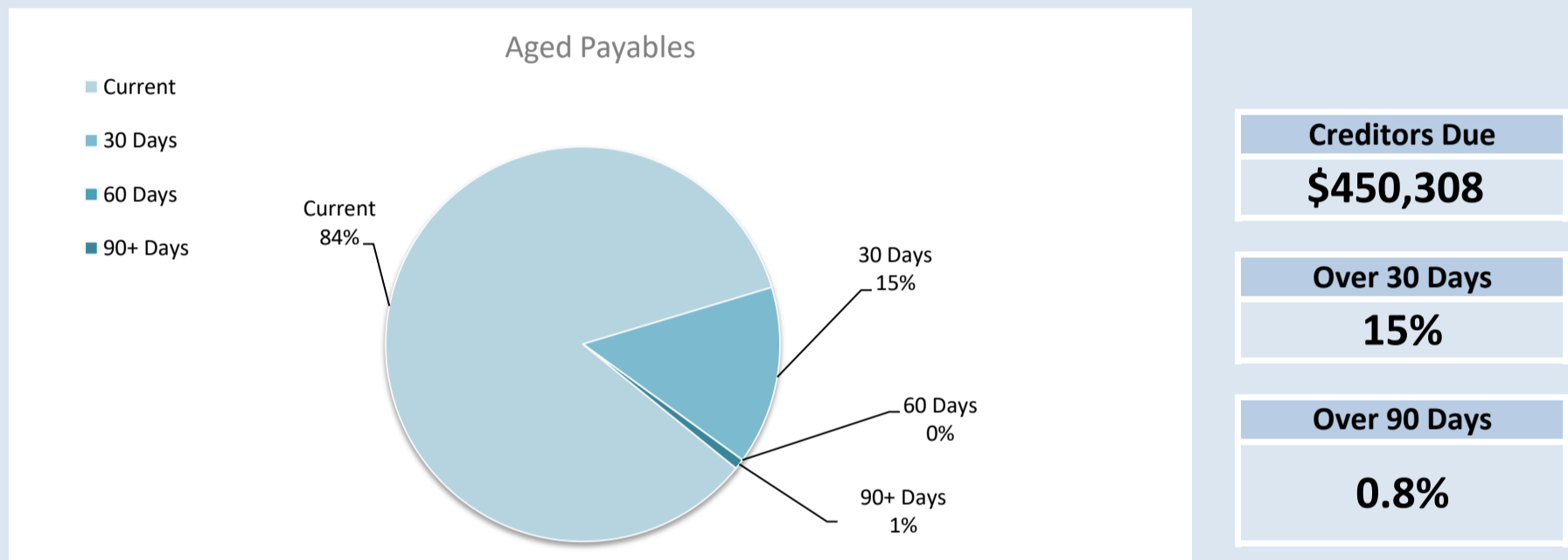
**OPERATING ACTIVITIES
NOTE 4
Payables**

Payables - General	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - General	0	72,467	12,545	0	726	85,739
Percentage	0%	84.5%	14.6%	0%	0.8%	
Balance per Trial Balance						
Sundry creditors						85,739
Accrued interest on debentures						8,772
ATO liabilities						341,783
Payroll creditors						985
Other payables						13,029
Total Payables General Outstanding						450,308

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



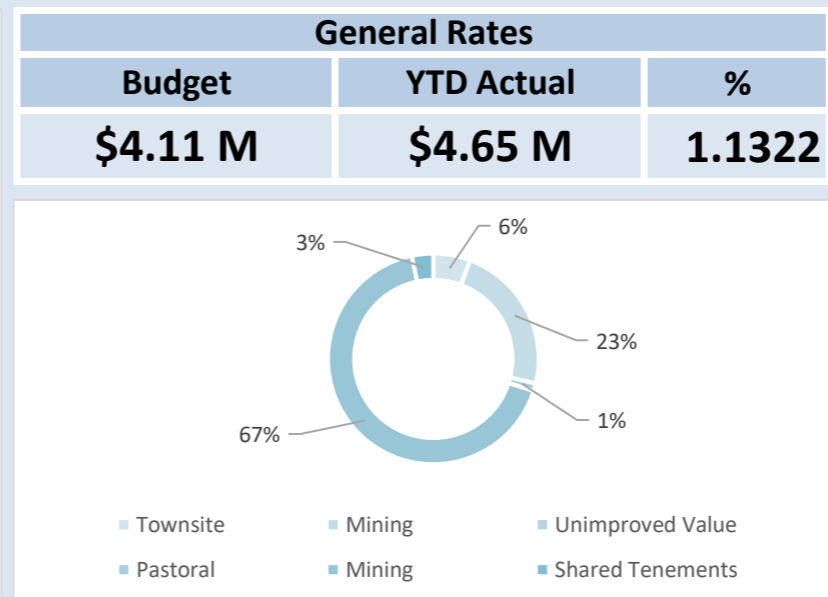
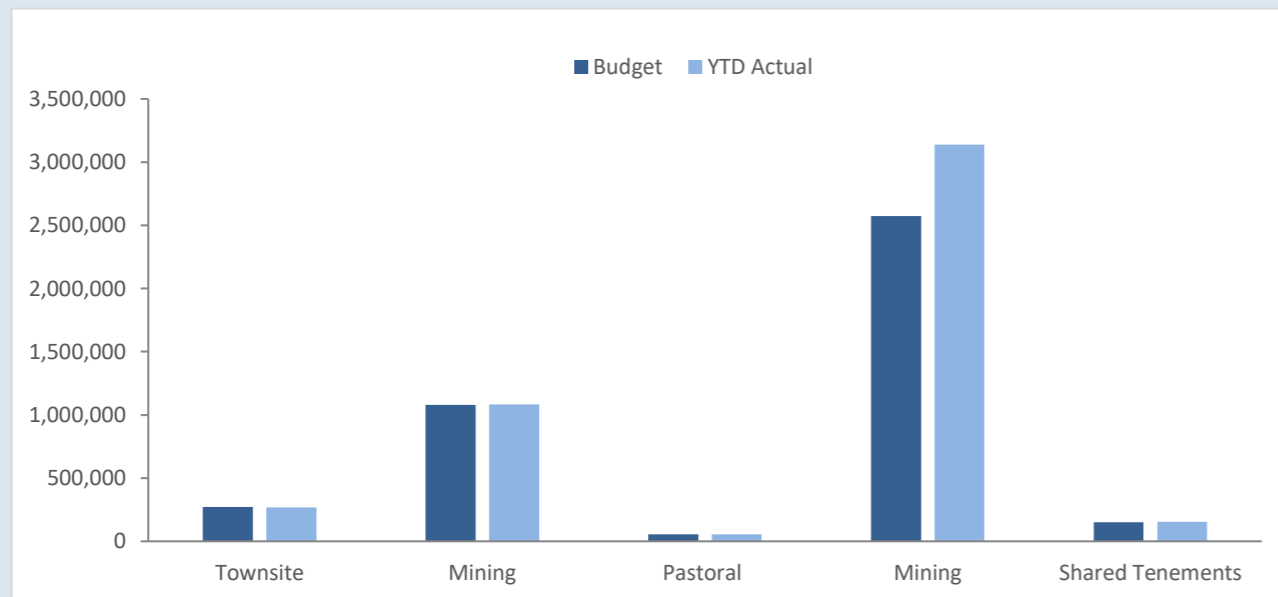
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES
NOTE 5
RATE REVENUE**

General Rate Revenue	Rate in	Number of Properties	Rateable Value	Rate Revenue	Budget			YTD Actual			Total Revenue
					Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE	\$			\$	\$	\$	\$	\$	\$	\$	\$
Differential General Rate											
Gross Rental Value											
Townsite	0.111600	178	2,409,971	273,155	0	0	273,155	273,157	(5,772)	0	267,385
Mining	0.086200	12	12,580,500	1,084,435	(3,192)	0	1,081,243	1,084,439	0	0	1,084,439
Unimproved Value											
Pastoral	0.094100	17	581,775	54,745	0	0	54,745	54,745	0	0	54,745
Mining	0.159200	734	16,169,962	2,574,258	0	0	2,574,258	2,587,903	551,536	(784)	3,138,655
Shared Tenements	0.159200	28	948,462	150,995	0	0	150,995	152,378	1,288	38	153,704
Sub-Total		969	32,690,670	4,137,588	(3,192)	0	4,134,396	4,152,622	547,052	(746)	4,698,928
Minimum Payment											
Minimum \$											
Gross Rental Value											
Townsite	304	49	37,677	14,896	0	0	14,896	9,124	0	0	9,124
Mining	304	1	20	304	0	0	304	304	0	0	304
Unimproved Value											
Pastoral	304	3	3,000	912	0	0	912	912	0	0	912
Mining	304	349	336,320	106,096	0	0	106,096	104,272	0	0	104,272
Shared Tenements	304	21	13,343	6,384	0	0	6,384	1,672	0	0	1,672
Sub-Total		423	390,360	128,592	0	0	128,592	116,284	0	0	116,284
							4,262,988				4,815,212
Discount							(157,750)				(167,141)
Amount from General Rates							4,105,238				4,648,071

KEY INFORMATION

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.



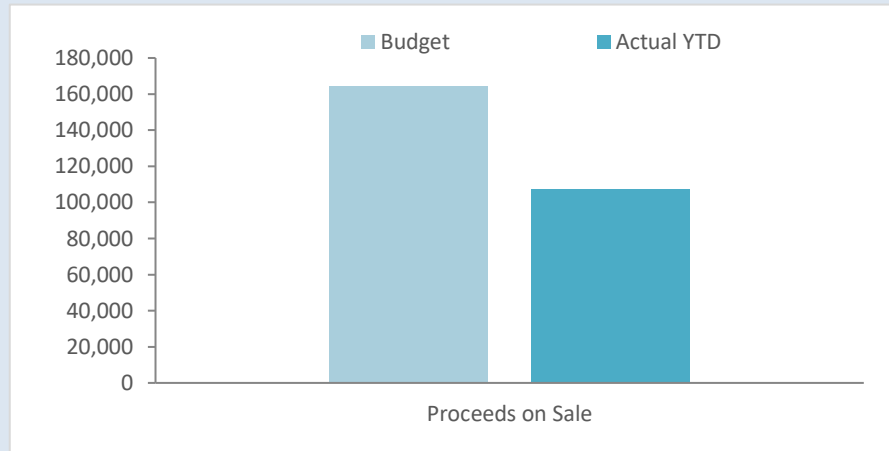
General Rates		
Budget	YTD Actual	%
\$4.11 M	\$4.65 M	1.1322

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset Description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Recreation and culture								
	P300 Ford Ranger 4x4	16,143	10,000	0	(6,143)	0	0	0	0
	Transport								
	40032 Maintenance trailer accomm #1	1,045	2,000	955	0	0	0	0	0
	P260 Maintenance trailer accomm #2	1,045	2,000	955	0	0	0	0	0
	P272 Cat CS64 vibe roller	168,077	45,000	0	(123,077)	0	0	0	0
	P294 Prime mover	71,219	55,000	0	(16,219)	0	0	0	0
	P335 Nissan Patrol T/back	11,570	10,000	0	(1,570)	0	0	0	0
	P338 Nissan Navara Ute	21,841	10,000	0	(11,841)	0	0	0	0
	40048 Roller; drawn grid	0	0	0	0	39,477	37,000	0	(2,477)
	Other property and services								
	P297 Toyota Prado Admin EMCCS	44,631	30,000	0	(14,631)	41,119	28,182	0	(12,937)
40061	Station wagon 4x4 diesel	0	0			24,746	42,227	17,481	0
		335,571	164,000	1,910	(173,481)	105,342	107,409	17,481	(15,414)

KEY INFORMATION



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$164,000	\$107,409	65%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

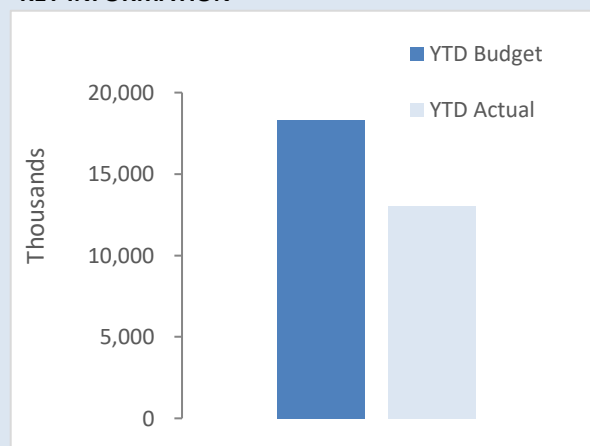
**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital Acquisitions	Amended			YTD Actual Variance
	Budget	YTD Budget	YTD Actual	
	\$	\$	\$	\$
Land & Buildings	4,780,170	3,983,390	3,318,750	(664,640)
Plant & Equipment	790,400	658,620	354,181	(304,439)
Infrastructure Other	3,830,144	3,191,710	2,549,143	(642,567)
Furniture & Fittings	224,078	186,710	145,026	(41,684)
Infrastructure Parks & Ovals	50,000	41,650	48,961	7,311
Infrastructure Roads	8,592,342	7,082,180	6,594,314	(487,866)
Infrastructure Footpaths & Cycleways	33,902	28,250	37,622	9,372
Land	30,000	25,000	0	(25,000)
Capital Expenditure Totals	18,331,036	15,197,510	13,047,997	(2,149,513)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	19,486,623	16,238,820	9,863,907	(6,374,913)
Borrowings	800,000	800,000	800,000	0
Other (Disposals & C/Fwd)	164,000	107,409	107,409	0
Cash Backed Reserves				
Aquatic facilities reserve	125,000	0	0	0
Great Beyond reserve	30,000	0	0	0
Council building reserve	560,000	0	0	0
Economic development reserve	30,000	0	0	0
Coach house renovation reserve	85,000	0	0	0
Contribution - operations	(2,949,587)	(1,948,719)	2,276,681	4,225,400
Capital Funding Total	18,331,036	15,197,510	13,047,997	(2,149,513)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

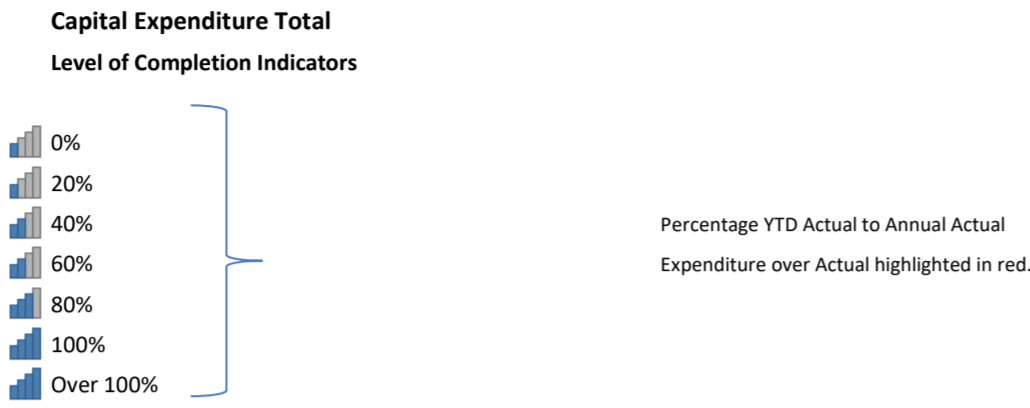
KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$18.33 M	\$13.05 M	71%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$19.49 M	\$9.86 M	51%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)



% of Completion *Level of completion indicator, please see table at the end of this note for further detail.*

		Adopted				
		Budget	YTD Budget	YTD Actual	Variance (Under)/Over	
Capital Expenditure						
Land & Buildings						
0.00	4050210	ANIMAL - Building; Capital	5,000	4,160	0	4,160
0.56	4080210	PRESCHOOL - Building; Capital	50,000	41,640	27,786	13,854
0.03	4080310	OTHERED - Building; Capital	50,000	41,640	1,332	40,308
1.07	4080410	COM DEV - Building; Capital	52,000	43,330	55,805	(12,475)
0.65	4090110	STF HOUSE - Building; Capital	448,000	373,330	290,559	82,771
3.17	4110110	HALLS - Building; Capital	720,000	600,000	2,279,735	(1,679,735)
0.21	4110210	SWIM - Building ; Capital	2,803,790	2,336,490	599,629	1,736,861
0.48	4120110	ROADC - Building; Capital	20,000	16,660	9,682	6,978
0.19	4130310	HERITAGE - Building; Capital	165,000	137,490	31,534	105,956
1.13	4130410	GREAT BEYOND - Building; Capital	9,970	8,310	11,279	(2,969)
0.00	4130510	CRC - Building; Capital	400,000	333,330	0	333,330
0.20	4140410	ADMIN - Building; Capital	56,410	47,010	11,410	35,600
0.69	Land & Buildings Total		4,780,170	3,983,390	3,318,750	664,640
Plant & Equipment						
0.00	4110330	REC OTHER - Plant & Equipment; Capital	40,000	33,330	0	33,330
0.42	4120330	PLANT - Plant & Equipment; Capital	665,000	554,140	280,380	273,760
1.03	4120430	AERO - Plant & Equipment; Capital	8,150	6,790	8,426	(1,636)
0.00	4130530	CRC - Plant & Equipment; Capital	10,245	8,530	0	8,530
1.43	4140230	PWOH - Plant & Equipment; Capital	7,005	5,830	10,016	(4,186)
0.92	4140430	ADMIN - Plant & Equipment; Capital	60,000	50,000	55,359	(5,359)
0.45	Plant & Equipment Total		790,400	658,620	354,181	304,439
Infrastructure Other						
0.98	4050380	OLOPS - Infrastructure Other	20,000	16,660	19,695	(3,035)
0.00	4080480	COM DEV - Infrastructure Other	18,200	15,160	0	15,160
0.00	4100180	SANITATION - Infrastructure Other; Capital	50,000	41,670	0	41,670
0.93	4100380	COM AMEN - Infrastructure Other; Capital	30,000	24,980	27,973	(2,993)
0.88	4110280	SWIM - Infrastructure Other; Capital	2,520,000	2,100,000	2,205,731	(105,731)
0.70	4110380	TV - Infrastructure Other	15,000	12,500	10,500	2,000
0.00	4110580	REC OTHER - Infrastructure Other	10,000	8,330	0	8,330
0.73	4120173	ROADC - Infrastructure Other	136,694	113,870	99,418	14,452
0.17	4120480	AERO - Infrastructure Other	925,250	771,040	155,773	615,267
0.00	4130180	ECON DEV - Infrastructure Other	75,000	62,500	0	62,500
1.00	4130280	TOURISM - Infrastructure Other	30,000	25,000	30,053	(5,053)
0.67	Infrastructure Other Total		3,830,144	3,191,710	2,549,143	642,567
Furniture & Fittings						
0.00	4110420	LIBRARIES - Furniture & Fittings	5,000	4,160	0	4,160
0.06	4130420	GREAT BEYOND - Furniture & Fittings; Capital	53,000	44,160	3,180	40,980
1.60	4130520	CRC - Furniture & Fittings	5,000	4,160	8,020	(3,860)
0.83	4140420	ADMIN - Furniture & Fittings; Capital	161,078	134,230	133,826	404
0.65	Furniture & Fittings Total		224,078	186,710	145,026	41,684
Infrastructure Parks & Ovals						
0.98	4110570	REC OTHER - Infrastructure Parks & Gardens; Capital	50,000	41,650	48,961	(7,311)
0.98	Infrastructure Parks & Ovals Total		50,000	41,650	48,961	(7,311)
Infrastructure Roads						
0.06	4120141	ROADC - Sealed; Council Funded	178,215	148,490	11,394	137,096
0.54	4120148	ROADC - Gravel; Roads to Recovery Funded	1,876,855	1,564,020	1,016,052	547,968
0.89	4120151	ROADC - Sealed; Regional Road Group Funded	5,500,000	4,583,330	4,915,924	(332,594)
0.83	4120152	ROADC - Gravel; Regional Road Group Funded	467,572	389,600	386,351	3,249
0.07	4120158	ROADC - Gravel; Black Spot Funded	289,700	241,400	18,866	222,534
0.88	4120165	ROADC - Gravel; Other Grant Funding	280,000	233,340	245,727	(12,387)
0.77	Infrastructure Roads Total		8,592,342	7,160,180	6,594,314	565,866
Infrastructure Footpaths & Cycleways						
1.11	4120172	ROADC - Footpaths	33,902	28,250	37,622	(9,372)
1.11	Infrastructure Footpaths & Cycleways Total		33,902	28,250	37,622	(9,372)
Land						
0.00	4130109	ECON DEV - Land; Capital	30,000	25,000	0	25,000
0.00	Land Total		30,000	25,000	0	25,000
5.86	Grand Total		18,331,036	15,275,510	13,047,997	2,227,513

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**FINANCING ACTIVITIES
NOTE 8
BORROWINGS**

Repayments - Borrowings

Information on Borrowings Particulars	1 July 2018	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing									
Loan 79B Executive Housing	90,187	0	0	28,264	30,000	61,923	60,187	5,448	6,000
Loan 81 Burt St Group Housing	261,950	0	0	38,729	40,000	223,221	221,950	12,816	16,000
Loan 82 Staff Housing	0	250,000	250,000	0	20,000	250,000	230,000	0	20,000
Recreation and culture									
Loan 83 Swimming Pool	0	550,000	550,000	0	30,000	550,000	520,000	0	30,000
Economic services									
Loan 80 Underground Power	396,057	0	0	36,187	80,000	359,870	316,057	9,335	16,000
Total	748,194	800,000	800,000	103,180	200,000	1,445,014	1,348,194	27,599	88,000

All debenture repayments were financed by general purpose revenue.

New Borrowings 2018-19

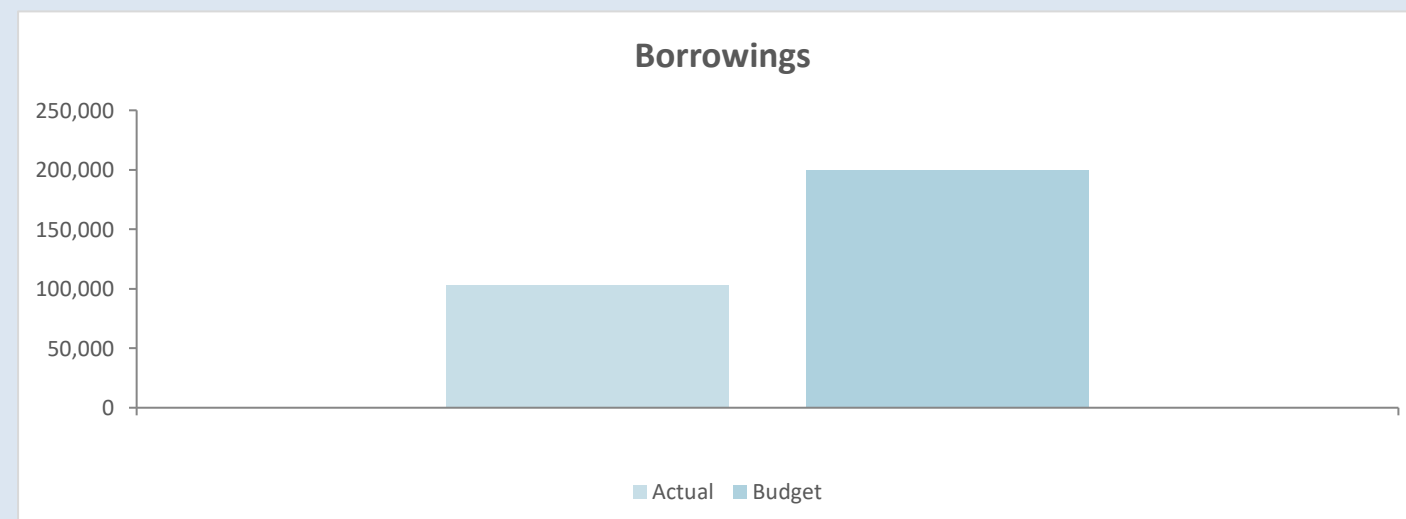
Particulars	Amount Borrowed	Amount Borrowed	Institution	Loan Type	Term Years	Total Interest & Charges	Interest Rate	Amount (Used)		Balance Unspent
	Actual	Budget						Actual	Budget	
	\$	\$					%	\$	\$	\$
Loan 82 staff housing	250,000	250,000	WATC	Debenture	10	0	3	250,000	250,000	
Loan 83 swimming pool	550,000	550,000	WATC	Debenture	10	0	3	550,000	450,000	
	800,000	800,000				0		800,000	700,000	0

Unspent Borrowings

The Shire has no unspent debenture funds as at 30th June 2018, nor is it expected to have unspent funds as at 30th June 2019.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.



Principal Repayments	\$103,180
Interest Earned	\$124,317
Interest Expense	\$27,599
Reserves Bal	\$3.13 M
Loans Due	\$1.45 M

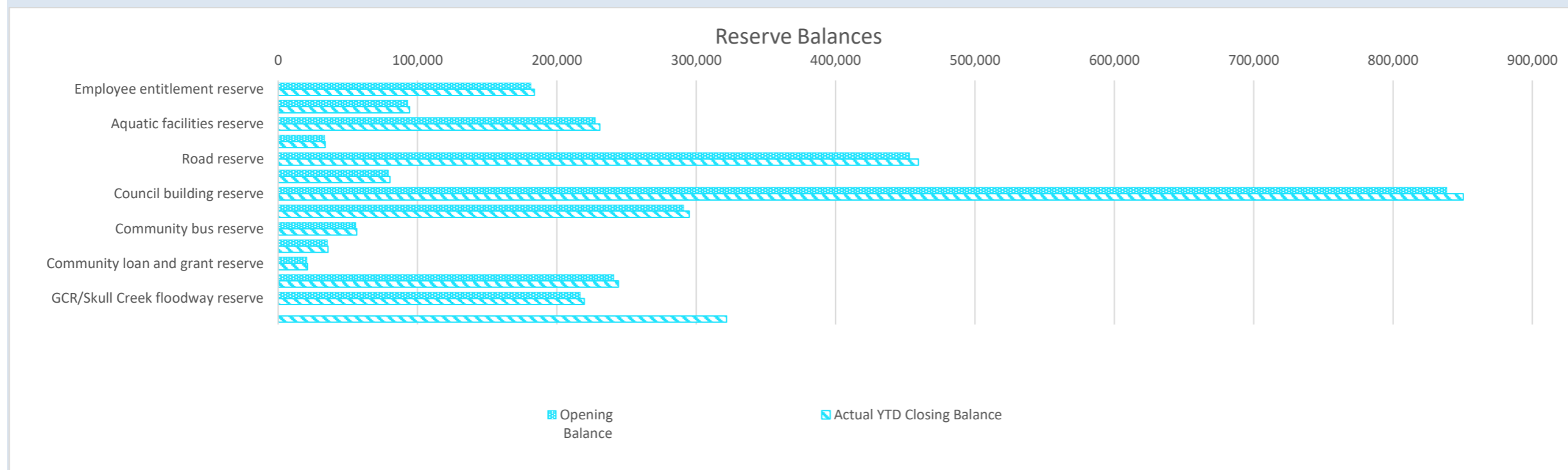
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**OPERATING ACTIVITIES
NOTE 9
CASH AND INVESTMENTS**

Cash Backed Reserve

Reserve Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Employee entitlement reserve	181,379		2,556					181,379	183,935
Plant replacement reserve	93,014		1,311	200,000				293,014	94,325
Aquatic facilities reserve	227,645		3,208			(125,000)		102,645	230,853
Aerodrome reserve	33,224		468	100,000				133,224	33,691
Road reserve	453,085		6,384					453,085	459,469
Great Beyond reserve	79,066		1,114			(30,000)		49,066	80,180
Council building reserve	838,718		11,818	200,000		(560,000)		478,718	850,536
Economic development reserve	291,006		4,100			(30,000)		261,006	295,106
Community bus reserve	55,656		784					55,656	56,440
Town site revitalisation reserve	35,358		498					35,358	35,856
Community loan and grant reserve	20,638		291					20,638	20,929
Coach house renovation reserve	240,825		3,393			(85,000)		155,825	244,218
GCR/Skull Creek floodway reserve	216,722		3,053					216,722	219,775
Lake Wells Road Reserve (Australian Potash)	0		0		321,761			0	321,761
	2,766,336	0	38,978	500,000	321,761	(830,000)	0	2,436,336	3,127,074

KEY INFORMATION



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019NOTE 10
GRANTS AND CONTRIBUTIONS

Grants and Contributions

Grant Provider	Amended Budget		YTD Budget	Annual Budget (d)	YTD Actual Revenue (b)
	Operating	Capital			
	\$	\$	\$		\$
General purpose funding					
WA Grants Commission - General Grant	758,505	0	632,090	758,505	568,879
WA Grants Commission - Road Grant	361,695	0	301,410	361,695	271,271
Rates - Reimbursement of debt collection costs	20,000	0	16,660	20,000	4,237
Law, order, public safety					
DFES operational grant	2,380	0	1,980	2,380	2,380
Other contributions	2,000	0	1,660	2,000	4,000
Health					
Preventions - Reimbursements	2,500	0	2,080	2,500	0
Other contributions	105,000	0	87,500	105,000	52,020
Education and welfare					
Youth Services Contributions	0	0	0	0	808
Youth Services Grants	125,000	0	104,160	125,000	123,353
Community Development Contributions	41,200	0	34,330	41,200	6,000
Community Development Grants	146,950	0	122,460	146,950	102,843
Youth Services Reimbursements	15,000	0	12,500	15,000	1,019
COM DEV - Grant Funding	0	0	0	0	29,718
Housing					
Housing grants	100,000	0	83,330	100,000	100,000
STF HOUSE - Staff Rental Reimbursements	20,000	0	16,660	20,000	7,200
Recreation and culture					
Halls grants	0	678,272	565,220	678,272	678,262
Swimming Pools operating grant	0	850,000	708,330	850,000	212,500
TV Radio reimbursements	5,000	0	4,160	5,000	598
Other contributions	110,000	0	91,660	110,000	0
Transport					
Regional Roads Group (MRWA)	0	311,174	259,310	311,174	1,285,024
Roads to Recovery	0	1,615,660	1,346,380	1,615,660	417,500
Black Spot Grant	0	193,133	160,940	193,133	77,253
Other grants	0	5,500,000	4,583,330	5,500,000	4,005,965
Remote access roads	280,000	0	233,330	280,000	291,593
Flood damage	0	9,946,384	8,288,650	9,946,384	2,119,313
Road contribution income	111,200	0	92,660	111,200	0
Direct Road Grant MRWA	176,244	0	146,870	176,244	176,244
Aero grants	0	375,000	312,500	375,000	75,510
AERO - Grants	25,000	0	20,830	25,000	0
ROADC - Road Construction Mining Contribution Incc	0	0	0	0	962,861
Economic services					
Economic development reimbursements	50	0	40	50	8,213
Tourism reimbursements	3,000	0	2,500	3,000	332
Great Beyond grants	0	17,000	14,160	17,000	0
CRC contributions	130,000	0	108,330	130,000	117,255
CRC grants	5,000	0	4,160	5,000	0
GREAT BEYOND - Contributions & Donations	0	0	0	0	1,066
Other property and services					
Fuel Tax Credits Grant Scheme	0	0	0	0	4,714
POC - Reimbursements	0	0	0	0	90
POC - Fuel Tax Credits Grant Scheme	95,000	0	79,160	95,000	56,996
ADMIN - Reimbursements (GST Free)	0	0	0	0	5,280
SAL - Reimbursement - Workers Compensation	0	0	0	0	53,607
TOTALS	2,640,724	19,486,623	18,439,340	22,127,347	11,823,904
SUMMARY					
Operating grants, subsidies and contributions	2,640,724	0	2,200,520	2,640,724	1,959,998
Non-operating grants, subsidies and contributions	0	19,486,623	16,238,820	19,486,623	9,863,907
TOTALS	2,640,724	19,486,623	18,439,340	22,127,347	11,823,905

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

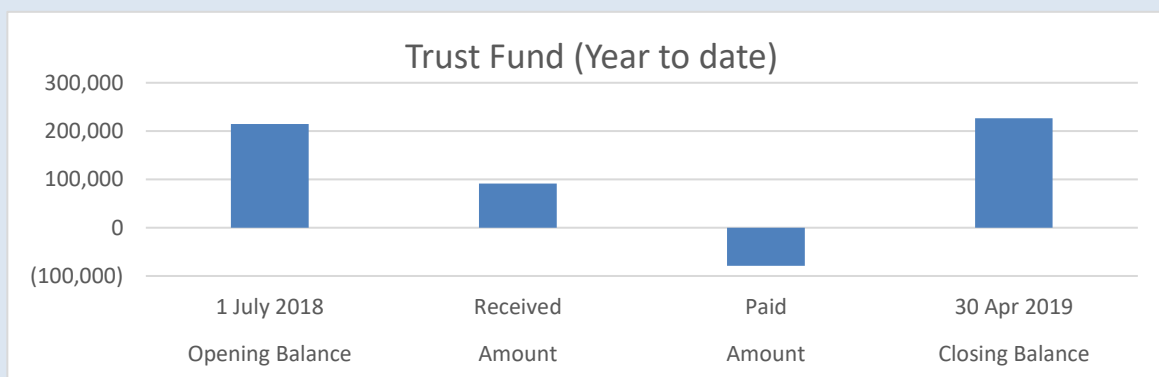
**NOTE 11
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2018	Amount Received	Amount Paid	Closing Balance 30 Apr 2019
	\$	\$	\$	\$
Housing bonds	2,660	420	(1,260)	1,820
BCITF	2,384	13,256	(1,200)	14,440
Unclaimed monies	1,000	778		1,778
Youth advisory committee	1,029			1,029
Clubs and discos	1,530			1,530
North East Goldfields LCDC	14,333			14,333
Sport & recreation grant funds	6,000			6,000
Donations received	9,044			9,044
Outback Highway development fund	176,366			176,366
Department of Transport		67,339	(65,018)	2,321
Builders Services Levy		9,265	(11,706)	(2,441)
	214,346	91,058	(79,184)	226,220

KEY INFORMATION

Balance of the Trust Bank is \$225,422, a difference of \$798.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 12
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Adoption		Opening Surplus		3,146,570		3,146,570
3030130	Rates levied		Operating Revenue			(3,192)	3,143,378
3030210	Financial Assistance Grant - General		Operating Revenue		6,022		3,149,400
3030211	Financial Assistance Grant - Roads		Operating Revenue			(17,478)	3,131,922
2050212	Animal Contral Expenses		Operating Expenses		4,000		3,135,922
2050212	Animal Contral Expenses		Operating Expenses		4,000		3,139,922
2050212	Animal Contral Expenses		Operating Expenses			(8,000)	3,131,922
2070287	Preventative Services Health - Other expenses		Operating Expenses			(11,000)	3,120,922
2080288	Preschool - Building Operations		Operating Expenses		8,000		3,128,922
2080289	Preschool - Building Maintenance		Operating Expenses		8,000		3,136,922
2080488	Community Development - Building Operations B0031		Operating Expenses			(9,000)	3,127,922
2080488	Community Development - Building Operations B0033		Operating Expenses		9,000		3,136,922
2080489	Community Development - Building Maintenance - BM031		Operating Expenses			(15,000)	3,121,922
2080489	Community Development - Building Maintenance - BM033		Operating Expenses		15,000		3,136,922
3080410	CDC Grant funding final claim		Operating Revenue		30,000		3,166,922
3100100	Sanitation - Domestic Refuse Collection		Operating Revenue			(28,000)	3,138,922
3100120	Sanitation - Commercial Collection Charge		Operating Revenue		28,000		3,166,922
4100180	Sanitation - Infrastructure Other Tip fence		Capital Expenses			(50,000)	3,116,922
3110210	Swim - Grants		Capital Revenue			(3,000,000)	116,922
4110280	Laverton Community Hub - Stage 1A Swimming Pool Bowls		Capital Expenses		500,000		616,922
4110280	Laverton Community Hub - Swim. pool - water slide addition		Capital Expenses			(20,000)	596,922
2110565	Recreation other - Parks & Gardens Maintenance/Operations		Operating Expenses			(25,000)	571,922
3120117	ROADC - Other Grants - Remote Access Roads		Operating Revenue		193,334		765,256
3120113	ROADC - Other Grants - Great Central Road		Capital Revenue			(35,000,000)	(34,234,744)
4120148	RTR801 - Mt. Weld/Merolia/Racecourse Roads		Capital Expenses		46,800		(34,187,944)
4120165	RAR087 - Great Central Roads (RAAR) 8520		Capital Expenses			(20,000)	(34,207,944)
4120165	RAR087 - Great Central Roads (RAAR) 8380		Capital Expenses			(86,667)	(34,294,611)
4120165	RAR087 - Great Central Roads (RAAR) 8390		Capital Expenses			(26,667)	(34,321,278)
4120151	RRG087 - Great Central Road - PN21113635 -Grant		Capital Expenses		35,000,000		678,722
4120151	RRG087 - Great Central Road - PN21113635 -Main Street upgrade		Capital Expenses			(11,400)	667,322
2120217	ROADM - Maintenance : Town Streets		Operating Expenses			(30,000)	637,322
3120210	Direct Road Grant (MRWA)		Operating Revenue		67,805		705,127
3120420	AERO - Airport Landing Fee & Charges		Operating Revenue		50,000		755,127
3120430	AERO - Sale of Aviation Fuel		Operating Revenue		30,000		785,127
4120480	IO329- Runway Lighting Replacement		Capital Expenses			(5,250)	779,877
4120480	IO329- Apron/Taxi works		Capital Expenses			(375,000)	404,877
2130388	Heritage - Building Operations BO045 - Old Goal		Operating Expenses			(1,000)	403,877
2130389	Heritage - Building Maintenance BO045 - Old Goal		Operating Expenses			(1,000)	402,877
3130310	Heritage - Grants - Coach House Remedial		Capital Revenue			(60,000)	342,877
4130310	Heritage - Building Capital - BC043 Coach House Restoration		Capital Expenses		60,000		402,877
4130310	Heritage - Building Capital - BC045 Court House Restoration		Capital Expenses			(50,000)	352,877
2130465	Great Beyond - Maintenance/Operations W307 Visitor centre		Operating Expenses		15,000		367,877
2130588	CRC - Building Operations - BO061 Community Resource centre		Operating Expenses			(11,400)	356,477
2130540	CRC - Advertising and promotion		Operating Expenses			(15,000)	341,477
4130510	BC013 - Construction new CRC		Capital Expenses			(400,000)	(58,523)
4140410	Admin Capital Expenditure - Carpet		Capital Expenses			(12,000)	(70,523)
4140410	Admin Capital Expenditure - Painting		Capital Expenses			(8,000)	(78,523)
4140410	Admin Capital Expenditure - Broadband connection		Capital Expenses			(25,000)	(103,523)
	Swimming Pool/Private works		Operating Revenue		10,000		(93,523)
4140420	Admin - Furniture and fittings		Capital Expenses			(95,955)	(189,478)
4130410	Auto Doors - Admin Office and GBVC		Capital Expenses			(9,970)	(199,448)
2090189	Housing Maintenance		Operating Expenses			(60,000)	(259,448)
4140410	Auto Doors - Admin Office and GBVC		Capital Expenses			(11,410)	(270,858)
				0	39,231,531	(39,502,389)	(270,858)

KEY INFORMATION

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2019**

**NOTE 13
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2018-19 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
General Purpose Funding - Rates	1,095,581	30.84%	▲	Timing	
General Purpose Funding - Other	(123,520)	(11.26%)	▼	Timing	
Health	(36,012)	(40.09%)	▼	Timing	
Education and Welfare	(37,075)	(13.56%)	▼	Timing	
Recreation and Culture	(91,005)	(92.88%)	▼	Timing	
Transport	95,447	11.40%	▲	Timing	
Other Property and Services	65,398	60.85%	▲	Timing	
Expenditure from operating activities					
Governance	101,913	21.63%	▲	Timing	
General Purpose Funding	(55,001)	(12.78%)	▼	Timing	
Law, Order and Public Safety	(60,859)	(43.40%)	▼	Timing	
Education and Welfare	114,512	19.86%	▲	Timing	
Housing	99,691	49.86%	▲	Timing	
Community Amenities	(68,161)	(16.62%)	▼	Timing	
Recreation and Culture	98,718	11.29%	▲	Timing	
Transport	4,368,892	38.33%	▲	Timing	
Economic Services	254,530	20.83%	▲	Timing	
Other Property and Services	398,292	245.66%	▲	Timing	
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(6,374,913)	(39.26%)	▼	Timing	
Capital Acquisitions	2,149,513	14.14%	▲	Timing	

KEY INFORMATION

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SHIRE OF LAVERTON

2019/2020 Rates – “Objects and Reasons”

The objective for all Council’s rates is to to meet the shortfall between planned expenditures and expected revenues in order to achieve a balanced budget.

Rate Increase for 2019/2020

For 2019/2020 Council has indicated its intention to increase rates by 3.5%. Coupled to this, it is proposed to increase the minimum rate charge by 3.5%, from \$304 to \$315.

The proposed increase of 3.5% has been determined by examining our expected cost increases over the coming year taking note of inflation and wage increases and referencing our Long Term Financial Plan to maintain the financial viability of the Shire. The 3.5% increase in the minimum charge has been determined by applying a 3.5% increase to the 2018/2019 minimum rate and rounding it off to the nearest \$1.

Basis of Rates

The basis for calculating property rates is the gross rental values (GRV) and unimproved values (UV) provided for individual properties by Landgate’s Property and Valuations section. A property’s GRV represents the amount of the gross annual rental the land might obtain if it is let on a tenancy from year to year. A property’s UV means the amount the land may reasonably be expected to obtain if it was sold, assuming no improvements to the land had been made.

Updated Valuations

Updated unimproved values for rural properties and mining tenements are provided every year. Updated gross rental values for residential, commercial, light industrial and several mine site properties are carried out every four to five years. A revaluation of GRV properties was last carried out and took effect from 1 July 2015.

Council’s approach this year has been to apply a 3.5% increase to the adopted rates for 2018/2019.

OBJECTS AND REASONS FOR DIFFERENTIAL RATING

Local Government Act 1995 - Section 6.33

Local Government (Financial Management) Regulations 1996 - Regulation 56(4)

Council has adopted differential rating in order to spread the rates burden equitably and at the same time maintain rating on the basis of land zoning and land use. Council has the following classifications:

Pastoral Leases (UV) (9.79 cents in the dollar - \$315 minimum)

This classification applies to all pastoral leases within the Shire. Commencing from around 2005, the State Government instigated a plan to review all pastoral leases throughout the State and revalue their rents. However, the resultant rent had a direct correlation to the calculation of the unimproved value for rating purposes and would have resulted in very significant rate increases. The solution to this dilemma was to drop the rate in the dollar to achieve relativity to earlier rating regimes, subject to annual increases as part of ongoing rating needs. Council is satisfied that this approach achieves an equitable basis of differentiation to that of mining lease rating, recognising the relatively low profitability from pastoral operations, the land management and remote area population benefits from the existence of these pastoral operations.

Mining Leases (UV) (16.56 cents in the dollar - \$315 minimum)

This classification covers mining leases in the rural area with the exception of several mine sites with substantial accommodation villages and processing plants and which are rated on gross rental values. Council is satisfied that mining lease interests are making an equitable contribution to the Shire's rating effort and that the rate in the dollar is well within the context of the rate in the dollar being applied by all other local governments in the North Eastern Goldfields.

Townsite (GRV) (11.61 cents in the dollar - \$315 minimum)

This classification applies to the Laverton town site and covers land zoned as Residential, Commercial, Community, Industrial, Mining Tenement, Special Residential and Vacant. Council is satisfied that the basis of rating as set down in section 6.28(2)(b) of the Local Government Act 1995 is appropriate for Laverton town site and that GRV's generally form a proper and equitable basis for differentiation amongst these properties.

Mining (GRV) (8.97 cents in the dollar - \$315 minimum)

This classification currently applies to mining accommodation and processing plants for the following establishments:

- Murrin Murrin (Assessment 4756 & Assessment 4757)
- Granny Smith (Assessment 3008 & Assessment 4057)
- Sunrise Dam (Assessment 4627 & Assessment 4628)
- Moolart Well (Assessment 10256 & Assessment 10257)
- Brightstar (Assessment 10258, Assessment 10259 & Assessment 10260)
- Garden Well (Assessment 10261 & Assessment 10262)

- Australian Potash ???

Council acknowledges and is satisfied that whilst each of these mining camps is some distance from Laverton, the gross rental value provided by the Valuer General provides sufficient acknowledgement of the mine sites location relative to the Shire facilities and amenities. Due to the large valuations associated with these mining establishments, a lower GRV has been applied so as not to place an unfair burden on the mining companies.

Minimum Rating

Council has established a uniform minimum rate across the district. Pursuant to Section 6.47 of the *Local Government Act 1995*, Council has agreed where a mining tenement crosses the Shire's Boundary with a neighbouring Shire, only to claim 50% of the minimum rate should apply, regardless of the portion of the mining tenement in this local government. This policy only applies to prospecting, mining or exploration licences which are subject to minimum rates.

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DRAFT SCHEDULE OF FEES & CHARGES

2019/2020

Presented to Council
23 May 2019

SCHEDULE OF FEES & CHARGES 2019/2020

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DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020

Page 1

GOVERNANCE			
Photocopying			
Photocopying A4 – black & white	0.27	0.03	0.30
Photocopying A4 – double sided	0.45	0.05	0.50
Photocopying A4 – colour	0.64	0.06	0.70
Photocopying A3 – black & white	0.45	0.05	0.50
Photocopying A3 – double sided	0.64	0.06	0.70
Photocopying A3 – colour	1.00	0.10	1.10
Photocopying A3 – colour	1.50	0.15	1.65
Fax (within Australia) per page sending & receiving	0.91	0.09	1.00
Fax (international) per page sending & receiving	1.82	0.18	2.00
Rates Payment Arrangements			
Rates payment arrangement – administration fee	5.00	N/A	5.00
Rates Enquiries			
AS INSTRUCTED BY LANDGATE, THEY WILL ATTEND TO THESE MATTERS			
(Any revised fees will come into effect the day after adoption)			
Account enquiries incl. reprint of rate notice (per assessment)	11.00		N/A
Account enquiries incl. Orders & Requisitions (per assessment)	75.00		N/A
Copy of Rate Book	122.00		N/A
Extract of Rate Book (per page) located by Council Staff	11.00		N/A
Electoral Rolls			
Electoral Rolls	10.00	1.00	11.00
Sale of Documents			
Hard copy of Council documents taken from Council Offices such as agenda, minutes, budget, annual report etc.	20.00	2.00	22.00
Payment Related Fees			
Returned Cheque Administration Fee	20.00	2.00	22.00

LAW, ORDER AND PUBLIC SAFETY

Fire Prevention

Emergency Services Levy (in accordance with the *Fire and Emergency Services Act 1998*)

ESL CATEGORY	ESL RATE (Per \$GRV)	MINIMUM AND MAXIMUM ESL CHARGES BY PROPERTY USE			
		RESIDENTIAL, FARMING AND VACANT LAND		COMMERCIAL, INDUSTRIAL AND MISCELLANEOUS	
		MINIMUM	MAXIMUM	MINIMUM	MAXIMUM
4	\$0.005070	\$82	\$150	\$82	\$85,000
5	Fixed Charge	\$82	\$82	\$82	\$82
Mining Tenements	Fixed Charge	\$82	\$82	\$82	\$82

Impounding and Other Fees – Dogs

(as set by *Dog Local Law*)

For the seizure or impounding of a dog	40.00	4.00	44.00
For the transporting of a seized dog back to owner	10.00	1.00	11.00
For the sustenance and maintenance of a dog in the pound (per day or part thereof)	10.00	1.00	11.00
For the destruction of a dog	20.00	2.00	22.00
Kennel licence fee per year or part thereof	50.00	N/A	50.00
Dog trap bond (refundable)	50.00	N/A	50.00
Dog trap hire	10.00	1.00	11.00

Dog Registration

(Set by *Dog Regulations 2013*)

Registration fees unless a concessional rate applies -			
Unsterilised or dangerous dog for 1 Year	50.00	N/A	50.00
Unsterilised dog for 3 Years	120.00	N/A	120.00
Sterilised dog for 1 Year	20.00	N/A	20.00
Sterilised dog for 3 Years	42.50	N/A	42.50
Sterilised dog for lifetime	100.00	N/A	100.00
Unsterilised dog for lifetime	250.00	N/A	250.00
Concessions -			
Pensioner's rate – 50% of above fees			
Working dog – 25% of above fees			
Registration after 31 May in every year – 50% of 1 Year fee			

DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020

Page 3

LAW, ORDER AND PUBLIC SAFETY (cont'd)**Impounding and Other Fees – Cats**(as set by *Cat Local Law*)

For the seizure or impounding of a cat	40.00	4.00	44.00
For the transporting of a seized cat back to owner	10.00	1.00	11.00
For the sustenance and maintenance of a cat in the Cat Management Facility (per day or part thereof)	10.00	1.00	11.00
For the destruction of a cat	20.00	2.00	22.00
Cat trap bond (refundable)	50.00	N/A	50.00
Cat trap hire	10.00	1.00	11.00

Cat Registration(Set by *Cat Regulations 2012*)

Registration 1 Year	20.00	N/A	20.00
Registration after 31 May (6 months or less)	10.00	N/A	10.00
Registration 3 Years	42.50	N/A	42.50
Registration - Lifetime	100.00	N/A	100.00
Breeding cat application fee	100.00	N/A	100.00

EDUCATION AND WELFARE

Community Bus Hire

All hire of the Community Bus has to be approved by the CEO or the Executive Manager Corporate and Community Services prior to payment of fees.

Cash deposit per day	200.00	N/A	200.00
Bitumen road per kilometre	1.00	0.10	1.10
Gravel road per kilometre	1.50	0.15	1.65

NOTES:

The bus is only covered for hire to Community Groups under the Shire of Laverton insurance agreement. Any hire outside these parameters will require the hirer to produce evidence of carrying their own insurance cover to the satisfaction of the Chief Executive Officer.

In the case of a motor vehicle accident where the hirer is proven to be negligent, the hirer is responsible for the **first \$500 (plus GST) arising out of an insurance claim to cover Council's \$500 (plus GST) excess. In all other circumstances, Council will cover the excess.**

DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020

COMMUNITY AMENITIES**Sanitation Charges**

Domestic and Commercial – per bin per service	237.00	N/A	237.00
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Rubbish Bins

Sale of rubbish bins	120.00	12.00	132.00
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Sewerage(Set by *Health (Treatment of Sewage & Disposal of Effluent & Liquid Waste) Regulations 1974*) – Schedule 1

Local Government application fee	118.00	N/A	118.00
Health Department of WA application fee			
a) with a Local Government Report	51.00	N/A	51.00
b) without a Local Government Report	110.00	N/A	110.00
Local Government Report fee (This fee is set by Council)	110.00	N/A	110.00
Fee for the grant of a permit to use an apparatus	118.00	N/A	118.00

NOTE: All fees (with the exception of the Health Department of WA application fee) should be made payable to the Shire of Laverton.

Liquid Waste Disposal

Liquid waste - disposal from other than Laverton town site (per litre)	0.027	0.003	0.03
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Waste Disposal Fees

Per truck load (10m ³) deposited at refuse site	100.00	10.00	110.00
Asbestos (per tonne)	80.00	8.00	88.00

Food Businesses(Fee sanctioned by s.110(4)(b) of the *Food Act 2008*)

Registration of a food business	100.00	N/A	100.00
Renewal of registration of a food business	50.00	N/A	50.00

COMMUNITY AMENITIES (cont'd)

Town Planning (per application) (In accordance with <i>Planning and Development Regulations 2009</i>)			
a) development is not more than \$50,000	147.00	N/A	147.00
b) development is more than \$50,000 but not more than \$500,000)	0.32% of estimated cost of development		
c) development is more than \$500,000 but not more than \$2.5 million	1,700 + 0.257% for every \$1 in excess of \$500.000		
d) development is more than \$2.5 million but not more than \$5 million	7,161 + 0.206% for every \$1 in excess of \$2.5M		
e) development is more than \$5 million but not more than \$21.5 million	12,633 + 0.123% for every \$1 in excess of \$5M		
f) development is more than \$21.5 million	34,196.00	N/A	34,196.00

Subdivision Clearance			
a) not more than 5 lots	73.00	N/A	73.00
b) more than 5 lots but not more than 195 lots	\$73 per lot for the first 5 lots and then \$35 per lot		

Home Occupation			
a) initial fee AND: if the home occupation has commenced, an additional amount of \$444 by way of penalty	222.00	N/A	222.00
b) renewal fee AND: if the approval to be renewed has expired, an additional amount of \$146 by way of penalty	73.00	N/A	73.00
Application for change of use/continuation of a non-conforming use (where development is not occurring) AND: if the change of use or the alteration or extension or change of the non-conforming use has commenced, an additional amount of \$590 by way of penalty	295.00	N/A	295.00
Issue of zoning certificate	73.00	N/A	73.00
Replying to a property settlement questionnaire	73.00	N/A	73.00
Issue of written planning advice	73.00	N/A	73.00
Scheme amendments	As per <i>Part 7 Division 2, Planning and Development Regulations 2009</i>		
Plans assessment	As per <i>Part 7 Division 2, Planning and Development Regulations 2009</i>		
Strata Title - Preliminary determination (As set by <i>Strata Titles General Regulations 1996</i>)	100.00	N/A	100.00

DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020

COMMUNITY AMENITIES (cont'd)**Cemetery Charges**

(Any revised fee or charge will come into effect 14 days after notice has been published in the Government Gazette (*Cemeteries Act 1986 (s.53)*))

On application for an "Order for Burial" the following fees shall be payable in advance:

Grave Preparation and Burial Fee			
Standard burial	900.00	90.00	990.00
Infant/stillborn burial	830.00	83.00	913.00
2 nd Interment in Existing Grave			
Standard burial	600.00	60.00	660.00
Infant/stillborn burial	415.00	41.50	456.50
For each interment without due notice	200.00	20.00	220.00
For copy of "Grant of Right of Burial"	20.00	2.00	22.00
Re-opening grave for exhumation	450.00	45.00	495.00
Re-interment in new grave after exhumation	900.00	90.00	990.00
Miscellaneous			
For permission to erect a headstone or monument	50.00	5.00	55.00
For permission to erect a brick grave	50.00	5.00	55.00
For permission to erect a vault	50.00	5.00	55.00
For permission to erect a nameplate	25.00	2.50	27.50
For permission to enclose with kerbing	25.00	2.50	27.50
Undertaker's Annual License Fee	100.00	N/A	100.00

RECREATION AND CULTURE			
Laverton Hall			
Bonds			
Key bond	50.00	N/A	50.00
General bond	100.00	N/A	100.00
Alcohol bond	200.00	N/A	200.00
Bonds will be forfeited for: (a) Loss of keys (b) Loss of or damage to Shire property (c) Contravention of the Conditions of Hire			
ADDITIONAL COSTS: The hirer agrees to fully reimburse the Shire for all costs relating to damage or loss to Shire property resulting from their use.			
Main Hall			
General hirer	110.00	11.00	121.00
Charge events	200.00	20.00	220.00
Sporting events	25.00	2.50	27.50
Hourly hire (or part thereof) (Aerobics, dancing etc)	10.00	1.00	11.00
Setting and cleaning (per day or part thereof)	55.00	5.50	60.50
Lesser Hall (incl. toilets)			
General hirer	40.00	4.00	44.00
Charge events	40.00	4.00	44.00
Sporting events	20.00	2.00	22.00
Hourly hire (or part thereof) (Aerobics, dancing etc)	N/A	N/A	N/A
Setting and cleaning (per day or part thereof)	25.00	2.50	27.50
Kitchen			
General hirer	55.00	5.50	60.50
Charge events	55.00	5.50	60.50
Sporting events	55.00	5.50	60.50
Tea and coffee usage only	20.00	2.00	22.00
Hourly hire (or part thereof)	N/A	N/A	N/A
Setting and cleaning (per day or part thereof)	25.00	2.50	27.50
Furniture & Equipment (When hired for use outside of Hall)			
Tables (each)	4.55	0.45	5.00
Tables bond (each)	10.00	N/A	10.00
Chairs (each)	0.54	0.06	0.60
Chairs bond (each)	1.00	N/A	1.00
Display panels hire	N/A	N/A	N/A
Display panels bond (each)	10.00	N/A	10.00
Barbeques (each – when hired with Hall)	30.00	3.00	33.00
<u>Special Functions</u> (at discretion of the CEO)			
Silk screening - hall ceiling	100.00	10.00	110.00
Floral table centre displays (10 of)	10.00	1.00	11.00
Velour table cloths	10.00	1.00	11.00
Bonds for each of the above	100.00	N/A	100.00

DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020

RECREATION AND CULTURE (cont'd)**Community Gymnasium (Includes key allocation)**

Annual fee per person per year	159.09	15.91	175.00
Short-term fee per person per month (or part thereof)	36.36	3.64	40.00
Short term fee per person per week (or part thereof)	18.18	1.82	20.00
Replacement Key (lost or stolen)	22.73	2.27	25.00
Key bond (included in above fees)			

Oval Hire

Non-profit events - Hire is free	N/A	N/A	N/A
Other events per day or part thereof	50.00	5.00	55.00
Bonds (all events) one day/one event	500.00	N/A	500.00
Bonds (all events) more than one day	1,000.00	N/A	1,000.00

Trading in a Public Place

Annual fee	100.00	10.00	110.00
Fee – One off event	50.00	5.00	55.00
(Note: Any Food Outlets trading in a public place will also need to comply with the requirements of the <i>Food Act 2008</i>)			

Library Charges

(Set by Council in Policy 3.19 - Penalty charges for late, unreturned & damaged library items)

Penalty for late return per day late past due date	0.50	N/A	0.50
Items that are one week overdue <ul style="list-style-type: none"> Letter in mail (if email address is supplied there will be no charge) 	0.91	0.09	1.00
Items that are two weeks overdue <ul style="list-style-type: none"> Phone call to customer (local) Phone call to customer (mobiles or non-local numbers) 	0.23	0.02	0.25
Items that are three weeks overdue <ul style="list-style-type: none"> Letter in mail (if email address is supplied there will be no charge) 	0.91	0.09	1.00
Items that are five weeks overdue <ul style="list-style-type: none"> Letter of demand sent in mail (if email address is supplied there will be no charge) 	0.91	0.09	1.00
Items that are six weeks overdue <ul style="list-style-type: none"> Referral of borrower to debt collectors with an additional charge to help cover the recovery cost. 	20.00	2.00	22.00

NOTE: The above charges apply in regard to the recovery of unreturned items, however for lost or damaged items (book, DVD, CE) the borrower will be billed the cost.

RECREATION AND CULTURE (cont'd)

Swimming Pool Admission Charges			
Pool Entry Fees			
Adult per entry	1.82	0.18	2.00
Child (5 to 17 years) per entry	0.91	0.09	1.00
Spectator (non-swimmers) Adult	0.91	0.09	1.00
Spectator (non-swimmers) Child	0.45	0.05	0.50
Child under five with responsible adult	FREE	N/A	FREE
Season Tickets			
Adult per entry	60.00	6.00	66.00
Child (5 to 17 years) per entry	30.00	3.00	33.00
Family (2 adults & 2 children)	150.00	15.00	165.00
Monthly Tickets – Itinerant Residents Only			
Any individual person	25.00	2.50	27.50
Concession Tickets			
Adult 50 tickets	60.00	6.00	66.00
Child (5 to 17 years) 50 tickets	30.00	3.00	33.00
Exclusive Hire (Alcohol Prohibited)			
Daytime – per hour or part thereof	75.00	7.50	82.50
Night time – per hour or part thereof	100.00	10.00	110.00
Early Morning Swimmers Must be season ticket holders. Can only be used from 6.00am to 7.00am. Subject to approval of Pool Manager			

TRANSPORT			
Laverton Airport - Airport Landing Fees			
Per Landing			
Any aircraft – Single visit per 1,000kg per landing and departure (minimum charge \$13.00)	11.82	1.18	13.00
Any aircraft – Commercial per passenger in and out (This does not include transit passengers)	11.82	1.18	13.00
Annual Fee – Private aircraft based at Laverton Airport	500.00	50.00	550.00
Fuel Delivery Charge			
Shire Registered Operators – additional to cost price of fuel into aircraft – per litre	0.20	0.02	0.22
Non Registered Shire Operators - additional to cost price of fuel into aircraft – per litre	0.25	0.025	0.275
Callouts – public holidays and outside normal working hours	100.00	10.00	110.00
Crossovers			
Crossovers	Subsidy of 50% of actual cost for first crossing		

ECONOMIC SERVICES			
Community Resource Centre			
Computer Facilities & Consumables			
Membership			
Adult per month (maximum of 10 hours usage)	22.73	2.27	25.00
Student/Pensioner per month (maximum of 10 hours usage)	18.18	1.82	20.00
Computer & Internet Access – Non-Member Use			
• 15 Minutes	3.64	0.36	4.00
• 30 Minutes	4.55	0.45	5.00
• Per Hour	5.45	0.55	6.00
CD/DVD disc cleaning per disc	1.82	0.18	2.00
Printing and Photocopying			
Black & white printing A4	0.27	0.03	0.30
Double sided black & white A4	0.45	0.05	0.50
Colour printing A4	0.64	0.06	0.70
Double sided coloured A4	1.00	0.10	1.10
Coloured paper A4	0.64	0.06	0.70
Black & white printing A3	0.45	0.05	0.50
Double sided black & white A3	0.64	0.06	0.70
Colour A3	1.00	0.10	1.10
Double sided colour A3	1.50	0.15	1.65
Banner printing	18.18	1.82	20.00
Photo machine printing	0.45	0.05	0.50
Passport size photograph per sheet of 8	4.55	0.45	5.00
Fax (within Australia) per page sending & receiving	0.91	0.09	1.00
Fax (overseas) per page sending & receiving	1.82	0.18	2.00
Laminating A4	1.82	0.18	2.00
Laminating A3	3.64	0.36	4.00
Laminating 42cm x 60cm	5.45	0.55	6.00
Laminating 58cm x 78cm	7.27	0.73	8.00
Laminating 79cm x 100cm	9.09	0.91	10.00
Desktop Publishing per page	4.55	0.45	5.00
Desktop Publishing per hour	54.55	5.45	60.00
Business cards per 100 cards	45.45	4.55	50.00
Document binding (up to 100 pages) (does not include photocopy costs)	6.36	0.64	7.00
Scanning A4 - per page	0.45	0.05	0.50

DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020

ECONOMIC SERVICES (cont'd)**Community Resource Centre (cont'd)**

Video Conference Room			
Hire of room per hour	9.09	0.91	10.00
Hire of room per day	45.45	4.55	50.00
Hire of equipment per hour	27.27	2.73	30.00
Hire of equipment per day (per item)	27.27	2.73	30.00
Video conference linkup (plus costs involved with linkup)	27.27	2.73	30.00
Publication & Advertising Costs (Sturt Pea)			
Full page (Black & White)	22.73	2.27	25.00
Half page (Black & White)	11.82	1.18	13.00
Full page (Colour)	36.36	3.64	40.00
Half page (Colour)	20.00	2.00	22.00
Classifieds	FREE	N/A	FREE
Volunteer/Sporting Notices	FREE	N/A	FREE
'Sturt Pea' Postage	2.73	0.27	3.00

Great Beyond Explorers' Hall of Fame (including Horizons Café)

Entrance Fees (to Cinema and Displays)			
Adult per entry	9.09	0.91	10.00
Concession per entry	7.27	0.73	8.00
Group discount (10 or more) per entry	7.27	0.73	8.00
Children (5 to 17 years) per entry	4.55	0.45	5.00
Children (under 5 years) with responsible adult	FREE	N/A	FREE
Family (2 adults/2 children) per entry	22.73	2.27	25.00
Laverton resident (permanent) annual pass	18.18	1.82	20.00
Merchandise Charges to be set by CEO based on wholesale purchase price plus accepted industry mark-up.			
Horizons Café Charges to be set by CEO based on wholesale purchase price plus accepted industry mark-up.			

Historic Police Complex

Admission fee per person per entry	1.81	0.19	2.00
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ECONOMIC SERVICES (cont'd)			
Building Application Fees (as set by the <i>Building Regulations 2012</i>) – Schedule 2			
Class 1 and 10:	- Uncertified applications	0.32% of estimated value but not less than \$97.70 ex GST	
	- Certified applications	0.19% of estimated value but not less than \$97.70 ex GST	
Classes 2-9 – Application for building permit – Certified application		0.137% of estimated value but not less than \$97.70 ex GST	
Miscellaneous			
Demolition Permit		97.70	N/A 97.70
Demolition Performance Bond – site cleanup		500.00	N/A 500.00
Application for Occupancy Permit or Building Approval Certificate for registration of strata scheme, plan or subdivision – Class 2-9 building		\$107.70 or 10.60 per each strata unit covered by the application, but not less than \$107.70	
Swimming Pool Building License (per license)		97.70	N/A 97.70
Swimming Pool (4 Year Inspection Fee) (as per regulation 53(2))		57.45	N/A 57.45
Building Services Levy (\$61.65 up to \$45,000 then 0.137% of the value of the work)		61.65	N/A 61.65
Building Services Levy – for unauthorized building work (\$123.30 up to \$45,000 then 0.274% of the value of the work)		123.30	N/A 123.30
Construction Training Fund Training Levy The rate of the levy is 0.2% of the total contract price (inclusive of GST) or \$200 in every \$100,000 worth of project value. Refer to bcif.org		0.2% of value if cost is over \$20,000	

DRAFT SCHEDULE OF FEES AND CHARGES 2019/2020**OTHER PROPERTY SERVICES****Private Works Hire Rates**

Machine			
Grader 200Kw	290.91	29.09	320.00
Grader 200Kw - Remote with Camp	354.55	35.45	390.00
Prime Mover - Single Side Tipping Trailer	238.18	23.82	262.00
Prime Mover - Two Side Tipping Trailers	322.72	32.27	354.99
Prime Mover - 30,000 Litre Water Tanker	238.18	23.82	262.00
Prime Mover - Tri Axle Low Loader	245.45	24.55	270.00
8 Tonne End Tipper	90.91	9.09	100.00
Front End Loader - 3m ³ Bucket	126.36	12.64	139.00
Backhoe Loader	86.36	8.64	95.00
Backhoe Loader with Rock Breaker	118.18	11.82	130.00
Road Roller - 20 Tonne	106.36	10.64	117.00
Flat Drum Vibratory Roller - 12 Tonne	106.36	10.64	117.00
Tractor and Grid Roller	195.45	19.55	215.00
Skid Steer Loader	118.18	11.82	130.00
Skid Steer Loader with Bucket Broom	135.45	13.55	149.00
Toro Ride on Mower	99.09	9.91	109.00
John Deere Tractor - Front Loader	126.36	12.64	139.00
John Deere Tractor - Front Loader (with Slasher)	140.00	14.00	154.00
John Deere Tractor - Front Loader (with Sweeper)	140.00	14.00	154.00
John Deere Tractor - Front Loader (with Boom Spray)	140.00	14.00	154.00
Town Crew Labourer	70.00	7.00	77.00
Town Crew Leading Hand	77.27	7.73	85.00
Mechanic/Fitter	90.91	9.09	100.00
Workshop Support Vehicle (per km)	1.09	0.11	1.20
One Tonne Utility Vehicle (per km)	1.09	0.11	1.20
Land Cruiser Wagon (per km)	1.18	0.12	1.30

NOTES:

- All Plant rates include labour and are charged per hour
- Machine hire is time ex Depot until return to Depot.

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02. ADMINISTRATION

02.25 Draft Regional Price Preference Policy

Introduction

This policy establishes the guidelines to promote local business partnerships within the Shire of Laverton by giving preferential consideration to regional suppliers in the procurement of goods and/or services via tender or formal quotation.

Definitions

Quotation: Means a statement from a supplier setting out the cost for the supply of goods or services.

Local Business: In this Policy is a regional tenderer as defined in the Local Government Act (Functions and General) Regulations 1996 Part 4a 24(b).

Regional tenderer: Means a supplier of goods or services who satisfies the criteria in sub regulation (2).

(2) A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this Part if -

- (a) That supplier has been operating a business continuously out of premises in the appropriate region for at least 6 months before the time after which further tenders cannot be submitted; or*
- (b) Some or all of the goods or services are to be supplied from regional sources.*

Region: Is specified as the geographical area which comprises the whole of the Shire of Laverton.

Regional Price Preference: When applied in relation to a quotation or tender submitted by an Eligible Local Business, involves assessing the price component of the tender or quotation as if the tendered / quoted price were discounted in accordance with the Regional Price Preference Policy.

Tender: Means a Tender required under Clause 11 of *the Local Government (Function and General) Regulations 1996* or other Tender Procedure as determined by Council.

Policy Statement:

The Shire of Laverton will encourage local industry to do business with Council through the adoption of a regional price preference advantage in conjunction with standard tender and quotation considerations. This policy will apply to all Shire of Laverton tenders and quotations where prices are being sought from both local and non-local businesses.

Price Preference Levels:

A price preference may be given to a local business by assessing the tender from that local business as if the price bids were reduced by the values set out in the Local Government Act (Functions and General) Regulations 1996 Part 4a 24(D).1

BIBLIOGRAPHY

Draft Policy	OMC190523						

02. ADMINISTRATION

02.25 Draft Regional Price Preference Policy Continue

(1) A preference may be given to a regional tenderer by assessing the tender from that regional tenderer as if the price bids were reduced by —

- (a) Up to 10% — where the contract is for goods or services, up to a maximum price reduction of \$50 000; or
- (b) Up to 5% — where the contract is for construction (building) services, up to a maximum price reduction of \$50 000; or
- (c) Up to 10% — where the contract is for goods or services (including construction (building) services), up to a maximum price reduction of \$500,000, if the local government is seeking tenders for the provision of those goods or services for the first time, due to those goods or services having been, until then, undertaken by the local government.

Proof of eligibility:

Businesses who claim the regional price preference should indicate on their tender or quotation submission that they wish to claim the regional price preference and on which criteria they wish to claim it. Suitable proof of eligibility should be provided.

Where a price preference is being claimed by non-local business on the basis of goods or services being supplied from regional sources only those goods or services identified in the tender or quotation as being from regional sources may be included in the discounted calculations that form a part of the assessments of a tender or quotation when a regional price preference policy is in operation.

If, in the opinion of the Shire of Laverton, a supplier has deliberately provided false or misleading information so as to benefit from this policy, their quotation or Tender may be considered nonconforming and, as such, may be disqualified.

Competitive Purchasing:

Price is only one factor that the Shire of Laverton considers when evaluating a quotation or Tender. There is nothing contained within this policy that compels acceptance of the lowest price.

The Tender or quotation that is determined to be both cost effective and advantageous to the Shire of Laverton will be the most likely to be accepted.

Consequences:

This policy represents the formal policy and expected standards of the Shire of Laverton. Elected Members and Employees are reminded of their obligations under the Council's Code of Conduct to give full effect to the lawful policies, decisions and practices of the Shire.

BIBLIOGRAPHY

Draft Policy	OMC190523						

02. ADMINISTRATION

02.25 Draft Regional Price Preference Policy Continue

Roles and Responsibilities:

Employees will use the local market for their procurement requirements to encourage economic growth and local business partnerships where it is practical and reasonable to do so.

Employees are to ensure that the application of a regional price preference is clearly identified within the Tender and quotation documents to which the preference is to be applied and that this policy is made available to businesses as part of the quotation or tender.

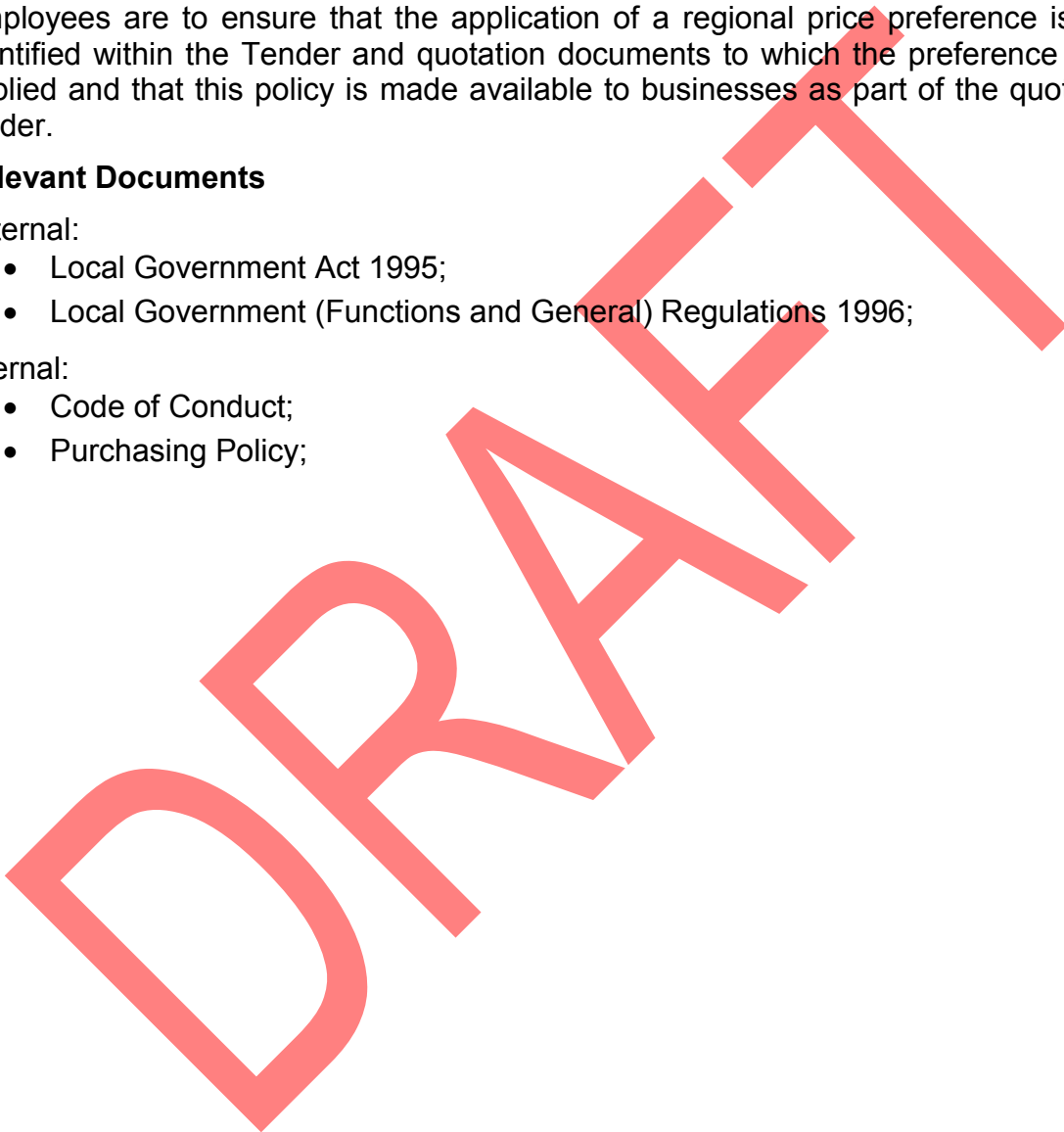
Relevant Documents

External:

- Local Government Act 1995;
- Local Government (Functions and General) Regulations 1996;

Internal:

- Code of Conduct;
- Purchasing Policy;



BIBLIOGRAPHY

Draft Policy	OMC190523						

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Your ref: 39/2018
Our ref: TPS/2402
Enquiries: Schemes Team

Chief Executive Officer
Shire of Laverton
PO Box 42
Laverton WA 6440

Transmission via electronic mail to: reception@laverton.wa.gov.au

Dear Sir

TOWN PLANNING SCHEME NO. 2 - AMENDMENT NO. 3

The WAPC has considered the amendment and submitted its recommendation to the Minister in accordance with section 87(1) of the *Planning and Development Act 2005* (the Act).

The Minister has approved the amendment in accordance with section 87(2)(a) of the Act. In accordance with section 87(3) of the Act, the WAPC will cause the approved amendment to be published in the Government Gazette.

The WAPC has forwarded notice to the State Law Publisher (attached) and it is the local governments' responsibility to make arrangements for the payment of any publication costs. The local government is required under section 87(4B) of the Act, and regulation 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, to publish the approved amendment, ensure that it is available to the public, and notify each person who made a submission.

For all payment and purchase order queries, please contact the State Law Publisher on (08) 6552 6012 or fax (08) 9321 7536. One signed set of the amending documents is returned for your records.

Please direct any queries about this matter to schemes@dplh.wa.gov.au.

Yours sincerely

A handwritten signature in black ink, appearing to read "S Fagan", written in a cursive style.

Ms Sam Fagan
Secretary
Western Australian Planning Commission

9/04/2019



PLANNING AND DEVELOPMENT ACT 2005

APPROVED LOCAL PLANNING SCHEME AMENDMENT

Shire of Laverton

LOCAL PLANNING SCHEME No. 2 - AMENDMENT No. 3

Ref: TPS/2402

It is hereby notified for public information, in accordance with section 87 of the *Planning and Development Act 2005* that the Minister for Planning approved the Shire of Laverton Local Planning Scheme amendment on 5 April 2019 for the purpose of:

1. Deleting the following Parts and Clauses (in their entirety) from the Scheme Text:
 - PART 2 - LOCAL PLANNING POLICY FRAMEWORK
 - Clause '5.13.2 Structure Plan Required'
 - PART 7 - HERITAGE - PROTECTION
 - PART 8 - DEVELOPMENT OF LAND
 - PART 9 - APPLICATIONS FOR PLANNING APPROVAL
 - PART 10 - PROCEDURE FOR DEALING WITH APPLICATIONS
 - PART 11 - ENFORCEMENT AND ADMINISTRATION

2. Deleting references to the following terms and replacing them with the corresponding term throughout the Scheme Text:
 - Town Planning Scheme replaced with Local Planning Scheme.
 - TPS replaced with LPS (including in the footer of the Scheme Text).
 - responsible authority with responsible local government.
 - Town Planning Act with Act.
 - planning approval with development approval (as applicable).
 - Planning approval with Development approval (as applicable).
 - clause 9.4 with clause 64 of the deemed provisions.
 - Department of Industry and Resources with Department of Mines, Industry Regulation and Safety.
 - Town Planning and Development Act 1928 with Planning and Development Act 2005.

3. In the preamble of the Scheme:
 - delete the second sentence in paragraph 1 and replace with:

This Scheme should be read with any Local Planning Strategy for the Shire and the deemed provisions set out in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

- delete paragraph 2.

4. Updating the following (including renumbering as required):

- Amend Clause 1.2 to state:

1.2 RESPONSIBILITY FOR SCHEME

The Shire of Laverton is the local government responsible for the enforcement and implementation of this Scheme and the execution of any works required to be executed under this Scheme.

- Amend Clause 1.4(b) to:

(d) the Scheme Map (sheet numbers 1 to 8 inclusive).

- Insert the following into Clause 1.4:

(b) the deemed provisions (set out in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*;

(c) the supplemental provisions contained in Schedule A;

- Amend the last sentence under Clause 1.4 to:

The Scheme Text is to be read in conjunction with any Local Planning Strategy for the Scheme area.

- Modify Clause 1.5(d) by adding the words: including processes for the preparation of structure plans, and local development plans.
- Amend Clause 1.5(g) to: address other matters referred to in Schedule 7 of the Act.
- Delete Clause 1.7 in its entirety.
- Amend Clause 1.8 to include the words: to the extent of the inconsistency.
- Amend Clause 1.9 by deleting the text and replacing with the following: There are no other local planning schemes of the Shire of Laverton which apply to the Scheme area.

- Renumber **PART 3** to **PART 2 RESERVES**.
- Delete Clause 3.1 in its entirety.
- Amend Clause 3.4.1, by deleting the words 'under Part 9 of the Scheme'.
- Modify Clause 3.4.2(a) to: the matters set out in clause 67 of the deemed provisions; and.
- Renumber **PART 4** to **PART 3 - ZONES AND USE OF LAND**.
- Delete Clauses 4.3 and 4.4 and associated Notes in their entirety and insert the equivalent Clauses 17 and 18 in the model provisions in their entirety (excluding the reference to the 'I' use).
- Delete Clauses 4.5, 4.6 and 4.7 and associated Notes in their entirety and replace with the following:

3.5 ADDITIONAL USES

Despite anything contained in the Zoning Table, the land specified in Schedule 2 may be used for the additional class of use set out in respect of that land subject to the conditions that apply to that use.

There are no Additional Uses which apply to the Scheme.

3.6 RESTRICTED USES

Despite anything contained in the Zoning Table, land that is specified in Schedule 3 may only be used for the restricted class of use set out in respect of that land subject to the conditions that apply to that use.

There are no Restricted Uses which apply to the Scheme.

3.7 SPECIAL USE ZONE

Special Use Zones are set out in Schedule 4 and are in addition to the zones in the Zoning Table.

A person must not use any land, or any structure or buildings on land, in a Special Use Zone except for a class of use that is permissible in that zone and subject to compliance with any conditions that apply to that use as set out in Schedule 4.

Note: Special Use Zones apply to special categories of land use which do not comfortably sit within any other zone in the Scheme.

5. Amending Table 1 - Zoning Table by:

- (a) Modifying the following land use class terms as follows:
 - industry-extractive to industry.
 - industry-general to industry-extractive.
 - industry-mining to mining operations.
 - industry-rural to primary production.
 - plant nursery to garden centre.
 - restaurant to restaurant/café.
 - tourist accommodation to tourist development.
 - rural pursuit to rural pursuit/hobby farm.
- (b) Deleting the Special Use column.
- (c) Replacing the text in the Settlement column with the correct clause number.
- (d) Inserting the land uses 'repurposed dwelling' and 'second hand dwelling' as a 'D' use in the Residential zone, as a 'P' use in the Rural and Pastoral and Mining zones and an X use in all other zones.
- (e) Deleting the 'D' use applicable to caretaker's dwelling in the Commercial zone and replace with the 'X' use.

6. Updating the following (including renumbering as required):

- Delete Clauses 4.8, 4.9, 4.10, 4.11, 4.12 in their entirety and insert the equivalent Clauses 22, 23, and 24 in the model provisions in their entirety.
- Renumber **PART 5** to **PART 4 - GENERAL DEVELOPMENT REQUIREMENTS**.
- Delete Clause 5.2 in its entirety and insert the equivalent Clause 25 in the model provisions in its entirety, including the following text 'or in the provision of the scheme that applies the R-Codes' at the end of model Clause 25(4).
- Reword the title of Clause 5.3 to: **Modification of the R-Codes**.
- Delete Clause 5.4 in its entirety and insert the equivalent Clause 35 in the model provisions.
- Delete Clause 5.6 and associated Note and replace with the following:

ENVIRONMENTAL CONDITIONS

- 4.6.1 The conditions set out in Schedule 6 are environmental conditions that apply to this Scheme as a result of an assessment carried out under the *Environmental Protection Act 1986* Part IV Division 3.
- 4.6.2 The environmental conditions are indicated on the Scheme Map by the symbol 'EC' to indicate that environmental conditions apply to the land.
- 4.6.3 The local government -
- (a) must make available for public inspection during business hours at the offices of the local government all statements relating to this Scheme published under the *Environmental Protection Act 1986* Part IV Division 3; and
 - (b) may publish those statements on the website of the local government.

There are no environmental conditions imposed under the *Environmental Protection Act 1986* that apply to this Scheme.

- Modify Clause 5.8 to the following:

4.8 REPURPOSED OR SECOND HAND DWELLING

- 4.8.1 A person is not to transport a repurposed or second hand dwelling and place it on land in the Laverton townsite unless development approval has been granted by the local government. The local government is not to grant development approval if the land is within an area designated under this Scheme as a Heritage Area.
- 4.8.2 The local government must only grant development approval in accordance with clause 4.8.1 if the repurposed or second hand dwelling:
- (a) complies with the provisions of the Scheme, the Residential Design Codes, and any Local Laws applicable both to the dwelling and the land on which it is to be situated; and
 - (b) is, in the opinion of the local government, in a satisfactory condition and will not detrimentally affect the amenity of the locality.

- Modify Clause 5.14.2(b) to replace the words 'the following' with 'clause 67 of the deemed provisions' and delete sub-clauses (b)(i) to (vii).
- Modify Clause 5.15.2 (a) by inserting the words 'local government may require' after the word 'the' and before the word 'first'.
- Renumber **PART 6** to **PART 5 SPECIAL CONTROL AREAS**.

7. In Schedule 1:

- Inserting the words 'used in the Scheme' in the heading 1. General definitions.
- Under the heading 1. General definitions replacing the first sentence with: If a word or expression used in this Scheme is listed in this clause, its meaning is as follows –.
- Deleting the following definitions: advertisement; amenity; conservation; cultural heritage significance; Gazettal date; height; local government; Local Planning Strategy; lot; owner; place; premises; region scheme; Residential Design Codes; substantially commenced; Town Planning Act; zone.
- Modifying the following definitions to the equivalent model definition in the Regulations: building envelope; floor area; frontage; incidental use; minerals; net lettable area; non-conforming use; plot ratio; predominant use.
- Inserting the definition from the Regulations for the following terms under '1. General definitions': building height; cabin; chalet; commencement day; commercial vehicle; short term accommodation; wall height.
- Inserting the following at the end of the list of definitions listed under '1. General definitions' and prior to '2. Land use terms' as follows:
 2. A word or expression that is not defined in this Scheme –
 - (a) has the meaning it has in the *Planning and Development Act 2005*; or
 - (b) if it is not defined in that Act - has the same meaning as it has in the R-Codes.
- Renaming '2. Land use' to '3. Land use terms used' and replace the first paragraph with the following: 'If this Scheme refers to a category of land use that is listed in this provision, the meaning of that land use is as follows - '

- Modifying the following definitions to the equivalent model definition in the Regulations: abattoir; agriculture-extensive; agriculture-intensive; amusement parlour; animal husbandry; bed and breakfast; betting agency; caravan park; caretakers dwelling; car park; child care premises; civic use; consulting rooms; convenience store; educational establishment; exhibition centre; family day care; fast food outlet (renamed fast food outlet/lunch bar); fuel depot; funeral parlour; home business; home occupation; home office; home store; hospital; hotel; industry; industry-extractive; industry-light; medical centre; motel; motor vehicle repair; motor vehicle wash; night club; office; park home park; place of worship; reception centre; recreation-private; restaurant (renamed restaurant/café); restricted premises; rural pursuit (renamed rural pursuit/hobby farm); service station; shop; tavern; telecommunications infrastructure; tourist accommodation (renamed tourist development); transport depot; warehouse (renamed warehouse/storage).
- Inserting the definition from the Regulations for the following land use terms under '3. Land use terms used': art gallery; brewery; bulky goods showroom; commercial vehicle parking; garden centre; holiday accommodation; holiday house; industry-primary production; liquor store-small; liquor store-large; mining operations; resource recovery centre; serviced apartment; small bar; trade supplies; tree farm; waste disposal facility; waste storage facility; wind farm.
- Inserting the following definitions under 3. Land use terms used:

repurposed dwelling means a building or structure not previously used as a single house which has been repurposed for use as a dwelling.

second hand dwelling means a dwelling that has been in a different location, and has been dismantled and transported to another location, but does not include a modular home or transportable dwelling.

renewable energy facility means premises used to generate energy from a renewable energy source and includes any building or other structure used in, or in connection with, the generation of energy by a renewable resource. It does not include solar panels, or a wind turbine located on a lot with a single house where the energy produced only supplies that house or private rural use or anemometers.
- Deleting the following definitions: agroforestry; ancillary tourist use; aquiculture; chalet; industry-general; industry-mining; industry-rural; industry-service; lunch bar; mining workforce accommodation; plantation; plant nursery; residential building; shop (kiosk); showroom; storage.

- Reformatting the definitions to delete the commas, arrange them in alphabetical order and ensure consistency with the format of the model provisions in the Regulations.
8. In Schedule 4:
- for Special Use Zone 4 replacing the term 'mining worker's accommodation' with the term 'workforce accommodation'; 'Tourist Accommodation' with 'Tourist Development'; and replace 'second hand buildings' with 'a repurposed or a second hand dwelling' and insert the existing definition for ancillary tourist use in column 3.
 - for Special Use Zone 1 replacing 'minesite accommodation' with 'workforce accommodation'.
9. Deleting the following Schedules (in their entirety):
- SCHEDULE 6 - FORM OF APPLICATION FOR PLANNING APPROVAL
 - SCHEDULE 7 - ADDITIONAL INFORMATION FOR ADVERTISEMENTS
 - SCHEDULE 8 - NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL
 - SCHEDULE 9 - NOTICE OF DETERMINATION ON APPLICATION FOR PLANNING APPROVAL
10. Renumbering **SCHEDULE 10** to **SCHEDULE 6 - ENVIRONMENTAL CONDITIONS**.
11. Updating the following:
- renumbering all clauses and headings to take into account deletions, additions and modifications where necessary.
 - all references to legislation for correct title and italics.
 - all references to government department names.
 - amending administrative errors, omissions and anomalies.
 - the 'Contents' as necessary.
12. In Schedule 5:
- amending the title to: Schedule 5 - Exempted Advertisements for which development approval is not required.
 - aligning the land use terms to those used in Schedule 1, to the extent possible.

13. Inserting a new Schedule A - Supplemental Provisions with the following provisions:

Clause 61(1)

- (k) the erection or installation of a sign or advertisement of a class specified in Schedule 5 of this Scheme that applies in respect of the sign unless the sign is to be erected or installed:
 - (i) on a place included on a heritage list prepared in accordance with this Scheme; or
 - (ii) on land located within an area designated under this Scheme as a heritage area;

- (l) the erection or extension of a single house on a lot if a single house is a permitted (P) use in the zone (where the R-Codes do not apply) in which that lot is located and where the development standards set out in this scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
 - (i) entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under the *Heritage of Western Australia Act 1990 Part 6*; or
 - (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) within an area designated under this Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the *Heritage of Western Australia Act 1990 section 29*;

- (m) the erection or extension of an ancillary dwelling, outbuilding, external fixture, boundary wall or fence, patio, pergola, veranda, garage, carport, or swimming pool on the same lot as a single house if a single house is a permitted (P) use in the zone (where the R-Codes do not apply) and where the development standards set out in this scheme for that particular zone (including boundary setbacks) are satisfied, unless the development is located in a place that is:
 - (i) entered in the Register of Heritage Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under the *Heritage of Western Australia Act 1990 Part 6*; or

- (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) located within an area designated under this Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the *Heritage of Western Australia Act 1990* section 29;
- (n) the demolition of any building or structure except where the building or structure is:
- (i) located in a place that has been entered in the Register of Places under the *Heritage of Western Australia Act 1990*; or
 - (ii) the subject of an order under Part 6 of the *Heritage of Western Australia Act 1990*; or
 - (iii) included on a heritage list prepared in accordance with this Scheme; or
 - (iv) located within an area designated under this Scheme as a heritage area; or
 - (v) the subject of a heritage agreement entered into under the *Heritage of Western Australia Act 1990* section 29.
14. Amending Clause 5.9.1(d) by removing the inference that the landscaping requirements are only applicable in the Commercial zone.
15. Amending Clause 5.10 by:
- removing reference that an approval is 'cancelled' as a result of change in the occupier.
 - inserting the following:
- 5.10.2 In the Pastoral and Mining zone the local government may permit a home business with an area up to 200 square metres, with the presence, use or calling of up to 3 vehicles of more than 4.5 tonnes tare weight.
16. Amending Clause 5.11 by inserting a new sub clause (g) as follows:
- 5.11(g) A caretaker's dwelling may constitute a building or structure not previously used as a dwelling which has been repurposed for use as a caretaker's dwelling, or as a dwelling that has been in a different location and has been dismantled and transported to the lot for use as a caretaker's dwelling, provided that the caretaker's dwelling is on the same lot as a building, operation or plant used for industry and occupied by a supervisor of that building, operation or plant used for industry.

17. Amending Schedule 1 Land use term 'home business' by removing reference to the words in:

'(c)' 'except that for land in the Pastoral and Mining zone under the Scheme the local government may permit an area up to 200 square metres'

'(f)' 'except that for land in the Pastoral and Mining zone under the Scheme the local government may permit the presence and use of up to 3 vehicles of more than 3.5 tonnes tare weight.'

P HILL
SHIRE PRESIDENT

P NAYLOR
CHIEF EXECUTIVE OFFICER



WESTERN AUSTRALIAN
Electoral Commission

LGE 282

Mr Peter Naylor
Chief Executive Officer
Shire of Laverton
PO Box 42
LAVERTON WA 6440

FILE REF	673		
CEO			
01 APR 2019			
EMTS			
EMCCS			

Dear Mr Naylor

Request to Leave Vacancy Unfilled

I refer to your letter dated 29 March 2019 in which you advised of the resignation of Councillor Rosemary Street and your subsequent request to seek my agreement that the vacancy remain unfilled until the October 2019 ordinary elections.

I have considered the information provided in your correspondence and advise that approval is given under section 4.17(3) of the *Local Government Act 1995* to defer filling the vacancy until the October 2019 ordinary elections.

Should you require any further information please contact Phil Richards, Manager Election Events on 9214 0443.

Yours sincerely

David Kerlake
ELECTORAL COMMISSIONER

1 April 2019

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Peter Naylor

From: Peter Naylor
Sent: Monday, 6 May 2019 3:58 PM
To: cole.thurley@dpc.wa.gov.au
Cc: Kris Starceвич; Cr Deanne Ross; Cr Patrick Hill; Cr Rex Ryles; Cr Rex Weldon; Cr Robin Prentice; Cr Shaneane Weldon; 'djross@hotmail.com.au'; Patrick Hill; Rex Weldon; 'rex@desertsands89.com.au'; 'robbo.43@bigpond.com'; Shaneane Weldon
Subject: FW: Laverton Aged Accommodation project

Good afternoon Cole

With reference to the Shire of Laverton funding application under the Regional Aged Accommodation Program, and our recent telephone conversation in this matter.

The Shire of Laverton has held an "out of session" in-person and telephone consultation on the application submitted and the current suitability of the proposed land site given recent events in Laverton with the imminent relocation of the local supermarket to a location on the western edge of town.

Council has agreed to withdraw the funding application and submit an application to the Department of Planning, Lands & Heritage to have portion of Unallocated Crown Land situated on the western side of the Laverton Hospital excised in favour of the Shire of Laverton for the purpose of Aged Accommodation. This will result in the potential future siting of an aged accommodation precinct in Laverton being in a more suitable location to health facilities and the local supermarket.

We understand that withdrawing the application may have implications in that there is no certainty of a Regional Aged Accommodation Program in the future, however with the uncertainty facing Council on the most suitable location for such a project they felt it better to withdraw the application rather than be successful and then seek a variation to defer the funding whilst the potential land becomes available.

Council apologises for any inconvenience this action may cause.

Happy to discuss should you wish to do so.

Regards
Peter

Peter Naylor
CHIEF EXECUTIVE OFFICER
SHIRE OF LAVERTON



PETER NAYLOR
CHIEF EXECUTIVE OFFICER
E: ceo@laverton.wa.gov.au
P: (08) 9031-1202 M: 0427-061-674 F: (08) 9031-1340
9 MacPherson Place
PO Box 42, Laverton WA 6440

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Expression of Interest Laverton Airfield Terminal Design and Tender Documentation

Deadline

4:00pm AWST, Tuesday 30 April 2019

Delivery Method

Shire of Laverton
9 MacPherson Place / PO Box 42
Laverton WA 6440

or

tenders@laverton.wa.gov.au

Responses MUST be submitted as ONE COMPLETE DOCUMENT, have all pages numbered consecutively and include an index.

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PART 1 READ AND KEEP THIS PART
EoI 01.18-19 **Design Development Laverton Airfield Terminal**

1 CONDITIONS OF RESPONDING

1.1 Contract Requirements in Brief

The Shire requires the selected respondent to prepare Design and Tender documents for the construction of the new Laverton Airfield Terminal.

1.2 Definitions

Below is a summary of some of the important defined terms used in this Request:

Contractor	Means the person or persons, corporation or corporations whose Response is accepted by the Principal, and includes the executors or administrators, successors and assignments of such person or persons, corporation or corporations.
Deadline	The Deadline shown on the front cover of this Request for lodgement of your Submission.
General Conditions of Contract	Means the General Conditions of Contract for Consultants nominated in Part 3.
Offer	Your Offer to be selected to supply the Requirements.
Principal	The Shire of Laverton
Response	Completed Offer, response to Selection Criteria and Attachments.
Requirement	The service(s) requested by the Principal.
Request or REoI or Request for Expression of Interest	This document.

PART 1	READ AND KEEP THIS PART
Eol 01.18-19	Design Development Laverton Airfield Terminal

1.3 Contact Persons

Respondents should not rely on any information provided by any person other than the person listed below:

Name	Peter Naylor
Position	Chief Executive Officer
Telephone	08 9031 1202
Email	ceo@laverton.wa.gov.au

1.4 Lodgement of Response and Delivery Method

The Submission must be lodged by the Deadline. The deadline for this Expression of Interest is **4.00pm AWST, Tuesday 30 April 2019**.

Submissions are to be submitted electronically at tenders@laverton.wa.gov.au

1.5 Rejection of Expressions of Interest

A Response will be rejected without consideration of its merits in the event that:

- a) it is not submitted before the Deadline; or
- b) it is not submitted at the place specified in the Request for Expression of Interest (Eol); or
- c) it may be rejected if it fails to comply with any other requirements of the Request for Eol; or
- d) the Respondent does not submit an Offer form which has been completed and signed together with all the required Attachments.

1.6 Acceptance of Responses

Unless otherwise stated in this Request, Responses may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Response and may reject any or all Responses submitted.

1.7 Response Validity Period

All Responses will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline.

PART 1	READ AND KEEP THIS PART
EoI 01.18-19	Design Development Laverton Airfield Terminal

1.8 Precedence of Documents

In the event of there being any conflict or inconsistency between the terms and conditions in this Request and those in the General Conditions of Contract, the terms and conditions appearing in this Request will have precedence.

1.9 Alterations

The Respondent must not alter or add to the Request documents unless required by these General Conditions of Responding.

The Principal will issue an addendum to all registered Respondents where matters of significance make it necessary to amend the issued Request for EoI documents before the Deadline.

1.10 Selection Criteria

The Contract may be awarded to a Respondent(s) who best demonstrates the ability to provide quality products and or services at a competitive price. The quoted prices will be assessed together with the qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted the best value for money approach to this Request. This means that, although price is considered, the Response containing the lowest price will not necessarily be accepted, nor will the offer ranked the highest on the Qualitative Criteria.

A scoring system will be usual as part of the assessment of the Qualitative Criteria. Unless otherwise stated, a Response which provides all the information requested will be assessed as satisfactory.

The extent to which the Respondent demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Response will be used as one of the factors in the final assessment of the Qualitative Criteria and in the overall assessment of value for money.

1.11 Compliance Criteria

These criteria are detailed within Part 4 of this document and will not be point scored. Each Response will be assessed on a Yes/No basis as to whether the criterion is satisfactorily met. An assessment of "No" against any criterion may eliminate the Submission from consideration.

PART 1 READ AND KEEP THIS PART
EoI 01.18-19 **Design Development Laverton Airfield Terminal**

1.12 Qualitative Criteria

In determining the most advantageous Response, the Evaluation Panel will score each Response against the Qualitative Criteria as detailed within Part 4 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

Note: It is essential that Respondents address each Qualitative Criterion.

Information that you provide addressing each Qualitative Criterion will be point scored by the Evaluation Panel.

Failure to provide the specified information may result in elimination from the evaluation process or a low score.

1.13 Value Considerations

Weighted Cost Criteria

The weighted cost method is used where the overall financial benefit to the Principal (inclusive of tendered price, whole-of-life costs, asset management implications and similar) is considered to be crucial to the outcome of the contract. This financial benefit is then assessed with quality.

Criteria	Weighting
Financial benefit to Principal	60%

1.14 Price Basis

Fixed Prices

All prices for goods/services offered under this Request are to be fixed for the term of the contract. Quoted prices must include Goods and Services Tax (GST).

Unless otherwise indicated, prices submitted must include delivery, unloading, packing, marking and all applicable levies, duties, taxes and charges. Any charge not stated in the submission as being additional will not be allowed as a charge for any transaction under any resultant contract.

PART 1	READ AND KEEP THIS PART
EoI 01.18-19	Design Development Laverton Airfield Terminal

1.15 Ownership of Responses

All documents, materials, articles and information submitted by the Respondent as part of or in support of a Response shall become upon submission the absolute property of the Principal and will not be returned to the Respondent at the conclusion of the Response Process PROVIDED that the Respondent shall be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

1.16 Canvassing of Officials

If a Respondent, whether personally or by agent, canvasses any of the Principal's Commissioners or Councillors (as the case may be) or Officers with a view to influencing the acceptance of any Response, then regardless of such canvassing having any influence on the acceptance of such Submission, the Principal may at its discretion omit the Respondent from consideration.

1.17 Identity of the Respondent

The identity of the Respondent and Contractor is fundamental to the Principal. The Respondent shall be the person, persons, corporation or corporations named as the Respondent in Part 3 of this Request. Upon acceptance of the Response, the Respondent will become the Contractor.

1.18 Implementation Timetable

Below is the indicative implementation timetable. The dates provided are indicative only and may change without notice.

Table 1 Implementation Timeline

Stage	Indicative dates
Request for Expression of Interest	16 March 2019
Response Deadline	30 April 2019
Evaluation period	1 – 15 May 2019
Contract award	23 May 2019

PART 2 READ AND KEEP THIS PART
EoI 01.18-19 **Design Development Laverton Airfield Terminal**

2 Specification

2.1 Introduction

The Shire of Laverton requires the selected respondent to prepare Detailed Design Documents for the Laverton Airfield Terminal.

2.2 Background

The Laverton Airfield is experiencing increased passenger traffic. This is mainly due to increased mining activity in the region, in addition to this the upgrading of several mine access roads the airstrip is now the preferred option to a number of mines as opposed to developing their own on-site airstrips.

The current terminal building is outdated and inadequate to cater for the increased passenger movements.

Council has recognised the need to provide a new and improved facility that will cater for:

- A waiting area for up to 100 people
- Security screening operations in accordance with the new Regional Airports Security Screening legislation
- Accommodation (housing & offices) for Airport Manager
- Integrated facilities for Regular Passenger Transport provider and closed mining charter flights under the one roof
- Consider the current and future placement of the refuelling facility

2.3 Contract Requirements in Brief

The proposed contract has five key stages:

Stage	Description
1	Project initiation and confirmation of methodology.
2	Workshop with Shire of Laverton representatives
3	Draft Detailed Design Preparation
4	Present the Draft Detailed Design to the Shire of Laverton for feedback
5	Final Detailed Design Preparation and Cost Estimate prepared by a Qualified Quantity Surveyor.

3 Scope of Work

3.1.1 Stage 1 – Project Initiation

Initial briefing with Shire representatives to identify and discuss key project issues, confirm the proposed methodology, negotiate and approve the progress claims schedule, clarify deliverables as necessary and finalise the implementation timetable.

3.1.2 Stage 2 – Predesign Workshop – Shire of Laverton

Design Workshop with the Shire of Laverton for the development of detailed design for the Laverton Airfield Terminal that meets community expectations and budgetary considerations. It is expected that the appointed consultant will travel to Laverton to attend in person this workshop with the Shire of Laverton representatives.

Deliverables

Deliverable	Format
1 x Predesign Workshop	Attendance at a scheduled Shire of Laverton meeting

3.1.3 Stage 3 – Draft Detailed Design Preparation

Preparation of Draft Detailed Designs including full preliminary working drawings.

Deliverables

Deliverable	Format
Preliminary Working Drawings including (Site Plan, Floor Plan & Elevations)	Electronic (PDF and DOC)

3.1.4 Stage 4 – Draft Detailed Design Presentation

Detailed Design Presentation with the Shire of Laverton to present the developed detailed designs for feedback from members of the group. Further members of the group will seek feedback from the Laverton Community. It is expected that the appointed consultant will travel to Laverton to attend in person this presentation with the Shire of Laverton.

Deliverables

Deliverable	Format
Detailed Design Presentation and Feedback Workshop	Attendance at a scheduled Shire of Laverton meeting

PART 2 READ AND KEEP THIS PART
EoI 01.18-19 **Design Development Laverton Airfield Terminal**

3.1.5 Stage 5 – Final Detailed Design preparation and Quantity Survey

Final Detailed Design preparation.

Deliverables

Deliverable	Format
Complete Detailed Design Package including: <ul style="list-style-type: none"> • Full working drawings • Site plan • Floor Plan • Elevations • Electrical Drawings • Sections and Details • Mechanical Drawings • Hydraulic Drawings • Full compliance with section J of the NCC BCA • Structural engineer drawings • Full Specifications from all consultants • Site Classification and Geotechnical Assessment • Signed Engineered Footing and Slab design • Preparation of Specification for Request for Tender • Certificate of Design Compliance 	Electronic (PDF and DOC)
Quantity Survey	Electronic (PDF and DOC)

3.2 Implementation Timetable

The Principal anticipates the delivery of the Requirements can be achieved within a term of approximately 12 weeks from award. Respondents are to comply with this term in their Project Methodology submitted, or offer an alternative schedule if there is evidence of benefit to the Principal. The final contract term will be negotiated with the appointed Consultant prior to execution of the contract documents.

3.3 Concept Designs

Concept Design documentation is to be prepared.

PART 4	READ AND KEEP THIS PART
Eol 01.18-19	Design Development Laverton Airfield Terminal

4 General Conditions of Contract

General Conditions of Contract will be in accordance with the Australian Standards.

PART 5 **COMPLETE AND RETURN THIS PART**
 EoI 01.18-19 **Design Development Laverton Airfield Terminal**

5 Respondent's Offer

5.1 Offer Form

The Chief Executive Officer

Shire of Laverton
 PO Box 42
 LAVERTON WA 6440

I/We (registered entity name)			
of (registered street address)			
ABN		ACN (if any)	
Telephone		Facsimile	
Email			

In response to Request for Expression of Interest Design Development Laverton Airfield Terminal.

I/we agree that I am/we are bound by, and will comply with this Request and its associated schedules and attachments, all in accordance with the conditions contained in this Request signed and completed.

The Response price is valid up to ninety (90) calendar days from the Deadline.

I/we agree that there will be no cost payable by the Principal towards the preparation or submission of this Response irrespective of its outcome.

The consideration is as provided under the price schedule and / or schedule of rates in the prescribed format and submitted with this Response.

Dated this (day, month, year)	
Signature (authorised signatory of Respondent)	
Name (of authorised signatory of Respondent)	
Position of authorised signatory of Respondent)	
Postal address (of Respondent)	

PART 5 **COMPLETE AND RETURN THIS PART**
Eol 01.18-19 **Design Development Laverton Airfield Terminal**

5.2 Selection Criteria

5.2.1 Compliance Criteria

Please indicate whether you have complied with the following compliance criteria:

Description of Compliance Criteria	Tick if complies
a) Respondents are to provide acknowledgment that your organisation has submitted in accordance with the conditions of this Request including completion of the Offer form and provision of your price schedules submitted in the format required by the Principal.	<input type="checkbox"/>
b) Compliance with the Specification contained in the Request.	<input type="checkbox"/>
c) Compliance with the Deadline.	<input type="checkbox"/>
d) The insurance requirements for this Request are stipulated in Appendix A. Respondents are to supply evidence of their insurance coverage including insurer, expiry date, value and type of insurance. If a Respondent holds 'umbrella insurance', please ensure a breakdown of the required insurances is provided. A copy of the Certificate of Currency is to be provided to the Principal within fourteen (14) calendar days of the date of Response acceptance letter.	<input type="checkbox"/>

5.2.2 Qualitative Criteria

Before responding to the following qualitative criteria, Respondents must note the following:

- a) All information relevant to your answers to each criterion is to be contained within your Response;
- b) Respondents are to assume that the evaluation panel has no previous knowledge of your organisation, its activities or experience;
- c) Respondents are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- d) Respondents are to address **every** item outlined within a qualitative criterion.

PART 5 COMPLETE AND RETURN THIS PART
Eol 01.18-19 **Design Development Laverton Airfield Terminal**

A. Demonstrated Understanding and Experience in the development of airport terminals	Weighting
Respondents must address the following information in an attachment and label it Demonstrated Understanding :	30%
a) A brief outline of the project delivery	Tick if attached <input type="checkbox"/>

B. Key Personnel	Weighting
Respondents must address the following information in an attachment and label it Key Personnel :	10%
a) Provide details of each of the proposed personnel to be allocated to this project (specifying their relevant experience with airport terminal projects)	Tick if attached <input type="checkbox"/>

5.3 Price Schedule

Respondents must complete and return the following Price Schedules. Before completing the Price schedules, Respondents should ensure they have read this entire Request.

Price Schedule		
Design Development Laverton Airfield Terminal		
Breakdown of Lump Sum Price		
The Respondent warrants that the prices provided in this schedule include all Requirements as defined in Part 2 of this Request, and are fixed for the term of the contract.		
Item	Description	Amount Ex GST
1.0	Design Development Laverton Airfield Terminal	\$
Total Lump Sum exclusive of GST		\$
10% GST		\$
Total Lump Sum inclusive of GST		\$

PART 6 COMPLETE AND RETURN THIS PART
Eol 01.18-19 **Design Development Laverton Airfield Terminal**

6 Occupational Safety and Health Questionnaire

The following OSH questionnaire forms part of the Principal's evaluation process and is to be completed by Respondents and submitted with their Response. Respondents may be required to verify their responses noted in their questionnaire by providing evidence of their ability and capacity in relevant matters.

6.1 Respondent OSH Questionnaire

Has the Company ever been convicted of an Occupational Safety and Health offence? <i>If yes please provide details.</i>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
---	--	---------------------------------------

The Shire acknowledges that it has a Duty of Care obligation under the *Occupational Safety and Health Act 1984* to provide to all its employees (including Contractors and their employees) a safe workplace and a safe system of work. It is therefore required that Contractors carrying out any work for the Shire comply with the Shire's Occupational Safety and Health (OSH) Policies and Procedures.

Section 1 – OSH Policy and Management		Yes	No
1. Does the Company have a written OSH Policy?		<input type="checkbox"/>	<input type="checkbox"/>
2. Does the Company have an OSH Management Plan?		<input type="checkbox"/>	<input type="checkbox"/>
Section 2 – Hazard, Incident and Risk Management		Yes	No
1. Does the Company Safe Work Procedures or Work Instructions for the work carried out?		<input type="checkbox"/>	<input type="checkbox"/>
2. Does the Company have Job Hazard Analysis (JHA) for all hazardous jobs?		<input type="checkbox"/>	<input type="checkbox"/>
3. Does the Company conduct and document workplace OSH inspections?		<input type="checkbox"/>	<input type="checkbox"/>
4. Does the Company have a written hazard and incident reporting procedure?		<input type="checkbox"/>	<input type="checkbox"/>
5. Does the Company have a procedure for storing and handling hazardous substances, including ensuring all hazardous substances used have an MSDS?		<input type="checkbox"/>	<input type="checkbox"/>
6. Does the Company have a Personal Protective Equipment Policy in place?		<input type="checkbox"/>	<input type="checkbox"/>
7. Does the Company have Policies and Procedures in place to ensure all plant and equipment is maintained and inspected to ensure it is kept in safe working order? <i>*Only N/A if the Applicant does not provide their own plant and equipment.</i>	N/A*	Yes	No
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

PART 6 COMPLETE AND RETURN THIS PART

Eol 01.18-19 **Design Development Laverton Airfield Terminal**

Section 3 – Induction and Training		Yes	No
1.	The Shire of Laverton requires all Contractors and the personnel they engage to have completed a Shire OSH induction prior to working on Shire sites. Is the Company aware of this requirement and does the Company agree to notify the Shire of any personnel who require an OSH induction?	<input type="checkbox"/>	<input type="checkbox"/>
2.	Does the Company have a process in place to ensure all personnel have been trained and hold the necessary and current licences appropriate for the work performed?	<input type="checkbox"/>	<input type="checkbox"/>
Section 4 – Communication and Consultation		Yes	No
1.	Does the Company hold regular toolbox meetings to discuss OSH related matters?	<input type="checkbox"/>	<input type="checkbox"/>

If you answered **Yes** to any of the questions please attach the necessary evidence.

If you answered **No** to any of the questions, or your existing policies and procedures do not meet the minimum requirements of those of the Shire's, are you prepared to adopt and follow Shire of Laverton Occupational Safety and Health procedures and policies?

- Yes - No

Expression of Interest Register

Tender No: N/a

Folio No:

Brief Description of Goods or Services Required:	Laverton Airfield Terminal Design and Tender Documentation		
Particulars of the Decision to Invite Tenders:	<u>Item No:</u> 11.3.1	<u>OCM</u> <u>Date:</u> 28/02/2019	<u>Resolution No:</u> OMC190228-15(3)

Advertisement Details:

<u>Dates/s:</u>	<u>Newspaper/s:</u>
16 March 2019	West Australian
Closing Date & Time:	30 April 2019, 4:00pm
Opening Date & Time:	30 April 2019, 4:10pm

Opened in the Presence Of:

<u>Name:</u>	<u>Title:</u>	<u>Signature:</u>
Peter Naylor	Chief Executive Officer	
Les Vidovich	Executive Manager of Technical Services	

<u>Eoi Submitted By:</u>	<u>Date Eoi Received:</u>
MCG Architects	29 April 2019
Hoffman	30 April 2019
H & H Architects	30 April 2019
Gobet Hur Architects	30 April 2019
Stea Asture Architecture	30 April 2019
Mode Design	30 April 2019
Bollig Design Group	30 April 2019
Eastman Poletti Sherwood Architects	30 April 2019
Slavin Architects	30 April 2019
Plus Architects	30 April 2019

Expression of Interest Register

<u>Tender No:</u> N/a	<u>Folio No:</u>
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Tender Awarded By:	<u>Item No:</u>	<u>OCM</u> <u>Date:</u>	<u>Resolution No:</u>
Name of Successful Tenderer/s:			
Amount of Successful Tenderer/s:			

ARCHIVES AND RECORD MANAGEMENT AGREEMENT

This Agreement is made the 1 day of February 2013

Between:

The City of Kalgoorlie-Boulder, of Kalgoorlie, Western Australia ("CKB")

and

Shire of Coolgardie of Bayley Street, Coolgardie, Western Australia;

and

Shire of Dundas of 88-92 Prinsep Street, Norseman, Western Australia;

and

Shire of Esperance of Windich Street, Esperance, Western Australia;

and

Shire of Laverton of McPherson Place, Laverton, Western Australia;

and

Shire of Leonora of 16 Tower Street, Leonora, Western Australia;

and

Shire of Menzies of Lot 124 Shenton Street, Menzies, Western Australia;

and

Shire of Ngaanyatjarraku of Great Central Road, Warburton Aboriginal Community, Western Australia;

and

Shire of Ravensthorpe of 65 Morgans Street, Ravensthorpe, Western Australia;

and

Shire of Wiluna of Scotia Street, Wiluna, Western Australia

(together, "Regional Group Members").

Introduction:

- A. CKB and the Regional Group Members have agreed to enter into a joint venture, the object of which is to create and manage a regional archives and records management and storage facility to be located in Kalgoorlie.
- B. The purpose of the Project is:-
- (1) To raise the overall level of records management capacity within local governments in the Region in a manner that provides maximum efficiency but does not raise the overall cost of records management activities for any one or more of the Participants; and
 - (2) To develop a commercial records storage business that is easily accessed by the Participants, and which services the Region, and which will provide a commercial rate of return to the Participants which underwrite and participate in the Project.
- C. In order to commence the undertaking, CKB has agreed with the Regional Group Members to enter into the Royalties for Regions Agreement with the State of Western Australia via the Department of Regional Development and Land to receive on behalf of the Joint Venture, an amount of one million dollars (\$1,000,000.00) or thereabouts, pursuant to the Royalties for Regions program under the *Royalties for Regions Act 2009*.
- D. To evidence the matters agreed between them in undertaking and completing the Project the Parties now execute this Agreement.

The Parties agree as follows:

1. Definitions:

In this Agreement, unless the context otherwise requires:

- a) "Act" means the *Royalties for Regions Act 2009*;
- b) "Agreement" means this agreement including its recitals and all schedules and annexures;
- c) "Commencement date" means the date of execution of this Agreement;
- d) "Completion date" means a date to be agreed between the Parties;
- e) "Department" means the Department of Regional Development and Land, or its successor;
- f) "Facility" means the facility recited in Paragraph A above;
- g) "Joint Venture" means the joint venture created by this Agreement;

- h) "Participants" means CKB and the Regional Group Members, or any one or more of them (while a party to this Agreement) as the context requires;
- i) "Parties" means the parties to this Agreement;
- j) "Project" means the Project as defined by the Royalties for Regions Agreement;
- k) "Purpose" means the purpose for which this Joint Venture is formed and undertaken by the Parties, and in particular the undertaking and completion of the Project to provide the Facility; and
- l) "Region" means the local government and administrative districts of CKB and the Regional Group Members.
- m) "Royalties for Regions Agreement" means the agreement between CKB and the Department of Regional Development and Lands, a copy of which is annexed to this Agreement.

2. Interpretation:

In this Agreement, unless the context otherwise requires,

- a) Words importing the singular include the plural, and vice versa;
- b) Words importing any gender include the other gender;
- c) References to persons include any incorporated body;
- d) References to a person include the legal personal representatives, successors, and assigns of that person;
- e) A reference to a statute, ordinance, code, or other law, includes regulations, bylaws, rules, and other statutory instruments under it, for the time being in force, and consolidations, amendments, re-enactments, or replacements of any of them (whether the same or any other legislative authority having jurisdiction);
- f) References to this Agreement or any other instrument include this Agreement or other instrument, as varied or replaced, and notwithstanding any change in the identities of the parties;
- g) An obligation in favour of two or more persons is enforceable by them, both jointly and separately;
- h) References to this Agreement include its recitals, schedules and annexures;
- i) Headings are inserted for ease of reference only, and are to be ignored in construing this Agreement;

- j) No rule of construction applies to the disadvantage of a party to this Agreement on the basis that the party was responsible for the preparation of this Agreement or any part of it;
- k) When the day or last day for doing an act is not a business day, then the day or last day for doing the act will be the directly preceding business day.

3. Scope of this Agreement:

This Agreement is entered into between CKB and the Regional Group Members for the carrying out of the Purpose to enable the Facility to be created and:-

- a) Funding allocated by CKB and the Regional Group Members pursuant to or in consequence of this Agreement will be applied solely for the carrying out of the Purpose.
- b) In carrying out the Purpose:-
 - i) The funding to be made available for the Purpose will in the first instance be as provided pursuant to the Royalties for Regions Agreement, together with any other funding provided by government to assist in carrying out the Project and no part of such funding will be applied elsewhere;
 - ii) In utilising the funding with respect to the Purpose the Participants will:-
 - (1) Carry out all aspects of the Project and acquit all aspects of the undertaking in a competent, diligent, satisfactory workmanlike and professional manner, and to the highest standards applicable to such a project;
 - (2) Comply with all of the conditions and obligations as outlined in the Royalties for Regions Agreement and in the guidelines as laid down by the Act and /or the Department from time to time;
 - (3) In carrying out the Project, use all funding provided in a commercially prudent, sensible and reasonable manner, and according to best business practices;
 - (4) Provide the funding and other resources including staff with a capacity to meet their obligations as specified in the Royalties for Regions Agreement or otherwise as required by this Agreement;
 - (5) Provide leverage with wider stakeholders (as agreed between the Participants) to facilitate strong stakeholder ownership and involvement where required in the Project, as referred to in the Royalties for Regions Agreement; and
 - (6) Use all available opportunities to facilitate additional financial investment in the Project.

4. Parties' Undertakings

As soon as practicable after execution of this Agreement the Parties will meet to determine the timing for the carrying out of the Project and which of them will be appointed to assist in all aspects of the Project. Without limiting the foregoing the Parties will plan and settle a series of timelines to meet various stages of the Project and with the view to having the Project completed by the Completion date.

5. Appointment of Manager

- a) The Regional Group Members hereby appoint CKB as manager of the Project and of the Facility. CKB will remain manager of the Project and of the Facility unless and until by written agreement between CKB and all of the Regional Group Members another manager is appointed; and
- b) CKB shall have the right, in its sole discretion, to contract directly with any other party to provide the ongoing management of the Project and/or the Facility.

6. Preliminary Funding, Budgets and Capital

- a) The Parties will meet at least once annually to consider and agree what preliminary funding is required to commence the Project and the setting of budgets.
- b) The Parties will not necessarily utilise the monies to be provided under the Royalties for Regions Agreement to meet the total costs of the Project but may apply additional funding subject to governmental requirements or restrictions. However the total of all monies provided pursuant to the Royalties for Regions Agreement must be applied to the Project and the setting up of the Facility.
- c) An annual budget will be agreed between the Parties by 30 April in each year, which budget will provide for annual contributions by the Parties to maintain the Facility, on the basis that:
 - i) contributions will be made equally by the Parties;
 - ii) the Parties are to share equally in the assets of the Joint Venture, and if at any time there is a surplus of funds associated with the operation of the Facility, the Parties shall also share equally that surplus between them; and
 - iii) the Parties are to share equally in all liabilities arising in respect of the Facility.
- d) Each Party must pay their contribution to the annual budget within the time frame agreed upon by the Parties at the time of agreeing the budget.

7. Compliance with Grant Funding Conditions

It will be a particular obligation of the Parties to ensure that all grant funding conditions as set out in the Royalties for Regions Agreement are fully complied with including acquittal obligations as and when those obligations fall due.

8. Manager's Obligations

As manager of the project CKB will:-

- a) arrange regular meetings of the Participants (which any of the Participants may attend by electronic means) to review and assist in the carrying out of the Project;
- b) Prepare a detailed draft of the Project including procedures and undertakings for its completion by the Completion date;
- c) Ensure that all such meetings are fully minuted and copies of those minutes provided to each of the Regional Group Members within 14 days of the holding of the meeting;
- d) Seek professional advice on the best means by which the Purpose may be carried into effect including the latest advice and information available with respect to the planning development and maintenance of a records management and archiving facility;
- e) Convene an extraordinary meeting of the Participants whenever requested in writing by at least forty per cent (40%) of the participating Regional Group Members; and
- f) Prepare and amend budgets as required by the terms of this Agreement.

9. Participants' Representation

Each of the Parties to this Agreement will appoint an employee of that Party to represent it at meetings of the Joint Venture.

10. Managing the Project

In carrying out the Project, CKB with support of the Regional Group Members:

- a) Will be responsible for establishing a management plan for the Project, which includes separate processes for establishing, administering, implementing and governing the Project;
- b) will obtain the prior written approval of the Department of Regional Development and Lands for any variations to costings and payments applicable to the Project;

- c) will ensure the Project is carried out in accordance with the terms of the Royalties for Regions Agreement, and any written proposal submitted by or on behalf of the Participants, and in consultation with the Department; and
- d) will generally comply with all the obligations and undertakings of the recipient as set out in the Royalties for Regions Agreement as though each of the parties to this agreement were parties to the Royalties for Regions Agreement.

11. Operations of Facility

CKB will design and keep up to date an operations manual for the best use and operations of the Facility and provide a draft of same to the Regional Group Members for perusal, comment and input. The operations manual may be varied from time to time in the best interests of the Participants, the Project and the Facility.

12. Dispute Resolution

Should any dispute arise with respect to any part of the subject matter of this Agreement and such dispute persists the Parties may agree to resolve the dispute through a mediation process. Should the dispute not be resolved pursuant to a mediation process the Parties may agree to having the dispute resolved by an arbitrator as agreed between them but failing any such agreement then as appointed by the President for the time being of the Western Australian Local Government Association and the decision of which arbitrator shall be final and binding on the Parties.

13. Insurance and Indemnity

It will be a further responsibility of the manager to ensure that the Facility once operational is fully insured and that all of the Regional Group Members are fully indemnified with respect to its use and operation.

14. Default

In the event that:

- a) any Party to this Agreement is in default of its obligations hereunder including (without limitation) any failure to contribute to budgets within forty two (42) days of the date on which such contribution was due to be paid; and
- b) the default continues for a continuous period of fourteen (14) days after that Party receives notice from the manager to correct the default

that Party may be excluded from the Joint Venture by resolution of all remaining Participants and paragraph 15 shall apply to any such Party, as if that Party had retired as a Participant.

15. Retirement of a Participant

In the event that any of the Participants wishes to withdraw from the Joint Venture, it must:

- a) provide to CKB not less than three (3) months' notice of its intention to do so; and
- b) pay a proportion of its contribution to the Project's budgets in respect of the financial year in which the withdrawal is to take effect (calculated pro-rata to the date of retirement) prior to the expiration of such notice period; and
- c) pay to CKB its share of any liabilities of the Joint Venture to the extent they exceed its share of the assets of the Joint Venture

and upon such retirement:

- d) payments made by a retiring Participant in advance of its obligations under the Joint Venture as at the date of retirement will be refunded to the retiring Participant; and
- e) the retiring Participant's entitlement to the assets of the Joint Venture pursuant to paragraph 6 of this Agreement, to the extent that they exceed its share of the liabilities of the Joint Venture, shall be paid out to the retiring Participant (to be valued, unless otherwise agreed, by a valuer nominated by the then president of the Western Australian Local Government Association).

16. Termination

The Joint Venture will continue until such time as the Parties determine to terminate it. Upon termination the Parties will share equally in all assets and the meeting of all liabilities in connection with the Facility and its winding up.

17. Entire Agreement

This document comprises the whole agreement between the Parties to it and supersedes all previous agreements and documents relating to the subject matter herein.

18. Assignment

No part of this Agreement may be assigned and no interest of any of their Participants may be assigned to any third party without the prior written consent of all other Parties to this agreement.

19. Variations

The terms of this Agreement may be varied by a further agreement executed by all of the Parties.

20. Amalgamations

- (a) In the event that any two or more of the Participants amalgamate with each other:

- (i) the amalgamated entity will then form one of the Parties to this Agreement and shall have the rights and obligations of a Party under this Agreement; and
- (ii) upon such amalgamation, paragraph 15 shall apply to any Party which ceases to be a Participant as a result of such amalgamation, as if that Party had retired as a Participant, provided that the rights and obligations of one of the amalgamating Participants shall be retained or, if required, assigned to the amalgamated entity, and the amalgamating Participants shall procure that the amalgamating entity nominate:
 - (A) which of the amalgamating Participants shall retain or assign their rights and obligations to the amalgamated entity; and
 - (B) which of the amalgamating Participants shall be treated as a retiring Participant.

21. Governing Law

This Agreement will be governed by the law of Western Australia and of the Commonwealth of Australia and the Parties submit to the jurisdiction of the courts of Western Australia and of the Commonwealth.

22. Further Assurances

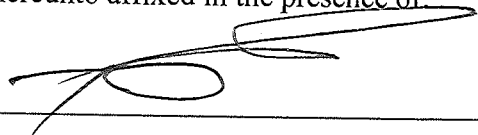
The Parties to this Agreement will make, sign, execute and do such further assurances, acts, matters, documents and things as shall be necessary or desirable to give full force and effect to the terms of this Agreement.

23. Counterparts

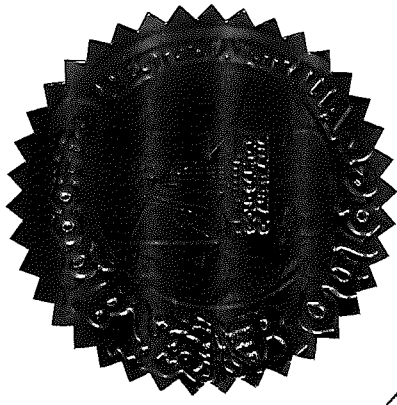
This document may consist of a number of counterparts and, if so, the counterparts taken together constitute one document.

Executed as a deed.

THE COMMON SEAL of the CITY)
OF KALGOORLIE-BOULDER was)
hereunto affixed in the presence of:



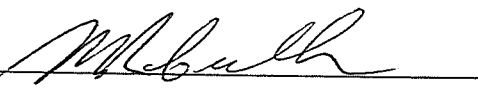
Mayor



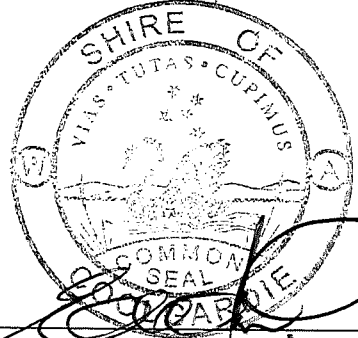


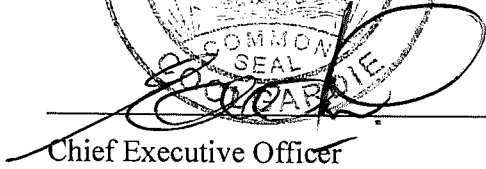
Chief Executive Officer

THE COMMON SEAL of the SHIRE)
OF COOLGARDIE was)
hereunto affixed in the presence of:



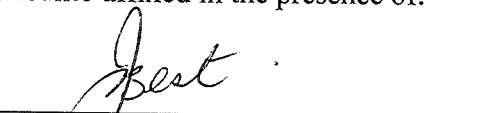
Shire President





Chief Executive Officer

THE COMMON SEAL of the SHIRE)
OF DUNDAS was)
hereunto affixed in the presence of:



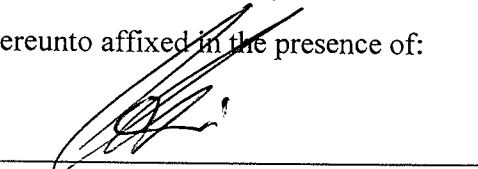
Shire President



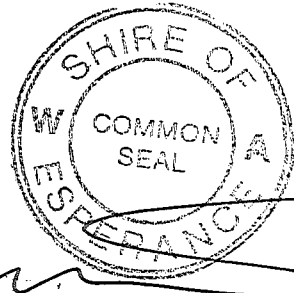


Chief Executive Officer

THE COMMON SEAL of the SHIRE)
OF ESPERANCE was)
hereunto affixed in the presence of:



Shire President



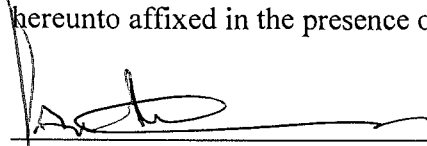


Chief Executive Officer




THE COMMON SEAL of the **SHIRE**)
OF RAVENSTHORPE was)

hereunto affixed in the presence of:



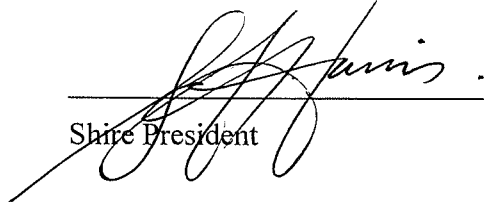
Shire President




Chief Executive Officer

THE COMMON SEAL of the **SHIRE**)
OF WILUNA was)

hereunto affixed in the presence of:




Shire President

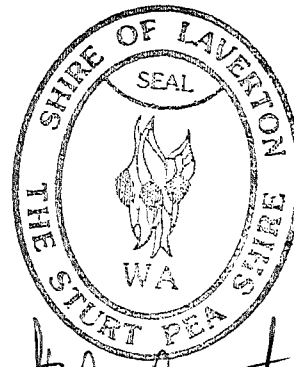


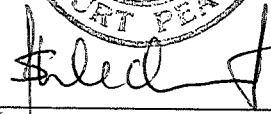
Chief Executive Officer

THE COMMON SEAL of the **SHIRE**)
OF LAVERTON was)
hereunto affixed in the presence of:




Shire President



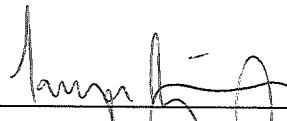


Chief Executive Officer

THE COMMON SEAL of the **SHIRE**)
OF LEONORA was)
hereunto affixed in the presence of:




Shire President




Chief Executive Officer

THE COMMON SEAL of the **SHIRE**)
OF MENZIES was)
hereunto affixed in the presence of:




Shire President



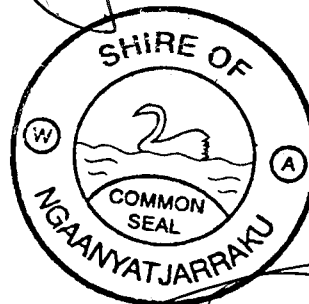



Chief Executive Officer

THE COMMON SEAL of the **SHIRE**)
OF NGAANYATJARRAKU was)
hereunto affixed in the presence of:



A. Shire President





Chief Executive Officer

Local Government
**RENEWAL
PRACTICAL**

Information and Registration



**2019 WA Local
Government Convention**

Wednesday 7 - Friday 9 August 2019
Perth Convention and Exhibition Centre,
21 Mounts Bay Road, Perth



Event partners



Founding Corporate Partner

LGIS is proud to partner with WALGA at the WA Local Government Convention. We understand the importance of this major annual event and the exceptional opportunities it delivers for the WA Local Government sector.

LGIS is focused on the long term protection of Western Australian Local Government through a member-owned industry based self-insurance scheme. A comprehensive risk management support program is provided as a complimentary benefit of LGIS membership in the areas of professional risks, liability risks, property risks, occupational safety and health, human resource risks, and allied health services.

The local LGIS team look forward to meeting Local Government representatives at the conference to talk about how we might be able to support the Sector in delivering services and protecting communities, with a range of protection solutions that go beyond just insurance.



CIVIC LEGAL

Principal Sponsor

Civic Legal is pleased to be the Principal Sponsor of the WA Local Government Convention again this year. We are looking forward to another excellent conference organised by WALGA.

This is the second year of Civic Legal's unique governance support service, Project Aware, which aims to build capacity within Local Governments. This is a response to the new auditing regime under the Office of the Auditor General.

Drop by our booth to find out more, and to chat with our specialist Local Government team. They are all trained in using clear legal English and can help you with planning, litigation, complex contracts, or any other issue your Local Government may face.

Enjoy the conference, and see you soon!

Best regards

Anthony Quahe
Managing Principal

Supporting Sponsors



Convention Breakfast Sponsor



An invitation

It is my pleasure to invite all Elected Members, CEOs and Senior Managers to attend the 2019 WA Local Government Convention, scheduled for Wednesday, 7 – Friday, 9 August at the Perth Convention & Exhibition Centre (PCEC).

The theme for the 2019 Convention is Local Government: Re**NEW**al Pr**ACT**ical and will take place against the backdrop of the development of the new Local Government Act for WA – new legislation for Local Government that will enable the sector to reach its full potential and deal with the vast and diverse range of wants and needs of our communities.

A stimulating line up awaits us, with Lord Sebastian Coe, President of the International Association of Athletics Federations (IAAF) and Olympic Gold Medalist, our Opening Keynote Speaker. The concurrent sessions will discuss contemporary and sometimes controversial topics, while the overarching conference format provides opportunity to converse, debate, discuss and share ideas in a welcoming and professional forum.

The event gets underway with WALGA's AGM, followed by two days of plenary and concurrent sessions. We are again offering a number of field trips alongside our concurrent sessions, and this year are introducing a plenary session dedicated to showcasing WA Local Government initiatives.

A significant contingent of industry suppliers will make up the trade exhibition to demonstrate their latest offerings to the Local Government sector. I encourage you to take this once a year opportunity to meet with these valuable suppliers and be updated on what is currently available.

This year, I am pleased to announce that we have introduced a discount for Councils registering more than four (4) Full Delegates. Registrants 1-4 will be charged the standard Full Delegate rate, and each registrant thereafter (5+) will be eligible for the discounted Full Delegate registration fee. Any applicable discounts will be applied to the final invoice, following the event.

Finally, I would like to express appreciation for the valuable support provided by the Convention Founding Partner, LGIS, and Principal Sponsor, Civic Legal. I also wish to thank our Supporting Sponsors Synergy and the Department of Local Government, Sport and Cultural Industries.

I look forward to seeing you in August.



Cr Lynne Craigie OAM
President



About the event

Who should attend?

The WA Local Government Convention and Trade Exhibition is presented specifically for those engaged in the Local Government sector.

The conference sessions aim to support and inform Mayors, Presidents, Elected Members and Chief Executive Officers. Additional attendance by Executive Directors and other senior managers is also highly recommended. Available options include full conference participation and daily registration.

Optional events

Thursday, 8 August

- Australian Local Government Women's Association (ALGWA) AGM and Breakfast (\$60pp)
- Local Government Policy Awards Breakfast – visit phaiva.org.au for more information
- Gala Dinner (\$140pp – Full Delegates and their Partners)

Friday, 9 August

- Convention Breakfast with Rodney Eade (\$88pp)

Social activities

The Partner Program offers an interesting range of options for accompanying guests, including a full day tour of the Swan Valley. Social networking functions include the Opening Welcome Reception on Wednesday evening and the Gala Dinner on Thursday evening.

Elected Member training

WALGA Training has scheduled a selection of its Elected Member training opportunities prior and post-Convention for your convenience. Full details are available at walga.asn.au/Training



2019 #showCase in Pixels Competition:

2018 Overall Winner - Shire of Harvey

Formerly known as the Banners in the Terrace Competition, the annual exhibition of artwork from Local Governments will be displayed in a new format and venue this year – on the iconic digital tower at the heart of Yagan Square in Perth City. Traditionally, the artwork, in the form of physical banners, were hung on the poles along St Georges and Adelaide Terrace. This year, WALGA has the opportunity to display digital artwork designs on the 45-metre high tower at Yagan Square, which features a circular screen with 14 columns, representing the 14 Noongar language groups.

- Artwork will be displayed in Yagan Square from Monday, 29 July to Sunday, 18 August.

Opening keynote speaker



Lord Sebastian Coe CH, KBE

President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport & Entertainment

Lord Coe is the President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport and Entertainment. As an athlete he won Olympic gold medals in the 1500 meters in 1980 and 1984 and set 12 middle-distance world records. He went on to become the Member of Parliament for Falmouth and Camborne and later chaired the London Organising Committee of the Olympic and Paralympic Games (LOCOG).

Sebastian Coe was born in London in 1956 and then his family moved to Sheffield. It was there that he joined the athletics team at Hallamshire Harriers, specialising in middle distance events. On leaving school, Coe studied Economics and Social History at Loughborough University and in 1977 made his first mark as athlete, winning the 800m at the European Indoor Championship.

The following year he set a new United Kingdom 800m record and in 1979 he broke the 800m, 1500m and mile world records in the space of 41 days. At the Olympic Games in Moscow in 1980, Coe won the gold medal in the 1500m, having won silver in the 800m. Four years later in Los Angeles he also won silver in the 800m before becoming the only man to successfully defend the 1500m title.

Coe retired from athletics in 1990 and two years later was elected as Member of Parliament for Falmouth and Camborne, a seat he held until 1997, when he became Private Secretary to William Hague, the Leader of the Opposition. In 2000 he was appointed a life peer and took the title of Lord Coe of Ranmore.

In 2004 Coe took over as Chairman of the London bid to host the 2012 Olympic and Paralympic Games. London was appointed as host city in July 2005 and Coe chaired LOCOG, which successfully delivered the Games in the summer of 2012. Following the London Games Coe became Chairman of the British Olympic Association and Executive Chairman of CSM Sport & Entertainment. He was elected President of the IAAF in 2015, having been a Vice President since 2007.

Coe has received numerous honours throughout his career. He was the BBC's sports personality of the year in 1979 and in 1982 he was appointed a Member of the Order of the British Empire (MBE). Eight years later he was promoted to Officer of the same order (OBE). Following his appointment as a life peer, Coe was promoted to Knight Commander of the Order of the British Empire (KBE) for his services to sport and in the 2013 New Year's Honours List he was appointed to the Order of the Companions of Honour (CH).

Lord Sebastian Coe CH, KBE appears by arrangement with Michael Cassel Group, represented by Saxton Speakers Bureau.

Plenary speakers



Professor Roberta Ryan

Institute for Public Policy and Governance, Centre for Local Government, UTS

Professor Roberta Ryan is a leading public policy, evaluation and research analyst with over 30 years' experience. An expert in a range of public policy areas including Local Government, she has worked with and for over 100 Local Governments in NSW, nationally and internationally.

Specialising in new approaches in the application of research to policy, community engagement and sustainability, social and strategic planning, Roberta was formerly Director of the UTS Institute for Public Policy and Governance and the UTS Centre for Local Government and a partner in a national professional services firm.

Roberta is actively engaged with all levels of government, academia, the private sector and the non-government sector across all major arenas of public policy, with particular experience and expertise in Local Government, disability, planning cities, citizen engagement and sustainability. She has strong partnerships and client relationships and is a trusted advisor to all three levels of government.

Hugh Riminton

Author, television news presenter and radio broadcaster

Hugh's career includes more than twenty years as a foreign correspondent for CNN and the Nine Network. Hugh has reported from numerous war and conflict zones, from Afghanistan and Iraq to Somalia, Rwanda, South Sudan, East Timor, the Balkans and Israel's wars with its neighbours, among others. He reported the Port Arthur massacre, the Thredbo disaster, China's Sichuan earthquake, and once bought hundreds of slaves in Africa in order to set them free. He was also the Canberra-based political editor for the TEN Network.

He is currently Senior Journalist and Presenter for TEN, frequently presenting TEN Eyewitness News, The Project and Studio 10 as well as contributing to TEN Daily and other print and online outlets. Hugh also presents "Sunday Extra" – a radio current affairs show heard every week on ABC RN.

Hugh Riminton appears by arrangement with Saxton Speakers Bureau.





Dale Williams ONZM JP

**Porirua City Councillor Northern Ward (New Zealand);
Chair, Porirua Youth to Work Movement AG**

Dale began his career in the New Zealand Motor Industry, serving an apprenticeship after leaving school. A very proud Trade Certified Motorcycle Engineer by profession, he began his first franchised dealership in Otorohanga aged 23, owning several successful businesses, employing and training many young people.

Dale served 18 years on Otorohanga District Council including three terms as Mayor (re-elected unopposed), during which he led community initiatives to support young people transition from school to work, which achieved full youth employment and a vibrant local economy.

Dale chaired the NZ Mayors Taskforce for Jobs for six years which released a Youth to Work Strategy based on the Otorohanga experience, for all communities to follow.

He is currently an elected representative on Porirua City Council and Chair of the Porirua Youth to Work Movement. His experience, passion and practical approach resonates with industry, employers and communities facing skills and labour shortages, and aging population pressures.

Gary Adshead

**Award winning journalist, broadcaster,
former State Political Editor - The West Australian**

Gary Adshead has been a journalist in print, radio and television for the past 30 years including ten years with The West Australian as one of WA's leading investigative journalists. He joined Radio 6PR as host of their morning current affairs program for three years before returning to The West Australian as their State Political Editor in 2016.

His regular columns pull together more than three decades of experience. Gary often uses humour to dissect current affairs, but takes no prisoners on either side of politics in finding the truth.

He began his career after finishing at Balcatta Senior High School and moving to New Zealand where he worked voluntarily for an Auckland radio station. During the same year (1984) he was employed at a regional newspaper and after almost 12 months he moved back to Auckland where he joined the Sunday News.

He returned to Perth via an eventful yacht trip in 1986 and went to work for Community Newspapers and then The West Australian.

In 1990, he began a television career that included Channel 10, Channel 9 and Channel 7, both as a reporter and Chief of Staff.

Over almost three decades Gary has won numerous awards for breaking exclusive stories about organised crime, politics, sport and business in Western Australia.

In 2014, he was part of The West Australian's team of reporters to win the WA Media Awards Print Prize for their exclusive on the identity of the man whose head was found inside a plastic bag on Rottnest Island.





Andy Dexterity

Performer and Sign-Dancer

Andy Dexterity is a Green Room Award-nominated performer specialising in a truly unique concept; a fusion of dance, theatre and sign language. Fascinated by the way people interact and communicate, he's created works that empower and delight audiences through creative choreography. Andy has performed in award-winning shows for the Melbourne Theatre Company, Sydney Theatre Company, Opera Australia and Belvoir Street Theatre.

Passionate about making the world a more inclusive place, his 'sign dancing' is giving people new tools to express themselves, encouraging conversation that transcends linguistic barriers. His performance at TEDxSydney left audiences in awe of his unique ability to communicate through body language.

Andy Dexterity appears by arrangement with Saxton Speakers Bureau.

Convention Breakfast – Rodney Eade

Former AFL Player and Coach

Rodney's longevity as a senior coach at the highest level of Australian Rules Football for 17 years is a testament not only to his talent, people management, and strategic prowess, but his ability to transform culture. Amongst his many achievements, Rodney is a four time premierships player and was awarded AFL Coach of the year in 1996.

Inducted as an inaugural legend in Tasmanian Football's official Hall of Fame in 2005, Rodney Eade began his football career with Glenorchy in 1975, where he made an immediate impact, catching the eye of mainland talent scouts and being voted the best first year player in the Tasmanian Football League.

The following year, Eade moved to Hawthorn where he remained until 1987 for a return of 229 games with 46 goals. During this time he played in the 1978 premierships win over North Melbourne, and also figured prominently in the 1983 grand final win over Essendon. It was in 1983 that Rodney was made a life member of the Hawthorn Football Club.

In 1996, Rodney took over the reins from Ron Barassi as Head Coach at Sydney, and was the most successful coach of the Swans since Jack Bissett in the 1930's. During his tenure the club made the finals in 1996-1999 and again in 2001, losing the grand final in 1996 to the Kangaroos.

2003 saw Rodney serve as media writer and commentator for the Western Bulldogs before being appointed Coach for the 2005 season. In his first season, he took an under-achieving Bulldogs team within a goal of the finals series, having finished with less than five wins in the previous two years. In 2006 Rodney then took the team to a final series for the first time since Terry Wallace in 2000.

Rodney remained with the Bulldogs until 2011 when he was appointed Football and Coaching Strategist by the Collingwood Football Club, replacing outgoing coach Mick Malthouse. Eade coached the Australian International Rules football team in October/November 2011. He was appointed Gold Coast Suns coach in October 2014 until the end of 2017.



The program

Tuesday, 6 August (Pre-Convention)

- 9.00am – 3.30pm** **Local Government Forum: Engaging with Aboriginal Communities**
([separate registration](#))
- 9.00am – 12.00pm** **Workshop: Emergency Management: Before-During-After**
([separate registration](#))
- 3.30pm – 5.30pm** **Mayors and Presidents' Forum** (separate registration – by invitation only)
- 5.30pm – 7.00pm** **Mayors and Presidents' Reception** (separate registration - by invitation only)

Wednesday, 7 August (Pre-Convention)

- 7.30am – 8.45am** **Breakfast with Hon David Templeman MLA, Minister for Local Government; Heritage; Culture and the Arts** ([separate registration](#))
Join Minister Templeman over breakfast to explore the importance of diversity in Local Government.
- 9.00am – 11.00am** **State & Local Government Forum** ([separate registration](#))
- 10.00am** **Delegate Service Desk open for Convention Registration (PCEC Level 2)**
- 12.00pm – 1.15pm** **Luncheon for 2019 WALGA Honours Recipients**
- 1.30pm – 5.00pm** **WALGA Annual General Meeting** (includes presentation of Honours Awards)
- 5.00pm – 6.30pm** **Convention Opening Welcome Reception**
A welcoming space to network your way through an evening of food, beverages, music and friendly conversation. Included in Full Delegate Registration.

Thursday, 8 August

- 7.00am** **Delegate Service Desk open for Registration (PCEC Level 2)**
- 7.00am – 8.30am** **ALGWA (WA) AGM and Breakfast**
Register online via Delegate Registration. Other enquiries to Cr Karen Wheatland, City of Melville on M: 0401 335 642 or E: CRKaren.Wheatland@melville.wa.gov.au
- 7.00am – 8.45am** **Local Government Policy Awards: Children – Health – Environment**
For more information or to register for this breakfast please visit www.phaiwa.org.au.
Other enquiries to lg-reportcard@curtin.edu.au
- 9.00am** **SESSION I Opening Keynote Presentation**
Lord Sebastian Coe CH, KBE
President of the International Association of Athletics Federations (IAAF) and the Executive Chairman of CSM Sport & Entertainment
Lord Sebastian Coe CH, KBE appears by arrangement with Michael Cassel Group, represented by Saxton Speakers Bureau

10.30am – 11.15am Refreshments

11.15am

SESSION 2 Strengthening Local Government

A brief look at Local Government's role from federation through to the modern era, having progressed from traditional roads, rates and rubbish to providing a multitude of community services; and how do you frame legislation that has the flexibility to move forward to meet the pace of change in the 21st Century?

Professor Roberta Ryan

Institute for Public Policy and Governance, Centre for Local Government, UTS

Panel Discussion

Professor Roberta Ryan Institute for Public Policy and Governance, Centre for Local Government, UTS

Hon David Templeman MLA Minister for Local Government; Heritage; Culture and the Arts

Hon Cr Paul Omodei President, Shire of Manjimup

Anthony Quahe Managing Principal, Civic Legal

Moderated by Liam Bartlett 60 Minutes reporter; award winning broadcaster and journalist
Liam Bartlett appears by arrangement with Cheri Gardiner & Associates

12.30pm – 1.30pm Lunch

1.30pm

SESSION 3 CONCURRENT SESSIONS

Community Opportunity on Common Ground

Sporting clubs and facilities can be the backbone to social cohesion in any community. Local Government is a key stakeholder for local recreation and sporting clubs, therefore better understanding the strategic and funding environment will assist Councils in continuing to provide low or no cost facilities and assist in supporting and developing the range of programs available for recreation organisations.

This session will include information from peak representative groups on guidelines, sports tourism, events and visitor activation, economic development for sporting associations, employment pathways, and working in remote communities.

Outcomes Measurement and Cultural Infrastructure

Strategic investment in cultural infrastructure leads to a vibrant State, empowered communities and stronger economies. The relationship between vibrancy and economic development is intimately linked through people, place and value. State Government has produced the first Cultural Infrastructure Strategy for Western Australia providing a framework to Local Government for effective planning and investment. Measuring the outcomes of creative place making provides tangible analysis on the impact to community and return on investment to Council.

This session will provide the audience with the latest information on high level strategic frameworks and key projects, recent developments to Lotterywest funding streams as aligned to measuring these outcomes, and a showcase of a digital measurement platform for measuring cultural impact to enable Council to succeed in delivering facilities and services to community.

Embracing the Future of Transport: Mobility as a Service

A revolution in transport modes and services are upon us and Local Governments need to prepare. Mobility as a Service focuses on individuals' needs to get quickly and conveniently from place to place without the need to personally own any particular transport device. Technology is the driving force behind these new transport services.

This session will provide an overview of Mobility as a Service and the important role Local Governments will play in developing supporting policies and local laws to embrace these services. The ways in which Local Governments worldwide are rapidly introducing these services to their communities will offer sound examples of learnings for WA Local Governments.

Field Trip: City of Perth Surveillance Centre

(Maximum 15 participants)**

Perth is a very safe and liveable city, but like any city, Perth can be affected by antisocial and criminal activity. In an effort to address these concerns, the City of Perth has developed an extensive CCTV system as part of its overall crime prevention strategy. This tour will provide a behind-the-scenes look at the City of Perth's Surveillance Centre, the largest public CCTV centre run by a Local Government in Australia.

Field Trip: MRWA Road Network Operations Centre

(Maximum 15 participants)**

The Road Network Operations Centre (RNOC) is a purpose-built, world-class facility designed to optimise road network safety, performance and congestion management. It enables close collaboration with critical first responders to manage real-time operations, emergency incidents and events on the road network.

This tour provides the opportunity to observe the new nerve centre for Perth's road network, which manages traffic across 18,500km of WA roads - one of the largest road networks in the world.

***Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 16 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified.*

3.00pm – 3.45pm

Refreshments

3.45pm

Song Division

4.00pm

SESSION 4 Local Government Showcase

Presentation on a number of WA Local Government initiatives.

7:00pm – 11:00pm

Pre-Dinner Drinks and Gala Dinner, PCEC BelleVue Ballroom

Put aside business for the night and enjoy a three-course meal, beverages, dancing, and after-dinner entertainment.

Friday, 9 August

7.00am

Delegate Service Desk open

7.45am – 9.00am

Convention Breakfast with Rodney Eade (\$88)

9.15am

SESSION 5 State and Federal Political Insights

A conversation centred on the landscape post the Federal Election; key insights from the campaign; and challenges for the new Government as well as State Government's performance mid-way through the term; the state of opposition; and emerging issues.

Hugh Riminton Author; Television News Presenter and Radio Broadcaster
Hugh Riminton appears by arrangement with Saxton Speakers Bureau

Gary Adshead former State Political Editor; The West Australian

10.15am **SESSION 6 Local Solutions for Local Issues**

Dale Williams Porirua City Councillor (New Zealand)

11.00am – 11.45am **Refreshments**

11.45am **SESSION 7 CONCURRENT SESSIONS**

Collaboration for Prosperity

What is the key to the success of local economic development initiatives? While there are many factors that can lead to success, studies have consistently recognised the importance of collaboration between all levels of Government, business and the community to delivering favourable economic outcomes.

However, in Western Australia, collaboration is often occurring in an ad hoc or piecemeal fashion, and in some cases, it is not happening at all.

This session will focus on the opportunities for Local Governments to work with the State Government to drive positive economic outcomes for their local community, and showcase practical examples of Local Governments working with others to deliver on their economic development program.

Reframing Rural Fire

This session will explore the role of the new Rural Fire Division, which was established following recommendations from the Special Enquiry into the Waroona Harvey bushfire.

Speakers will include Executive Director Murray Carter who will share the division's achievements to date, including the establishment of the Bushfire Centre of Excellence and ongoing funding for the Bushfire Risk Management Program that directly works with Local Governments in bushfire prone areas.

With Local Government playing a significant role in bushfire management this is your opportunity to hear directly from this key State partner:

Integrity and Local Law-Making

This Parliamentary function of scrutinising delegated legislation which includes Local Laws, has been delegated by Parliament to the Joint Standing Committee on Delegated Legislation. Accordingly Parliament has established functions and powers for the operation of the Committee and scrutiny of Local Laws. In addition to scrutiny, both the Committee and Local Governments share equal responsibility for ensuring that integrity is evident in the local law-making process. But what is integrity, why is it important and how do we know it has been applied in making a local law?

Former Chief Justice of New South Wales The Honourable James Spigelman AC QC has defined 'integrity' as:

"... the maintenance of fidelity to the public purpose for the pursuit of which the institution is created and the application of public values, including procedural values, which the institution was expected to obey."

A particular Local Law is most likely to fail the integrity test for reasons of unreasonableness, improper purpose, misapplication of local law-making powers and compliance with local law-making procedures. The Delegated Legislation Committee will provide commentary on its role and past issues identified with the integrity of local laws, and provide guidance on how Local Governments can learn from these experiences to ensure integrity is evident in the local law-making process..

Field Trip: Sustainable Infill

(Maximum 30 participants)**

In recent years, the redevelopment of existing residential areas has seen an increase in density, but the significant clearing of the land has generally resulted in a massive loss of tree canopy in the suburbs. Many developers indicate that this method of redevelopment is 'what the market wants', so they provide the clear site on which to build. Is it time that this method of redevelopment is challenged? Is there a better way of retaining trees and still achieving an increase in density?

This tour will provide insights in the planning process for a medium density (R40) sustainable development as Perth sustainability expert, Chris Ferreira, opens his renowned sustainable home in Hamilton Hill and is on hand to share his plans for sustainable infill development, showcasing how he plans to have four homes & 40 trees all on the one site.

Field Trip: City of Perth Surveillance Centre

(Maximum 15 participants)**

Perth is a very safe and liveable city, but like any city, Perth can be affected by antisocial and criminal activity. In an effort to address these concerns, the City of Perth has developed an extensive CCTV system as part of its overall crime prevention strategy. This tour will provide a behind-the-scenes look at the City of Perth's Surveillance Centre, the largest public CCTV centre run by a Local Government in Australia.

***Due to limited space, registration for field trips will be conducted using a ballot system. Following the close of registration on Tuesday, 16 July, all registered delegates interested in attending a Field Trip(s), will be placed into a draw and notified.*

1.15pm – 2.00pm

Lunch

2.00pm

SESSION 8 CONCURRENT SESSIONS

Government's WARR on Waste

In early 2019, the Government released the Waste Avoidance and Resource Recovery (WARR) Strategy and Action Plan outlining the pathway for improvements to waste management in WA. The Strategy is a first in that it requires action from State and Local Government, industry, producers and the community to achieve the Targets.

This session will focus on key implementation challenges and solutions for the Strategy, with industry and government experts sharing knowledge and expertise. Find out what the Strategy will mean for your Local Government and community.

More on Community Engagement

Community engagement a key principle of good governance, with a significant focus on this area being developed through legislative reform. This session aims to enhance public leaders' capacities to activate their communities, and promote and improve the practice of public participation in an environment that has been tainted with a high level of risk aversion. Learn more on the values, tools and quality assurance standards required to achieve successful outcomes in a safe and effective manner, and how to drive these processes through a simple digital platform that provides tactical and effective methods for online social engagement.

Social Media and Local Government: How to Balance the Risks and Rewards!

Using social media can be an overwhelming experience. Whilst it presents incredible opportunities for Local Governments and Elected Members to better connect and engage with their communities, the dark side of social media means online forums can be places where criticism, negativity, mistruths and even bullying is the norm, often without any accountability.

This session will provide the audience with insights into the power of social media (the good, bad and ugly) and tips on how to manage interaction with communities and residents who might not always play by the rules!

3.00pm

SESSION 9

3.00pm

#shoWcAse in Pixels Winners Announced

3.15pm

SongDivision

3.25pm

Closing Speaker: Andy Dexterity

Andy Dexterity appears by arrangement with Saxton Speakers Bureau

4.00pm

Official Close of the 2019 Local Government Convention and Refreshments

Partner activities

Registration is required for all activities – prices include GST. Please contact WALGA for more information should your partner be interested in attending a particular conference session.

Wednesday, 7 August

High Tea at C-Restaurant

1.30pm – 4.00pm

There is always time for High Tea and especially in a venue where location, location and location is the key.

Includes: High Tea and guide

\$95 (minimum 15 – maximum 30)

Opening Welcome Reception in the Trade Exhibition (at the PCEC)

5.00pm – 6.30pm

\$70

Thursday, 8 August

Swan Valley Gourmet Degustation

8.45am – 4.00pm

Time to savour more delights of the Swan Valley. We will introduce you to some hidden gems of the Swan Valley that you may not know about.

Includes: Coach, morning tea, various tastings around the valley, lunch and guide.

\$170 (minimum 10 – maximum 12)

Progressive Mystery Lunch in the CBD

11.00am – 2.30pm

Your chance to wine and dine in some of Perth's divine restaurants.

Includes: Guide, entrée, main course, a glass of wine or beer, dessert; and tea or coffee.

\$120 (minimum 10 – maximum 30)

Gala Dinner Hair & Makeup (at the PCEC)

2.00pm – 4.30pm

Take the fuss out of getting ready for the Convention Gala Dinner by allowing the Makeup and Hair students (fully supervised) from Perth College of Beauty take care of you.

Includes: Hair and Make-up (Ladies must come with clean hair & no makeup on)

\$65 (minimum 10 – maximum 35)

Convention Gala Dinner (at the PCEC)

7.00pm – 11.00pm

\$140 for partners of Full Delegates and Life Members

\$190 for all other guests

Friday, 9 August

Breakfast with Rodney Eade (at the PCEC)

7.45am – 9.00am

\$88

I Sentence You To...

9.15am – 11.15am

Step back in time to the original Law Courts, the first court house built when WA was settled. Hear amazing tales and explore the new exhibition about Dom Rosendo Salvado, a well-known old monk from New Norcia Monastery.

Includes: Walking tour and morning tea.

\$40 (minimum 10 – maximum 30)

General information

Online Convention Registrations

Visit www.walga.asn.au/lgc19 to complete your registration online.

Full Delegate fees cover the daily conference program, lunches, refreshments, and the Opening Reception on **Wednesday, 7 August**. The Convention Gala Dinner on Thursday evening and Convention Breakfast on Friday morning are optional, and a ticket fee applies.

Convention fees

Prices are per person and are all inclusive of GST.
Deadline for all Registrations is **Tuesday, 16 July 2019**.

Convention Registration

Full Delegate - Local Government	
1-4 Registrations	\$1,475
5+ Registrations	\$1,300
Full Delegate - Corporate	\$1,800
WALGA Life Members	Complimentary

Day Delegate Registration

Thursday, 8 August	
Local Government	\$845

Friday, 9 August	
Local Government	\$720

Optional Extras

Gala Dinner

Full Delegate & Partner	\$140 each
WALGA Life Member & Partner	\$140 each
Gala Dinner Only	\$190 each

Breakfast

ALGWA Breakfast (Thursday)	\$60
Convention Breakfast with Rodney Eade (Friday)	\$88

Partners/Guests

Opening Reception (Wednesday)	\$70
Lunch (Thursday)	\$50
Lunch (Friday)	\$50
Partner Tours	Individual tour fees as listed

Please contact WALGA for more information should your partner like to attend a particular conference session.

Changes to your registration

You can modify your online booking at any time before the close of registrations. Once you have completed your registration, an email with your confirmation number will be emailed to you. Click on the link and enter your confirmation number to make any changes or additions to your reservation.

Registration cancellations must be advised in writing prior to the deadline date of **Tuesday, 16 July 2019**. Thereafter full fees are payable. Alternatively, a registration may be transferred to another member of the Council.

Special requirements

Special dietary requirements, mobility or any other special needs should be indicated when registering – WALGA will use its best endeavours to meet these requests.

Accommodation

Hotel information and booking forms are available at www.walga.asn.au/lgc19. Reservations are to be made direct with hotel. Please note that city hotels have limited guest parking so clarify these arrangements when booking.

Inter-venue transfers

Due to low take up, there will be no private bus transfer service available from the PCEC this year.

The convenient, free and frequent bus services operating within the CBD are recommended for transfers between city hotels and the PCEC – for detailed information on these services go to www.transperth.wa.gov.au – and hotel staff can offer some local advice to guests.

PCEC Parking

For those requiring daily parking, WALGA can arrange for a multi-entry (24 hour access) parking space in the underground car park at the PCEC at a daily cost of \$39. Parking space requests must be indicated when registering – please note the non-extendable deadline for these requests is **Tuesday, 9 July 2019**.



Enquiries

Ulla Prill, WALGA Marketing and Events Officer

T 08 9213 2043

E registration@walga.asn.au

Information in this brochure is correct at time of printing but may be subject to change.

Local Government
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WALGA

WORKING FOR LOCAL GOVERNMENT

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www.walga.asn.au

CEO Performance Appraisals

Overview

'CEO Performance Appraisals' addresses the processes, skills and attributes required for Elected Members to contribute effectively to their Council's annual appraisal of its Chief Executive Officer.

Topics covered within the course include the legal responsibility of Elected Members to review the performance of their CEO, the planning and processes involved with the annual appraisal, assessing achievements and setting goals.

Elected Members will develop the knowledge and skills to make their contribution to the Chief Executive Officer's annual appraisal as well as establishing a framework to identify any gaps in performance which might inhibit the achievement of Council's strategic goals, and could require an investment in personal and/or professional development for the CEO.

Target Audience

Suitable for Elected Members who are unsure or who have minimal involvement in the annual appraisal of Local Government Chief Executive Officers and who wish to make a contribution to their Council's process

Learning Outcomes

On completion of this program, participants should be able to:

- explain the importance and benefits of the CEO Performance Appraisal;
- explain the review process;
- decide who will conduct the review, establish aims for the review and decide what to assess;
- design documentation tailored to the needs of the Local Government to facilitate the review process;
- outline challenges that might arise during the meeting and describe how to avoid and manage them;
- describe techniques associated with appropriate feedback; and
- explain discussion points for an evaluation of the appraisal process and outcomes.

Duration

9:00am - 4:30pm (8:45am registration)

Fees

\$525.00 (GST exempt)

Additional fees apply for assessment. See the [Student Handbook](#) for more information.

Cancellations, transfers and substitutions

- Requested must be received in writing via email, letter or fax.
- Cancellations received within 5 working days of the start of the course will incur a 20% administration fee of the full course cost.
- Non-attendance or cancellations received within 2 working days of the start of the course will incur the full course fee.
- Participants can only transfer course dates once without incurring the full fee.
- Substitutions can be made at any time and no fee will be incurred.

Relationship to Competency Standard

BSBCOM406 - Conduct work within a compliance framework

Infrastructure Asset Management

Overview

The key to your Council's financial well being

Infrastructure assets such as roads, drainage and buildings represent a significant capital cost to Local Government and these must be maintained over their life and eventually replaced.

Not managing infrastructure assets effectively results in:

- Poor level of service to the community (more complaints to Elected Members)
- Increase in user costs
- Decline in economic activity (loss of people, industries, community facilities)
- Increase in maintenance costs
- Large funding needs in the future to renew aged assets
- Increase in personal injury and property damage incidents
- Increase in risk exposure and liability claims

Infrastructure and Asset Management has three key messages to assist Elected Members in understanding infrastructure asset management issues and improving asset management capacity within their organisations. **The three key messages are understanding your stewardship responsibilities, knowing what your community can afford and the need for long term planning.**

Topics covered within the course include annual budgeting, budgeting constraints, long term financial planning, risk analysis, asset management plans, stewardship, community affordability and sustainable services.

Target Audience

Suitable for Elected Members who would like to increase their knowledge and understanding of their role within Local Government.

Learning Outcomes

On completion of this program, participants should be able to:

- identify the risks associated with the management of infrastructure assets;
- understand the life cycle costs of infrastructure asset;
- identify the revenue gap; and
- develop a plan for financial sustainability.

Duration

9:00am - 4:30pm (8:45am registration)

Fees

\$525.00 (GST exempt)

Additional fees apply for assessment. See the [Student Handbook](#) for more information.

Cancellations, transfers and substitutions

- Requested must be received in writing via email, letter or fax.
- Cancellations received within 5 working days of the start of the course will incur a 20% administration fee of the full course cost.
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- Substitutions can be made at any time and no fee will be incurred.

Relationship to Competency Standard

DLGSAM501A - Manage assets sustainably

Participate in Local Government Emergency Management Preparation

Overview

Participate in Local Government Emergency Management Preparation provides the foundation to increase Local Governments knowledge of their preparation and planning responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to initiate, coordinate and manage Local Government emergency management planning activities under the *Emergency Management Act 2005*.

Target Audience

CEOs, Elected Members, Managers and Officers who would like to enhance their role in emergency management and/or learn more about the preparation and planning requirements for Local Government under the *Emergency Management Act 2005*.

Learning Outcomes

As a result of completing this program, participants should be able to:

- coordinate the establishment and ongoing activities of a Local Emergency Management Committee;
- contribute to the development and testing of Local Emergency Management Plans;
- identify key emergency recovery roles/positions relevant to the Local Recovery Plan; and
- identify relevant emergency recovery financial sources.

Duration

9:00am - 4:30pm (8:45am registration)

Fees

\$688.00 (Incl GST)

Cancellations, transfers and substitutions

- Requested must be received in writing via email, letter or fax.
- Cancellations received within 5 working days of the start of the course will incur a 20% administration fee of the full course cost.
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- Substitutions can be made at any time and no fee will be incurred.

Relationship to Competency Standard

N.A.

Manage Recovery Activities for Local Government

Overview

Manage Recovery Activities for Local Government provides the foundation to increase Local Governments' knowledge of their recovery responsibilities under the *Emergency Management Act 2005*.

The aim of the course is to assist Local Government to understand how to initiate, coordinate and manage Local Government recovery activities under the *Emergency Management Act 2005*.

Target Audience

CEOs, Elected Members, Managers and Officers who would like to enhance their role in emergency management and/or learn more about the recovery requirements for Local Government under the *Emergency Management Act 2005*.

Learning Outcomes

As a result of completing this program, participants should be able to:

- identify phases of recovery and key agencies using a Local Recovery Plan;
- coordinate the establishment and activities of a Local Recovery Coordinating Group, the key positions and functions;
- identify and undertake key tasks as a Local Recovery Coordinator; and
- coordinate relevant emergency recovery financial arrangements.

Duration

9:00am - 4:30pm (8:45am registration)

Fees

\$688.00 (Incl GST)

Cancellations, transfers and substitutions

- Requested must be received in writing via email, letter or fax.
- Cancellations received within 5 working days of the start of the course will incur a 20% administration fee of the full course cost.
- Non-attendance or cancellations received within 2 working days of the start of the course will incur the full course fee.
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Relationship to Competency Standard

N.A.

Rates in Local Government - Clerical

Overview

Rates in Local Government - Clerical has been designed to provide an understanding of the roles and duties of a Rates Officer.

Participants will additionally have the opportunity to meet and make new contacts with fellow Rates Officers.

Target Audience

Rates Officers.

Learning Outcomes

As a result of completing this program, participants should have a greater understanding of:

- the *Local Government Act 1995* and associated rate-related legislation
- responsibilities and basic functions of a Rates Officer
- rating and valuations
- rates rebates or deferrals for pensioners and/or seniors
- collection of rates
- imposing penalty interest
- Local Government elections—electoral role; and
- how to resolve any existing problems you may have associated with rating in Local Government.

Duration

9:00am - 4:30pm (8:45am registration)

Fees

2 days

\$1,045.00 (Incl GST)

Cancellations, transfers and substitutions

- Requested must be received in writing via email, letter or fax.
- Cancellations received within 5 working days of the start of the course will incur a 20% administration fee of the full course cost.
- Non-attendance or cancellations received within 2 working days of the start of the course will incur the full course fee.
- Participants can only transfer course dates once without incurring the full fee.
- Substitutions can be made at any time and no fee will be incurred.

Relationship to Competency Standard

N.A.