



SHIRE OF LAVERTON

MINUTES

FOR THE ORDINARY MEETING OF COUNCIL

HELD 19 MAY 2022

COMMENCING AT 5:00PM

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MINUTES

FOR THE ORDINARY MEETING OF COUNCIL HELD AT 5:00PM THURSDAY 19 MAY 2022 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS

1. DECLARATION OF OPENING

Cr Patrick Hill, Shire President, declared the meeting open at 5:00pm

2. ANNOUNCEMENT OF VISITORS

Hooi Yee Lau, Efthalia Samaras (via teleconference), Amit Kabra (via video conference), Pranjal Sudhir Bhate (via video conference), Larry Tan (via video conference), Sabin Shrestha and Henry Metschukat from RSM Australia Pty Ltd joined the meeting at 5:15pm.

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr P Hill	President
Cr G Buckmaster	Councillor
Cr J Carmody	Councillor (via video conference)
Cr R Wedge	Councillor
Mr P Naylor	Chief Executive Officer
Mr P Marshall	Deputy Chief Executive Officer

3.2 APOLOGIES

Cr R Weldon	Councillor
Cr R Prentice	Councillor

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Cr S Weldon	Deputy President
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3.4 APPROVAL FOR REMOTE COUNCILLOR ATTENDANCE VIA ZOOM

Cr Jack Carmody attending via zoom at his premises located on Prenti Downs pastoral lease with approval from the Shire President in accordance with clause 14C of the Local Government (Administration) Regulations 1996 – Attendance by electronic means in public health emergency or state of emergency (LGA s5.25(1)(ba))

4 APPLICATIONS FOR LEAVE OF ABSENCE

Cr Robert Wedge applied for Leave of Absence for the Ordinary Meeting of Council Thursday 16 June 2022.

VOTING REQUIREMENTS

Simple majority decision of Council required

RESOLUTION

PROCEDURAL MOTION/COUNCIL DECISION

MOVED: Cr G Buckmaster SECONDED: Cr J Carmody

That Cr Robert Wedge be granted Leave of Absence for the Ordinary Meeting of Council Thursday 16 June 2022.

CARRIED 4/0

5 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6 PUBLIC QUESTION TIME

Nil

7 NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8 CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL – 21 APRIL 2022

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr J Carmody SECONDED: Cr G Buckmaster

That the Minutes of the Ordinary Meeting of Council held on 21 April 2022, be confirmed as a true and correct record of proceedings.

CARRIED 4/0

9 PETITIONS/DEPUTATIONS/PRESENTATIONS

RSM Australia Pty Ltd

10 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.1 PRESIDENT'S REPORT

Cr Patrick Hill tabled his President's Report (Attachment OMC190522.10.1.A)

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION**COUNCIL DECISION/PROCEDURAL MOTION**

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That the President's report tabled, be received.

CARRIED 4/0

10.2 OTHER MEMBERS' REPORTS

There were no Elected Members Reports tabled at this meeting.

Report from Cr Patrick Hill for Ordinary Meeting of Council 19/05/2022

- 21/04/2022** Ordinary Meeting of Council.
- 25/04/2022** Anzac Day. This was attended by approximately 40 people and several wreaths were laid including one from the Shire. I'd like to thank Noelene and the shire staff for organising the service and arranging the chairs etc. prior to the service commencing. I'd also like to also express my appreciation to Goldfields Granny Smith who provided personnel to cook the BBQ at the gunfire breakfast.
- 26/04/2022** I attended a GVROC meeting via zoom and the agenda was to consider the WALGA State Council.
- 28/04/2022** Meeting in Leonora with the State Minister, Simone McGurk discussing law and order issues. Further details are in the Information Bulletin. Minister McGurk is responsible for Child Protection; Women's Interests; Prevention of Family and Domestic Violence; Community Services.
- 04/05/2022** Phone call from Craig Patterson, Central Earthmoving re update on the Outback Way funding and progress.
- 05/05/2022** Outback Way Governance Meeting with Main Roads in Kalgoorlie to discuss the road maintenance agreement regarding the Great Central Road.
- 13/05/2022** Attended and chaired an Outback Highway Development Meeting via video conference in the Council Chambers. I'll discuss the outcome in the council meeting.
- 13/05/2022** CEO, Peter Naylor and I traveled to Leonora to meet with Dacian Gold and Shire of Leonora representatives regarding the Dacian Red Cliff project on the Leonora-Nambi Road and associated road maintenance agreement for the ore to be hauled back to the Mount Morgan's operations for processing.

Future Meetings:

- 20/05/2022** Outback Way Maintenance agreement meeting
- 25/05/2022** Australia's Golden Outback board meeting in Laverton at 11am.

Regards,

Patrick Hill
Shire President

11 REPORTS OF COMMITTEES AND OFFICERS

11.1 FINANCE AND ADMINISTRATION BUSINESS

11.1.1 MONTHLY FINANCIAL MANAGEMENT STATEMENTS FOR THE PERIOD ENDING 30 APRIL 2022

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Phil Marshall, Deputy Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	The Council considers the financial report monthly and the January statements were considered on the 21 April 2022 meeting of the Council.

MATTER FOR CONSIDERATION BY THE COUNCIL

To accept the monthly Financial Management Statements for the period ending 30 April 2022

ATTACHMENTS

- OMC190522.11.1.1.A Financial Management Statements for the period ending 30 April 2022.
- OMC190522.11.1.1.B Detailed Schedules of Income & Expenditure for the period ending 30 April 2022.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 5% and \$5,000 (which is the limit set as per Council Resolution – OMC230720 – 11.1.2(5)), should be reported on.

STATUTORY IMPLICATIONS

Local Government Act 1995

1.3. Content and intent

- (2) *This Act is intended to result in —*
- (a) *better decision-making by local governments; and*
 - (b) *greater community participation in the decisions and affairs of local governments; and*
 - (c) *greater accountability of local governments to their communities; and*
 - (d) *more efficient and effective local government.*
- (3) *In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.*

2.7. Role of council

- (1) *The council —*
- (a) *governs the local government’s affairs; and*
 - (b) *is responsible for the performance of the local government’s functions.*
- (2) *Without limiting subsection (1), the council is to —*
- (a) *oversee the allocation of the local government’s finances and resources; and*
 - (b) *determine the local government’s policies.*

3.1. General function

- (1) *The general function of a local government is to provide for the good government of persons in its district.*
- (2) *The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.*
- (3) *A liberal approach is to be taken to the construction of the scope of the general function of a local government.*

Local Government (Financial Management) Regulations 1996

“34. *Financial activity statement required each month (Act s. 6.4)*

(1A) *In this regulation —*

committed assets *means revenue unspent but set aside under the annual budget for a specific purpose.*

- (1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month ..*
- (4) *A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —*
- (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances”*

STRATEGIC PLAN IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

POLICY IMPLICATIONS

There are no policy implications to this report.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications and the aim is to include the changes to the budget for 2021/2022 in this section of the report with reference back to either the statutory or schedules of the reporting attachments.

Since the budget review completed in February 2022, there has been no major changes which have impacted upon the budgets overall position. There are a few technical matters to be addressed and the income is on track with targeted collections.

Budget reference Statutory/Schedules	Item and page number	Original allocation	Budget	Change with Comments
Nil to this April report				

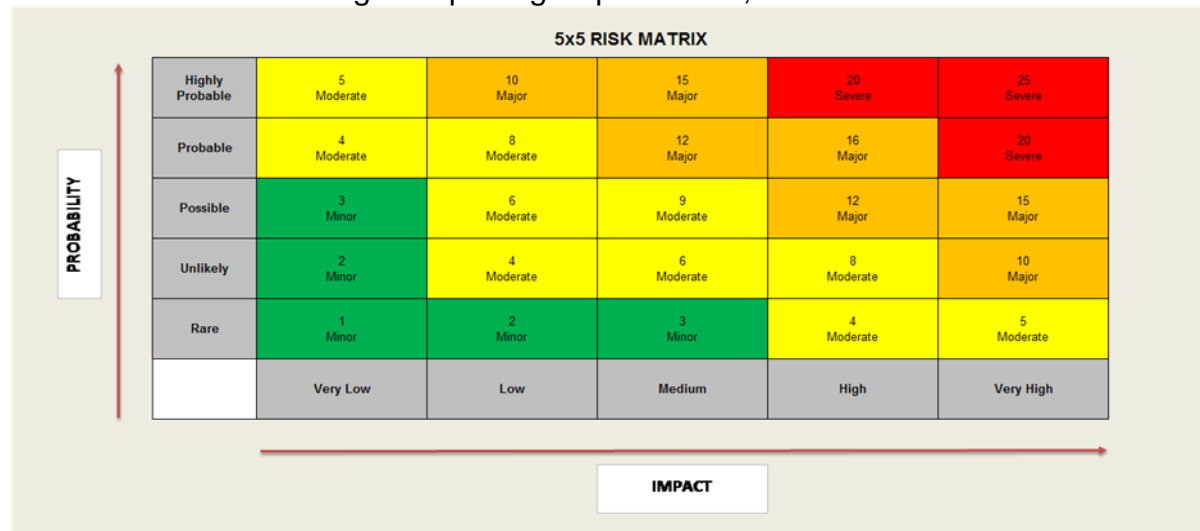
Details of Major Changes	Amount
The council has received 75% of the Financial Assistance Grants in advance for 2022/2023 in April 2022 – to be carried forward to the 2022/2023 budget.	\$2,079,047.00
The budget review amendments have been made and are reflective in the municipal and reserve Funds	An additional \$1,000,000.00 has been transferred to NAB Term deposits under Municipal funds with a total of \$5,012,711.90

CONSULTATION

Nil

RISK MANAGEMENT

As the Council is meeting its reporting requirements, the risk is considered Low.



COMMENT

The Financial Statements are as of the 30 April 2022 and are reflective of the works undertaken to date.

Whilst the reserves are restricted, (current balance \$6,377,395.51), the movement to unrestricted is just a report away to meet any infrastructure challenges the council may wish to consider.

The aim is to provide the schedules and within the financial report, make comment for the ease of councillors in reviewing the financial information provided.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Financial Management Statements for the period ending 31 March 2022 as shown in attachments OMC190522.11.1.1.A and OMC190522.11.1.1.B

CARRIED 4/0



SHIRE OF LAVERTON

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the Period Ended 30 April 2022

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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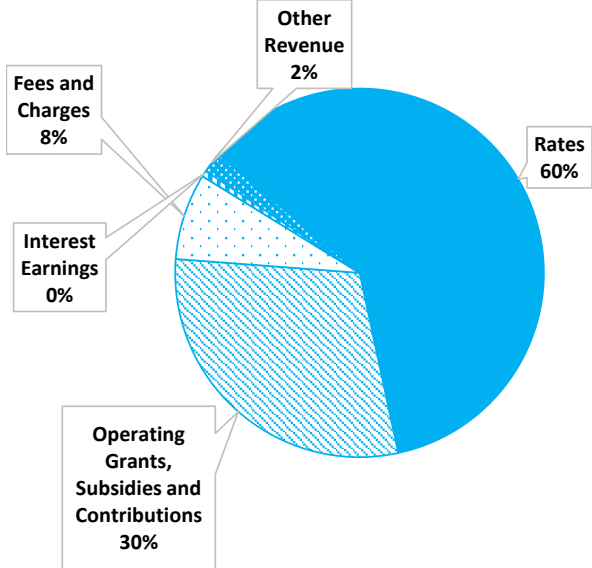
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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2022**

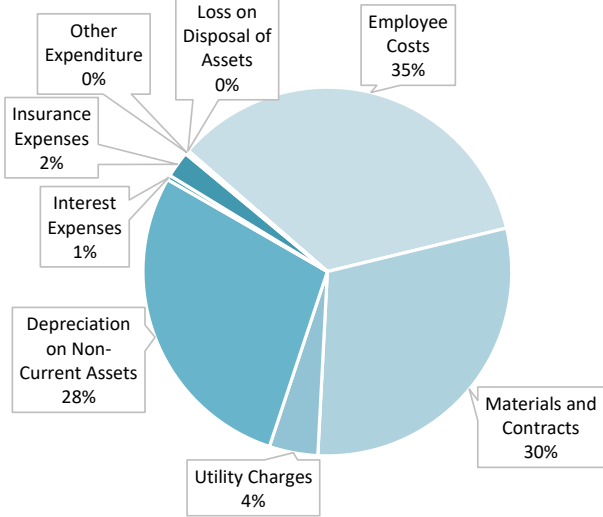
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

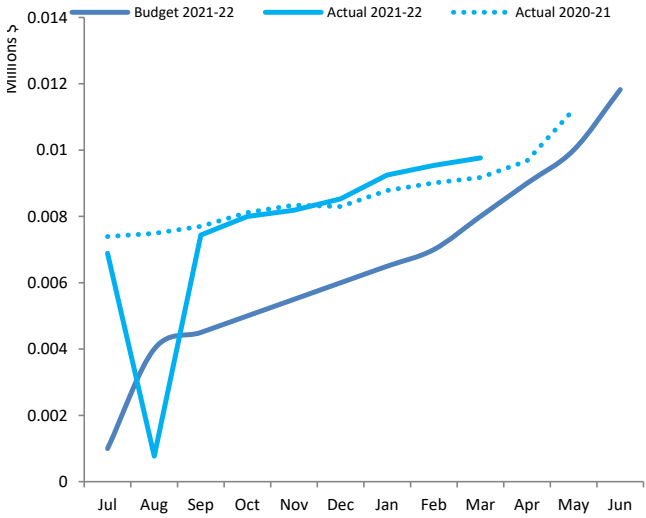
OPERATING REVENUE



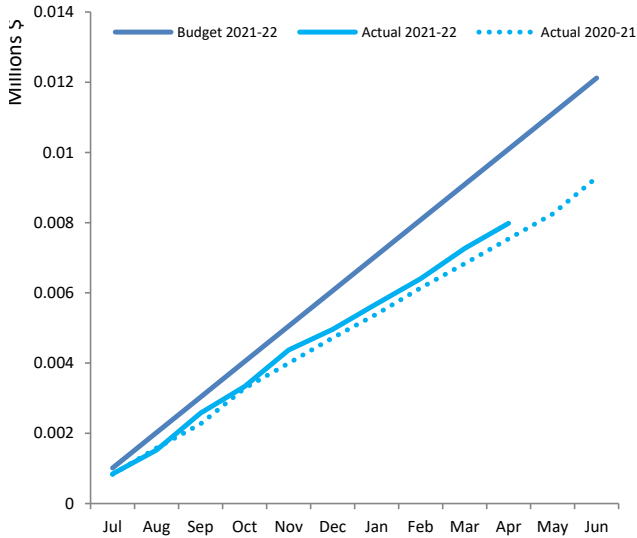
OPERATING EXPENSES



Budget Operating Revenues -v- Actual



Budget Operating Expenses -v- YTD Actual



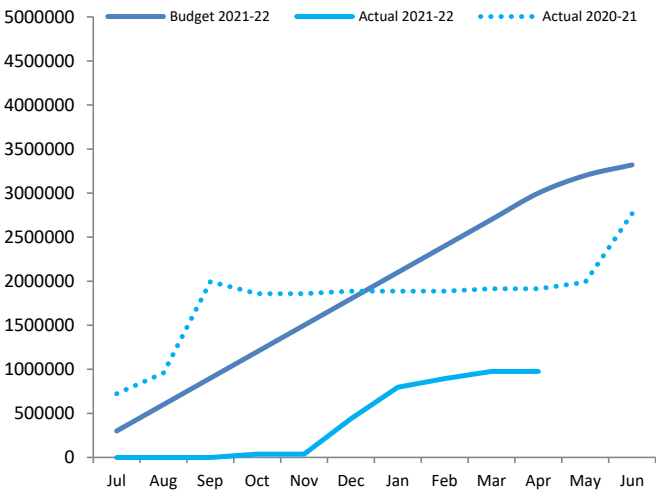
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2022**

SUMMARY INFORMATION - GRAPHS

INVESTING ACTIVITIES

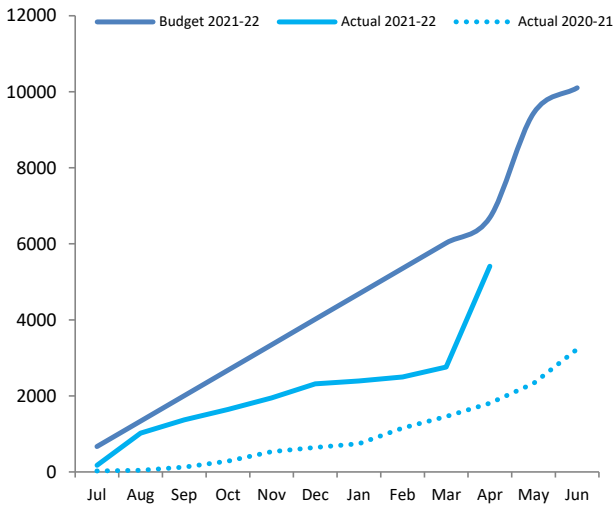
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

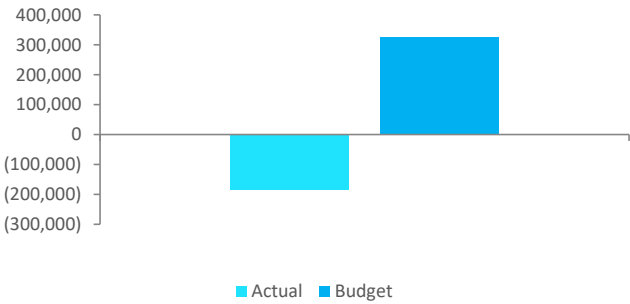
Budget Capital Expenses -v- Actual



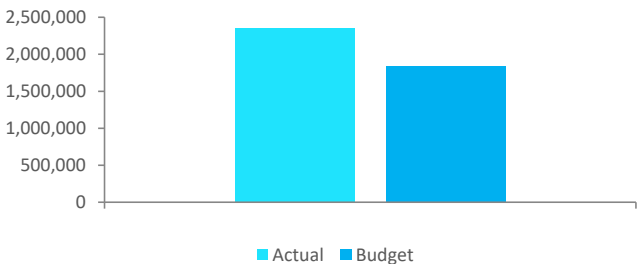
FINANCING ACTIVITIES

BORROWINGS

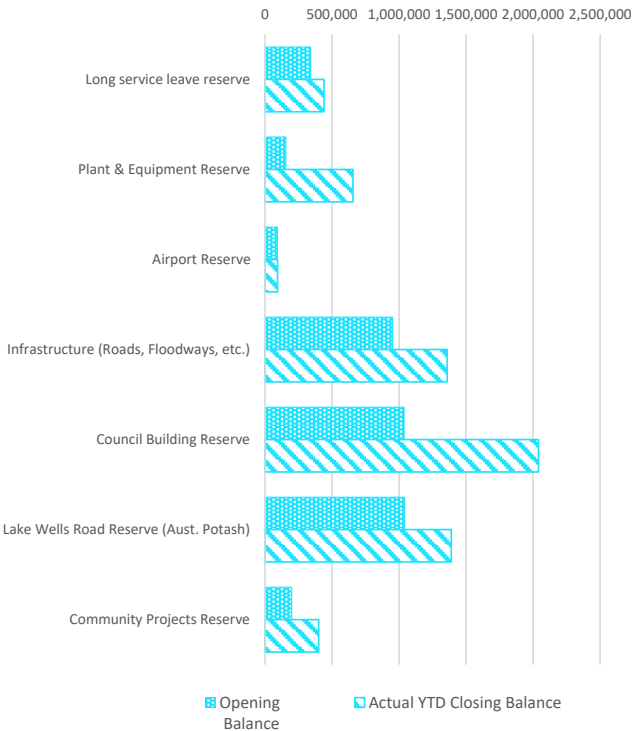
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2022

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$4.57 M	\$4.57 M	\$4.57 M	\$0.00 M
Closing	\$0.00 M	\$4.41 M	\$4.17 M	(\$0.24 M)

Refer to Statement of Financial Activity

Cash and cash equivalents			Payables		Receivables	
	\$	% of total	\$	% Outstanding	\$	% Collected
Unrestricted Cash	\$6.30 M	49.7%	Trade Payables	\$0.11 M	Rates Receivable	\$0.70 M 89.2%
Restricted Cash	\$6.38 M	50.3%	0 to 30 Days	100.2%	Trade Receivable	(\$0.03 M) % Outstanding
			30 to 90 Days	(1.1%)	30 to 90 Days	1.9%
			Over 90 Days	0.9%	Over 90 Days	0.8%

Refer to Note 2 - Cash and Financial Assets Refer to Note 5 - Payables Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$2.21 M	\$2.91 M	\$4.03 M	\$1.12 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$	% Variance
YTD Actual	\$5.88 M	% Variance
YTD Budget	\$6.09 M	(3.5%)

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
YTD Actual	\$	% Variance
YTD Actual	\$2.89 M	% Variance
YTD Budget	\$3.76 M	(23.3%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
YTD Actual	\$	% Variance
YTD Actual	\$0.74 M	% Variance
YTD Budget	\$0.70 M	6.0%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.61 M	\$2.85 M	(\$1.69 M)	\$4.54 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$	%
YTD Actual	\$0.04 M	%
Amended Budget	\$0.03 M	27.3%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$	% Spent
YTD Actual	\$2.67 M	% Spent
Amended Budget	\$6.82 M	(60.9%)

Refer to Note 8 - Capital Acquisitions

Capital Grants		
YTD Actual	\$	% Received
YTD Actual	\$0.94 M	% Received
Amended Budget	\$3.18 M	(70.5%)

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.17 M	\$0.22 M	(\$2.74 M)	\$2.96 M

Refer to Statement of Financial Activity

Borrowings	
	\$
Principal repayments	(\$0.18 M)
Interest expense	(\$0.03 M)
Principal due	\$2.35 M

Refer to Note 9 - Borrowings

Reserves	
	\$
Reserves balance	(\$6.38 M)
Interest earned	\$0.01 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

ACTIVITIES

Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assisting members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various laws, fire prevention, emergency services and animal control.

HEALTH

Food control, maintenance of child health clinics and health administration and the retention of a full time doctor in Laverton.

EDUCATION AND WELFARE

Maintenance of pre-school facilities, day care centre, donations to school, administration of the Cashless Debit Card (CDC), assistance to welfare groups and the management of the Youth Development Program.

HOUSING

Provision of staff housing as well as private housing for the retention of professionals in Laverton.

COMMUNITY AMENITIES

Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of the cemetery and operations & maintenance of public conveniences.

RECREATION AND CULTURE

Provision of public halls, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.

TRANSPORT

Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.

ECONOMIC SERVICES

Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorers Hall of Fame, Community Resource Centre and Building control.

OTHER PROPERTY AND SERVICES

Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	4,572,729	4,572,729	4,572,729	0	0.00%	
Revenue from operating activities							
Governance		100	80	0	(80)	(100.00%)	
General purpose funding - general rates	6	6,108,474	6,093,542	5,882,997	(210,545)	(3.46%)	
General purpose funding - other		1,394,337	1,060,690	1,078,021	17,331	1.63%	
Law, order and public safety		10,000	8,320	19,312	10,992	132.12%	p
Health		3,100	2,580	3,001	421	16.32%	
Education and welfare		258,298	215,250	334,371	119,121	55.34%	p
Housing		25,000	52,640	63,275	10,635	20.20%	p
Community amenities		132,600	110,470	125,188	14,718	13.32%	p
Recreation and culture		54,000	44,990	18,355	(26,635)	(59.20%)	q
Transport		3,319,000	2,763,300	1,492,902	(1,270,398)	(45.97%)	q
Economic services		341,700	284,720	572,774	288,054	101.17%	p
Other property and services		178,682	127,060	174,754	47,694	37.54%	p
		11,825,291	10,763,642	9,764,950	(998,692)		
Expenditure from operating activities							
Governance		(626,105)	(521,910)	(343,978)	177,932	34.09%	p
General purpose funding		(748,373)	(623,560)	(364,797)	258,763	41.50%	p
Law, order and public safety		(267,354)	(222,710)	(198,703)	24,007	10.78%	p
Health		(368,876)	(307,290)	(343,987)	(36,697)	(11.94%)	q
Education and welfare		(652,282)	(543,090)	(478,489)	64,601	11.90%	p
Housing		(53,337)	(43,490)	(55,498)	(12,008)	(27.61%)	q
Community amenities		(661,138)	(550,690)	(470,457)	80,233	14.57%	p
Recreation and culture		(1,257,378)	(1,047,000)	(985,941)	61,059	5.83%	p
Transport		(6,157,529)	(4,973,236)	(3,627,753)	1,345,483	27.05%	p
Economic services		(1,320,014)	(1,100,200)	(951,859)	148,341	13.48%	p
Other property and services		(8,283)	(6,640)	(158,728)	(152,088)	(2290.48%)	q
		(12,120,669)	(9,939,816)	(7,980,190)	1,959,626		
Non-cash amounts excluded from operating activities	1(a)	2,507,010	2,086,520	2,242,258	155,738	7.46%	p
Amount attributable to operating activities		2,211,632	2,910,346	4,027,018	1,116,672		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	3,180,433	2,828,208	937,740	(1,890,468)	(66.84%)	q
Proceeds from disposal of assets	7	30,000	38,181	38,181	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(6,823,955)	(5,717,693)	(2,667,823)	3,049,870	53.34%	p
		(3,613,522)	(2,851,304)	(1,691,902)	1,159,402		
Financing Activities							
Transfer from reserves	10	110,000	110,000	0	(110,000)	(100.00%)	q
Repayment of debentures	9	(326,110)	(326,110)	(184,466)	141,644	43.43%	p
Transfer to reserves	10	(2,952,909)	(6,664)	(2,557,467)	(2,550,803)	(38277.36%)	q
Amount attributable to financing activities		(3,169,019)	(222,774)	(2,741,933)	(2,519,159)		
Closing funding surplus / (deficit)	1(c)	1,820	4,408,997	4,165,912			

KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 16 for an explanation of the reasons for the variance. The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater. This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2022**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	4,572,729	4,572,729	4,572,729	0	0.00%	
Revenue from operating activities							
Rates	6	6,108,474	6,093,542	5,882,997	(210,545)	(3.46%)	
Operating grants, subsidies and contributions	12	4,651,817	3,762,780	2,887,098	(875,682)	(23.27%)	q
Fees and charges		837,450	697,800	739,879	42,079	6.03%	p
Interest earnings		40,100	33,390	52,223	18,833	56.40%	p
Other revenue		172,450	161,130	174,391	13,261	8.23%	p
Profit on disposal of assets	7	15,000	15,000	28,363	13,363	89.09%	p
		11,825,291	10,763,642	9,764,951	(998,691)		
Expenditure from operating activities							
Employee costs		(3,632,433)	(3,026,150)	(2,794,600)	231,550	7.65%	p
Materials and contracts		(5,384,130)	(4,357,886)	(2,377,512)	1,980,374	45.44%	p
Utility charges		(390,100)	(324,760)	(341,872)	(17,112)	(5.27%)	q
Depreciation on non-current assets		(2,522,010)	(2,101,520)	(2,265,439)	(163,919)	(7.80%)	q
Interest expenses		(54,115)	(45,080)	(33,315)	11,765	26.10%	p
Insurance expenses		(180,830)	(151,270)	(185,366)	(34,096)	(22.54%)	q
Other expenditure		42,949	66,850	23,095	(43,755)	65.45%	
Loss on disposal of assets	7	0	0	(5,182)	(5,182)	0.00%	q
		(12,120,669)	(9,939,816)	(7,980,191)	1,959,625		
Non-cash amounts excluded from operating activities	1(a)	2,507,010	2,086,520	2,242,258	155,738	7.46%	p
Amount attributable to operating activities		2,211,632	2,910,346	4,027,018	1,116,672		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	3,180,433	2,828,208	937,740	(1,890,468)	(66.84%)	q
Proceeds from disposal of assets	7	30,000	38,181	38,181	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(6,823,955)	(5,717,693)	(2,667,823)	3,049,870	53.34%	p
		(3,613,522)	(2,851,304)	(1,691,902)	1,159,402		
Financing Activities							
Transfer from reserves	10	110,000	110,000	0	(110,000)	(100.00%)	q
Repayment of debentures	9	(326,110)	(326,110)	(184,466)	141,644	43.43%	p
Transfer to reserves	10	(2,952,909)	(6,664)	(2,557,467)	(2,550,803)	(38277.36%)	q
Amount attributable to financing activities		(3,169,019)	(222,774)	(2,741,933)	(2,519,159)		
Closing funding surplus / (deficit)	1(c)	1,820	4,408,997	4,165,912			

KEY INFORMATION

pq Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2022**

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 April 2022

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	(15,000)	(15,000)	(28,363)
Add: Loss on asset disposals	7	0	0	5,182
Add: Depreciation on assets		2,522,010	2,101,520	2,265,439
Total non-cash items excluded from operating activities		2,507,010	2,086,520	2,242,258

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 30 April 2021	Year to Date 30 April 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(3,819,928)	(2,108,880)	(6,377,395)
Less: Movement in provisions backed by restricted cash		0	0	(100,592)
Add: Borrowings	9	326,108	76,610	141,642
Add: Provisions - employee	11	339,839	470,950	440,431
Add: Movement in liabilities associated with restricted cash	9	0	266,785	0
Total adjustments to net current assets		(3,153,981)	(1,294,535)	(5,895,914)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	8,300,453	9,181,110	12,678,827
Rates receivables	3	557,182	764,612	698,741
Receivables	3	629,649	215,241	(34,533)
Other current assets	4	121,574	189,717	121,574
Less: Current liabilities				
Payables	5	(585,991)	(419,791)	(2,291,092)
Borrowings	9	(326,108)	(76,610)	(141,642)
Contract liabilities	11	(522,464)	(739,994)	(522,464)
Provisions	11	(447,585)	(470,950)	(447,585)
Less: Total adjustments to net current assets	1(b)	(3,153,981)	(1,294,535)	(5,895,914)
Closing funding surplus / (deficit)		4,572,729	7,348,800	4,165,912

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Trust \$	Institution	Interest Rate	Maturity Date
Cash on hand								
Petty Cash & Floats	Unrestricted	1,000		1,000		Cash on hand	Nil	Nil
Cash At Bank - Municipal	Unrestricted	1,287,719		1,287,719		NAB	Variable	Nil
Cash at Investment - Municipal	Unrestricted	5,012,712		5,012,712		NAB	Variable	Nil
Cash at Reserve Investment	Restricted		6,377,396	6,377,396		NAB	Variable	Nil
Trust Bank Account	Restricted			0	0	NAB	Nil	Nil
Total		6,301,431	6,377,396	12,678,826	0			
Comprising								
Cash and cash equivalents		6,301,431	6,377,396	12,678,826	0			
		6,301,431	6,377,396	12,678,826	0			

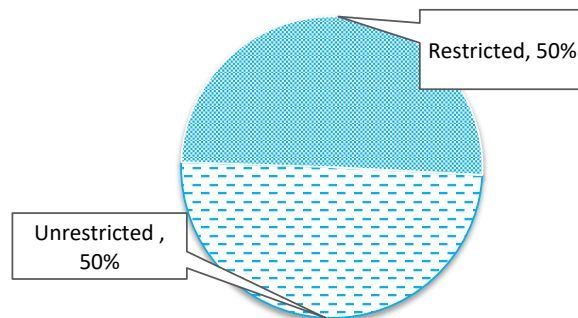
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in bank value and overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

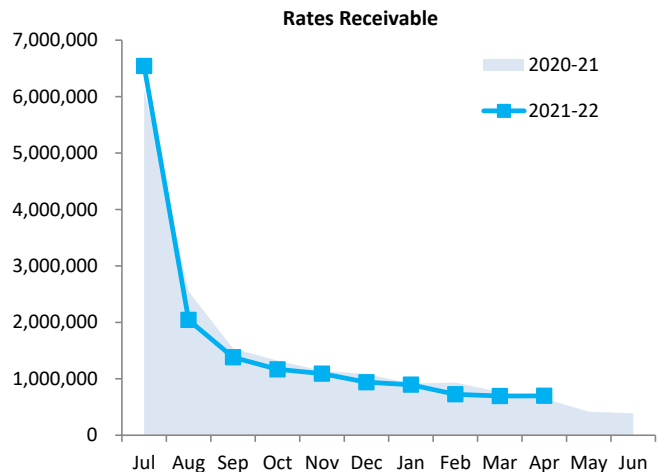


Total Cash	Unrestricted
\$12.68 M	\$6.3 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 June 2021	30 Apr 2022
	\$	\$
Opening arrears previous years	552,808	557,182
Levied this year	5,492,480	5,882,997
Less - collections to date	(5,488,106)	(5,741,438)
Equals current outstanding	557,182	698,741
Net rates collectable	557,182	698,741
% Collected	90.8%	89.2%



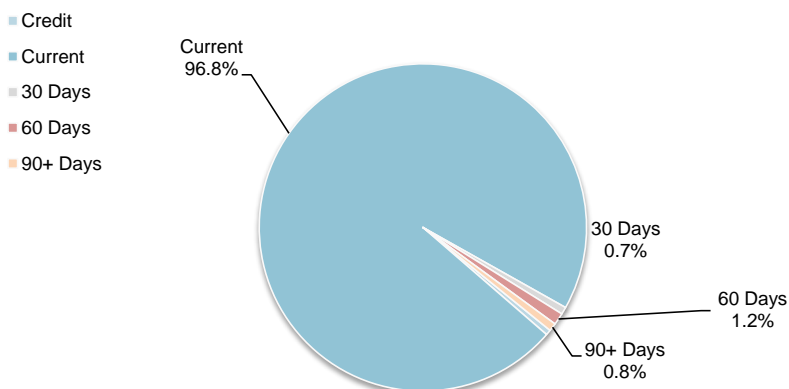
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(527)	96,358	715	1,176	785	98,507
Percentage	(0.5%)	97.8%	0.7%	1.2%	0.8%	
Balance per trial balance						
Sundry Debtors Receivable						98,507
GST receivable						31,343
Provision for doubtful debts						(164,383)
Total receivables general outstanding						(34,533)

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



Debtors Due	\$98,507
Over 30 Days	2%
Over 90 Days	0.8%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 30 April 2022
	\$	\$	\$	\$
Other current assets				
Inventory				
Inventories	121,574	0	0	121,574
Total other current assets	121,574	0	0	121,574

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

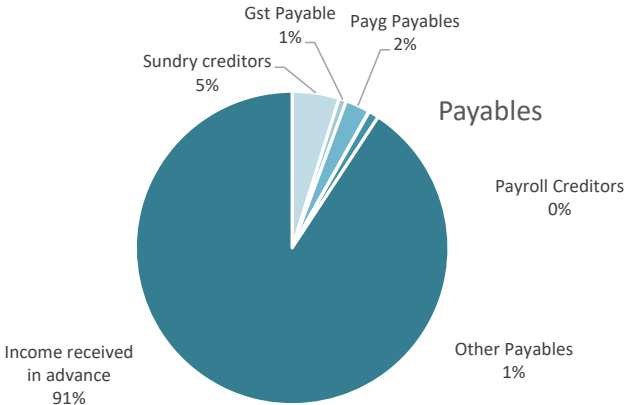
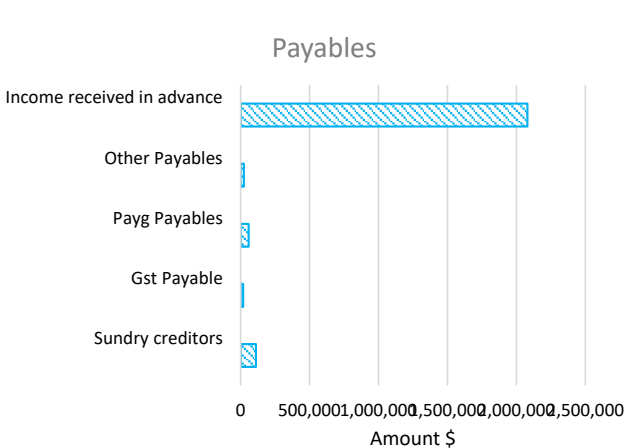
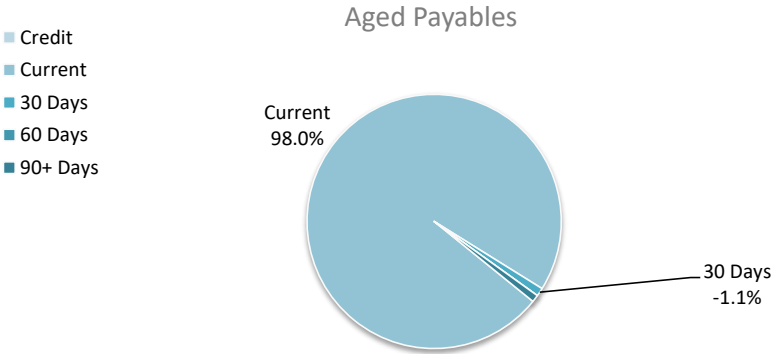
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	111,328	(1,203)	0	1,031	111,156
Percentage	0%	100.2%	-1.1%	0%	0.9%	
Balance per trial balance						
Sundry creditors						111,156
Gst Payable						17,663
Payg Payables						57,941
Payroll Creditors						985
Other Payables						24,100
Income received in advance						2,079,247
Total payables general outstanding						2,291,092

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



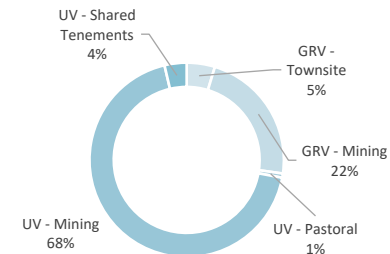
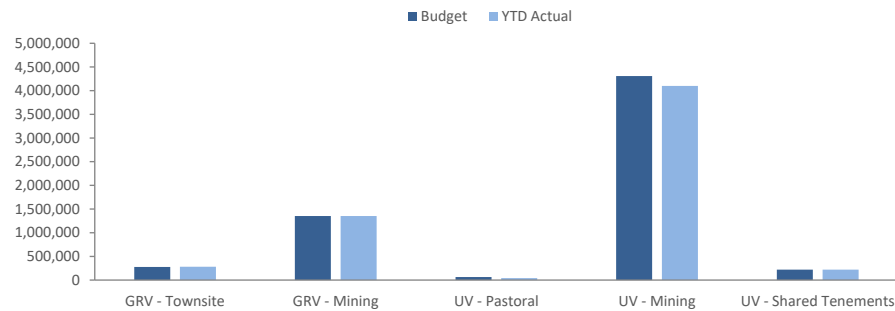
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

General rate revenue	Budget					YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue \$	Interim Rate \$	Total Revenue \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$
RATE TYPE										
Differential General Rate										
Gross Rental Value										
GRV - Townsite	11.6100	177	2,389,980	277,477	0	277,477	277,477	4,005	0	281,482
GRV - Mining	9.3064	14	14,530,500	1,352,266	0	1,352,266	1,352,266	0	0	1,352,266
Unimproved value										
UV - Pastoral	9.7900	15	649,186	63,555	0	63,555	63,555	(10,796)	(11,553)	41,206
UV - Mining	17.1800	718	22,931,326	3,939,831	367,715	4,307,546	3,939,832	137,122	23,104	4,100,058
UV - Shared Tenements	17.1800	46	1,285,444	220,853	0	220,853	220,852	(635)	(90)	220,127
Sub-Total		970	41,786,436	5,853,982	367,715	6,221,697	5,853,982	129,696	11,461	5,995,139
Minimum payment	Minimum \$									
Gross rental value										
GRV - Townsite	315	48	15,857	15,120	0	15,120	15,120	0	0	15,120
GRV - Mining	315	1	20	315	0	315	315	0	0	315
Unimproved value										
UV - Pastoral	315	3	3,000	945	0	945	945	0	0	945
UV - Mining	315	296	294,953	93,240	0	93,240	93,240	0	0	93,240
UV - Shared Tenements	158	16	4,287	2,528	0	2,528	2,528	0	0	2,528
Sub-total		364	318,117	112,148	0	112,148	112,148	0	0	112,148
Discount						(225,371)				(224,290)
Total general rates						6,108,474				5,882,997
Total						6,108,474				5,882,997

KEY INFORMATION

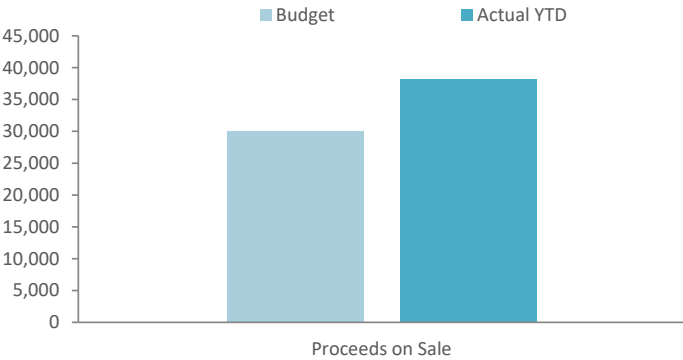
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS**

Ref.	Asset description	Budget				YTD Actual			
		Value	Proceeds	Profit	(Loss)	Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Land								
	A10015 Lot 444 15 Cable St	0	0	0	0	8,000	36,363	28,363	0
	A10017 Lot 251 8 Cable St	0	0	0	0	7,000	1,818	0	(5,182)
	Plant and equipment								
	Transport								
	P374 Mitsubishi Triton LA3324	15,000	30,000	15,000	0	0	0	0	0
		15,000	30,000	15,000	0	15,000	38,181	28,363	(5,182)



Proceeds on Sale		
Annual Budget	YTD Actual	%
\$30,000	\$38,181	127%

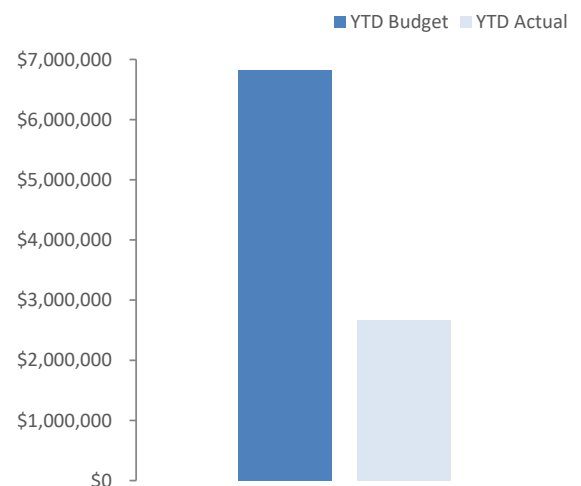
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings - non-specialised	0	0	11,791	11,791
Buildings - specialised	1,928,456	1,607,030	1,204,266	(402,764)
Furniture and equipment	38,000	31,660	10,391	(21,269)
Plant and equipment	214,496	211,907	27,507	(184,400)
Infrastructure - roads	2,568,807	2,138,616	1,304,470	(834,146)
Infrastructure - footpaths	50,000	41,660	0	(41,660)
Infrastructure - airport	1,557,018	1,297,520	39,181	(1,258,339)
Infrastructure - other	467,178	389,300	70,216	(319,084)
Payments for Capital Acquisitions	6,823,955	5,717,693	2,667,823	(3,049,870)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	3,180,433	2,828,208	937,739	(1,890,469)
Other (disposals & C/Fwd)	30,000	38,181	38,181	0
Cash backed reserves				
Long service leave reserve	0	0	0	0
Plant & Equipment Reserve	30,000	0	0	0
Airport Reserve	0	0	0	0
Infrastructure (Roads, Floodways, etc.)	0	0	0	0
Council Building Reserve	80,000	0	0	0
Lake Wells Road Reserve (Aust. Potash)	0	0	0	0
Community Projects Reserve	0	0	0	0
Contribution - operations	3,503,522	2,851,304	1,691,903	(1,159,401)
Capital funding total	6,823,955	5,717,693	2,667,823	(3,049,870)

SIGNIFICANT ACCOUNTING POLICIES

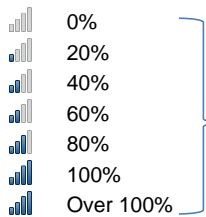
All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Amended

Account/Job	Account/Job Description	Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land and Buildings					
BC221	Works Depot Building Upgrade	0	0	11,791	(11,791)
BC330	Staff Housing/Unit Development (TBD)	0	0	76,465	(76,465)
BC211	Works Depot Building Upgrade	300,000	249,990	0	249,990
BC043	Coach House Restoration; Carryover	3,528	2,940	2,811	129
BC044	Old Police Station; Restoration Works; Insurance Claim; GL	240,000	200,000	113,032	86,968
BC006	Great Beyond Visitors Centre Expansion	0	0	4,089	(4,089)
BC026	Great Beyond Visitors Centre Expansion	1,384,928	1,154,100	1,007,250	146,850
4120110	ROADC - Building; Capital No job			620	(620)
Furniture and Fittings					
FF006	Furnishings, Fixtures & Fittings - Explorers Hall Of Fame	38,000	31,660	10,391	21,269
Plant and Equipment					
PE201	Toyota Workmate	65,972	65,972	0	65,972
PE601	Construction Grader (currently P303 - JD)	11,529	11,529	11,529	0
PE704	Yanmar Genset	15,529	12,940	15,979	(3,039)
PE705	Caravan Renovation	25,000	25,000	0	25,000
PE706	Toilet Block	96,466	96,466	0	96,466
Infra Roads					
SPW2111	Sturt Pea Drive Widening	312,528	260,430	21,317	239,113
TSR2111	Town Streets Reseal	155,000	129,160	0	129,160
GRST2111	Gravel Resheet - Bandy Road	423,520	352,930	735,812	(382,882)
GRST2112	Gravel Resheet - Mt Weld Road	508,759	423,950	59,673	364,277
RTR801	Mt Weld/Merolia/Racecourse Roads	0	0	3	(3)
RRG2101	Lancefield Diversion Road 4.8Km	603,000	500,476	414,632	85,844
4120151	ROADC - Sealed; Regional Road Group Funded No Job			2,982	(2,982)
4120165	ROADC - Gravel; Other Grant Funding	566,000	471,670	70,051	401,619
Infra Footpaths					
FC060	Hawks Place Footpath Construction	50,000	41,660	0	41,660
Infra Other					
IO501	Laverton Townsite Reticulation & Beautification	387,178	322,640	0	322,640
IO502	Laverton Go Kart Track	80,000	66,660	40,834	25,826
IO403	Entry Statement Infrastructure & Garden	0	0	1,385	(1,385)
Infra Parks & Gardens					
IP402	Laverton Oval Fence	0	0	27,997	(27,997)
Infra Aerodrome					
IO951	Airport Runway Turning Nodes	906,138	755,120	38,487	716,633
4120480	AERO - Infrastructure Other No Job	0	0	694	(694)
IO952	Airport Taxiway & Parking Reseal	650,880	542,400	0	542,400
		6,823,955	5,717,693	2,667,823	3,049,870

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

FINANCING ACTIVITIES
NOTE 9
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Housing										
Burt St Units	81	140,125			(56,183)	44,547	196,308	95,578	(7,960)	7,200
DCEO House	82	194,384			0	23,448	194,384	170,936	0	7,130
Recreation and culture										
Community Hub	83	427,645			(25,598)	51,586	453,243	376,059	(7,387)	15,810
Economic services										
Under Ground Power	80	167,842			(40,729)	82,268	208,571	85,574	(3,847)	7,465
Great Beyond Visitor Centre Expansion	84	1,238,388			(61,957)	124,261	1,300,345	1,114,127	(14,121)	15,510
Total		2,168,384	0	0	(184,466)	326,110	2,352,850	1,842,274	(33,314)	53,115
Current borrowings		326,110					141,642			
Non-current borrowings		1,842,274					2,211,208			
		2,168,384					2,352,850			

All debenture repayments are financed by general purpose revenue.

Unspent borrowings

Particulars	Date Borrowed	Unspent Balance	Borrowed During Year	Expended During Year	Unspent Balance
		30-06-2021			30 April 2022
		\$	\$	\$	\$
GB Visitor Centre Expan.	2020	682,464	0	(682,464)	0
		682,464	0	(682,464)	0

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**FINANCING ACTIVITIES
NOTE 9
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases Particulars	Lease No. 1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Total	0	0	0	0	0	0	0	0	0
Current lease liabilities	0					0			
Non-current lease liabilities	0					0			
	0					0			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 10
CASH RESERVES

Cash backed reserve

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Long service leave reserve	339,839	1,780	592	100,000	100,000			441,619	440,431
Plant & Equipment Reserve	155,604	814	271	565,000	500,000	(30,000)		691,418	655,875
Airport Reserve	93,517	490	164		0			94,007	93,681
Infrastructure (Roads, Floodways, e	952,019	4,984	1,661	404,737	404,736			1,361,740	1,358,416
Council Building Reserve	1,037,333	5,430	1,809	1,000,000	1,000,000	(80,000)		1,962,763	2,039,142
Lake Wells Road Reserve (Aust. Po	1,041,616	5,455	1,817	663,172	346,067			1,710,243	1,389,500
Community Projects Reserve	200,000	1,047	350	200,000	200,000			401,047	400,350
	3,819,928	20,000	6,664	2,932,909	2,550,803	(110,000)	0	6,662,837	6,377,395

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2021	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 April 2022
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
Contract liabilities		522,464	0	0	0	522,464
Total other liabilities		522,464	0	0	0	522,464
Provisions						
Provision for annual leave		222,678	0	0	0	222,678
Provision for long service leave		224,907	0	0	0	224,907
Total Provisions		447,585	0	0	0	447,585
Total other current liabilities		970,049	0	0	0	970,049
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	Annual Budget	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies										
General purpose funding										
WALGGC - FAGS General	0	0	0	0	0	765,135	573,852	752,788	765,135	575,291
WALGGC - FAGS Roads	0	0	0	0	0	401,452	301,089	401,452	401,452	373,648
WALGGC - FAGS Special Projects (RAAR)	0	0	0	0	0	197,332	147,999	197,332	197,332	74,000
Law, order, public safety										
DFES - Operating Grant - Town Brigade	0	0	0	0	0	5,000	4,160	5,000	5,000	3,750
FIRE - Grants	0	0	0	0	0	0	0	0	0	7,500
Education and welfare										
Youth Services	0	0	0	0	0	129,177	107,650	129,177	129,177	129,177
Cashless Debit Card	0	0	0	0	0	0	0	0	0	0
International Year of Disability	0	0	0	0	0	129,121	107,600	129,121	129,121	204,677
Transport										
WANDRRA	0	0	0	0	0	2,000,000	1,666,660	2,000,000	2,000,000	0
RAAR	0	0	0	0	0	0	0	0	0	460,116
MRWA - Direct Grant	0	0	0	0	0	200,000	166,660	200,000	200,000	243,533
MRWA - Remote access	0	0	0	0	0	448,000	373,330	448,000	448,000	228,666
Economic services										
DPIRD - CRC Operational Grant	0	0	0	0	0	115,000	95,830	115,000	115,000	117,001
Laverfest Grants	10,000	0	0	10,000	10,000	0	0	0	0	(6,500)
	10,000	0	0	10,000	10,000	4,390,217	3,544,830	4,377,870	4,390,217	2,410,859

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue				
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	Annual Budget	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Operating contributions										
General purpose funding										
Reimbursements - Debt Collection Costs	0	0	0	0	0	2,500	2,080	2,500	2,500	0
Law, order, public safety										
DFES - ESL Commissions	0	0	0	0	0	4,000	3,330	4,000	4,000	4,000
Housing										
Various Staff & Others - Reimbursements	0	0	0	0	0	5,000	4,160	5,000	5,000	13,247
Recreation and culture										
Education Dept. - Oval Maint	0	0	0	0	0	40,000	33,330	40,000	40,000	0
Transport										
Gruyere Annual Road Maint Cont.	0	0	0	0	0	61,000	50,830	61,000	61,000	61,443
DoT - Reimburse TRELIS Training Expenses	0	0	0	0	0	5,000	4,160	5,000	5,000	0
Airport - Contribution to Shade Sails	0	0	0	0	0	15,000	12,500	15,000	15,000	0
Economic services										
CRC - Mining Company Project Contributions	0	0	0	0	0	4,000	3,330	4,000	4,000	0
CRC - Other income	0	0	0	0	0	0	0	0	0	3,636
CRC - Great Beyond Grants	0	0	0	0	0	0	0	0	0	250,000
Other property and services										
Fuel Tax Credits/Rebates	0	0	0	0	0	100,000	83,330	100,000	100,000	30,959
Plant cost reimbursements	0	0	0	0	0	0	0	0	0	10,405
PWOH - Reimbursements	0	0	0	0	0	100	80	100	100	4,850
Admin Reimbursements - Novated Leases	0	0	0	0	0	10,000	8,330	10,000	10,000	11,188
Admin Reimbursements - Other	0	0	0	0	0	10,000	8,330	10,000	10,000	12,073
Workers Compensation Recoup Wages	0	0	0	0	0	5,000	4,160	5,000	5,000	74,438
	0	0	0	0	0	261,600	217,950	261,600	261,600	476,239
TOTALS	10,000	0	0	10,000	10,000	4,651,817	3,762,780	4,639,470	4,651,817	2,887,098

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue					
	Liability 1 July 2021	Increase in Liability	Decrease in Liability (As revenue)	Liability 30 Apr 2022	Current Liability 30 Apr 2022	Amended Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies											
Law, order, public safety											
OLOPS Grants	0	0	0	0	0	0	0	0	0	0	(184,930)
Education and welfare											
COM DEV - Grant Funding - INDUE	0	0	0	0	0	0	0	0	0	0	0
Housing											
RLCIP Stage 3 - Staff Housing Development				0	0	1,067,138	1,067,138	1,067,138	0	1,067,138	0
Recreation and culture											
RLCIP - Townsite Beautification				0	0	0	0	0	0	0	0
DPIRD - Go Kart Track	80,000			80,000	80,000	80,000	66,660	80,000	0	80,000	0
Transport											
MRWA - RRG - Lancefield Diversion Road				0	0	445,533	371,280	445,533	0	445,533	702,000
RTR - GCR				0	0	417,000	347,500	417,000	0	417,000	0
Economic services											
DPIRD - GBVC Expansion	432,464			432,464	432,464	682,464	568,720	682,464	0	682,464	0
RLCIP - Balance of Stage 1b - Coach House Restoration				0	0	3,528	2,940	3,528	0	3,528	(5,791)
	512,464	0	0	512,464	512,464	2,695,663	2,424,238	2,695,663	0	2,695,663	511,279
Non-operating contributions											
Transport											
Mining Companies Contribution to Mt Weld Rd	0	0	0	0	0	484,770	403,970	484,770	0	484,770	484,770
Aerodrome Grants	0	0	0	0	0	0	0	0	0	0	14,225
Economic services											
Tourism contributions	0	0	0	0	0	0	0	0	0	0	(72,535)
	0	0	0	0	0	484,770	403,970	484,770	0	484,770	426,460
TOTALS	512,464	0	0	512,464	512,464	3,180,433	2,828,208	3,180,433	0	3,180,433	937,739

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 30 Apr 2022
	\$	\$	\$	\$
Department of Transport	11,522	39,908	(51,430)	0
Key Deposits	200	80	(280)	0
Unclaimed Monies	1,778	0	(1,778)	0
	13,500	39,988	(53,488)	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022

NOTE 15
BUDGET AMENDMENTS

GL Code	Description	Council Resolution	Classification	Non Cash Adjustme nt	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget adoption		Opening surplus		2,579,246		2,579,246
3030130	Rates Levied & Back Rates - Mining Tenement Deaths	11.1.5/17 Mar 22	Operating Revenue			(240,303)	2,338,943
2030185	Rates - Legal Expenses	11.1.5/17 Mar 22	Operating Expenses			(20,000)	2,318,943
3030210	WALGGC - Additional Grant Funding	11.1.5/17 Mar 22	Operating Revenue		12,347		2,331,290
2030118	Rates - Write off	11.1.5/17 Mar 22	Operating Expenses			(10,000)	2,321,290
3030245	Interest on Investment	11.1.5/17 Mar 22	Operating Revenue			(10,000)	2,311,290
2040116	Members - election expenses	11.1.5/17 Mar 22	Operating Expenses		9,750		2,321,040
2040152	Members Consultants	11.1.5/17 Mar 22	Operating Expenses		15,000		2,336,040
2050112	Fire Prevention/Burning/Control	11.1.5/17 Mar 22	Operating Expenses		10,000		2,346,040
2050212	W370 Animal Control - Dog exercise Area Maintenance	11.1.5/17 Mar 22	Operating Expenses			(12,000)	2,334,040
2050289	Animal Pound Maintenance	11.1.5/17 Mar 22	Operating Expenses		5,000		2,339,040
2080100	Youth Services - Employee Costs	11.1.5/17 Mar 22	Operating Expenses			(30,000)	2,309,040
2070318	Gratuity Payment - Nurses	11.1.5/17 Mar 22	Operating Expenses			(20,000)	2,289,040
3080110	DCP - Grant funding	11.1.5/17 Mar 22	Operating Revenue		9,177		2,298,217
3080510	CDC Grant Funding	11.1.5/17 Mar 22	Operating Revenue		9,121		2,307,338
2080450	Community Short Term Camp Facilities	11.1.5/17 Mar 22	Operating Expenses			(50,000)	2,257,338
3130819	Building - Building Licence fees	11.1.5/17 Mar 22	Operating Revenue		10,000		2,267,338
3140120	Private Works Income	11.1.5/17 Mar 22	Operating Revenue		20,000		2,287,338
4090110	Staff Housing Building Capital	11.1.5/17 Mar 22	Capital Expenses			(1,067,138)	1,220,200
5090150	Staff House - Proceeds on Disposal of Assets	11.1.5/17 Mar 22	Capital Revenue		38,182		1,258,382
2110564	Rec Other - Racecourse and Stables	11.1.5/17 Mar 22	Operating Expenses			(35,000)	1,223,382
2110289	SWIM - Building Maintenance	11.1.5/17 Mar 22	Operating Expenses		40,000		1,263,382
3120117	ROADC - Other Grants - Remote Access Roads	11.1.5/17 Mar 22	Capital Revenue		300,000		1,563,382
2130242	Tourism - Festivals and Markets	11.1.5/17 Mar 22	Operating Expenses			(10,000)	1,553,382
4120142	Bandy Road - Gravel resheeting	11.1.5/17 Mar 22	Capital Expenses			(300,000)	1,253,382
3110510	Recreation Other - Grants Other	11.1.5/17 Mar 22	Capital Revenue			(387,178)	866,204
4120165	RTR Road Construction	11.1.5/17 Mar 22	Capital Expenses			(418,000)	448,204
3120117	RAAR - Recoup of 2020-2021 monies and 21/22 funding	11.1.5/17 Mar 22	Operating Revenue		148,000		596,204
3120110	Road Maintenance - Direct Road Grant (MRWA)	11.1.5/17 Mar 22	Operating Revenue		43,533		639,737
4120141	Sturt Pea Drive Widening	11.1.5/17 Mar 22	Capital Expenses		250,000		889,737
4120165	RAR087 Great Central Road	11.1.5/17 Mar 22	Capital Expenses			(148,000)	741,737
4120162	ROADC - Gravel Flood damage- Mt Wells Road	11.1.5/17 Mar 22	Operating Expenses			(30,000)	711,737
4120142	Construction - Bandy Rd	11.1.5/17 Mar 22	Capital Expenses		387,178		1,098,915
2120460	AERO - Refuelling Facility	11.1.5/17 Mar 22	Operating Expenses			(170,000)	928,915
2120458	AERO - Collection costs Landing fees	11.1.5/17 Mar 22	Operating Expenses			(25,000)	903,915
2120465	AERO - Airstrip grounds and maintenance	11.1.5/17 Mar 22	Operating Expenses			(70,000)	833,915
3120430	AERO - Sale of Aviation Fuel	11.1.5/17 Mar 22	Operating Revenue		190,000		1,023,915
3120420	AERO - Airport Landing Fees and Charges	11.1.5/17 Mar 22	Operating Revenue		110,000		1,133,915
4120480	AERO - Infrastructure Other	11.1.5/17 Mar 22	Capital Revenue		1,067,138		2,201,053
4120141	Town Streets Resealing	11.1.5/17 Mar 22	Capital Expenses			(250,000)	1,951,053
2130288	Tourism Sundry Maintenance/Operations Crane	11.1.5/17 Mar 22	Operating Expenses		15,000		1,966,053
3130310	Old Police Station Funding	11.1.5/17 Mar 22	Capital Expenses			(160,000)	1,806,053
2140285	Legal expenses PWOH	11.1.5/17 Mar 22	Operating Expenses			(10,000)	1,796,053
2140400	Salaries & Wages - General Savings/Workers Compensation	11.1.5/17 Mar 22	Operating Revenue		60,000		1,856,053
2140406	Admin - Employee Costs Other	11.1.5/17 Mar 22	Operating Expenses			(20,000)	1,836,053
2140486	Admin Expensed Minor assets	11.1.5/17 Mar 22	Operating Expenses		15,000		1,851,053
2140421	Admin Information Technology	11.1.5/17 Mar 22	Operating Expenses			(20,000)	1,831,053
4120330	Plant - Plant and Equipment Capital	11.1.5/17 Mar 22	Capital Expenses		485,504		2,316,557
5120350	Plant proceeds on disposal of assets	11.1.5/17 Mar 22	Capital Revenue			(340,000)	1,976,557
2120391	PLANT - Loss on Disposal of Assets	11.1.5/17 Mar 22	Non Cash Item	(152,000)			1,976,557
3120390	PLANT - Profit on Disposal of Assets	11.1.5/17 Mar 22	Non Cash Item	15,000			1,976,557
5120351	PLANT - Realisation on Disposal of Assets	11.1.5/17 Mar 22	Non Cash Item	(340,000)			1,976,557
4120381	Plant and Equipment	11.1.5/17 Mar 22	Capital Expenses			(500,000)	1,476,557
4120181	Infrastructure (Road) Reserve	11.1.5/17 Mar 22	Capital Expenses			(404,737)	1,071,820
4120481	Building Reserve	11.1.5/17 Mar 22	Capital Expenses			(1,000,000)	71,820
4140281	Leave Reserve	11.1.5/17 Mar 22	Capital Expenses			(100,000)	(28,180)
5120181	Mt Wells Road Reserve	11.1.5/17 Mar 22	Capital Revenue		30,000		1,820
				(477,000)	5,859,176	(5,857,356)	1,820

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2022**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$5,000 or 5.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of negative variances	
			Timing	Permanent
	\$	%	See Schedules Attached	
Revenue from operating activities				
Education and welfare	119,121	55.34%	p	
Community amenities	14,718	13.32%	p	
Transport	(1,270,398)	(45.97%)	q	
Economic services	288,054	101.17%	p	
Other property and services	47,694	37.54%	p	
Expenditure from operating activities				
Governance	177,932	34.09%	p	
General purpose funding	258,763	41.50%	p	
Education and welfare	64,601	11.90%	p	
Community amenities	80,233	14.57%	p	
Transport	1,345,483	27.05%	p	
Other property and services	(152,088)	(2290.48%)	q	
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(1,890,468)	(66.84%)	q	
Payments for property, plant and equipment and infrastructure	3,049,870	53.34%	p	
Financing activities				
Transfer from reserves	(110,000)	(100.00%)	q	
Repayment of debentures	141,644	43.43%	p	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
GENERAL PURPOSE FUNDING - RATES						
OPERATING EXPENDITURE						
2030100	RATES - Employee Costs - Wages; Salaries; Superannuation		(84,465)		(66,922)	
2030102	RATES - Employee Costs - Allowances; WC & FBT	0			0	
2030104	RATES - Employee Costs - Training & Development; Conferences		(2,000)		0	
2030112	RATES - Valuation Expenses		(25,000)		(1,958)	
	Deferred GRV Reval. - 2021/2022					
2030113	RATES - Title/Company Searches		(500)		0	
2030114	RATES - Debt Collection Expenses		(2,500)		0	
2030115	RATES - Printing & Stationery		(2,500)		0	
2030116	RATES - Postage & Freight		0		0	
2030117	RATES - Doubtful Debts Expense		0		0	
2030118	RATES - Write Off		(25,000)		(18,615)	
2030130	RATES - Insurance Expenses		0		0	
2030140	RATES - Advertising & Promotion		(500)		0	
2030152	RATES - Consultants		0		0	
2030185	RATES - Legal Expenses		(25,000)		(20,967)	
2030187	RATES - Other Expenses		0		0	
2030198	RATES - Staff Housing Costs Allocated		(35,681)		(23,541)	
2030199	RATES - Administration Allocated		(178,245)		(146,463)	
			(381,391)		(278,466)	
OPERATING REVENUE						
3030120	RATES - Instalment Admin Fee Received	2,500		1,900		
3030121	RATES - Account Enquiry Charges	250		391		
3030122	RATES - Reimbursement of Debt Collection Costs	2,500		0		
3030123	RATES - Special Payment Arrangement	0		0		
3030130	RATES - Rates Levied - Synergy	6,093,542		6,107,287		Rates Dispatched 27 July 2021
	New Mining Differential Rates Model					
3030135	RATES - Other Income	0		567		
3030138	RATES - Discount on Rates Levied	0	(225,371)	0	(224,290)	
3030139	RATES - Movement in Excess Rates	0	0	0	0	
3030145	RATES - Penalty Interest Received	20,000		26,458		
3030146	RATES - Instalment Interest Received	5,000		5,171		
3030147	RATES - Pensioner Deferred Interest Received	0	0	0	0	
3030148	RATES - ESL Interest Received	100		530		
		6,123,892		6,142,304	(224,290)	
TOTAL General Purpose Funding - Rates -		6,123,892	(606,762)	6,142,304	(502,756)	

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
GENERAL PURPOSE FUNDING - RATES						
CAPITAL EXPENDITURE						
4030181	RATES - Transfer To Reserves		(863,172)		(546,068)	
	Lake Wells Road Reserve	(663,172)				
	Council Projects Reserve	(200,000)				
	Reserve		(863,172)		(546,068)	
CAPITAL REVENUE						
5030181	RATES - Transfer From Reserves	0		0		
		0		0		
TOTAL General Purpose Funding - Rates		0	(863,172)	0	(546,068)	
GENERAL PURPOSE FUNDING - OTHER						
OPERATING EXPENDITURE						
2030211	GENPUR - Bank Fees & Charges		(11,000)		(7,905)	
2030213	GENPUR - Interest on Overdraft		0		0	
2030214	GENPUR - Rounding		(1)		1	
2030218	GENPUR - Write Off - General Debtors		(1,000)		0	
2030298	GENPUR - Staff Housing Costs Allocated		(21,409)		(14,124)	
2030299	GENPUR - Administration Allocated		(108,201)		(88,909)	
			(141,611)		(110,937)	
OPERATING REVENUE						
3030210	GENPUR - Financial Assistance Grant - General	765,135		575,291		
3030211	GENPUR - Financial Assistance Grant - Roads	401,452		373,649		
3030212	GENPUR - Financial Assistance Grant - RAAR	197,332		74,000		
3030245	GENPUR - Interest Earned - Reserve Funds	10,000		6,664		
3030246	GENPUR - Interest Earned - Municipal Funds	5,000		13,400		
3030247	GENPUR - Interest Earned - Restricted Funds	0		0		
		1,378,919		1,043,004		
TOTAL General Purpose Funding - Other		1,378,919	(141,611)	1,043,004	(110,937)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	GENERAL PURPOSE FUNDING - OTHER					
	CAPITAL EXPENDITURE					
4030281	GENPUR - Transfer Interest To Reserves		(20,000)		(6,664)	
			(20,000)		(6,664)	
	CAPITAL REVENUE					
5030281	GENPUR - Transfers From Reserve	0		0		
		0		0		
	TOTAL General Purpose Funding - Other	0	(20,000)	0	(6,664)	
	TOTAL GENERAL PURPOSE FUNDING	7,502,811	(1,631,545)	7,185,308	(1,166,425)	

**Shire of Laverton - Statement of Financial Activity
For The Period Ending 30 APRIL 2022**

GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
GOVERNANCE - MEMBERS OF COUNCIL						
<u>OPERATING EXPENDITURE</u>						
2040111	MEMBERS - President's Allowance		(30,000)		(21,000)	
2040112	MEMBERS - Deputy President's Allowance		(7,500)		(5,625)	
2040113	MEMBERS - Sitting Fees		(114,569)		(88,652)	
2040114	MEMBERS - Communications Allowance		0		0	
2040116	MEMBERS - Election Expenses		(1,250)		(1,250)	
2040117	MEMBERS - Training		(10,000)		(1,130)	
2040118	MEMBERS - Travel Expenses		(10,000)		0	
2040119	MEMBERS - Conference Expenses		(25,000)		(12,035)	
	Local Government Week/Kalgoorlie Gold Expo; Outback Way AGM; Winton QLD					
2040129	MEMBERS - Donations to Community Groups		(5,000)		(1,000)	
2040130	MEMBERS - Insurance		0		0	
2040141	MEMBERS - Subscriptions & Publications		(10,000)		(9,015)	
2040152	WALGA General Membership					
	(10,000)					
2040152	MEMBERS - Consultants		(5,000)		0	
	Includes CEO Recruitment/Review					
2040187	MEMBERS - Other Expenses		(56,500)		(16,906)	
	Other					
	(14,000)					
	Public Relations					
	(15,000)					
	Refreshments & Receptions					
	(15,000)					
	GVROC Contribution					
	(11,000)					
	Sponsorship - Inland Art Prize - Leonora Gift					
	(1,500)					
2040188	MEMBERS - Chambers Operating Expenses		(500)			
BO052	BO052 Council Chambers; Utilities				(432)	
2040192	MEMBERS - Depreciation - Members		(230)		(150)	
2040198	MEMBERS - Staff Housing Costs Allocated		(46,386)		(30,604)	
2040199	MEMBERS - Administration Allocated		(304,170)		(174,533)	
	(626,105)				(362,330)	
<u>OPERATING REVENUE</u>						
3040135	MEMBERS - Other Income	100		0		
		100		0		
	TOTAL Governance - Members of Council	100	(626,105)	0	(362,330)	
	TOTAL GOVERNANCE	100	(626,105)	0	(362,330)	
LAW, ORDER & PUBLIC SAFETY - FIRE PREVENTION						
<u>OPERATING EXPENDITURE</u>						

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
2050112	FIRE - Fire Prevention/Burning/Control		(4,000)			
W348	W348 Fire Prevention; Hazard Burning; Fire Control	(4,000)			0	
2050113	FIRE - Fire Prevention & Planning		0		0	
2050130	FIRE - Insurance		(1,600)		(1,600)	
2050187	FIRE - Other Expenditure		(5,200)		(576)	
W356	Fire Prevention; Assistance to DFES	(5,200)			0	
2050192	FIRE - Depreciation		0		0	
2050198	FIRE - Staff Housing Costs Allocated		(17,840)		(11,864)	
2050199	FIRE - Administration Allocated		(86,577)		(71,140)	
			(115,217)		(85,181)	
	OPERATING REVENUE					
3050100	FIRE - Contributions & Donations	4,000		4,000		
	ESL Admin Fee/Contribution					
3050110	FIRE - Grants	0		7,500		
3050135	FIRE - Other Income	5,000		5,942		
	DFES Bush Fire Brigade Operating Grant	5,000				
		9,000		17,442		
	TOTAL LOPS - Fire Prevention	9,000	(115,217)	17,442	(85,181)	
	LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL					
	OPERATING EXPENDITURE					
2050212	ANIMAL - Animal Control Expenses		(60,300)			
W341	Murdoch Vet microchipping & consult services	(10,900)			(6,345)	
W349	Animal Control; Contract Ranger	(31,000)			(32,000)	
W350	Animal Control; Shire Staff	(5,400)			(102)	
W370	Animal Control; Dog Exercise Area Maintenance	(13,000)			(8,135)	
2050230	ANIMAL - Insurance (Other Than Buildings)		0		0	
2050287	ANIMAL - Other Expenditure		(2,000)		(763)	
2050289	ANIMAL - Pound Maintenance/Operations		(1,300)		(8)	No Job
W327	Dog Pound	(1,300)			(853)	
2050292	ANIMAL - Depreciation		(2,000)		(2,440)	
2050298	ANIMAL - Staff Housing Costs Allocated		(3,567)		(2,354)	
2050299	ANIMAL - Administration Allocated		(31,447)		(25,839)	
			(100,614)		(78,840)	
	OPERATING REVENUE					
3050200	ANIMAL - Contributions & Donations	0		0		
	Contributions - Dog Exercise Area					
3050210	ANIMAL - Grants	0		0		
3050220	ANIMAL - Pound Fees	0		0		

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
3050221	ANIMAL - Animal Registration Fees	1,000		1,870		
3050235	ANIMAL - Other Fees & Charges	0		0		
3050240	ANIMAL - Fines & Penalties	0		0		
		1,000		1,870		
	TOTAL LOPS - Animal Control	1,000	(100,614)	1,870	(78,840)	
	LAW, ORDER & PUBLIC SAFETY - OTHER					
	<u>OPERATING EXPENDITURE</u>					
2050300	OLOPS - Employee Costs - Wages; Salaries; Superannuation		0		0	
2050302	OLOPS - Employee Costs - Allowances; WC & FBT		0		0	
2050311	OLOPS - CCTV Maintenance		(10,000)		(10,068)	
2050313	OLOPS - Solar Lighting Maintenance		(5,000)		0	
2050314	OLOPS - Crime Prevention Strategies		0		0	
2050386	OLOPS - Other Maintenance & Operations		0		0	
2050387	OLOPS - Other Expenditure		0		0	
2050392	OLOPS - Depreciation		(5,550)		(12,222)	
2050398	OLOPS - Staff Housing Costs Allocated		(3,567)		(2,259)	
2050399	OLOPS - Administration Allocated		(27,406)		(22,520)	
			(51,523)		(47,069)	
	<u>OPERATING REVENUE</u>					
3050312	OLOPS - Grants	0		(184,930)		Accrual reversed at 1 July - grant not yet received
IO401	Grant - CCTV Infrastructure					
3050335	OLOPS - Other Income	0		(184,930)		
		0				
	TOTAL LOPS - Other	0	(51,523)	(184,930)	(47,069)	
	TOTAL LAW ORDER & PUBLIC SAFETY	10,000	(267,354)	(165,618)	(211,090)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
HEALTH - PREVENTATIVE						
OPERATING EXPENDITURE						
2070211	PREVENT - Contract EHO		(17,500)		(16,352)	
2070212	PREVENT - Analytical Expenses		(500)		(61)	
2070240	PREVENT - Advertising & Promotion		(500)		0	
2070287	PREVENT - Other Expenses Community Health Plan		(10,000)		(15,459)	
2070292	PREVENT - Depreciation		0		0	
2070298	PREVENT - Staff Housing Costs Allocated		(3,568)		(2,354)	
2070299	PREVENT - Administration Allocated		(23,366)		(19,200)	
			(55,434)		(53,425)	
OPERATING REVENUE						
3070200	PREVENT - Contributions & Donations	0		0		
3070201	PREVENT - Reimbursements	0		0		
3070220	PREVENT - Fees & Charges	100		944		
3070235	PREVENT - Other Income	0		0		
		100		944		
		100	(55,434)	944	(53,425)	
HEALTH - OTHER						
OPERATING EXPENDITURE						
2070310	OTHHEALTH - Motor Vehicle Expenses		(2,000)		(676)	
2070311	OTHHEALTH - Medical Practice Subsidy		(220,000)		(219,897)	
2070312	OTHHEALTH - Medical Subsidy; Mining		0		0	
2070317	OTHHEALTH - Flying Doctor's Service		0		0	
2070318	OTHHEALTH - Gratuity Payments; Nurses		(40,000)		(27,848)	
2070387	OTHHEALTH - Other Expenses		(4,000)		(3,011)	
2070388	OTHHEALTH - Building Operations		(13,100)			
BO018	Doctor's House - Operating	(13,100)			(12,359)	
2070389	OTHHEALTH - Building Maintenance		(4,300)			
BM018	Doctor's House - Maintenance	(4,300)			(6,232)	
2070392	OTHHEALTH - Depreciation		(7,150)		(5,937)	
2070398	OTHHEALTH - Staff Housing Costs Allocated		(3,567)		(2,354)	
2070399	OTHHEALTH - Administration Allocated		(19,325)		(15,879)	
			(313,442)		(294,193)	
OPERATING REVENUE						
3070335	OTHHEALTH - Other Income	3,000		2,057		

Shire of Laverton - Statement of Financial Activity						
For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
		3,000		2,057		
TOTAL Health - Other		3,000	(313,442)	2,057	(294,193)	
TOTAL HEALTH		3,100	(368,876)	3,001	(347,618)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
EDUCATION & WELFARE - YOUTH						
OPERATING EXPENDITURE						
2080100	YOUTH - Employee Costs - Wages; Salaries; Superannuation		(161,110)		(131,533)	
2080102	YOUTH - Employee Costs - Allowances; WC & FBT		(4,000)		(3,423)	
	WC Insurance Premiums					
2080104	YOUTH - Employee Costs - Training & Development; Conferences		(2,500)		0	
2080106	YOUTH - Employee Costs - Other		(1,000)		(1,508)	
2080110	YOUTH - Motor Vehicle Expenses		(4,000)		(3,974)	
2080112	YOUTH - Youth Services		(3,000)		(300)	
2080115	YOUTH - Printing & Stationery		(500)		(469)	
2080140	YOUTH - Advertising & Promotion		(1,000)		0	
2080152	YOUTH - Consultants		0		0	
2080186	YOUTH - Expensed Minor Asset Purchases		(1,000)		0	
2080187	YOUTH - Other Expenses		(14,500)			
YOU01	Youth Science Program	0			0	
YOU02	Youth Camping & Culture Program	(1,000)			0	
YOU03	Youth Bicycle Maintenance Project	(500)			0	
YOU04	Youth Under Eights Program	(1,000)			0	
YOU05	Youth Bike & Bush Trails	0			0	
YOU06	Youth Takings - Fundraising	0			0	
YOU07	Youth Art Programs	0			0	
YOU12	Youth Advisory Council	(1,000)			0	
YOU010	Youth - Other Expenses General	(11,000)			(8,644)	
2080188	YOUTH - Building Operating Expenses		(21,500)			
No Job#					(79)	
BO028	Laverton Crèche (Hall) - Operating		(1,850)		(780)	
BO032	BO032 - Building Operating - Youth Office		(4,050)		(2,373)	
BO036	BO036 - Building Operating - Youth Centre		(15,600)		(10,944)	
2080189	YOUTH - Building Maintenance		(3,200)			
BM028	Laverton Crèche (Hall) - Maintenance	0			(1,547)	
BM032	BM032 - Building Maintenance - Youth Office	0			(2,799)	
BM036	BM036 - Building Maintenance - Youth Centre	(3,200)			(1,328)	
	Includes Relocation Provision & Demolition of Current Facility					
2080190	YOUTH - Garden & Grounds Maintenance		(3,300)			
W353	Youth Centre - Garden & Grounds Maintenance				(37)	
2080192	YOUTH - Depreciation		(9,500)		(7,258)	
2080198	YOUTH - Staff Housing Costs Allocated		(3,567)		(2,354)	
2080199	YOUTH - Administration Allocated		(19,325)		(15,879)	
			(253,002)		(195,227)	
OPERATING REVENUE						
3080100	YOUTH - Contributions & Donations	0		0		

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
3080101	YOUTH - Reimbursements	0		0		
3080110	YOUTH - Grant Funding Department Community Protection Grant; Funding towards Youth Worker	129,177		129,177		
3080135	YOUTH - Other Income	0		20		
3080190	YOUTH - Profit on Disposal of Assets	0		0		
		129,177		129,197		
	TOTAL Education & Welfare - Youth	129,177	(253,002)	129,197	(195,227)	
	EDUCATION & WELFARE - PRESCHOOL					
	OPERATING EXPENDITURE					
2080298	PRESCHOOL - Staff Housing Costs Allocated		0		(4,708)	
2080299	PRESCHOOL - Administration Allocated		0		(32,480)	
			0		(37,188)	
	OPERATING REVENUE					
3080235	PRESCHOOL - Other Income	0		0		
		0		0		
	TOTAL Education & Welfare - Preschool	0	0	0	(37,188)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022								
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment		
		Revenue	Expense	Revenue	Expense			
EDUCATION & WELFARE - OTHER EDUCATION								
OPERATING EXPENDITURE								
2080388	OTHERED - Building Operations		(3,100)					
BO034	Youth Office & Toilet; 14 Duketon Street; Toilet Block; Operating		(3,100)		(3,493)			
2080389	OTHERED - Building Maintenance		(1,270)					
BM034	Youth Office & Toilet; 14 Duketon Street; Toilet Block; Maintenance		(1,270)		0			
2080392	OTHERED - Depreciation		0		0			
2080398	OTHERED - Staff Housing Costs Allocated		0		0			
2080399	OTHERED - Administration Allocated		0		(22,520)			
			(4,370)		(26,013)			
OPERATING REVENUE								
3080310	OTHERED - Grant Funding	0	0	0	0			
3080335	OTHERED - Other Income	0	0	498	498			
		0	0	498	498			
		0	0	498	498			
TOTAL Education & Welfare - Other Education		0	(4,370)	498	(26,013)			

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022							
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment	
		Revenue	Expense	Revenue	Expense		
EDUCATION & WELFARE - COMMUNITY DEVELOPMENT							
OPERATING EXPENDITURE							
2080400	COM DEV - Employee Costs - Wages; Salaries; Superannuation ACLO Position		(71,316)		(3,377)		
2080402	COM DEV - Employee Costs - Allowances; WC & FBT		(3,000)		0		
2080404	COM DEV - Employee Costs - Training & Development; Conferences		(2,000)		0		
2080406	COM DEV - Employee Costs - Other		(1,000)		(808)		
2080410	COM DEV - Motor Vehicle Expenses		(2,000)		(857)		
2080415	COM DEV - Printing & Stationery		0		0		
2080441	COM DEV - Subscriptions & Memberships		0		0		
2080450	COM DEV - Community Short Term Camp Facilities		(60,100)				
W334	Short Term Camping Facilities	(60,100)			(24,100)		
2080486	COM DEV - Expensed Minor Asset Purchases		(1,000)		0		
2080487	COM DEV - Other Expenses		(8,500)				
CD002	International Day of People with Disability	(1,000)			0		
CD003	DAIP - Implementation Costs	0			0		
CD007	Curtin Volunteer Program	(6,500)			0		
CD010	Community Development - Other Expenses General	(1,000)			0		
2080488	COM DEV - Building Operations		(25,000)				
BO033	Cashless Debit Card (CDC) Office; Utilities; Cleaning; Insurance	(14,700)			(8,353)		
BO050	Men's Shed Insurance Premium	(150)			(116)		
BM050	Men's Shed Maintenance	0			0		
BO031	Community Services; 12 MacPherson Place; Office & Shed - Operating	(10,150)			(14,183)		
2080489	COM DEV - Building Maintenance		(8,900)				
BM033	Cashless Debit Card (CDC) Office; Minor Building Maintenance	(4,300)			(2,043)		
BM031	Community Services; 12 MacPherson Place; Office & Shed - Maintenance	(4,600)			(4,503)		
2080490	COM DEV - Garden & Grounds Maintenance		(4,840)				
W354	COM DEV - Garden & Grounds Maintenance	(4,840)			(1,881)		
2080492	COM DEV - Depreciation		(3,250)		(2,587)		
2080498	COM DEV - Staff Housing Costs Allocated		(7,135)		(4,707)		
2080499	COM DEV - Administration Costs Allocated		(32,674)		(22,520)		
			(230,715)		(90,034)		
TOTAL Education & Welfare - Community Development		0	(230,715)	0	(90,034)		

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	EDUCATION & WELFARE - COMMUNITY DEVELOPMENT					
	CAPITAL EXPENDITURE					
4080410	COM DEV - Building: Capital		0			
BC330	BC330Community Development Ablution Block	0			(76,465)	
4080420	COM DEV - Furniture & Fittings: Capital		0			
4080480	COM DEV - Infrastructure Other		0			
IO301	IO301 Bush Trail: Offset by GL: 3080410		0			
	Pump Track: Offset by GL: 3080410		0			
IO302	IO302 Shade Sails x 3: Offset by GL: 3080410		0			
4080481	COM DEV - Transfer To Reserves		0		(76,465)	
	TOTAL Education & Welfare - Community Development	0	0	0	(76,465)	
	EDUCATION & WELFARE - CASHLESS DEBIT CARD OPERATIONS					
	OPERATING EXPENDITURE					
2080500	CDC - Employee Costs - Wages; Salaries; Superannuation		(96,647)		(107,862)	
2080502	CDC - Employee Costs - Allowances; WC & FBT		(3,500)		(2,995)	
	WC Insurance Premiums					
2080504	CDC - Employee Costs - Training & Development; Conferences		(1,000)		0	
2080506	CDC - Employee Costs - Other		(1,000)		(1,288)	
2080510	CDC - Motor Vehicle Expenses		0		0	
2080512	CDC - CDC General Office Expenses		(3,000)		0	
2080515	CDC - Printing & Stationery		(1,000)		(537)	
2080540	CDC - Advertising & Promotion		0		0	
2080552	CDC - Consultants		0		(12,866)	
2080586	CDC - Expensed Minor Asset Purchases		(2,000)		0	
2080587	CDC - Other Expenses		(6,000)			
CDC001	CDC Survey		0		0	
CDC002	CDC Other Expenses		(1,000)		(372)	
CDC003	CDC Sewing & Craft program		(5,000)		(1,922)	
2080588	CDC - Building Operating Expenses		(500)		(158)	
2080589	CDC - Building Maintenance		0		0	
2080590	CDC - Garden & Grounds Maintenance		(10,020)			
W/357	CDC Gardens Maintenance				(11,663)	
2080592	CDC - Depreciation		0		0	
2080598	CDC - Staff Housing Costs Allocated		0		0	
2080599	CDC - Administration Allocated		(39,528)			
			(164,195)		(139,663)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
HOUSING - STAFF HOUSING						
OPERATING EXPENDITURE						
2090170	STF HOUSE - Loan Interest Repayments		(14,330)		(7,960)	
	Loan 81; Burt Street Units; Shire Housing					
	Loan 82; DCEO Housing					
	Loan 79B; Exec Housing - Paid Out - 2020/2021					
2090187	STF HOUSE - Other Expenses		(100,000)		(11,935)	
	Staff Housing Upgrade; Ongoing Renewal Program					
	Settlement/Legal Expenses - Sale of Properties					
2090188	STF HOUSE - Staff Housing Building Operations		(102,955)		(2,314)	No job number
BO008	Building Operations; 8 Cable Street		(1,900)		(760)	
BO009	Building Operations; 11 Boomerang Street		(2,800)		(3,919)	
BO010	Building Operations; 10 Lancefield Street		(5,930)		(11,061)	
BO011	Building Operations; 2 Shirley Avenue		(3,630)		(2,742)	
BO013	Building Operations; 3 Mikado Way		(3,550)		(5,270)	
BO014	Building Operations; 11 Mikado Way - Sold 2021	0			(553)	
BO015	Building Operations; 15 Cable Street		(3,050)		(1,565)	
BO016	Building Operations; 6 Craiggie Street		(4,775)		(3,568)	
BO017	Building Operations; 8A Craiggie Street		(3,900)		(4,577)	
BO019	Building Operations; 2 Boomerang Street		(3,850)		(3,245)	
BO020	Building Operations; 14 Boomerang Street		(4,020)		(4,111)	
BO021	Building Operations; 8 Leahy Close		(9,780)		(7,997)	
BO022	Building Operations; 1 Mikado Way		(8,050)		(10,435)	
BO023	Building Operations; 8B Craiggie Street		(4,770)		(4,195)	
BO024	Building Operations; 5 Lancefield Street		(5,400)		(6,528)	
BO054	Building Operations; Unit 1; 5 Burt Street		(3,800)		(2,938)	
BO055	Building Operations; Unit 2; 5 Burt Street		(3,550)		(2,442)	
BO056	Building Operations; Unit 3; 5 Burt Street		(4,300)		(2,695)	
BO057	Building Operations; Unit 4; 5 Burt Street		(4,050)		(2,535)	
BO058	Building Operations; Unit 5; 5 Burt Street		(4,000)		(2,706)	
BO059	Building Operations; Unit 6; 5 Burt Street		(4,500)		(2,836)	
BO060	Building Operations; Unit 7; 5 Burt Street		(6,500)		(3,802)	
BO062	Building Operations; Common Area; 5 Burt Street		(5,350)		(6,383)	
BO063	Building Operations; Vacant Lots		(1,500)		(633)	
2090189	STF HOUSE - Staff Housing Building Maintenance		(75,630)		0	
BM008	Building Maintenance; 8 Cable Street	0			0	
BM010	Building Maintenance; 10 Lancefield Street		(4,200)		(11,465)	
BM009	Building Maintenance; 11 Boomerang Street		(2,200)		(1,196)	
BM011	Building Maintenance; 2 Shirley Avenue		(3,200)		(1,013)	
BM013	Building Maintenance; 3 Mikado Way		(3,200)		(9,943)	
BM014	Building Maintenance; 11 Mikado Way - Sold 2021	0			0	
BM015	Building Maintenance; 15 Cable Street		(3,200)		0	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE						
4090110	STF HOUSE - Building: Capital		0			
BC221	Staff Housing/Unit Development (TBD)	0			(11,791)	
4090181	STF HOUSE - Transfer to Reserves		0		0	
4090182	STF HOUSE - Loan Principal Repayments		(67,995)		(56,183)	
	Loan 81; Burt Street Units; Shire Housing	(44,547)				
	Loan 82; DCEO Housing	(23,448)				
	Loan 79B; Exec Housing - Paid Out - 2020/2021		(67,995)		(67,974)	
CAPITAL REVENUE						
5090150	STF HOUSE - Proceeds on Disposal of Assets	38,182		38,182		
	Proposed Sale of Mikado Way Property					
5090151	STF HOUSE - Realisation on Disposal of Assets		0	(38,181)		
5090155	STF HOUSE - New Loan Borrowings		0		0	
5090181	STF HOUSE - Transfer from Reserves		0		0	
		38,182			1	
TOTAL Staff Housing		38,182	(67,995)	1	(67,974)	
HOUSING - OTHER HOUSING						
OPERATING EXPENDITURE						
2090286	OTHER HOUSE - Expensed Minor Asset Purchases		0		0	
2090287	OTHER HOUSE - Other Expenses (Incl. Business Plan)		0		0	
2090288	OTHER HOUSE - Building Operations		(13,330)			
BO012	BO012 14 Eristoun Street; Historic Complex; Operations	(10,315)			(7,599)	
BO025	BO025 1-13 Augusta Street; Operations	(3,015)			(1,861)	
2090289	OTHER HOUSE - Building Maintenance		(5,400)			
BM012	BM012 Eristoun Street; Historic Complex; Maintenance	(3,200)			(103)	
BM025	BM025 1-13 Augusta Street; Operations	(2,200)			0	
2090292	OTHER HOUSE - Depreciation		(7,200)		(5,937)	
2090298	OTHER HOUSE - Staff Housing Costs Allocated		0		(2,354)	
2090299	OTHER HOUSE - Administration Allocated		(27,407)		(22,520)	
			(53,337)		(40,374)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	OPERATING REVENUE					
3090201	OTHER HOUSE - Rental Reimbursements	0		0		
3090235	OTHER HOUSE - Other Income; Housing Rental	0		3,600		
3090240	OTHER HOUSE - Grant Income	0		0		
		0		3,600		
	TOTAL Other Housing	0	(53,337)	3,600	(40,374)	
	TOTAL HOUSING	63,182	(121,332)	63,275	(117,865)	
	COMMUNITY AMMENITIES - SANITATION					
	OPERATING EXPENDITURE					
2100111	SANITATION - Waste Collection		(30,400)			
W342	W342 Domestic Waste Collection		(30,400)		(24,910)	
2100112	SANITATION - Waste Collection; Mount Margaret		(15,700)			
W343	W343 Waste Collection; Mount Margaret		(15,700)		(15,486)	
2100113	SANITATION - Litter Control		(97,650)			
W347	W347 Litter Control		(97,650)		(65,827)	
2100114	SANITATION - Commercial/Industrial Collection		(55,400)			
W344	W344 Commercial/Industrial Waste Collection		(32,600)		(52,060)	
W345	W345 Quarantine Bin; Great Central Road		(22,800)		(5,085)	
2100117	SANITATION - General Tip Maintenance		(190,475)			
W318	W318 Laverton Waste Facility		(190,475)		(129,257)	
	Includes provisions for additional/replacement fencing, cover, new pits & bund walls					
2100118	SANITATION - Household Verge Collection		(3,600)			
W346	W346 Household Verge Collection		(3,600)		(1,330)	
2100187	SANITATION - Other Expenses		(1,000)			
2100192	SANITATION - Depreciation		(24,650)			
2100498	SANITATION - Staff Housing Costs Allocated		(3,567)			
2100199	SANITATION - Administration Allocated		(19,325)			
			(441,767)			
					(338,399)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
OPERATING REVENUE						
3100100	SANITATION - Domestic Refuse Collection Charges	83,000		82,263		
3100101	SANITATION - Domestic Services; Mount Margaret Rubbish Collection	20,000		20,292		
3100120	SANITATION - Commercial Collection Charge	28,000		21,585		
	No Change to 2020/2021 Charges					
3100121	SANITATION - Commercial Collection Charge (Additional)	0		0		
3100125	SANITATION - Fees & Charges	500		80		
3100130	SANITATION - Grant Income	0		0		
3100135	SANITATION - Other Income	0		0		
	Sale of Bins; Septic Tank Fees; Liquid Waste Disposal					
		131,500		124,220		
		131,500	(441,767)	124,220	(338,399)	
TOTAL Community Amenities - Sanitation						
COMMUNITY AMENITIES - TOWN PLANNING & REGIONAL DEVELOPMENT						
OPERATING EXPENDITURE						
2100252	PLANNING - Consultants		(10,000)		(225)	
2100287	PLANNING - Other Expenses		0		0	
2100298	PLANNING - Staff Housing Costs Allocated		0		0	
2100299	PLANNING - Administration Allocated		(27,407)		(22,520)	
			(37,407)		(22,745)	
OPERATING REVENUE						
3100220	PLANNING - Fees & Charges	100		0		
3100235	PLANNING - Other Income	0		0		
		100		0		
		100	(37,407)	0	(22,745)	
TOTAL Town Planning						

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
COMMUNITY AMENITIES - OTHER COMMUNITY AMENITIES						
OPERATING EXPENDITURE						
2100311	COM AMEN - Cemetery Maintenance/Operations		(57,870)		(53)	No Job
W314	Cemetery Maintenance & Operations (Includes FLC-AG)	(52,800)			(14,853)	
W326	Cemetery Carpark Maintenance	(5,070)			(152)	
2100315	COM AMEN - Other Community Amenities; Maintenance/Operations		0		0	
2100387	COM AMEN - Other Expenses		(20,000)		(20,000)	
	Outback Graves	(20,000)			0	
2100388	COM AMEN - Public Conveniences Operations		(44,520)			
BO037	BO037 Public Toilets; 13 Duketon Street	(21,300)			(17,625)	
BO038	BO038 Public Toilets; Mary Mac Way	(23,220)			(17,203)	
2100389	COM AMEN - Public Conveniences Maintenance		(8,800)			
BM037	BM037 Public Toilets; 13 Duketon Street	(4,400)			(787)	
BM038	BM038 Public Toilets; Mary Mac Way	(4,400)			(3,768)	
2100392	COM AMEN - Depreciation		(19,800)		(16,165)	
2100398	COM AMEN - Staff Housing Costs Allocated		(3,567)		(2,354)	
2100399	COM AMEN - Administration Allocated		(27,407)		(22,520)	
			(181,964)		(115,480)	
OPERATING REVENUE						
3100320	COM AMEN - Cemetery Fees; Burial	1,000		918		
3100325	COM AMEN - Cemetery Fees; Monuments	0		50		
		1,000		968		
	TOTAL Community Amenities - Other	1,000	(181,964)	968	(115,480)	
TOTAL COMMUNITY AMENITIES						
		132,600	(661,138)	125,188	(476,623)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
RECREATION & CULTURE - PUBLIC HALLS						
<u>OPERATING EXPENDITURE</u>						
2110186	HALLS - Expensed Minor Asset Purchases		0		0	
2110187	HALLS - Other Expenses		(5,000)		0	
2110188	HALLS - Town Halls & Public Building Operations		(14,850)			
BO029	Town Hall; Utilities; Cleaning; Insurance	(13,100)			(8,962)	
BO030	1-13 Augusta Street; Utilities; Cleaning; Insurance	(1,750)			0	
2110189	HALLS - Town Halls & Public Building Maintenance		(10,790)			
BM029	Town Hall; Minor Building Maintenance	(7,900)			(941)	
	Includes Provision for Minor Furnishings & Fittings	(2,000)			0	
BM030	1-13 Augusta Street; Minor Building Maintenance	(890)			(182)	
2110192	HALLS - Depreciation		(56,400)		(46,191)	
2110198	HALLS - Staff Housing Costs Allocated		(3,567)		(2,354)	
2110199	HALLS - Administration Allocated		(19,822)		(16,288)	
			(110,429)		(74,918)	
<u>OPERATING REVENUE</u>						
3110120	HALLS - Town Hall Hire	1,000		350		
3110135	HALLS - Other Income	0		136		
		1,000		486		
TOTAL Other Recreation & Culture - Public Halls		1,000	(110,429)	486	(74,918)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	RECREATION & CULTURE - SWIMMING & BEACHES					
	OPERATING EXPENDITURE					
2110200	SWIM - Employee Costs - Wages; Salaries; Superannuation		(131,775)		(102,782)	
2110202	SWIM - Employee Costs - Allowances; WC & FBT		(4,000)		(3,423)	
2110204	SWIM - Employee Costs - Training & Development; Conferences		(5,000)		(2,496)	
2110206	SWIM - Employee Costs - Other		(1,000)		(30)	
2110230	SWIM - Insurance		0		0	
2110251	SWIM - Kiosk Expenses		0		0	
2110265	SWIM - Grounds Maintenance/Operations		(2,000)		(11)	
2110266	SWIM - Pool Bowls		0		0	
2110270	SWIM - Loan Interest Repayments		(15,810)		(7,387)	
	Loan 83; Interest			(15,810)		
2110287	SWIM - Other Expenses		0		0	
2110288	SWIM - Building Operations		(129,900)			
BO048	BO048 - Utilities; Cleaning; Insurance; Chemicals			(23,700)		(20,907)
BO026	BO026 - Laverton Community Hub - Aquatic Facilities - Operating			(106,200)		(88,960)
2110289	SWIM - Building Maintenance		(35,000)			
BM048	BM048 - Minor Building Maintenance			(4,000)		(3,422)
BM026	BM026 - Laverton Community Hub - Aquatic Facilities - Maintenance			(31,000)		10,416
	Includes Driveway & Guttering Repairs					
2110291	SWIM - Loss on Disposal of Assets		0		0	
2110292	SWIM - Depreciation		(117,500)		(82,372)	
2110298	SWIM - Staff Housing Costs Allocated		(3,567)		(2,354)	
2110299	SWIM - Administration Allocated		(9,691)		(7,962)	
			(455,243)		(311,688)	
	OPERATING REVENUE					
3110200	SWIM - Contributions & Donations	0		0		
3110210	SWIM - Grants	0		0		
	Grant for Solar Project					
3110220	SWIM - Admissions	10,000		9,264		
3110221	SWIM - Kiosk Income	0		0		
3110235	SWIM - Other Income	0		4,557		
		10,000		13,820		
	TOTAL SWIMMING AREAS & BEACHES	10,000	(455,243)	13,820	(311,688)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	RECREATION & CULTURE - LIBRARIES					
	OPERATING EXPENDITURE					
2110400	LIBRARIES - Employee Costs - Wages; Salaries; Superannuation		(25,405)		(22,216)	
2110402	LIBRARIES - Employee Costs - Allowances; WC & FBT		(1,000)		(856)	
2110404	LIBRARIES - Employee Costs - Training & Development; Conferences		(1,000)		0	
2110406	LIBRARIES - Employee Costs - Other		(1,000)		0	
2110412	LIBRARIES - Book Purchases		(500)		0	
2110413	LIBRARIES - Lost Books		(200)		0	
2110460	LIBRARIES - General Office Expenses		(500)		(21)	
2110487	LIBRARIES - Other Expenses		0		(23)	
2110488	LIBRARIES - Library Building Operations		(8,500)			
BO049	Library, Operating			(8,500)	(1,099)	
2110489	LIBRARIES - Library Building Maintenance		(7,200)			
BM049	Library Maintenance				(14)	
2110492	LIBRARIES - Depreciation		(200)		(308)	
2110498	LIBRARIES - Staff Housing Costs Allocated		(3,568)		(2,354)	
2110499	LIBRARIES - Administration Allocated		(9,902)		(14,603)	
			(58,975)		(41,494)	
	OPERATING REVENUE					
3110420	LIBRARIES - Fees & Charges	0		0		
		0		0		
	TOTAL Libraries	0	(58,975)	0	(41,494)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
BO046	Community Gymnasium Operations				(16,263)	
	Includes Equipment Hire	0				
BO027	Laverton Community Hub - Recreation Facilities - Operating	0			0	
2110589	REC OTHER - Other Rec Facilities Building Maintenance		(3,900)			
BM046	Community Gymnasium Maintenance				0	
BM027	Laverton Community Hub - Recreation Facilities - Maintenance	0			0	
2110592	REC OTHER - Depreciation - Other Recreation		(43,500)		(34,904)	
2110798	REC OTHER - Staff Housing Costs Allocated		(3,567)		(2,354)	
2110599	REC OTHER - Administration Allocated		(13,316)		(10,942)	
			(581,248)	0	(526,047)	
	OPERATING REVENUE					
3110500	REC OTHER - Contributions & Donations	40,000		0		
	Education Department; Contribution towards Town/School Oval					
	Contribution; Laverton Oval Fence					
3110510	REC OTHER - Grants; Other	80,000		0		
	Fed Govt. Grant - RLCIP					
	DPIRD - Laverton Go Kart Track Grant					
3110520	REC OTHER - Fees & Charges	3,000		2,386		
	Includes Gym Memberships					
3110535	REC OTHER - Other Income	0		6,928		
		123,000	0	9,315	0	
	TOTAL REC OTHER	123,000	(581,248)	9,315	(526,047)	
	RECREATION & CULTURE - OTHER					
	CAPITAL EXPENDITURE					
4110570	REC OTHER - Infrastructure Parks & Gardens; Capital		0			
IP402	Laverton Oval Fence				(27,997)	
4110580	REC OTHER - Infrastructure Other		(467,178)			
IO501	Laverton Townsite Reticulation & Beautification				0	
	Includes Playground Upgrades & Laver Place Streetscaping					
IO502	Laverton Go Kart Track		(467,178)	0	(40,834)	
					(68,831)	
	TOTAL REC OTHER	0	(467,178)	0	(68,831)	
	TOTAL RECREATION & CULTURE	134,000	(1,776,142)	18,355	(1,086,509)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
TRANSPORT - CONSTRUCTION						
OPERATING INCOME						
3120110	ROADC - Regional Road Group Grants (MRWA)			702,000		
	RRG2101 - Lancefield Diversion Road - 4.8 Km	445,533				
	RRG2002 - Lancefield Diversion Road - SLK 1.00 to SLK 2.00					
	RRG2001 - Bandyia Road - SLK 22.50 to SLK 24.50					
	RRG2003 - Old Laverton Road - SLK 8.00 to SLK 10.00					
	RRG2004 - Laverton Mount Margaret Road - SLK 0.00 to SLK 0.30					
3120111	ROADC - Roads to Recovery Grant	417,000		0		
	RAAR; Great Central Road		417,000			
3120112	ROADC - Black Spot Grant	0		0		
	RBSGC32 - Gum Creek Crossing Construction - 32.0 slk					
3120113	ROADC - Other Grants - Roads/Streets	0		460,116		
3120114	ROADC - Other Grants - Footpaths	0		0		
3120115	ROADC - Other Grants - Depots	0		0		
3120117	ROADC - Other Grants - Remote Access Roads	448,000		228,666		
3120131	ROADC - Road Construction Mining Contribution Income	484,770		484,770		
	Mining Companies Contribution to Mt Weld Rd					
		1,795,303		1,875,552		
	TOTAL TRANSPORT; CONSTRUCTION; OPERATING	1,795,303	0	1,875,552	0	
TRANSPORT - CONSTRUCTION						
CAPITAL EXPENDITURE						
4120110	ROADC - Building; Capital		(300,000)		(620)	No Job
BC211	Works Depot Building Upgrade				0	
4120130	ROADC - Plant & Equipment; Capital		0			
4120141	ROADC - Sealed; Council Funded		(467,528)			
SPW2111	Sturt Pea Drive Widening				(21,317)	
TSR2111	Town Streets Resealing				0	
RC081	Cumba Close - Asphalt Overlay				0	
RC006	Mt Weld Road - widen to 8m				0	
	Includes Mining Companies Contribution - Ref: 3120131					
RC088	Wedgewood Lane - Resurface				0	
RC079	MacPherson & Duketon Upgrades				0	
RC044	Augusta Street (Main Street) Upgrade				0	
4120142	ROADC - Gravel; Council Funded		(932,279)			
GRST2111	Gravel Resheet - Bandyia Road				(735,812)	
GRST2112	Gravel Resheet - Mt Weld Road				(59,673)	
RC009	Bandyia Road - Creek Crossing Stabilisation & Seal					
RC087	Great Central Road - Spence St Floodway Repairs					
4120143	ROADC - Formed; Council Funded		0		0	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
4120147	ROADC - Sealed; Roads to Recovery Funded		0		0	
4120148	ROADC - Gravel; Roads to Recovery Funded		0		(3)	
RTR801	RTR801 Mt Weld/Merollia/Racecourse Rds.	0				
4120149	ROADC - Formed; Roads to Recovery Funded		0			
4120151	ROADC - Sealed; Regional Road Group Funded		(603,000)		(2,982)	No Job
RRG2101	Lancefield Diversion Road - 4.8 Km	(603,000)			(414,632)	
RRG2002	Lancefield Diversion Road - SLK 1.00 to SLK 2.00	0			0	
RRG087	RRG087 Great Central Road; Major Project; PN21113635					
4120152	ROADC - Gravel; Regional Road Group Funded		0			
RRG2001	Bandyia Road - SLK 22.50 to SLK 24.50	0			0	
RRG2003	Old Laverton Road - SLK 8.00 to SLK 10.00	0			0	
RRG2004	Laverton Mount Margaret Road - SLK 0.00 to SLK 0.30	0			0	
RRG1901	Bandyia Road - Slk 15.0 To 22.5				0	
RRG1902	Lancefield Diversion Road - Slk 0 To 7.58				0	
RRG1903	Old Laverton Road - Slk 27.0 To 37.0				0	
RRG1904	Laverton Mount Margaret Road - Slk 9.6 To 11.24				0	
RRG110	RRG110 Lancefield Diversion Road; 0.00 to 3.05slk; PN: 21114800				0	
RRG009	RRG009 Bandyia Road; 7.50 to 15.00slk; PN: 21114801				0	
RRG070	RRG070 Old Laverton Road; 6.00 to 27.00slk; PN: 21114802				0	
RRG003	RRG003 Laverton Mount Margaret Road; 4.20 to 9.60slk; PN: 21114808				0	
4120153	ROADC - Formed; Regional Road Group Funded		0			
4120157	ROADC - Sealed; Black Spot Funded		0			
4120158	ROADC - Gravel; Black Spot Funded		0			
RBSGC32	Gum Creek Crossing Construction - 32.0 slk	0			0	
RBS009	RBS009 Bandyia Road 36.5 SLK; PN: 21114615					
4120159	ROADC - Formed; Black Spot Funded		0			
4120165	ROADC - Gravel; Other Grant Funding		(566,000)			
RAR087	RAR087 Great Central Road; RAAR No. 8520; PN 21100784; Carry Over				(70,051)	
RAR009	RAR009 Bandyia-Mulga Queen Road; RAAR No. 8380; PN 21100782				0	
RAR070	RAR070 Old Laverton Road; RAAR No. 8390; PN 21100783				0	
4120171	ROADC - Drainage		0		0	
4120172	ROADC - Footpaths		(50,000)			
FC060	Hawks Place Footpath	(50,000)			0	
4120173	ROADC - Infrastructure Other		0			
IO329	IO329 Depot Facility; New Electrical Connection; 4 Alderstone Street				0	
4120181	ROADC - Transfers To Reserve		(404,737)		(404,737)	
			(3,323,544)		(1,709,827)	
CAPITAL REVENUE						
5120181	ROADC - Transfers From Reserve	30,000		0		
		30,000		0		
TOTAL Transport - Construction		30,000	(3,323,544)	0	(1,709,827)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
W325	Verge Maintenance	(25,300)			(19,740)	
2120218	ROADM - Signage - Roadworks & Safety Signage		(10,000)			
W355	Road Signage - Roadworks & Safety Signage	(10,000)			0	
2120234	ROADM - Street Lighting		(48,000)		(32,056)	
2120265	ROADM - Road Maintenance/Operations		(53,570)			
W329	Depot Facility; Site	(39,150)			(44,596)	
W330	Depot Wash Down Facility	(10,020)			(774)	
W338	Depot Fuel Facilities	(4,400)			(771)	
2120286	ROADM - Workshop/Depot Expensed Equipment		(10,000)		0	
2120288	ROADM - Depot Building Operations		(63,150)			
BO002	BO002 Depot Workshop	(33,650)			(30,475)	
BO003	BO003 Depot Machinery Shed	(6,950)			(7,664)	
BO004	BO004 Depot Foreman's Office	(19,550)			(6,006)	
BO005	BO005 Depot Vehicle Garage	(3,000)			(2,711)	
2120289	ROADM - Depot Building Maintenance		(13,800)			
BM002	BM002 Depot Workshop	(5,700)			(8,848)	
	Includes new gates/doors	0				
BM003	BM003 Depot Machinery Shed	(3,200)			0	
BM004	BM004 Depot Foreman's Office	(2,700)			(4,469)	
BM005	BM005 Depot Vehicle Garage	(2,200)			(1,435)	
BM338	BM338 Depot Facility; Fence/Gate	0			0	
2120292	ROADM - Depreciation - Roads, Bridges & Depots		(2,022,150)		(1,701,387)	
2120298	ROADM - Staff Housing Costs Allocated		0		(2,354)	
2120299	ROADM - Administration Allocated		(13,316)		(10,942)	
			(5,261,319)		(2,761,245)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
2120492	AERO - Depreciation		0		(125,425)	
2120498	AERO - Staff Housing Costs Allocated		0		(2,354)	
2120499	AERO - Administration Allocated		(13,316)		(10,942)	
			(761,236)		(782,595)	
OPERATING REVENUE						
3120400	AERO - Contributions & Donations	15,000		14,226		
	Contribution to Shade Sails & Modular Building	15,000		0		
3120410	AERO - Grants	1,067,138		0		
3120420	AERO - Airport Landing Fees & Charges	380,000		353,774		
3120430	AERO - Sale of Aviation Fuel	190,000		137,760		
		1,652,138		505,760		
TOTAL Transport - Aerodromes		1,652,138	(761,236)	505,760	(782,595)	
TRANSPORT - AERODROMES						
CAPITAL EXPENDITURE						
4120430	AERO - Plant & Equipment; Capital		0			
PE508	P508 Runway Sweeper				0	
4120480	AERO - Infrastructure Other		(1,557,018)		(694)	
IO951	Airport Runway Turning Nodes				(38,487)	
IO952	Airport Taxiway & Parking Reseal	(906,138)			0	
IO901	Airport Apron Expansion & Additional Taxi-Way	(650,880)			0	
4120481	AERO - Transfer to Reserves	0	0		0	
			(1,557,018)		(39,181)	
CAPITAL REVENUE						
5120481	AERO - Transfers From Reserve	0				
		0		0		
TOTAL Transport - Aerodromes		0	(1,557,018)	0	(39,181)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	TRANSPORT - TRAFFIC CONTROL (VEHICLE LICENSING)					
	OPERATING EXPENDITURE					
2120500	LICENSING - Employee Costs - Wages; Salaries; Superannuation		(75,010)		(66,648)	
2120502	LICENSING - Employee Costs - Allowances; WC & FBT		0		0	
2120504	LICENSING - Employee Costs - Training & Development		(5,000)		(1,471)	
2120506	LICENSING - Employee Costs - Other		0		0	
2120598	LICENSING - Staff Housing Costs Allocated		(3,567)		(2,354)	
2120599	LICENSING - Administration Allocated		(21,397)		(17,581)	
			(104,974)		(88,054)	
	OPERATING REVENUE					
3120501	LICENSING - Reimbursements	5,000		0		
3120502	LICENSING - Transport Licensing Commission	5,000		7,527		
3120535	LICENSING - Other Income Relating to Licensing	0		0		
		10,000		7,527		
	TOTAL Transport - Licensing	10,000	(104,974)	7,527	(88,054)	
	TOTAL TRANSPORT	5,763,441	(11,817,587)	2,693,898	(5,908,424)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<u>ECONOMIC SERVICES - ECONOMIC DEVELOPMENT</u>						
<u>OPERATING EXPENDITURE</u>						
2130100	ECON DEV - Employee Costs - Wages; Salaries; Superannuation		0		0	
2130102	ECON DEV - Employee Costs - Allowances; WC & FBT		0		0	
2130104	ECON DEV - Employee Costs - Training & Development; Conferences		0		0	
2130106	ECON DEV - Employee Costs - Other		0		0	
2130110	ECON DEV - Motor Vehicle Expenses		0		0	
2130115	ECON DEV - Printing & Stationery		0		0	
2130130	ECON DEV - Insurance		0		0	
2130140	ECON DEV - Advertising & Promotions		(1,500)		0	
	Regional Directory				0	
2130152	ECON DEV - Consultants		0		0	
2130170	ECON DEV - Loan Interest Repayments		(7,465)		(3,847)	
	Loan Interest & Fees - Loan #80 - Main Street Underground Power	(7,465)			0	
2130186	ECON DEV - Expensed Minor Asset Purchases		0		0	
2130187	ECON DEV - Other Expenses		(5,000)		0	
ED002	Community Loan Scheme	0			0	
ED001	Council Land Development	(5,000)			0	
2130188	ECON DEV - Building Operations		(8,500)		0	
BO035	BO035 Centrelink Building; Operations	(8,500)			(3,630)	
2130189	ECON DEV - Building Maintenance		(6,300)		0	
BM035	BM035 Centrelink Building; Maintenance	(6,300)			(2,364)	
2130192	ECON DEV - Depreciation		(43,330)		(40,009)	
2130198	ECON DEV - Staff Housing Costs Allocated		(3,567)		(2,354)	
2130199	ECON DEV - Administration Allocated		(13,316)		(9,777)	
			(88,978)		(61,980)	
<u>OPERATING REVENUE</u>						
3130101	ECON DEV - Reimbursements		0		0	
3130110	ECON DEV - Grants		0		0	
3130145	ECON DEV - Other Income		40,000		38,176	
	Commercial Properties - Centrelink Building	40,000				
			40,000		38,176	
TOTAL Economic Services - Economic Development		40,000	(88,978)	38,176	(61,980)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<u>ECONOMIC SERVICES - ECONOMIC DEVELOPMENT</u>					
	CAPITAL EXPENDITURE					
4130181	ECON DEV - Transfer to Reserves		0		(1,000,000)	
4130182	ECON DEV - Loan Principal Repayments Loan 80; Main Street Project		(82,268)		(40,729)	
			(82,268)		(1,040,729)	
	<u>CAPITAL REVENUE</u>					
5130150	ECON DEV - Proceeds on Disposal of Assets	0		0		
5130151	ECON DEV - Realisation on Disposal of Assets	0		0		
5130155	ECON DEV - New Loan Borrowings	0		0		
5130181	ECON DEV - Transfer from Reserves	0		0		
		0				
	TOTAL Economic Services - Economic Development	0	(82,268)	0	(1,040,729)	
	<u>ECONOMIC SERVICES - TOURISM & AREA PROMOTION</u>					
	<u>OPERATING EXPENDITURE</u>					
2130200	TOURISM - Employee Costs - Wages; Salaries; Superannuation		0		0	
2130202	TOURISM - Employee Costs - Allowances; WC & FBT		0		0	
2130204	TOURISM - Employee Costs - Training & Development; Conferences		0		0	
2130206	TOURISM - Employee Costs - Other		0		0	
2130211	TOURISM - Visitor Centre Contribution		0		0	
2130215	TOURISM - Printing & Stationery		(4,000)		(1,920)	
2130216	TOURISM - Postage & Freight		(500)		(17)	
2130240	TOURISM - Advertising & Area Promotion 1 Man, 1 Bike One Road - Great Australian Road Trips Other Print Media	10,000 11,000 10,000	(31,000)		(21,477)	
2130241	TOURISM - Subscriptions & Memberships OHDC Membership		(25,000)		(26,500)	
2130242	TOURISM - Festivals & Events Laverton Celebrations		(80,560)			
V600	Anzac Day				(491)	
V601	Australia Day	(3,350)			(144)	
V602	Christmas Street Party	(1,890)			(1,039)	
V603	Clean Up Australia Day	(1,520)			(601)	
V604	Laverfest Markets	(3,500)			(79,558)	
V605	Laverfest Ball	(60,000)			0	
V606	Laverton Races	0			(3,314)	
V607	NAIDOC Week	(3,000)			(2,350)	
V608	Remembrance Day	(1,000)			0	
		(300)				

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
V609	Other Festivals & Events	(6,000)			(5,340)	
2130252	TOURISM - Consultants		(14,000)		0	
	Community Engagement - Tourism Plan					
	Consultation & Implementation - Trails Plan					
2130286	TOURISM - Expensed Minor Asset Purchases		(5,000)		0	
2130288	TOURISM - Sundry Maintenance/Operations		(1,080)			
W337	Crane Entry Statement	(1,080)			0	
2130287	TOURISM - Other Expenses		0		0	
2130298	TOURISM - Staff Housing Costs Allocated		(7,140)		(4,708)	
2130299	TOURISM - Administration Allocated		(48,541)		(39,886)	
			(216,821)		(187,345)	
	OPERATING REVENUE					
3130201	TOURISM - Reimbursements	0		0		
3130210	TOURISM - Grants	0		(79,035)		
	Consultants					
	Entry Statements					
3130235	TOURISM - Other Income Relating to Tourism & Area Promotion	2,000		20,109		
	Ticket Sales - Laverfest Ball					
	Contributions/Sponsorship - Laverfest Markets					
		2,000		(58,926)		
	TOTAL Economic Services - Tourism & Area Promotion	2,000	(216,821)	(58,926)	(187,345)	
	ECONOMIC SERVICES - TOURISM & AREA PROMOTION					
	CAPITAL EXPENDITURE					
4130280	TOURISM - Infrastructure Other		0			
IO403	Entry Statement Infrastructure & Garden - Beria Drive	0			(1,385)	
4130281	TOURISM - Transfers to Reserve		0		0	
			0		(1,385)	
	CAPITAL REVENUE					
5130281	TOURISM - Transfer From Reserve	0		0		
		0	0			
	TOTAL Economic Services - Tourism & Area Promotion	0	0	0	(1,385)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	<u>ECONOMIC SERVICES - HERITAGE DEVELOPMENT & MAINTENANCE</u>					
	<u>OPERATING EXPENDITURE</u>					
2130300	HERITAGE - Employee Costs - Wages; Salaries; Superannuation		(11,020)		(10,270)	
2130302	HERITAGE - Employee Costs - Allowances; WC & FBT		(550)		(471)	
2130304	HERITAGE - Employee Costs - Training & Development; Conferences		0		0	
2130306	HERITAGE - Employee Costs - Other		0		0	
2130340	HERITAGE - Advertising & Promotion		0		0	
2130341	HERITAGE - Subscriptions & Memberships		(290)		0	
2130352	HERITAGE - Consultants		(5,000)		0	
2130365	HERITAGE - Maintenance/Operations		(19,700)			
W331	W331 Windarra Heritage Trail		(5,000)		0	
W332	W332 Golden Quest Discovery Trail		(10,000)		(166)	
W333	W333 History Walk		(4,700)		0	
2130386	HERITAGE - Expensed Minor Asset Purchases		(20,000)		(1,322)	
	Laverton History Book					
	Heritage Collection					
2130387	HERITAGE - Other Expenses		0		0	
2130388	HERITAGE - Building Operations		(20,600)			
BO044	BO044 Old Police Complex		(13,500)		(8,979)	
BO041	BO041 Old Court House (currently Men's Shed)		(3,500)		(1,685)	
BO043	BO043 Coach House		0		(7,800)	
BO042	BO042 Mt Morgan Municipal Chambers		(3,150)		(1,170)	
BO045	Old Gaol; Museum; 14 Eristoun Street - Operating		(450)		(233)	
2130389	HERITAGE - Building Maintenance		(8,000)			
BM044	BM044 Old Police Complex		(2,200)		0	
BM041	BM041 Old Court House (currently Men's Shed)		(3,200)		(299)	
BM043	BM043 Coach House		0		(51)	
BM042	BM042 Mt Morgan Municipal Chambers		(500)		0	
BM045	Old Gaol; Museum; 14 Eristoun Street - Maintenance		(2,100)		0	
2130392	HERITAGE - Depreciation		(17,600)		(20,951)	
2130398	HERITAGE - Staff Housing Costs Allocated		(3,567)		(2,354)	
2130399	HERITAGE - Administration Allocated		(13,316)		(10,942)	
			(119,643)		(66,691)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
OPERATING REVENUE						
3130310	HERITAGE - Grants Coach House Remedial Works - RLCIP Balance	3,528		(5,791)		
3130335	HERITAGE - Other Income Insurance Claim; Old Police Complex; Offsets GL: BC044	100		137		
		3,628		(5,654)		
	TOTAL HERITAGE & DEVELOPMENT; OPERATING	3,628	(119,643)	(5,654)	(66,691)	
ECONOMIC SERVICES - HERITAGE DEVELOPMENT & MAINTENANCE						
CAPITAL EXPENDITURE						
4130310	HERITAGE - Building; Capital BC043 Coach House Restoration; Carryover		(243,528)			
BC044	BC044 Old Police Station; Restoration Works;				(2,811)	
4130320	HERITAGE - Furniture & Fittings; Capital BC044 Old Police Station; Restoration Works;		0		(113,032)	
4130380	HERITAGE - Infrastructure Other Coach House Solar Project	0	0		0	
IO407					0	
4130381	HERITAGE - Transfers to Reserve		(243,528)		(115,842)	
CAPITAL REVENUE						
5130381	HERITAGE - Transfer From Reserve	80,000		0		
		80,000		0		
	TOTAL HERITAGE & DEVELOPMENT; CAPITAL	80,000	(243,528)	0	(115,842)	
ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE						
OPERATING EXPENDITURE						
2130400	GREAT BEYOND - Employee Costs - Wages; Salaries; Superannuation		(274,855)		(219,620)	
2130402	GREAT BEYOND - Employee Costs - Allowances; WC & FBT Allowances WC Insurance Premiums		(9,000)		(7,701)	
2130404	GREAT BEYOND - Employee Costs - Training & Development; Conferences		(1,000)		(4,029)	
2130406	GREAT BEYOND - Employee Costs - Other		(1,200)		(1,106)	
2130415	GREAT BEYOND - Printing & Stationery		(1,000)		0	
2130422	GREAT BEYOND - Security		0		0	
2130439	GREAT BEYOND - Voucher Redemption		(1,000)		(210)	
2130440	GREAT BEYOND - Advertising & Promotion		(5,000)		(1,386)	
2130441	GREAT BEYOND - Subscriptions & Memberships		(1,500)		(80)	
2130452	GREAT BEYOND - Consultants		0		0	
2130465	GREAT BEYOND - Maintenance/Operations W307 Gardens & Surrounds - Sch. 11		0		0	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
2130470	GREAT BEYOND - Loan Interest Repayments		(15,510)		(14,121)	
	Loan 84 - GBVC Expansion					
2130485	GREAT BEYOND - Expensed Minor Asset Purchases		(5,000)		(14)	
	Sundry Minor Equipment					
2130486	GREAT BEYOND - Cafe Consumables		(50,000)		(49,247)	
	Café Costs; Purchase of coffee, milk, general supplies for resale					
2130487	GREAT BEYOND - Other Expenses		(52,000)		(56,027)	
	Souvenirs; Gift Shop					
	Gold Rush Tours					
	Merchandise; Gift Shop					
	GB Books; CDs & Videos					
	GB T-Shirts & Clothing					
	GB Signage					
	GB Maps & Map Books					
2130488	GREAT BEYOND - Building Operations		(54,100)			
BO006	BO006 Visitor Centre & Exhibition Hall	(44,500)			(27,462)	
BO007	BO007 Great Beyond Toilets	(9,600)			(778)	
2130489	GREAT BEYOND - Building Maintenance		(14,400)			
BM006	Visitor Centre & Exhibition Hall	(11,200)			(2,966)	
BM007	Great Beyond Toilets	(3,200)			0	
2130492	GREAT BEYOND - Depreciation		(36,000)		(48,854)	
2130498	GREAT BEYOND - Staff Housing Costs Allocated		(42,690)		(8,327)	
2130499	GREAT BEYOND - Administration Allocated		(24,388)		(12,107)	
			(588,643)		(454,033)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	OPERATING REVENUE					
3130400	GREAT BEYOND - Contributions & Donations	0		0		
3130410	GREAT BEYOND - Grants	682,464		250,000		
	Great Beyond; Stage 2 Expansion; Offset by Job: BC026 ex DPIRD					
	Note - Includes DPIRD Grant- 2019/2020 & 2020/2021 C/FWD					
3130420	GREAT BEYOND - Fees & Charges	0		0		
	Hall of Fame Entrance Fees					
3130435	GREAT BEYOND - Other Income	0		0		
3130437	GREAT BEYOND - Cafe Sales - GST Inc.	90,000		82,032		
3130438	GREAT BEYOND - Cafe Sales - GST Free	0		2,914		
3130439	GREAT BEYOND - Merchandise Sales	60,000		34,999		
3130440	GREAT BEYOND - Merchandise Sales GST Free	0		206		
3130441	GREAT BEYOND - Gold Rush Tours	15,000		12,666		
3130442	Great Beyond Suspense	0		315		
3130443	GREAT BEYOND - Voucher Sales	1,000		193		
		848,464		383,325		
	TOTAL Economic Services - Great Beyond	848,464	(588,643)	383,325	(454,033)	
	ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE					
	CAPITAL EXPENDITURE					
4130410	GREAT BEYOND - Building; Capital		(1,384,928)			
BC026	Great Beyond Expansion			(1,007,250)		
	Balance of Construction/Expansion Project					
BC006	BC006 Great Beyond; Stage 2 Expansion; Offset by GL: 3130410			(4,089)		
BC016	Great Beyond Visitors Centre Lighting & Building Improvements			0		
4130420	GREAT BEYOND - Furniture & Fittings; Capital		(38,000)			
FF006	Furnishings, Fixtures & Fittings - Explorers Hall Of Fame		(38,000)		(10,391)	
4130481	GREAT BEYOND - Transfers to Reserve		0	0		
4130482	GREAT BEYOND - Loan Principal Repayments		(124,261)		(61,957)	
	Loan 84 - GBVC Expansion	0				
			(1,547,189)		(1,083,687)	
	CAPITAL REVENUE					
		0		0		
	TOTAL Economic Services - Great Beyond	0	(1,547,189)	0	(1,083,687)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	ECONOMIC SERVICES - COMMUNITY RESOURCE CENTRE					
	OPERATING EXPENDITURE					
2130500	CRC - Employee Costs - Wages; Salaries; Superannuation		(150,780)		(97,834)	
2130502	CRC - Employee Costs - Allowances; WC & FBT		(5,000)		(4,278)	
	WC Insurance Premiums					
2130504	CRC - Employee Costs - Training & Development; Conferences		(8,000)		(631)	
2130506	CRC - Employee Costs - Other		(3,000)		(1,974)	
2130515	CRC - Printing & Stationery		(15,000)		(13,190)	
2130521	CRC - Information Technology		(2,000)		0	
2130530	CRC - Insurance		0		0	
2130540	CRC - Advertising & Promotion		(2,000)		0	
2130541	CRC - Subscriptions & Memberships		(3,000)		(5,836)	
2130586	CRC - Expensed Minor Asset Purchases		(1,000)		(276)	
2130587	CRC - Other Expenses		(23,000)		(116)	Posted to GL without a job number
CRC001	Mining Sponsorship Expenses	(4,000)			(686)	
CRC002	Christmas Lights Expenses	(2,000)			(1,387)	
CRC005	SLO3 - Community Activities & Initiatives	(1,500)			(85)	
CRC006	SLO2 - Business & Economic Workshops & Initiatives	(1,500)			(200)	
CRC007	Seniors Morning Tea	(1,000)			0	
CRC008	Better Beginnings Program	(2,000)			(70)	
CRC009	NAIDOC - CRC Contribution	(1,000)			(933)	
CRC010	CRC - Other Expenses General	(10,000)			(3,281)	
2130588	CRC - Building Operations		(21,500)			
BO071	New CRC - Utilities; Cleaning; Insurance	(20,500)			(560)	
BO061	BO061 Utilities; Cleaning; Insurance	(1,000)			(7,694)	
	CRC Floor Rental - 50/50 split - CRC/Library					
2130589	CRC - Building Maintenance		(2,000)			
BM071	New CRC - Building Maintenance	(2,000)			(6,266)	
BM061	BM061 Minor Building Maintenance	0			(902)	
2130598	CRC - Staff Housing Costs Allocated		(3,567)		(2,354)	
2130599	CRC - Administration Allocated		(13,316)		(10,942)	
			(253,163)		(159,496)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
OPERATING REVENUE						
3130500	CRC - Contributions & Donations	4,000		0		
	CRC Sponsorship - Programs - Mining Companies					
3130502	CRC - Commission (Excl. DoT Licencing)	0		0		
3130510	CRC - Grants	115,000		117,001		
	CRC Support Unit Funding Grant - DPIRD					
3130520	CRC - Fees & Charges	0		114		
3130535	CRC - Other Income	4,000		9,067		
	Start Pea Advertising					
	Secretarial/Internet Access					
	Equipment & Conference Area Hire					
	General Income					
	Photo Lab Printing					
		123,000		126,181		
	TOTAL Economic Services - Community Resource Centre	123,000	(253,163)	126,181	(159,496)	
ECONOMIC SERVICES - BUILDING SERVICES						
OPERATING EXPENDITURE						
2130642	BUILDING - Contract Building Services		(20,000)		(16,352)	
2130652	BUILDING - Consultants		0		0	
2130699	BUILDING - Administration Allocated		0		0	
			(20,000)		(16,352)	
OPERATING REVENUE						
3130602	BUILDING - Commission - BSL & BCITF	100		41		
3130619	BUILDING - Building License Fees	10,500		11,305		
3130620	BUILDING - Fees & Charges	0		0		
3130621	BUILDING - Private Swimming Pool Inspection Fees	0		0		
3130635	BUILDING - Other Income	0		0		
		10,600		11,345		
	TOTAL Economic Services - Building Services	10,600	(20,000)	11,345	(16,352)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
<u>ECONOMIC SERVICES - RURAL SERVICES</u>						
<u>OPERATING EXPENDITURE</u>						
2130735	RURAL - Noxious Weed Control		(19,450)			
W351	Weed Control; Shire Staff				(5,109)	
W352	Regional Cactus & Feral Animal Control Subject to Council Consideration				0	
2130765	RURAL - Standpipe Maintenance/Operations		0		0	
2130787	RURAL - Other Expenditure		0		0	
2130798	RURAL - Staff Housing Costs Allocated		0		0	
2130799	RURAL - Administration Allocated		(13,316)		(10,942)	
			(32,766)		(16,050)	
<u>OPERATING REVENUE</u>						
3130765	RURAL - Standpipe income	0		0		
3130735	RURAL - Other Income	0		0		
		0		0		
TOTAL Economic Services - Rural Services		0	(32,766)	0	(16,050)	
<u>TOTAL ECONOMIC SERVICES</u>						
		1,107,692	(3,192,999)	494,448	(3,203,599)	
<u>OTHER PROPERTY & SERVICES - PRIVATE WORKS</u>						
<u>OPERATING EXPENDITURE</u>						
2140187	PRIVATE - Private Works Expenses		(6,400)		0	
2140190	PRIVATE - Community Bus Expenditure		(5,000)		(11,299)	
2140192	PRIVATE - Community Bus Depreciation		0		0	
2140198	PRIVATE - Staff Housing Costs Allocated		(3,567)		(2,354)	
2140199	PRIVATE - Administration Allocated		(13,316)		(10,942)	
			(28,283)	0	(24,595)	
<u>OPERATING REVENUE</u>						
3140120	PRIVATE - Private Works Income	26,400		32,433		
3140121	PRIVATE - Sale of Fuel	0		0		
3140122	PRIVATE - Hire of Community Bus	1,000		(11,886)		
		27,400				
TOTAL Other Property & Services - Private Works		27,400	(28,283)	20,546	(24,595)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	OTHER PROPERTY & SERVICES - PUBLIC WORKS OVERHEADS					
	OPERATING EXPENDITURE					
2140200	PWOH - Employee Costs - Wages; Salaries; Superannuation		(339,530)		(333,449)	
2140202	PWOH - Employee Costs - Allowances; WC & FBT		(50,000)		(31,586)	
	WC Insurance Premiums	(40,000)				
	FBT	(10,000)				
2140204	PWOH - Employee Costs - Training & Development; Conferences		(25,000)		(55,973)	
2140206	PWOH - Employee Costs - Other (Excl. WC Premiums)		(15,000)		(5,785)	
	Includes Pre-Employment Medicals, Prot. Clothing, Vaccs, etc.		0			
2140210	PWOH - Motor Vehicle Expenses		(12,000)		(16,010)	
2140215	PWOH - Printing & Stationery		(5,000)		(805)	
2140221	PWOH - Information Technology		(10,000)		(19,359)	
	Includes New Phones (Satellite & Trace Tracker) & AutoCAD 3D Civil					
2140223	PWOH - Personal Leave		(45,485)		(47,852)	
2140224	PWOH - Annual Leave		(86,420)		(50,741)	
2140225	PWOH - Public Holidays		(43,665)		(40,331)	
2140226	PWOH - Long Service Leave		(10,000)		(24,700)	
2140227	PWOH - RDOs		0		0	
2140228	PWOH - Supervision		0		0	
2140229	PWOH - Insurances (Except Workers Comp)		0		0	
2140230	PWOH - OHS & Toolbox Meetings		(23,650)		(1,495)	
2140240	PWOH - Advertising & Promotion		(2,500)		(613)	
2140261	PWOH - Engineering & Technical Support		(100,000)		0	
	Includes Consultants for Road Asset Reval. & Fuel Tax Credits					
2140265	PWOH - Maintenance/Operations		0		0	
2140285	PWOH - Legal Expenses		(10,000)		(11,552)	
2140286	PWOH - Expensed Minor Asset Purchases		(5,000)		(429)	
2140287	PWOH - Other Expenses		(2,000)		(7,696)	
2140290	PWOH - Expendable Tools		(2,000)		(196)	
2140291	PWOH - Loss on Disposal of Assets		0		0	
2140292	PWOH - Depreciation		0		0	
2140293	PWOH - Less - Allocated to Works (PWOs)		1,321,163		979,250	
2140298	PWOH - Staff Housing Costs Allocated		(60,659)		(40,020)	
2140299	PWOH - Administration Allocated		(483,254)		(377,336)	
			(10,000)	0	(86,676)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	OPERATING REVENUE					
3140200	PWOH - Long Service Leave Recoup	0		0		
3140201	PWOH - Other Reimbursements	100		5,128		
3140290	PWOH - Profit on Disposal of Assets	0		0		
		100	0	5,128	0	
	TOTAL Other Property & Services - Public Works Overheads	100	(10,000)	5,128	(86,676)	
	OTHER PROPERTY & SERVICES - PUBLIC WORKS OVERHEADS					
	CAPITAL EXPENDITURE					
4140230	PWOH - Plant & Equipment; Capital		0			
PE702	Toyota Landcruiser 200 Series - EMTS	0			0	
4140281	PWOH - Transfer to Reserve		(100,000)		0	
			(100,000)		0	
	CAPITAL REVENUE					
5140250	PWOH - Proceeds on Disposal of Assets	0		0		
5140251	PWOH - Realisation on Disposal of Assets	0		0		
5140281	PWOH - Transfers From Reserve	0		0		
		0	0	0	0	
	TOTAL Other Property & Services - Public Works Overheads	0	(100,000)	0	0	
	OTHER PROPERTY & SERVICES - PLANT OPERATION COSTS					
	OPERATING EXPENDITURE					
2140300	POC - Internal Plant Repairs - Wages & O/Head		(210,640)		(103,952)	
2140311	POC - External Parts & Repairs		(180,000)		(197,686)	
2140312	POC - Fuels & Oils		(300,000)		(166,993)	
2140313	POC - Tyres & Tubes		(30,000)		0	
2140314	POC - Contract Mechanic		(150,000)		(42,088)	
2140316	POC - Licences/Registrations		(15,000)		(165)	
2140317	POC - Insurance		(40,700)		(40,798)	
2140318	POC - Expendable Tools/Consumables		(10,000)		(17,691)	
	POC - Maintenance/Operations					
	POC - Expenses Minor Asset Purchases		0		0	
2140392	POC - Depreciation		936,340		789,089	
2140394	POC - LESS Plant Operation Costs Allocated to Works		0		219,716	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	OPERATING REVENUE					
3140301	POC - Reimbursements	0		10,405	0	
3140310	POC - Fuel Tax Credits Grant Scheme	100,000		30,959	0	
		100,000	0	41,364	0	
	TOTAL Other Property & Services - Plant Operating Costs	100,000	0	41,364	219,716	
	OTHER PROPERTY & SERVICES - GENERAL ADMINISTRATION OVERHEADS					
	OPERATING EXPENDITURE					
2140400	ADMIN - Employee Costs - Wages; Salaries; Superannuation		(923,190)		(650,605)	
2140402	ADMIN - Employee Costs - Allowances; WC & FBT		(50,000)		(52,267)	
	WC Insurance Premiums					
	FBT					
2140404	ADMIN - Employee Costs - Training & Development; Conferences		(20,000)		(15,883)	
2140406	ADMIN - Employee Costs - Other		(70,000)		(56,202)	
2140410	ADMIN - Motor Vehicle Expenses		(20,000)		(10,786)	
2140415	ADMIN - Printing & Stationery		(15,000)		(18,121)	
2140416	ADMIN - Postage & Freight		(1,500)		(1,041)	
2140421	ADMIN - Information Technology		(105,000)		(102,523)	
	Web Site & General IT Support via Psitech			(40,000)		
	IT Vision - Annual Licence Fee & Support			(45,000)		
2140426	ADMIN - Office Equipment Mice		0		0	
2140427	ADMIN - Records Management		(2,000)		0	
2140430	ADMIN - Insurances (Other than Bld & W/Comp)		(59,000)		(71,375)	
2140440	ADMIN - Advertising & Promotion		(2,000)		(3,365)	
2140441	ADMIN - Subscriptions & Memberships		(20,000)		(11,772)	
2140452	ADMIN - Consultants		(125,000)		(111,914)	
	Financial Management Services			(20,000)		
	Statutory Compliance; Tender 17/17; Council Cont. - Shared Services			(75,000)		
	Other			(25,000)		
	IR & HR Consultancy			(5,000)		
2140465	ADMIN - Maintenance/Operations		0		0	
2140484	ADMIN - Audit Fees		(60,000)		(56,700)	
	Audit Fees; General			(30,000)		
	Office of Auditor General; Increased Audit Scope; Legislated			(30,000)		
2140485	ADMIN - Legal Expenses		(10,000)		(22,801)	
2140486	ADMIN - Expensed Minor Asset Purchases		(5,000)		(2,362)	
	Upgrade Various IT Equipment - Laptops & Desktops			(20,000)		
2140487	ADMIN - Other Expenses		(2,500)		(1,532)	
2140488	ADMIN - Building Operations		(75,500)			
BO001	BO001 Administration; Utilities; Insurance; Cleaning				(51,935)	

Shire of Laverton - Statement of Financial Activity For The Period Ending 30 APRIL 2022						
GL / Job	Description	2021/2022 Annual Budget		2021/2022 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	
	OPERATING REVENUE					
3140501	SAL - Reimbursement - Workers Compensation	5,000		74,438		
3140502	SAL - Reimbursement - Parental Leave	0		0		
		0				
	TOTAL Other Property & Services - Salaries & Wages	5,000	(5,000)	74,438	(78,524)	
	OTHER PROPERTY & SERVICES - MATERIALS/STORES					
	OPERATING EXPENDITURE					
2140700	Stock on Hand - 1 July		0		0	
2140701	Stock/Fuel Purchases		(250,000)		(243,567)	
2140702	Stock/Fuel issued/allocated		250,000		144,469	
2140703	Stock on Hand - 30 June		0		0	
			0		(99,098)	
	OPERATING REVENUE					
		0				
	TOTAL Other Property & Services - Materials/Stores	0	0	0	(99,098)	
	TOTAL OTHER PROPERTY & SERVICES	152,500	(1,108,283)	174,756	(169,176)	
Grand Total		15,127,724	(22,223,643)	10,926,982	(13,614,240)	

11.1.2 ACCOUNTS PAID AS AT 30 APRIL 2022

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Shire of Laverton
AUTHOR	Noelene Meredith, Finance Officer
RESPONSIBLE OFFICER	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	The Council considers the accounts paid monthly and the March 2022 accounts paid were considered at the 21 April 2022 meeting of Council.

MATTER FOR CONSIDERATION BY THE COUNCIL

The presentation of a list of accounts paid in April 2022 in accordance with Council Delegation 21.

ATTACHMENTS

OMC190522.11.1.2.A List of accounts paid in April 2022

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in attachment OMC190522.11.1.2.A for payment in April 2022.

STATUTORY IMPLICATIONS***Local Government (Financial Management) Regulations 1996***

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

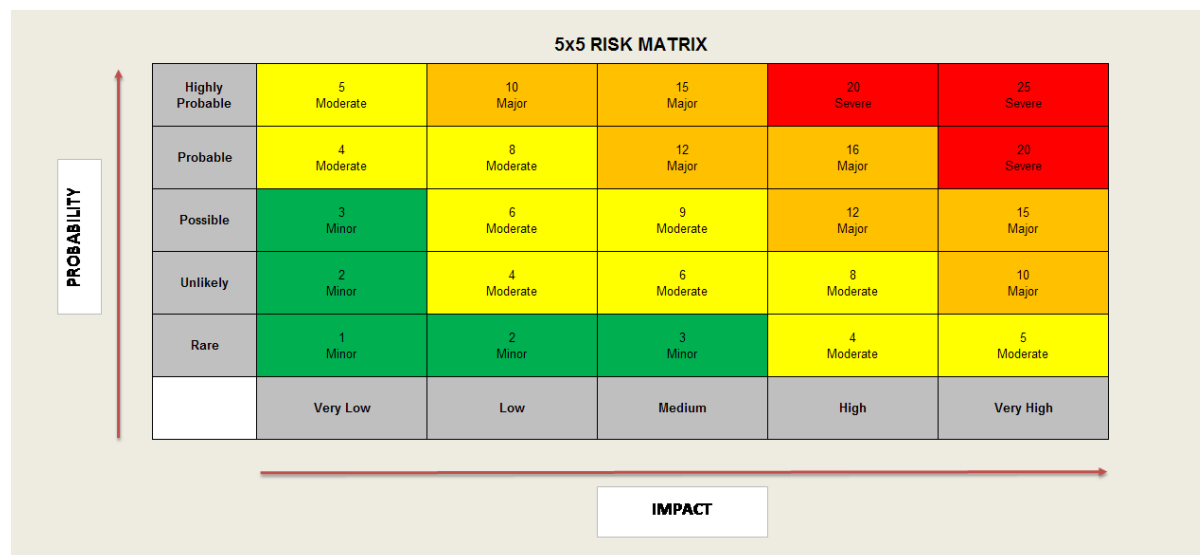
STRATEGIC PLAN IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Deputy Chief Executive Officer

RISK MANAGEMENT



The risk of supplying this information is considered low.

COMMENT

This report continues to provide information for all accounts paid by the Council during the month of April 2022.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council confirms the list of payments for the month of April 2022 made under Delegation 21 as per attachment OMC190522.11.1.2.A totalling \$333,079.47 and summarised as follows:

Direct Debit Payments	DD3254, DD3257, DD3289, DD3291, DD3294, DD3298 – DD3301, DD3305, DD3309, DD3315 – DD3317, DD3319, DD3321, DD3323, DD3325, DD33267, DD3329, DD3332, DD3334, DD3341 – DD3342	\$60,194.48
Cheque Payments	Nil	\$0.00
EFT Payments	EFT5390 – EFT5448	\$272,884.99
	Total Payments	\$333,079.47

CARRIED 4/0

ACCOUNTS PAID AS AT 30 APRIL 2022					
Chq/EF T	Date	Name	Description	Amount	
DD3254 .1	06/04/2022	Horizon Power - EFT	Electricity Charges - Lot 331 Craiggie Street - 21 January to 18 March 2022	16096.60	
DD3257 .1	06/04/2022	Horizon Power - EFT	Reversal of incorrect entry	-14893.40	
DD3289 .1	16/04/2022	Telstra	Mobile Phone Charges to 27 March 2022	1264.05	
DD3291 .1	05/04/2022	The Trustee For Aware Super T/as Aware Super	Payroll deductions	11001.35	
DD3291 .2	05/04/2022	AUSTRALIAN SUPER	Payroll deductions	2358.20	
DD3291 .3	05/04/2022	BT Super For Life	Superannuation contributions	1659.06	
DD3291 .4	05/04/2022	HESTA Super Fund	Superannuation contributions	63.70	
DD3291 .5	05/04/2022	REST Superannuation	Superannuation contributions	146.13	
DD3291 .6	05/04/2022	Commonwealth Essential Super	Superannuation contributions	369.93	
DD3291 .7	05/04/2022	Cbus Super Australia	Superannuation contributions	494.00	
DD3294 .1	11/04/2022	SkyMesh Pty Ltd	NBN Connection - 8 Leahy Close - 11 April to 10 May 2022	64.95	
DD3298 .1	15/04/2022	Pivotel Satellite Pty Limited	Satellite Phone charges - Mobile use - April 2022	845.95	
DD3299 .1	18/04/2022	Pivotel Satellite Pty Limited	Satellite Phone charges - Mobile use - April 2022	200.00	
DD3300 .1	21/04/2022	Horizon Power - CHQ	Streetlights x 149 - March 2022	2916.00	

DD3301 .1	26/04/2022	Telstra	Landline Charges to 1 April 2022	4216.92
DD3305 .1	17/04/2022	Australia Post	Postage Charges - March 2022	137.22
DD3309 .1	19/04/2022	The Trustee For Aware Super T/as Aware Super	Payroll deductions	13898.56
DD3309 .2	19/04/2022	AUSTRALIAN SUPER	Payroll deductions	2722.01
DD3309 .3	19/04/2022	BT Super For Life	Superannuation contributions	1261.04
DD3309 .4	19/04/2022	HESTA Super Fund	Superannuation contributions	101.16
DD3309 .5	19/04/2022	REST Superannuation	Superannuation contributions	226.85
DD3309 .6	19/04/2022	Commonwealth Essential Super	Superannuation contributions	341.93
DD3309 .7	19/04/2022	Cbus Super Australia	Superannuation contributions	494.00
DD3315 .1	01/04/2022	National Australia Bank (NAB)	Merchant EFTPOS Fees March 2022 - GBVC	145.67
DD3316 .1	01/04/2022	National Australia Bank (NAB)	Merchant EFTPOS Fees March 2022 - ADMIN	38.90
DD3317 .1	01/04/2022	National Australia Bank (NAB)	Merchant EFTPOS Fees March 2022 - DOT	38.90
DD3319 .1	01/04/2022	National Australia Bank (NAB)	Merchant EFTPOS Fees March 2022 - POOL	24.49
DD3321 .1	04/04/2022	Australian Private Networks Pty Ltd T/a Activ8me	NBN Connection for CDC office and Youth centre	99.90
DD3323 .1	19/04/2022	3E Advantage Pty Ltd	Printing costs - department allocations	2884.43
DD3325 .1	01/04/2022	Department of Transport (DOT)	DOT TAKINGS 30 MARCH 2022; LAVO20220330	99.50
DD3327 .1	19/04/2022	Department of Transport (DOT)	LAVO20220413; DOT TAKINGS 13 APRIL 2022	131.90

DD3329 .1	20/04/2022	Department of Transport (DOT)	LAVO20220414; DOT TAKINGS 14 APRIL 2022	681.90
DD3332 .1	22/04/2022	Department of Transport (DOT)	LAVO20220420; DOT TAKINGS 20 APRIL 2022	30.90
DD3334 .1	26/04/2022	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement - N Fuamatu. Charge 21 of 59	2488.99
DD3341 .1	19/04/2022	SkyMesh Pty Ltd	NBN Charges - GBVC & CRC - 19 April to 18 May 2022	129.90
DD3342 .1	04/04/2022	Credit Card Purchases - DCEO	MAR DD CC: 28/03 NAB - Credit card management fee	5420.21
DD3342 .2	04/04/2022	Credit Card Purchases - CEO	VARIOUS SUPPLIERS	1741.68
DD3342 .3	04/04/2022	Credit Card Purchases - EMTS	MAR DD CC: VARIOUS SUPPLIERS	251.00
			TOTAL DIRECT DEBIT PAYMENTS	60194.48
EFT539 0	13/04/2022	Ait Specialists	Professional Services Render re completion of the Review of records and determination - Fuel Tax Credits, Road Transport and Off Road - March 2022	778.36
EFT539 1	13/04/2022	TPG Network Pty Ltd	Monthly Public Wifi Service at the Great Beyond - March 2022	108.90
EFT539 2	13/04/2022	Taps Industries Pty Ltd	Installation of one (1) tap at 5 Lancefield Street	772.88
EFT539 3	13/04/2022	Onsite Rental Group Operations Pty Ltd	Hire of Portable Building for Airport - 28 February to 31 March 2022	641.10
EFT539 4	13/04/2022	Remote Property Maintenance	Labour and Materials to Restore the Old Police Complex - Final Payment	18480.00
EFT539 5	13/04/2022	Western Irrigation	Irrigation Parts	792.00
EFT539 6	13/04/2022	Royal Life Saving Society - Australia	GSPO Online Subscription	99.00
EFT539 7	13/04/2022	Aerodrome Management Services	Airport Management Services - Laverton Airport - March 2022	33000.00

EFT539 8	13/04/2022	Australian Taxation Office (ATO)	Business Activity Statement (BAS) March 2022	63069.00
EFT539 9	13/04/2022	Canine Control	Ranger Service - 14 March 2022	2200.00
EFT540 0	13/04/2022	Coca-Cola Amatil (Aust) Pty Ltd	Consumables for Great Beyond Visitors Centre Cafe	556.93
EFT540 1	13/04/2022	Toll Transport Pty Ltd	Freight - P/E 27 March 2022	55.61
EFT540 2	13/04/2022	Eastgold Dairy Distributors	Consumables for Great Beyond Visitors Centre Cafe	465.65
EFT540 3	13/04/2022	Bidfood	Consumables for Great Beyond Visitors Centre Cafe	149.27
EFT540 4	13/04/2022	Goldrush Tours	Payment for Goldfields Express bookings made through the Great Beyond Visitor Centre - March 2022	828.58
EFT540 5	13/04/2022	IT Vision	SynergySoft Subscription Fee - March 2022	4033.33
EFT540 6	13/04/2022	Landgate	Documents - Caveat 4 Boomerang Street / Lease of Crown Land	54.40
EFT540 7	13/04/2022	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Milk and Council meeting refreshments 17 March 2022	67.74
EFT540 8	13/04/2022	McLeods Barristers & Solicitors	Recovery of unpaid rates - Units 1- 4 & 6-9 Shirley Ave	2516.63
EFT540 9	13/04/2022	Office National	Cleaning Supplies for Admin Office	54.56
EFT541 0	13/04/2022	PFD Food Services Pty Ltd	Consumables for Great Beyond Visitors Centre Cafe	683.65
EFT541 1	13/04/2022	PsiTech Pty Ltd	Ubiquiti Switch UniFi Switch	4176.15
EFT541 2	13/04/2022	Wa Local Government Association (walgga)	LGA50220 Diploma of Local Government - Elected Member - Cr Jack Carmody	170.00
EFT541 3	13/04/2022	Winc Australia Pty Ltd	Stationary & Office Supplies for the Great Beyond Visitor Centre	31.98

EFT541 4	13/04/2022	Phil Marshall	Reimbursement of Mobile Phone Charges to 3 April 2022 - P Marshall	138.29
EFT541 5	13/04/2022	Laura Beth Shardlow	Nurses Incentive Payment - Laura Shardlow - 14 September 2021 to 13 March 2022	2000.00
EFT541 6	27/04/2022	Civic Legal	Legal Advice on the matter of Australian Potash	13200.00
EFT541 7	27/04/2022	Vanessa Australia (Vanessa Investments Pty Ltd for the Abbott Trust t/as)	Gold Jewellery and custom jewellery & merchandise for the Great Beyond's gift shop	1149.71
EFT541 8	27/04/2022	AFGRI Equipment (AFGRI Equipment Australia Pty Ltd T/as)	Grader Wiper Motor	1268.83
EFT541 9	27/04/2022	Wa Hino	V-Belt for Hino Crew Cab	31.24
EFT542 0	27/04/2022	Lauren Seelander	Mobile Phone Reimbursement - 24 December 2021 to 23 February 2022	196.60
EFT542 1	27/04/2022	Bernard Hala-poi	Mobile Phone Reimbursement - 24 December 2021 to 23 February 2022	206.60
EFT542 2	27/04/2022	Western Irrigation	Irrigation parts	451.00
EFT542 3	27/04/2022	CRW Holdings (wa) T/a Kalgoorlie Paint Centre	Painting supplies for Great Beyond Visitors Centre	581.76
EFT542 4	27/04/2022	LNLC Pty Ltd T/A Kelyn Training Services	Onsite training for 11 Shire employees	6343.05
EFT542 5	27/04/2022	Host Corporation Pty Ltd	Kitchen Equipment & Crockery for Great Beyond Visitors Centre	4037.21
EFT542 6	27/04/2022	City Of Kalgoorlie-boulder	Cashless Welfare Program (Indue) Income contribution to CDC Regional Manager Position March Quarter 2022	14152.50
EFT542 7	27/04/2022	Aerodrome Management Services	ARO Training - P Ovans	4500.00
EFT542 8	27/04/2022	Atom Supply	Rural Poly Compression Coupling Joiners	281.60
EFT542 9	27/04/2022	Bunnings Group Limited	Items for Landscaping project at the Great Beyond Visitor Centre	3441.75

EFT543 0	27/04/2022	Canine Control	Ranger Services - 4 April 2022	2200.00
EFT543 1	27/04/2022	Core Business Australia Pty Ltd	Submission of a BBRF Application for the Laverton Airport	8161.45
EFT543 2	27/04/2022	Toll Transport Pty Ltd	Freight - P/E 3 April 2022	37.39
EFT543 3	27/04/2022	Daphne Florist Kalgoorlie	Wreath - Natives x 1 - ANZAC Day 2022	150.00
EFT543 4	27/04/2022	Desert Inn Hotel	Meals x 7 for Council Meeting held on 21 April 2022	175.00
EFT543 5	27/04/2022	Eastgold Dairy Distributors	Consumables for Great Beyond Visitors Centre Cafe	103.15
EFT543 6	27/04/2022	Elite Gym Hire	Hire of Gym Equipment (Cross Trainer / Treadmill / Rower / Exercise Bike etc) - 23 April to 23 May 2022	924.00
EFT543 7	27/04/2022	Bidfood	Consumables for Great Beyond Visitors Centre Cafe	257.54
EFT543 8	27/04/2022	Komatsu Australia Pty Ltd	Diagnose and Repair Hydraulic Leak under Cab - P369	6428.65
EFT543 9	27/04/2022	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Supplies for Depot Kitchen	118.20
EFT544 0	27/04/2022	Marketforce	Advert in travel section of West Australian feature on Golden Quest	767.02
EFT544 1	27/04/2022	Pier Street Medical Pty Ltd	Medical Service Retainer - 1 April to 30 June 2022	60552.73
EFT544 2	27/04/2022	PWT Electrical	Find faults with Oval Lighting and repair	1493.58
EFT544 3	27/04/2022	Repco Auto Parts	Service kits etc for Colorado	375.17
EFT544 4	27/04/2022	T-Quip	Services kits for Toro Ride On Mower	288.25
EFT544 5	27/04/2022	Winc Australia Pty Ltd	Stationery for CRC - March 2022	195.87

EFT544 6	27/04/2022	Moore Australia (WA) Pty Ltd	Completion of FBT return 2022	3300.00
EFT544 7	27/04/2022	BOC Limited	Industrial Gas Cylinders & Household Cylinders	191.13
EFT544 8	27/04/2022	Roy & Gail Quartermaine	From 26 February 2022 to 11 March 2022; Old Police Complex Caretaker Fees per MOU2022	1400.00
			TOTAL EFT PAYMENTS	272884.99

11.1.3	PROPOSAL FOR AUCTION OF SURPLUS PLANT AND EQUIPMENT
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Steven Koeman, Depot and Town Services Co-Ordinator Gary Smith, Manager of Works and Services
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION BY THE COUNCIL

Presenting a proposal for the disposal by auction of surplus Shire of Laverton plant and equipment.

ATTACHMENTS

OMC190522.11.1.3.A Auction Plant and Equipment List

BACKGROUND

Over the recent period staff have been reviewing the various items of plant and equipment that are no longer in use and can be deemed surplus to the Shires operations and functions.

As a result of this process the proposal to dispose of, via auction, the surplus plant and equipment is presented for Council consideration.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 1.8 - Statewide public notice; Where under this Act Statewide public notice of a matter is required to be given, notice of the matter must be given in accordance with section 1.7(a) and (b) and the requirements prescribed for the purposes of this section.

Section 1.9 - Decisions by absolute majority; The footnote Absolute majority required, applying to a power conferred in this Act, means that —

Section 3.58 -

(a) if the power is conferred on a local government, it can only be exercised by or in accordance with, a decision of an absolute majority of the council; or (b) if the power is conferred on any other body, it can only be exercised by or in accordance with, a decision of an absolute majority of that body.

Disposing of property

(1) In this section — dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not; property includes the whole or any part of the interest of a local government in property, but does not include money.

(2) Except as stated in this section, a local government can only dispose of property to —

(a) the highest bidder at public auction; or

(b) the person who at public tender called by the local government makes what is, in the opinion of the local government, the most acceptable tender, whether or not it is the highest tender. Local Government Act 1995 Functions of local governments Part 3 Executive functions of local governments Division 3 s. 3.58 As at 31 Mar 2022 Version 07-y0-00 page 73 Published on www.legislation.wa.gov.au

(3) A local government can dispose of property other than under subsection (2) if, before agreeing to dispose of the property—

(a) it gives local public notice of the proposed disposition — (i) describing the property concerned; and (ii) giving details of the proposed disposition; and (iii) inviting submissions to be made to the local government before a date to be specified in the notice, being a date not less than 2 weeks after the notice is first given; and

(b) it considers any submissions made to it before the date specified in the notice and, if its decision is made by the council or a committee, the decision and the reasons for it are recorded in the minutes of the meeting at which the decision was made.

(4) The details of a proposed disposition that are required by subsection (3)(a)(ii) include —

(a) the names of all other parties concerned; and

(b) the consideration to be received by the local government for the disposition; and

(c) the market value of the disposition — (i) as ascertained by a valuation carried out not more than 6 months before the proposed disposition; or (ii) as declared by a resolution of the local government on the basis of a valuation carried out more than 6 months before the proposed disposition that the local government believes to be a true indication of the value at the time of the proposed disposition.

(5) This section does not apply to —

(a) a disposition of an interest in land under the Land Administration Act 1997 section 189 or 190; or Local

Government Act 1995 Part 3 Functions of local governments Division 3 Executive functions of local governments s. 3.59 page 74 Version 07-y0-00 As at 31 Mar 2022 Published on www.legislation.wa.gov.au

- (b) a disposition of property in the course of carrying on a trading undertaking as defined in section 3.59; or
- (c) anything that the local government provides to a particular person, for a fee or otherwise, in the performance of a function that it has under any written law; or
- (d) any other disposition that is excluded by regulations from the application of this section

STRATEGIC PLAN IMPLICATIONS

The recommendation of this report meets the Economic and Leadership Objectives of the Shire of Laverton Plan for the Future: Strategic Community Plan and Corporate Business Plan 2020-2030.

POLICY IMPLICATIONS

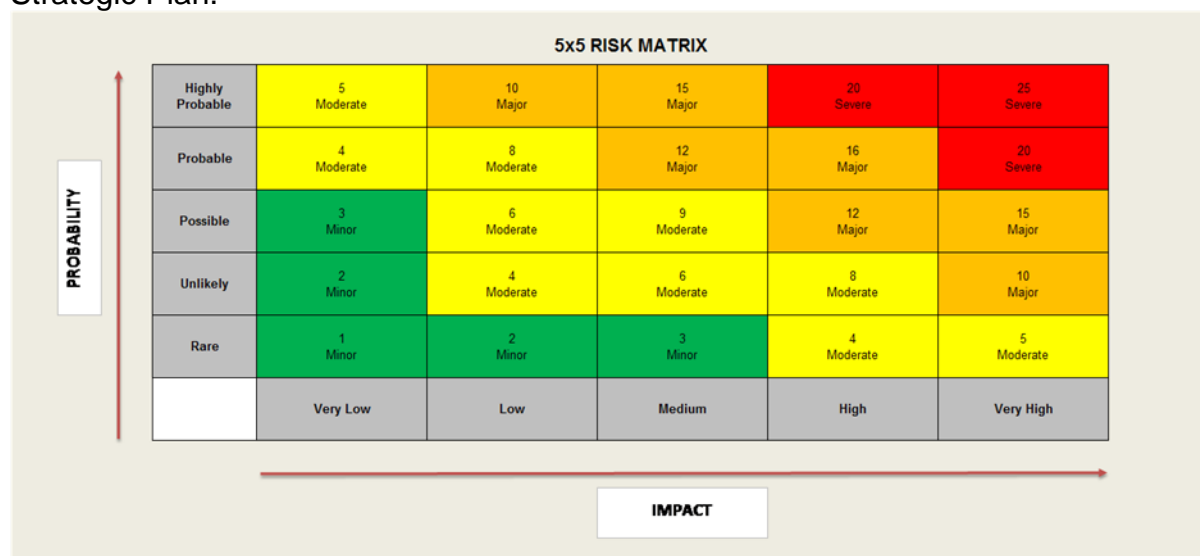
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report may generate income from the sale of surplus plant and equipment. It is recommended that the proceeds be transferred to the Shire of Laverton Plant and Equipment Reserve Account.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

Shire Executive Staff
Smith Broughton Auctioneers

COMMENT

The items proposed for auction have been strategically placed at the Laverton Airfield, on the northern side away from any aircraft movements.

The airfield management is aware of the proposed auction and will assist with vehicle movements, if required, on the day.

Council staff have liaised with the auctioneers to identify and impose what is considered a fair and reasonable reserve price for each item, which can be reviewed as part of Council deliberations.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody





That Council:

1. **Accepts and endorses the list of surplus plant and equipment as contained in attachment OMC190522.11.1.3.A.**
2. **Authorises the Chief Executive Officer (CEO) to liaise with Smith Broughton Auctioneers to set a date for Auction for items contained in attachment OMC190522.11.1.3.A**
3. **Authorises the CEO to liaise with the auctioneers to ascertain a suitable reserve price for each of the specified items.**
4. **Advertises as per the statutory requirements, including the Shire of Laverton Website and noticeboards, full details of the auction following confirmation of the date and time with Smith Broughton Auctioneers.**
5. **Transfers any income generated from the process to the Shire of Laverton Plant and Equipment Reserve Account.**

CARRIED 4/0

Shire of Laverton Valuation March 2022

Plant #	Asset #	YOM	Make	Model	Features	Rego	Notes	KM's / Hours	Auction Value \$	Pictures
P145	40052	1996	P&G Bodybuilders		32T Drop Deck Trailer & Single Axle Dolly	9RA176 (To Be Sold Unlic)	Reserved / Unreserved	Sell Complete?	\$ 20,000.00	
P180	40050	1982	Unknown		Tri Axle Water Tanker Trailer & Tandem Axel Dolly	LA4076	Reserved / Unreserved	Sell Complete?	\$ 25,000.00	
P187	40046	1965	Custom Built		12 Meter Tandem Axle Accommodation Trailer, Tandem Axle Dolly & 5 Room Accommodation Unit	1TCH412 (To Be Sold Unlic)	Reserved / Unreserved	Sell Complete?	\$ 30,000.00	
P223	40100		Custom Built		Tandem Axle Accommodation Trailer & Single Axel Dolly	LA4048	Reserved / Unreserved	Sell Complete?	\$ 18,000.00	
P231	40049	2006			Tandem Axle Plant Trailer	1TGA570	Reserved / Unreserved		\$ 5,000.00	
P259	40016	2003	P&G Bodybuilders		12 Meter Tandem Axle Flat Top Trailer & single Axle Dolly	1TAX661 (To Be Sold Unlic)	Reserved / Unreserved	Sell Complete?	\$ 8,000.00	

P260	40056	1985	Freighter		9 Meter Tandem Axle Flat Top Trailer & Single Axle Fixed Dolly with Container Locks	1TJF983 (To Be Sold Unlic)	Reserved / Unreserved	Sell Complete?	\$ 7,000.00		
P319		2009	Ron W Elson		Tandem Axle Tradesman Trailer	KBC341U	Unreserved		\$ 5,000.00		

P350	40027	2015	Silvan	KBF600-1	3 Point Linkage 600 Litre Spray Unit		Unused		\$ 5,000.00	
P381	40057	2019	Toyota Landcruiser	200 Series GXL	V8 Turbo Diesel, Automatic 71,000kms	150LA	Reserved		\$ 83,000.00	
P352			Olympian Generator		11KVA, Cat Engine (no pics or details from last visit)		Unreserved		\$ 2,500.00	
P243			FG Wilson Generator		Aprox 20KVA, Non Running		Unreserved		\$ 1,000.00	
			Kubota Lowboy II GL9000 Generator		8KVA, Non Running		Unreserved		\$ 2,000.00	
			Sonic Air Components		Aluminium Mobile Access Stairs, Damaged / Cracked Hand Rails		Unreserved		\$ 2,000.00	
P6081		2008	Lister Generator		13KVA, Non Running		Unreserved		\$ 1,500.00	

P6030	2001	FG Wilson Generator	P30E	30KVA, Non Running		Unreserved		\$ 1,000.00		
P6006	2001	Dunlite Generator	DGK7-E	6.2KVA, Non Running		Unreserved		\$ 500.00		
		Lister Generator		Approx 17KVA, Silent Brand, Engine Incomplete		Unreserved		\$ 500.00		
		10,000 Litre Fluid Tank		Skid Mounted		Unreserved		\$ 2,000.00		
		5,000 Litre Fluid Tank		Skid Mounted		Unreserved		\$ 1,200.00		
Total Inclusive of GST								\$ 220,200.00		

11.1.4	SHIRE OF LAVERTON CEMETERIES LOCAL LAW
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Chris Liversage, Conway Highbury Consulting Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Item 11.1.8 OCM 22 July 2021 Item 11.1.5 OCM 25 November 2021

MATTER FOR CONSIDERATION BY THE COUNCIL

To propose a new Cemeteries Local Law that reflects the current provisions of the Cemeteries Act 1986.

ATTACHMENTS

OMC190522.11.1.4.A Draft Shire of Laverton Cemeteries Local Law

BACKGROUND

At its Ordinary Meeting held on 22 July 2021 Council resolved to initiate changes to a number of the Shire's local laws, including Cemeteries.

The *Shire of Laverton Cemetery By-laws* which were published in the *Government Gazette* on 26 July 1974 are now redundant. Local laws about cemeteries are now made under the provisions of the *Cemeteries Act 1986*; the extent of changes required to the 1974 by-law are such that it is quicker and cheaper to make a new one.

As such a draft *Shire of Laverton Cemeteries Local Law* was adopted by Council at its meeting held on 25 November 2021.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.11-3.17 - Provides for the making of Local Laws

Cemeteries Act 1986

Part VIII – Provides for Local Government to make local laws about cemeteries.

STRATEGIC PLAN IMPLICATIONS

The proposed introduction of a new Cemeteries Local Law to reflect the current provisions of the *Cemeteries Act 1986* meets Outcome 4.2 of the Shire of Laverton Plan for the Future: Strategic Community and Corporate Business Plan 2020-2030.

Outcome 4.2 An efficient and effective organisation

Strategy 4.2.2 Comply with statutory and legislative requirements.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are costs associated with the development, advertisement for comment and Gazettal of the proposed local law.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.

5x5 RISK MATRIX

PROBABILITY	Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
	Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
	Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
	Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
	Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
		Very Low	Low	Medium	High	Very High
		IMPACT				

CONSULTATION

As required by s3.12(3) of the *Local Government Act 1995*, the draft local law was advertised for public comment. There were no comments from the public. On behalf of the Minister for Local Government the Department of Local Government made some minor suggestions in relation to the content and format of the draft local law.

The suggested amendments are shown 'marked' on the copy of the local law attached to the agenda and are considered minor

COMMENT

Subject to the minor amendments shown 'marked' on the attached copy of the proposed Shire of Laverton Cemeteries Local Law, the local law may now be made under s3.12(4) of the *Local Government Act 1995*.

It will come into effect 14 days after publication in the *Government Gazette*. Once Gazetted, the Shire is also required to submit the local law for scrutiny to the WA Parliamentary Joint Standing Committee on Delegated Legislation, which oversees the making of subsidiary regulation like local laws on behalf of Parliament.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council:

1. Adopts the *Shire of Laverton Cemeteries Local Law 2022* in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to:
 - a. Minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers, the index and notes in the version to be officially Gazetted.
2. Directs the CEO to:
 - a. Publish the local Law in the *Government Gazette*;
 - b. After Gazetted, provide a copy of the local law to the Minister in accordance with s3.12(5) of Act; and
 - c. Give local public notice in accordance with s3.16:
 - i. Stating the title of the local law;
 - ii. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - iii. Advising that copies of the local law may be inspected or obtained from the Shire offices.
3. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12 November 2010, directs the CEO to send a copy of the local law and a duly completed explanatory memorandum, signed by the Shire President and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

CARRIED 4/0

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SHIRE OF LAVERTON

CEMETERIES ACT 1986
LOCAL GOVERNMENT ACT 1995

CEMETERIES LOCAL LAW 2022

Published in the Government Gazette on dd mm 2021, No 1234
Amended:
Disclaimer: This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

**CEMETERIES ACT 1986
LOCAL GOVERNMENT ACT 1995**

SHIRE OF LAVERTON CEMETERIES LOCAL LAW 2022

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**CEMETERIES ACT 1986
LOCAL GOVERNMENT ACT 1995**

SHIRE OF LAVERTON CEMETERIES LOCAL LAW 2022

Under the powers conferred by the *Cemeteries Act 1986* and the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Laverton resolved on dd mm 2022 to adopt the following local law.

PART 1 – PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Laverton Cemeteries Local Law 2022*.

1.2 Application

This local law applies to all cemeteries located in the district.

1.3 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.4 Repeal

The *Shire of Laverton Cemetery By-laws* published in the *Government Gazette* on 26 July 1974 are repealed.

1.5 Interpretation

In this local law, unless the context otherwise requires –

Act means the *Cemeteries Act 1986*;

authorised officer means an employee of the Board authorised by the Board for the purposes of performing any function or exercising any power conferred upon an authorised officer by this local law;

Board means the Shire of Laverton;

CEO means the chief executive officer, for the time being, of the Board;

district means the district of the local government;

funeral director means a person holding a current funeral director's licence;

local government means the Shire of Laverton;

mausoleum means a building or construction wholly above or partially above and below ground level, so constructed as to allow the deposition of dead bodies into a compartment in the wall or floor and being sealed from view;

monumental mason means a person holding a current monumental mason's licence;

set fee refers to fees and charges set by a resolution of the Board and published in the *Government Gazette*, under section 53 of the Act;

single funeral permit means a permit issued by the Board under section 20 or 21 of the Act which entitles the holder to conduct at the cemetery a funeral of a person named in the permit; and

vault means a below ground lined grave with one or more sealed compartments constructed to specifications approved from time to time by the Board.

PART 2 – ADMINISTRATION

2.1 Powers and functions of CEO

Subject to any directions given by the Board, the CEO shall exercise all the powers and functions of the Board in respect of the cemetery.

PART 3 – APPLICATION FOR FUNERALS

3.1 Application for burial

- (1) A person may apply for approval to bury a dead body in the cemetery in the form determined by the Board from time to time.
- (2) An application under subclause (1) is to be accompanied by the set fee.

3.2 Applications to be accompanied by certificates etc

All applications referred to in clause 3.1 shall be accompanied by either a medical certificate of death or a Coroner's order of burial, and a certificate issued under clause 3.3, in respect of the body.

3.3 Certificate of identification

- (1) After a dead body is placed in a coffin and prior to a dead body being removed to the cemetery, a person who personally knew the deceased shall identify the dead body and shall complete a certificate of identification in the form determined by the Board from time to time, unless –
 - (a) in the opinion of a funeral director, the dead body is not in a fit state to be viewed;
or
 - (b) after reasonable effort the funeral director is unable to arrange for a person to identify the dead body.
- (2) A funeral director shall complete a certificate in the form determined by the Board from time to time, where –
 - (a) in the opinion of the funeral director, the dead body is not in a fit state to be viewed;
or
 - (b) after reasonable effort the funeral director is unable to arrange for a person to identify the dead body.

3.4 Minimum notice required

All bookings to hold a funeral shall be made with the Board at least 48 hours prior to the time proposed for burial on the application, otherwise an extra charge may be made.

PART 4 - FUNERAL DIRECTORS

4.1 Funeral director's licence expiry

A funeral director's licence shall expire on 30 June of each year.

4.2 Single funeral permits

Every application for a single funeral permit made under section 20 or 21 of the Act shall include coffin specifications and details of the vehicle transporting the dead body to the gravesite.

4.3 Application refusal

The Board may refuse an application for a single funeral permit if, in the opinion of the Board, either the coffin specifications or the details of the vehicle transporting the dead body to the gravesite are not structurally sound or are otherwise inadequate or inappropriate, or on any other grounds.

PART 5 – FUNERALS

Division 1 – General

5.1 Requirements for funerals and coffins

- (1) A person shall not bring a dead body into the cemetery unless –
- (a) the Board has approved an application for the burial of that dead body in accordance with Part 3 of this local law;
 - (b) it is enclosed in a coffin which in the opinion of the Board is structurally sound and bears the name of the deceased person indelibly inscribed in legible characters on a plate on the coffin's lid;
- and
- (c) under the plate referred to in paragraph (b) there is a substantive lead strip bearing the surname of the deceased person stamped in legible characters, each character being not less than 10 mm in height.

5.2 Funeral processions

The time fixed by the Board for any burial shall be the time at which the funeral procession is to arrive at the cemetery gates, and, if not punctually observed, then the applicant who applied to hold the funeral under clause 3.1 shall pay the set fee for being late.

5.3 Vehicle entry restricted

- (1) Subject to clause 5.3(2), every funeral procession shall enter by the principal entrance, and no vehicle except the hearse, and official mourning coaches, shall be permitted to enter the cemetery.
- (2) This clause shall not apply to persons using wheelchairs or motorised wheelchairs.

5.4 Vehicle access and speed limitation

- (1) A person shall drive a vehicle on a vehicular access way or the constructed roadway or other areas designated for the use of vehicles within the cemetery, unless otherwise authorised by the CEO.
- (2) A person driving a vehicle, within a cemetery, shall not exceed the speed limit of 25 km per hour, and shall comply with the signs and directions in the cemetery.

5.5 Offenders may be ordered to leave

- (1) A person committing an offence under clause 5.4 may be ordered to leave the cemetery by the CEO or an authorised officer.

- (2) A person who has been ordered to leave the cemetery by the CEO or an authorised officer is to leave immediately in a peaceful manner and not cause a disruption or be a nuisance to the funeral congregation or ceremony or procession.

5.6 Conduct of funeral by Board

- (1) When conducting a funeral under section 22 of the Act the Board may –
- (a) require a written request for it to conduct a funeral to be lodged with it;
 - (b) in its absolute discretion, charge any person requesting it to conduct a funeral the set fee for the conduct of that funeral by it;
 - (c) where no fee or a reduced fee has been charged by it for the conduct of the funeral, determine the manner in which the funeral shall be conducted;
 - (d) specify an area in the cemetery where the dead body is to be buried;
 - (e) conduct the funeral notwithstanding the failure of a person to make any application or to obtain any consent required under this local law;
 - (f) do or require anything which it considers is necessary or convenient for the conduct of a funeral by it.

PART 6 – BURIALS

6.1 Depth of graves

- (1) A person shall not bury a coffin within the cemetery so that the distance from the top of the coffin to the original surface of the ground is –
- (a) subject to paragraph (b), less than 750mm, unless that person has the permission of an authorised officer; or
 - (b) in any circumstances less than 600mm.
- (2) The permission of the authorised officer in sub-clause (1) (a) will only be granted where in the opinion of the authorised officer exceptional circumstances require granting of that permission.

6.2 Mausoleum, etc

- (1) A person other than the Board shall not construct a brick grave, crypt, vault or mausoleum within the cemetery.
- (2) A person may request the Board to construct a vault or mausoleum within the cemetery which vault or mausoleum shall at all times remain the property of the Board.
- (3) An application under subclause (2) shall be in writing and shall be accompanied by payment of the set fee.
- (4) A person shall not place a dead body in a mausoleum except –
- (a) in a closed coffin; and
 - (b) in a soundly constructed chamber; and
 - (c) in accordance with subclause (5).
- (5) The number of burials in a chamber must not exceed the number for which the chamber was designed.

PART 7 – MEMORIALS AND OTHER WORK

Division 1 – General

7.1 Application for monumental work

A Board may require the written consent of the holder of the right of burial of the grave to accompany an application under section 30 of the Act.

7.2 Placement of monumental work

Every memorial shall be placed on proper and substantial foundations.

7.3 Removal of rubbish

All refuse, rubbish or surplus material remaining after memorial works are completed under a permit issued under section 30 of the Act shall be immediately removed from the cemetery by the person carrying out the same.

7.4 Operation of work

All material required in the erection and completion of any work shall, as far as possible, be prepared before being taken to the cemetery, and all materials required by tradesmen shall be admitted at such entrance as the CEO or an authorised officer shall direct.

7.5 Removal of sand, soil or loam

No sand, earth or other material shall be taken from any part of the cemetery for use in the erection of any memorial or work except with the written approval of the Board.

7.6 Hours of work

Persons shall not be permitted to carry out memorial or other work on graves within the cemetery other than during the hours of 8.00am and 6.00pm on weekdays, and 8.00am and noon on Saturdays, without the written permission of the Board.

7.7 Unfinished work

Should any work by masons or others be not completed before 6 p.m. on weekdays and noon on Saturdays, they shall be required to leave the work in a neat and safe condition to the satisfaction of the CEO or an authorised officer.

7.8 Plants and Trees

No trees or shrubs shall be planted on any grave or within the cemetery except such as shall be approved by the CEO.

7.9 Supervision

All workers, whether employed by the Board or by any other person, shall at all times whilst within the boundaries of the cemetery be subject to the supervision of the CEO or an authorised officer and shall obey such directions as the CEO or an authorised officer may give.

7.10 Australian War Graves

(1) Notwithstanding anything in this local law to the contrary, the Office of Australian War Graves

—

- (a) may place a memorial on a military grave; and
- (b) is not required to pay the set fee for any memorial that is placed upon a military grave.

7.11 Placing of glass domes and vases

- (1) A person shall not place glass domes, vases or other grave ornaments –
 - (a) outside the perimeter of a grave in the cemetery as defined in the plans kept and maintained under section 40(2) of the Act; or
 - (b) on the lawn in an area set aside by the Board as a lawn or a memorial plaque section.

Division 2 – Lawn section

7.12 Specification of monuments

- (1) All monuments in the lawn section of a cemetery shall –
 - (a) be made of natural stone; and
 - (b) be placed upon a base of natural stone; and
 - (c) comply with the following specifications –
 - (i) the overall height of the monument above the original surface of the grave shall not exceed 1.05 m;
 - (ii) the height of the base of the monument above the original surface of the grave shall not be less than 150 mm nor more than 450 mm;
 - (iii) the width of the base of the monument shall not exceed 1.20 m;
 - (iv) the depth of the base of the monument shall not exceed 300 mm; and
 - (d) have foundations extending to the bottom of the grave unless concrete beam foundations are provided by the Board.
- (2) An admiralty bronze memorial plaque may be attached to a monument erected or being erected in the lawn section of the cemetery.
- (3) A person shall not display any trade names or marks upon any monument erected within the lawn section of the cemetery.

7.13 Headstones

In the lawn section of the cemetery, that part of a headstone above its base shall not extend horizontally beyond that base.

Division 3 – Memorial plaque section

7.14 Requirements of a memorial plaque

- (1) All memorial plaques placed in a memorial plaque section of the cemetery shall –
 - (a) be made of admiralty bronze or any other material approved by the Board; and
 - (b) not be less than the dimensions 380 mm x 280 mm, nor more than 560 mm x 305 mm.
- (2) All memorial plaques made of admiralty bronze shall –
 - (a) not exceed 20 mm in thickness; and
 - (b) be placed upon a base mounting approved by the Board.
- (3) All memorial plaques made of stone shall –
 - (a) not exceed 50 mm in thickness placed upon a base mounting approved by the Board; or
 - (b) not be less than 100 mm in thickness if it is not to be placed upon a base mounting.

Division 4 – Licensing of Monumental Masons

7.15 Monumental mason’s licence

- (1) The Board may upon receipt of an application in writing by any person and upon payment of the set fee issue to the applicant a monumental mason’s licence.
- (2) A licence issued under subclause (1) authorises the holder to carry out monumental works within the cemetery subject to the provisions of this local law and such conditions as the Board shall specify upon the issue of that licence.

7.16 Expiry date, non-transferability

A monumental mason’s licence –

- (a) shall be valid from the date specified therein until 30 June next following; and
- (b) is not transferable.

7.17 Carrying out monumental work

A person shall not carry out monumental work within the cemetery unless that person –

- (a) is the holder of a current monumental mason’s licence issued pursuant to clause 7.16; or
- (b) is an employee of a person who holds such a licence; or
- (c) is authorised by the Board to do so.

7.18 Responsibilities of the holder of a monumental mason’s licence

The holder of a monumental mason’s licence shall be responsible for the compliance by every person purporting to be authorised to carry out monumental works within the cemetery pursuant to that licence with all the requirements and conditions of the licence, this local law, the Act and any other written law which may affect the carrying out of monumental works.

PART 8 – GENERAL

8.1 Animals

A person shall not bring an animal into or permit an animal to enter or remain in the cemetery, other than an ‘assistance animal’ as defined in section 9(2) of the *Disability Discrimination Act 1992* (Cth) or with the approval of the CEO or an authorised officer.

8.2 Damaging and removing of objects

Subject to clause 8.4, a person shall not damage, remove or pick any tree, plant, shrub or flower in the cemetery or any other object or thing on any grave or memorial or which is the property of the Board without the permission of the Board.

8.3 Withered flowers

A person may remove withered flowers from a grave or memorial and these are to be placed in a receptacle provided by the Board for that purpose.

8.4 Littering and vandalism

- (1) A person shall not –
 - (a) break or cause to be broken any glass, ceramic or other material in or upon the cemetery;
 - (b) discard, deposit, leave or cause to be discarded, deposited or left any refuse or litter in or upon the cemetery other than in a receptacle provided for that purpose.

8.5 Advertising

- (1) A person shall not advertise or carry on any trade, business or profession within the cemetery without the prior written approval of the Board.
- (2) The Board may consider and grant approval subject to such conditions as the Board thinks fit.

8.6 Obeying signs and directions

A person shall obey all signs displayed, marked, placed or erected by the Board within the cemetery and any other lawful direction by the CEO or an authorised officer.

8.7 Removal from the cemetery

Any person failing to comply with any provisions of this local law or behaving in a manner that in the opinion of the Board, the CEO or an authorised officer is inappropriate in the cemetery may in addition to any penalty provided by this local law be ordered to leave the cemetery by the Board, the CEO or an authorised officer.

PART 9 – OFFENCES AND MODIFIED PENALTIES

9.1 General

A person who commits a breach of any provisions of this local law commits an offence and shall on conviction be liable to a penalty not exceeding \$500.00 and if the offence is a continuing one to a further penalty not exceeding \$20.00 for every day or part of a day during which the offence has continued.

9.2 Modified penalties

- (1) The offences specified in Schedule 1 are offences which may be dealt with under section 63 of the Act.
 - (2) The modified penalty payable in respect of an offence specified in Schedule 1 is set out in the fourth column of Schedule 1.
 - (3) The prescribed form of the infringement notice referred to in section 63(1) of the Act is set out in the Schedule 2.
 - (4) The prescribed form of the notice withdrawing an infringement notice referred to in section 63(3) of the Act is set out in Schedule 3.
-

Schedule 1 – Modified penalties
[cl. 9.2]
Offences and Modified Penalties

Item No.	Clause	Nature of offence	Modified penalty
1	5.4(1)	Not driving vehicle on vehicular access way or constructed roadways or within designated areas	\$50.00
2	5.4(2)	Exceeding speed limit	\$50.00
3	7.3	Not removing rubbish and surplus materials	\$50.00
4	7.5	Unauthorised use of sand, earth or other material taken from another part of the cemetery	\$50.00
5	7.7	Leaving uncompleted works in an untidy or unsafe condition	\$50.00
6	8.1	Unauthorised bringing in of animal into cemetery or permitting animal to remain in cemetery	\$50.00
7	8.3	Damaging and removing of objects	\$50.00
8	8.5	Littering and vandalism	\$50.00
9	8.6	Unauthorised advertising and/or trading	\$50.00
10	8.7	Disobeying sign or lawful direction	\$50.00

Schedule 2 – Infringement notice
[cl. 9.2(3)]

Infringement Notice

To: _____
(Name)

(Address)

It is alleged that at ____: ____ hours on _____ day of _____ 20____

at _____

you committed the offence indicated below by an (x) in breach of clause of the *[insert name of Local Law]*.

(Authorised Person)

Offence

- Not driving vehicle on vehicular access way or designated areas
- Exceeding speed limit
- Not removing rubbish and surplus materials
- Unauthorised use of materials taken from another part of the cemetery
- Leaving uncompleted works in an untidy or unsafe condition
- Unauthorised animal in cemetery
- Damaging and removing of objects
- Littering and vandalism
- Unauthorised advertising and/or trading
- Disobeying sign or lawful direction
- Other Offence: _____ \$ _____

You may dispose of this matter by payment of the penalty as shown within 21 days of the date of this notice (or the date of the giving of this notice if that is a different date) to the Chief Executive Officer of the **[insert name of Local Government]** at **[insert address of Local Government]** between the hours of 9 a.m. to 4.30 p.m., Monday to Friday.

Please make cheques payable to **[insert name of Local Government]**. Payments by mail should be addressed to –

The Chief Executive Officer
[insert name of Local Government]
[insert address of Local Government]

If the penalty is not paid within the time specified, then a complaint of the alleged offence may be made and heard and determined by a court.

Schedule 3 – Infringement withdrawal notice
[cl. 9.2(4)]

Withdrawal of Infringement Notice

No. _____

Date ____ / ____ / ____

To: [¹ _____]

Infringement Notice No _____ dated ____ / ____ / ____ for the alleged offence of ²

Penalty ³ \$ _____ is withdrawn.

(Delete whichever does not apply)

- * No further action will be taken.
- * It is proposed to institute court proceedings for the alleged offence.

(Authorised Person)

¹ Insert name and address of alleged offender.
² Insert short particulars of offence alleged.
³ Insert amount of penalty prescribed.

Dated:

The Common Seal of the Shire of Laverton was affixed by authority of a resolution of the Council in the presence of –

Cr Patrick Hill
President.

Peter Naylor
Chief Executive Officer.

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11.1.5	SHIRE OF LAVERTON DOGS LOCAL LAW
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Chris Liversage, Conway Highbury Consulting Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Item 11.1.8 OCM 22 July 2021 Item 11.1.6 OCM 25 November 2021

MATTER FOR CONSIDERATION BY THE COUNCIL

To adopt a new *Dogs Local Law* that reflects updates to the *Dog Act 1976* and its associated Regulations.

ATTACHMENTS

OMC190522.11.1.5.A Draft Shire of Laverton Dogs Local Law

BACKGROUND

At its Ordinary Meeting held on 22 July 2021 council resolved to initiate changes to a number of the Shire's local laws, including Dogs.

The Shire of Laverton Dogs Local Law was made in 2011. A number of activities dealt with by this local law were affected by changes to other legislation, and in particular changes to the *Dog Act 1976* and the *Dogs Regulations 2013*.

In summary, it is only necessary to make a local law that deals with confinement, the requirement to pick up dog excreta, and kennels.

As such a draft Shire of Laverton Dogs Local Law 2022 was adopted by Council at its meeting held on 25 November 2021.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.12 - Provides for and sets out the procedures required for the making of Local Laws.

Dog Act 1976

Section 51 - Provides for Local Governments to make Local Laws.

STRATEGIC PLAN IMPLICATIONS

The proposed introduction of a new Dogs Local Law meets Outcome 4.2 of the Shire of Laverton Plan for the Future: Strategic Community and Corporate Business Plan 2020-2030.

Outcome 4.2 An efficient and effective organisation.

Strategy 4.2.2 Comply with statutory and legislative requirements.

POLICY IMPLICATIONS

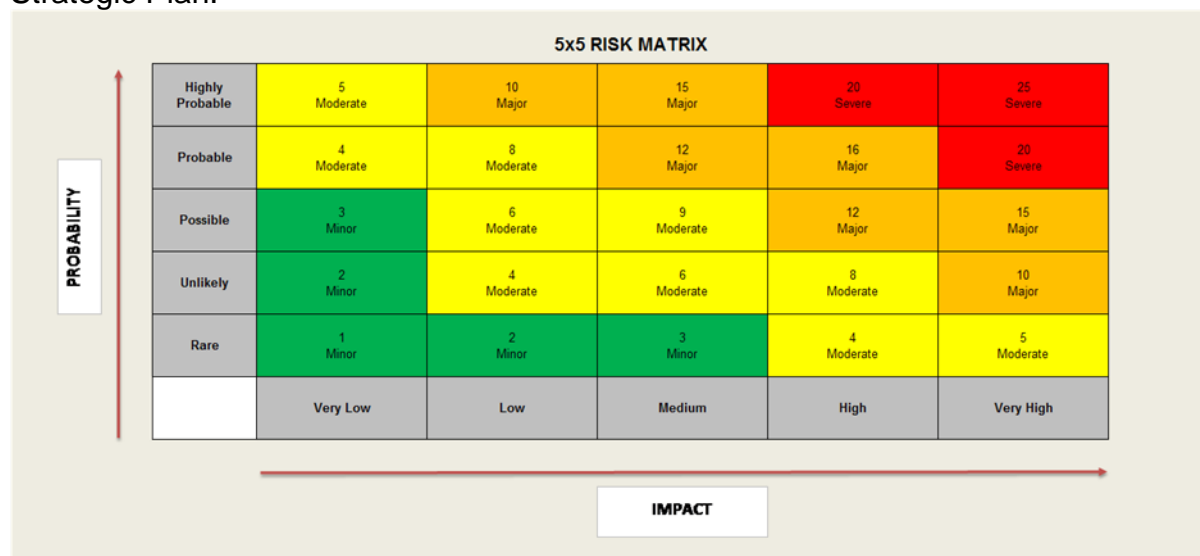
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are costs associated with the development, advertisement for comment and eventual Gazettal of the proposed local law.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

Section 51 of the *Dog Act 1976* provides that a local government may make local laws about dogs using the process set out in section 3.12 of the *Local Government Act 1995*.

As required by s3.12(3) of the *Local Government Act 1995*, the draft local law was advertised for public comment. There were no comments from the public. On behalf of the Minister for Local Government the Department of Local Government made some minor suggestions in relation to the content and format of the draft local law.

The suggested amendments are shown 'marked' on the copy of the local law attached to the agenda and are considered minor.

COMMENT

Subject to the minor amendments shown 'marked' on the attached copy of the proposed Shire of Laverton Dogs Local Law, the local law may now be made under s3.12(4) of the *Local Government Act 1995*.

It will come into effect 14 days after publication in the *Government Gazette*. Once Gazetted, the Shire is also required to submit the local law for scrutiny to the WA Parliamentary Joint Standing Committee on Delegated Legislation, which oversees the making of subsidiary regulation like local laws on behalf of Parliament.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council

1. Adopts the *Shire of Laverton Dogs Local Law 2022* in accordance with section 3.12(4) of the *Local Government Act 1995*, subject to:
 - a. Minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers, the index and notes in the version to be officially Gazetted.
2. Directs the CEO to:
 - a. Publish the local Law in the *Government Gazette*;
 - b. After Gazetted, provide a copy of the local law to the Minister in accordance with s3.12(5) of Act; and
 - c. Give local public notice in accordance with s3.16:
 - i. Stating the title of the local law;
 - ii. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - iii. Advising that copies of the local law may be inspected or obtained from the Shire offices.
3. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12 November 2010, directs the CEO to send a copy of the local law and a duly completed explanatory memorandum, signed by the Shire President and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

CARRIED 4/0

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Dog Act 1976

**SHIRE OF LAVERTON
DOGS LOCAL LAW 2021**

Published in the Government Gazette on dd
mm yy, number 123.

Amended:
Government Gazettes; dd mm 2021, No
1234

Disclaimer:
This version is an administrative version and
while every attempt to ensure it is correct,
only the Gazetted version as amended
should be relied on. In particular, text boxes
and notes in this version do not form part of
the local law.

Dog Act 1976

**SHIRE OF LAVERTON
DOGS LOCAL LAW 2021**

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Note

Most issues regulating dogs are dealt with by the Dog Act 1976 and Dog Regulations 2013. This includes:

- Registration of dogs;
- 'Dangerous dogs' as defined by the Act;
- Operation of dog management facilities (pounds), including:
 - Issues in relation to the impounding of dogs;
 - Attendance of a poundkeeper at the pound; and
 - Release of impounded dogs are dealt with by the Dog Act 1976, and in particular section 29.
- Registration fees (although fees for the seizure and impounding of a dog may be set by a local government in its annual budget under section 6.16 of the Local Government Act 1995);
- How off leash dog exercise areas are established;
- Dogs wandering at large;
- Dogs not under control;
- Dog attacks;
- Provisions about assistance animals such as guide dogs;
- Modified penalties applicable for minor offences.

The only matters that a local government may make local laws about are listed in section 51 of the Dog Act:

A local government may so make local laws —

(a) providing for the registration of dogs;

[(b) deleted]

(c) specifying areas within which it shall be an offence (unless the excreta are removed) for any person liable for the control of a dog to permit that dog to excrete on any street or public place or on any land without the consent of the occupier;

(d) requiring that in specified areas a portion of the premises where a dog is kept must be fenced in a manner capable of confining the dog;

(e) providing for the establishment and maintenance of dog management facilities and other services and facilities necessary or expedient for the purposes of this Act;

(f) providing for the detention, maintenance, care and release or disposal of dogs seized;

(g) as to the destruction of dogs pursuant to the powers hereinbefore conferred;

[(h) deleted]

(i) providing for the licensing, regulating, construction, use, and inspection of approved kennel establishments.

Dog Act 1976
SHIRE OF LAVERTON
DOGS LOCAL LAW 2022

Under the powers conferred by the *Dog Act 1976*, the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Laverton resolved on dd mm 2022 to make the following local law.

PART 1 - PRELIMINARY

1.1 Citation

This local law may be cited as the *Shire of Laverton Dogs Local Law 2022*.

1.2 Repeal

The *Shire of Laverton Dogs Local Law 2011* published in the *Government Gazette* on 27 August 2001 is repealed.

1.3 Definitions

In this local law unless the context otherwise requires -

Act means the *Dog Act 1976*;

authorised person means a person authorised by the local government to perform all or any of the functions conferred on an authorised person under this local law;

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Laverton;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

"premises" shall, for the purpose of determining who is the occupier, be taken to refer to any land or building, or part of any land or building, that is or is intended to be occupied as a separate residence from any adjacent tenement, and includes a mobile home;

s3(1) Dog Act 1976

Regulations means the *Dog Regulations 2013*;

Schedule means a schedule in this local law; and

thoroughfare has the meaning given to it in section 1.4 of the *Local Government Act 1995*.

1.4 Application

This local law applies throughout the district.

PART 2 - REQUIREMENTS AND LIMITATIONS ON THE KEEPING OF DOGS

2.1 Dogs to be confined

- (1) An occupier of premises on which a dog is kept must -
 - (a) cause a portion of the premises on which the dog is kept to be fenced in a manner capable of confining the dog;
 - (b) ensure the fence used to confine the dog and every gate or door in the fence is of a type, height and construction which having regard to the breed, age, size and physical condition of the dog is capable of preventing the dog at all times from passing over, under or through it;
 - (c) ensure that every gate or door in the fence is kept closed at all times (unless the gate is temporarily opened in a manner that ensures that the dog remains confined) and is fitted with a proper latch or other means of fastening it;
 - (d) maintain the fence and all gates and doors in the fence in good order and condition; and
 - (f) where no part of the premises consists of open space, yard or garden or there is no open space or garden or yard of which the occupier has exclusive use or occupation, ensure that other means exist on the premises (other than the tethering of the dog) for effectively confining the dog within the premises.
- (2) Where an occupier fails to comply with subclause (1), he or she commits an offence.
- (3) Notwithstanding subclauses (1) and (2), the confinement of dangerous dogs is dealt with in the Act and Regulations.

2.2 Limitation on the number of dogs

- (1) This clause does not apply to premises which have been -
 - (a) licensed under Part 4 as an approved kennel establishment;
 - (b) granted an exemption under section 26(3) of the Act; or
 - (c) established as a veterinary hospital or a veterinary clinic.
- (2) The limit on the number of dogs which may be kept on any premises is, for the purpose of section 26(4) of the Act is two (2) dogs over the age of twelve (12) weeks and the young of those dogs under that age unless—
 - (a) the premises are on land situated within a part of the district where kennels are permissible under a Local Planning Scheme of the City; and
 - (b) the premises are licensed as an approved kennel establishment.

PART 3 - APPROVED KENNEL ESTABLISHMENTS

3.1 Interpretation

In this Part and in Schedule 2 -

licence means a licence to keep an approved kennel establishment on premises;

licensee means the holder of a licence;

premises, in addition to the meaning given to it in section 3 of the Act, means the premises described in the application for a licence; and

transferee means a person who applies for the transfer of a licence to her or him under clause 3.14.

3.2 Application for licence for approved kennel establishment

An application for a licence must be made in the form of that in Schedule 1, and must be lodged with the local government together with –

- (a) evidence of planning approval obtained from the local government;
- (b) plans and specifications of the kennel establishment, including a site plan;
- (c) copies of the notices to be given under clause 3.3;
- (d) written evidence that either the applicant or another person who will have the charge of the dogs, will reside on the premises or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare;
- (e) a written acknowledgement that the applicant has read and agrees to comply with any code of practice relating to the keeping of dogs nominated by the local government; and
- (f) the fee for the application for a licence referred to in clause 3.10.

3.3 Notice of proposed use

(1) An applicant for a licence must give notice of the proposed use of the premises as an approved kennel establishment after the application for a licence has been lodged –

- (a) once in a newspaper circulating in the district; and
- (b) to the owners and occupiers of any premises adjoining the premises.

(2) The notices in subclause (1) must specify that -

- (a) any written submissions as to the proposed use are to be lodged with the CEO within 14 days of the date the notice is given; and
- (b) the application and plans and specifications may be inspected at the offices of the local government.

(3) Where –

- (a) the notices given under subclause (1) do not clearly identify the premises; or
- (b) a notice given under subclause (1)(a) is of a size or in a location in the newspaper which, in the opinion of the local government, would fail to serve the purpose of notifying persons of the proposed use of the premises,

then the local government may refuse to determine the application for a licence until the notices or notice, as the case may be, is given in accordance with its directions.

3.4 Exemption from notice requirements

Where an application for a licence is made in respect of premises on which an approved kennel establishment is either a -

- (a) permitted use; or
- (b) use which the local government may approve subject to compliance with specified notice requirements,

under a local planning scheme, then the requirements of clauses 3.2(c), 3.3 and 3.5(c) do not apply in respect of the application for a licence.

The local government may require advertising of an application as part of the planning process.

3.5 When application can be determined

An application for a licence is not to be determined by the local government until -

- (a) planning approval has been given by the local government;
- (b) the applicant has complied with clause 3.2;
- (c) the applicant submits proof that the notices referred to in clause 3.3(1) have been given in accordance with that clause; and
- (d) the local government has considered any written submissions received within the time specified in clause 3.3(2)(a) on the proposed use of the premises.

3.6 Determination of application

In determining an application for a licence, the local government is to have regard to -

- (a) the matters referred to in clause 3.7;
- (b) any written submissions received within the time specified in clause 3.3(2)(a) on the proposed use of the premises;
- (c) any economic or social benefits which may be derived by any person in the district if the application for a licence is approved;
- (d) the effect which the approved kennel establishment may have on the environment or amenity of the neighbourhood;
- (e) whether the approved kennel establishment will create a nuisance for the owners and occupiers of adjoining premises; and
- (f) whether or not the imposition of and compliance with appropriate conditions of a licence will mitigate any adverse effects of the approved kennel establishment identified in the preceding paragraphs.

3.7 Where application cannot be approved

The local government cannot approve an application for a licence where -

- (a) an approved kennel establishment cannot be permitted by the local government on the premises under a local planning scheme unless prior valid planning approval has been issued by the local government and the application for a licence is consistent with that approval; or
- (b) an applicant for a licence or another person who will have the charge of the dogs will not reside on the premises, or, in the opinion of the local government, sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare.

3.8 Conditions of approval

- (1) The local government may approve an application for a licence subject to the conditions contained in Schedule 2 and to such other conditions as the local government considers appropriate.

- (2) In respect of a particular application for a licence, the local government may vary any of the conditions contained in Schedule 2.

3.9 Compliance with conditions of approval

Penalties applicable where a licensee does not comply with the conditions of a licence are contained in the Dog Act and Regulations.

Extract from *Dog Act 1976*:

27. Licensing of approved kennel establishments

(1) Where, under section 26(1)(a) or (b), a limit is imposed on the number of dogs that can be kept in or at any premises situate in a local government's district area, and a person proposes to keep more than that number of dogs in or at premises in that area that are not exempt from the limitation, the person must apply for the premises in question to be licensed as an approved kennel establishment.

(2) A person who keeps, or permits or suffers to be kept, any dog over the age of 3 months of a breed or kind to which that licence applies at an approved kennel establishment otherwise than in accordance with the licence relating to that establishment commits an offence.

Penalty:

(a) a fine of \$5 000;

(b) for each separate and further offence committed by the person under the

Interpretation Act 1984 section 71, a fine of \$100.

Extract from *Dog Regulations 2013*:

33. Modified penalties for offences under the principal Act

(1) For section 45A(1)(a), the offences under a provision of the Act specified in column 2 of the Table are offences in relation to which a modified penalty applies.

Item	Provision of Act	Nature of offence	Modified penalty for dogs other than dangerous dogs \$	Modified penalty for dangerous dogs \$	Modified penalty whether or not dog is a dangerous dog \$
13.	s. 27(2)	Breach of kennel establishment licence			200

3.10 Fees

- (1) On lodging an application for a licence, the applicant is to pay a fee to the local government.
- (2) On the issue or renewal of a licence, the licensee is to pay a fee to the local government.
- (3) On lodging an application for the transfer of a valid licence, the transferee is to pay a fee to the local government.
- (4) The fees referred to in subclauses (1) to (3) are to be imposed and determined by the local government under sections 6.16 - 6.19 of the *Local Government Act 1995*.

3.11 Form of licence

The licence is to be in the form determined by the local government and is to be issued to the licensee.

3.12 Period of licence

- (1) The period of effect of a licence is set out in section 27(5) of the Act.
- (2) A licence is to be renewed if the fee referred to in clause 3.10(2) is paid to the local government prior to the expiry of the licence.

- (3) On the renewal of a licence the conditions of the licence at the time of its renewal continue to have effect.

Extract from s27 of the *Dog Act 1976*:

(4) A licence to keep an approved kennel establishment may be granted by a local government on an application made in the prescribed manner and form, which may be required to be supported by evidence that due notice of the proposed use of the land has been given to persons in the locality, and where notice is required to be given the local government shall have regard to any objections raised.

(5) A licence under this section has effect for a period of 12 months, and is renewable upon payment of the prescribed fee, but may be cancelled at any time by the local government if the local government is dissatisfied with the conduct of the establishment.

3.13 Variation or cancellation of licence

- (1) The local government may vary the conditions of a licence.
- (2) The local government may cancel a licence –
- (a) on the request of the licensee;
 - (b) following a breach of the Act, the Regulations or this local law; or
 - (c) if the licensee is not a fit and proper person.
- (3) The date a licence is cancelled is to be, in the case of –
- (a) paragraph (a) of subclause (2), the date requested by the licensee; or
 - (b) paragraphs (b) and (c) of subclause (2), the date determined under section 27(6) of the Act.
- (4) If a licence is cancelled the fee paid for that licence is not refundable for the term of the licence that has not yet expired.

Section 27(6) and (7) of the *Dog Act 1976* state -

(6) The cancellation of a licence under this section shall be effected by the service of a notice on the licensee specifying a period at the end of which the licence is cancelled, which shall be a period of not less than 3 months.

(7) Where –

- (a) the local government refuses the grant of a licence under this section; or
- (b) notice of the cancellation of a licence under this section is given,

the applicant or the licensee as the case may be may apply to the State Administrative Tribunal for a review of the decision.

3.14 Transfer

- (1) An application for the transfer of a valid licence from the licensee to another person must be -
- (a) made in the form determined by the local government;
 - (b) made by the transferee;
 - (c) made with the written consent of the licensee; and
 - (d) lodged with the local government together with –
 - (i) written evidence that a person will reside at or within reasonably close proximity to the premises the subject of the licence; and
 - (ii) the fee for the application for the transfer of a licence referred to in clause 3.10(3).
- (2) The local government is not to determine an application for the transfer of a valid licence until the transferee has complied with subclause (1).

- (3) The local government may approve, whether or not subject to such conditions as it considers appropriate, or refuse to approve an application for the transfer of a valid licence.
- (4) Where the local government approves an application for the transfer of a valid licence, then on the date of approval, unless otherwise specified in the notice issued under clause 3.15(b), the transferee becomes the licensee of the licence for the purposes of this local law.

3.15 Notification

The local government is to give written notice to -

- (a) an applicant for a licence of the local government's decision on her or his application;
- (b) a transferee of the local government's decision on her or his application for the transfer of a valid licence;
- (c) a licensee of any variation made under clause 3.13(1);
- (d) a licensee when her or his licence is due for renewal and the manner in which it may be renewed;
- (e) a licensee when her or his licence is renewed;
- (f) a licensee of the cancellation of a licence under clause 3.13(2)(a); and
- (g) a licensee of the cancellation of a licence under paragraphs (b) or (c) of clause 3.13(2), which notice is to be given in accordance with section 27(6) of the Act.

3.16 Inspection of kennel

With the consent of the occupier, an authorised person may inspect an approved kennel establishment at any time.

Section 12A(2) and (3) of the Dog Act 1976 states –

- (2) With the authority of a warrant, an authorised person, and any other person named in the warrant, may enter and inspect any premises for any purpose relating to the enforcement of this Act.
- (3) If he is satisfied that there are reasonable grounds for doing so, a Justice of the Peace may issue a warrant for the purpose of subsection (2).

PART 4 - MISCELLANEOUS

4.1 Offence to excrete

- (1) A dog must not excrete on –
 - (a) any thoroughfare, any dog exercise area or other public place; or
 - (b) any land which is not a public place without the consent of the occupier.
- (2) Subject to subclause (3), if a dog excretes contrary to subclause (1), every person liable for the control of the dog at that time commits an offence.
- (3) The person liable for the control of the dog does not commit an offence against subclause (2) if any excreta is removed immediately by that person.

PART 5 - ENFORCEMENT

5.1 Interpretation

In this Part -

infringement notice means the notice referred to in clause 5.3; and

notice of withdrawal means the notice referred to in clause 5.7(1); and.

5.2 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not less than \$500 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

5.3 Modified penalties

The offences contained in Schedule 3 are offences in relation to which a modified penalty may be imposed.

5.4 Issue of infringement notice

Where an authorised person has reason to believe that a person has committed an offence in respect of which a modified penalty may be imposed, he or she may issue to that person a notice in the form of Form 8 of the First Schedule of the Regulations.

5.5 Failure to pay modified penalty

Where a person who has received an infringement notice fails to pay the modified penalty within the time specified in the notice, or within such further time as may in any particular case be allowed by the CEO, he or she is deemed to have declined to have the offence dealt with by way of a modified penalty.

5.6 Payment of modified penalty

A person who has received an infringement notice may, within the time specified in that notice or within such further time as may in any particular case be allowed by the CEO, send or deliver to the local government the amount of the penalty, with or without a reply as to the circumstances giving rise to the offence, and the local government may appropriate that amount in satisfaction of the penalty and issue an acknowledgment.

5.7 Withdrawal of infringement notice

- (1) Whether or not the modified penalty has been paid, an authorised person may withdraw an infringement notice by sending a notice in the form of Form 9 of the First Schedule of the Regulations.
- (2) A person authorised to issue an infringement notice under clause 5.3 cannot sign or send a notice of withdrawal.

SCHEDULE 1 - APPLICATION FOR A LICENCE FOR AN APPROVED KENNEL ESTABLISHMENT
(clause 3.2)

DOGS LOCAL LAW 2022

I/we (full name)
of (postal address)
(telephone number)
(facsimile number)
(E-mail address)

Apply for a licence for an approved kennel establishment at (address of premises)

For (number and breed of dogs)

- * (insert name of person) will be residing at the premises on and from (insert date)
- * (insert name of person) will be residing (sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare) at (insert address of residence) on and from (insert date).

Attached are -

- (a) a site plan of the premises showing the location of the kennels and yards and all other buildings and structures and fences;
- (b) plans and specifications of the kennel establishment;
- (c) copy of notice of proposed use to appear in newspaper;
- (d) copy of notice of proposed use to be given to adjoining premises;
- (e) written evidence that a person will reside -
 - (i) at the premises; or
 - (ii) sufficiently close to the premises so as to control the dogs and so as to ensure their health and welfare; and
- (f) if the person in item (e) is not the applicant, written evidence that the person is a person in charge of the dogs.

I confirm that I have read and agree to comply with the Code of Practice known as, in the keeping of dogs at the proposed kennel establishment.

Signature of applicant

Date

* delete where inapplicable.

Note: a licence if issued will have effect for a period of 12 months – section 27.5 of the Dog Act.

OFFICE USE ONLY
Application fee paid on [insert date].

**SCHEDULE 2 - CONDITIONS OF A LICENCE FOR AN APPROVED KENNEL
ESTABLISHMENT**
(clause 3.8(1))

An application for a licence for an approved kennel establishment may be approved subject to the following conditions -

- (a) each kennel, unless it is fully enclosed, must have a yard attached to it;
- (b) each kennel and each yard must be at a distance of not less than -
 - (i) 25m from the front boundary of the premises and 5m from any other boundary of the premises;
 - (ii) 10m from any dwelling; and
 - (iii) 25m from any church, school room, hall, factory, dairy or premises where food is manufactured, prepared, packed or stored for human consumption;
- (c) each yard for a kennel must be kept securely fenced with a fence constructed of link mesh or netting or other materials approved by the local government;
- (d) the minimum floor area for each kennel must be calculated at 2.5 times the length of the breed of dog (when it is fully grown), squared, times the number of dogs to be housed in the kennel and the length of the dog is to be determined by measuring from the base of the tail to the front of its shoulder;
- (e) the floor area of the yard attached to any kennel or group of kennels must be at least twice the floor area of the kennel or group of kennels to which it is attached;
- (f) the upper surface of the kennel floor must be –
 - (i) at least 100mm above the surface of the surrounding ground;
 - (ii) smooth so as to facilitate cleaning;
 - (iii) rigid;
 - (iv) durable;
 - (v) slip resistant;
 - (vi) resistant to corrosion;
 - (vii) non-toxic;
 - (viii) impervious;
 - (ix) free from cracks, crevices and other defects; and
 - (x) finished to a surface having a fall of not less than 1 in 100 to a spoon drain which in turn must lead to a suitably sized diameter sewerage pipe which must be properly laid, ventilated and trapped in accordance with the health requirements of the local government;
- (g) all kennel floor washings must pass through the drain in item (f)(x) and must be piped to approved apparatus for the treatment of sewage in accordance with the health requirements of the local government;
- (h) the kennel floor must have a durable upstand rising 75mm above the floor level from the junction of the floor and external and internal walls, or internal walls must be so constructed as to have a minimum clearance of 50mm from the underside of the bottom plate to the floor;
- (i) where a yard is to be floored, the floor must be constructed in the same manner as the floor of any kennel;

-
- (j) from the floor, the lowest internal height of a kennel must be, whichever is the lesser of -
- (i) 2m; or
 - (ii) 4 times the height of the breed of dog in the kennel, when it is fully grown, measured from the floor to the uppermost tip of its shoulders while in a stationary upright position;
- (k) the walls of each kennel must be constructed of concrete, brick, stone or framing sheathed internally and externally with good quality new zincalume or new pre-finished colour coated steel sheeting or new fibrous cement sheeting or other durable material approved by the local government;
- (l) all external surfaces of each kennel must be kept in good condition;
- (m) the roof of each kennel must be constructed of impervious material;
- (n) all kennels and yards and drinking vessels must be maintained in a clean condition and must be cleaned and disinfected when so ordered by an authorised person;
- (o) all refuse, faeces and food waste must be disposed of daily into the approved apparatus for the treatment of sewage;
- (p) noise, odours, fleas, flies and other vectors of disease must be effectively controlled;
- (q) suitable water must be available at the kennel via a properly supported standpipe and tap; and
- (r) the licensee or the person nominated in the application for a licence, must, in accordance with the application for the licence, continue to reside -
- (i) at the premises; or
 - (ii) in the opinion of the local government, sufficiently close to the premises so as to control the dogs, and to ensure their health and welfare.

**SCHEDULE 3 - OFFENCES IN RESPECT OF WHICH MODIFIED PENALTY
APPLIES
(clause 5.3)**

Offence	Nature of offence	Modified penalty \$
2.1	Failing to provide means for effectively confining a dog	100
4.1(2)	Dog excreting in prohibited place	100

Note:
Regulation 33 of the Dog Regulations 2013 sets out a number of modified penalties for offences under the Act, including those applicable where a dangerous dog is involved.

DRAFT

11.1.6	SHIRE OF LAVERTON CATS LOCAL LAW
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Chris Liversage, Conway Highbury Consulting Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Item 11.1.8 OCM 22 July 2021 Item 11.1.4 OCM 25 November 2021

MATTER FOR CONSIDERATION BY THE COUNCIL

To adopt a new Cats Local Law that reflects the introduction of the *Cat Act 2011* and associated Regulations.

ATTACHMENTS

OMC190522.11.1.6.A Draft Shire of Laverton Cat Local Law

BACKGROUND

At its Ordinary Meeting held on 22 July 2021 council resolved to initiate changes to a number of the Shire's local laws, including making a new Cats local law to reflect the introduction of the *Cat Act 2011*, the *Cats Regulations 2012* and the *Cat (Uniform Local Provisions) Regulations 2013*.

The Cat Act and its associated regulations deal with most matters relating to cats including:

- Microchipping;
- Registration and registration periods;
- Applications for approval to breed cats;
- Registration fees; and
- Application fees to obtain a permit to breed cats.

Local laws that deal with cats must comply with the Cat Act and associated Regulations. There is not a great deal left that can be dealt with by local laws, which are set out in section 79 of the Cat Act:

Clause 5.2.4 of the *Shire of Laverton Health Local Law 1999* deals with the maximum number of Cats that may be kept on premises within the district.

A draft Shire of Laverton Cats Local Law was adopted by council at its meeting held on 25 November 2021. Its major provision is to set the 'standard number' of cats that may be kept at 2 (as is the case under the 1999 local law). Note that this limit does not apply to a veterinary clinic, a cat management facility operated by the Shire, or to

a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*.

As required by s3.12(3) of the *Local Government Act 1995*, the draft local law was advertised for public comment. There were no comments from the public. On behalf of the Minister for Local Government the Department of Local Government made some minor suggestions in relation to the content and format of the draft local law. The suggested amendments are shown 'marked' on the attached copy of the local law attached to the agenda and are considered minor.

STATUTORY IMPLICATIONS

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.12 - Provides for and sets out the procedures required for the making of Local Laws.

STRATEGIC PLAN IMPLICATIONS

The proposed introduction of a Cats Local Law meets Outcome 4.2 of the Shire of Laverton Plan for the Future: Strategic Community and Corporate Business Plan 2020-2030.

Outcome 4.2 An efficient and effective organisation

Strategy 4.2.2 Comply with statutory and legislative requirements

POLICY IMPLICATIONS

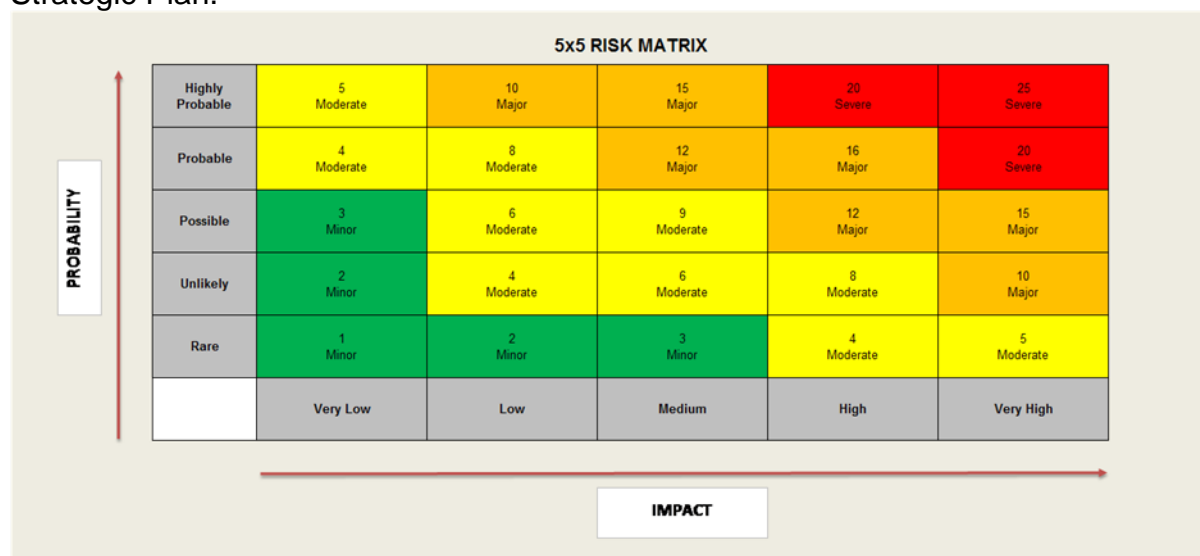
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are costs associated with the development, advertisement for comment and eventual Gazettal of the proposed local law.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

As required by s3.12(3) of the *Local Government Act 1995*, the draft local law was advertised for public comment. There were no comments from the public, but the Department of Local Government made some minor suggestions in relation to the content and format of the draft local law. The suggested amendments are shown ‘marked’ on the copy of the local law attached to the agenda and are considered minor.

COMMENT

Subject to the minor amendments shown ‘marked’ on the attached copy of the proposed Shire of Laverton Cats Local Law, the local law may now be made under s3.12(4) of the *Local Government Act 1995*.

It will come into effect 14 days after publication in the *Government Gazette*. Once Gazetted, the Shire is also required to submit the local law for scrutiny to the WA Parliamentary Joint Standing Committee on Delegated Legislation, which oversees the making of subsidiary regulation like local laws on behalf of Parliament.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council

1. Adopts the Shire of Laverton Cats Local Law 2022 in accordance with section 3.12(4) of the Local Government Act 1995, subject to:
 - a. Minor amendments as 'marked up' on the attachment to the report to Council; and
 - b. Deletion of text boxes, page numbers, the index and notes in the version to be officially Gazetted.
2. Directs the CEO to:
 - a. Publish the local Law in the Government Gazette;
 - b. After Gazettal, provide a copy of the local law to the Minister in accordance with s3.12(5) of Act; and
 - c. Give local public notice in accordance with s3.16:
 - i. Stating the title of the local law;
 - ii. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and
 - iii. Advising that copies of the local law may be inspected or obtained from the Shire offices.
3. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12 November 2010, directs the CEO to send a copy of the local law and a duly completed explanatory memorandum, signed by the Shire President and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.

CARRIED 4/0

Local Government Act 1995
Cat Act 2011

Shire of Laverton

Cats Local Law 2021

Published in the Government Gazette on dd/mm 2021; number 12234
Amended:
Disclaimer: This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

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CAT ACT 2011
LOCAL GOVERNMENT ACT 1995
Shire of Laverton
CATS LOCAL LAW 2021

Under the powers conferred by the *Cat Act 2011*, the *Local Government Act 1995* and all other powers enabling it, the Council of the Shire of Laverton resolved on dd mm 2022 to make the following local law.

Part 1 - Preliminary

1.1 Title

This is the *Shire of Laverton Cats Local Law 2022*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Repeal

Clause 5.2.4 of the *Shire of Laverton Health Local Laws* published in the *Government Gazette* on 2 July 1999 is deleted.

1.4 Terms used

(1) In this local law, unless the context otherwise requires -

Act means the *Cat Act 2011*;

applicant means a person who applies for an approval;

application means an application for an approval;

approval means approval under regulation 9 of the *Cat (Uniform Local Provisions) Regulations 2013* and Part 2 of this local law;

approved person means the person to whom an approval is granted;

authorised person means a person appointed by the local government to perform the functions conferred on an authorised person under this local law;

cat has the meaning given to it in the Act;

<p>cat means an animal of the species <i>felis catus</i> or a hybrid of that species. s3(1) of the <i>Cat Act 2011</i>.</p>
--

cat management facility has the meaning given to it in the Act;

<p>cat management facility means — (a) a facility operated by a local government that is, or may be, used for keeping cats; or (b) a facility for keeping cats that is operated by a person or body prescribed; or</p>
--

(c) a facility for keeping cats that is operated by a person or body approved in writing by a local government;

S3(1) of the *Cat Act 2011*

CEO means the Chief Executive Officer of the local government;

district means the district of the local government;

local government means the Shire of Laverton;

local planning scheme means a local planning scheme made by the local government under the *Planning and Development Act 2005*;

nuisance means –

- (a) an activity or condition which is harmful or annoying and which gives rise to legal liability in the tort of public or private nuisance at law;
- (b) an unreasonable interference with the use and enjoyment of a person of his or her ownership or occupation of land; or
- (c) interference which causes material damage to land or other property on the land affected by the interference;

owner has the meaning given to it in the Act;

4. Term used: owner

(1) In this Act —

owner, in relation to a cat, means any of these persons —

- (a) in the case of a cat that is registered, the registered owner of the cat; or
- (b) in the case of a cat that is not registered, a person who, or an owner of a business or organisation that, ordinarily keeps and cares for the cat; or
- (c) if a person referred to in paragraph (b) is a child under 18 years of age, that child's parent or guardian.

(2) In the case of a cat that is not registered, but is microchipped, a person whose name is recorded as the owner of the cat in a microchip database is to be taken, in the absence of evidence to the contrary, to be a person who ordinarily keeps and cares for the cat.

s4 Cat Act 2011

Shire of Laverton Cats Local law 2022

premises has the meaning given to it in the Act; and

premises includes the following —

- (a) land (whether or not vacant);
- (b) the whole or part of a building or structure (whether of a permanent or temporary nature);
- (c) a vehicle;

s3(1) Cat Act 2011.

veterinarian has the meaning given to it in the Act.

veterinarian means a registered veterinary surgeon as defined in the Veterinary Surgeons Act 1960 section 2.

s3(1) of the Cat Act 2011.

- (2) A term that is used in this local law and is not defined in subclause (1) has the same meaning given to it in the Act or, if not defined in the Act, the same meaning given to it in the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or the *Local Government Act 1995*.

1.5 Application

This local law applies throughout the district.

Part 2 - Number of cats that may be kept

2.1 Interpretation

For the purposes of applying this Part, a *cat* does not include a cat less than 6 months old.

2.2 Prescribed premises

For the purposes of the definition of **prescribed premises** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, this local law limits the number of cats that may be kept at any premises within the district except —

- (a) a cat management facility operated by a body prescribed as a cat management facility operator under the *Cat Regulations 2012*;
- (b) a cat management facility operated by the local government; or
- (c) a veterinary clinic or veterinary hospital as defined under section 2 of the *Veterinary Surgeons Act 1960*, but only in relation to cats kept on those premises for treatment.

Regulation 4 of the Cat Regulations 2012 states –

4. Cat management facility operators (s. 3(1))

For the purposes of the definition of cat management facility paragraph (b) in section 3(1) of the Act, each of the following bodies are prescribed as operators of a facility for keeping cats —

- (a) Cat Welfare Society Inc., trading as “Cat Haven”;
- (b) Royal Society for the Prevention of Cruelty to Animals (Inc) of Western Australia

2.3 Standard number of cats

For the purposes of the definition of **standard number of cats** in regulation 4(1) of the *Cat (Uniform Local Provisions) Regulations 2013*, no more than 2 cats may be kept on premises within the district at which a member of a cat organisation is not ordinarily resident.

Regulation 7 of the *Cat (Uniform Local Provisions) Regulations 2013* states -

'If a member of a cat organisation is ordinarily resident at prescribed premises, the number of cats that may be kept at the premises is 3 times the number of cats that could be kept at the premises under the local law that applies to the premises'.

A “member of a cat organisation” is defined to mean a person referred to in regulation 23(c) of the *Cat Regulations 2012*;

Regulation 23(3) of the *Cat Regulations 2012* refers to a person who -

- (c) is a current member of one of the following organisations and associations —
 - (i) the Cat Owners Association of Western Australia (COAWA);
 - (ii) the Feline Control Council of Western Australia (FCCWA);
 - (iii) the Australian National Cats (ANCATS).

2.4 Application for approval

- (1) An application for approval to keep an additional number of cats at prescribed premises is dealt with in regulation 8 of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (2) An application for approval must be accompanied by the application fee determined by the local government in accordance with the Act.

Note - under the *Cat (Uniform Local Provisions) Regulations 2013* –

- (1) A cat that is under 6 months of age is not to be included when calculating the number of cats ordinarily kept at prescribed premises (regulation 5);
- (2) A person who is ordinarily resident at prescribed premises may apply to the local government for approval to keep an additional number of cats at its premises (regulation 8(1)); and
- (3) There are detailed provisions dealing with the application and approval processes and requirements (see regulations 8-11).

Shire of Laverton Cats Local law 2022

2.5 Determining an application

Note - under regulation 9 of the *Cat (Uniform Local Provision) Regulations 2013*, the local government must not grant approval for an additional number of cats on prescribed premises unless it is satisfied that the premises are suitable for the additional number of cats.

- (1) For the purpose of determining whether to grant approval for an application to keep an additional number of cats at prescribed premises, the local government must have regard to -
- (a) the zoning of the land under the local planning scheme;
 - (b) the physical suitability of the premises for the proposed use;
 - (c) the environmental sensitivity and general nature of the location surrounding the premises for the proposed use;
 - (d) the structural suitability of any enclosure in which any cat is to be kept;
 - (e) the likelihood of a cat causing a nuisance, inconvenience or annoyance to an occupier of adjoining land;
 - (f) the likely effect on the amenity of the surrounding area of the proposed use;
 - (g) the likely effect on the local environment including any pollution or other environmental damage, which may be caused by the proposed use; and
 - (h) any other factors which the local government considers to be relevant in the circumstances of the application.
- (2) An approval is to be in the form determined by the local government and is to be issued to the approved person.

2.6 Conditions

Regulation 9(3) of the *Cat (Uniform Local Provision) Regulations 2013* states:

An approval is subject to any condition that the local government -

- (a) reasonably considers is necessary to ensure that the premises are suitable for the additional number of cats; and
- (b) specifies in the approval.

- (1) For the purpose of ensuring that the premises to which an application relates are suitable for the additional number of cats, the local government may impose any condition that it considers to be reasonably necessary for that purpose, including -
- (a) that the premises must be adequately fenced (and premises will be taken not to be adequately fenced if there is more than one escape of a cat from the premises);

- (b) that there must be adequate space for the exercise of the cats;
 - (c) that, in the case of multiple dwellings where there is no suitable dividing fence, each current occupier of the adjoining multiple dwellings must give their written consent to the approval; and
 - (d) that, without the consent of the local government, the approved person must not substitute or replace any cat that dies or is permanently removed from the premises.
- (2) An approved person who does not comply with a condition of the approval, commits an offence.

Penalty: a fine of not less than \$1,000 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

2.7 Renewal of an application

- (1) An application is to be renewed if –
- (a) the approved person has not breached the conditions of the approval;
 - (b) the approval would have been granted if a fresh application for approval had been made; and
 - (c) the renewal fee, imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*, is paid to the local government before the expiry of the approval.
- (2) On the renewal of an approval, the conditions of the approval that applied immediately before the renewal continue to have effect.

Regulation 10 of the Cat (Uniform Local Provisions) Regulations 2013 states that an approval has effect for the period specified in the approval.

2.8 Transfer of an approval

- (1) An approval relates only to the premises specified in the approval, and only to the approved person specified in the approval, and is transferrable only in accordance with this clause 2.8.
- (2) An application for the transfer of an approval from the approved person to another person must be –
- (a) made in the form determined by the local government;
 - (b) made by the proposed transferee;
 - (c) made with the consent of the approved person; and
 - (d) lodged with the local government together with the fee for the application for the transfer of an approval that is imposed and determined by the local government under sections 6.16 to 6.19 of the *Local Government Act 1995*.

Shire of Laverton Cats Local law 2022

- (3) The local government is not to determine an application for the transfer of an approval until the proposed transferee has complied with subclause (2).
- (4) The local government may grant, or refuse to grant, an application for the transfer of an approval, and this approval will be subject to such conditions as the local government may impose under Regulation 9(3) of the *Cat (Uniform Local Provisions) Regulations 2013*.
- (5) Where the local government grants an application for the transfer of an approval –
 - (a) it is to issue to the transferee an approval in the form determined by the CEO; and
 - (b) on the date of approval, unless otherwise specified in the approval, the transferee becomes the approved person for the purposes of this local law.

2.9 Variation or cancellation of an approval

- (1) The local government may, at any time, vary the conditions of an approval by giving written notice to the permit holder and specifying the date on which the changes will become effective.
- (2) The local government may cancel an approval –
 - (a) on the request of the approved person;
 - (b) if the approved person breaches the Act, the *Cat Regulations 2012*, the *Cat (Uniform Local Provisions) Regulations 2013* or this local law; or
 - (c) if the approved person is not a fit and proper person to provide for the health and welfare of the cats.
- (3) If an approval is cancelled, the fee paid for the approval is not refundable for the term of the approval that has not yet expired.

2.10 Objection and review rights

A decision of the local government made under clauses 2.4, 2.7, 2.8 or 2.9 is a decision to which Division 1, Part 9 of the *Local Government Act 1995* applies.

Regulation 11 of the *Cat (Uniform Local Provisions) Regulations 2013* states –

11. Review by the State Administrative Tribunal

A person who applies for approval to keep an additional number of cats may apply to the State Administrative Tribunal for a review of a decision of the local government to —

- (a) refuse to grant approval; or
- (b) grant approval to keep an additional number of cats that is less than the number specified in the application; or
- (c) grant approval subject to conditions.

Part 3 - Enforcement

3.1 Infringement notices

- (1) An offence against clause 2.6(2) is a prescribed offence for the purposes of section 62(1) of the Act and the modified penalty for the offence is a fine of \$200.
- (2) The form of an infringement notice is Form 6 in the *Cat Regulations 2012*, Schedule 1.
- (3) The form of withdrawal of the infringement notice is Form 7 in the *Cat Regulations 2012*, Schedule 1.

Regulations 6 and 13 of the Cat (Uniform Local Provisions) Regulations 2013 state:

6. Offence to keep more than standard number of cats

- (1) A person who is ordinarily resident at prescribed premises must ensure that the number of cats ordinarily kept at the premises is not more than the standard number of cats for the premises.

Penalty: a fine of \$5 000.

13. Infringement notices

- (1) An offence against regulation 6(1) is a prescribed offence for the purposes of section 62(1) of the Act and the modified penalty for the offence is a fine of \$200.
- (2) The form of an infringement notice is Form 6 in the *Cat Regulations 2012* Schedule 1.
- (3) The form of withdrawal of an infringement notice is Form 7 in the *Cat Regulations 2012* Schedule 1

11.1.7	SHIRE OF LAVERTON FENCING LOCAL LAW AMENDMENT
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Chris Liversage, Conway Highbury Consulting Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Item 11.1.8 OCM 22 July 2021 Item 11.1.7 OCM 25 November 2021

MATTER FOR CONSIDERATION BY THE COUNCIL

To amend the *Shire of Laverton Fencing Local Law 2013* to allow increased fencing heights in front setbacks in areas zoned residential.

ATTACHMENTS

OMC190522.11.1.7.A Draft Shire of Laverton Fencing Amendment Local Law

BACKGROUND

Dividing fences are dealt with by the *Dividing Fences Act 1961*. The Act provides for most issues relating to fencing between properties to be decided by agreement between owners. Amongst other things the Act provides that a local government may prescribe by a local law what constitutes a 'sufficient fence' in relation to a dividing fence or a boundary fence.

Councillors have previously discussed potential amendments to the Shire's Fencing Local Law to allow increased fencing heights in front setbacks in areas zoned residential in order to assist with reducing crime.

At its Ordinary Meeting held on 25 November 2021 Council resolved to adopt a Fencing Amendment Local Law to replace clause 3.1 with:

3.1 Fences Within Front Setback Areas

- (1) A person shall not, without written consent of the Building Surveyor, erect a free standing fence greater than 1200mm in height, within the front setback area of a Residential Lot.
- (2) The Building Surveyor may approve the erection of a fence not exceeding 1800mm in the front setback area of a Residential Lot providing:
 - (a) the proposed fence is built of brick, cement or masonry up to 1200mm in height; and
 - (b) topped with a visually permeable barrier to a maximum height of 1800mm; and

- (c) visual permeability is achieved by the use of pickets (either steel or timber) not more than 30mm wide at a spacing of not less than 50mm; and
- (d) the applicant obtains neighbour's comments for the portion located along the common boundary, forward of the building setback.

The amended clause will allow residents to install front fencing of a nature that provides additional security at the same time as improving as well as preserving or even improving visual amenity; a solid line of 1800mm high fencing made of colourbond or fibre cement sheets along multiple properties in a street will present poorly and reduces the opportunity for casual surveillance of properties by neighbours or from the street.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.12 - Provides for and sets out the procedures required for the making of Local Laws.

Dividing Fences Act 1961

Clause 5 (sufficient fence) -

“...a sufficient fence, in relation to a dividing fence or a boundary fence referred to in section 16, means —

(a) any fence prescribed by a local law as a sufficient fence for the part of the local government district in which the dividing fence or boundary fence is, or is to be, erected....”

Note: Local laws about fencing are generally made using the process set out in section 3.12 of the *Local Government Act 1995*, although some local governments have done so by way of a policy made under their Local Planning Scheme.

STRATEGIC PLAN IMPLICATIONS

The proposed Fencing Amendment Local Law meets Outcomes 1.1 and 4.2 of the Shire of Laverton Plan for the Future: Strategic Community and Corporate Business Plan 2020-2030.

Outcome 1.1 A strong sense of community pride and ownership

Strategy 1.1.2 Enhance community safety

Outcome 4.2 An efficient and effective organisation

Strategy 4.2.2 Comply with statutory and legislative requirements

POLICY IMPLICATIONS

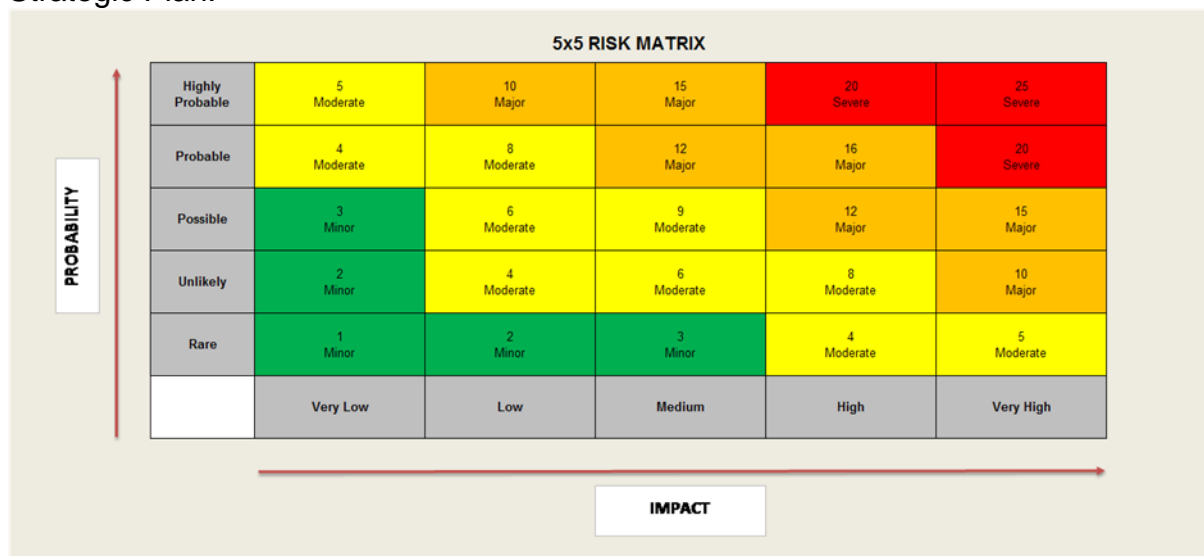
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are costs associated with the development, advertisement for comment and eventual Gazettal of the proposed local law.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

As required by s3.12(3) of the *Local Government Act 1995*, the draft local law was advertised for public comment. There were no comments from the public or the Minister for Commerce (who is responsible for administering the Dividing Fences Act).

On behalf of the Minister for Local Government the Department of Local Government made a minor suggestion in relation to the format of the draft local law (use closed brackets for the subclauses being inserted).

COMMENT

The local law may now be made under s3.12(4) of the *Local Government Act 1995*.

It will come into effect 14 days after publication in the Government Gazette. Once Gazetted, the Shire is also required to submit the local law for scrutiny to the WA Parliamentary Joint Standing Committee on Delegated Legislation, which oversees the making of subsidiary regulation like local laws on behalf of Parliament.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council

- 1. Adopts the *Shire of Laverton Fencing Amendment Local Law 2022* in accordance with section 3.12(4) of the *Local Government Act 1995*;**
- 2. Directs the CEO to:**
 - a. Publish the local Law in the *Government Gazette*;**
 - b. After Gazettal, provide a copy of the local law to the Ministers for Commerce and Local Government, Sporting and Cultural Industries in accordance with s3.12(5) of Act; and**
 - c. Give local public notice in accordance with s3.16:**
 - i. Stating the title of the local law;**
 - ii. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and**
 - iii. Advising that copies of the local law may be inspected or obtained from the Shire offices.**
- 3. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12 November 2010, directs the CEO to send a copy of the local law and a duly completed explanatory memorandum, signed by the Shire President and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.**

CARRIED 4/0

**Dividing Fences Act 1968
Local Government Act 1995**

Shire of Laverton Fencing Amendment Local Law 2022

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Shire of Laverton resolved on **dd mm yyyy** to make the following local law:

1. Citation

This local law is cited as the *Shire of Shire of Laverton Fencing Amendment Local Law 2022*

2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

3. Principal local law

In this local law the *Shire of Laverton Fencing Local Law 2013* published in the *Government Gazette* on 21 January 2014 is referred to as the principal local law. The principal local law is amended.

4. Clause 3.1 replaced

Clause 3.1 is deleted and replaced with:

3.1 Fences Within Front Setback Areas

- (1) A person shall not, without written consent of the Building Surveyor, erect a free standing fence greater than 1200mm in height, within the front set-back area of a Residential Lot.
- (2) The Building Surveyor may approve the erection of a fence not exceeding 1800mm in the front setback area of a Residential Lot providing:
 - (a) the proposed fence is built of brick, cement or masonry up to 1200mm in height; and
 - (b) topped with a visually permeable barrier to a maximum height of 1800mm; and
 - (c) visual permeability is achieved by the use of pickets (either steel or timber) not more than 30mm wide at a spacing of not less than 50mm; and
 - (d) the applicant obtains neighbour’s comments for the portion located along the common boundary, forward of the building setback.

Dated **dd mm yyyy**

The Common Seal of the Shire of Laverton was affixed by authority of a resolution of the Council in the presence of –

.....
Cr Patrick Hill, President

.....
Peter Naylor, Chief Executive Officer

11.1.8	SHIRE OF LAVERTON REPEAL LOCAL LAW
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Chris Liversage, Conway Highbury Consulting Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Item 11.1.8 OCM 22 July 2021 Item 11.1.8 OCM 25 November 2021

MATTER FOR CONSIDERATION BY THE COUNCIL

To adopt a local law to repeal the *Shire of Laverton Removal and Disposal of Obstructing Animals or Vehicles By-law 1971*.

ATTACHMENTS

OMC190522.11.1.8.A Draft Shire of Laverton Repeal Local Law

BACKGROUND

At its Ordinary Meeting held on 22 July 2021 council resolved to initiate changes to a number of the Shire's local laws.

A draft Shire of Laverton Repeal Local Law was adopted by Council at its meeting held on 25 November 2021. It repeals the *Shire of Laverton Removal and Disposal of Obstructing Animals or Vehicles By-law 1971* as its provisions are dealt with by the provisions of Part 3 (and in particular s3.25 which deals with impounding and disposal of property involved in a contravention of a Regulation or local law) of the *Local Government Act 1995* and the *Shire of Laverton Local Government Property Local Law 2001*

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.12 - Provides for and sets out the procedures required for the making of Local Laws

STRATEGIC PLAN IMPLICATIONS

The proposed Repeal Local Law meets Outcome 4.2 of the Shire of Laverton Plan for the Future: Strategic Community and Corporate Business Plan 2020-2030.

Outcome 4.2 An efficient and effective organisation

Strategy 4.2.2 Comply with statutory and legislative requirements

POLICY IMPLICATIONS

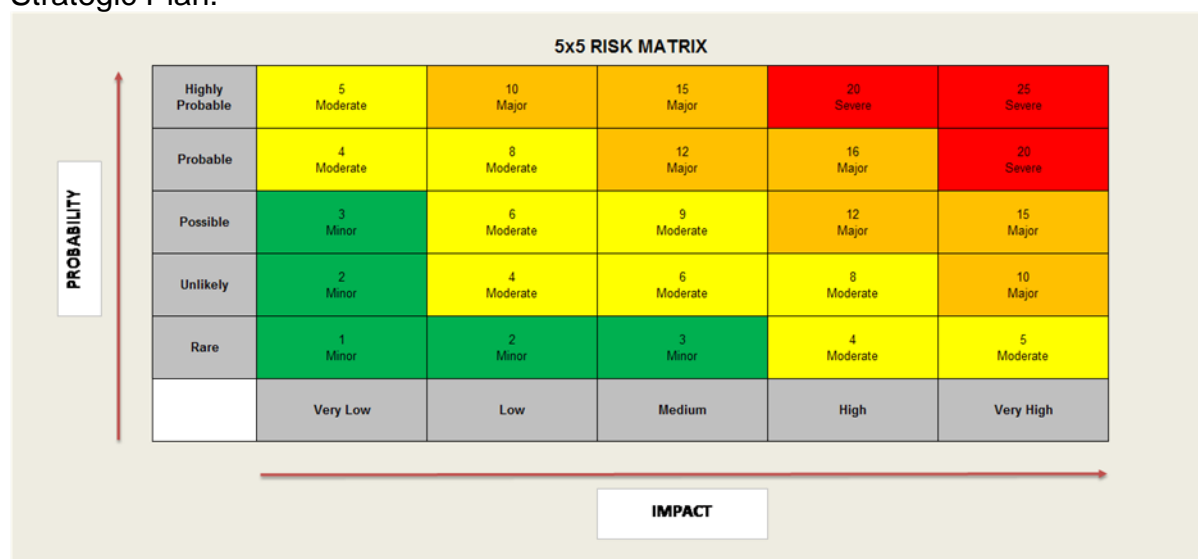
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are costs associated with the development, advertisement for comment and eventual Gazettal of the proposed local law.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

As required by s3.12(3) of the *Local Government Act 1995*, the draft local law was advertised for public comment. There were no comments from the public. On behalf of the Minister for Local Government the Department of Local Government advised that it had no comments either.

COMMENT

The local law can now be 'made'. The local law it repeals will no longer have effect.

VOTING REQUIREMENTS

Absolute majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council:

- 1. Adopts the *Shire of Laverton Repeal Local Law 2022* in accordance with section 3.12(4) of the *Local Government Act 1995*;**
- 2. Directs the CEO to:**
 - a. Publish the local Law in the *Government Gazette*;**
 - b. After Gazettal, provide a copy of the local law to the Minister in accordance with s3.12(5) of Act; and**
 - c. Give local public notice in accordance with s3.16:**
 - i. Stating the title of the local law;**
 - ii. Summarising the purpose and effect of the local law and specifying the day on which it comes into operation; and**
 - iii. Advising that copies of the local law may be inspected or obtained from the Shire offices.**
- 3. In accordance with the Local Laws Explanatory Memoranda Directions as issued by the Minister for Local Government on 12 November 2010, directs the CEO to send a copy of the local law and a duly completed explanatory memorandum, signed by the Shire President and Chief Executive Officer to the Western Australian Parliamentary Joint Standing Committee on Delegated Legislation.**

CARRIED 4/0

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Local Government Act 1995

**Shire of Laverton
Repeal Local Law 2021**

Under the powers conferred by the *Local Government Act 1995*, and all other powers enabling it, the Council of the Shire of Laverton resolved on **dd mm 2021** to make the following local law:

1. Citation

This local law is cited as the *Shire of Laverton Repeal Local Law 2021*.

2. Commencement

This local law comes into operation 14 days after its publication in the *Government Gazette*.

3. Removal and Disposal of Obstructing Animals or Vehicles By-Law repealed

The *Shire of Laverton Removal and Disposal of Obstructing Animals or Vehicles By-Law* published in the *Government Gazette* on 18 August 1971 and amended in the *Government Gazette* on 16 March 1990 is repealed.

Dated **dd mm yyyy**

The Common Seal of the Shire of Shark Bay was affixed by authority of a resolution of the Council in the presence of –

.....
Cr Patrick Hill
President

.....
Peter Naylor
Chief Executive Officer

11.1.9	GOLDFIELDS ESPERANCE VOLUNTARY REGIONAL ORGANISATION OF COUNCILS REGIONAL CLIMATE CHANGE ALLIANCE
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REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION BY THE COUNCIL

For Council to consider additional provision of \$13,500 on the 2022/2023 Budget to the Goldfields Esperance Voluntary Regional Organisation of Councils (GVROC) to assist the Climate Change Alliance Working Group to leverage external funds for four major projects.

ATTACHMENTS

OMC190522.11.1.9.A	GVROC RCAWG Letter for financial support
OMC190522.11.1.9.B	GVROC RCAWG Projects and Budget
OMC190522.11.1.9.C	GVROC RCAWG Terms of Reference
OMC190522.11.1.9.D	GVROC RCAWG Unconfirmed Minutes 29/4/22

BACKGROUND

The GVROC, in early 2021, made application under the WA Local Government Association Regional Climate Alliance Coordinator Grant program to engage a regional alliance coordinator to work with GVROC and the member councils on identified priority projects throughout the region.

GVROC was officially notified in July 2021 that the grant application was successful.

The grant is for total allocation of \$110,000 (ex GST) over two-year period, ending 30 June 2023, to employ a Regional Climate Change Coordinator to coordinate capacity building activities and implement climate adaptation and mitigation projects as part of the program.

At the GVROC Meeting held in Esperance on 4 February 2022, GVROC endorsed the appointment of Ms Niki Curtis to the Coordinator position and agreed to the establishment of the GVROC Climate Change Alliance Working Group with membership as follows:

- Member Council Chief Executive Officers (or their representative)
- Representation being invited from the GEDC, RDAGE and CME (to assist with interaction with State & Federal Government, and the mining sector).

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

STRATEGIC PLAN IMPLICATIONS

The recommendation of this report meets the Social, Economic, Environmental and Leadership objectives of the Shire of Laverton Plan for the Future: Strategic Community Plan and Corporate Business Plan 2020-2030.

POLICY IMPLICATIONS

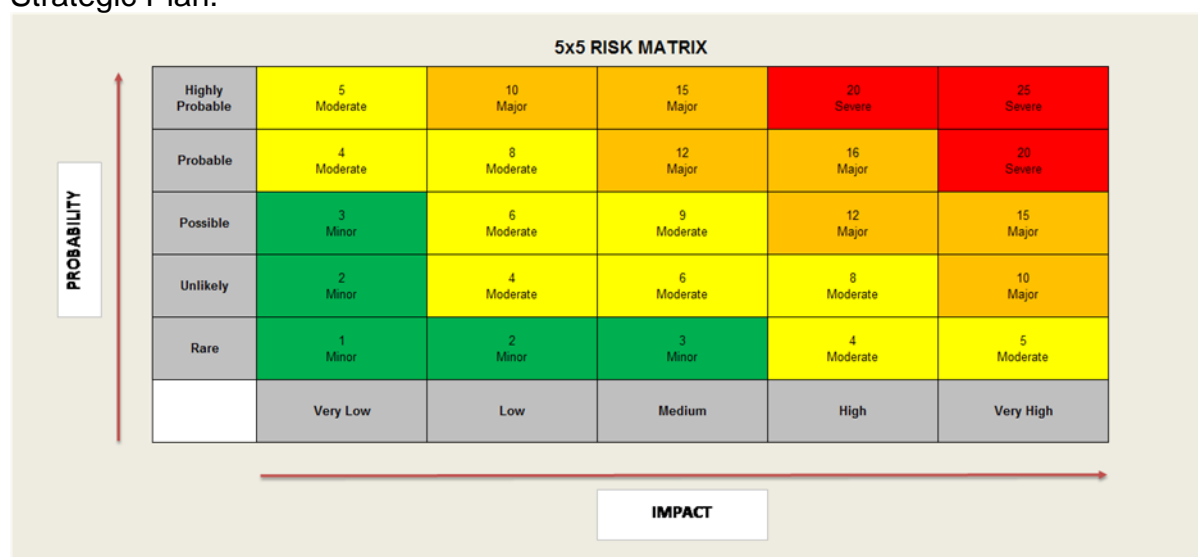
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report will require Council budget consideration for the 2022/2023 financial year.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

GVROC Regional Climate Alliance Working Group

COMMENT

Subsequent to the Background information provided, the Regional Climate Alliance Working Group (RCAWG) have now met on four occasions.

The initial purpose of the meetings has been to define the Terms of Reference for the Group and to identify priority projects to work towards.

The Terms of Reference (copy attached) were endorsed by the GVROC at its recent meeting held on 1 April 2022.

The priority projects identified by the working group, and which apply to the whole of the GVROC region, include a Carbon Emissions Baseline Study, Renewable Energy Audit, Regional Water Security Plan and a regional waste audit action plan.

These projects are a priority first step for the GVROC RCA in the Goldfields Esperance region's preparation for and mitigation against the impacts of climate change.

To progress these projects the GVROC RCA Working Group is requesting additional contributions from each of the nine GVROC member LGAs totalling a budgeted \$124,000 (see attached project budget schedule), which will leverage further investment from external partners for at least four projects over the next 18 months. These additional contributions will be on a sliding scale, with the larger populated LGA's of Esperance and Kalgoorlie-Boulder, being asked to pay slightly more than the smaller Shires of Coolgardie, Dundas, Laverton, Leonora, Menzies, Ngaanyatjarraku, and Wiluna.

The issue of global warming and the need for climate change is a significant issue be faced around the world and this is an opportunity for the GVROC councils to participate and implement actions to assist with the process.

It is recommended that Council give due consideration to make provision on the 2022/2023 budget as per the GVROC RCAWG request.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge **SECONDED:** Cr J Carmody

That Council:

- 1. Acknowledges the negative impact that Climate Change is having on a global scale; and**
- 2. Gives due consideration when deliberating on the 2022/2023 budget for additional financial contribution of \$13,500 to GVROC.**

CARRIED 4/0



Mann Advisory
E: mannadvisory@bigpond.com
M: 0403 447 303

A: 459 Albany Highway, Victoria Park, WA, 6100

Peter Naylor
Chief Executive Officer
Shire of Laverton

5/5/2022

Dear Peter

Re: GVROC Regional Climate Alliance Projects 2022/23 – Additional LGA financial contributions

The GVROC Regional Climate Alliance (RCA) Working Group has strategically developed a short list of projects that will be undertaken in the next 18 months. These projects are a priority first step for the GVROC RCA in the Goldfields Esperance region's preparation for and mitigation against the impacts of climate change.

To progress these projects the GVROC RCA Working Group is requesting additional contributions from each of the nine GVROC member LGAs totalling a budgeted \$124,000 (see attached project budget schedule), which will leverage further investment from external partners for at least four projects over the next 18 months. These additional contributions will be on a sliding scale, with the larger populated LGA's of Esperance and Kalgoorlie-Boulder, being asked to pay slightly more than the smaller Shires of Ngaanyatjarraku, Wiluna, Menzies, Laverton, Leonora, Coolgardie and Dundas.

This request is also in line with the GVROC resolution from its meeting held on 1 April 2022 at which each member LGAs' delegates supported it as part of point 6 of the following recommendation:

RECOMMENDATION:

That the GVROC Council:

1. Note and accept the GVROC RCA Working Group Terms of Reference document as attached (**Attachment 10**).
2. Note and accept the GVROC RCA Business Plan for 2022 as a working document (**Attachment 12**).
3. Endorse the development of a website that can host climate tools and resources, as outlined in the GVROC RCA Business Plan and provide feedback on the draft website developed to the GVROC RCA Coordinator by 8 April 2022 so it can be updated to take live from that date.
4. Endorse the list of projects to work on as agreed by the RCA Working Group and listed in the table of this item, and agree that the order of importance and timelines of projects will change as more information comes to hand on what funding opportunities, partnerships and programs are available.
5. Endorse the GVROC RCA Vision and Mission statements, as agreed by the RCA Working Group.
6. Support the GVROC RCA Working Group recommendation for additional financial contributions from each GVROC LGA be made towards the RCA program for 2022-23 to support projects as needed as part of the annual GVROC Budget process.

RESOLUTION: **Moved: Cr Tracey Rathbone, Shire of Coolgardie**
 Seconded: Cr Ron Chambers, Shire of Esperance

Carried

If you are amenable to this request, I ask that the Shire of Dundas approve an allocation in its 2022/23 budget for \$13,500 to co-invest in the targeted projects when they commence and are called upon by the GVROC RCA.

The targeted projects for this investment include a Carbon Emissions Baseline Study, Renewable Energy Audit, Regional Water Security Plan and a regional waste audit action plan. Other financial partners in these projects will involve Regional Development Australia Goldfields Esperance, the Goldfields Esperance Development Commission and Department of Water and Environmental Regulation.

The GVROC RCA look forward to working with your Shire on these projects and thankyou for your on-going support in the GVROC RCA Program.

Kind regards
Andrew Mann

A handwritten signature in black ink, appearing to read 'Andrew Mann', with a long horizontal flourish extending to the right.

Executive Officer

Goldfields Voluntary Regional Organisation of Councils (GVROC)

GVROC RCA Project Contributions										GVROC LGAs \$ CONTRIBUTION									
Project	GVROC LGAs	GEDC	RDAGE	DWER/Water Corporation	Other Stakeholders	WALGA/DWER RCA Program Grants	TOTAL	Timeline	Ngaanyatjaraku	Wiluna	Menzies	Laverton	Leonora	Coolgardie	Dundas	Esperance	Kalgoorlie Boulder	GVROC contribution	
																			2022
Carbon Emissions Regional Audit	29,000	10,000				50,000	89,000	June-Dec 2022	1000	2500	2500	2500	2500	2500	2500	6500	6500	29000	
Renewable Energy Audit	17,000	10,000	10,000			10,000	47,000	June-Dec 2022	1000	2000	2000	2000	2000	2000	2000	2000	2000	17000	
Water Security	43,000	100,000		TBC	TBC	50,000	193,000	Jan-June 2023	3000	5000	5000	5000	5000	5000	5000	5000	5000	43000	
Waste strategic review	35,000				TBC	TBC		Jan-Dec 2023	3000	4000	4000	4000	4000	4000	4000	4000	4000	35000	
Natural Disasters Audit	TBC				TBC	TBC		Jan-Dec 2023										TBC	
TOTAL	124000	120000	10000		0	110000	329000		8000	13500	13500	13500	13500	13500	13500	17500	17500	124000	

Notes:

1. GVROC LGA \$ contributions are an up to amount that could be less based on other contributions to be sourced and partnership established for contributions.
2. Note that LGA contributions have been considered on a sliding scale with the larger LGAs of CoKB and Esperance contributing more based on their greater population sizes and thus impact to climate change.
3. For the Water Project it will be pushed hard that the State Government e.g. DWER/Water Corporation should contribute significantly to the proposed cost towards this work. This is still to be understood.
4. There is also potential grant funding that will be sought from the Federal government around the water security issues, which could reduce the amount of contributions required from individual LGAs.
5. The scope and costings for the waste strategic review and natural disaster audit are still to be determined and may well require further LGA contributions.
6. Based on above figures request GVROC RCA Working Group members take these current figures back to their Councils seeking approval to fund up to these amounts.

REGIONAL CLIMATE ALLIANCE WORKING GROUP



TERMS OF REFERENCE

1.0 General Description

This document defines the structure, function, limits of authority and responsibilities of the GVROC Regional Climate Alliance (RCA) Working Group.

2.0 Purpose

This group will work together to find solutions to the challenges facing the Goldfields Esperance (GE) region in relation to climate change. The group will further focus and assist the GVROC Council in providing direction and outcomes into the RCA project which will be administered and managed by the GVROC RCA Coordinator.

3.0 Functions

The functions of the GVROC RCA Working Group are to:

- Work together to reduce carbon emissions in the GE region
- Collaborate and provide ideas, input and direction on projects and resources that prepare and mitigate for climate change.
- Advocate for projects, activities and resources that support the Alliance's priorities.
- Provide support to the GVROC RCA Coordinator to ensure that the RCA Program meets all agreed deliverables as set out in the WALGA Grant Agreement 2021-2023.

4.0 Definitions

Members:

- One Member Representative from each GVROC Local Government Authority (LGA).
- Executive Officer of GVROC Council

Invitees:

- Representative of Regional Development Australia Goldfields Esperance
- Representative Goldfields Esperance Development Commission
- Representative Chamber Minerals and Energy Western Australia
- Other representatives with skills as and when required

REGIONAL CLIMATE ALLIANCE WORKING GROUP



Governance:

- Is a sub-committee of GVROC Council from a governance perspective;
- Is a Working Group under the auspice of the GVROC Council;
- All Working Group recommendations will come back to the GVROC Council for endorsement;
- The GVROC Executive Officer and RCA Coordinator will provide administration support to the Working Group.

5.0 TERMS OF REFERENCE

5.1 Invitees

Internal or external persons may be invited to attend the meetings, on behalf of the committee, to provide advice and assistance where necessary. They have no voting rights and may be requested to leave the meeting at any time.

5.2 Resignations

Any member changes to the Working Group shall be through the GVROC council by writing.

5.3 Frequency of Meetings

The GVROC RCA Working Group shall meet at least monthly, during normal business hours, to consider matters relating to the defined purpose.

If any meeting is cancelled or rescheduled the details and reasons must be noted in the minutes of the next meeting.

5.4 Quorum

A quorum of members must be present before a meeting can proceed. The minimum quorum for scheduled and extraordinary meetings shall be: Five (5) members

5.5 Proxies

If an appointed member is unable to attend a scheduled or extraordinary meeting, a proxy may be sought from their area of representation to assist in maintaining the committee's quorum. The proxy will have authority to vote on their behalf at that particular meeting.

5.6 Order of Meetings

Discussion at the meetings shall be controlled through an agenda. Any individual wishing a specific item to be included in the agenda should advise the RCA Coordinator or Executive Officer prior to the meeting date, otherwise the item may be discussed under 'General Business.'

REGIONAL CLIMATE ALLIANCE WORKING GROUP



5.7 Decision Making

The committee shall, wherever possible, reach any decision by consensus. Where this is not possible there will be a vote, a minimum of 75% majority shall be required to carry any motion. Reasons for dissent shall be recorded in the minutes.

5.8 Responsibilities of Committee Members

- Attend meetings;
- Prepare and present relative reports as requested by the committee;
- Develop strategies for possible Climate Change initiatives and other resources for business and communities (in general) in regional Western Australia;
- Undertake designate actions in a timely manner.

6.0 Amendments

The terms of reference shall be reviewed annually from the date of approval. They may be altered to meet the current needs of all members, by agreement of the majority of representatives.

The above Terms of Reference for the GVROC RCA Working Group have been agreed to:

Executive Officer: _____



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PO BOX 138, KAMBALDA WA 6442
Email: ceo@coolgardie.wa.gov.au
mannadvisory@bigpond.com

GVROC Regional Climate Alliance Working Group Meeting

Friday April 29, 2022
Video meeting
Teams Meeting (Invitation sent in Calendar invite)
9am – 10am

Minutes

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**GOLDFIELDS VOLUNTARY REGIONAL ORGANISATION OF COUNCILS
(GVROC)
REGIONAL CLIMATE ALLIANCE (RCA) WORKING GROUP**

AGENDA

1. OPENING

The purpose of the meeting is to discuss business related to the activities of the GVROC Regional Climate Alliance (RCA) Working Group

1.1 Attendance

Mr James Trail	CEO, Shire of Coolgardie
Mr Peter Fitchat	CEO, Shire of Dundas
Mr Brian Joiner	CEO, Shire of Menzies
Mr Gary Gaffney	A/CEO, Shire of Wiluna
Mr Cary Green	Director Governance & Corporate, Shire of Ngaanyatjarraku
Mr Dylan Gleave	Manager of Parks and Environment, Shire of Esperance
Mr Ric Halse	Manager of Planning, Development and Regulatory Services, City of Kalgoorlie Boulder
Mr Andrew Mann	Executive Officer, GVROC
Ms Niki Curtis	GVROC Regional Climate Alliance Coordinator
Mr Shane Liddelow	Senior Regional Development Officer, GEDC

Discussion – Item 3.1

Mr John Simons	Senior Research Scientist, Water Science, DPIRD
Mr Dan Ferguson	Manager of Water Supply Planning, DWER
Mr Neil Aldum	Senior Policy Officer/Climate Change Unit, DWER
Ms Rebecca Bowler	A/Manager of Customer and Stakeholders GE, Water Corporation

1.2 Apologies

Mr Jim Epis	CEO, Shire of Leonora
Mr Peter Naylor	CEO, Shire of Laverton
Mr Rex Drabik	Regional Development Officer, GEDC
Mr Raz Ion	Director, RDAGE

2. WATER STRATEGY DISCUSSION

Background:

DPIRD Hydrologist, John Simons; DWER Senior Policy Officer/Climate Change Unit, Neil Aldum; DWER Manager of Water Supply Planning, Dan Ferguson; and Water Corporation Manager of Customer and Stakeholders GE, Andrew Ducas, will attend this meeting to discuss the current status regarding water and this Working Group's proposed water strategy for the GE region.

They have been provided **Attachment 3, Goldfields Esperance Strategic Water Plan** paper for background information.

Neil Aldum has declared via email that he will also sit on the review panel for the RCA project grants and therefore he will be unable to provide much comment in the discussion, but he would like to listen and hear what is being discussed by the group.

3. MINUTES OF MEETING

3.1 Minutes of the GVROC RCA Working Group meeting held March 24

Minutes of the GVROC RCA Working Group meeting held Thursday, March 24 (**Attachment 1**) are presented for adoption.

RECOMMENDATION:

That the Minutes of the GVROC RCA Working Group meeting held Thursday, March 24 be confirmed as a true and correct record of proceedings.

RESOLUTION: **Moved: Ric Halse** **Seconded: Peter Fitchat**

Carried

3.2 Action Sheet Report

An update on the actions based on the resolutions from the meeting held on Thursday, March 24 are presented for noting (**Attachment 2**).

RECOMMENDATION:

That the Action Sheet Report as listed for noting be received.

RESOLUTION: **Moved: Brian Joiner** **Seconded: Peter Fitchat**

Carried

4. GVROC RCA WORKING GROUP BUSINESS

4.1 GVROC RCA Future Project – Strategic Water Plan

Reporting Officer: Niki Curtis, GVROC Regional Climate Alliance Coordinator

Date: April 2022

Attachments:

- **Goldfields Esperance Strategic Water Plan (Attachment 3)**
- **2022 Projects Budget (Attachment 4)**

Background:

Preliminary climate change adaptation planning by the GVROC Regional Climate Alliance Working Group has highlighted the strong need for longer-term regional water security.

A regional water planning initiative will provide an opportunity to rethink and be creative for a future where resilient communities, governments and industry will need to have greater dialogue, flexibility and local input into management and protection of their precious and diminishing water resources.

Research and investigations into the likely impacts of climate change have resulted in more detailed regional climate change vulnerability assessment and development of adaptation strategies intended to consider the longer-term sustainability of the region.

A long-term plan for water issues and in particular the need for holistic consideration of regional water resources and their importance to sustainable regional development is overdue for the GE region.

Community resources and wellbeing, the health of the region's water dependent ecosystems, sustainable management of water resources and the efficient and flexible management of these aspects all need to be encapsulated in the strategy. These aspects are linked and need careful and effective management to ensure long-term regional viability and sustainability at all levels.

Climate change presents uncertainty to future regional development expectations and for the region to have a strong stake in management of its own future, it must address water security in order to remain resilient.

The strategy will need to consult with a wide range of stakeholders across the GE region in order to develop a clear insight into what the challenges, gaps, possibilities and opportunities regarding current and future management of water resources.

The strategy will need to review some of the key influencing factors such as:

- Supply and demand review of all stakeholders and opportunities for collaboration (LGAs, community, industry and government)
- State and Federal legislation
- Historical regional water-use activities and consumption patterns
- Opportunities for regulatory reform and greater local governance
- A stepped approach to revision 2050 recommendations

Officer Comment:

This project will be developed in the second half of 2022. We are in the process of attracting partnerships from State and Federal government bodies to develop the strategy and assist in its implementation that will support the GE region to prepare for and adapt to climate change.

DWER estimate that it will cost anywhere from \$150,000 to \$300,000. GEDC have indicated that they can contribute up to \$100,000 (TBC).

This project will be submitted in the second round of WALGA funding to DWER, at the end of 2022. It is proposed that LGAs will need to contribute up to \$91,000 towards the work (**Attachment 4**), depending on what other partnerships, funding sources can be sourced. This will also depend on what the final price will be once the procurement process is undertaken through an open tendering process.

LGA contributions have been considered on a sliding scale with the larger LGAs of COKB and Esperance contributing more based on their greater population sizes and impact on climate change.

It will be advocated that the Water Corporation and DWER should contribute significantly to the proposed costs of the work.

Consultation: GVROC, DPIRD, GGA, GEDC, WALGA, RDA, DWER, Water Corporation

RECOMMENDATION:

That the GVROC RCA Working Group:

1. Will work with the RCA Coordinator to further develop the Strategic Water Plan for funding submission to WALGA at the end of 2022.
2. Based on the proposed figures in Attachment 4, GVROC RCA, members will take the current figures back to their Councils seeking approval to fund up to these proposed amounts.
3. Agrees that the project continues to be developed and partnerships sourced by the RCA Coordinator for submission to the GVROC Council in July.

RESOLUTION:

Moved:

Seconded:

After a presentation from Water Corporation, DWER and DPIRD, it was decided to lay this item on the table until further work on this project is undertaken to achieve a greater focus on activities that can deliver transformational infrastructure outcomes from the region.

DWER Manager of Supply Planning, Dan Ferguson said similar strategic plans had been finished in other parts of the state with no success in triggering infrastructure progress, so the Working Group needs to be clear on its objectives, so it doesn't lose focus. More effective action had been achieved when the focus was at a smaller scale – this was particularly important given the size and variability of land use in the GE region (agriculture, mining, community, etc).

ACTION: RCA Coordinator to re-engage with each member and key stakeholders to look at a more integrated planning process for water supply and where this Alliance needs to be placed to ensure water security for all nine LGA members.

4.2 GVROC RCA Projects for Submission to WALGA on May 10

Reporting Officer: Niki Curtis, GVROC Regional Climate Alliance Coordinator

Date: March 2022

Attachments:

- **Carbon Emissions Audit Application (Attachment 5)**
- **Renewable Energy Audit Application (Attachment 6)**
- **Ironbark Sustainability Proposal (Attachment 7)**

Background:

Developing projects for application to the various current and future funding opportunities is a key part of this two-year RCA pilot program. WALGA and DWER have released the guidelines for funding projects for Round one, of which \$100,000 is available PA for each of the two successful RCA pilot program regions (South Coast and Goldfields Esperance) for the RCA's to apply for in a competitive tendering process.

Guidelines state that the project grants are designed to: foster action and collaboration between Local Government, communities, and businesses, to deliver projects that reduce greenhouse gas emissions, reduce climate change risks and build resilience to climate change.

The guidelines state that to be successful, the projects need to be a) typically beyond the reach of individual LGA's and b) support capacity building and knowledge sharing between LGA's in the Alliance.

To be eligible for funding, project proposals must meet the following eligibility criteria:

- a) focus on facilitating emissions reduction, enhanced climate resilience or associated capacity building for Local Governments and/or communities in the Alliance
- b) projects should benefit multiple Local Governments in the Alliance.
- c) Project proposals must ensure that the timeline and duration of the proposed project(s) aligns with the timelines of the RCA Program (May 2023).

The working group in March agreed on the list of projects to work on, and agreed that the order of importance and timelines will change as more information comes to hand on what funding opportunities, partnerships and programs are available. This list was endorsed at the April GVROC Council meeting.

Officer Comment:

WALGA and DWER have stated they are comfortable with all of the projects listed. The budgets and timelines for the projects are outlined in the proposals and attachments.

Consultation: GEDC, DWER, WALGA, RDA, etc

RECOMMENDATION:

That the GVROC RCA Working Group:

1. Agrees that the final project applications and budgets for the two draft projects – Carbon Emissions Baseline Study and Renewable Energy Audit – will incorporate recommendations made by the Working Group and be emailed to members up to 7 days prior to May 10 for final approval/comment. A correct procurement process for engaging consultants will be adhered to and the normal LGA tendering process for each project will be undertaken.

RESOLUTION: **Moved: Peter Fitchat** **Seconded: Brian Joiner**

Carried

5. FURTHER BUSINESS

6. FUTURE GVROC RCA WORKING GROUP MEETINGS

Next Meeting:

May 26th, 2022 from 9am – 10am (TBC)

7. CLOSURE OF MEETING

Meeting ended at 10:20am.

11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS

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11.3 WORKS AND SERVICES BUSINESS

11.3.1 SHIRE OF LAVERTON AND GOLD ROAD RESOURCES – ROAD MAINTENANCE MEMORANDUM OF UNDERSTANDING MT FLEMING ROAD
--

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Peter Naylor, Chief Executive Officer
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION BY THE COUNCIL

For Council to consider endorsing a formal Memorandum of Understanding with Gold Road Resources for ongoing maintenance on Mt Fleming Road.

ATTACHMENTS

OMC190522.11.3.1.A Memorandum of Understanding

BACKGROUND

The preparation of the MoU has been ongoing since an on-site meeting at Gold Road Resources Yamarna Camp on Monday 9 August 2021, when the Chief Executive Officer and Manager Works and Services met with Gold Road representatives.

Mt Fleming Road is a public access road leading south from the White Cliffs Road providing a direct link for the Gold Road operations between the Yamarna Camp and their Toppin Hill Camp at the Mt Fleming operations.

There is very little public traffic that utilises the road and as a consequence it does not have a high priority for maintenance from a Shire perspective.

Gold Road however is a frequent user of the Road for its (or its related bodies corporate) exploration and mining activities in the area, and the ongoing maintenance of the road is important for (among other things):

- (a) the ongoing health and safety of Gold Road's employees, contractors and other users of the Road; and
- (b) minimising the wear and tear on vehicles using, and equipment transported on, the Road.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 3.52- Public access to be maintained on thoroughfares.

Land Administration Act 1997

Clause 55(2) - The local government within the district of which a road is situated has the care, control and management of the road.

STRATEGIC PLAN IMPLICATIONS

The recommendation of this report meets the Economic, Environment and Leadership Objectives of the Shire of Laverton Plan for the Future: Strategic Community Plan and Corporate Business Plan 2020-2030.

POLICY IMPLICATIONS

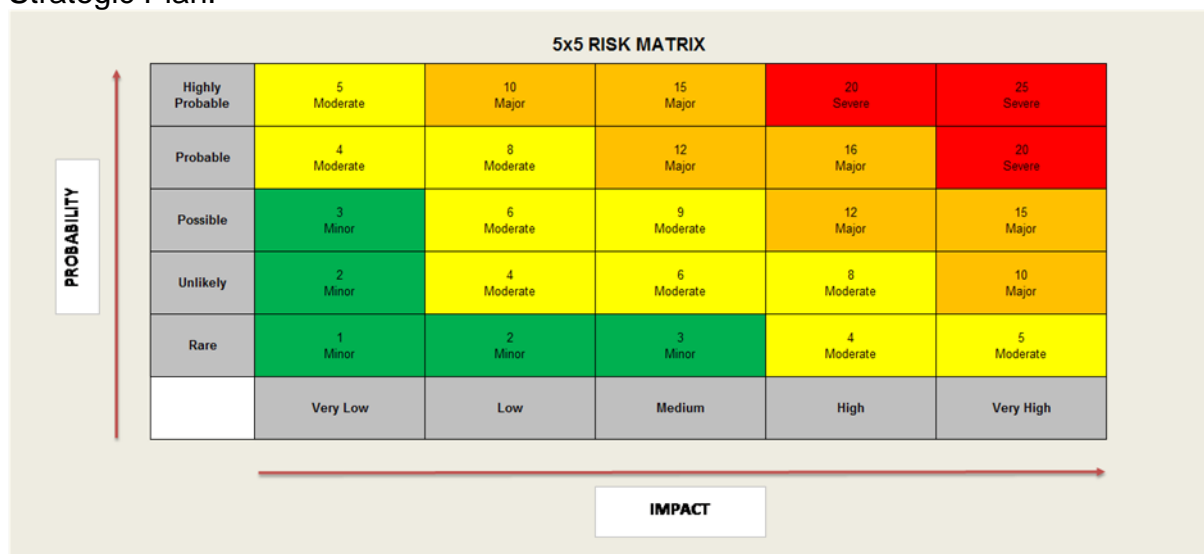
Council has no policies in respect to this matter, however Council has recently, at the Ordinary meeting held on Thursday 21 April 2022, resolved to form a Focus Group for this type of matter..

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

Gold Road Resources (specifically Mr Mick McLoughlin, Field Operations Superintendent)
McLeods Barristers and Solicitors

COMMENT

The legal teams on behalf of Gold Road Resources and the Shire have been working on the Memorandum of Understanding (Agreement) for maintenance to be carried out on Mt Fleming Road since the initial meeting on 9 August 2021.

Both parties now agree with the content of the MoU and are happy to proceed with executing the document.

With reference to the Focus Group that Council resolved to form at the April meeting, it must be taken into consideration that this particular process has been ongoing for some time and should not be delayed through another form of collaboration.

It is important to note that the MoU is not an open-ended agreement and has an expiry date of 1 March 2025.

The reason for the expiry date is that whilst the Anne Beadell, White Cliffs, and associated roads, do not currently carry a lot of traffic it is anticipated that this may change as the Great Central Road upgrades continue which may then lead to off road enthusiasts avoiding the Central Road and utilising other less maintained roads such as those mentioned.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Wedge SECONDED: Cr J Carmody

That Council:

1. **Endorses the Memorandum of Understanding (Road Maintenance Agreement) between the Shire of Laverton and Gold Road Resources for the maintenance of Mt Fleming Road, as per attachment 11.3.1.A, and noting expiry date of 1 March 2025; and**
2. **Authorises the Chief Executive Officer to duly execute the document on behalf of the Shire of Laverton.**

CARRIED 4/0

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Memorandum of Understanding: Maintenance of Mt Fleming Road

Shire of Laverton

Gold Road Resources Limited



McLEODS
Barristers & Solicitors
Stirling Law Chambers | 220 Stirling Highway
CLAREMONT WA 6010
Tel: (08) 9383 3133 | Fax: (08) 9383 4935
Email: mcleods@mcleods.com.au
Ref: AW:LAVE:48325

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Details

Parties

Shire of Laverton

of PO Box 42, Laverton, Western Australia
(Shire)

Gold Road Resources Limited (ACN 109 289 527)

of Level 2, 26 Colin Street, Western Australia
(Gold Road)

Background

- A The Shire is a local government constituted pursuant to the provisions of the *Local Government Act 1995*.
- B The Shire is vested with the care, control and management of the section of road known as Mount Fleming Road as delineated and marked on the map annexed as **Annexure A (MF Road)**.
- C MF Road is within the district of the Shire.
- D MF Road is a public road and remains open for use by members of the public.
- E Gold Road is a frequent user of MF Road for the purposes of its exploration and mining activities.
- F Maintenance of MF Road is of importance to Gold Road for the ongoing health and safety of its employees, contractors and other users together with minimising wear and tear on its vehicles and transported equipment.
- G The purpose of this Memorandum of Understanding (**MOU**) is to record the mutual agreements and arrangements made between the Shire and the Gold Road for the purposes of joint maintenance of MF Road.

Agreed terms

1. Definitions

Unless otherwise required by the context or subject matter the following words have these meanings in this Deed:

Business Day means a day other than a Saturday, Sunday or public holiday in Perth, Western Australia;

Commencement Date means the date of execution of this MOU by the Parties;

MF Road means the section of Mount Fleming Road as delineated and marked on the map annexed as **Annexure A**;

MOU means this memorandum of understanding as supplemented, amended or varied from time to time;

Parties means the Shire and Gold Road;

Term means the term as defined in **clause 2.2** of this MOU.

2. MOU Parameters

2.1 Legally Enforceable

The terms of this MOU are intended to be legally enforceable.

2.2 Term

This MOU will take effect from the Commencement Date and expire on 1 March 2025, or until the date of any earlier termination pursuant to **clause 5** of this MOU (**Term**), unless otherwise extended by agreement of the Parties in writing.

3. Shire's Agreements

(1) The Shire agrees:

- (a) to Gold Road assisting with maintenance of MF Road;
- (b) that no obligation falls upon Gold Road to undertake maintenance on MF Road other than sections that are or become damaged as a result of operations by Gold Road; and
- (c) to indemnify Gold Road, including Gold Road's employees, contractors or agents, from a claim made by a third party relating to use or in connection with maintenance of MF Road, except in the event of:
 - (i) alleged or claimed (by the third party or the Shire) negligence, including contributory negligence; and
 - (ii) alleged or claimed (by the third party or the Shire) misconduct;

by Gold Road or any of Gold Road's employees, contractors or agents in relation to any maintenance or use of MF Road.

4. Gold Road's Obligations and Agreement

- (1) Gold Road shall:
 - (a) not close MF Road under any circumstances without the prior written approval of the Shire; and
 - (b) in the event maintenance or remedial works to damaged sections of MF Road are required and undertaken by Gold Road, the general method used for such works, at its cost, will include:
 - (i) removal of any sand from encroaching windrows to maintain consistent width along the relevant section of MF Road with any sand removed to be segregated into small piles outside of the width of MF Road at required intervals, to allow for safe two-way traffic management;
 - (ii) use of a contracted operator and grader machine to grade the relevant section of MF Road or smooth corrugations with a flattening apparatus towed behind sufficient machinery or vehicle;
 - (iii) the insertion of 'V' channels for water runoff, if required;
 - (iv) removal and straightening of sections of MF Road, as the case requires, which have restricted lines of sight for public users of MF Road to mitigate risk of accident or collision;
 - (v) application of water and gravel to compact sand section of MF Road, including but not limited to sourcing gravel from locations agreed between the Parties; and
 - (vi) upgrade to call up and road condition signage for effective traffic managements, as required.
- (2) Gold Road agrees to indemnify the Shire and its officers or contractors against all liability for any injury, death or property damage caused or suffered by Gold Road while undertaking or as a result of any maintenance of MF Road by Gold Road, and that indemnity extends to any actions of Gold Road's employees, contractors or agents.

5. Termination

- (1) The Shire and Gold Road covenant and agree that either Party to this MOU may withdraw from this MOU where a Party reasonably believes the other Party has breached this MOU in a material respect and:
 - (a) has given notice of the breach to the other Party and that other Party has received the notice of the breach and has not remedied it within 28 days of the issuance of the notice; and
 - (b) the breach cannot be remedied and monetary compensation is not an appropriate remedy.
- (2) This MOU may be terminated in its entirety if both the Shire and the Gold Road agree to terminate this MOU.

6. No fetter of Shire's discretion

Gold Road acknowledges and agrees:

- (a) the Shire is a local government established by the *Local Government Act 1995 (WA)* (**LG Act**); and
- (b) in its capacity as a local government, the Shire will be obliged to comply with statutory obligations imposed by law; and
- (c) no provision of this MOU may unlawfully restrict or otherwise fetter the discretion of the Shire in the lawful exercise of any of its functions and powers as a local government (as distinct from a commercial participant in the terms and conditions of this MOU).

7. Compliance with laws

- (1) The Parties shall comply with all written laws in discharging their obligations under this MOU.
- (2) Gold Road acknowledges and agrees that the Shire is required to comply with the provisions of the LG Act and any laws or requirements in respect of any order, including management order, for or connected to the MF Road.

8. Legal Costs

Each Party is to pay its own legal costs in respect of the preparation, negotiation and execution of this MOU.

9. Further Assurances

Each Party must execute and deliver all such documents, instruments and writings and must do and must procure to be done all such acts and things as may be necessary or desirable to implement and give full effect to the provisions and purpose of this MOU.

10. Resolution of Disputes

10.1 Referral of Dispute: Phase 1

Except as otherwise provided, any dispute arising out of this MOU is to be referred in the first instance in writing to the Shire's representative as nominated in writing by the Shire from time to time (**Shire's Representative**) who shall convene a meeting within 10 days or such other period of time as is agreed to by the parties between the Shire's Representative and a representative of Gold Road for the purpose of resolving the dispute (**Original Meeting**).

10.2 Appointment of an Independent Mediator: Phase 2

In the event the dispute is not resolved in accordance with **clause 10.1** of this MOU then the parties must endeavour to settle any dispute in connection with the MOU by mediation. Such mediation is to be conducted by a mediator who is independent of the Parties and appointed by agreement of the Parties. If the Parties fail to agree to an independent mediator, the dispute will progress straight to arbitration in accordance with **clause 10.3**.

10.3 Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 10.2** of this Agreement then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* (as amended from time to time) and the Parties may each be represented by a legal practitioner.

11. Notice

Any communication under or in connection with this MOU:

- (a) must be in writing;
- (b) must be addressed to the address set out in this document;
- (c) must be signed by the party making the communication or on its behalf by the solicitor for, or by any attorney, director, secretary, or authorised agent or officer of, any Party;
- (d) must be delivered or posted by prepaid post to the address, in accordance with paragraph (b) of this clause;
- (e) will be deemed to be given or made:
 - (i) if by personal delivery, when delivered;
 - (ii) if by leaving the Notice at an address specified in paragraph (b) of this clause, when left at that address unless the time of leaving the Notice is not on a Business Day or after 5 pm on a Business Day, in which case it will be deemed to be given or made on the next following Business Day; and
 - (iii) if by post, on the fifth Business Day following the date of posting of the Notice to an address specified in paragraph (b) of this clause.

12. Variation

A variation to this MOU must be in writing and signed by the Parties.

13. Severance

If any part of this MOU is, or becomes, void or unenforceable that part is or will be, severed from this MOU to the intent that all parts that are not, or do not become, void or unenforceable remain in full force and effect and are unaffected by that severance. The preceding sentence does not apply to the extent that the void or unenforceable part is, in the context of the transaction/s the subject of this MOU, material to one or both of the Parties.

14. Waiver

The Parties mutually covenant and agree that:

- (a) no right under this MOU is waived or deemed to be waived except by notice in writing signed by the party waiving the right;
- (b) a waiver by one Party under paragraph (a) of this clause does not prejudice its rights in respect of any subsequent breach of this Deed by the other Party; and
- (c) a Party does not waive its rights under this Deed because it grants an extension or forbearance to the other party.

15. No Agency or Partnership

Nothing in this MOU or its performance creates a partnership or agency between the Parties, either expressly or by implication.

16. No Assignment

The Parties must not assign their rights under this MOU, except with the prior written consent of both parties, which consent may be withheld in their absolute discretion.

17. Applicable Law

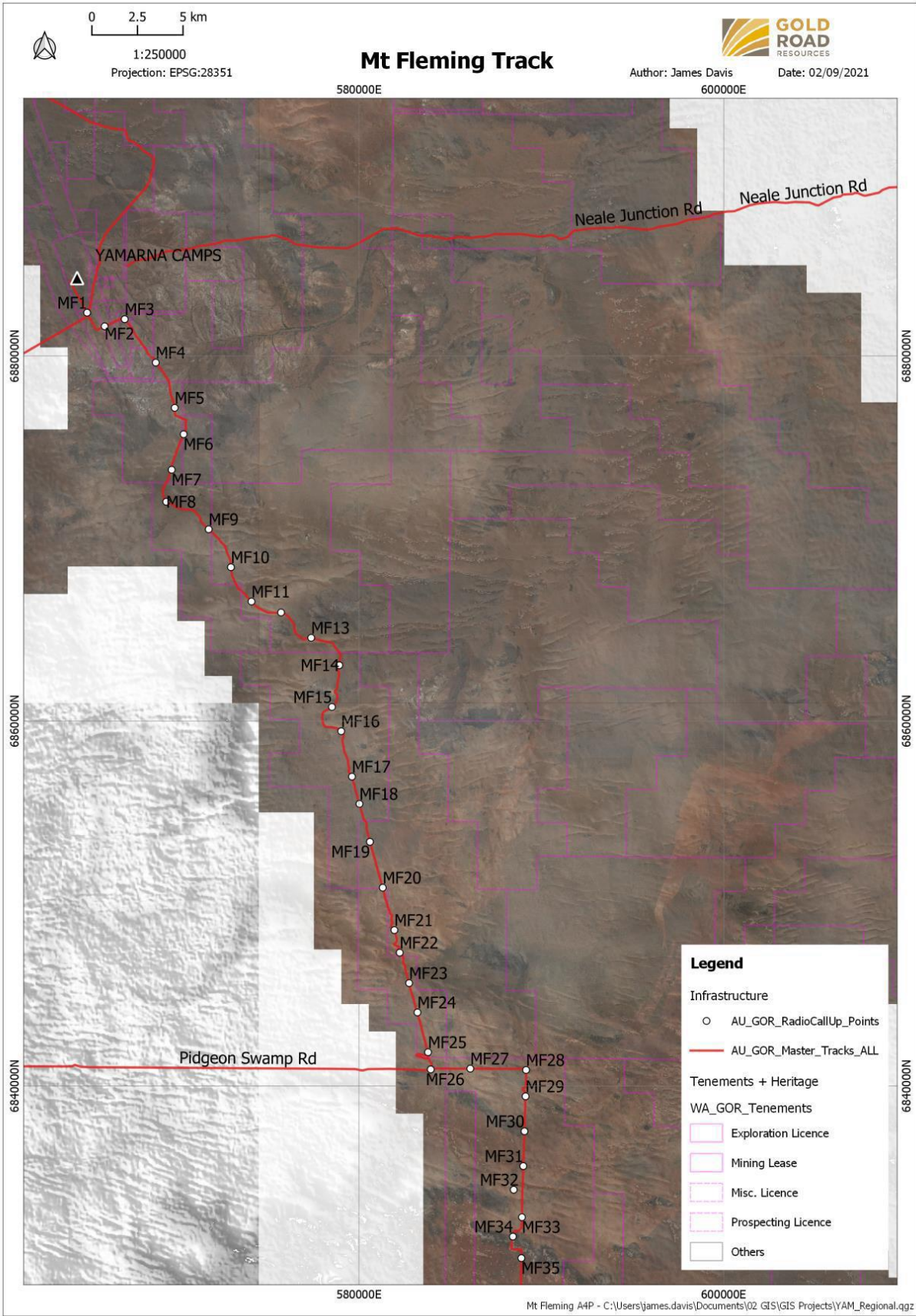
This MOU shall be governed by the laws of the State of Western Australia, and where applicable the Commonwealth of Australia.

18. Interpretation

In this MOU, unless the context otherwise requires:

- (a) headings, underlines and numbering do not affect the interpretation or construction of this MOU;
- (b) words importing the singular include the plural and vice versa;
- (c) words importing a gender include any gender;
- (d) an expression importing a natural person includes any company, partnership, joint venture, association, corporation or other body corporate;
- (e) references to parts, clauses, parties, annexures, exhibits and schedules are references to parts and clauses of, and parties, annexures, exhibits and schedules to, this MOU;
- (f) a reference to any statute, regulation, proclamation, ordinance or local law includes all statutes, regulations, proclamations, ordinances or local law varying, consolidating or replacing them, and a reference to a statute includes all regulations, proclamations, ordinances and local laws issued under that statute;
- (g) no rule of construction shall apply to the disadvantage of a party on the basis that that party was responsible for the preparation of this MOU or any part of it; and
- (h) a reference to any thing (including any real property) or any amount is a reference to the whole and each part of it but nothing herein means that anything less than the full performance of an obligation constitutes performance of that obligation;
- (i) reference to the parties includes their personal representatives, successors and lawful assigns;
- (j) where a reference to a party includes more than one person the rights and obligations of those persons shall be joint and several;
- (k) the Schedule and Annexures (if any) form part of this MOU.

Annexure A



Signing page

EXECUTED by the parties as a Deed

Signed on behalf of the **SHIRE OF LAVERTON** by -

Signature of Chief Executive Officer

Full name of Chief Executive Officer

Executed by **Gold Road Resources Limited (ACN 109 289 527)** pursuant to Section 127(1) of the Corporations Act

Name of Director

Signature of Director

Name of Director/Secretary*

Signature of Director/Secretary*

(*Delete whichever designation is incorrect)

11.4 PLANNING AND DEVELOPMENT BUSINESS

11.4.1 LAVERTON SPORTS CLUB – PROPOSED CONTAINER DEPOSIT SERVICE, 50 WELD DRIVE LAVERTON

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 19 May 2022
DISCLOSURE OF INTEREST	The Chief Executive Officer, Mr Peter Naylor, declares an Impartiality Interest in the matter as he is a member of the Laverton Sports Club Management Committee.
OWNER/APPLICANT	Laverton Sports Club
AUTHOR	Liz Bushby, Town Planning Innovations
RESPONSIBLE OFFICER	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION BY THE COUNCIL

Council is to consider a planning application seeking approval to run a container deposit service at the Laverton Sports Club.

ATTACHMENTS

OMC190522.11.4.1.A	LSC Planning Application
OMC190522.11.4.1.B	Copy of LSC Application for Cash For Containers Scheme
OMC190522.11.4.1.C	LSC Site Plan
OMC190522.11.4.1.D	LSC Photo of site area #1
OMC190522.11.4.1.E	LSC Photo of site area #2
OMC190255.11.4.1.F	LSC Photo of site area #3

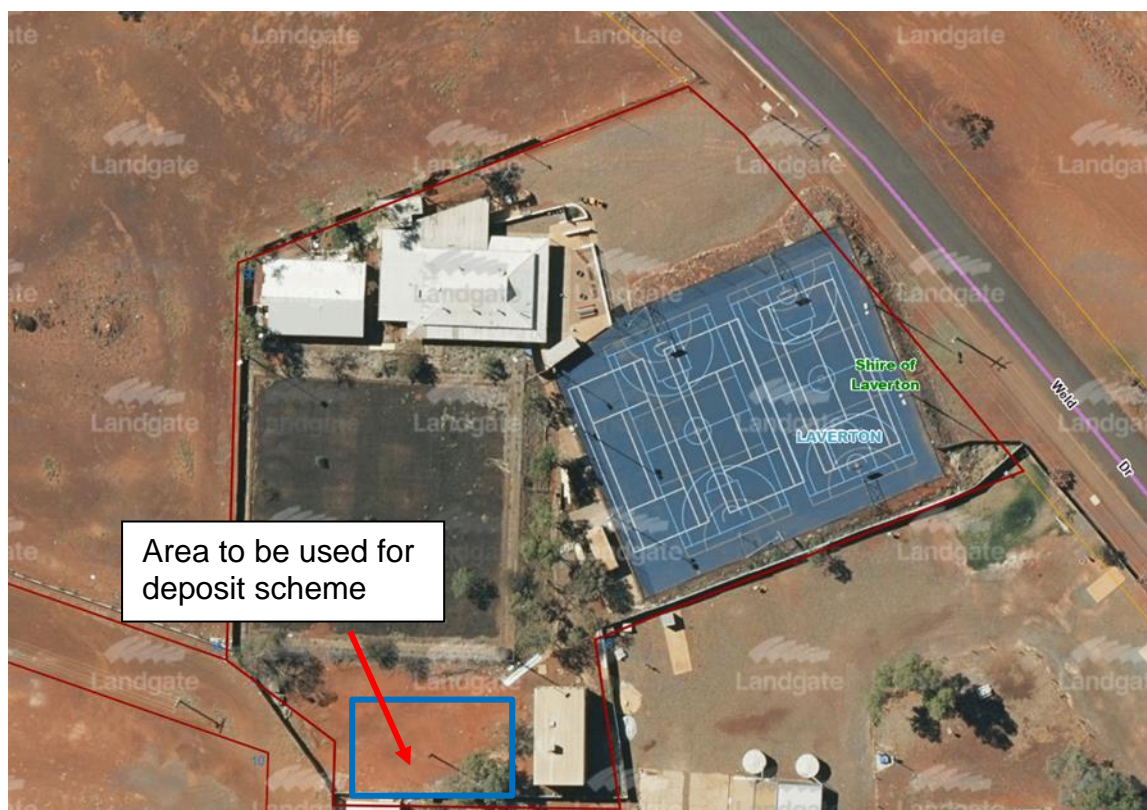
BACKGROUND

The applicant seeks to participate in the WA Container Deposit Scheme and provide a deposit point for empty beverage containers.

Under the WA Government 'Containers for Change' scheme, the public can deposit their empty containers at a deposit point and receive 10 cents for every eligible container returned.

Customers can opt for a full refund or can donate the refund money from their containers to the Sports Club directly. There are opportunities for the Club to obtain donations from entities such as mining companies through the deposit scheme.

There are existing sports club buildings and recreation infrastructure that are well established on the property. The area proposed to be used will be to the rear of the existing buildings – refer aerial below.



STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Shire of Laverton Town Planning Scheme No 2 ('the Scheme')

The land is a Local Scheme Reserve for 'recreation and open space'. Council has broad discretion to consider any land use within a local scheme reserve.

The proposed deposit service is ancillary to the existing sports club and recreation uses on the same lot.

STRATEGIC PLAN IMPLICATIONS

The recommendation of this report meets the Social, Environment, and Leadership Objectives of the Shire of Laverton Plan for the Future: Strategic Community Plan and Corporate Business Plan 2020-2030.

POLICY IMPLICATIONS

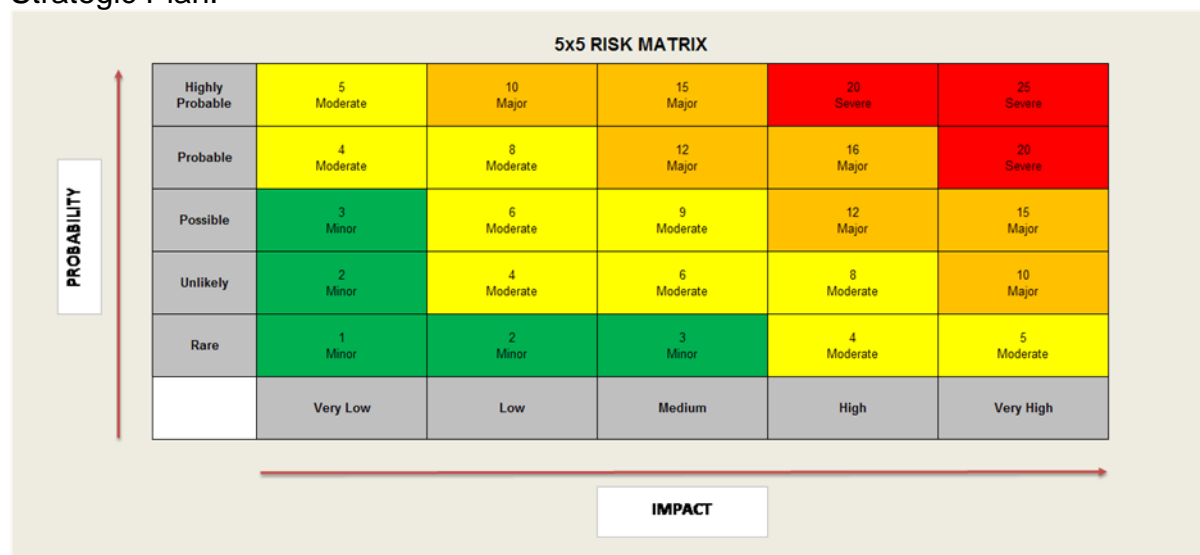
Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

There are minor financial implications, the Shire pays consultancy fees to Liz Bushby (Town Planning Innovations) for planning advice.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the community Strategic Plan.



CONSULTATION

Laverton Sports Club
 Liz Bushby, Town Planning Innovations

COMMENT

An area to the rear of the existing sports club building will be available for the deposit of containers by the public on certain days. A volunteer will be available on site to identify the bags of containers and record the participant names.

The rear yard is fully fenced, gated and secure. Further external security cameras may be installed for increased surveillance.

The public can leave the containers on site where they will be organised, counted and sorted by volunteers. The sorting will most likely occur on Saturdays.

It is proposed to set up removable marques or gazebos for shade to the rear of the sports club. Trestle tables will be set up under the shade structures for volunteers to sort and record the containers.

Once sorted, the containers will be stored in a cage or cages. The full cages will be picked up fortnightly by Cleanaway. Cleanaway also leave an empty cage or cages ready to be refilled.

It is understood that Cleanaway service both Laverton and Leonora in the same run.

VOTING REQUIREMENTS


Simple majority decision of Council required.

RESOLUTION	COUNCIL DECISION/PROCEDURAL MOTION
MOVED: <u>Cr R Wedge</u>	SECONDED: <u>Cr J Carmody</u>
That Council approves the planning application lodged by the Laverton Sports Club to provide a container deposit service at 50 Weld Street, Laverton subject to the following condition:	
(i) The activities to be conducted in the location denoted on the plan lodged with the application. The site plan forms part of this approval.	
CARRIED 4/0	

Hooi Yee Lau, Efthalia Samaras (via teleconference), Amit Kabra (via video conference), Pranjal Sudhir Bhate (via video conference), Larry Tan (via video conference), Sabin Shrestha and Henry Metschukat from RSM Australia Pty Ltd and Office of the Auditor General joined the meeting at 5:15pm to present and discuss with Council the Audit Planning Memorandum for the Shire of Laverton for the 2021/22 financial year and left the meeting at 5:37pm.

Application for development approval

Owner details		
Name: Laverton Sports Club		
ABN (if applicable):		
Address: ..50 Weld drive, Laverton WA..... Postcode: ..6440.....		
Phone: Work: .08 9031 1220 Home: Mobile:	Fax: .N/A.....	Email: .Lavertonsportsclub@outlook.com.....
Contact person for correspondence: Julie Ovans		
Signature: 		Date: 20/4/2022
Signature:		Date:
<i>The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).</i>		

Applicant details (if different from owner)		
Name: Julie Ovans (Committee Member)		
Address: ..3 Shirley Ave, Laverton..WA..... Postcode: ...6440.....		
Phone: Work: ..(08) 9031 1395 Home: .(08) 9031 1049 Mobile: .0407 474 344	Fax: ...N/A.....	Email: ..julieovans4@gmail.com.....
Contact person for correspondence: Julie Ovans		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
Signature: 		Date: 20/4/22

Property details		
Lot No:	House/Street No:	Location No:
Diagram or Plan No:	Certificate of Title Vol. No:	Folio:

Title encumbrances (e.g. easements, restrictive covenants):	
Street name: WELD DRIVE	Suburb: LAVERTON
Nearest street intersection: AUGUSTA ST	
Proposed development	
Nature of development:	<input type="checkbox"/> Works <input checked="" type="checkbox"/> Use <input type="checkbox"/> Works and use
Is an exemption from development claimed for part of the development? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If yes, is the exemption for:	<input type="checkbox"/> Works <input type="checkbox"/> Use
Description of proposed works and/or land use:	SEE DOCUMENTS ATTACHED.
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use:	
Approximate cost of proposed development:	
Estimated time of completion:	
<i>OFFICE USE ONLY</i>	
Acceptance Officer's initials:	Date received:
Local government reference No:	



Instructions to Applicants

Applicants should note the following instructions for preparing their Application:

- 1 Applicants must read and consider the Application Pack before completing this Application Form, including Section 6 – How to apply?
- 2 Applicants must complete the following sections:
 - **Applicants proposing to deliver less than 5 Refund Points (Minor Operators) - complete Sections 1 to 8 of this Application Form.**
 - **Applicants proposing to deliver 5 or more Refund Points (Major Operators) - complete Sections 1 to 5 and Sections 7 to 10 of this Application Form.**
- 3 Applicants must complete all sections of the Application Form unless the question or statement states 'where applicable', 'if applicable' or, 'if the response is 'Yes'', in which case, only complete where the question or statement is applicable.
- 4 Applicants are to provide responses in the right hand columns and delete the grey italicised commentary provided accordingly.
- 5 Applicants are discouraged from including corporate marketing brochures or similar materials in their Application Forms.
- 6 Completed Application Forms should be returned to WARRRL by email to procurement@warrri.com.au, in Microsoft Word format.



1 Applicant Acknowledgement

Applicants are to complete the below Application Acknowledgment.

WA Return Recycle Renew Ltd
procurement@warrri.com.au

To whom this may concern,

Western Australia Container Deposit Scheme – Applicant declaration form

In submitting this Application to WA Return Recycle Renew Ltd ACN 629 983 615 (**WARRRL**), Laverton Sports Club

- 1) warrants that all information provided in this Application Form is true and accurate in all material respects;
- 2) agrees to the Terms and Conditions set out Section 7 of the Application Pack;
- 3) agrees that it is prepared to enter into a Refund Point Agreement (as reasonably amended by WARRRL) to deliver one or more Refund Points should it be selected to deliver any of the Refund Points it has submitted an Application in respect of.

Yours faithfully

Julie Ovans
Secretary
Laverton Sports Club
50 Weld Drive
Laverton WA 6440
Email: Lavertonsportsclub@outlook.com
Ph: (08) 9031 1220



2 Applicant Details

All Applicants are required to provide the details outlined in the table below. If the Applicant comprises a consortium, those details must be provided for **each** entity comprising the consortium.


Response Requirement	Response
Julie Ovans	Contact name: Julie Ovans Email address: <i>Lavertonsportsclub@outlook.com</i> Phone number: <i>(08) 9031 1220</i>
Legal name of Applicant	<i>Laverton Sports Club Inc.</i>
ABN or ACN	<i>97 645 400 889</i>
Type of entity (e.g. individual, proprietary limited company, public company limited by guarantee, other type of body corporate)	<i>Incorporated Not-for-Profit</i>
Registered address of the Applicant	<i>50 Weld Drive, Laverton WA 6440 P.O Box 7, Laverton WA 6440</i>
Website (if applicable)	<i>N/A</i>
Nature of Applicant's current operations Provide an overview of the Applicant's current operations, including industry, sector, nature of work and scope of operations and operational history (Maximum 200 words)	<i>Laverton Sports Club operates twice a week, with the support of Volunteers opening and operating the bar. We also have a range of community sports held at the facility run by Laverton Shire Youth Officers and others, we hold quiz night fundraisers and many more events. The Club has approx. 98 members – community members, contractors, and staff from local mining companies.</i>
Is the Applicant registered as a charity with the Australian Charities and Not-for-profits Commission (ACNC) or a social enterprise organisation? If you have responded 'Yes', provide further details of the Applicant's ACNC registration or other explanation.	NO If yes, provide further details: <i>N/A</i> <i>[Applicant to complete]</i>
Is the Applicant a small business, a registered Australian Disability Enterprise and / or Aboriginal business? <ul style="list-style-type: none"> a small business means a business that employs fewer than twenty (20) people; a registered Australian Disability Enterprise (ADE) means an entity listed as an approved ADE on the Australian Disability Enterprises website at: http://buyability.org.au/directory/; and/or a registered Aboriginal business is a business registered on the Aboriginal Business Directory WA at: http://www.abdwa.com.au/ and/or on Supply Nation's Indigenous Business Direct at http://supplynation.org.au/. If you have responded 'Yes', provide further details of why you have responded 'Yes'.	<i>[Applicant to complete: Yes/No]</i> If yes, provide further details: No: the club operates as a not for profit organisation - we operate with support from Volunteers and have no employed staff. We engage contractors as required. <i>From ATO website - Not-for-profit (NFP) organisations are organisations that provide services to the community and do not operate to make a profit for its members (or shareholders, if applicable). A few examples are childcare centres, art centres, neighbourhood associations, medical centres and sports clubs.</i>



3 Proposed Refund Points Details

Applicants must use the following table to provide details of each proposed Refund Point.

Please duplicate the below table for each Refund Point that you propose to deliver.

Response Requirement	Response
<p>Proposed Refund Point address</p> <p><i>Strong preference will be given to Applicants that can provided specific addresses for their Refund Points.</i></p>	<p>Street number and name: 50 Weld Suburb: Laverton Postcode: 6440</p>
<p>Type of Refund Point</p> <p>What type of Refund Point is proposed?</p>	<p><i>Applicant to select:</i></p> <p><input checked="" type="checkbox"/> Over-the-Counter Refund Point</p> <p><input checked="" type="checkbox"/> Drop-Off Refund Point</p> <p><input type="checkbox"/> Mobile Refund Point</p> <p><input type="checkbox"/> Reverse Vending Machine</p>
<p>Aggregation Point</p> <p>Will this site be utilised to aggregate Containers from one or more Drop-off / RVM / Mobile Refund Point sites?</p> <p>If you have responded 'No', provide the address of the Aggregation Point.</p>	<p>Yes</p> <p>If No, provide address details of the Aggregation Point:</p>
<p>Aggregation frequency (only applicable where Refund is not an Aggregation Point)</p> <p>What is the proposed frequency of aggregation of Containers from this Refund Point to the Aggregation Point?</p>	<p><i>We would look to having 'over the counter collection times twice a week and if needed would be happy to have customers drop off products after these hours.</i></p> <p><i>Counting would be done on both days and If needed outside the hours advertised, keeping in the 16hrs time frame.</i></p>
<p>Full time or Flexible Refund Point</p> <p>Will the proposed Refund Point be operated as a Full-time Refund Point or Flexible Refund Point?</p>	<p><i>Applicant to select:</i></p> <p><input type="checkbox"/> Full-time Refund Point</p> <p><input checked="" type="checkbox"/> Flexible Refund Point</p>
<p>Proposed opening hours Please outline your proposed opening hours (e.g. <i>Monday to Friday 9-5, Saturday 9-12, Sunday closed</i>), along with confirmation that these hours meet or exceed Government's minimum operating hours.</p> <p> <i>Government has nominated that:</i></p> <p><i>Full-time Refund Points are expected to reflect full time business operations and must provide a minimum of 35 hours per week including at least four weekend hours; and</i></p> <ul style="list-style-type: none"> <i>Flexible Refund Points (with the exception of Mobile Refund Points) must provide at least 16 ordinary business hours per fortnight, at least eight of which must be weekend hours.</i> 	<p>Proposed opening hours:</p> <p><i>Saturdays 9-12am</i> <i>Wednesdays 3.00-5.00pm</i> <i>Plus drop off</i></p> <p><i>Will be available outside of these hours should anyone want to just drop off products.</i></p> <p>The opening hours proposed above meet or exceed Government's minimum operating hours:</p>



WA Container Deposit Scheme

Refund Point Operators | Application Form

Response Requirement	Response
<p>Current access arrangement for the proposed site</p> <p>Select from current access arrangement for the proposed site and provide supporting documentation (where available)</p>	<p><input checked="" type="checkbox"/> Currently owned / leased by Applicant</p> <p><input type="checkbox"/> Conditional contract or written approval from site owner or council to use the site</p> <p><input type="checkbox"/> Heads of Agreement to purchase or lease</p> <p><input type="checkbox"/> Discussions with land owner to purchase or lease the site</p> <p><input type="checkbox"/> Site has been identified but land owner has not been contacted.</p> <p><input type="checkbox"/> Other: <i>ALT land – seeking approval for operation of all refund points in the area from the Land Council.</i></p> <p>I have attached the supporting documentation: Rates letter attached</p>
<p>Current use of the site</p> <p>Provide details of the current use of the site.(Maximum 200 words)</p>	<p><i>Where the counting would be occurring is a vacant space behind the Sports Club and is not used for anything at this time.</i></p>
<p>Site readiness</p> <p>Provide details of any site and building works that need to be completed and when this will be completed</p> <p>(Maximum 200 words)</p>	<p><i>The site needs a tidy up and for security cameras and a mobile shelter to be installed.</i></p> <p><i>This can be done over a period of two weeks, providing the contractors are available.</i></p>
<p>Describe the site restrictions or challenges of the site (if any)</p> <p>(e.g. shared/common access, operating hour / noise restrictions, height limitations, asbestos register on the site, traffic management issues to get vehicles off roads). (Maximum 200 words)</p>	<p><i>There are no challenges to the area.</i></p>
<p>Site map / layout</p> <p>Provide a site map illustrating the proposed layout of the site including identifying the areas that will be used to facilitate the collection of containers, logistics pick up, customer service areas, wheelchair access, etc.</p>	<p><i>[Applicant to attach]</i></p> <p><i>I have attached the site map / layout: Site Plan</i></p>
<p>Planning requirements</p>	
<p>Detail any planning approvals and current consents applying to the site, including applications for a license to operate as a waste management business, plans around managing and reducing traffic, and other planning issues. (Maximum 200 words)</p>	<p><i>[Applicant to complete]</i></p> <p><i>The Shire does not require any planning approvals. We will be setting up shaded area for workstation which does not require approval.</i></p>
<p>Have you engaged with the relevant local government authority in respect to the suitability of the site to operate as a Refund Point and ability to obtain a development consent (should it be required)?</p>	<p><i>Yes we have spoken with the CEO of the Shire - the relevant local government authority.</i></p> <p>If Yes – option to provide further details and /or attach supporting documentation: <i>[Applicant to complete]</i></p>



WA Container Deposit Scheme

Refund Point Operators | Application Form

Response Requirement	Response
Staffing	
How many people will you employ at this Refund Point?	<i>No employees at this stage. We can take on the Containers for Change program with the help of all our volunteers. We will work on a roster so that everyone involved can have a break for holidays and other commitments. An invitation will go out as well to other club members to help out, but at this stage we have sufficient numbers to help with the count and paperwork (we have 8 members committed already).</i>
How many of these people will be either apprentices or trainees?	<i>None at this stage</i>
Nominate your target % of employees that are people experiencing vulnerability or disadvantage, such as those with disabilities, or who are long term unemployed.	<i>N/A - 0%</i>
Nominate your target % of employees that are Aboriginal and Torres Strait Islander people?	<i>None at this stage</i>
Describe activities completed to date in support of the fulfilment of the above commitments (including interactions with employment agencies and any letters of support received). (Maximum 200 words)	<i>No activities completed regarding employment however, a commitment from club members including committee members to undertake the counting and oversee the program. Several already have considerable experience supporting Pakaanu AC when they weren't able to run the recycling.</i>
Describe your approach to recruitment and staffing in order to establish your site(s), including approach to the fulfilment of the above commitments? (Maximum 200 words)	<i>We have also approached station managers from Laverton Downs who are willing to help volunteer their time and the time of their teenage children to keep the recycling in the community going.</i>



4 Operating Model

Response Requirement	Response
<p>Customer service interface</p> <p>Describe how you intend to configure the proposed Refund Points to deliver high levels of customer service, including approach to counting containers, paying Refund Amounts, interacting with Customers and resolving disputes.</p> <p>(Maximum 500 words)</p>	<p><i>The entrance will have signage (that we still need to order) and be set up so people can see how to drive into the counting and drop off area. Most local people are very familiar with the Sports Club, the committee and any existing WARRRL Laverton customers know me and associate me with the recycling program. We would advertise on local Facebook. We will email local businesses and mining companies in the local area who would have high levels of product and ask them to bring in their product on an off day to the public so that counting can start and continue with the days provided if we are not able to finish in the given time frame.</i></p> <p><i>If there are disputes that we cannot dissolve on the day, then we would refer them to the complaint line for WARRRL if they chose to go that way.</i></p>
<p>Handling of collected containers</p> <p>Describe how you will sort Containers into the provided Collection Infrastructure.</p> <p><i>(e.g. utilise counting tables and sort into smaller bins on the floor before decanting into Collection Infrastructure in the warehouse)</i></p> <p>(Maximum 500 words)</p>	<p><i>Containers to be received at a counting table, sorted, and counted into various sized tubs then be tipped (or directly counted into) into the Collection Infrastructure provided by WARRRL/Cleanaway ready for collection.</i></p> <p><i>Recoding in the POS system is where possible to occur directly after counting.</i></p>
<p>Aggregation of Containers to your Aggregation Point(s)</p> <p>Describe how the Containers collected at your proposed Refund Point will be aggregated to your Aggregation Point(s) and counted, sorted and recorded on the POS system.</p> <p><i>(e.g. What vehicles and bins or cages do you intend to use to transport containers back to the Aggregation Point? What capacity do you have at the Aggregation Point to sort, counting and process the containers (to the extent this has not been done at the Drop-Off, RVM or Mobile Refund Point?)</i></p> <p>(Maximum 500 words)</p>	<p><i>We have often found it works best to separate and count products that have already been sorted, directly into the cages provided by WARRRL.</i></p> <p><i>There is no need to then transport the cages to a separate Aggregation Point as the cages can be collected directly from our site by Cleanaway.</i></p>



5 Organisational Capability

Response Requirement	Response
<p>Relevant experience</p> <p>Provide details of your organisation's relevant experience in running an operation of a similar scale (in terms of revenue turnover and staff count and/or complexity).</p> <p><i>Note that relevant experience is not limited to waste management and collection and may include customer service, local knowledge and community engagement.</i></p> <p>(Maximum 500 words)</p>	<p>Although the Sports Club have had no experience with WARRRL operations, we have plenty of experience with customer service, preparing and servicing activities each week, and for events and large crowds with contractors (where needed) and volunteers.</p> <p>Myself as the contact person for this application have plenty of experience running the Containers for Change programs for 5 months when I stepped in to help Pakaanu when they did not have a Coordinator. I have local experience liaising with WARRRL, organizing counters, collection of cages and count sheets to be emailed off for processing of refund point and also helped out customers needing a scheme ID.</p> <p>My husband also assisted, and we are both on the Sports Club committee. We have the knowledge to assist the Sports Club members to run the service smoothly.</p>
<p>Financial capacity</p> <p>Please describe your financial capacity to meet the working capital requirements of a Refund Point, including initial value of deposit refunds (prior to reimbursement by the Coordinator in accordance with payment terms), other operating costs, and necessary investment in plant and equipment?</p> <p><i>In your response, please note any other existing obligations your organisation has, and how this will be managed to ensure no impact on the delivery of Services.</i></p> <p>(Maximum 200 words)</p>	<p>The Sports Club has operated for more than 25 years and earns income from bar sales at weekly activities and fundraising at other events. We have committee members with the financial expertise to manage our funds and have successfully received and acquitted large local and state government grants (\$200,000 +) in the past.</p> <p>As most of the infrastructure is already in place, further equipment and set up is minimal. For any items of plant and equipment needed, we will be looking to our local mining companies for support; they have previously generously helped already with other equipment for the Sports Club.</p>
<p>What is the source of funds to financially support the establishment of the Refund Point(s)?</p> <p><i>(e.g. cash reserves, loans)</i></p> <p>(Maximum 200 words)</p>	<p>The source of funds to establish the Refund Point will be the takings for sales made from the Club activities, fundraising and / or donations from Local mining companies, as well as the Containers for Change income. The Sports Club has reasonable cash reserves for our small organisation, no loans and as the premises is owned outright and has no staff, so has limited financial commitments.</p>



6 Operational Readiness

This Section 6 is not required for Applicants seeking to be Major Operators.

Response Requirement	Response
Equipment	
<p>List the key pieces of equipment you intend to use at your proposed Refund Point(s) and whether this will be new or existing equipment?</p> <p>(Maximum 500 words)</p>	<p><i>The Club already has tables to place bulka bags/bags on for counting at a good height for safety and handling, plus 9 smaller tubs for sorting at the tables if needed.</i></p> <p><i>WE will need PPE Gear - Gloves, face masks, a marquee for shade and a bar fridge to store water for counters/volunteers. These would be new equipment.</i></p>
<p>For new equipment, what is the planned approach to purchasing this equipment and what consideration has been taken for lead times?</p> <p>(Maximum 200 words)</p>	<p><i>For new equipment, some will be donated by mining companies including Sports Club board member Lynas Rare Earths and other things will be purchased by the club.</i></p>
<p>For new equipment, will this equipment be purchased from local manufacturers and/or provide community benefit?</p> <p>If so, please provide details.</p> <p>(Maximum 200 words)</p>	<p><i>As Laverton is a very small remote town there is no opportunity to buy from local manufacturers and very limited opportunity to purchase locally.</i></p> <p><i>We will likely purchase most items from the regional centre of Kalgoorlie-Boulder.</i></p>
<p>Mobilisation Resource</p> <p>How many staff members will be available or dedicated to managing mobilisation activities for the Refund Point(s) proposed? Please note any other existing obligations and work commitments of the staff members which may impact on the delivery of the mobilisation activities.</p> <p>(Maximum 200 words)</p>	<p><i>1 Person/volunteer - part time (other people will also be trained to be able to do this admin and management work in the future.</i></p> <p><i>There are no existing obligations which will inhibit the ability to do the work.</i></p>
<p>Staff training</p> <p>What training will be provided to staff to ensure high levels of customer service and safety at the Refund Point(s)?</p> <p>(Maximum 200 words)</p>	<p>There will be an induction and training session an hour before the first count, to ensure everyone knows the safety procedures/processes.</p> <p>We will repeat the induction and training as required when new volunteers come to assist.</p>



7 Community Engagement

Response Requirement	Response
<p>Community Engagement</p> <p>Describe how you will engage with not-for-profits, charities, schools and other community groups as part of your day-to-day operations in order to provide opportunities for these organisations and members of the public to participate in the Scheme.</p> <p>(Maximum 500 words)</p>	<p>Luckily for Laverton, communications with groups, organisations and community have already been well established.</p> <p>We have already been working with the local hotel, mining camps, the school and other local businesses, and organisations.</p> <p>I will be emailing mining companies to work out a plan for delivery or pick up of bulk products to bring to the club, which will then require most of the volunteers to help count on Saturdays with a BBQ for volunteers to follow.</p>



8 Compliance

Response Requirement	Response
<p>Organisational compliance</p> <p>Have any of the following occurred within the past 7 years or are imminent in relation to the Applicant, any Director of the Applicant, and any related parties:</p>	
<ul style="list-style-type: none"> Material regulatory or law enforcement agency investigations. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> Insolvency or bankruptcy proceedings. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> Material instances of contract termination. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> Material litigation or judicial proceedings. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> Material contingent liabilities. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> Denied insurance coverage. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> WorkCover or WorkSafe or equivalent body investigations or process improvement and prohibition notices. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<ul style="list-style-type: none"> EPA or environmental breaches. 	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<p>Container Deposit Scheme Breaches</p> <p>Has the Applicant or any of their related parties received a breach notice in relation to a contract entered into as a participant to a container deposit (refund) scheme in another jurisdiction?</p>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, provide further details: <i>[Applicant to complete]</i>
<p>Police checks</p> <p>Do the executive officers (defined as being senior management and Directors) of the Applicant, commit to completing a police check and providing it to WARRRL should your Application be successful, prior to contact signing?</p>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

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Response Requirement	Response
<p>Other</p> <p>Any other events or factors that could adversely impact the financial ability and standing of the Applicant or any of its related parties.</p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>If Yes, provide further details: <i>[Applicant to complete]</i></p>

END OF APPLICATION FORM FOR MINOR OPERATORS (less than 5 Refund Points).




Are you proposing to deliver 5 or more Refund Points? If so, you are considered a Major Operator.

MAJOR OPERATORS – PLEASE CONTINUE WITH THE APPLICATION FORM



9 Financial Capacity

Please provide your responses in the right hand column and delete the grey italicised commentary provided accordingly.

Response Requirement	Response
<p>Ultimate Australian holding company</p> <p>Is the Applicant the ultimate Australian holding company in the Applicant organisation's corporate group?</p> <div style="background-color: #fff9c4; padding: 10px; border: 1px solid #ccc; margin-top: 10px;">  <p><i>In accordance with the Refund Point Agreement, a Parent Company Guarantee is required where the Operator:</i></p> <ul style="list-style-type: none"> • <i>is a Major Operator; and</i> • <i>is not the ultimate Australian holding company in the Operator's corporate group.</i> </div>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>If No,</p> <ul style="list-style-type: none"> • name and ABN or ACN of the ultimate Australian holding company: <i>[Applicant to complete]</i> • I have attached an organisation structure which shows the ownership interests (%) between the organisation and the ultimate Australian holding company: <i>[Applicant to complete: [Yes/No]]</i>
<p>Financial Statements</p> <p>Attach the most recently available Financial Statements (audited where available) for the last 3 years for the Applicant organisation (and where applicable, the ultimate Australian holding company listed above)</p> <p>If there were unexpected changes to the financial performance year on year, provide further information on the cause (e.g. significant capital expenditure, intermittent weather affecting operations and etc.).</p>	<p>Provide further details to explain significant year on year changes to the Financial Statement for the Applicant organisation or Parent Guarantor: <i>[N/A or Applicant to complete]</i></p>



10 Mobilisation Plan

Major Operator Applicants must provide a Mobilisation Plan as part of their Application which will form part of the Refund Point Agreement, if you are successful.

Refer to Annexure 1 for the Mobilisation Plan template.



Refund Point Operator Mobilisation Plan

WA Container Deposit Scheme

Laverton Sports Club Inc (the Operator)

27.03.2022

*[Applicants are required to complete all sections of this template denoted with **square brackets and highlighted yellow**. Where an additional responses are required, please duplicate the relevant sections of the template as required.]*



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1 Introduction

This Mobilisation Plan outlines the Mobilisation Activities to be undertaken by the Operator during the Mobilisation Period, to establish each Refund Point by the Mobilisation Completion Date.

This Mobilisation Plan should be read in conjunction with the Refund Point Agreement. Terminology used in this Mobilisation Plan has the meaning given in the Clause 1.1 of the Refund Point Agreement, unless stated otherwise.

2 Strategy and approach

The table below outlines the Operator’s strategy and approach to the Mobilisation Activities to be undertaken by the Operator during the Mobilisation Period, to establish each Refund Point by the Mobilisation Completion Date.

<p><i>[Operator to provide a short summary of its overall approach to mobilisation and how it will ensure that the Mobilisation Activities are completed by the Mobilisation Completion Date, and in accordance with this Mobilisation Plan.]</i></p> <p><i>[This should focus on the Operator’s approach to the management of Mobilisation Activities, including who will take accountability and responsibility for the overall delivery of the Mobilisation Activities]</i></p>
--

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3 Risk identification and mitigation

The Operator recognises that there are risks to the successful delivery of the Mobilisation Activities to be undertaken by the Operator during the Mobilisation Period, to establish each Refund Point by the Mobilisation Completion Date. The table below considers the key risks facing the Operator during the Mobilisation Period, and provides a summary of:

- **Risk description** – a list of each of the risks that may occur during the Mobilisation Period which may impact the ability of the Operator to provide Refund Point Services by the Mobilisation Completion Date;
- **Likelihood of occurring** – provides a relative rating of how likely it is the risk will occur, with high being very likely, medium being somewhat likely, and low being unlikely that the risk will occur;
- **Impact if risk occurs** - provides a relative rating of, if the risk were to occur, the impact the risk will have on the ability of the Operator to deliver Refund Point Services by the Mobilisation Completion Date;
- **Mitigating activities** – details each of the activities that the Operator will undertake during the Mobilisation Period to reduce the likelihood of the risk occurring, and reduce the impact of the risk if it were to occur; and
- **Timing of mitigating activities** – provides the key dates by which each of the mitigating activities will be undertaken.

[Operator to Insert / delete rows as required]

Risk Description	Likelihood	Impact if Risk Occurs	Mitigating Activities	Timing of Mitigating Activities
1. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
2. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
3. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
4. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]

5. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
6. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
7. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
8. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
9. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
10. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
11. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]
12. [Risk]	[High / Medium / Low]	[Minor / Moderate / Significant]	[List]	[Date / timing requirement]



4 Resourcing

This section sets out the Operator’s resources dedicated to the delivery of the Mobilisation Activities at each Refund Point during the Mobilisation period.

<p>Key contacts</p> <p>Provide the contact name, title, phone number and email address for each relevant contact person. Where the Operator is delivering a number of Refund Points, this should include who is responsible for the overall mobilisation program and program governance.</p>
<p><i>[Operator to complete]</i></p>
<p>Mobilisation resource</p> <ul style="list-style-type: none"> • Outline how many staff members will be available or dedicated to managing mobilisation activities for the Refund Point(s) proposed? Please note any other existing obligations and work commitments of the staff members which may impact on the delivery of the mobilisation activities. • Outline how it will ensure sufficient mobilisation workforce is available, including the potential use of third party resources?
<p><i>[Operator to complete]</i></p>



5 Approach to key activities

The section sets out the Operator’s approach to ensuring the Mobilisation Service Outcomes (as set out in Schedule 3 of the Refund Point Agreement) are achieved by the Mobilisation Completion Date.

5.1 Town Planning

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

<p>Approach</p> <p>Describe the approach to delivering the town planning Mobilisation Service Outcomes during the Mobilisation Period</p>
<p><i>[Operator to complete]</i></p>
<p>Key activities</p> <p>Provide a list of key activities to be undertaken, which may include:</p> <ul style="list-style-type: none"> • Development Application submission (or) confirmation that installation does not breach any existing Development Approval conditions • Development Application approval (if applicable) • Review and close out of implications of any Development Application conditions (if applicable)
<p><i>[Operator to complete]</i></p>



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5.2 Premises

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

<p>Approach</p> <p>Describe the approach to delivering the premises Mobilisation Service Outcomes during the Mobilisation Period</p>
<p><i>[Operator to complete]</i></p>
<p>Key activities</p> <p>Provide a list of key activities to be undertaken, which may include:</p> <ul style="list-style-type: none"> • Lease or purchase site • Obtain evidence of entitlement to use premises
<p><i>[Operator to complete]</i></p>



5.3 Building Works

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

<p>Approach</p> <p>Describe the approach to delivering the building works Mobilisation Service Outcomes during the Mobilisation Period</p>
<p><i>[Operator to complete]</i></p>
<p>Key activities</p> <p>Provide a list of key activities to be undertaken, which may include:</p> <ul style="list-style-type: none"> • Final Refund Point layout developed and provided to WARRRL • Scope and schedule of building works provided to WARRRL (if applicable) • Building works undertaken (if applicable)
<p><i>[Operator to complete]</i></p>



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5.4 Equipment

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

Key equipment
List the key pieces of equipment you intend to use at your proposed Refund Point(s) and whether this will be new or existing equipment?

Equipment	New / Existing (Operator to select)
[Operator to complete]	<input type="checkbox"/> New <input type="checkbox"/> Existing
[Operator to complete]	<input type="checkbox"/> New <input type="checkbox"/> Existing
[Operator to complete]	<input type="checkbox"/> New <input type="checkbox"/> Existing
[Operator to insert rows as required]	

Approach

- For new equipment, describe approach to delivering the equipment required to operate the proposed Refund Point.
- For new equipment, will this equipment be purchased from local manufacturers and/or provide community benefit? If so, please provide details.

[Operator to complete]

Key activities
Provide a list of key activities to be undertaken, which may include:

- Ordering of equipment
- Delivery and commissioning of equipment

[Operator to complete]



5.5 Signage and Branding

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

<p>Approach</p> <p>Describe the approach to delivering the signage and branding Mobilisation Service Outcomes during the Mobilisation Period</p>
<p><i>[Operator to complete]</i></p>
<p>Key activities</p> <p>Provide a list of key activities to be undertaken, which may include:</p> <ul style="list-style-type: none"> • Identification of Development Approval requirements for Refund Point site signage • Development Approval submission (is applicable) • Development Approval received (if applicable) • Signage drawing submitted to WARRRL for review and approval • Signage ordered • Signage arrival and install on site
<p><i>[Operator to complete]</i></p>



5.6 Information Technology

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

<p>Approach</p> <p>Describe the approach to delivering the information technology (IT) Mobilisation Service Outcomes during the Mobilisation Period</p>
<p><i>[Operator to complete]</i></p>
<p>Key activities</p> <p>Provide a list of key activities to be undertaken, which may include:</p> <ul style="list-style-type: none"> • IT support infrastructure made available on site (e.g. power and internet access) • IT equipment purchased • IT equipment installed on site • Completion of IT Platform training by all staff
<p><i>[Operator to complete]</i></p>



5.7 Other activities

[Note: Repeat table for each Refund Point, or alternatively state where a response applies to multiple Refund Points]

[Refund Point]

<p>Staff training</p> <p>What training will be provided to staff to ensure high levels of customer service and safety at the Refund Point?</p> <p><i>[Operator to complete]</i></p>
<p>Approach</p> <p>Describe the approach to delivering the 'other' Mobilisation Service Outcomes during the Mobilisation Period and any other activities required to successfully deliver the Refund Point</p> <p><i>[Operator to complete]</i></p>
<p>Key activities</p> <p>Provide a list of key activities to be undertaken, which may include:</p> <ul style="list-style-type: none"> • Required insurances obtained and evidence provided to WARRRL • Development of policies compliant with the <i>Occupational Safety and Health Act 1984 (WA)</i> • Other <p><i>[Operator to complete]</i></p>

6 Timing

The Mobilisation Activities will be completed in accordance with the Mobilisation Service Outcomes for the Operator Refund Points, as set out in Schedule 3 to the Refund Point Agreement.

The following section has been extracted from the Refund Point Agreement and will form returnable Schedule 3 of the executed Refund Point Agreement should the Applicant be successful.

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Schedule 3 Mobilisation Service Outcomes

The Table below sets out the Mobilisation Service Outcomes for the Operator Refund Points.

[Note: Where an outcome is not applicable, write “N/A” in the Date column.]

Item	Outcome	Critical Mobilisation Service Outcome	Date
Town Planning			
1.	Evidence of Development Application submission or confirmation that installation does not breach any existing Development Approval conditions	No	[Operator to complete – date]
2.	Evidence of Development Application approval provided to Principal	Yes	[Operator to complete – date]
3.	Review and close out of implications of any Development Application conditions	No	[Operator to complete – date]
Premises			
4.	Evidence of site ownership or executed lease agreement provided to Principal	Yes	[Operator to complete – date]
Building works (where applicable)			
5.	Final Refund Point layout provided to Principal	No	[Operator to complete – date]
6.	Scope and schedule of building works provided to Principal	Yes	[Operator to complete – date]
Equipment (where applicable)			
7.	Confirmation and evidence of counting tables ordered	No	[Operator to complete – date]
8.	Confirmation and evidence of counting tables arrival on site	No	[Operator to complete – date]
9.	Confirmation and evidence of forklifts ordered	No	[Operator to complete – date]
10.	Confirmation and evidence of forklifts arrival on site	No	[Operator to complete – date]
11.	Confirmation and evidence of RVMs ordered	No	[Operator to complete – date]
12.	Confirmation and evidence of RVMs arrival on site	No	[Operator to complete – date]
13.	Confirmation and evidence of RVM commissioning complete	Yes (if applicable)	[Operator to complete – date]

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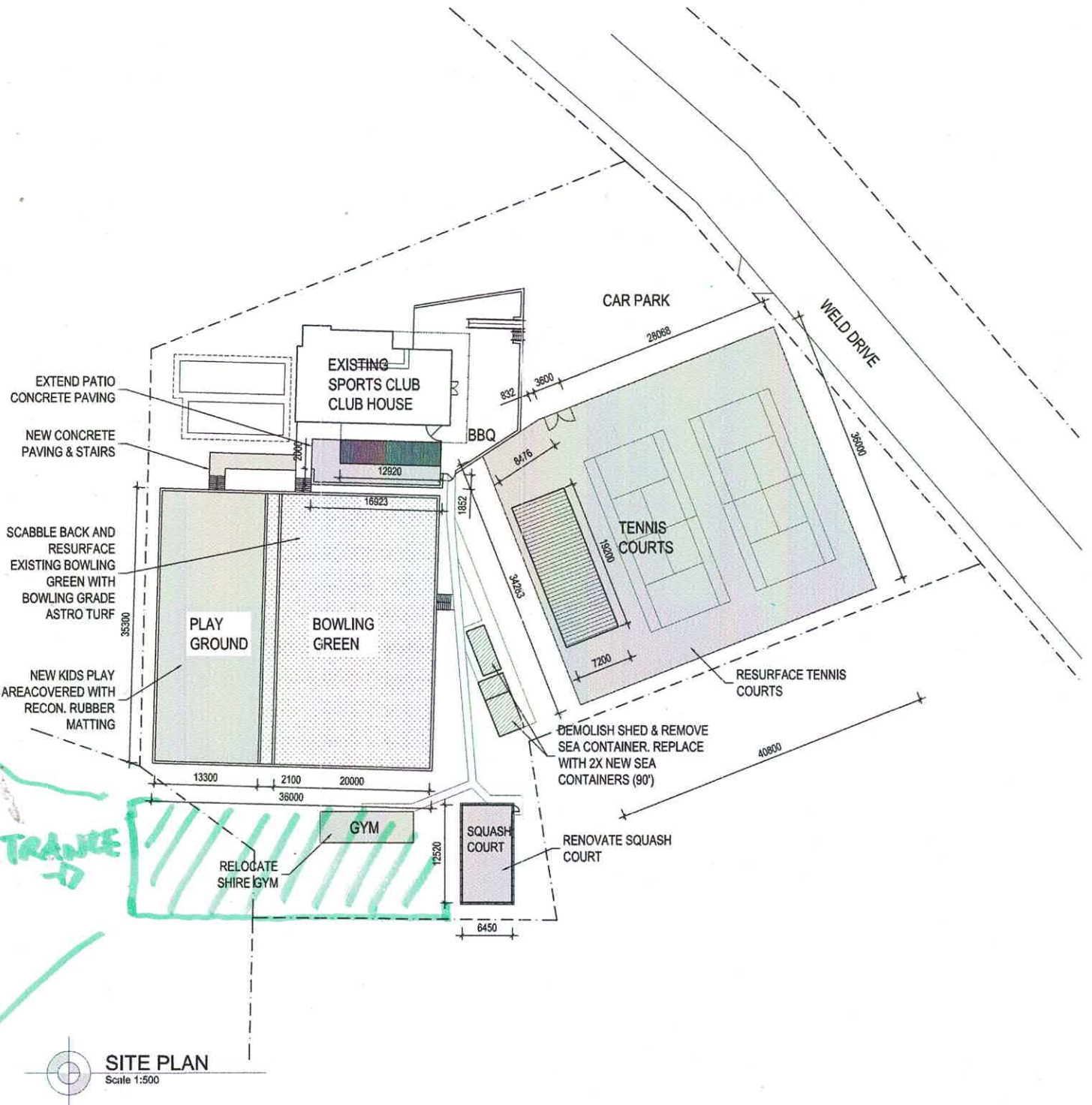
14.	Confirmation and evidence of Drop-Off bins ordered	No	[Operator to complete – date]
15.	Confirmation and evidence of Drop-Off bins arrival on site	No	[Operator to complete – date]
16.	Confirmation and evidence of Drop-Off bins installation complete	Yes (if applicable)	[Operator to complete – date]
17.	Confirmation and evidence of automated counting machines ordered	No	[Operator to complete – date]
18.	Confirmation and evidence of automated counting machines arrival on site	No	[Operator to complete – date]
19.	Confirmation and evidence of automated counting machines commissioning complete	Yes (if applicable)	[Operator to complete – date]
Signage and branding			
20.	Identification of Development Application requirements for Refund Point site signage (if applicable)	No	[Operator to complete – date]
21.	Evidence of Development Application submission provided to Principal (if applicable)	No	[Operator to complete – date]
22.	Evidence of Development Application approval provided to Principal (if applicable)	No	[Operator to complete – date]
23.	Signage drawing submitted to Principal for review and approval prior to order	No	[Operator to complete – date]
24.	Confirmation of order of signage and evidence provided	No	[Operator to complete – date]
25.	Confirmation of signage arrival and install on site	Yes	[Operator to complete – date]
Information technology			
26.	Confirmation of IT infrastructure availability to contracted site	No	[Operator to complete – date]
27.	Confirmation of procurement of appropriate IT Equipment (refer to Schedule 5)	No	[Operator to complete – date]
28.	Final confirmation of all required IT infrastructure installed on site	Yes	[Operator to complete – date]
29.	Completion of IT Platform training by all staff	Yes	[Operator to complete – date]
Other			

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30.	Required insurances obtained and evidence provided to the Principal	No	[Operator to complete – date]
31.	Policies compliant with the <i>Occupational Safety and Health Act 1984 (WA)</i> developed and provided to the Principal, including but not limited to the Emergency Management Plan and Environmental Management Plan	Yes	[Operator to complete – date]
32.	Staff training completed	Yes	[Operator to complete – date]
33.	Mobilisation Completion Date	Yes	[Operator to complete – date]



GENERAL NOTE:
 - CHECK ALL DRAWINGS, DIMENSIONS, LEVELS, & SETOUTS PRIOR TO COMMENCING ANY WORKS, AND NOTIFY PROJECT MANAGER OF ANY DISCREPANCIES.
 - READ DRAWINGS IN CONJUNCTION WITH ENGINEERS AND CONSULTANTS DRAWINGS.
 - ALL WORKS TO COMPLY WITH ALL CURRENT RELEVANT AUSTRALIAN STANDARDS, BUILDING CODES, AND AUTHORITY REGULATIONS.
 - DO NOT SCALE FROM THIS DRAWING, USE FIGURED DIMENSIONS ONLY.

client: **SHIRE OF LAVERTON**
 PROJECT: **LAVERTON SPORTS CLUB**
 TITLE: **SITE PLAN FOR SPORTS CLUB RENOVATIONS**

PROJECT No.:	LA-2018-04	Dwg No.:	A002
SCALE:	1:500	DATE:	18/04/2019
DRAWN BY:	NMD	AUTHORISED BY:	PN
CAD FILE REFERENCE:	LA SPORTS CLUB	REVISION:	0

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12 ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14 ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

Nil

15 NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 16 June 2022 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

16 CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 5:38pm

17 CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 19 May 2022 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 16 June 2022.

SIGNED:

DATED:

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