UNCONFIRMED MINUTES

PLEASE NOTE: **These Minutes have yet to be confirmed by Council as a true record of proceedings.**

SHIRE OF
LAVERTON
Discover the Outback Spirit

MINUTES

FOR THE ORDINARY MEETING OF COUNCIL

17 AUGUST 2023

This page has been left intentionally blank

TABLE OF CONTENTS

1. DECLARATION OF OPENING 1

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE..... 1

2.1 PRESENT 1

2.2 APOLOGIES 1

2.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED 1

2.4 APPLICATIONS FOR LEAVE OF ABSENCE ……. 1

3. PRESENTATIONS AND PUBLIC FORUM (QUESTION TIME) 1

INCLUDING DEPUTATIONS/PETITIONS & PRESENTATIONS

4. DISCLOSURES OF INTEREST (IN ACCORDANCE WITH DIVISION 6 AND SECTIONS 5.57 TO 5.73 OF THE LOCAL GOVERNMNET ACT 1995) …… 2

5. CONFIRMATION OF MINUTES (INCLUDES COMMITTEE AND ORDINARY MEETINGS) 2

5.1 ORDINARY MEETING OF COUNCIL 20TH JULY 2023 ……..... 2

- **Corrections**
- **Business Arising**
- **Confirmation**

6. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION..... 3

6.1 PRESIDENT'S REPORT 3

6.2 OTHER MEMBERS' REPORTS 3

7. REPORTS TO COUNCIL 5

7.1 Monthly Financial Statements for the Period Ending 31st July 2023 5-8

7.2 Accounts Paid as at 31st July 2023 9-10

7.3 Request for Sponsorship – Laverton Race Club 11-14

7.4 Policy Review – Corporate Credit Card Usage Policy 15-19

7.5 Outstanding Debtors to be Written Off 21-25

7.6 Register as a Roadwise Council 27-30

7.7 Proposed Lease for Grazing Purposes Over Lot 8 on DP93260 – B Hill 31-33

7.8 Supply of Motor Grader 35-39

7.9 Proposed Warehouse – Lot 34 Sturt Pea Drive, Laverton 41-47

7.10 Supply of Airport Terminal Buildings 49-53

8. NOTICE OF MOTIONS/QUESTIONS WITH NOTICE 55

9. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING 55

10. CONFIDENTIAL MATTERS 56

Closure of the meeting to discuss confidential business under the provisions of section 5.23 of the Local Government Act 1995.

11. NEXT MEETING 56

12. CLOSURE OF MEETING 56

13. CERTIFICATION 56

MINUTES

FOR THE ORDINARY MEETING OF COUNCIL HELD AT 5:07PM 17 AUGUST 2023 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS

1. DECLARATION OF OPENING

Cr Patrick Hill, Shire President, declared the meeting open at 5:07pm and read out:

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Laverton for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within fourteen (14) days of this meeting.

2. APOLOGIES AND APPLICATIONS FOR LEAVE OF ABSENCE

2.1 PRESENT

Cr P Hill	President
Cr R Prentice	Councillor
Cr R Wedge	Councillor
Cr R Weldon	Councillor
Cr G Buckmaster	Councillor

Mr P Marshall	Chief Executive Officer
Mr L Pervan	Deputy Chief Executive Officer
Mr P Kerp	Manager of Works and Services

2.2 APOLOGIES

Cr S Weldon Councillor
Cr J Carmody Councillor

MOVED: **Cr R Weldon** SECONDED: **Cr R Prentice**

Thatapologies from Cr S Weldon and Cr J Carmody be accepted.

CARRIED 5/0

2.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

2.4 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

3 PRESENTATIONS AND PUBLIC FORUM (QUESTION TIME) INCLUDING DEPUTATIONS/PETITIONS & PRESENTATIONS

NIL

4 DISCLOSURES OF INTEREST (IN ACCORDANCE WITH DIVISION 6 AND SECTIONS 5.57 TO 5.73 OF THE LOCAL GOVERNMENT ACT 1995)

COUNCILLOR/OFFICER	ITEM	NATURE OF INTEREST	HOW MANAGED
		○ FINANCIAL ○ INDIRECT FINANCIAL ○ PROXIMITY ○ CLOSELY ASSOCUATED PERSONS	○ VERBAL DISCLOSURE ○ WRITTEN DISCLOSURE ○ LEFT MEETING
CR P HILL	7.3	IMPARTIAL	VERBAL
CR R PRENTICE	7.3	IMPARTIAL	VERBAL
CR R WEDGE	7.3	IMPARTIAL	VERBAL
CR P HILL	7.7	IMPARTIAL	VERBAL
CR R PRENTICE	7.7	IMPARTIAL	VERBAL

5 CONFIRMATION OF MINUTES (INCLUDES COMMITTEE AND ORDINARY MEETINGS)

5.1 CONFIRMATION OF MINUTES – ORDINARY MEETING OF COUNCIL 20TH JULY 2023

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

BUSINESS ARISING

Nil

CORRECTIONS

Nil

MOVED: **Cr R Prentice** SECONDED: **Cr R Wedge**

That the Minutes of the Ordinary Meeting of Council held on 20th July 2023, be confirmed as a true and correct record of proceedings noting any changes and receiving the listing of Council Recommendations from previous meetings.

CARRIED 5/0

6 ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

6.1 PRESIDENT'S REPORT

Cr Patrick Hill tabled his President's Report (Attachment OMC170823.6.1.A)

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr G Buckmaster** SECONDED: **Cr R Weldon**

That the President's report tabled, be received.

CARRIED 5/0

Report from Cr Patrick Hill for the Ordinary Meeting 17/08/2023

20/07/2023 Ordinary Meeting of Council.

21/07/2023 Attended NAIDOC Dinner at the Great Beyond along with Cr Shaneane Weldon. Met with some elders and had a very enjoyable evening.

22/07/2023 Attended the wind up for NAIDOC at the Laverton Sports Club. All parties were thanked for their contributions.

25/07/2023 Cr Robin Prentice and I met with Anglo Gold representatives at the Desert Inn. We had dinner to thank and farewell, Mike Erickson and meet his replacement, Steve Perkins. We also met with Sunrise GM, David Brown.

27/07/2023 Met with CEO to draft a letter to the Premier regarding the Laverton Hospital upgrade and Outback Way development.

28/07/2023 GVROC meeting via video conference. Heard from Katrina regarding the NBN progress in the Goldfields. We also heard from Terrapave Australia about the overview of a new product to pave roads which I think this Council should consider.

Update from GEDC regarding proposed rail hub in Kalgoorlie which we registered our interest in developing a rail from Malcom to Laverton. Discussions on the Regional Climate Alliance presentation by Nikki Curtis. We set up a water strategy committee (3 representatives) to look at future water needs in the goldfields along with long term plans. I was nominated as a representative for the Northern Goldfields, Councillor Kim Eckert from the City of Kalgoorlie-Boulder nominated for the Kalgoorlie Region and Councillor Ron Chambers from Shire of Esperance was nominated for the Southern Region.

30/07/2023 I attended a State Cabinet meeting in the Kalgoorlie Town Hall along with Councillors Shaneane and Rex Weldon. I presented Roger Cook with a letter that was prepared regarding the Laverton Hospital and Outback Way upgrades. The letter called on the Premier to urgently take action on these 2 projects to produce an outcome. It’s been too long.

Met Minister of Transport, Rita Saffioti and emphasised the urgent recommencement of the Outback Way. She replied she hoped to have to completed by Christmas time.

Met Minister for Police, Paul Papalia, Minister for Environment; Climate Action; Racing and Gaming, Reece Whitby and Kyle McGinn.

11/08/2023 Cr Gary Buckmaster and I travelled to Wiluna to attend the opening of the Wiluna Skate Park. This was attended by approx. 50 people including Rick Wilson and State Upper House, Neil Thompson. The opening was excellent and was marked by everyone putting their painted hands on the concrete. We were all shown the new under construction caravan park. This was very interesting and welcoming. Congratulations to the Shire of Wiluna.

15/08/2023 I received a call from Community Co-Ordinator, Ian Beard of the Tjuntjuntjara Community. The phone call followed from recent discussions with Phil Mary from Ilkurlka Roadhouse and discussing road upgrades. It is suggested forming a group including Shire of Ngaanyatjarraku, Shire of Laverton and Shire of Menzies. Tjuntjuntjara and the manager of Ilkurlka Roadhouse will develop a plan to grade, upgrade and development maintenance plans east of Laverton to the South Australian Border.

16/08/2023 Meeting with Mid-west Yilgarn Infrastructure Group and again gave our updates on the Shire of Laverton projects.

16/08/2023 Attended funeral of Mr Gordon Biggs. A long term resident and previous shire employee. Condolences to his family.

Regards,

Patrick Hill.
Shire President.

6.2 OTHER MEMBERS' REPORTS

There were no Elected Members Reports tabled at this meeting.

7 REPORTS TO COUNCIL

7.1 MONTHLY FINANCIAL MANAGEMENT STATEMENTS FOR THE PERIOD ENDING 31st JULY 2023

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not applicable
AUTHOR	Lenin Pervan, Deputy Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	The Council considers the financial report monthly and the June 2023 statements were considered at the 20th July 2023 meeting of the Council.

MATTER FOR CONSIDERATION BY THE COUNCIL

To accept the monthly Financial Management Statements for the period ending 31st July 2023.

ATTACHMENTS

OMC170823.7.1.A	Financial Management Statements for the period ending 31st July 2023
OMC170823.7.1.B	Detailed Schedules of Income & Expenditure for the period ending 31st July 2023

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and $10,000 (which is the limit set as per Council Resolution – OMC200723 – 7.4(5)), should be reported on.

STATUTORY IMPLICATIONS

Local Government Act 1995

1.3. Content and intent

(2) This Act is intended to result in —

(a) better decision-making by local governments; and

(b) greater community participation in the decisions and affairs of local governments; and

(c) greater accountability of local governments to their communities; and

(d) more efficient and effective local government.

(3) In carrying out its functions a local government is to use its best endeavours to meet the needs of current and future generations through an integration of environmental protection, social advancement, and economic prosperity.

2.7. Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

3.1. General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(2) The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.

(3) A liberal approach is to be taken to the construction of the scope of the general function of a local government.

6.8. Expenditure from municipal fund not included in annual budget

(1) A local government is not to incur expenditure from its municipal fund for an additional purpose except where the expenditure —

(a) is incurred in a financial year before the adoption of the annual budget by the local government; or

(b) is authorised in advance by resolution; or*

*(c) is authorised in advance by the mayor or president in an emergency. * Absolute majority required. (1a) In subsection (1) — additional purpose means a purpose for which no expenditure estimate is included in the local government's annual budget.*

(2) Where expenditure has been incurred by a local government —

(a) pursuant to subsection (1)(a), it is to be included in the annual budget for that financial year; and

(b) pursuant to subsection (1)(c), it is to be reported to the next ordinary meeting of the council. [Section 6.8 amended: No. 1 of 1998 s. 19.

Local Government (Financial Management) Regulations 1996

"34. Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

***committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.*

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month ..

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value,calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances"

STRATEGIC PLAN IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

POLICY IMPLICATIONS

There are no policy implications to this report.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications and following the adoption of the budget on 20th July 2023, the aim is to include the changes to the budget for 2023/2024 in this section of the report with reference back to either the statutory or schedules of the reporting attachments.

Budget reference Statutory/Schedules	Item and page number	Original Budget allocation	Change with Comments
Nil for the July report			

CONSULTATION

Chief Executive Officer

RISK MANAGEMENT

As the Council is meeting its reporting requirements, the risk is considered Low.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

COMMENT

The Financial Statements as of the 31st July 2023 and are reflective of the works undertaken throughout July 2023. The budget was adopted on 20th July 2023.

Rates were dispatched on 21st July 2023. As funds flow through in August, Council will review its current investments and in all likelihood, increase its term deposit base to maximise the interest which can be derived.

Please note, the 2022/23 end of year financial statements have not been completed as of yet. As such, the current opening surplus of $11,960,521 has not been finalised and is subject to change as per the compilation of the annual financial statements.

Overall, Council is in a strong financial position and is well placed to progess with the major capital works forecast in the 2023/24 budget.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Prentice** **SECONDED:** **Cr G Buckmaster**

(1) That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Financial Management Statements for the period ending 31st July 2023 as shown in attachments OMC170823.7.1.A and OMC170823.7.1.B

CARRIED 5/0

SHIRE OF LAVERTON

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 July 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

TABLE OF CONTENTS

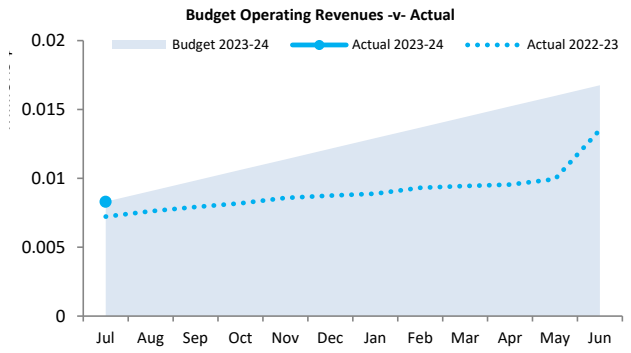
Statement of Financial Activity		5
Statement of Financial Position		6
Basis of Preparation		7
Note 1	Statement of Financial Activity Information	8
Note 2	Cash and Financial Assets	9
Note 3	Receivables	10
Note 4	Other Current Assets	11
Note 5	Payables	12
Note 6	Disposal of Assets	13
Note 7	Capital Acquisitions	14
Note 8	Borrowings	16
Note 9	Reserve Accounts	17
Note 10	Other Current Liabilities	18
Note 11	Grants, contributions and subsidies	19
Note 12	Capital grants and contributions	20
Note 13	Trust Fund	21
Note 14	Budget Amendments	22
Note 15	Explanation of Material Variances	23

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2023

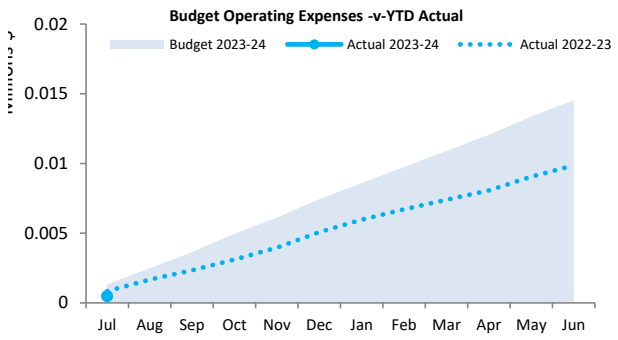
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

OPERATING REVENUE

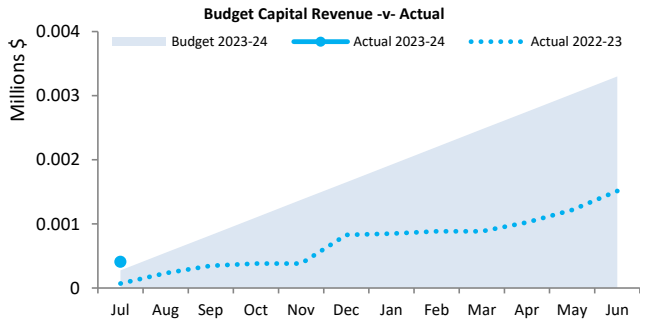


OPERATING EXPENSES

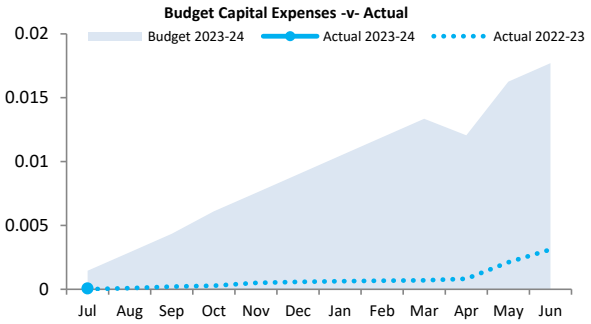


INVESTING ACTIVITIES

CAPITAL REVENUE

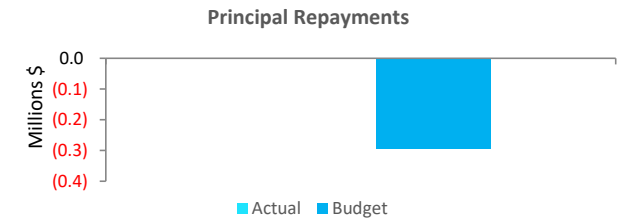


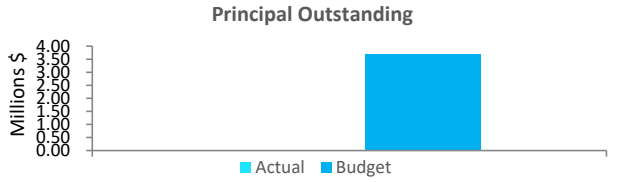
CAPITAL EXPENSES



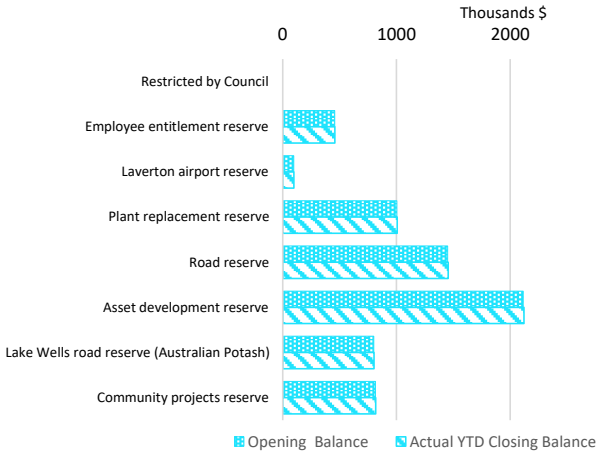
FINANCING ACTIVITIES

BORROWINGS

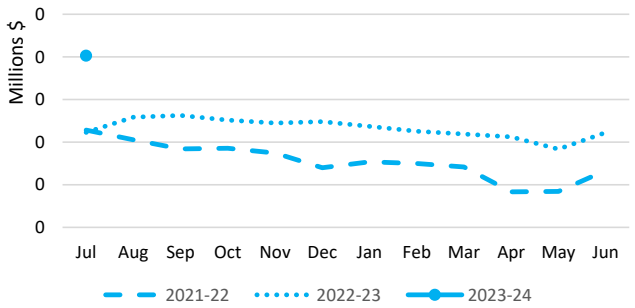




RESERVES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 JULY 2023

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$10.78 M	$10.78 M	$11.96 M	$1.18 M
Closing	$0.00 M	$16.68 M	$20.13 M	$3.45 M

Refer to Statement of Financial Activity

Cash and cash equivalents

	$18.22 M	% of total
Unrestricted Cash	$11.46 M	62.9%
Restricted Cash	$6.76 M	37.1%

Refer to Note 2 - Cash and Financial Assets

Payables

	$0.20 M	% Outstanding
Trade Payables	$0.00 M	
0 to 30 Days		0.0%
Over 30 Days		100.0%
Over 90 Days		0%

Refer to Note 5 - Payables

Receivables

	$0.83 M	% Collected
Rates Receivable	$7.87 M	-8.8%
Trade Receivable	$0.83 M	% Outstanding
Over 30 Days		1.7%
Over 90 Days		0.3%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$1.30 M	$7.02 M	$7.82 M	$0.80 M

Refer to Statement of Financial Activity

Rates Revenue

		% Variance
YTD Actual	$7.54 M	
YTD Budget	$7.51 M	0.4%

Refer to Statement of Financial Activity

Grants and Contributions

		% Variance
YTD Actual	$0.46 M	
YTD Budget	$0.32 M	45.1%

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges

		% Variance
YTD Actual	$0.19 M	
YTD Budget	$0.22 M	(16.9%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($13.61 M)	($1.12 M)	$0.37 M	$1.49 M

Refer to Statement of Financial Activity

Proceeds on sale

		%
YTD Actual	$0.00 M	
Adopted Budget	$0.12 M	(100.0%)

Refer to Note 6 - Disposal of Assets

Asset Acquisition

		% Spent
YTD Actual	$0.04 M	
Adopted Budget	$17.17 M	(99.8%)

Refer to Note 7 - Capital Acquisitions

Capital Grants

		% Received
YTD Actual	$0.41 M	
Adopted Budget	$3.45 M	(88.1%)

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities

Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$1.53 M	$0.00 M	($0.02 M)	($0.02 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$0.00 M
Interest expense	$0.00 M
Principal due	$0.00 M

Refer to Note 8 - Borrowings

Reserves

Reserves balance	$6.76 M
Interest earned	$0.02 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 31 JULY 2023

NATURE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

CAPITAL GRANTS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets. Excluding Land.

FINANCE COSTS
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

	Ref Note	Adopted Budget (a)	YTD Budget (b)	YTD Actual (c)	Forecast 29 June 2024 Closing (a)-(b)+(c)	Variance $ (c) - (b)	Variance % ((c) - (b))/(b)	Var.
		$	$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	10,779,839	10,779,839	**11,960,521**	**11,960,521**	1,180,682	10.95%	▲
Revenue from operating activities								
Rates		7,163,352	7,508,952	**7,541,809**	**7,196,209**	32,857	0.44%	
Grants, subsidies and contributions	11	3,816,860	318,066	**461,357**	**3,960,151**	143,291	45.05%	▲
Fees and charges		1,276,723	223,097	**185,345**	**1,238,971**	(37,752)	(16.92%)	▼
Interest earnings		640,012	53,333	**58,724**	**645,403**	5,391	10.11%	
Other revenue		170,417	14,196	**54,199**	**210,420**	40,003	281.79%	▲
Profit on disposal of assets	6	0	0	**0**	**0**	0	0.00%	
		13,067,364	**8,117,644**	**8,301,434**	**13,251,154**	183,790	2.26%	
Expenditure from operating activities								
Employee costs		(4,126,900)	(370,943)	**(263,600)**	**(4,019,557)**	107,343	28.94%	▲
Materials and contracts		(6,840,901)	(497,278)	**(122,827)**	**(6,466,450)**	374,451	75.30%	▲
Utility charges		(385,066)	(32,055)	**(2,983)**	**(355,994)**	29,072	90.69%	▲
Depreciation on non-current assets		(2,378,991)	(198,224)	**0**	**(2,180,767)**	198,224	100.00%	▲
Finance costs		(82,657)	(6,887)	**(5,829)**	**(81,599)**	1,058	15.36%	
Insurance expenses		(335,754)	(115,624)	**0**	**(220,130)**	115,624	100.00%	▲
Other expenditure		0	(72,506)	**(83,359)**	**(10,853)**	(10,853)	(14.97%)	▼
Loss on disposal of assets	6	(89,000)	(7,416)	**0**	**(81,584)**	7,416	100.00%	
		(14,239,269)	**(1,300,933)**	**(478,598)**	**(13,416,934)**	822,335	(63.21%)	
Non-cash amounts excluded from operating activities	1(a)	2,467,991	205,640	**0**	**2,262,351**	(205,640)	(100.00%)	▼
Amount attributable to operating activities		**1,296,086**	**7,022,351**	**7,822,836**	**2,096,571**	800,485	11.40%	
Investing activities								
Proceeds from capital grants	12	3,445,152	287,094	**409,252**	**3,567,310**	122,158	42.55%	▲
Proceeds from disposal of assets	6	120,000	0	**0**	**120,000**	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(17,173,500)	(1,406,117)	**(37,379)**	**(15,804,762)**	1,368,738	97.34%	▲
		(13,608,348)	**(1,119,023)**	**371,873**	**(12,117,452)**	1,490,896	(133.23%)	
Financing Activities								
Proceeds from new debentures	8	2,500,000	0	**0**	**2,500,000**	0	0.00%	
Transfer from reserves	9	800,000	0	**0**	**800,000**	0	0.00%	
Repayment of debentures	8	(294,765)	0	**0**	**(294,765)**	0	0.00%	
Transfer to reserves	9	(1,472,812)	0	**(23,457)**	**(1,496,269)**	(23,457)	0.00%	▼
Amount attributable to financing activities		**1,532,423**	**0**	**(23,457)**	**1,508,966**	(23,457)	0.00%	
Closing funding surplus / (deficit)	1(c)	**0**	**16,683,167**	**20,131,773**	**3,448,606**	3,448,606	(20.67%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.
Refer to Note 15 for an explanation of the reasons for the variance.
This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 JULY 2023

	Supplementary Information	30 June 2023	31 July 2023
		$	$
CURRENT ASSETS			
Cash and cash equivalents	2	18,018,389	18,218,748
Trade and other receivables	3	674,692	8,699,713
Inventories	4	174,482	174,482
TOTAL CURRENT ASSETS		18,867,563	27,092,943
NON-CURRENT ASSETS			
Trade and other receivables		3,719	3,719
Other financial assets		77,804	77,804
Property, plant and equipment		14,883,277	14,883,277
Infrastructure		138,828,521	138,865,901
TOTAL NON-CURRENT ASSETS		153,793,321	153,830,701
TOTAL ASSETS		172,660,884	180,923,644
CURRENT LIABILITIES			
Trade and other payables	6	170,804	201,478
Other liabilities	7	1,074,677	1,074,677
Borrowings	8	255,669	255,669
Employee related provisions		418,857	418,857
TOTAL CURRENT LIABILITIES		1,920,007	1,950,681
Borrowings	8	1,251,372	1,251,372
Employee related provisions		103,397	103,397
TOTAL NON-CURRENT LIABILITIES		1,354,769	1,354,769
TOTAL LIABILITIES		3,274,776	3,305,450
NET ASSETS		**169,386,108**	**177,618,194**
EQUITY			
Retained surplus		88,797,806	97,006,435
Reserve accounts	9	6,736,235	6,759,692
Revaluation surplus		73,852,067	73,852,067
TOTAL EQUITY		**169,386,108**	**177,618,194**

This statement is to be read in conjunction with the accompanying notes.

BASIS OF PREPARATION

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying Regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 13 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources.
Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:
- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.
Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 07 August 2023

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32* .

Non-cash items excluded from operating activities	Notes	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Forecast 30 June 2024 Closing
		$	$	$	
Adjustments to operating activities					
Less: Profit on asset disposals	6	0	0	0	0
Add: Loss on asset disposals	6	89,000	7,416	0	81,584
Add: Depreciation on assets		2,378,991	198,224	0	2,180,767
Total non-cash items excluded from operating activities		**2,467,991**	**205,640**	**0**	**2,262,351**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 July 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(6,736,235)	(6,736,235)	(6,759,692)
Less: Rates receivable		(451,700)	0	0
Less: Payables		(433,389)	0	0
Add: Borrowings	8	294,765	255,669	255,669
Add: Provisions employee related provisions	10	433,389	418,857	418,857
Add: Contract liabilities		1,074,677	1,074,677	1,074,677
Total adjustments to net current assets		**(5,818,493)**	**(4,987,032)**	**(5,010,489)**

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	18,018,389	18,018,389	18,218,748
Rates receivables	3	500,000	123,392	7,865,252
Receivables	3	879	551,301	834,461
Other current assets	4	150,000	174,482	174,482
Less: Current liabilities				
Payables	5	(268,105)	(170,807)	(201,478)
Borrowings	8	(294,765)	(255,669)	(255,669)
Contract liabilities	10	(1,074,677)	(1,074,677)	(1,074,677)
Provisions	10	(433,389)	(418,857)	(418,857)
Less: Total adjustments to net current assets	1(b)	(5,818,493)	(4,987,032)	(5,010,489)
Closing funding surplus / (deficit)		**10,779,839**	**11,960,521**	**20,131,773**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

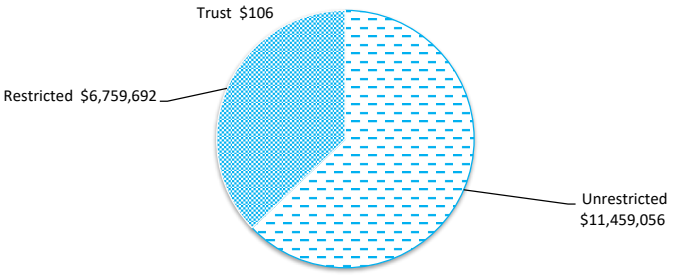
Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		$	$	$	$			
Petty Cash & Floats	Cash and cash equivalents	800		800		Cash on hand	Nil	N/A
Cash at bank - Municipal	Cash and cash equivalents	1,197,826		1,197,826		NAB	Variable	N/A
Cash at investment Municipal	Cash and cash equivalents	10,260,430		10,260,430		NAB	Variable	N/A
Cash at investment Reserve	Cash and cash equivalents	0	6,759,692	6,759,692		NAB	Variable	N/A
Trust bank account	Cash and cash equivalents	0	0	106	106	NAB	Nil	N/A
Total		**11,459,056**	**6,759,692**	**18,218,748**	**106**			
Comprising								
Cash and cash equivalents		11,459,056	6,759,692	18,218,748	106			
		11,459,056	**6,759,692**	**18,218,748**	**106**			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.
Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

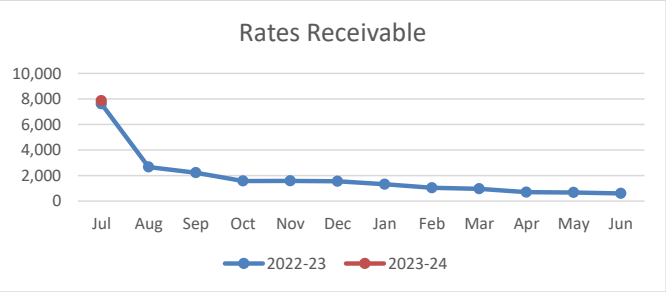


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

Rates receivable	30 Jun 2023	31 Jul 2023
	$	$
Opening arrears previous years	596,411	123,391
Levied this year	6,948,262	7,541,809
Less - collections to date	(6,948,262)	673,072
Gross rates collectable	**596,411**	**8,338,272**
Allowance for impairment of rates receivable	(473,020)	(473,020)
Net rates collectable	**123,391**	**7,865,252**
% Collected	92.1%	-8.8%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Receivables - general	(340)	749,993	9,377	1,400	2,181	762,611
Percentage	0.0%	98.3%	1.2%	0.2%	0.3%	
Balance per trial balance						
Sundry receivable						762,611
GST receivable						19,934
Accrued Income						51,810
Trust asset						106
Total receivables general outstanding						**834,461**

Amounts shown above include GST (where applicable)

KEY INFORMATION

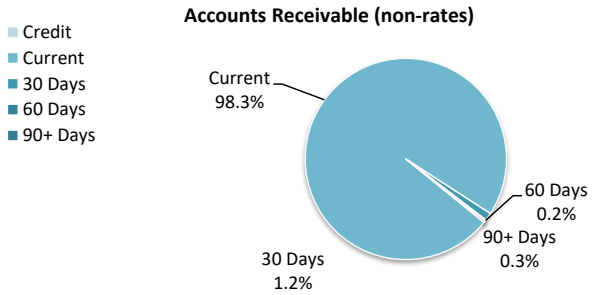
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 July 2023
	$	$	$	$
Inventory				
Fuel	174,482	0	0	174,482
Total other current assets	**174,482**	**0**	**0**	**174,482**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2023

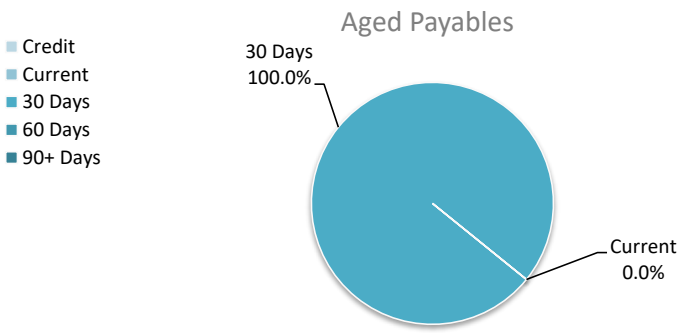
OPERATING ACTIVITIES
NOTE 5
PAYABLES

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	$	$	$	$	$	$
Payables - general	0	0	679	0	0	679
Percentage	0%	0%	100%	0%	0%	
Balance per trial balance						
Sundry creditors						1,377
ATO liabilities						68,192
PAYG payables						58,668
Payroll creditors						985
Other payables						68,663
Trust liability						106
Total payables general outstanding						**201,478**

Amounts shown above include GST (where applicable)

KEY INFORMATION

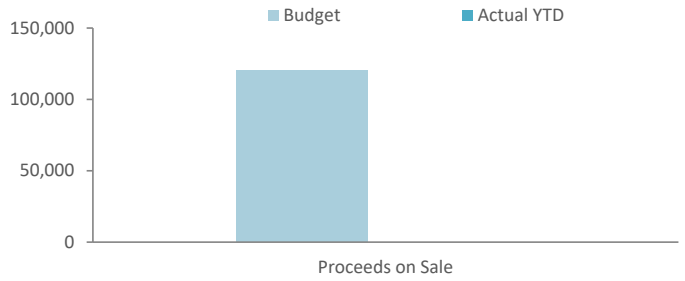
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.
The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and equipment								
	Transport								
	Grader	209,000	120,000		(89,000)				
		209,000	**120,000**	**0**	**(89,000)**	**0**	**0**	**0**	**0**



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	Forecast 30 June Closing	YTD Actual Variance
	$	$	$		$
Land and buildings	7,139,000	594,915	0	**6,544,085**	(594,915)
Furniture and equipment	264,000	21,999	0	**242,001**	(21,999)
Plant and equipment	663,500	51,123	0	**612,377**	(51,123)
Infrastructure - roads	5,212,000	434,331	21,629	**4,799,298**	(412,702)
Infrastructure - other	3,895,000	303,749	15,750	**3,607,001**	(287,999)
Payments for Capital Acquisitions	**17,173,500**	**1,406,117**	**37,379**	**15,804,762**	**(1,368,738)**
Capital Acquisitions Funded By:					
	$	$	$		$
Capital grants and contributions	**3,445,152**	**287,094**	**409,252**	**3,567,310**	122,158
Borrowings	**2,500,000**	**0**	**0**	**2,500,000**	0
Other (disposals & C/Fwd)	**120,000**	**0**	**0**	**120,000**	0
Cash backed reserves					
Employee entitlement reserve	**0**	**0**	**0**	**0**	0
Laverton airport reserve	**0**	**0**	**0**	**0**	0
Plant replacement reserve	**0**	**0**	**0**	**0**	0
Road reserve	**0**	**0**	**0**	**0**	0
Asset development reserve	**0**	**0**	**0**	**0**	0
Lake Wells road reserve (Australian Potash)	**(800,000)**	**0**	**0**	**(800,000)**	0
Community projects reserve	**0**	**0**	**0**	**0**	0
Contribution - operations	**11,908,348**	**1,119,023**	**(371,873)**	**10,417,452**	(1,490,896)
Capital funding total	**17,173,500**	**1,406,117**	**37,379**	**15,804,762**	**(1,368,738)**

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under $5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)* . These assets are expensed immediately.

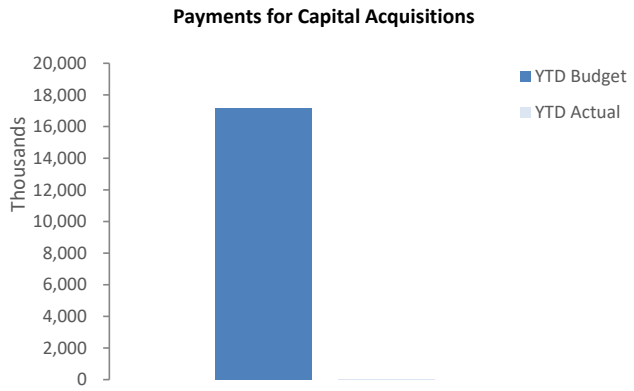
Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A.* Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators

0%
20%
40%
60%
80%
100%
Over 100%

Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Job	Job Description	Adopted Budget	YTD Budget	YTD Actual	Variance (Under)/Over
		$	$	$	$
Land and Buildings					
BC2023	Building upgrade, Roof and cladding	400,000	33,333	0	(33,333)
FF24005	Install Automatic Reticulation System And Tank	30,000	2,500	0	(2,500)
BC232400	Staff housing	2,500,000	208,333	0	(208,333)
BC211	Works depot building upgrade	900,000	75,000	0	(75,000)
IO923	New terminal building	3,000,000	250,000	0	(250,000)
BC044	Police complex restoration	109,000	9,083	0	(9,083)
BC006	Great Beyond Visitor Centre - Interpretive Garden	200,000	16,666	0	(16,666)
Furniture and Fittings					
FF24004	Historical plaques	125,000	10,417	0	(10,417)
FF24006	Fencing and reticulation Leahy Park	100,000	8,333	0	(8,333)
FF24007	Instal automated reticulation system & tank - Police Complex	25,000	2,083	0	(2,083)
FF232400	Historical Plaques	5,000	416	0	(416)
FF24002	Great Beyond Visitor Centre - New TV for museum	9,000	750	0	(750)
Plant and Equipment					
PE24001	Swimming pool water tank	16,500	1,375	0	(1,375)
PE24002	Swimming pool blankets	47,000	3,916	0	(3,916)
PE713	Power washer depot	10,000	833	0	(833)
PE708	Construction grader	500,000	41,666	0	(41,666)
PE712	New dual cab	50,000	0	0	0
PE24005	AT Vehicle	40,000	3,333	0	(3,333)
Infrastructure Other					
IO402	Solar lighting - Council entrance	10,000	833	0	(833)
IO503	Water tower - Welcome to Laverton Signage	75,000	6,250	0	(6,250)
IO501	Laverton townsite beautification	600,000	50,000	0	(50,000)
IO314	Cemetery Improvements (FLCAG)	60,000	5,000	0	(5,000)
IO951	Airport Runway Turning Nodes	1,600,000	133,333	15,750	(117,583)
IO952	Airport Taxiway and Parking Reseal	1,300,000	108,333	0	(108,333)
IO954	New Fuel Tank	250,000	0	0	0
Roads					
SPW2111	Sturt Pea Drive widening	790,000	65,833	13,328	(52,506)
SPW2112	Sullivan Rd Airport - Widen & Reseal	0	0	4,509	4,509
TSR079	Macpherson Place Road Reseal	7,000	583	0	(583)
TSR2111	Town Streets Resealing	275,000	22,917	0	(22,917)
RC068	Cox Street Upgrade 2022/23	415,000	34,583	0	(34,583)
RC073	Crawford Street 2022/23 Upgrade	215,000	17,916	0	(17,916)
GRST2113	Gravel resheet - Lake Wells Road	800,000	66,666	0	(66,666)
GRST2114	Gravel resheet and reseal - Racecourse Road	450,000	37,500	0	(37,500)
GRST2115	Gravel resheet - Mt Shenton Road	500,000	41,667	0	(41,667)
RRG2001	Bandya Road - Slk 22.50 To Slk 24.50	660,000	55,000	3,793	(51,207)
RAR070A	Old Laverton Road (RAAR) 22/23	750,000	62,500	0	(62,500)
TR2023	Tip Road	350,000	29,166	0	(29,166)
		17,173,500	**1,406,117**	**37,379**	**(1,368,738)**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

FINANCING ACTIVITIES
NOTE 8
BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2023**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Housing										
Burt Street units	81	48,904				(48,904)		0		(1,738)
DCEO House	82	146,770				(24,906)		121,864		(4,274)
Staff Housing	85	0		2,500,000		(39,096)		2,460,904		(56,534)
Recreation and culture										
Community hub	83	322,894				(54,794)		268,100		(9,403)
Economic services										
GB Visitor Centre expansion	84	988,473				(127,065)		861,408		(10,708)
		1,507,041	0	2,500,000	0	(294,765)	0	3,712,276	0	(82,657)
Total		1,507,041	0	2,500,000	0	(294,765)	0	3,712,276	0	(82,657)
Current borrowings		294,765					255,669			
Non-current borrowings		1,212,276					(255,669)			
		1,507,041					0			

All debenture repayments were financed by general purpose revenue.

Unspent borrowings

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materiallly different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS

Reserve accounts

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
Restricted by Council									
Employee entitlement reserve	456,769	22,838	1,591					479,607	458,360
Laverton airport reserve	97,174	4,859	338					102,033	97,512
Plant replacement reserve	1,002,670	50,134	3,491	100,000				1,152,804	1,006,161
Road reserve	1,450,183	72,509	5,050					1,522,692	1,455,233
Asset development reserve	2,114,330	105,717	7,363					2,220,047	2,121,693
Lake Wells road reserve (Australian Pot	800,000	0	2,786	676,000		(800,000)		676,000	802,786
Community projects reserve	815,109	40,755	2,838	400,000				1,255,864	817,947
	6,736,235	**296,812**	**23,457**	**1,176,000**	**0**	**(800,000)**	**0**	**7,409,047**	**6,759,692**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 JULY 2023

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 July 2023
		$		$	$	$
Other liabilities						
- Capital grant/contribution liabilities		1,074,677.00	0.00	0.00	0.00	1,074,677.00
Total other liabilities		1,074,677.00	0.00	0.00	0.00	1,074,677.00
Employee Related Provisions						
Annual leave		218,703.00	0.00	0.00	0.00	218,703.00
Long service leave		116,641.00	0.00	0.00	0.00	116,641.00
Total Employee Related Provisions		335,344.00	0.00	0.00	0.00	335,344.00
Other Provisions						
Remediation costs		83,513.00	0.00	0.00	0.00	83,513.00
Total Other Provisions		83,513.00	0.00	0.00	0.00	83,513.00
Total other current assets		**1,493,534.00**	**0.00**	**0.00**	**0.00**	**1,493,534.00**

Amounts shown above include GST (where applicable)

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.
Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.
The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NOTE 11
GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue						
Provider	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2023	Current Liability 31 Jul 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual	Forecast 30 June Closing
	$	$	$	$	$	$	$	$	$	$	$	
Operating grants and subsidies												
General purpose funding												
Financial assistance grant - RAAR	0	0	0	0	0	150,000	12,500	150,000	0	0	0	137,500
Education and welfare												
Youth grant funding	0	0	0	0	0	140,000	11,666	140,000	0	140,000	33,434	161,768
YOUTH - Contributions & Donations	0	0	0	0	0	1,000	83	1,000	0	1,000	0	917
Community development grant funding	182,342	0	0	182,342	182,342	475,024	39,585	475,024	0	475,024	146,341	581,780
Cashless debit card grant funding	0	0	0	0	0	0	0	0	0	0	0	0
CRC grants	0	0	0	0	0	135,803	11,316	135,803	0	135,803	0	124,487
Transport												
Road grants flood damage	0	0	0	0	0	2,500,000	208,333	2,500,000	0	2,500,000	0	2,291,667
Direct road grant (MRWA)	0	0	0	0	0	276,032	23,002	276,032	0	276,032	281,985	535,015
	182,342	**0**	**0**	**182,342**	**182,342**	**3,677,860**	**306,485**	**3,677,860**	**0**	**3,527,860**	**461,760**	**3,833,135**
Operating contributions												
Law, order, public safety												
Fire contributions & donations	0	0	0	0	0	4,000	333	4,000	0	4,000	0	3,667
Fire other income	0	0	0	0	0	2,000	166	2,000	0	2,000	0	1,834
Recreation and culture												
Recreation other contributions & donatio	0	0	0	0	0	60,000	5,000	60,000	0	60,000	0	55,000
Transport												
Road contribution income	0	0	0	0	0	61,000	5,083	61,000	0	61,000	0	55,917
Economic services												
CRC contributions & income	0	0	0	0	0	2,000	166	2,000	0	2,000	(403)	1,431
Australia Day Grant	0	0	0	0	0	10,000	833	10,000	0	10,000	0	9,167
	0	**0**	**0**	**0**	**0**	**139,000**	**11,581**	**139,000**	**0**	**139,000**	**(403)**	**127,016**
TOTALS	**182,342**	**0**	**0**	**182,342**	**182,342**	**3,816,860**	**318,066**	**3,816,860**	**0**	**3,666,860**	**461,357**	**3,960,151**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NOTE 12
CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue						
Provider	Liability 1 July 2023	Increase in Liability	Decrease in Liability (As revenue)	Liability 31 Jul 2023	Current Liability 31 Jul 2023	Adopted Budget Revenue	YTD Budget	Annual Budget	Budget Variations	Expected	YTD Revenue Actual	Forecast 30 June Closing
	$	$	$	$	$	$	$	$	$	$	$	$
Non-operating grants and subsidies												
Transport												
Regional road group grants (MRWA)	0	0	0	0	0	440,000	36,666	440,000	0	440,000	409,252	812,586
ROADC - Other Grants - Remote Access Roads	0	0	0	0	0	750,000	62,500	750,000	0	750,000	0	687,500
Road construction other grants	0	0	0	0	0	307,774	25,647	307,774	0	307,774	0	282,127
Airport terminal funding (LRCI)	892,335	0	0	892,335	892,335	1,947,378	162,281	1,947,378	0	1,947,378	0	1,785,097
	892,335	**0**	**0**	**892,335**	**892,335**	**3,445,152**	**287,094**	**3,445,152**	**0**	**3,445,152**	**409,252**	**3,567,310**
TOTALS	**892,335**	**0**	**0**	**892,335**	**892,335**	**3,445,152**	**287,094**	**3,445,152**	**0**	**3,445,152**	**409,252**	**3,567,310**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 JULY 2023

NOTE 13 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2023	Amount Received	Amount Paid	Closing Balance 31 Jul 2023
	$	$	$	$
Department of transport	498	11,971	(12,363)	**105**
	498	**11,971**	**(12,363)**	**105**

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Account Cod	Description	Job (if applicable)	Comment	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Budget Running Balance	Comments
						$	$	$	
	Difference in opening surplus (Budget to Actual - not audited)					1,180,682		1,180,682	
								0	
								0	
Amended Budget Cash Position as per Council Resolution						1,180,682	0	1,180,682	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 JULY 2023

NOTE 15
EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2023-24 year is $10,000 or 10.00% whichever is the greater.

				Explanation of positive variances			Explanation of negative variances	
Nature or type	**Var. $**	**Var. %**		**Timing**	**Permanent**		**Timing**	**Permanent**
	$	%						
Revenue from operating activities								
Grants, subsidies and contributions	143,291	45.05%	▲	Budget YTD 1/12th				
Fees and charges	(37,752)	(16.92%)	▼				Budget YTD 1/12th	
Expenditure from operating activities								
Materials and contracts	374,451	75.30%	▲	Budget YTD 1/12th				
Depreciation on non-current assets	198,224	100.00%	▲	Depreciation not run as revaluations have not been processed yet				
Non-cash amounts excluded from operating activities	(205,640)	(100.00%)	▼				Depreciation not run as revaluations have not been processed yet	
Investing activities								
Proceeds from capital grants	122,158	42.55%	▲		Budget YTD 1/12th			
Payments for property, plant and equipment and infrast	1,368,738	97.34%	▲	Spending generally suspended until budget is adopted				
Financing activities								
Transfer to reserves	(23,457)	0.00%	▼				Reserve transfers generally processed towards end of year	
Closing funding surplus / (deficit)	3,448,606	(20.67%)	▲	Closing surplus is higher than expected at end of July due to spending kept to essentials until budget is adopted				

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description	2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
GENERAL PURPOSE FUNDING - RATES								
OPERATING EXPENDITURE								
2030100	RATES - Employee Costs - Wages; Salaries; Superannuation		64,022		4,924		7,378	
2030102	RATES - Employee Costs - Allowances; WC & FBT		0		0		0	
2030104	RATES - Employee Costs - Training & Development; Conferences		2,000		166		0	
2030112	RATES - Valuation Expenses		15,000		1,250		0	
2030113	RATES - Title/Company Searches		500		41		0	
2030114	RATES - Debt Collection Expenses		2,000		166		0	
2030115	RATES - Printing & Stationery		2,000		166		0	
2030116	RATES - Postage & Freight		500		41		0	
2030117	RATES - Doubtful Debts Expense		0		0		0	
2030118	RATES - Write Off		20,000		1,666		0	
2030140	RATES - Advertising & Promotion		1,500		125		0	
2030185	RATES - Legal Expenses		20,000		1,666		2,401	
2030198	RATES - Staff Housing Costs Allocated		42,471		3,539		931	
2030199	RATES - Administration Allocated		190,137		15,844		10,318	
			360,130		29,594		21,028	
OPERATING REVENUE								
3030120	RATES - Instalment Admin Fee Received	2,000		166		0		
3030121	RATES - Account Enquiry Charges	300		25		156		
3030122	RATES - Reimbursement of Debt Collection Costs	1,000		83		13,783		
3030130	RATES - Rates Levied - Synergy	7,540,371		7,540,370		7,542,159		
3030135	RATES - Other Income	0		0		0		
3030138	RATES - Discount on Rates Levied	(377,019)		(31,418)		(349)		
3030145	RATES - Penalty Interest Received	40,000		3,333		4,980		
3030146	RATES - Instalment Interest Received	3,000		250		0		
3030148	RATES - ESL Interest Received	200		16		49		
		7,209,852		7,512,825		7,560,777		
TOTAL General Purpose Funding - Rates -		**7,209,852**	**360,130**	**7,512,825**	**29,594**	**7,560,777**	**21,028**	
								$676k is the projected amount of rates to be received from Australian Potash
GENERAL PURPOSE FUNDING - RATES								in 23/24. Due to uncertainty on 3 Tenements, the
CAPITAL EXPENDITURE								amount has been put as a transfer to reserve to avoid overspending.
4030181	RATES - Transfer To Reserves		1,076,000		89,666		0	$400k is the projected transfer to Community Projects Reserve
			1,076,000		89,666		0	
CAPITAL REVENUE								
5030181	RATES - Transfer From Reserves	0		0		0		
						0		
TOTAL General Purpose Funding - Rates		**0**	**1,076,000**	**0**	**89,666**	**0**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
GENERAL PURPOSE FUNDING - OTHER									
OPERATING EXPENDITURE									
2030211	GENPUR - Bank Fees & Charges			10,000		833		495	
2030218	GENPUR - Write Off - General Debtors			1,000		83		0	
2030298	GENPUR - Staff Housing Costs Allocated			25,482		2,123		559	
2030299	GENPUR - Administration Allocated			115,420		9,618		6,263	
				151,902		12,657		7,317	
OPERATING REVENUE									
3030210	GENPUR - Financial Assistance Grant - General		0		0		0		2023/24 FAGS received in advance on 30/06/2023
3030211	GENPUR - Financial Assistance Grant - Roads		0		0		0		
3030212	GENPUR - Financial Assistance Grant - RAAR		150,000		24,734		0		Projected
3030235	GENPUR - Other Income		0		0		0		
3030245	GENPUR - Interest Earned - Reserve Funds		296,812		0		23,457		
3030246	GENPUR - Interest Earned - Municipal Funds		300,000		0		30,239		
3030247	GENPUR - Interest Earned - Restricted Funds		0		0		0		
			746,812		49,734		53,696		
TOTAL General Purpose Funding - Other			**746,812**	**151,902**	**49,734**	**12,657**	**53,696**	**7,317**	
GENERAL PURPOSE FUNDING - OTHER									
CAPITAL EXPENDITURE									
4030281	GENPUR - Transfer Interest To Reserves			296,812		24,734		23,457	
				296,812		24,734		23,457	
TOTAL General Purpose Funding - Other			**0**	**296,812**	**0**	**24,734**	**0**	**23,457**	
TOTAL GENERAL PURPOSE FUNDING			**7,956,664**	**1,884,844**	**7,562,559**	**66,985**	**7,614,473**	**51,802**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
GOVERNANCE - MEMBERS OF COUNCIL									
OPERATING EXPENDITURE									
2040111	MEMBERS - President's Allowance			38,450		3,204		0	Based on Band 3 Maximum SAT (issued 18 April 2023)
2040112	MEMBERS - Deputy President's Allowance			9,613		801		0	
2040113	MEMBERS - Sitting Fees			119,210		9,934		0	$17,030 for 6 councillors
2040114	MEMBERS - Communications Allowance			10,500		875		0	Based on $1,500 * 7 Councillors, to be paid quarterly with sitting fees
2040116	MEMBERS - Election Expenses			20,000		1,538		0	
2040117	MEMBERS - Training			10,000		833		0	
2040118	MEMBERS - Travel Expenses			20,000		1,666		0	
2040119	MEMBERS - Conference Expenses			45,000		3,750		0	Outback Highway, WALGA etc
2040129	MEMBERS - Donations to Community Groups			120,000		10,000		11,636	Race Club, Other Community Groups
2040141	MEMBERS - Subscriptions & Publications			65,000		5,416		0	WALGA Services & Outback Highway
2040152	MEMBERS - Consultants			15,000		1,250		0	
2040187	MEMBERS - Other Expenses			45,470		3,789		39,755	GVROC contribution ($26k), council meeting meals/beverages ($13k), phone/I-pads ($4k), other misceallenous
2040188	MEMBERS - Chambers Operating Expenses			2,000		164		0	
2040192	MEMBERS - Depreciation - Members			216		17		0	
2040198	MEMBERS - Staff Housing Costs Allocated			55,214		4,601		1,210	
2040199	MEMBERS - Administration Allocated			321,367		26,780		17,440	
				902,039		75,034		70,042	
OPERATING REVENUE									
3040135	MEMBERS - Other Income		0		0		0		
							0		
TOTAL Governance - Members of Council			**0**	**902,039**	**0**	**75,034**	**0**	**70,042**	
GOVERNANCE - MEMBERS OF COUNCIL									
CAPITAL EXPENDITURE									
4040120	MEMBERS - Furniture and Fittings; Capital			125,000		10,417			
FF24004	FF24004 Historical Plaques	125,000				0		0	For townsite areas of significance include border signs
				125,000		10,417		0	
CAPITAL REVENUE									
5040181	MEMBERS - Transfer From Reserve		0		0		0		
							0		
TOTAL Governance - Members of Council			**0**	**125,000**	**0**	**10,417**	**0**	**0**	
TOTAL GOVERNANCE			**0**	**1,027,039**	**0**	**85,451**	**0**	**70,042**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
LAW, ORDER & PUBLIC SAFETY - FIRE PREVENTION									
OPERATING EXPENDITURE									
2050112	FIRE - Fire Prevention/Burning/Control			5,000		408			
W348	W348 Fire Prevention; Hazard Burning; Fire Co	5,000						0	
2050130	FIRE - Insurance			1,680		840		0	
2050187	FIRE - Other Expenditure			2,000		162			
W356	Fire Prevention; Assistance to DFES	2,000						0	
2050198	FIRE - Staff Housing Costs Allocated			21,235		1,769		465	
2050199	FIRE - Administration Allocated			92,353		7,696		5,012	
				122,267		10,875		5,477	
OPERATING REVENUE									
3050100	FIRE - Contributions & Donations		4,000		0		0		
3050110	FIRE - Grants		0		0		0		
	DFES Capital Grant - 4 x 4						0		
	DFES Capital Grant - 2 Bay Shed		0		0		0		
3050120	FIRE - Charges		0		0		0		
3050135	FIRE - Other Income		2,000		0		0		
			6,000		0		0		
TOTAL LOPS - Fire Prevention			**6,000**	**122,267**	**0**	**10,875**	**0**	**5,477**	
LAW, ORDER & PUBLIC SAFETY - ANIMAL CONTROL									
OPERATING EXPENDITURE									
2050212	ANIMAL - Animal Control Expenses			97,000		7,857			
W341	Murdoch Vet microchipping & consult services	20,000		0		0		0	
W349	Animal Control; Contract Ranger	40,000		0		0		2,000	
W350	Animal Control; Shire Staff	35,000		0		0		0	
W370	Animal Control; Dog Exercise Area Maintenanc	2,000		0		0		0	
2050287	ANIMAL - Other Expenditure			2,000		166		60	
2050289	ANIMAL - Pound Maintenance/Operations			3,000		250			
W327	Dog Pound	3,000		0		0		0	
2050292	ANIMAL - Depreciation			2,303		191		0	
2050298	ANIMAL - Staff Housing Costs Allocated			4,246		353		93	
2050299	ANIMAL - Administration Allocated			33,545		2,795		1,820	
				142,095		11,612		3,973	
OPERATING REVENUE									
3050221	ANIMAL - Animal Registration Fees		1,500		0		100		
			1,500		0		100		
TOTAL LOPS - Animal Control			**1,500**	**142,095**	**0**	**11,612**	**100**	**3,973**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
LAW, ORDER & PUBLIC SAFETY - OTHER									
OPERATING EXPENDITURE									
2050311	OLOPS - CCTV Maintenance			20,000		1,666		0	
2050312	OLOPS - CCTV Other Expenses			345		28		0	
2050313	OLOPS - Solar Lighting Maintenance			20,000		1,666		0	Replacement Bowls
2050314	OLOPS - Crime Prevention Strategies			10,000		833		0	Update plan from 2015
2050392	OLOPS - Depreciation			12,281		1,022		0	
2050398	OLOPS - Staff Housing Costs Allocated			4,246		353		93	
2050399	OLOPS - Administration Allocated			29,234		2,436		1,586	
				96,107		8,004		1,679	
OPERATING REVENUE									
3050312	OLOPS - Grants		0		0		0	0	
							0		
TOTAL LOPS - Other			**0**	**96,107**	**0**	**8,004**	**0**	**1,679**	
CAPITAL EXPENDITURE									
4050380	OLOPS - Infrastructure Other			10,000		833			
IO402	Solar Lighting - Council Entrances. Laverton/Leon	10,000						0	
TOTAL LOPS - Other			**0**	**10,000**	**0**	**833**	**0**	**0**	
TOTAL LAW ORDER & PUBLIC SAFETY			**7,500**	**370,469**	**0**	**31,324**	**100**	**11,130**	
HEALTH - PREVENTATIVE									
OPERATING EXPENDITURE									
2070211	PREVENT - Contract EHO			19,000		1,583		0	
2070212	PREVENT - Analytical Expenses			500		41		0	
2070240	PREVENT - Advertising & Promotion			500		41		0	
2070287	PREVENT - Other Expenses			2,000		166		0	
2070298	PREVENT - Staff Housing Costs Allocated			4,246		353		93	
2070299	PREVENT - Administration Allocated			24,924		2,076		1,353	
				51,170		4,260		1,446	
OPERATING REVENUE									
3070220	PREVENT - Fees & Charges		500		0		0		
			500		0		0		
TOTAL Health - Preventative			**500**	**51,170**	**0**	**4,260**	**0**	**1,446**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
HEALTH - OTHER									
OPERATING EXPENDITURE									
2070310	OTHHEALTH - Motor Vehicle Expenses			2,000		166		0	
2070311	OTHHEALTH - Medical Practice Subsidy			244,720		20,393		28,253	CPI increase of 6.4%. Contract Expires 30 June 2024
2070318	OTHHEALTH - Gratuity Payments; Nurses			42,560		3,546		1,000	
2070387	OTHHEALTH - Other Expenses			6,000		499		246	
2070388	OTHHEALTH - Building Operations			15,646		1,978			
BO018	6-8 Duketon Street; Other Housing; Currently Doctor'S Residence - Operating	15,646						54	
2070389	OTHHEALTH - Building Maintenance			7,000		575			
BM018	6-8 Duketon Street; Other Housing; currently Doctor's residence - Maintenance	7,000						0	
2070392	OTHHEALTH - Depreciation			6,605		550		0	
2070398	OTHHEALTH - Staff Housing Costs Allocated			4,246		353		93	
2070399	OTHHEALTH - Administration Allocated			24,924		2,076		0	
				353,701		30,136		29,646	
OPERATING REVENUE									
3070335	OTHHEALTH - Other Income		500		0		0	0	Previous Grant $100k - WA Primary Health Alliance
			500		0		0		
TOTAL Health - Other			**500**	**353,701**	**0**	**30,136**	**0**	**29,646**	
TOTAL HEALTH			**1,000**	**404,871**	**0**	**34,396**	**0**	**31,091**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
EDUCATION & WELFARE - YOUTH									
OPERATING EXPENDITURE									
2080100	YOUTH - Employee Costs - Wages; Salaries; Superannuation			59,000		4,538		0	
2080102	YOUTH - Employee Costs - Allowances; WC & FBT			3,212		1,605		0	
2080104	YOUTH - Employee Costs - Training & Development; Conferences			2,000		166		0	
2080106	YOUTH - Employee Costs - Other			2,000		166		0	
2080110	YOUTH - Motor Vehicle Expenses			4,500		375		0	
2080112	YOUTH - Youth Services			1,500		125		0	
2080115	YOUTH - Printing & Stationery			1,000		83		0	
2080140	YOUTH - Advertising & Promotion			1,000		83		0	
2080152	YOUTH - Consultants			250,000		20,833		0	To engage YMCA to Operate Youth Services Friday - Sunday - Engagement
2080186	YOUTH - Expensed Minor Asset Purchases			1,000		83		0	6 months to determine impact
2080187	YOUTH - Other Expenses			33,000		2,750			
YOU010	YOUTH - Other Expenses General	33,000		0		0		0	To capture activities from 01 to 08
2080188	YOUTH - Building Operating Expenses			20,000		1,630			
BO028	Laverton Crèche (Hall) - Operating			0		0		0	
BO032	BO032 - Building Operating - Youth Office	5,000		0		0		0	
BO036	BO036 - Building Operating - Youth Centre	15,000		0		0		0	
2080189	YOUTH - Building Maintenance			5,000		408			
BM036	BM036 - Building Maintenance - Youth Centre	5,000		0		0		0	
	Includes Relocation Provision & Demolition of Current Facility			0		0			
2080190	YOUTH - Garden & Grounds Maintenance			3,000		241			
W353	Youth Centre - Garden & Grounds Maintenance	3,000		0		0		0	
2080192	YOUTH - Depreciation			7,267		604		0	
2080198	YOUTH - Staff Housing Costs Allocated			4,246		353		93	
2080199	YOUTH - Administration Allocated			20,614		1,717		1,119	
				418,338		35,760		1,212	
OPERATING REVENUE									
3080101	YOUTH - Reimbursements		0		0		0		
3080110	YOUTH - Grant Funding		140,000		0		33,434		
3080100	YOUTH - Contributions & Donations		1,000		0		0		
			141,000		0		33,434		
TOTAL Education & Welfare - Youth			**141,000**	**418,338**	**0**	**35,760**	**33,434**	**1,212**	
EDUCATION & WELFARE - YOUTH									
CAPITAL EXPENDITURE									
				0		0		**0**	
TOTAL Education & Welfare - Community Development				0		0		0	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
EDUCATION & WELFARE - PRESCHOOL									
OPERATING EXPENDITURE									
2080298	PRESCHOOL - Staff Housing Costs Allocated			0		0		0	
2080299	PRESCHOOL - Administration Allocated			0		0		0	
				0		0		0	
OPERATING REVENUE									
3080235	PRESCHOOL - Other Income		0		0		0	0	
			0		0		0		
TOTAL Education & Welfare - Preschool			**0**	**0**	**0**	**0**	**0**	**0**	
EDUCATION & WELFARE - OTHER EDUCATION									
OPERATING EXPENDITURE									
2080388	OTHERED - Building Operations			5,000		416			
BO034	Youth Office & Toilet; 14 Duketon Street; Toilet	5,000		0		0		0	
2080389	OTHERED - Building Maintenance			5,000		416			
BM034	Youth Office & Toilet; 14 Duketon Street; Toilet	5,000		0		0		0	
2080399	OTHERED - Administration Allocated			0		0		0	
				10,000		832		0	
OPERATING REVENUE									
3080310	OTHERED - Grant Funding		0		0		0		
3080335	OTHERED - Other Income		0		0		0		
			0		0		0		
TOTAL Education & Welfare - Other Education			**0**	**10,000**	**0**	**832**	**0**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
EDUCATION & WELFARE - COMMUNITY DEVELOPMENT									
OPERATING EXPENDITURE									
2080400	COM DEV - Employee Costs - Wages; Salaries; Superannuation			128,700		9,899		3,047	Community Development Co-ordinator
2080402	COM DEV - Employee Costs - Allowances; WC & FBT			0		0		0	
2080404	COM DEV - Employee Costs - Training & Development; Conferences			0		0		0	
2080406	COM DEV - Employee Costs - Other			0		0		153	
2080410	COM DEV - Motor Vehicle Expenses			0		0		0	
2080415	COM DEV - Printing & Stationery			0		0		0	
2080441	COM DEV - Subscriptions & Memberships			0		0		0	
2080450	COM DEV - Community Short Term Camp Facilities			0		0			
W334	Short Term Camping Facilities	0		0		0		0	
2080486	COM DEV - Expensed Minor Asset Purchases			0		0		0	
2080487	COM DEV - Other Expenses			475,024		39,585		55	No job allocated
CD011	DSS Funding - Proposal put forward to utilise training centres	475,024		0		0		0	
2080488	COM DEV - Building Operations			10,000		1,049			
BO033	Cashless Debit Card (CDC) Office; Utilities; Cle	5,000		0		0		0	
BO050	Men's Shed Insurance Premium	0		0		0		0	
BM050	Men's Shed Maintenance	0		0		0		0	
BO031	Community Services; 12 MacPherson Place; O	5,000		0		0		0	
2080489	COM DEV - Building Maintenance			10,000		815			
BM033	Cashless Debit Card (CDC) Office; Minor Buildi	5,000		0		0		168	
BM031	Community Services; 12 MacPherson Place; O	5,000		0		0		52	
2080490	COM DEV - Garden & Grounds Maintenance			0		0			
W354	COM DEV - Garden & Grounds Maintenance	0		0		0		0	
2080492	COM DEV - Depreciation			3,245		269		0	
2080498	COM DEV - Staff Housing Costs Allocated			8,492		707		186	
2080499	COM DEV - Administration Costs Allocated			34,853		2,904		1,891	
				670,314		55,228		5,552	
OPERATING REVENUE									
3080400	COM DEV - Contributions & Donations		0		0		0		
3080401	COM DEV - Reimbursements		0		0		0		
3080410	COM DEV - Grant Funding		475,024		0		146,341		DSS Funding - Job Support Hub Extension of $292,682 and $182,342 in
3080435	COM DEV - Other Income		0		0		0		carried forward funds from 2022/23 not recognised as revenue in 2022/23
			475,024		0		146,341		
TOTAL Education & Welfare - Community Development			**475,024**	**670,314**	**0**	**55,228**	**146,341**	**5,552**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
EDUCATION & WELFARE - COMMUNITY DEVELOPMENT									
CAPITAL EXPENDITURE									
4080410	COM DEV - Building; Capital			400,000		33,333			Council Resolution to Childcare
BC2023	BC2023 - Building upgrade (roof and cladding)	400,000				0		0	
4080420	COM DEV - Furniture & Fittings; Capital			30,000		2,500			
FF24005	FF24005 InstalL Reticulation System & Tank	30,000						0	
4080480	COM DEV - Infrastructure Other			0		0		0	
4080481	COM DEV - Transfer To Reserves			0		0		0	
				430,000		35,833		0	
CAPITAL REVENUE									
5080481	COM DEV - Transfer From Reserves		0		0		0		
			0		0		0		
TOTAL Education & Welfare - Community Development			**0**	**430,000**	**0**	**35,833**	**0**	**0**	
EDUCATION & WELFARE - CASHLESS DEBIT CARD OPERAT									
OPERATING EXPENDITURE									
2080500	CDC - Employee Costs - Wages; Salaries; Superannuation			0		0		0	
2080502	CDC - Employee Costs - Allowances; WC & FBT			0		0		0	
2080504	CDC - Employee Costs - Training & Development; Conferences			0		0		0	
2080506	CDC - Employee Costs - Other			0		0		0	
2080510	CDC - Motor Vehicle Expenses			0		0		0	
2080512	CDC - CDC General Office Expenses			0		0		0	
2080515	CDC - Printing & Stationery			0		0		0	
2080540	CDC - Advertising & Promotion			0		0		0	
2080552	CDC - Consultants			0		0		0	
2080586	CDC - Expensed Minor Asset Purchases			0		0		0	
2080587	CDC - Other Expenses			0		0		0	
2080588	CDC - Building Operating Expenses			0		0		0	
2080589	CDC - Building Maintenance			0		0		0	
2080590	CDC - Garden & Grounds Maintenance			0		0		243	
2080592	CDC - Depreciation			0		0		0	
2080598	CDC - Staff Housing Costs Allocated			0		0		0	
2080599	CDC - Administration Allocated			0		0		0	
				0		0		243	
OPERATING REVENUE									
3080500	CDC - Contributions & Donations		0		0		0		
3080510	CDC - Grant Funding		0		0		0		
3080535	CDC - Other Income		0		0		0		
			0		0		0		
TOTAL Education & Welfare - Cashless Debit Card Operation			**0**	**0**	**0**	**0**	**0**	**243**	
TOTAL EDUCATION & WELFARE			**616,024**	**1,528,653**	**0**	**127,653**	**179,775**	**8,219**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
HOUSING - STAFF HOUSING									
OPERATING EXPENDITURE									
2090170	STF HOUSE - Loan Interest Repayments			62,546		5,212		810	Based on Housing $2,500,000 loan undertaken in 23/24 Possible 2x2 Units, 3x2 Homes
	Loan 81; Burt Street Units; Shire Housing	1,738		0		0			
	Loan 82; DCEO Housing	4,274		0		0			
	Loan - New Housing	56,534							
2090187	STF HOUSE - Other Expenses			70,000		5,833		0	
2090188	STF HOUSE - Staff Housing Building Operations			127,000		15,907			
BO009	Building Operations; 11 Boomerang Street	6,000		0		0		130	
BO010	Building Operations; 10 Lancefield Street	12,000		0		0		92	
BO011	Building Operations; 2 Shirley Avenue	10,000		0		0		0	
BO013	Building Operations; 3 Mikado Way	6,000		0		0		0	
BO016	Building Operations; 6 Craiggie Street	6,000		0		0		1,187	
BO017	Building Operations; 8A Craiggie Street	8,000		0		0		0	
BO019	Building Operations; 2 Boomerang Street	8,000		0		0		0	
BO020	Building Operations; 14 Boomerang Street	4,000		0		0		0	
BO021	Building Operations; 8 Leahy Close	9,000		0		0		100	
BO022	Building Operations; 1 Mikado Way	9,000		0		0		157	
BO023	Building Operations; 8B Craiggie Street	6,000		0		0		0	
BO024	Building Operations; 5 Lancefield Street	9,000		0		0		42	
BO054	Building Operations; Unit 1; 5 Burt Street	3,000		0		0		101	
BO055	Building Operations; Unit 2; 5 Burt Street	3,000		0		0		134	
BO056	Building Operations; Unit 3; 5 Burt Street	3,000		0		0		0	
BO057	Building Operations; Unit 4; 5 Burt Street	3,000		0		0		0	
BO058	Building Operations; Unit 5; 5 Burt Street	3,000		0		0		223	
BO059	Building Operations; Unit 6; 5 Burt Street	3,000		0		0		281	
BO060	Building Operations; Unit 7; 5 Burt Street	3,000		0		0		327	
BO062	Building Operations; Common Area; 5 Burt Stre	10,000		0		0		0	
BO063	Building Operations; Vacant Lots	3,000		0		0		0	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
2090189	STF HOUSE - Staff Housing Building Maintenance			104,000		8,515			
BM010	Building Maintenance; 10 Lancefield Street	30,000		0		0		0	
BM009	Building Maintenance; 11 Boomerang Street	3,000		0		0		0	
BM011	Building Maintenance; 2 Shirley Avenue	6,000		0		0		0	
BM013	Building Maintenance; 3 Mikado Way	3,000		0		0		0	
BM016	Building Maintenance; 6 Craiggie Street	15,000		0		0		0	
BM017	Building Maintenance; 8A Craiggie Street	3,000		0		0		0	
BM019	Building Maintenance; 2 Boomerang Street	3,000		0		0		0	
BM020	Building Maintenance; 14 Boomerang Street	3,000		0		0		0	
BM021	Building Maintenance; 8 Leahy Close	3,000		0		0		0	
BM022	Building Maintenance; 1 Mikado Way	3,000		0		0		0	
BM023	Building Maintenance; 8B Craiggie Street	3,000		0		0		0	
BM024	Building Maintenance; 5 Lancefield Street	5,000		0		0		0	
BM054	Building Maintenance; Unit 1; 5 Burt Street	3,000		0		0		0	
BM055	Building Maintenance; Unit 2; 5 Burt Street	3,000		0		0		0	
BM056	Building Maintenance; Unit 3; 5 Burt Street	3,000		0		0		0	
BM057	Building Maintenance; Unit 4; 5 Burt Street	3,000		0		0		0	
BM058	Building Maintenance; Unit 5; 5 Burt Street	3,000		0		0		0	
BM059	Building Maintenance; Unit 6; 5 Burt Street	3,000		0		0		5,775	
BM060	Building Maintenance; Unit 7; 5 Burt Street	3,000		0		0		0	
BM062	Building Maintenance; Common Area; 5 Burt St	3,000		0		0		0	
2090191	STF HOUSE - Loss on Disposal of Assets			0		0		0	
2090192	STF HOUSE - Depreciation			42,436		3,536		0	
2090198	STF HOUSE - Staff Housing Costs Recovered			(426,596)		(35,549)		(9,359)	
2090199	STF HOUSE - Administration Allocated			20,614		1,717		1,119	
				0		5,171		1,119	
OPERATING REVENUE									
3090101	STF HOUSE - Staff Rental Reimbursements		10,000		0		0		
3090135	STF HOUSE - Other Income; Rental Income		15,000		0		0		
			25,000		0		0		
TOTAL Staff Housing			**25,000**	**0**	**0**	**5,171**	**0**	**1,119**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE									
4090110	STF HOUSE - Building; Capital			2,500,000		208,333			
BC232400	New Housing 23/24	2,500,000						0	Based on Housing $2,500,000 loan undertaken in 23/24 Possible 2x2 Units, 3x2 Homes
4090181	STF HOUSE - Transfer to Reserves			0		0		0	
4090182	STF HOUSE - Loan Principal Repayments			112,906		9,408		0	
	Loan 81; Burt Street Units; Shire Housing	48,904							
	Loan 82; DCEO Housing	24,906							
	Hypothetical Loan - New Housing	39,096							
				2,612,906		217,741		0	
CAPITAL REVENUE									
5090155	HOUSE - New Loan Borrowings		2,500,000		2,500,000				
TOTAL Staff Housing			**2,500,000**	**2,612,906**	**2,500,000**	**217,741**	**0**	**0**	
HOUSING - OTHER HOUSING									
OPERATING EXPENDITURE									
2090288	OTHER HOUSE - Building Operations			15,000		2,260			
BO012	BO012 14 Erlistoun Street; Historic Police Com	10,000		0		0		0	
BO025	BO025 1-13 Augusta Street; Operations	5,000		0		0		0	
2090289	OTHER HOUSE - Building Maintenance			5,000		406			
BM012	BM012 Erlistoun Street; Historic Police Comple	3,000		0		0		0	
BM025	BM025 1-13 Augusta Street; Operations	2,000		0		0		0	
2090292	OTHER HOUSE - Depreciation			6,605		550		0	
2090298	OTHER HOUSE - Staff Housing Costs Allocated			4,246		353		93	
2090299	OTHER HOUSE - Administration Allocated			29,236		2,436		1,587	
				60,087		6,005		1,680	
OPERATING REVENUE									
3090201	OTHER HOUSE - Rental Reimbursements		0		0		0		
3090235	OTHER HOUSE - Other Income; Housing Rental		4,680		0		540		
3090240	OTHER HOUSE - Grant Income		0		0		0		
			4,680		0		540		
TOTAL Other Housing			**4,680**	**60,087**	**0**	**6,005**	**540**	**1,680**	
TOTAL HOUSING			**2,529,680**	**2,672,993**	**2,500,000**	**228,917**	**540**	**2,798**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
COMMUNITY AMMENITIES - SANITATION									
OPERATING EXPENDITURE									
2100111	SANITATION - Waste Collection			32,550		2,665			
W342	W342 Domestic Waste Collection	32,550		0		0		3,628	
2100112	SANITATION - Waste Collection; Mount Margaret			21,000		1,714			
W343	W343 Waste Collection; Mount Margaret	21,000		0		0		947	
2100113	SANITATION - Litter Control			84,000		6,796			
W347	W347 Litter Control	84,000		0		0		4,560	
2100114	SANITATION - Commercial/Industrial Collection			93,500		7,617			
W344	W344 Commercial/Industrial Waste Collection	73,500		0		0		2,611	
W345	W345 Quarantine Bin; Great Central Road	20,000		0		0		2,079	
2100117	SANITATION - General Tip Maintenance			285,000		23,579			
W318	W318 Laverton Waste Facility	285,000		0		0		4,382	includes annual cleanup, possible manning of the gate and direction within the tip
2100118	SANITATION - Household Verge Collection			0		0		0	
W346	W346 Household Verge Collection	0		0		0		0	
2100187	SANITATION - Other Expenses			100,000		8,333		0	
2100192	SANITATION - Depreciation			20,352		1,695		0	
2100498	SANITATION - Staff Housing Costs Allocated			4,246		353		93	
2100199	SANITATION - Administration Allocated			20,614		1,717		1,119	
				661,263		54,469		19,420	
OPERATING REVENUE									
3100100	SANITATION - Domestic Refuse Collection Charges		80,000		0		79,968		
3100101	SANITATION - Domestic Services; Mount Margaret Rubbish C		22,323		1,000		0		
3100120	SANITATION - Commercial Collection Charge		25,000		0		44,744		
3100121	SANITATION - Commercial Collection Charge (Additional)		0		0		0		
3100125	SANITATION - Fees & Charges		1,000		0		0		
3100130	SANITATION - Grant Income		0		0		0		
3100135	SANITATION - Other Income		0		0		0		
			128,323		1,000		124,712		
TOTAL Community Amenities - Sanitation			**128,323**	**661,263**	**1,000**	**54,469**	**124,712**	**19,420**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
COMMUNITY AMENITIES - TOWN PLANNING & REGIONAL DEVELOPMENT									
OPERATING EXPENDITURE									
2100252	PLANNING - Consultants			10,000		833		0	
2100287	PLANNING - Other Expenses			0		0		0	
2100298	PLANNING - Staff Housing Costs Allocated			0		0		0	
2100299	PLANNING - Administration Allocated			29,236		2,436		1,587	
				39,236		3,269		1,587	
OPERATING REVENUE									
3100220	PLANNING - Fees & Charges		0		0		0		
3100235	PLANNING - Other Income		0		0		0		
			0		0		0		
TOTAL Town Planning			**0**	**39,236**	**0**	**3,269**	**0**	**1,587**	
COMMUNITY AMENITIES - OTHER COMMUNITY AMENITIES									
OPERATING EXPENDITURE									
2100311	COM AMEN - Cemetery Maintenance/Operations			30,000		2,520			
W314	Cemetery Maintenance & Operations (includes	30,000		0		0		2,366	Budget $60,000 FLCAG with C/Fwd amount from 2022/23. Includes approx
W326	Cemetery Carpark Maintenance	0		0		0		0	$45,000 staffing costs, $35,000 materials, $5,000 utilies and $5,000 misc.
2100315	COM AMEN - Other Community Amenities; Maintenance/Operations			0		0		0	
2100387	COM AMEN - Other Expenses			20,000		1,666		0	
	Outback Graves	0		0		0			
2100388	COM AMEN - Public Conveniences Operations			45,000		3,829			
BO037	BO037 Public Toilets; 13 Duketon Street	20,000		0		0		1,284	
BO038	BO038 Public Toilets; Mary Mac Way	25,000		0	8,000	0		1,411	
2100389	COM AMEN - Public Conveniences Maintenance			8,000		648			
BM037	BM037 Public Toilets; 13 Duketon Street	4,000		0		0		0	
BM038	BM038 Public Toilets; Mary Mac Way	4,000		0		0		0	
2100392	COM AMEN - Depreciation			17,014		1,416		0	
2100398	COM AMEN - Staff Housing Costs Allocated			4,246		353		93	
2100399	COM AMEN - Administration Allocated			29,236		2,436		1,587	
				153,496		12,868		6,741	
OPERATING REVENUE									
3100320	COM AMEN - Cemetery Fees; Burial		3,000		0		1,800		
3100325	COM AMEN - Cemetery Fees; Monuments		0		0		0		
			3,000		0		1,800		
TOTAL Community Amenities - Other			**3,000**	**153,496**	**0**	**12,868**	**1,800**	**6,741**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
CAPITAL EXPENDITURE									
4100380	COM AMEN - Infrastructure Other; Capital			60,000		5,000			
IO314	IO314 - Cemetery Improvements (FLCAG)	60,000						0	
TOTAL Community Amenities - Other				**60,000**		**5,000**			
TOTAL COMMUNITY AMENITIES			**131,323**	**913,994**	**1,000**	**75,606**	**126,512**	**27,747**	
RECREATION & CULTURE - PUBLIC HALLS									
OPERATING EXPENDITURE									
2110186	HALLS - Expensed Minor Asset Purchases			0		0		0	
2110187	HALLS - Other Expenses			5,000		416		0	
2110188	HALLS - Town Halls & Public Building Operations			18,000		4,010			
BO029	Town Hall; Utilities; Cleaning; Insurance	15,000		0		0		691	
BO030	1-13 Augusta Street; Utilities; Cleaning; Insurance	3,000		0		0		0	
2110189	HALLS - Town Halls & Public Building Maintenance			11,000		893			
BM029	Town Hall; Minor Building Maintenance	8,000		0		0		0	
	Includes Provision for Minor Furnishings & Fittir	0		0		0		0	
BM030	1-13 Augusta Street; Minor Building Maintenance	3,000		0		0		0	
2110192	HALLS - Depreciation			50,753		4,228		0	
2110198	HALLS - Staff Housing Costs Allocated			4,246		353		93	
2110199	HALLS - Administration Allocated			21,145		1,762		1,147	
				110,144		11,662		1,932	
OPERATING REVENUE									
3100198	HALLS - Key Deposits and Bonds		0		0		0		
3110120	HALLS - Town Hall Hire		500		0		136		
3110135	HALLS - Other Income		0		0		0		
			500		0		136		
TOTAL Other Recreation & Culture - Public Halls			**500**	**110,144**	**0**	**11,662**	**136**	**1,932**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
RECREATION & CULTURE - SWIMMING & BEACHES									
OPERATING EXPENDITURE									
2110200	SWIM - Employee Costs - Wages; Salaries; Superannuation			189,554		14,580		9,926	Includes Traineeship
2110202	SWIM - Employee Costs - Allowances; WC & FBT			3,212		1,605		0	
2110204	SWIM - Employee Costs - Training & Development; Conferences			3,000		250		0	
2110206	SWIM - Employee Costs - Other			1,000		83		0	
2110230	SWIM - Insurance			0		0		0	
2110251	SWIM - Kiosk Expenses			0		0		0	
2110265	SWIM - Grounds Maintenance/Operations			3,000		250		0	
2110266	SWIM - Pool Bowls			0		0		0	
2110270	SWIM - Loan Interest Repayments			9,403		783		1,183	
	Loan 83; Interest	9,403		0		0			
2110287	SWIM - Other Expenses			0		0		0	
2110288	SWIM - Building Operations			140,000		20,710			
BO048	BO048 - Utilities; Cleaning; Insurance; Chemica	30,000		0		0		76	
BO026	BO026 - Aquatic Facilities - Operating	110,000		0		0		0	
2110289	SWIM - Building Maintenance			30,000		2,499			
BM048	BM048 - Minor Building Maintenance	5,000		0		0		0	
BM026	BM026 - Aquatic Facilities - Maintenance	25,000		0		0		0	
2110291	SWIM - Loss on Disposal of Assets			0		0		0	
2110292	SWIM - Depreciation			130,871		10,905		0	
2110298	SWIM - Staff Housing Costs Allocated			4,246		353		93	
2110299	SWIM - Administration Allocated			10,336		861		561	
				524,622		52,879		11,839	
OPERATING REVENUE									
3110200	SWIM - Contributions & Donations		0		0		0		
3110210	SWIM - Grants		0		0		0		
	Grant for Play Equipment - Pillow & Associated Infrastructure						0		
	Royalties for Regions; Laverton Community Hub Development						0		
	Dept. Sport & Rec; Laverton Community Hub Development						0		
3110220	SWIM - Admissions		10,000		10,000		0		
3110221	SWIM - Kiosk Income		0		0		0		
3110235	SWIM - Other Income		2,000		2,000		0		
			12,000		12,000		0		
TOTAL SWIMMING AREAS & BEACHES			**12,000**	**524,622**	**12,000**	**52,879**	**0**	**11,839**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
RECREATION & CULTURE - SWIMMING & BEACHES									
CAPITAL EXPENDITURE									
4110210	SWIM - Building ; Capital			0		0		0	
4110220	SWIM - Furniture & Fittings; Capital			0		0		0	
4110230	SWIM - Plant & Equipment; Capital			63,500		5,291			
PE24001	Swimming Pool Water Tank	16,500						0	Correct Water Pressure - Eye Wash Station
PE24002	Swimming Pool Blankets	47,000						0	
4110280	SWIM - Infrastructure Other; Capital			0		0		0	
4110281	SWIM - Transfer to Reserves			0		0		0	
4110282	SWIM - Loan Principal Repayments			54,794		4,566		0	
	Loan 83; Principal	54,794		0		0		0	
				118,294		9,857		0	
TOTAL SWIMMING AREAS & BEACHES				**118,294**		**9,857**	**0**	**0**	
RECREATION & CULTURE - TV & RADIO REBROADCASTING									
OPERATING EXPENDITURE									
2110365	TV RADIO - Re-Broadcasting Maintenance/Operations			5,000		416		0	
2110387	TV RADIO - Other Expenses			0		0		0	
2110388	TV RADIO - Other TV RADIO Facilities Building Operations			15,000		1,352			
BO051	TV/Radio Rebroadcasting Facilities; Operating	15,000		0		0		0	
2110389	TV RADIO - Other TV RADIO Facilities Building Maintenance			10,000		833			
BM051	TV/Radio Rebroadcasting Facilities; Maintenan	10,000		0		0		0	
2110392	TV RADIO - Depreciation			6,604		550		0	
2110398	TV RADIO - Staff Housing Costs Allocated			4,246		353		93	
2110399	TV RADIO - Administration Allocated			10,336		861		561	
				51,186		4,365		654	
OPERATING REVENUE									
3110335	TV RADIO - Other Income		0		0		0		
			0		0		0		
TOTAL TV & Radio Rebroadcasting			**0**	**51,186**	**0**	**4,365**	**0**	**654**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
RECREATION & CULTURE - LIBRARIES									
OPERATING EXPENDITURE									
2110400	LIBRARIES - Employee Costs - Wages; Salaries; Superannuation			29,679		2,282		1,666	
2110402	LIBRARIES - Employee Costs - Allowances; WC & FBT			0		0		0	
2110404	LIBRARIES - Employee Costs - Training & Development; Conferences			0		0		0	
2110406	LIBRARIES - Employee Costs - Other			0		0		0	
2110411	LIBRARIES - Subscriptions			500		41		0	
2110412	LIBRARIES - Book Purchases			0		0		0	
2110413	LIBRARIES - Lost Books			0		0		0	
2110460	LIBRARIES - General Office Expenses			0		0		0	
2110487	LIBRARIES - Other Expenses			2,000		166		0	
2110488	LIBRARIES - Library Building Operations			5,000		1,323			
BO049	Library; Operating	5,000		0		0		28	
2110489	LIBRARIES - Library Building Maintenance			0		0			
BM049	Library Maintenance	0		0		0		0	
2110492	LIBRARIES - Depreciation			350		29		0	
2110498	LIBRARIES - Staff Housing Costs Allocated			4,246		353		93	
2110499	LIBRARIES - Administration Allocated			10,562		880		573	
				52,338		5,074		2,360	
OPERATING REVENUE									
3110410	LIBRARIES - Grant - Regional Library Services		0		0		0		
			0		0		0		
TOTAL Libraries			**0**	**52,338**	**0**	**5,074**	**0**	**2,360**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
RECREATION & CULTURE - OTHER									
OPERATING EXPENDITURE									
2110552	REC OTHER - Consultants			5,000		416		0	
	Annual Provision - Sporting Clubs			0		0			
2110564	REC OTHER - Racecourse & Stables; Maintenance/Operations			50,000		4,584			
W321	Racecourse & Stables	50,000		0		0		403	
2110565	REC OTHER - Parks & Gardens Maintenance/Operations			100,000		8,167			
W300	Admin Office Gardens	30,000		0		0		819	
W301	Town Hall; Garden & Surrounds	5,000		0		0		0	
W303	Aquatic Facility; Garden & Surrounds	20,000		0		0		1,641	
W304	Laverton Community Gymnasium; Garden & Su	0		0		0		0	
W307	Great Beyond Visitor Centre; Garden & Surrour	21,000		0		0		0	
W308	Community Resource Centre; Garden & Surrou	3,000		0		0		0	
W311	Old Police Complex; Garden & Surrounds	1,000		0		0		0	
W312	Old Coach House; Garden & Surrounds	0		0		0		0	
W322	May Mac Long Bay Parking; Garden & Surroun	20,000		0		0		1,167	
2110566	REC OTHER - Town Oval Maintenance/Operations			150,000		12,534			
W305	Laverton Oval & Surrounds; General Maintenar	150,000		0		0		2,851	
2110567	REC OTHER - Sundry Parks/Reserves Maintenance/Operations			199,999		16,676			
W302	Main Street Rotunda; Garden & Surrounds	60,000		0		0		2,278	
W306	Anzac Memorial; Garden & Surrounds	30,000		0		0		548	
W309	Laver Square; Garden & Surrounds	30,000		0		0		411	
W313	Duke Street Playground; Garden & Surrounds	10,000		0		0		11,421	
W315	W315 Laverton Entry Statements	10,000		0		0		53	
W316	W316 - Laverton Skate Park; Garden & Surrou	15,000		0		0		477	
W317	W317 Beria Street Roundabout; Garden & Sur	10,000		0		0		101	
W319	W319 Laverton Golf Course	5,000		0		0		0	
W323	W323 Other Gardens, Parks & Reserves	10,000		0		0		52	
W336	Leahy Park	10,000		0		0		718	
W369	Community Garden	10,000		0		0		0	
2110569	REC OTHER - Community Garden Projects			0		0		0	
2110586	REC OTHER - Expensed Minor Asset Purchases			1,000		83		0	
2110587	REC OTHER - Other Expenses			0		0		0	
	Laverton Sports Club Contribution - To Match CSRFF Application			0		0			
2110588	REC OTHER - Other Rec Facilities Building Operations			0		0		1,680	
2110589	REC OTHER - Other Rec Facilities Building Maintenance			2,500		200			
BM046	Community Gymnasium Maintenance	2,500		0		0		0	
2110592	REC OTHER - Depreciation - Other Recreation			39,015		3,249		0	
2110798	REC OTHER - Staff Housing Costs Allocated			4,246		353		93	
2110599	REC OTHER - Administration Allocated			14,204		1,183		771	
				565,964		47,445	0	25,482	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
OPERATING REVENUE									
3110500	REC OTHER - Contributions & Donations		60,000		60,000		0		Shared use of oval reimbursment from Dept of Ed
	Contribution; Leahy Park Pump Track - GEDC		0		0		0		
3110510	REC OTHER - Grants; Other		0		0		0		
3110511	REC OTHER - Grants; Department Sport & Recreation (DSR)		0		0		0		
3110512	REC OTHER - Grants; Lotterywest		0		0		0		
3110513	REC OTHER - Grants; Goldfields Esperance Development Co		0		0		0		
3110520	REC OTHER - Fees & Charges		2,500		2,500		318		
3110535	REC OTHER - Other Income		0		0		0		
			62,500		62,500		318	0	
TOTAL REC OTHER			**62,500**	**565,964**	**62,500**	**47,445**	**318**	**25,482**	
RECREATION & CULTURE - OTHER									
CAPITAL EXPENDITURE									
4110520	LIBRARIES - Furniture & Fittings			125,000		10,416			
FF24006	Fencing & Reticulation - Leahy Park	100,000						0	
FF24007	Install Automated Reticulation System & Tank -	25,000						0	
4110580	REC OTHER - Infrastructure Other			675,000		56,250			
IO501	Laverton Townsite Reticulation & Beautification	600,000		0		0		0	Includes signage, playground equipment Trees - Bollards
IO503	Water Tower - Welcome to Laverton Signage	75,000						0	
4110581	REC OTHER - Transfer to Reserves			0		0		0	
				800,000		66,666	0	0	
TOTAL REC OTHER			**0**	**800,000**	**0**	**66,666**	**0**	**0**	
TOTAL RECREATION & CULTURE			**75,000**	**2,222,548**	**74,500**	**197,948**	**455**	**42,266**	
TRANSPORT - CONSTRUCTION									
OPERATING INCOME									
3120110	ROADC - Regional Road Group Grants (MRWA)		440,000		440,000		409,252		
3120113	ROADC - Other Grants - Roads/Streets		307,774		307,774		0		LRCI Phase 4
3120117	ROADC - Other Grants - Remote Access Roads		750,000		750,000		0		$500,000 RAAR Supplementary, will include State/Federal contribution to be conf
3120131	ROADC - Road Construction Mining Contribution Income		0		0		0		
	Mining Companies Contribution to Mt Weld Rd		0		0		0		
TOTAL TRANSPORT; CONSTRUCTION; OPERATING			**1,497,774**	**0**	**1,497,774**	**0**	**409,252**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
TRANSPORT - CONSTRUCTION									
CAPITAL EXPENDITURE									
4120110	ROADC - Building; Capital			900,000		75,000			
BC211	Works Depot Building Upgrade	900,000		0		0		0	
4120130	ROADC - Plant & Equipment; Capital			0		0		0	
4120141	ROADC - Sealed; Council Funded			1,702,000		141,832			
SPW2111	Sturt Pea Drive Widening	790,000		0		0		13,328	
SPW2112	SULLIVAN RD AIRPORT - WIDEN & RESEAL							4,509	No budget allocation
TSR079	McPherson Place Reseal (Entrance to Hotel)	7,000		0		0		0	
RC068	Cox Street Upgrade 2022/23	415,000		0		0		0	
RC073	Crawford Street 2022/23 Upgrade	215,000		0		0		0	
TSR2111	Town Streets Resealing	275,000		0		0		0	
4120142	ROADC - Gravel; Council Funded			2,100,000		175,000			
GRST2116	Gravel Resheet - Tip Road	350,000						0	
GRST2114	Gravel Resheet and Reseal - Racecourse Road	450,000						0	
GRST2115	Gravel Resheet - Mt Shenton Road	500,000						0	
GRST2113	Gravel Resheet - Lake Wells Road	800,000		0		0		0	
4120151	ROADC - Sealed; Regional Road Group Funded			0		0			
RRG2101	Lancefield Diversion Road - 4.8 Km	0		0		0		0	
4120152	ROADC - Gravel; Regional Road Group Funded			660,000		55,000			
RRG2001	Bandya Road - SLK 22.50 to SLK 24.50	660,000		0		0		3,793	
4120165	ROADC - Gravel; Other Grant Funding			750,000		62,500			
RAR070A	Old Laverton Road (Raar) 22/23	650,000		0		0		0	Includes $500,000 RAAR Supplementary Funding.
4120181	ROADC - Transfers To Reserve			0		0		0	
				6,112,000		509,332		21,629	
CAPITAL REVENUE									
5120181	ROADC - Transfers From Reserve		800,000		800,000		0		Lake Wells Road
			800,000		800,000		0		
TOTAL Transport - Construction			**800,000**	**6,112,000**	**800,000**	**509,332**	**0**	**21,629**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
TRANSPORT - MAINTENANCE									
OPERATING EXPENDITURE									
2120201	ROADM - Gravel; Flood Damage			2,500,000		208,333			
RFD21087	Great Central Road Flood Damage	2,500,000		0		0		0	
2120211	ROADM - Road Maintenance; Sealed			50,000		4,133			
M1001	Budget Control Account	50,000		0		0		0	
RM078	Hill Street - Maintenance							474	
2120212	ROADM - Road Maintenance; Gravel			1,400,000		114,357			
M1002	Budget Control Account	1,400,000							
RM008	Erlistoun Road - Maintenance							18,510	
RM006	Mt Weld Road - Maintenance							786	
RM110	Lancefield Diversion Road - Maintenance							1,079	
RM087	Great Central Road - Maintenance							83,409	
RM009	Bandya Road - Maintenance							16,426	
RM070	Old Laverton Road - Maintenance							8,489	
RM007	White Cliffs Road - Maintenance							108	
2120213	ROADM - Road Maintenance; Formed			70,000		5,755			
M1003	Budget Control Account	70,000							
RM002	Mt Margaret - Mt Morgan Road - Maintenance							2,857	
M001	Maintenance Grading Payroll Suspense							4,187	
2120214	ROADM - Footpath Maintenance			6,000		492			
W335	Wongatha Path	6,000		0		0		0	
2120215	ROADM - Drainage Works			0		0		0	
2120216	ROADM - Street Trees & Watering			50,000		4,142			
W324	Street Tree Maint - Purchase of Plants - Fruit M	50,000		0		0		0	
2120217	ROADM - Maintenance; Town Streets			50,000		4,177			
W328	Beria Road Information Bay	18,000		0		0		390	
W325	Verge Maintenance	32,000		0		0		168	
2120218	ROADM - Signage - Roadworks & Safety Signage			5,000		416			
W355	Road Signage - Roadworks & Safety Signage	5,000		0		0		175	
2120234	ROADM - Street Lighting			47,655		3,971		2,710	
2120265	ROADM - Road Maintenance/Operations			69,600		5,699			
W329	Depot Facility; Site	54,000		0		0		2,142	
W330	Depot Wash Down Facility	12,000		0		0		0	
W338	Depot Fuel Facilities	3,600		0		0		0	
2120286	ROADM - Workshop/Depot Expensed Equipment			5,000		416		0	
2120288	ROADM - Depot Building Operations			75,600		7,027			
BO002	Depot Workshop	42,000		0		0		0	
BO003	Depot Machinery Shed	12,000		0		0		276	
BO004	Depot Foreman's Office	18,000		0		0		781	
BO005	Depot Vehicle Garage	3,600		0		0		103	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
2120289	ROADM - Depot Building Maintenance			20,000		1,633			
BM002	Depot Workshop	6,000		0		0		0	
BM003	Depot Machinery Shed	4,000		0		0		0	
BM004	Depot Foreman's Office	2,500		0		0		0	
BM005	Depot Vehicle Garage	2,500		0		0		0	
BM338	Depot Facility; Fence/Gate	5,000		0		0		0	
2120292	ROADM - Depreciation - Roads, Bridges & Depots			1,699,806		141,648		0	
2120298	ROADM - Staff Housing Costs Allocated			4,246		353		93	
2120299	ROADM - Administration Allocated			14,204		1,183		771	
				6,067,111		503,735		143,934	
OPERATING INCOME									
3120200	ROADM - Street Lighting Subsidy		0		0		0		
3120201	ROADM - Road Contribution Income		61,000		276,032		0		
	Gruyere Mines - Annual Contribution as per Ag	61,000	0		0		0		Maintenance agreement to be finalised
3120210	ROADM - Direct Road Grant (MRWA)		276,032		0		281,985		
3120130	ROADM - Other Grants - Flood Damage		2,500,000		0		0		
	Great Central Road - 2021 Flood		0		0		0		
3120220	ROADM - Sale of Scrap		0		0		0		
3120235	ROADM - Other Income		0		0		0		
			2,837,032		276,032		281,985		
TOTAL Transport - Maintenance			**2,837,032**	**6,067,111**	**276,032**	**503,735**	**281,985**	**143,934**	
TRANSPORT - ROAD PLANT PURCHASES									
OPERATING EXPENDITURE									
2120391	PLANT - Loss on Disposal of Assets			89,000		7,416		0	
2120386	PLANT - Expensed Minor Asset Purchases			0		0		0	
				89,000		7,416		0	
OPERATING REVENUE									
3120380	PLANT - Other Income		0		0		0		
3120390	PLANT - Profit on Disposal of Assets		0		0		0		
			0		0		0		
TOTAL Transport - Road Plant Purchases			**0**	**89,000**	**0**	**7,416**	**0**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
TRANSPORT - ROAD PLANT PURCHASES									
CAPITAL EXPENDITURE									
4120330	PLANT - Plant & Equipment; Capital			560,000		42,499			
PE708	Construction Grader (currently P303 - JD) - Incl	500,000		0		0		0	
PE713	Power Washer Depot	10,000						0	
PE712	Purchase Dual Cab (New)	50,000		0		0		0	
4120381	PLANT - Transfers To Reserve			100,000		8,333		0	
				660,000		50,832		0	
CAPITAL REVENUE									
5120350	PLANT - Proceeds on Disposal of Assets		120,000		0		0		
	P368 - Grader Komatsu	120,000	0		0		0	0	This may change depending on the maintenance program
5120351	PLANT - Realisation on Disposal of Assets		(120,000)		0		0		
5120381	PLANT - Transfers from Reserve		0		0		0		
			0		0		0		
TOTAL Transport - Road Plant Purchases			**0**	**660,000**	**0**	**50,832**	**0**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
TRANSPORT - AERODROMES									
OPERATING EXPENDITURE									
2120400	AERO - Employee Costs - Wages; Salaries; Superannuation			204,057		15,696		4,259	Includes Traineeship
2120401	AERO - Employee Costs - Superannuation			36,229		2,786		0	
2120402	AERO - Employee Costs - Allowances; WC & FBT			0		0		0	
2120404	AERO - Employee Costs - Training & Development; Conferences			25,000		2,083		0	
2120406	AERO - Employee Costs - Other			1,000		83		187	
2120441	AERO - Subscriptions & Memberships			4,000		333		0	
2120452	AERO - Consultants			50,000		4,166		0	
2120458	AERO - Collection Costs; Landing Fees			40,000		3,333		3,068	
2120460	AERO - Refuelling Facility			50,000		4,166		15,137	
2120465	AERO - Airstrip & Grounds Maintenance/Operations			130,000		11,608			
W320	W320 Airport	70,000		0		0		0	
W339	W339 Airport Runway	30,000		0		0		0	
W340	W340 Airport Fuel Facilities	30,000		0		0		463	
2120484	AERO - Audit Fees			0		0		0	
2120485	Airport Legal Expenses			15,000		1,250		0	
2120486	AERO - Expensed Minor Asset Purchases			0		0		0	
2120487	AERO - Other Expenses			20,000		1,666		919	
2120488	AERO - Building Operations			52,000		7,058			
BO039	Airport Terminal Building	22,000		0		0		114	
BO040	Airport Toilet Facilities	30,000		0		0		837	
2120489	AERO - Building Maintenance			10,000		818			
BM039	Airport Terminal Building	0		0		0		0	
BM040	Airport Toilet Facilities	10,000		0		0		0	
2120492	AERO - Depreciation			137,361		11,444		0	
2120498	AERO - Staff Housing Costs Allocated			4,246		353		93	
2120499	AERO - Administration Allocated			14,204		1,183		771	
				793,097		68,026		25,847	
OPERATING REVENUE									
3120400	AERO - Contributions & Donations		0		0		0		
3120410	AERO - Grants		1,947,378		0		0		$533,569 LRCI 4 part B $999,059** LRCI 3 part A $414,750 RADS
3120420	AERO - Airport Landing Fees & Charges		700,000		0		46,581		
3120430	AERO - Sale of Aviation Fuel		80,000		0		12,973		** $999,059 is derived as total grant is $1,067,138, however only $39,181
3120435	AERO - Other Income		0		0		0		was recognised as revenue in 2021/22 and $28,898 in 2022/23
			2,727,378		780,000		59,555		Given work to be completed in 23/24 we can assume that entire grant
									can now be recognised as revenue less what was recognised in prev 2 years
TOTAL Transport - Aerodromes			**2,727,378**	**793,097**	**780,000**	**68,026**	**59,555**	**25,847**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
TRANSPORT - AERODROMES									
CAPITAL EXPENDITURE									
4120480	AERO - Infrastructure Other			3,150,000		262,500			
IO951	Airport Runway Turning Nodes	1,600,000		0		0		15,750	
IO952	Airport Taxiway & Parking Reseal	1,300,000		0		0		0	
IO954	New Fuel Tank	250,000						0	
4120410	AERO - Building			3,000,000		250,000			
IO923	2024 terminal building	3,000,000		0		0		0	
4120430	AERO - Plant & Equipment			40,000		3,333			
PE24005	Purchase AT Vehicle	40,000						0	
4120481	AERO - Transfer to Reserves								
				6,190,000		515,833		15,750	
CAPITAL REVENUE									
5120481	AERO - Transfers From Reserve		0		0		0		
			0		0		0		
TOTAL Transport - Aerodromes			**0**	**6,190,000**	**0**	**515,833**	**0**	**15,750**	
TRANSPORT - TRAFFIC CONTROL (VEHICLE LICENSING)									
OPERATING EXPENDITURE									
2120500	LICENSING - Employee Costs - Wages; Salaries; Superannuation			52,140		4,345		4,997	
2120502	LICENSING - Employee Costs - Allowances; WC & FBT			0		0		0	
2120504	LICENSING - Employee Costs - Training & Development			5,000		417		0	
2120506	LICENSING - Employee Costs - Other			0		0		0	
2120598	LICENSING - Staff Housing Costs Allocated			4,246		354		93	
2120599	LICENSING - Administration Allocated			22,825		1,902		1,239	
				84,211		7,018		6,329	
OPERATING REVENUE									
3120501	LICENSING - Reimbursements		1,000		0		0		
3120502	LICENSING - Transport Licensing Commission		5,000		0		275		
3120535	LICENSING - Other Income Relating to Licensing		0		0		0		
			6,000		0		275		
TOTAL Transport - Licensing			**6,000**	**84,211**	**0**	**7,018**	**275**	**6,329**	
TOTAL TRANSPORT			**7,868,184**	**19,995,420**	**3,353,806**	**1,662,192**	**751,067**	**213,489**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - ECONOMIC DEVELOPMENT									
OPERATING EXPENDITURE									
2130140	ECON DEV - Advertising & Promotions			1,500		125		0	
2130188	ECON DEV - Building Operations			8,000		1,460			
BO035	Centrelink Building; Operations	8,000		0		0		0	
2130189	ECON DEV - Building Maintenance			5,000		416			
BM035	Centrelink Building; Maintenance	5,000		0		0		52	
2130192	ECON DEV - Depreciation			38,883		3,239		0	
2130198	ECON DEV - Staff Housing Costs Allocated			4,246		353		93	
2130199	ECON DEV - Administration Allocated			46,636		3,886		2,531	
				104,265		9,479		2,909	
OPERATING REVENUE									
3130145	ECON DEV - Other Income		45,320		0		3,642		
			45,320		0		3,642		
TOTAL Economic Services - Economic Development			**45,320**	**104,265**	**0**	**9,479**	**3,642**	**2,909**	
ECONOMIC SERVICES - ECONOMIC DEVELOPMENT									
CAPITAL EXPENDITURE									
4130181	ECON DEV - Transfer to Reserves			0		0		0	
4130182	ECON DEV - Loan Principal Repayments			0		0		0	
	Loan 80; Main Street Project	0							
				0		0		0	
CAPITAL REVENUE									
			0		0		0		
TOTAL Economic Services - Economic Development			**0**	**0**	**0**	**0**	**0**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - TOURISM & AREA PROMOTION									
OPERATING EXPENDITURE									
2130200	TOURISM - Employee Costs - Wages; Salaries; Superannuation			38,070		2,928		0	
2130201	TOURISM - Employee Costs - Superannuation			6,853		527		0	
2130215	TOURISM - Printing & Stationery			6,000		500		0	
2130216	TOURISM - Postage & Freight			0		0		66	
2130240	TOURISM - Advertising & Area Promotion			17,000		1,416		0	
2130241	TOURISM - Subscriptions & Memberships			30,000		2,500		30,000	
2130242	TOURISM - Festivals & Events			135,000		11,246			
	Laverton Celebrations			0		0		0	
V600	Anzac Day	2,000		0		0		0	
V601	Australia Day	1,000		0		0		0	
V602	Christmas Street Party	0		0		0		0	
V603	Clean Up Australia Day	1,000		0		0		0	
V604	Laverfest Markets	108,000		0		0		0	Offset by estimated income of $75,000
V605	Laverfest Ball	0		0		0		0	
V606	Laverton Races	5,000		0		0		0	
V607	NAIDOC Week	8,000		0		0		5,240	
V608	Remembrance Day	5,000		0		0		0	
V609	Other Festivals & Events	5,000		0		0		0	
2130252	TOURISM - Consultants			37,000		3,083		0	
2130286	TOURISM - Expensed Minor Asset Purchases			2,000		166		0	
2130288	TOURISM - Sundry Maintenance/Operations			52,000		4,332			
W337	Crane Entry Statement	2,000		0		0		0	
T2301	Entrance and Border Signs	50,000						0	
2130287	TOURISM - Other Expenses			0		0		0	
2130298	TOURISM - Staff Housing Costs Allocated			8,494		707		186	
2130299	TOURISM - Administration Allocated			51,780		4,314		2,810	
				384,196		31,719		38,302	
OPERATING REVENUE									
3130201	TOURISM - Reimbursements		75,000		0		0		Laverfest Income
3130210	TOURISM - Grants		10,000		0		0		
3130235	TOURISM - Other Income Relating to Tourism & Area Promoti		0		0		0		
			85,000		0		0		
TOTAL Economic Services - Tourism & Area Promotion			**85,000**	**384,196**	**0**	**31,719**	**0**	**38,302**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - HERITAGE DEVELOPMENT & MAINTENANCE									
OPERATING EXPENDITURE									
2130300	HERITAGE - Employee Costs - Wages; Salaries; Superannuation			15,899		1,222		1,008	
2130302	HERITAGE - Employee Costs - Allowances; WC & FBT			446		223		0	
2130304	HERITAGE - Employee Costs - Training & Development; Conferences			0		0		0	
2130306	HERITAGE - Employee Costs - Other			0		0		0	
2130340	HERITAGE - Advertising & Promotion			0		0		0	
2130341	HERITAGE - Subscriptions & Memberships			0		0		0	
2130352	HERITAGE - Consultants			0		0		0	
2130365	HERITAGE - Maintenance/Operations			20,000		1,656			
W331	Windarra Heritage Trail	5,000		0		0		0	
W332	Golden Quest Discovery Trail	10,000		0		0		0	
W333	History Walk	5,000		0		0		0	
2130386	HERITAGE - Expensed Minor Asset Purchases			5,000		416		0	
2130387	HERITAGE - Other Expenses			0		0		0	
2130388	HERITAGE - Building Operations			18,999		3,042			
BO044	Old Police Complex	12,000		0		0		867	
BO041	Old Court House (currently Men's Shed)	3,000		0		0		0	
BO043	Coach House	0		0		0		0	
BO042	Mt Morgan Municipal Chambers	3,000		0		0		0	
BO045	Old Gaol; Museum; 14 Erlistoun Street - Operat	1,000		0		0		0	
2130389	HERITAGE - Building Maintenance			6,500		539			
BM044	Old Police Complex	2,000		0		0		0	
BM041	Old Court House (currently Men's Shed)	2,000		0		0		0	
BM043	Coach House	0		0		0		0	
BM042	Mt Morgan Municipal Chambers	500		0		0		0	
BM045	Old Gaol; Museum; 14 Erlistoun Street - Mainte	2,000		0		0		0	
2130392	HERITAGE - Depreciation			26,594		2,216		0	
2130398	HERITAGE - Staff Housing Costs Allocated			4,246		353		93	
2130399	HERITAGE - Administration Allocated			14,204		1,183		771	
				111,888		10,850		2,739	
OPERATING REVENUE									
3130310	HERITAGE - Grants		0		0		0		
3130335	HERITAGE - Other Income		0		0		0		
			0		0		0		
TOTAL HERITAGE & DEVELOPMENT; OPERATING			**0**	**111,888**	**0**	**10,850**	**0**	**2,739**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - HERITAGE DEVELOPMENT & MAINTENANCE									
CAPITAL EXPENDITURE									
4130310	HERITAGE - Building; Capital			109,000		9,083			
BC044	Old Police Station; Restoration Works;	109,000		0		0		0	
4130320	HERITAGE - Furniture & Fittings; Capital			5,000		416			
FF232400	Purchase of Mobile TV Stand	5,000						0	
4130381	HERITAGE - Transfers to Reserve								
				114,000		9,499		0	
CAPITAL REVENUE									
5130381	HERITAGE - Transfer From Reserve		0		0		0		
			0		0		0		
TOTAL HERITAGE & DEVELOPMENT; CAPITAL			**0**	**114,000**	**0**	**9,499**	**0**	**0**	
ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE									
OPERATING EXPENDITURE									
2130400	GREAT BEYOND - Employee Costs - Wages; Salaries; Superannuation			357,735		27,517		27,858	
2130402	GREAT BEYOND - Employee Costs - Allowances; WC & FBT			7,203		3,601		0	
2130404	GREAT BEYOND - Employee Costs - Training & Development; Conferences			3,000		250		115	
2130406	GREAT BEYOND - Employee Costs - Other			1,200		100		0	
2130415	GREAT BEYOND - Printing & Stationery			1,000		83		404	
2130422	GREAT BEYOND - Security			3,000		250		0	
2130439	GREAT BEYOND - Voucher Redemption			1,000		83		48	
2130440	GREAT BEYOND - Advertising & Promotion			3,000		250		0	
2130441	GREAT BEYOND - Subscriptions & Memberships			1,000		83		0	
2130470	GREAT BEYOND - Loan Interest Repayments			10,708		892		3,602	
	Loan 84 - GBVC Expansion	10,708		0		0			
2130485	GREAT BEYOND - Expensed Minor Asset Purchases			1,000		83		0	
2130486	GREAT BEYOND - Cafe Consumables			80,000		6,666		4,280	
2130487	GREAT BEYOND - Other Expenses			110,000		9,166		2,350	Approx $95,000 relates to inputs resold as merchandise. Other costs include food
2130488	GREAT BEYOND - Building Operations			85,000		10,068			
BO006	Visitor Centre & Exhibition Hall	75,000		0		0		1,842	includes utilies, cleaning etc
BO007	Great Beyond Toilets	10,000		0		0		32	
2130489	GREAT BEYOND - Building Maintenance			10,000		832			
BM006	Visitor Centre & Exhibition Hall	10,000		0		0		0	
BM007	Great Beyond Toilets	0		0		0		0	
2130492	GREAT BEYOND - Depreciation			84,333		7,027		0	
2130498	GREAT BEYOND - Staff Housing Costs Allocated			15,023		1,251		329	
2130499	GREAT BEYOND - Administration Allocated			14,204		1,183		771	
				788,405		69,385		41,630	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
OPERATING REVENUE									
3130400	GREAT BEYOND - Contributions & Donations		0		2,000		0		
3130410	GREAT BEYOND - Grants		0		130,000		0		
3130420	GREAT BEYOND - Fees & Charges		10,000		5,000		989		
3130435	GREAT BEYOND - Other Income		2,000		90,000		0		
3130437	GREAT BEYOND - Cafe Sales - GST Inc.		130,000		0		16,260		
3130438	GREAT BEYOND - Cafe Sales - GST Free		5,000		20,000		154		
3130439	GREAT BEYOND - Merchandise Sales		90,000		0		11,081		
3130440	GREAT BEYOND - Merchandise Sales GST Free		0		1,000		118		
3130441	GREAT BEYOND - Gold Rush Tours		20,000		0		1,140		
3130442	Great Beyond Suspense		0		0		0		
3130443	GREAT BEYOND - Voucher Sales		1,000		0		0		
			258,000		248,000		29,742		
TOTAL Economic Services - Great Beyond			**258,000**	**788,405**	**248,000**	**69,385**	**29,742**	**41,630**	
ECONOMIC SERVICES - THE GREAT BEYOND VISITOR CENTRE									
CAPITAL EXPENDITURE									
4130410	GREAT BEYOND - Building; Capital			200,000		16,666			
BC006	Great Beyond Expansion	200,000		0		0		0	
	Balance of Construction/Expansion Project/Gardens			0		0			
BC006	BC006 Great Beyond; Stage 2 Expansion; Offset by GL: 3130410			0		0		0	
BC016	Great Beyond Visitors Centre Lighting & Building Improvements			0		0		0	
4130420	GREAT BEYOND - Furniture & Fittings; Capital			9,000		750			
FF24002	New TV for Museum	9,000		0		0		0	
FF24003		0		0		0		0	
4130481	GREAT BEYOND - Transfers to Reserve			0		0		0	
4130482	GREAT BEYOND - Loan Principal Repayments			127,065		10,588		0	
	Loan 84 - GBVC Expansion	127,065							
				336,065		28,004		0	
CAPITAL REVENUE									
5130455	GREAT BEYOND - New Loan Borrowings		0		0		0		
5130481	GREAT BEYOND - Transfer From Reserve		0		0		0		
			0		0		0		
TOTAL Economic Services - Great Beyond			**0**	**336,065**	**0**	**28,004**	**0**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - COMMUNITY RESOURCE CENTRE									
OPERATING EXPENDITURE									
2130500	CRC - Employee Costs - Wages; Salaries; Superannuation			139,663		10,743		2,939	
2130502	CRC - Employee Costs - Allowances; WC & FBT			4,010		2,004		0	
2130504	CRC - Employee Costs - Training & Development; Conferences			3,000		250		0	
2130506	CRC - Employee Costs - Other			3,000		250		0	
2130515	CRC - Printing & Stationery			15,000		1,250		1,129	
2130521	CRC - Information Technology			1,000		83		0	
2130530	CRC - Insurance			0		0		0	
2130540	CRC - Advertising & Promotion			1,000		83		0	
2130541	CRC - Subscriptions & Memberships			5,000		416		0	
2130586	CRC - Expensed Minor Asset Purchases			1,000		83		0	
2130587	CRC - Other Expenses			14,000		1,162			
CRC001	Mining Sponsorship Expenses	2,000		0		0		0	
CRC002	Christmas Lights Expenses	2,000		0		0		0	
CRC005	SLO3 - Community Activities & Initiatives	1,000		0		0		249	
CRC006	SLO2 - Business & Economic Workshops & Initiat	2,000		0		0		0	
CRC007	Seniors Morning Tea	2,000		0		0		20	
CRC008	Better Beginnings Program	2,000		0		0		0	
CRC009	NAIDOC - CRC Contribution	1,000		0		0		0	
CRC010	CRC - Other Expenses General	2,000		0		0		0	
2130588	CRC - Building Operations			15,000		2,146			
BO071	New CRC - Utilities; Cleaning; Insurance	15,000		0		0		698	
BO061	Utilities; Cleaning; Insurance	0		0		0		0	
2130589	CRC - Building Maintenance			5,000		402			
BM071	CRC - Building Maintenance	5,000		0		0		0	
BM061	Minor Building Maintenance	0		0		0		0	
2130598	CRC - Staff Housing Costs Allocated			4,246		353		93	
2130599	CRC - Administration Allocated			14,204		1,183		771	
				225,122		20,408		5,899	
OPERATING REVENUE									
3130500	CRC - Contributions & Donations		2,000		0		(403)		
3130502	CRC - Commission (Excl. DoT Licencing)		0		0		0		
3130510	CRC - Grants		135,803		5,000		0		
3130520	CRC - Fees & Charges		0		0		0		
3130535	CRC - Other Income		5,000		0		144		
			142,803		5,000		(258)		
TOTAL Economic Services - Community Resource Centre			**142,803**	**225,122**	**5,000**	**20,408**	**(258)**	**5,899**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
ECONOMIC SERVICES - BUILDING SERVICES									
OPERATING EXPENDITURE									
2130642	BUILDING - Contract Building Services			20,000		1,666		0	
2130652	BUILDING - Consultants			0		0		0	
2130699	BUILDING - Administration Allocated			0		0		0	
				20,000		1,666		0	
OPERATING REVENUE									
3130602	BUILDING - Commission - BSL & BCITF		100		0		0		
3130619	BUILDING - Building License Fees		15,000		0		0		
3130620	BUILDING - Fees & Charges		0		0		0		
3130621	BUILDING - Private Swimming Pool Inspection Fees		0		0		0		
3130635	BUILDING - Other Income		0		0		0		
			15,100		0		0		
TOTAL Economic Services - Building Services			**15,100**	**20,000**	**0**	**1,666**	**0**	**0**	
ECONOMIC SERVICES - RURAL SERVICES									
OPERATING EXPENDITURE									
2130735	RURAL - Noxious Weed Control			5,000		409			
W351	Weed Control; Shire Staff	5,000		0		0		0	
W352	Contribution to SRPA	0		0		0		0	
2130765	RURAL - Standpipe Maintenance/Operations			0		0		0	
2130787	RURAL - Other Expenditure			0		0		0	
2130798	RURAL - Staff Housing Costs Allocated			0		0		0	
2130799	RURAL - Administration Allocated			14,204		1,183		771	
				19,204		1,592		771	
OPERATING REVENUE									
3130765	RURAL - Standpipe income		0		0		0		
3130735	RURAL - Other Income		0		0		0		
			0		0		0		
TOTAL Economic Services - Rural Services			**0**	**19,204**	**0**	**1,592**	**0**	**771**	
TOTAL ECONOMIC SERVICES			**546,223**	**2,103,146**	**253,000**	**182,602**	**33,125**	**92,250**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description	2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
OTHER PROPERTY & SERVICES - PRIVATE WORKS								
OPERATING EXPENDITURE								
2140187	PRIVATE - Private Works Expenses		5,000		384		3,447	
2140190	PRIVATE - Community Bus Expenditure		10,000		833		0	
2140192	PRIVATE - Community Bus Depreciation		0		0		0	
2140198	PRIVATE - Staff Housing Costs Allocated		4,246		353		93	
2140199	PRIVATE - Administration Allocated		14,204		1,183		771	
			33,450		2,753	0	4,311	
OPERATING REVENUE								
3140120	PRIVATE - Private Works Income	5,000		0		0		
3140121	PRIVATE - Sale of Fuel	0		0		0		
3140122	PRIVATE - Hire of Community Bus	1,000		0		0		
		6,000		0		0		
TOTAL Other Property & Services - Private Works		**6,000**	**33,450**	**0**	**2,753**	**0**	**4,311**	
OTHER PROPERTY & SERVICES - PUBLIC WORKS OVERHEADS								
OPERATING EXPENDITURE								
2140200	PWOH - Employee Costs - Wages; Salaries; Superannuation		500,000		39,389		74,836	This is an estimtae comprsing Peter Kerp, Steve Koeman and works crew time not allocated to a job. The amount has no bottom line impact as offset by COA 2140293
2140202	PWOH - Employee Costs - Allowances; WC & FBT		40,025		20,012		0	
2140204	PWOH - Employee Costs - Training & Development; Conferences		25,000		2,050		0	
2140206	PWOH - Employee Costs - Other (Excl. WC Premiums)		15,000		1,250		1,057	
2140210	PWOH - Motor Vehicle Expenses		15,000		1,250		0	
2140215	PWOH - Printing & Stationery		2,000		166		56	
2140221	PWOH - Information Technology		16,000		1,333		24	
2140223	PWOH - Personal Leave		50,000		3,846		1,345	
2140224	PWOH - Annual Leave		100,000		7,692		6,651	
2140225	PWOH - Public Holidays		50,000		3,846		319	
2140226	PWOH - Long Service Leave		25,000		1,923		0	
2140227	PWOH - RDOs		0		0		0	
2140228	PWOH - Supervision		0		0		0	
2140229	PWOH - Insurances (Except Workers Comp)		0		0		0	
2140230	PWOH - OHS & Toolbox Meetings		46,000		3,704		21	
2140240	PWOH - Advertising & Promotion		2,500		208		0	
2140261	PWOH - Engineering & Technical Support		40,000		3,333		0	
2140265	PWOH - Maintenance/Operations		0		0		0	
2140285	PWOH - Legal Expenses		5,000		416		0	
2140286	PWOH - Expensed Minor Asset Purchases		15,000		1,250		0	
2140287	PWOH - Other Expenses		6,000		499		275	
2140290	PWOH - Expendable Tools		1,000		83		0	
2140293	PWOH - Less - Allocated to Works (PWOs)		(1,583,385)		(131,948)		(99,644)	
2140298	PWOH - Staff Housing Costs Allocated		72,202		6,016		1,582	
2140299	PWOH - Administration Allocated		557,658		46,471		30,262	
			0		0	0	16,785	
OPERATING REVENUE								

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description	2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
3140200	PWOH - Long Service Leave Recoup	0		0		0		
3140201	PWOH - Other Reimbursements	0		0		0		
3140290	PWOH - Profit on Disposal of Assets	0		0		0		
		0	0	0	0	0	0	
TOTAL Other Property & Services - Public Works Overheads		**0**	**0**	**0**	**0**	**0**	**16,785**	
OTHER PROPERTY & SERVICES - PLANT OPERATION COSTS								
OPERATING EXPENDITURE								
2140300	POC - Internal Plant Repairs - Wages & O/Head		115,000		9,262		7,613	
2140311	POC - External Parts & Repairs		300,000		24,999		2,880	
2140312	POC - Fuels & Oils		300,000		25,000		18	
2140313	POC - Tyres & Tubes		30,000		2,500		0	
2140314	POC - Contract Mechanic		150,000		12,500		0	
2140316	POC - Licences/Registrations		10,000		833		0	
2140317	POC - Insurance		45,000		22,500		0	
2140318	POC - Expendable Tools/Consumables		10,000		833		1,225	
2140386	POC - Expenses Minor Asset Purchases		5,000		416		0	
2140392	POC - Depreciation		48		3		0	
2140394	POC - LESS Plant Operation Costs Allocated to Works		(965,048)		(80,420)		(74,658)	
			0		18,426	0	(62,921)	
OPERATING REVENUE								
3140301	POC - Reimbursements	2,000		0		0	0	
3140310	POC - Fuel Tax Credits Grant Scheme	30,000		0		0	0	
		32,000		0		0	0	
TOTAL Other Property & Services - Plant Operating Costs		**32,000**	**0**	**0**	**18,426**	**0**	**(62,921)**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description		2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
			Revenue	Expense	Revenue	Expense	Revenue	Expense	
OTHER PROPERTY & SERVICES - GENERAL ADMINISTRATION OVERHEADS									
OPERATING EXPENDITURE									
2140400	ADMIN - Employee Costs - Wages; Salaries; Superannuation			1,043,273		80,251		65,740	
2140402	ADMIN - Employee Costs - Allowances; WC & FBT			57,000		22,833		4,962	
2140404	ADMIN - Employee Costs - Training & Development; Conferences			20,000		1,666		1,900	
2140406	ADMIN - Employee Costs - Other			70,000		5,833		4,736	
2140410	ADMIN - Motor Vehicle Expenses			25,000		2,083		279	
2140415	ADMIN - Printing & Stationery			20,000		1,666		1,405	
2140416	ADMIN - Postage & Freight			1,500		125		0	
2140421	ADMIN - Information Technology			150,000		12,500		8,469	Includes approx $85,000 in IT maintenance, $30,000 on Software costs
2140426	ADMIN - Office Equipment Mtce			0		0		0	$25,000 on website development and other minor costs
2140427	ADMIN - Records Management			2,000		166		0	
2140430	ADMIN - Insurances (Other than Bld & W/Comp)			60,000		30,000		0	
2140440	ADMIN - Advertising & Promotion			3,000		250		0	
2140441	ADMIN - Subscriptions & Memberships			15,000		1,250		483	
2140452	ADMIN - Consultants			60,000		5,000		4,000	
2140465	ADMIN - Maintenance/Operations			0		0		0	
2140484	ADMIN - Audit Fees			60,000		5,000		2,200	
2140485	ADMIN - Legal Expenses			15,000		1,250		0	
2140486	ADMIN - Expensed Minor Asset Purchases			10,000		833		0	
2140487	ADMIN - Other Expenses			10,000		833		0	
2140488	ADMIN - Building Operations			70,000		16,458			
BO001	Administration; Utilities; Insurance; Cleaning	70,000		0		0		3,331	
2140489	ADMIN - Building Maintenance			5,000		416			
BM001	Administration Office Maintenance	5,000		0		0		97	
2140491	ADMIN - Loss on Disposal of Assets			0		0		0	
2140492	ADMIN - Depreciation			46,050		3,836		0	
2140498	ADMIN - Admin Staff Housing Costs Allocated			93,468		7,789		2,048	
2140499	ADMIN - Administration Overheads Recovered			(1,836,291)		(153,024)		(99,649)	
				(0)		47,014	0	0	
OPERATING REVENUE									
3140401	ADMIN - Reimbursements		10,000		0		1,452		
3140402	ADMIN - Reimbursements (GST Free)		10,000		0		1,695		
3140420	ADMIN - Fees & Charges		0		0		0		
3140435	ADMIN - Other Income		0		0		0		
3140490	ADMIN - Profit on Disposal of Assets		0		0		0		
			20,000		0		3,147	0	
TOTAL Other Property & Services - General Administration Overheads			**20,000**	**(0)**	**0**	**47,014**	**3,147**	**0**	

Shire of Laverton
Supporting Schedules to the Statement of Financial Activity
For The Period Ending 31 July 2023

GL / Job	Description	2023/2024 Budget		2023/2024 Budget YTD		2023/2024 Actuals		Variance - Comment
		Revenue	Expense	Revenue	Expense	Revenue	Expense	
OTHER PROPERTY & SERVICES - GENERAL ADMINISTRATION OVERHEADS								
CAPITAL REVENUE								
5140450	ADMIN - Proceeds on Disposal of Assets	0		0		0		
5140451	ADMIN - Realisation on Disposal of Assets	0		0		0		
5140481	ADMIN - Transfers From Reserve	0		0		0		
		0	0	0	0	0	0	
TOTAL Other Property & Services - General Administration Overheads		**0**	**0**	**0**	**0**	**0**	**0**	
OTHER PROPERTY & SERVICES - SALARIES & WAGES								
OPERATING EXPENDITURE								
2140500	SAL - Gross Salary & Wages		4,501,284		346,252		228,766	
2140501	SAL - Less Salaries & Wages Allocated		(4,501,284)		(346,252)		(228,766)	
2140505	SAL - Parental Leave Expense		0		0		0	
2140503	SAL - Workers Compensation Expense		22,918		11,458		0	
2140504	SAL - Unallocated Salaries & Wages		0		0		(177)	
			22,918		11,458	0	(177)	
OPERATING REVENUE								
3140501	SAL - Reimbursement - Workers Compensation	22,918		0		0		
3140502	SAL - Reimbursement - Parental Leave	0		0		0		
		22,918		0		0		
TOTAL Other Property & Services - Salaries & Wages		**22,918**	**22,918**	**0**	**11,458**	**0**	**(177)**	
OTHER PROPERTY & SERVICES - MATERIALS/STORES								
OPERATING EXPENDITURE								
2140700	Stock on Hand - 1 July		0		0		0	
2140701	Stock/Fuel Purchases		250,000		20,833		31,812	
2140702	Stock/Fuel issued/allocated		(250,000)		(20,833)		0	
2140703	Stock on Hand - 30 June		0		0		0	
			0		0		31,812	
OPERATING REVENUE								
		0		0		0		
TOTAL Other Property & Services - Materials/Stores		**0**	**0**	**0**	**0**	**0**	**31,812**	
TOTAL OTHER PROPERTY & SERVICES		**80,918**	**56,368**	**0**	**79,651**	**3,147**	**(10,189)**	

7.2 ACCOUNTS PAID AS OF THE 31st JULY 2023

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Shire of Laverton
AUTHOR	Natasha Fuamatu, Finance Officer
RESPONSIBLE OFFICER	Lenin Pervan, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	The Council considers the accounts paid monthly and the June 2023 payments were considered on the 21st July 2023 meeting of the Council.

MATTER FOR CONSIDERATION BY THE COUNCIL

The presentation and list of accounts paid in July 2023 in accordance with Council Delegation 21.

ATTACHMENTS

OMC170823.7.2.A List of Accounts Paid

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in attachment OMC170823.7.2.A for payment in July 2023.

STATUTORY IMPLICATIONS

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

STRATEGIC PLAN IMPLICATIONS

Leadership Objective: Responsible financial management and governance, leading an empowered community.
4.2.2 Comply with statutory and legislative requirements.

4.2.2.1 Seek a high level of legislative compliance in organisational practices and effective internal controls.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

RISK MANAGEMENT

The risk is considered low.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

CONSULTATION

Deputy Chief Executive Officer

COMMENT

This report continues to provide information for all accounts paid by the Council during the month of July 2023.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Wedge** SECONDED: **Cr R Weldon**

That Council confirms the list of payments for the month of July 2023 made under Delegation 21 as per attachment OMC170823.7.2.A totalling $817,413.41and summarised as follows:

Direct Debit Payments – Municipal	**DD4532-DD4570**	**$232,646.63**
EFT Payments – Municipal	**EFT6889-EFT6988**	**$572,403.43**
Direct Debit Payments - Trust	**DD4227-DD4274**	**$12,363.35**
EFT Payments - Trust	**NIL**	**$0.00**
	Total Payments	**$817,413.41**

CARRIED 5/0

MUNICIPAL BANK ACCOUNT PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
	04/072023	National Australia Bank (NAB)	Credit cards for CEO, DCEO & MWS	$17,758.09
DD4532.1	10/07/2023	Roy & Gail Quartermain	Old police complex caretaker fees per MOU2023 - 11 June 2023 to 08 July 2023	$866.67
	12/07/2023		Fortnight ending 12/07/2023 payroll	$71,540.66
	13/07/2023		Unscheduled payroll	$501.50
DD4535.1	13/07/2023	SkyMesh Pty Ltd	NBN Connection from 11 July 2023 to 10 August 2023	$64.96
DD4537.1	14/07/2023	AirBP	8,543 L @ $1.72076 per litre Jet A1 Fuel delivered 12 June 2023	$16,503.84
DD4540.1	17/07/2023	3E Advantage Pty Ltd	Printing costs - department allocations June 2023	$3,293.79
DD4544.1	24/07/2023	WESTERN AUSTRALIA TREASURY CORPORATION (WATC)	Guarantee Fee on multiple Government Loans	$5,828.70
	25/07/2023		Fortnight ending 25/07/2023 payroll	$77,490.89
	26/07/2023		Unscheduled payroll	$1,050.52
DD4546.1	26/07/2023	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement - L Pervan & N Fuamatu	$3,750.41
DD4551.1	26/07/2023	The Trustee For Aware Super T/as Aware Super	Superannuation contributions	$198.10
DD4551.2	26/07/2023	AUSTRALIAN SUPER	Superannuation contributions	$168.08
DD4552.1	26/07/2023	The Trustee For Aware Super T/as Aware Super	Superannuation contributions	$14,546.75
DD4552.2	26/07/2023	AUSTRALIAN SUPER	Superannuation contributions	$4,801.12
DD4552.3	26/07/2023	Mercer Superannuation Fund	Superannuation contributions	$1,135.81
DD4552.4	26/07/2023	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	$1,426.03
DD4552.5	26/07/2023	REST Superannuation	Superannuation contributions	$479.19
DD4553.1	12/07/2023	The Trustee For Aware Super T/as Aware Super	Superannuation contributions	$145.20
DD4553.2	12/07/2023	AUSTRALIAN SUPER	Superannuation contributions	$121.80
DD4554.1	11/07/2023	The Trustee For Aware Super T/as Aware Super	Superannuation contributions	$11,986.34
DD4554.2	11/07/2023	AUSTRALIAN SUPER	Superannuation contributions	$3,605.52
DD4554.3	11/07/2023	Mercer Superannuation Fund	Superannuation contributions	$1,766.92
DD4554.4	11/07/2023	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	$1,172.40
DD4554.5	11/07/2023	REST Superannuation	Superannuation contributions	$432.97
DD4554.6	11/07/2023	HESTA Super Fund	Superannuation contributions	$94.46
DD4555.1	13/07/2023	Horizon Power - MAINTENANCE	Power bill for street lights	$2,981.29
DD4556.1	13/07/2023	Water Corporation	Water rate charges @ 19 Craiggie St Laverton	$273.00
DD4557.1	13/07/2023	Telstra	Mobile & internet charges from 28 June - 27 July	$887.50
DD4558.1	20/07/2023	Telstra	Telephone Charges from until 01 August 23	$4,351.48
DD4559.1	20/07/2023	Pivotel Satellite Pty Limited	Satellite Phone Call Charges - 1 July 2022 to 30 June 2023	$639.49
DD4561.1	31/07/2023	National Australia Bank (NAB)	Merchant EFTPOS July 2023 charge - GBVC	$323.82
DD4562.1	31/07/2023	National Australia Bank (NAB)	Merchant EFTPOS July 2023 charge - DOT	$87.93
DD4564.1	31/07/2023	National Australia Bank (NAB)	Merchant EFTPOS July 2023 charge - ADMIN	$74.19
DD4566.1	31/07/2023	National Australia Bank (NAB)	Account Keeping Fees (AKF) on Muni - June 2023	$20.00
DD4568.1	31/07/2023	National Australia Bank (NAB)	Merchant EFTPOS July 2023 - Pool	$20.00
DD4570.1	31/07/2023	National Australia Bank (NAB)	Account Keeping Fees (AKF) Trust - July 2023	$15.30
			TOTAL MUNICIPAL DIRECT DEBITS	**$232,646.63**

EFT	DATE	NAME	DESCRIPTION	AMOUNT
EFT6889	06/07/2023	Department of Transport (DOT)	Annual Registration 23-24 for Council plant/vehicles	$10,506.55
EFT6890	06/07/2023	Telstra	Telephone Charges from 01/06/23 - 01/07/23	$3,994.43
EFT6891	06/07/2023	Taps Industries Pty Ltd	Plumbing repairs to Council property	$383.90
EFT6892	06/07/2023	Noelene Meredith	Reimbursement for fuel 163LA	$25.02
EFT6893	06/07/2023	Remote Property Maintenance	Ongoing restoration works at Old Police Station	$39,035.17
EFT6894	06/07/2023	Aerodrome Management Services (AMS)	Initial/renewal application full Auscheck clearance identity verification check - S Koeman	$430.00
EFT6895	06/07/2023	Canine Control	Ranger Services June 2023	$2,200.00
EFT6896	06/07/2023	David Gray & Co Pty Ltd	Purchase of new bins to be held @ depot for ratepayers	$2,450.25
EFT6897	06/07/2023	Eastgold Dairy Distributors	GBVC Cafe consumables	$320.30
EFT6898	06/07/2023	Bidfood	GBVC Cafe consumables	$2,018.44
EFT6899	06/07/2023	PFD Food Services Pty Ltd	GBVC Cafe consumables	$1,606.70
EFT6900	06/07/2023	Westrac Pty Ltd	Parts & repairs for Council plant/vehicles	$1,158.42
EFT6901	06/07/2023	Winc Australia Pty Ltd	Admin office supplies - July 2023	$401.58
EFT6902	06/07/2023	WML Consultants Pty Ltd	Flood Damage 2021 December - further information required by DFES - consultations and prepare paperwork	$1,938.75
EFT6903	06/07/2023	Moore Australia (WA) Pty Ltd	Financial Reporting Workshop 26 May 2023 - M Wynne	$2,090.00
EFT6904	06/07/2023	Building and Construction Industry Training Board (BCITF)(CTF)	Forwarding CTF collected July 2023	$391.75
EFT6905	06/07/2023	House of Sharday	GBVC Cafe consumables	$918.68
EFT6906	06/07/2023	Officeworks	Admin office supplies - July 2023	$508.99
EFT6907	06/07/2023	Evolution Traffic Management	Preparation of traffic management plan @ Laverton Bypass Shoulder Remediation Works	$1,584.00
EFT6910	13/07/2023	Shire of Leonora	Health and building services for June 2023	$3,490.95
EFT6911	13/07/2023	Snap Kalgoorlie	Brochures for GBVC	$1,832.81
EFT6912	13/07/2023	AFGRI Equipment (AFGRI Equipment Australia Pty Ltd T/as)	Purhcase of gas operated cylinder and oil filters for grader	$1,294.71
EFT6913	13/07/2023	GTN services	Yearly annual inspection for bus for DOT compliance	$239.50
EFT6914	13/07/2023	Taps Industries Pty Ltd	Plumbing repairs to Council properties	$16,391.29
EFT6915	13/07/2023	Mandy Wynne	Advice and preparation for monthly statements, statutory budget and annual financial statements	$2,101.44
EFT6916	13/07/2023	Premium Publishers	Western 4WDer Magazine Purchase 4WD Magazine edition 126 - Advertisement for GBVC	$84.70

EFT6917	13/07/2023	Initial Hygiene	Servicing of initial hygiene products at various Council departments	$2,695.35
EFT6918	13/07/2023	Regional Airport Management Services Pty Ltd	Annual technical inspection plus electrical inspection; including disbursements	$18,480.00
EFT6919	13/07/2023	Canine Control	Ranger services for SOL - from 17 to 19 November 2022	$2,772.00
EFT6920	13/07/2023	Maxwell Thompson	Reimbursement for meals and fuel incurred attending OHS workshop/rep training	$231.81
EFT6921	13/07/2023	Complete Services Pty Ltd	Supply of tyres for prado	$803.00
EFT6922	13/07/2023	Toll Transport Pty Ltd	Freight charges	$119.60
EFT6923	13/07/2023	Desert Sands Cartage Contractors	Hire of labour and plant for Bandya Road Works 14 - 30 June 2023	$126,273.79
EFT6924	13/07/2023	Eastgold Dairy Distributors	GBVC Cafe consumables	$353.35
EFT6925	13/07/2023	Action Bay Pty Ltd T/a Goldfields Toyota	Filter kit for prado	$205.61
EFT6926	13/07/2023	Komatsu Australia Pty Ltd	Parts for grader	$907.70
EFT6927	13/07/2023	Landgate	Mining Schedule M2023-06	$68.00
EFT6928	13/07/2023	McLeods Barristers & Solicitors	Lease - Reserve 7943 - Horizon Power	$2,910.89
EFT6930	13/07/2023	Office National	Admin stationery and cleaning products - July 2023	$145.18
EFT6931	13/07/2023	Outback Tilt Tray	Contracted mechanic hours for repairs to various Council plant and equipment - from 27/05/2023 to 31/05/2023	$8,002.50
EFT6932	13/07/2023	PFD Food Services Pty Ltd	GBVC cafe consumables	$526.20
EFT6933	13/07/2023	PWT Electrical and Refrigeration North (Remote Electrical WA Pty Ltd t/as)	Electrical repairs to Council properties	$2,420.32
EFT6934	13/07/2023	St John WA Ambulance - Kalgoorlie	Refund of water rates charged incorrectly from 09 August 2021 to 19 September 2022 @ 3 Mikado Way	$1,679.13
EFT6935	13/07/2023	Talis Consultants Pty Ltd	Provision of consultancy services for the period ending of 30 June 2023	$46,917.90
EFT6936	13/07/2023	The Workers Shop	Uniforms for S Koeman & N Wasson	$282.00
EFT6937	13/07/2023	Campbells Camps	Remaining cost for grader living quarters	$20,504.00
EFT6938	13/07/2023	Kalgoorlie Precast Concrete (The Trustee for R K A Demarte Trust t/as)	Purchase of picnic table; insurance claim	$3,850.00
EFT6939	14/07/2023	Ait Specialists	Professional services for review of records and determination of Fuel Tax Credits, Road Transport Off Road June 2023	$226.05
EFT6940	14/07/2023	Pakaanu Aboriginal Corporation	Support funding for NAIDOC week	$12,800.00
EFT6941	14/07/2023	Himac Group Pty Ltd T/a Himac Attachments	Parts & repairs for Council plant/vehicles	$1,317.23
EFT6942	14/07/2023	Noelene Meredith	Reimbursement for Fuel and items purchased on behalf of Council	$307.27
EFT6943	14/07/2023	Paul Ovans	Purchase of oil for bus	$18.00
EFT6944	14/07/2023	Peter Kerp	Mobile service telstra plan 20 June 2023 to 19 July 2023	$68.00
EFT6945	14/07/2023	Atom Supply	Parts & repairs for Council plant/vehicles	$423.79
EFT6946	14/07/2023	Australian Taxation Office (ATO) - FBT	Fringe Benefit tax overdue payment	$2,641.76
EFT6947	14/07/2023	Canine Control	Ranger Services July 2023	$2,200.00
EFT6948	14/07/2023	Deanne Ross	Nurse incentive application payment per Council Policy	$1,000.00
EFT6949	14/07/2023	Dean's Autoglass	Parts & repairs for Council plant/vehicles	$352.00
EFT6950	14/07/2023	Eagle Petroleum (WA) Pty Ltd	Purchase of diesel for depot	$34,993.65
EFT6951	14/07/2023	McLeods Barristers & Solicitors	Debt recovery for unpaid rates	$2,641.10
EFT6952	14/07/2023	Outback Highway Development Council (OHDC)	Annual contribution to Outback Highway Develpoment Council	$33,000.00
EFT6953	14/07/2023	Pier Street Medical Pty Ltd	Medical Services Retainer - 1st Quarter 01/07/23 - 30/09/23	$31,439.81
EFT6954	14/07/2023	PWT Electrical and Refrigeration North (Remote Electrical WA Pty Ltd t/as)	Electrical repairs to Council properties	$399.30
EFT6955	14/07/2023	Stark Aviation Pty Ltd t/as Flying Fuels	Supply 4 x Boxes Water Detecting Capsules for Jet A1 Fuel as per email dated 5 July 2023	$477.50
EFT6956	14/07/2023	The Lister Specialists Pty Ltd	Parts & repairs for Council plant/vehicles	$623.44
EFT6957	14/07/2023	Moore Australia (WA) Pty Ltd	Completion of councils FBT requirements for 2023-24	$6,050.00
EFT6958	14/07/2023	Department Of Mines, Industry Regulation & Safety/Building Commission (BSL) (DMIRS)	Forwarding BSL 14/22 & 15/22 collected June 2023	$373.60
EFT6959	14/07/2023	Local Government (LG) Professionals Australia	Workshop registration for N Watene & N Fuamatu	$2,621.00
EFT6960	14/07/2023	Goldfields Voluntary Regional Organisation of Councils (GVROC)	Annual Subscription Fees 2023-2024	$38,500.00
EFT6961	14/07/2023	Australasian Performing Right Association Limited (APRA) T/A OneMusic Australia	Subscription for license of music @ Laverton hall; from 01 July 2023 to 30 June 2024	$364.00
EFT6962	14/07/2023	Phil Marshall	Reimbursement for clothing per Council Policy Uniforms	$238.36
EFT6963	14/07/2023	Laurinda Anne Hill	Fuel & meals incurred while attending WA Tourism Conference	$126.29
EFT6964	14/07/2023	Powerchill	Supply and installation of HWS at 6/5 Burt Street as per quote dated 16 June 2023	$5,835.50
EFT6965	14/07/2023	Morgan Hill	Refund for overpayment of water rates from 2021 to 2022	$204.71
EFT6966	14/07/2023	Cycling Development Foundation Inc	NAIDOC Week - Contribution to Cycling Develpoment Network	$1,195.00
EFT6967	20/07/2023	Yves Lindecker	Reimbursement for fuel and employment requirements	$152.65
EFT6968	20/07/2023	Australian Grown	GBVC merchandise	$1,260.93
EFT6969	20/07/2023	Miracle Recreation Equipment	Supply and freight of new Cyclone Playground slide as per Miracle Quote	$11,720.50
EFT6970	20/07/2023	Lenin Pervan	Monthly Mobile phone charges	$144.13
EFT6971	20/07/2023	Barry Wood	Reimbursment for various camping supplies	$557.40
EFT6972	20/07/2023	Coffee & Tea Supplies	GBVC Cafe consumables	$1,073.66
EFT6973	20/07/2023	Complete Services Pty Ltd	Annual Mechanical Inspection of Airport Generator	$751.52
EFT6974	20/07/2023	Desert Sands Cartage Contractors	Repair Punctured tyre For JCB Backhoe P376 (Cross-Ply Patch Supplied)	$214.50
EFT6975	20/07/2023	Elite Gym Hire	Hire of Gym Equipment July 2023	$924.00
EFT6976	20/07/2023	Bidfood	GBVC Cafe consumables	$2,174.29
EFT6977	20/07/2023	Goldrush Tours	Bus Bookings made through the Visitor Centre 2022-2023	$1,396.72
EFT6978	20/07/2023	Komatsu Australia Pty Ltd	Wiper Motor, Arm & Blade for Grader as per Komatsu Quote: Q003208828	$159.97
EFT6979	20/07/2023	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Food items for Ilkurlka trip 23th-25th June 2023	$1,312.62
EFT6980	20/07/2023	Office National	Admin stationery and cleaning products - July 2023	$259.53
EFT6981	20/07/2023	Ozzi Express	Freight of mattress for Grader camp - Kalgoorlie to Laverton - Consignment Note 05251	$923.45

EFT6982	20/07/2023	PFD Food Services Pty Ltd	GBVC Cafe consumables	$2,067.15
EFT6983	20/07/2023	Pier Street Medical Pty Ltd	Pre-medical for J Baker; 07 July 2023	$206.00
EFT6984	20/07/2023	PsiTech Pty Ltd	Professional IT Support 2023-2024	$9,315.90
EFT6985	20/07/2023	IT Vision User Group Inc	Annual subscription to IT Vision user group 23/24	$770.00
EFT6986	20/07/2023	Allmakes Pty Ltd t/as Brandworx Australia	Purchase of uniforms for CRC & Admin	$1,146.49
EFT6987	20/07/2023	Fulton Hogan	SURVEY & PROCESSING - Survey pickup all existing line markings for Issue of Construction Drawing line marking markup plan and survey pickup existing ground surface levels for Issue of Construction Drawings construction of turning nodes	$17,325.00
EFT6988	20/07/2023	Brianna Peters	Nothern Goldfields Bake-Off Sponsorship presents	$563.00
			TOTAL MUNICIPAL EFT PAYMENTS	**$572,403.43**

TRUST BANK ACCOUNT PAYMENTS

EFT	DATE	NAME	DESCRIPTION	AMOUNT
DD4572.1	04/07/2023	Department of Transport (DOT)	DOT TAKINGS 30/06	$498.20
DD4574.1	05/07/2023	Department of Transport (DOT)	DOT TAKINGS 03/07	$7,526.30
DD4576.1	07/07/2023	Department of Transport (DOT)	DOT TAKINGS 05/07	$255.60
DD4578.1	12/07/2023	Department of Transport (DOT)	DOT TAKINGS 10/07	$1,286.30
DD4580.1	13/07/2023	Department of Transport (DOT)	DOT TAKINGS 11/07	$16.10
DD4582.1	14/07/2023	Department of Transport (DOT)	DOT TAKINGS 12/07	$638.75
DD4584.1	18/07/2023	Department of Transport (DOT)	DOT TAKINGS 14/07	$32.70
DD4586.1	20/07/2023	Department of Transport (DOT)	DOT TAKINGS 18/07	$211.95
DD4588.1	21/07/2023	Department of Transport (DOT)	DOT TAKINGS 19/07	$1,033.30
DD4590.1	24/07/2023	Department of Transport (DOT)	DOT TAKINGS 20/07	$194.60
DD4592.1	25/07/2023	Department of Transport (DOT)	DOT TAKINGS 21/07	$590.00
DD4594.1	27/07/2023	Department of Transport (DOT)	DOT TAKINGS 25/07	$79.55
			TOTAL TRUST DIRECT DEBIT	**$12,363.35**

TOTAL PAYMENTS 30 JUNE 2023	**$817,413.41**

Cr's Patrick Hill, Robin Prentice and Rob Wedge, declared an impartial interest in item 7.3 and stayed in the meeting.

7.3 REQUEST FOR SPONSORSHIP – LAVERTON RACE CLUB

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Lenin Pervan, Deputy Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Verbal discussions with Council

MATTER FOR CONSIDERATION BY THE COUNCIL

The matter for consideration is to consider a request for sponsorship from the Laverton Race Club for the annual race day to be held on Sunday 29th October 2023, and subsequently the level of sponsorship the council is willing to oblige.

ATTACHMENTS

OMC170823.7.3.A Request for Sponsorship – Laverton Race Club
OMC170823.7.3.B Further Request for Sponsorship – Laverton Race Club

BACKGROUND

The annual race meeting is one of the major social events within Laverton each year attracting a number of visitors from out of town. It is also an important source of recreation for the local population who enjoy the opportunity to dress up and enjoy the day.

Council has traditionally supported the Race Club in the way of in-kind services through assisting with the preparations of the facilities, and providing the use of the Shire Community Bus. Council has also traditionally provided a dollar contribution ($2,000 - $3,000) to go towards the running of the race meeting.

As per attachment OMC170823.7.3.A, the Race Club has advised their intention to keep the meeting a viable family event through increased children's entertainment during the day and further entertainment into the evening. With the increase in costs to run such an event, all sponsorship is vital to keeping these family days in remote areas.

Attachment OMC170823.7.3.B highlights part of the specific entertainment that has been booked and requests council to consider providing additional sponsorship to assist with the provision of such entertainment.

For the second year running, the Laverton Races will be a 'TAB' meeting, with full broadcast on Sky Channel. This gives patrons all across Australia the opportunity to wager on the Laverton races, as well as the opportunity for the racecourse and surrounding sights to be visible to a national audience.

STATUTORY IMPLICATIONS -

Local Government Act 1995

a. 2.7. Role of council

(1) The council —
  (a) governs the local government's affairs; and
  (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —
  (a) oversee the allocation of the local government's finances and resources; and
  (b) determine the local government's policies.

b. 3.1. General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following —
  (a) the need —
    (i) to promote the economic, social and environmental sustainability of the district; and
    (ii) to plan for, and to plan for mitigating, risks associated with climate change; and
    (iii) in making decisions, to consider potential long-term consequences and impacts on future generations;
  (b) the need —
    (i) to recognise the particular interests of Aboriginal people; and
    (ii) to involve Aboriginal people in decision-making processes;
  (c) the need to consider collaboration with other local governments.

(2) The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.

(3) A liberal approach is to be taken to the construction of the scope of the general function of a local government.

STRATEGIC PLAN IMPLICATIONS –

Social Objective: Proud, spirited, harmonious and connected community.
1.1.1 Encourage community participation
1.1.1.1 Encourage, develop and engage with community groups
Economic Objective: Prosperous local economy attracting businesses, opportunities and people.
2.1.2 Continue to provide and enhance tourism services and infrastructure.
2.1.2.2 Encourage and help promote independent tourism operators.

POLICY IMPLICATIONS

Council has no policies with respect to this matter.

FINANCIAL IMPLICATIONS

Council has a provision of $120,000 in Chart of Account (COA) 2040129 'Donations to Community Groups' within the 2023/24 budget for Donations to Community Groups which is a substanital increase on the previous year. As such, if council elect to make a $10,000 donation to the Race Club, this has been provided for in the budget. Council further provides for the Race Club under COA W321 'Laverton Race Course' in which $50,000 has been allocated to support the improvements and maintenance of the racecourse and stables.

RISK MANAGEMENT

The risk of providing sponsorship is considered low, as it allows the continuation and running of the local race meeting.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

CONSULTATION

Chief Executive Officer

COMMENT

The Laverton Race Day is an important day for the Laverton Community. Aside from the recreational benefit it provides to local residents, it serves as an important tourism event, and with the broadcast of the races to a national audience on Sky Channel, it serves as the opportunity for Laverton to be shown as a thriving community with a big crowd seen to be enjoying the festivities during the television coverage.

Regional horse racing is on the decline with a number of similar sized regional race clubs ceasing to operate in recent years. The increasing costs of operations continue to provide a challenge to small clubs such as Laverton, and without sponsorship these clubs may not survive long term.

Recreation and Tourism opportunities need to be grasped and this is an opportunity for Council to demonstrate community leadership by providing support to an event that provides benefits to the town.

In recent years, the Shire has contributed $3,000 by way of dollar amount towards the cost of running the event. It is recommended that the contribution be increased to $10,000 in 2023/24 to assist with the entertainment costs which are outlined in attachment OMC170823.7.3.B.

The discussions on the focus groups, of which the race club is part of will allow for further expansion and utilisation of council fund to the raceclub and other clubs attached to the precinct.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr G Buckmaster** **SECONDED:** **Cr R Weldon**

That the Council authorise the Chief Executive Officer to write to the president of the Laverton Race Club advising that the shire will provide a $10,000 contribution to assist with the running of the event and the provision of entertainment for the Laverton Raceday meeting on Sunday 29th October 2023.

CARRIED 5/0

LAVERTON RACE CLUB
1956-2016
60 YEARS ON TRACK

Phil Marshall: CEO
Shire of Laverton
PO Box 42
LAVERTON WA 6440

Dear Phil

Laverton Race Day 2023

This letter is to inform you of this year's race meeting which will be held on **Sunday 29th October**.

On behalf of the Laverton Race Club committee, I extend to you a massive **Thank You** to all the sponsors and volunteers for the efforts in keeping this meeting a viable annual **family event**. In our eyes every year is a success. This year we are stepping up the event with Childrens entertainment during the day and entertainment in the evening and with the ever-increasing costs to run such an event, all sponsorship is vital in keeping these family days in remote areas.

And we are once again asking **Shire of Laverton** to sponsor the Laverton Race Meeting of 2023. Any contribution that you can make would be greatly appreciated. The sponsor with the highest contribution will be granted the naming rights for the major event of the day — *The Laverton Cup*. The 2022 meeting saw that privilege go to Regis Resources. We ask that you also encourage your contractors to contribute to the meeting and advise that there are several other races with naming rights available.
All contributions will be listed in the Race Book and all sponsors have the right to display their name at the Race Club facility.

Thank you for your time. We look forward to a favourable response to this request and can be contacted by email on lavertonraceclub@gmail.com or my mobile on 0417-951-153.

Yours sincerely,

Rob Wedge President
Laverton Race Club

LAVERTON RACE CLUB

1956-2016

60 YEARS ON TRACK

Lenin Pervan
DCEO
Shire of Laverton
9 MacPherson Place
Laverton WA 6440

RE: Laverton Race Day 2023

Dear Lenin

Further to the telephone conversation today..

The Race Club is this year intending on having live music for after the Race meeting and extending the day well into the evening.
We have engaged the services of M8Mewsic for the Sunday and the cost for these is estimated at $3500.00 plus GST. We have been given a firm price for the travel etc and they ask for a contribution for the entertainment which we have allowed $1000.00.

We have also engaged the services of an entertainer for some day time entertainment of the children. The cost for this person is $950.00 plus a seat on the plane which is $850.00
This of course does not take away the responsibility of the parents or guardian to look after their own children,.

Whilst the Shire of Laverton contributes a vast amount of in-kind service to the Race Club as well as a dollar amount to go towards running the race meeting, it would be appreciated greatly if the Shire of Laverton could also contribute to the entertainment on the day.
The contributed amount I will leave up to the Shire to determine.

If you have any queries regarding this please contact the Club President, Rob Wedge on 0417951153

Thanks and Regards

Rob Wedge
President
Laverton Race Club

Email: lavertonraceclub@gmail.com

7.4 POLICY REVIEW – CORPORATE CREDIT CARD USAGE POLICY

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Lenin Pervan, Deputy Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	The Council adopted the policy as item 11.1.6 Corporate Credit Card Usage Policy within the 25th October 2018 Council Meeting.

MATTER FOR CONSIDERATION BY THE COUNCIL

To review 02.24 Corporate Credit Card Usage Policy

ATTACHMENTS

OMC170823.7.4.A	02.24 Corporate Credit Card Usage Policy (Original as adopted in 2018)
OMC170823.7.4.B	02.24 Corporate Credit Card Usgae Policy (New Policy)

BACKGROUND

Council adopted policy 02.24 Corporate Credit Card Usage Policy in 2018 to govern the use of Corporate Credit Cards. The policy specifies it is to be reviewed every two years from adoption, however it has not yet been reviewed since adoption. This was raised as a finding in the 2021/22 Financial Audit and management repsonded that this would be reviewed in 2022/23.

STATUTORY IMPLICATIONS

Local Government Act 1995

c. 2.7 Role of council

(1) The council —

(a) governs the local government's affairs; and

(b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

d. 6.5. Accounts and records

The CEO has a duty —

(a) to ensure that there are kept, in accordance with regulations, proper accounts and records of the transactions and affairs of the local government; and

(b) to keep the accounts and records up to date and ready for inspection at any time by persons authorised to do so under this Act or another written law.

The Local Governemnt (Financial Management) Regulations 1996 refers:

e. 5. CEO's duties as to financial management

(1) Efficient systems and procedures are to be established by the CEO of a local government —

(a) for the proper collection of all money owing to the local government; and

(b) for the safe custody and security of all money collected or held by the local government; and

(c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and

(d) to ensure proper accounting for municipal or trust —

(i) revenue received or receivable; and

(ii) expenses paid or payable; and

(iii) assets and liabilities;

and

(e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and

(f) for the maintenance of payroll, stock control and costing records; and

(g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

(2) The CEO is to —

(a) ensure that the resources of the local government are effectively and efficiently managed; and

f. 11. Payments, procedures for making etc.

(1) A local government is to develop procedures for the authorisation of, and the payment of, accounts to ensure that there is effective security for, and properly authorised use of —

(a) cheques, credit cards, computer encryption devices and passwords, purchasing cards and any other devices or methods by which goods, services, money or other benefits may be obtained;

g. 12. Payments from municipal fund or trust fund, restrictions on making

(1) A payment may only be made from the municipal fund or the trust fund —

(a) if the local government has delegated to the CEO the exercise of its power to make payments from those funds — by the CEO;

h. 13. Payments from municipal fund or trust fund by CEO, CEO's duties as to etc.

(1) If the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund or the trust fund, a list of accounts paid by the CEO is to be prepared each month showing for each account paid since the last such list was prepared —

(a) the payee's name; and

(b) the amount of the payment; and

(c) the date of the payment; and

(d) sufficient information to identify the transaction.

(2) A list of accounts for approval to be paid is to be prepared each month showing —

(a) for each account which requires council authorisation in that month —

(i) the payee's name; and

(ii) the amount of the payment; and

(iii) sufficient information to identify the transaction;

and

(b) the date of the meeting of the council to which the list is to be presented.

(3) A list prepared under subregulation (1) or (2) is to be —

(a) presented to the council at the next ordinary meeting of the council after the list is prepared; and

(b) recorded in the minutes of that meeting.

STRATEGIC PLAN IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

POLICY IMPLICATIONS

Review of Policy 02.24 Corporate Credit Card Usage Policy.

FINANCIAL IMPLICATIONS

There are no financial implications for Council.

CONSULTATION

Chief Executive Officer

RISK MANAGEMENT

As the Council has not reviewed this policy since its adoption in 2018, the risk associated with leaving this policy unreviewed is considered high at the time of writing, but will be low after the review is accepted by Council.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

COMMENT

The policy was adopted in 2018 to ensure the parameters for the use of Corporate Credit Cards met the requirements of the following.

- Report titled 'Controls Over Corporate Credit Cards" compiled by the Western Australian Auditors General's office in May 2018

As at the time of writing, there have been no further reports issued by the Western Australian Auditor General's office, as such there are no additional requirements to be considered.

Upon review, there are no changes required to the objective of the policy as it remains an accurate depiction of what the policy aims to achieve.

The objective of this policy is to:

- *Fulfil all statutory requirements of the Local Government Act 1995 with respect to the use of Corporate Credit Cards;*
- *Adopt best practice in developing a clear and comprehensive policy on the use of Corporate Credit Cards; and*
- *Reduce the risk of fraud and misuse of Corporate Credit Cards.*

The policy refers that the Shire of Laverton shall hold three (3) credit cards, the custodians for which being

- Chief Executive Officer
- Deputy Chief Executive Officer
- Executive Manager Technical Services

To ensure uniformity, the Executive Manageer Technical Services needs to be changed to Manager Works and Services.

Council's current combined limit for the credit cards is $25,000, with the monthly limits set at

Chief Executive Officer	$10,000.00 per month
Executive Manager Technical Services	$10,000.00 per month
Deputy Chief Executive Officer	$5,000.00 per month

The proposed new limits are as follows

Chief Executive Officer	$20,000.00 per month
Deputy Chief Executive Officer	$10,000.00 per month
Manager Works and Services	$5,000.00 per month

There are no further changes and it is about getting the terminology correct.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr G Buckmaster** SECONDED: **Cr R Weldon**

(2) That Council adopt the new Policy 02.24 Corporate Credit Card Usage, as shown in attachment OMC170823.7.4.B.

(3) That Council endorse the increase in the combined credit limit from $25,000 to $35,000.

CARRIED 4/1

Cr Rob Wedge requested his name be recorded voting againist the motion.

02. ADMINISTRATION

02.24 Corporate Credit Card Usage

Objective

The purpose of this policy is to ensure effective controls, policies and procedures are in place with respect to use of Corporate Credit Cards.

The objective of this policy is to:

- Fulfil all statutory requirements of the *Local Government Act 1995* with respect to the use of Corporate Credit Cards;
- Adopt best practice in developing a clear and comprehensive policy on the use of Corporate Credit Cards; and
- Reduce the risk of fraud and misuse of Corporate Credit Cards..

Scope

This policy applies to any Council Officer issued and involved in the development, implementation, reconciliation and approval of Corporate Credit Cards.

Policy Statements

The Council's Executive approve the following principles and procedures to ensure:

A. Principles

- Transparency in Council's use of Corporate Credit Cards; and
- Council's financial resources are managed with integrity and diligence.

B. Procedures

1. Custodianship and Conditions of Use:

Corporate credit cards will be held by the below-mentioned custodians. Credit cards are only to be used under direction of the Chief Executive Officer where:

- Payment is required to be made via credit card; and/or
- A Purchase Order is not appropriate, for example one-off purchases where credit facilities do not exist;
- Immediate payment is a condition of purchase.

Upon receipt of a Corporate Credit Card, the nominated custodian shall read and sign a copy of 02.24.A - Cardholder Approval and Acknowledgement Form which is shown as Attachment 1 to the policy. This signed form shall then be placed on the officer's personnel file.

BIBLIOGRAPHY

Adopted	25/10/2018						

02. ADMINISTRATION

02.24 Corporate Credit Card Usage cont'd

The Shire of Laverton will hold three (3) credit cards, the custodians for which shall be:

- Chief Executive Officer
- Deputy Chief Executive Officer
- Executive Manager Technical Services

The Act does not make provision for the issuing of credit cards to elected members. A local government can only pay allowances or reimburse expenses to an elected member. There are no provisions within the Act which allow an elected member to incur a debt, as would be the case with a credit card.

The Council's combined limit for the credit cards is $25,000 with the monthly limits set at:

Chief Executive Officer	$10,000.00 per month
Executive Manager Technical Services	$10,000.00 per month
Deputy Chief Executive Officer	$5,000.00 per month

Corporate Credit Cards will be used for Council business only and where normal purchasing guidelines are not appropriate. Council's Policy 02.18 Purchasing shall be a reference point for all purchases.

Credit card expenditure is reported at Ordinary Council Meetings on the 'List of Accounts for Payment'.

Where the Corporate Credit Card issued by the financial institution includes a reward scheme, the CEO at his/her discretion will decide how these rewards are utilised. Under no circumstances is the reward scheme to be used for any employee's private benefit.

An application to utilise an Officer's issued credit card shall be accompanied by 02.24.B - Application for Credit Card Purchase Form shown as Attachment 2 to the policy.

Cardholders must:

- Keep their card in a safe place.
- Ensure purchases are within their card limit, budget and authority to do so.
- Adhere to policies and procedures in relation to policies 02.24 Corporate Credit Card Usage and 02.18 Purchasing.

BIBLIOGRAPHY

Adopted	25/10/2018						

02. ADMINISTRATION

02.24 Corporate Credit Card Usage cont'd

- Ensure all receipts and tax invoices are provided and submitted to Finance with purchasing card statements.
- Assign costing accounts for each item on the cardholder's purchasing card statement

2. Restrictions

- Corporate Credit Cards are not to be used for personal expenses under any circumstances.
- Use of the Corporate Credit Cards for purchases over the internet should be restricted to trusted secure sites.
- The cardholder will be personally liable for expenditure that cannot be shown to be related to the business of Shire of Laverton.
- The credit limit of the credit card is not to be exceeded.
- For employees that are no longer entitled to a Corporate Credit Card, the card must be returned to the CEO for appropriate destruction and cancellation.

Cancellation of Corporate Credit Cards will be made immediately upon resignation, termination or if withdrawn by the CEO.

3. Reconciling Monthly Statements

Within five (5) working days of receiving the credit card statement.

- Each cardholder will be issued with a statement listing all their transactions. It is the responsibility of the cardholder to match their supporting documentation to the monthly statement.
- The cardholder (credit card custodian) is responsible for reconciling the credit card statement, with all invoices/receipts attached and signing the statement.
- If an invoice or a receipt cannot be provided, then as much detail as possible about the transaction must be provided, to be used to support the payment when required. (Date, Company, Address, ABN, Amount, any GST included).
- The description of each transaction must be detailed, examples of what to provide are as follows:
- In some cases, a more detailed explanation of why the expense was incurred and/or a Statutory Declaration may be requested, with the transaction referred to the CEO for approval purposes.
- If a lack of supporting information or detailed explanation is a regular occurrence, the cardholder may be refused access to a credit card.

02. ADMINISTRATION

02.24 Corporate Credit Card Usage cont'd

- Transactions must be accompanied by an account/job number for costing purposes. Any credit card fees and charges will be costed by the Finance area.

All transactions requested by Officers other than the cardholder or the cardholder's personal assistant (if applicable) must complete the 02.24B Purchasing Authorisation Form.

The signed Corporate Credit Card statement and all supporting documentation are to be given to the Chief Executive Officer for certification. The Chief Executive Officer's signed Corporate Credit Card statement and all supporting documentation will be provided to the Shire President for certification.

Once certified, all documentation is submitted to the Finance section for processing.

4. Legislative and Strategic Context

The *Local Government Act 1995* is also complemented by guidelines and handbooks produced by the Department of Local Government, Sport and Cultural Industries:

- *Local Government Act 1995*, s2.7 (2) (a) and (b).
- *Local Government Act 1995*, s6.5 (a).
- *Local Government (Financial Management) Regulations 1996.*
  - Regulation 5; and
  - Regulations 11(1) (a), 12(1) and 13.
- National Bank of Australia, Current Terms and Conditions for Business Finance

Cancellation of Corporate Credit Cards will be made immediately upon resignation, termination or if withdrawn by the CEO.

Review Position and Date

This policy must be reviewed and evaluated every two years from date of adoption.

Associated Documents

Documents that have a bearing on this policy and that may be useful reference material for users of this Policy:

- 02.24.A Corporate Credit Card Cardholder Approval and Acknowledgement Form
- 02.24.B Corporate Credit Card Purchasing Authorisation Form

BIBLIOGRAPHY

Adopted	25/10/2018						

02. ADMINISTRATION

02.24 Corporate Credit Card Usage

Objective

The purpose of this policy is to ensure effective controls, policies and procedures are in place with respect to use of Corporate Credit Cards.

The objective of this policy is to:

- Fulfil all statutory requirements of the *Local Government Act 1995* with respect to the use of Corporate Credit Cards;
- Adopt best practice in developing a clear and comprehensive policy on the use of Corporate Credit Cards; and
- Reduce the risk of fraud and misuse of Corporate Credit Cards..

Scope

This policy applies to any Council Officer issued and involved in the development, implementation, reconciliation and approval of Corporate Credit Cards.

Policy Statements

The Council's Executive approve the following principles and procedures to ensure:

A. Principles

- Transparency in Council's use of Corporate Credit Cards; and
- Council's financial resources are managed with integrity and diligence.

B. Procedures

1. Custodianship and Conditions of Use:

Corporate credit cards will be held by the below-mentioned custodians. Credit cards are only to be used under direction of the Chief Executive Officer where:

- Payment is required to be made via credit card; and/or
- A Purchase Order is not appropriate, for example one-off purchases where credit facilities do not exist;
- Immediate payment is a condition of purchase.

Upon receipt of a Corporate Credit Card, the nominated custodian shall read and sign a copy of 02.24.A - Cardholder Approval and Acknowledgement Form which is shown as Attachment 1 to the policy. This signed form shall then be placed on the officer's personnel file.

BIBLIOGRAPHY

Adopted	25/10/2018						
Reviewed	15/06/2023						

02. ADMINISTRATION

02.24 Corporate Credit Card Usage cont'd

The Shire of Laverton will hold three (3) credit cards, the custodians for which shall be:

- Chief Executive Officer
- Deputy Chief Executive Officer
- Manager Works and Services

The Act does not make provision for the issuing of credit cards to elected members. A local government can only pay allowances or reimburse expenses to an elected member. There are no provisions within the Act which allow an elected member to incur a debt, as would be the case with a credit card.

The Council's combined limit for the credit cards is $35,000 with the monthly limits set at:

Chief Executive Officer	$20,000.00 per month
Manager Works and Services	$10,000.00 per month
Deputy Chief Executive Officer	$5,000.00 per month

Corporate Credit Cards will be used for Council business only and where normal purchasing guidelines are not appropriate. Council's Policy 02.18 Purchasing shall be a reference point for all purchases.

Credit card expenditure is reported at Ordinary Council Meetings on the 'List of Accounts for Payment'.

Where the Corporate Credit Card issued by the financial institution includes a reward scheme, the CEO at his/her discretion will decide how these rewards are utilised. Under no circumstances is the reward scheme to be used for any employee's private benefit.

An application to utilise an Officer's issued credit card shall be accompanied by 02.24.B - Application for Credit Card Purchase Form shown as Attachment 2 to the policy.

Cardholders must:

- Keep their card in a safe place.
- Ensure purchases are within their card limit, budget and authority to do so.
- Adhere to policies and procedures in relation to policies 02.24 Corporate Credit Card Usage and 02.18 Purchasing.

BIBLIOGRAPHY

Adopted	25/10/2018						
Reviewed	15/06/2023						

02. ADMINISTRATION

02.24 Corporate Credit Card Usage cont'd

- Ensure all receipts and tax invoices are provided and submitted to Finance with purchasing card statements.
- Assign costing accounts for each item on the cardholder's purchasing card statement

2. Restrictions

- Corporate Credit Cards are not to be used for personal expenses under any circumstances.
- Use of the Corporate Credit Cards for purchases over the internet should be restricted to trusted secure sites.
- The cardholder will be personally liable for expenditure that cannot be shown to be related to the business of Shire of Laverton.
- The credit limit of the credit card is not to be exceeded.
- For employees that are no longer entitled to a Corporate Credit Card, the card must be returned to the CEO for appropriate destruction and cancellation.

Cancellation of Corporate Credit Cards will be made immediately upon resignation, termination or if withdrawn by the CEO.

3. Reconciling Monthly Statements

Within five (5) working days of receiving the credit card statement.

- Each cardholder will be issued with a statement listing all their transactions. It is the responsibility of the cardholder to match their supporting documentation to the monthly statement.
- The cardholder (credit card custodian) is responsible for reconciling the credit card statement, with all invoices/receipts attached and signing the statement.
- If an invoice or a receipt cannot be provided, then as much detail as possible about the transaction must be provided, to be used to support the payment when required. (Date, Company, Address, ABN, Amount, any GST included).
- The description of each transaction must be detailed, examples of what to provide are as follows:
- In some cases, a more detailed explanation of why the expense was incurred and/or a Statutory Declaration may be requested, with the transaction referred to the CEO for approval purposes.
- If a lack of supporting information or detailed explanation is a regular occurrence, the cardholder may be refused access to a credit card.

BIBLIOGRAPHY

Adopted	25/10/2018						
Reviewed	15/06/2023						

02. ADMINISTRATION

02.24 Corporate Credit Card Usage cont'd

- Transactions must be accompanied by an account/job number for costing purposes. Any credit card fees and charges will be costed by the Finance area.

All transactions requested by Officers other than the cardholder or the cardholder's personal assistant (if applicable) must complete the 02.24B Purchasing Authorisation Form.

The signed Corporate Credit Card statement and all supporting documentation are to be given to the Chief Executive Officer for certification. The Chief Executive Officer's signed Corporate Credit Card statement and all supporting documentation will be provided to the Shire President for certification.

Once certified, all documentation is submitted to the Finance section for processing.

4. Legislative and Strategic Context

The *Local Government Act 1995* is also complemented by guidelines and handbooks produced by the Department of Local Government, Sport and Cultural Industries:

- *Local Government Act 1995*, s2.7 (2) (a) and (b).
- *Local Government Act 1995*, s6.5 (a).
- *Local Government (Financial Management) Regulations 1996.*
  - Regulation 5; and
  - Regulations 11(1) (a), 12(1) and 13.
- National Bank of Australia, Current Terms and Conditions for Business Finance

Cancellation of Corporate Credit Cards will be made immediately upon resignation, termination or if withdrawn by the CEO.

Review Position and Date

This policy must be reviewed and evaluated every two years from date of adoption.

Associated Documents

Documents that have a bearing on this policy and that may be useful reference material for users of this Policy:

- 02.24.A Corporate Credit Card Cardholder Approval and Acknowledgement Form
- 02.24.B Corporate Credit Card Purchasing Authorisation Form

BIBLIOGRAPHY

Adopted	25/10/2018						
Reviewed	15/06/2023						

7.5 OUTSTANDING DEBTORS TO BE WRITTEN OFF

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Lenin Pervan, Deputy Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION BY THE COUNCIL

That the Council consider writing off the amount of $948.97 comprised from four individual debtors.

ATTACHMENTS

No attachment

BACKGROUND

Council has four outstanding debtors that are unlikely to be recovered. Two of the debts are for rounding amounts less than a dollar, of which it is not time-effective for council to attempt to recover such amounts. The other two debts belong to former shire employees who owe amounts relating to the reimbursements of utility accounts incurred while they were living in shire housing. Several attempts have been made to make contact with both employees with no success. One of the two is believed to be living in New Zealand and the other has had no contact with the shire in a number of years, despite significant resources being spent trying to find him.

STATUTORY IMPLICATIONS

Local Government Act 1995

i. 2.7 Role of council

(2) Without limiting subsection (1), the council is to —

(a) oversee the allocation of the local government's finances and resources; and

(b) determine the local government's policies.

j. 6.5. Accounts and records

The CEO has a duty —

(a) to ensure that there are kept, in accordance with regulations, proper accounts and records of the transactions and affairs of the local government; and

(b) to keep the accounts and records up to date and ready for inspection at any time by persons authorised to do so under this Act or another written law.

6.12. Power to defer, grant discounts, waive or write off debts

(1) Subject to subsection (2) and any other written law, a local government may —

(a) when adopting the annual budget, grant a discount or other incentive for the early payment of any amount of money; or*

(b) waive or grant concessions in relation to any amount of money;

(c) write off any amount of money, which is owed to the local government.
** Absolute majority required.*

(2) Subsection (1)(a) and (b) do not apply to an amount of money owing in respect of rates and service charges.

(3) The grant of a concession under subsection (1)(b) may be subject to any conditions determined by the local government.

(4) Regulations may prescribe circumstances in which a local government is not to exercise a power under subsection (1) or regulate the exercise of that power.

The Local Governemnt (Financial Management) Regulations 1996 refers:

k. 5. CEO's duties as to financial management

(1) Efficient systems and procedures are to be established by the CEO of a local government —

(a) for the proper collection of all money owing to the local government; and

(b) for the safe custody and security of all money collected or held by the local government; and

(c) for the proper maintenance and security of the financial records of the local government (whether maintained in written form or by electronic or other means or process); and

(d) to ensure proper accounting for municipal or trust —

(i) revenue received or receivable; and

(ii) expenses paid or payable; and

(iii) assets and liabilities;

and

(e) to ensure proper authorisation for the incurring of liabilities and the making of payments; and

(f) for the maintenance of payroll, stock control and costing records; and

(g) to assist in the preparation of budgets, budget reviews, accounts and reports required by the Act or these regulations.

(2) The CEO is to —

(a) ensure that the resources of the local government are effectively and efficiently managed; and

STRATEGIC PLAN IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

POLICY IMPLICATIONS

Council has no policies with respect to this matter.

FINANCIAL IMPLICATIONS

The amount of $948.97 is to be written off. Whilst council maintains a Provision for Doubtful Debts associated with rating income, no such provision is maintained for non-rate income.

CONSULTATION

Chief Executive Officer

RISK MANAGEMENT

The risk is considered low as the shire is operating within section 6.12 of *the Local Government Act 1995*.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

COMMENT

The table below displayes the composition of the amounts to be written off.

Debtor	**Amount to be Written Off**	**Comment**
Murray Tuhakaraina	$370.16	These are electricity charges which Mr Tuhakaraina incurred whilst utilsiing staff housing in 2020. He is believed to be living in New Zealand, and despite the repeated efforts of staff to make contact, these efforts have been unsuccessful.
Ethan Whitby	$578.23	These are electricity chares which Mr Whitby incurred in late 2021 and early 2022. The shire has pursued legal action against Mr Whitby in an effort to recover these costs, however Mr Whitby has been unable to be located and the legal advice received is that it will no longer be cost-effective to pursue this amount.
Cobham Aviation	$0.02	Rounding Error incurred in 2020
LGIS Workforce	$0.56	Rounding Error incurred in 2020
TOTAL	$948.97	

Whilst it is not considered good practice to write off amounts owing to Council, there comes a time where it is no longer practical or cost-effective to continue to utilise resources chasing amounts that are unlikely to be recovered.

Moving forward, council will ensure that any amount owing to the shire is collected before finalising a departing employee's formal separation from the orgainsation.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Wedge** **SECONDED:** **Cr G Buckmaster**

(4) That Council by absolute majority under Section 6.12 (c) of the Local Government Act 1995 write off $948.97 from the outstanding debtors balance owing as reflected in the following table:

Debtor	**Amount to be Written Off**
Murray Tuhakaraina	$370.16
Ethan Whitby	$578.23
Cobham Aviation	$0.02
LGIS Workforce	$0.56
TOTAL	$948.97

CARRIED 5/0

7.6 REGISTER AS A ROADWISE COUNCIL

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Lenin Pervan, Deputy Chief Executive Office
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	No previous reference

MATTER FOR CONSIDERATION BY THE COUNCIL

The matter for consideration is to consider a request from WALGA to become a 'Roadwise Council'.

ATTACHMENTS

OMC170823.7.6.A Invitation to Register as a Roadwise Council

BACKGROUND

As per the attachment OMC170823.7.6.A, WALGA have written to the Shire to advise of a new initiative developed to encourage, motivate and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

STATUTORY IMPLICATIONS -

Local Government Act 1995

l. 2.7. Role of council

(1) The council —
  (a) governs the local government's affairs; and
  (b) is responsible for the performance of the local government's functions.

(2) Without limiting subsection (1), the council is to —
  (a) oversee the allocation of the local government's finances and resources; and
  (b) determine the local government's policies.

m. 3.1. General function

(1) The general function of a local government is to provide for the good government of persons in its district.

(1A) Without limiting subsection (1), the general function of a local government must be performed having regard to the following —

(a) the need —

(i) to promote the economic, social and environmental sustainability of the district; and

(ii) to plan for, and to plan for mitigating, risks associated with climate change; and

(iii) in making decisions, to consider potential long-term consequences and impacts on future generations;

(b) the need —

(i) to recognise the particular interests of Aboriginal people; and

(ii) to involve Aboriginal people in decision-making processes;

(c) the need to consider collaboration with other local governments.

(2) The scope of the general function of a local government is to be construed in the context of its other functions under this Act or any other written law and any constraints imposed by this Act or any other written law on the performance of its functions.

(3) A liberal approach is to be taken to the construction of the scope of the general function of a local government.

STRATEGIC PLAN IMPLICATIONS –

Social Objective: A strong sense of community pride and ownership
1.1.2 Enhance Community Safety
1.1.2.5 Continue local interagency engagement

POLICY IMPLICATIONS

Council has no policies with respect to this matter.

FINANCIAL IMPLICATIONS

There are no financial implications with respect to this matter.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the Community Strategic Plan.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

CONSULTATION

Nil

COMMENT

Given the remote location of Laverton and the sheer distance between Laverton and surrounding destinations, rode safety is of the highest importance and a priority for council. As such, council should look to support any initiatives aimed at improving road safety. The benefits of registering as a RoadWise Council are defined in attachment OMC170823.7.6.A as below

'By becoming a Roadwise Council you will

- *Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.*
- *Have access to the RoadWise Council logo for use on Shire of Laverton promotional communications or infrastructure.*
- *Gain priority access to WALGA's road safety services and products.*
- *Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.'*

It is recommended that council support this initiative and register as a RoadWise Council. Upon registering, council will be required to nominate at least two personnel to be nominated contacts. It is recommended that the Manager Works and Services and Work Supervisor be listed as the two nominated contacts.

.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Wedge** SECONDED: **Cr G Buckmaster**

(1) That the council authorise the Chief Executive Officer to register the shire as a Roadwise Council as per attachment OMC170823.7.6.A

(2) That the council nominate Manager Works and Services and Works Supervisor as the nominated contacts

(3) That the council, following the October Election, nominate councillors to be on the Roadwise committee.

CARRIED 5/0

8 August 2023 **Our Ref: 560335\NS:BB**

Via email: ceo@laverton.wa.gov.au

Mr Phil Marshall
Chief Executive Officer
Shire of Laverton
PO Box 42
LAVERTON WA 6440

Dear Mr Marshall

I am pleased to invite the Shire of Laverton to become a RoadWise Council. This new initiative has been developed to encourage, motivate and support Local Governments to incorporate best practice road safety principles and policy across their business services to reduce the number of people killed and seriously injured on local roads.

By becoming a RoadWise Council you will:

- Demonstrate a commitment to improve road safety outcomes within your community using the resources available to you.
- Have access to the RoadWise Council logo for use on Shire of Laverton promotional communications or infrastructure.
- Gain priority access to WALGA's road safety services and products.
- Be eligible for formal recognition for road safety management and actions, including support in benchmarking and monitoring progress of road safety outcomes through the RoadWise Recognised initiative.

To register as a RoadWise Council please complete the following steps:

1. Obtain a Council resolution in support of becoming a RoadWise Council OR provide a declaration signed by the Chief Executive Officer and the Mayor/Shire President.
2. Nominate at least two personnel (Officers and/or Elected Members) to be the primary point of contact for road safety matters.

We welcome your registration by submitting the attached form, together with supporting documentation, to roadwise@walga.asn.au.

If you require further information or assistance, including sample resolution or declaration wording, please contact your assigned Road Safety Advisor, Michelle Blackhurst, phone 0437 783 744, or email mblackhurst@walga.asn.au.

Yours sincerely

Nick Sloan
Chief Executive Officer

Enclosure

Cr's Patrick Hill and Robin Prentice declared an impartial interest in item 7.7 and stayed in the meeting.

7.7 PROPOSED LEASE FOR GRAZING PURPOSES OVER LOT 8 ON DP93260 – B HILL

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Phil Marshall, Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Considered at the Ordinary Council Meeting 15th June 2023, item 7.4

MATTER FOR CONSIDERATION BY THE COUNCIL

For the council to provide comment on the consideration by the Department of Planning, Lands and Heritage (DPLH) to extend the lease over lot 8 on deposited plan 93260 as the options have changed in the length of the lease as advised by DPLH.

ATTACHMENTS

OMC170823.7.7.A Tenure Map on Lot 8 on DP93260
OMC170823.7.7.B Aerial Map on Lot 8 on DP294740

BACKGROUND

In the June report to Council, DPLH had written to the council.

"The Department of Planning, Lands and Heritage is considering a request, submitted by Ms Betty Hill, for the grant of a 21-year lease over Lot 8 on Deposited Plan 93260. Ms Hill signed a lease for a period of 15 years in 2022 but has since requested a longer form of tenure.

The proposed lease will be utilised for grazing purposes. The subject site is zoned 'Pastoral and Mining', according to the Shire of Laverton's Local Planning Scheme.

It would be appreciated if you could please provide feedback on the above proposal on behalf of the Shire of Laverton.

Aerial and tenure maps have been attached for your reference".

"The existing lease will expire in 2035 and the extension is sought till 2045 and this will depend on the referral and registration process.

The current request is as follows.

As you are aware, the Department of Planning, Lands and Heritage has been investigating a request from lessee Betty Hill relating to the proposed grant of a lease for grazing purposes over Lot 8 on DP 93260.

The nature of the request has changed. The applicant now seeks a lease for a period of 21-years, with the option of a 21-year extension. It would be appreciated if you could you please advise whether the Shire of Laverton supports this revised proposal."

What has changed, the council approval at the 15th of June 2023 meeting was:

"That the Council advise the Department of Planning, Lands and Heritage that it has no objection to the extension of a lease for grazing purposes over Lot 8 on DP93260 until 2045 to Mrs Betty Hill."

This was carried and the current request will see the term of the lease in literal terms be as follows:

- 21 years from 2023 up to 2044
- 21 optional terms will take the lease out to 2065.

STATUTORY IMPLICATIONS -

Local Government Act 1995

Section 2.7(2) –	Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
Section 3.1 –	Provides that the general function of the local government is to provide for the good government of persons in its district.

STRATEGIC PLAN IMPLICATIONS – There are no defined strategic directions, however as a general comment, as Laverton was a commercial centre for mining and pastoral, to preserve the pastoral leases for the future time is worthy of support.

POLICY IMPLICATIONS

The Shire of Laverton has no direct policy in respect to this matter. However the Shire of Laverton Town Planning Scheme No 2 states the following for the Pastoral and Mining zone:

(i) "To support the continuation of mining and the pastoral industry in the district
(ii) To protect the pastoral industry from land use conflicts by location of high intensity uses
(iii) To facilitate diversification for agriculture, horticulture and acquaculture on pastoral properties in accordance with the terms of the pastoral leases
(iv) To make provision for facilities for travellers"

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

RISK MANAGEMENT

The risk is considered low, there is no influence on the council operations and providing an opinion only.

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

CONSULTATION

Nil – the report has been written to reflect the requirements of the Department of Planning, Lands and Heritage seeking comment on the extension of the lease.

COMMENT

The recommendation is to approve the extension of the lease until 2065 as it meets the needs of the Town Planning Scheme and the understanding that the property is used for grazing and the quantum is one for the Department to assess.

The property was viewed during recent road inspections and the continuation of the pastoral activity should be supported.

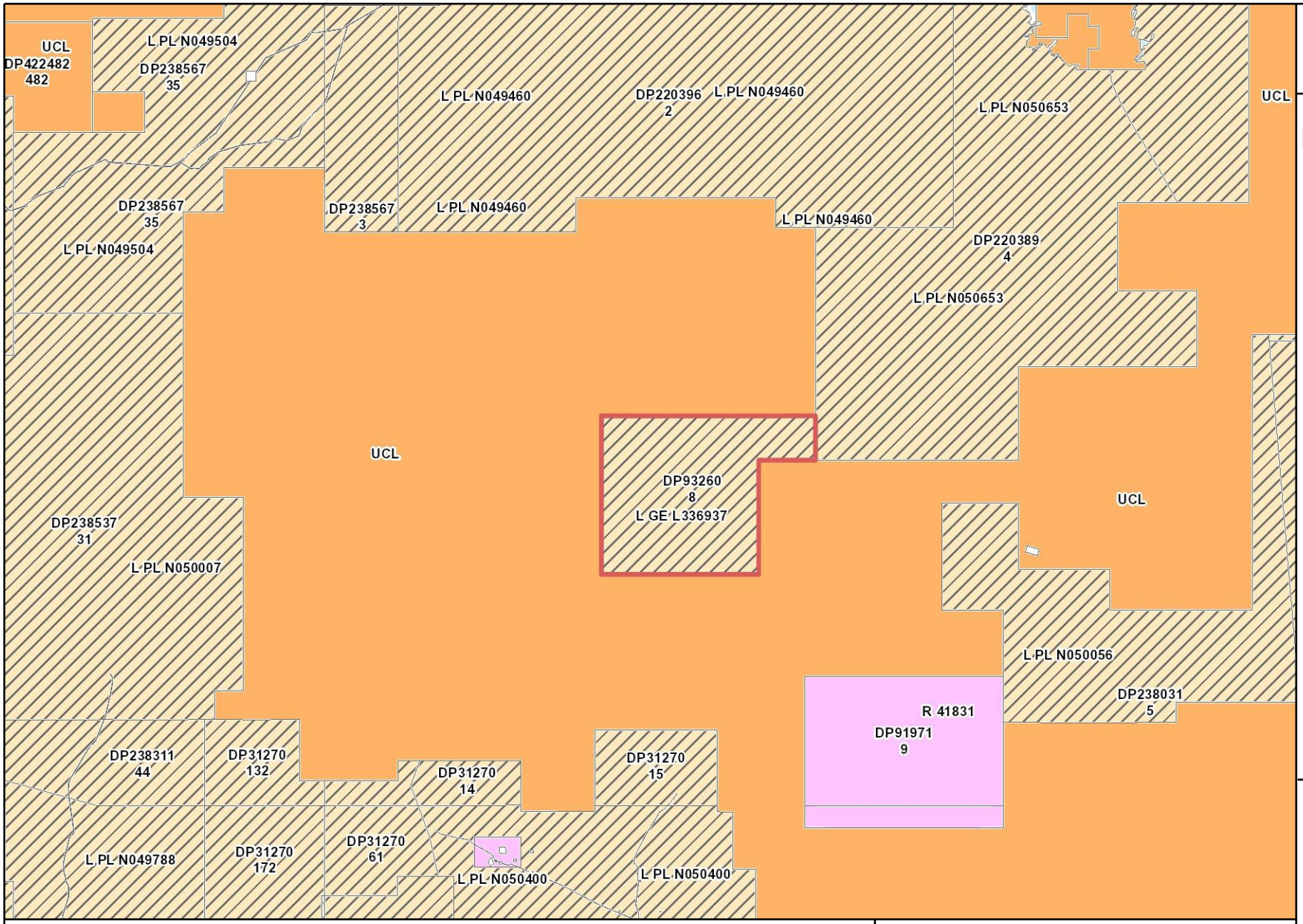
The machinations and the approval will be undertaken by DPLH and it is the councils opinion to put forward whether they object or not and to preserve the way of life in the pastoral areas should be protected and this is why the recommendation is put forward.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Wedge** SECONDED: **Cr R Weldon**

That the Council advise the Department of Planning, Lands and Heritage that it has no objection to a lease for grazing purposes over Lot 8 on DP93260 for 21 years with an option of a further 21 years to Mrs Betty Hill.

CARRIED 5/0



Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Legend

Cadastre (View 4)

Land Tenure Small Scale ALL

- Crown Allotment (Type 2)
- Lot on Survey (Type 1)
- Unallocated Crown Land
- Lease
- Reserve

Land Tenure Small Scale 256K

- Crown Allotment (Type 2)
- Lot on Survey (Type 1)
- Public Road
- Unallocated Crown Land
- Reserve

Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended for measurement purposes.

Map was produced using DPLH's InQuiry.

Tenure Map - Lot 8 on DP93260

DPLH BUSINESS USE ONLY

Internal Spatial Viewer

N

0 21.54 43.08 Kilometres

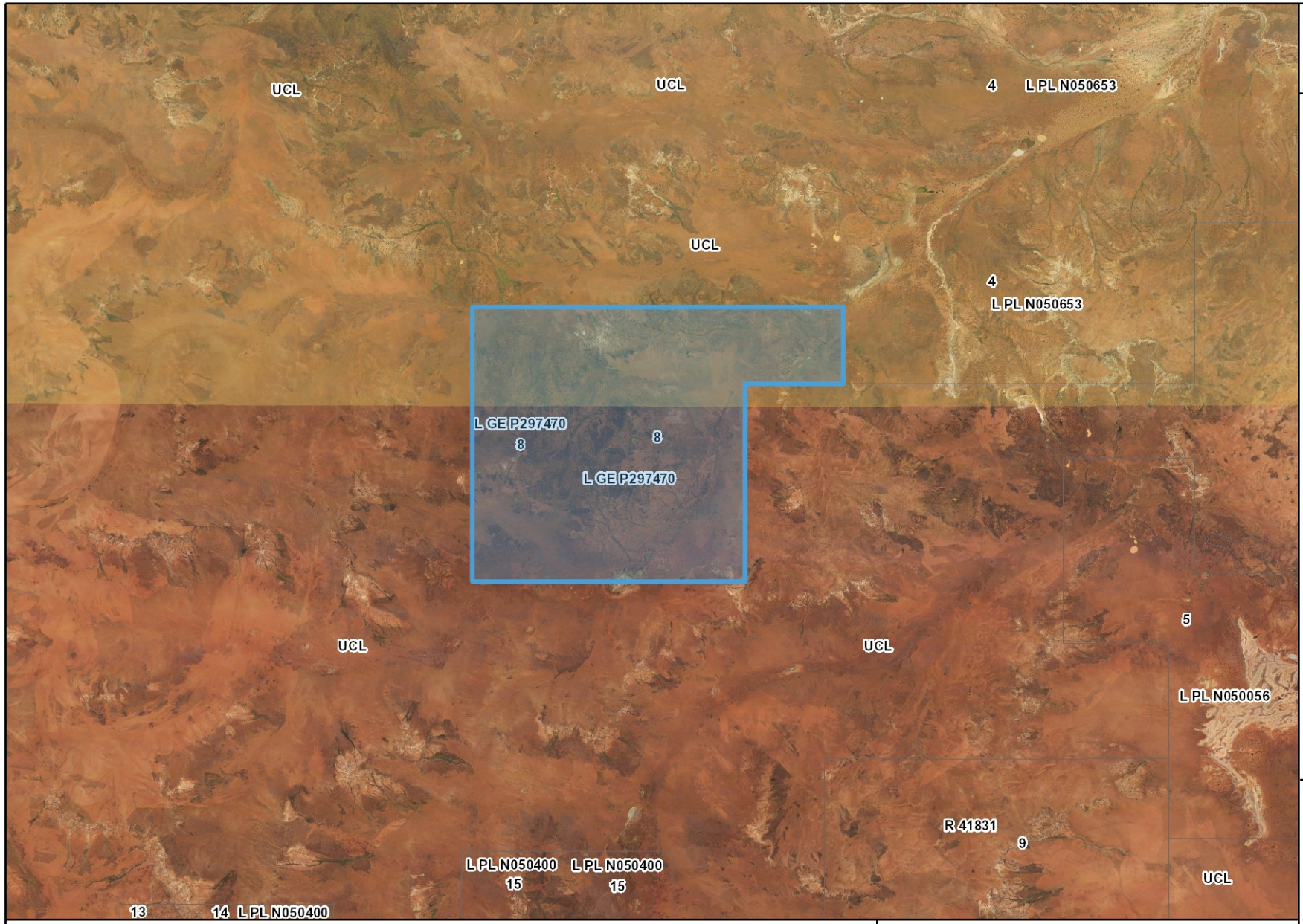
1: 1,000,000 at A4

Projection: WGS 1984 Web Mercator Auxiliary Sphere

Graticules (if visible): GDA 1994 Latitude/Longitude

Date produced: 04-Apr-2023

ATTACHMENT OMC170823.7.7.A



Department of **Planning, Lands and Heritage**

GOVERNMENT OF WESTERN AUSTRALIA

Legend

☐ Cadastre (View 4)

Notes:

* The data that appears on the map may be out of date, not intended to be used at the scale displayed, or subject to license agreements. The map should only be used in matters related to Department of Planning, Lands and Heritage business.

* This map is not intended for measurement purposes.

Map was produced using DPLH's InQuiry.

Aerial Map showing Lot 8 on DP 297470 (being Lease P297470)

DPLH BUSINESS USE ONLY

Internal Spatial Viewer

N

0 12.45 24.89 Kilometres

1: 577,791 at A4

Projection: WGS 1984 Web Mercator Auxiliary Sphere

Graticules (if visible): GDA 1994 Latitude/Longitude

Date produced: 02-Jun-2023

ATTACHMENT OMC170823.7.7.B

7.8 SUPPLY OF MOTOR GRADER

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Phil Marshall, Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	The Council considered the supply of two motor graders at the 16th February 2023 meeting

MATTER FOR CONSIDERATION BY THE COUNCIL

To approve the purchase of a new Komatsu Grader to be obtained through the WALGA Preferred Supplier Program which Komatsu is part of this program.

ATTACHMENTS

OMC170823.7.8.A Quotation submitted by Komatsu.

BACKGROUND

The Council in its budget adoption approved for the purchase of a motor grader to replace the aging Komatsu Grader. This is part of the overall plant replacement program.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

11. When tenders have to be publicly invited

(1A) In this regulation —

COVID-19 declaration has the meaning given in the *Emergency Management Act 2005* section 77C(1);

state of emergency declaration has the meaning given in the *Emergency Management Act 2005* section 3.

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

[(ba) deleted]

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

(ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;

or

(d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or

(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or

(ea) the goods or services are to be supplied —

(i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and

(ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;

STRATEGIC PLAN IMPLICATIONS

Outcome 3.1: Safe and efficient transport network
3.1.2 Maintain and improve road network.
3.1.2.1 Maintain and improve road network (town and rural) in accordance with asset management plans.
3.1.2.2 Maintain plant and equipment in accordance with asset management plans.

POLICY IMPLICATIONS

Policy 2.28 Purchasing applies.
3.4 Procurement of $250,000 or above

The *'Public Request for Tender (RFT) Process'* must be used, unless the WALGA preferred Supplier program is utilised which is the case here.

FINANCIAL IMPLICATIONS

Komatsu 655-5	**New Ex GST**	**Trade In Ex GST**	**Nett result**
655-5 New	$429,230.00	$120,000.00	$309,230.00
Totals	$429,230.00	$120,000.00	$309,230.00
Available Municipal Funds – Budget 23/24	$500,000.00	$120,000.00	$380,000.00
Total	$ 70,770.00	$0.00	$70,770.00

An amount of $500,000 has been allocated for the acquisition of a motor graders and trade-in of $120,000 in the 2023/2024 budget. Therefore with the prices of the new grader being retained as per the February 2023 tender prices, the council will see a savings of $70,770 to be considered during the budget review.

It was envisaged to hold the trade in and utilise this grader on some minor roads of the council. However as a purely financial calculation and decision, it is appropriate to trade the grader in which will allow to meet budgets as the biggest threat is to employ staff to undertake the works and to have machinery sitting idle is not good business sense.

The current plant reserve has a balance of $$1,002,670.00 with a predicted balance as at the 30/06/2024 of $1,152,804.00. This level of funding allows positions the council well for all future purchases. The continual exploration of plant usage also allows for commercial decisions to be made in the long term plant infrastructure.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the Tender Requirements under the local Government Act 1995 and Regulations

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

CONSULTATION

Nil

COMMENT

The only quotation was sought from Komatsu Australia Pty Ltd at $429,230.00 ex GST for a new Komatsu GD655_5 motor graders, compliant with the specifications and based on specifications detailed in past tender documents.

The quotation also called for provision of a five-year maintenance agreement and this 5-year life cycle maintenance cost is considered good value to the Shire and will be included in the forwarding 5 years' operating costs per motor grader.

This supports the current situation of not having a mechanic full time with the council and allows Komatsu to provide the maintenance and scheduling which hopefully will allow for a future trade in allocation as the Graders are maintained by them.

Expected delivery date for the grader is February 2024.

Therefore, the recommendation is based on several factors including, meeting budget parameters, consistent fleet standards and economies of scale through consistent servicing, and knowledge of plant across council operators.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Wedge** **SECONDED:** **Cr G Buckmaster**

That Council accepts the quotation (under the WALGA Preferred Supplier Program) from Komatsu Australia Pty Ltd 94 Sheffield Road, Welshpool WA 6106 for the Supply and Delivery of a new Motor Grader at a Price $429,230.00 (Ex GST) Less Trade in of a Komatsu GD655-5 motor grader at a trade price of $120,000 Ex GST (trade in pricing to be confirmed) making a nett changeover price of $309,230.00.00 Ex GST and authorise the Chief Executive Officer to sign the contract with Komatsu Australia.

CARRIED 5/0

KOMATSU AUSTRALIA PTY LTD
ABN 63 053 514 739
Western Australia

QUOTATION NUMBER: 5019538901
DATE: 25 July 2023

FORMAL QUOTATION

SHIRE OF LAVERTON

**9 MacPherson Place
Laverton
WA 6440 AU
PHONE #: 08 9031 1202
FAX #: 08 9031 1340**

GD655_5 MOTOR GRADER

WE THANK YOU FOR YOUR VALUED BUSINESS

KOMATSU AUSTRALIA PTY LTD
ABN 63 053 514 739
Western Australia

QUOTATION

CUSTOMER: SHIRE OF LAVERTON ABN 50 942 408 557 9 MacPherson Place LAVERTON WA 6440 AUSTRALIA	
QUOTATION NUMBER:	5019538901
DATE:	25 July 2023
VALID TO:	24 August 2023
CUSTOMER ID:	600020548
CUSTOMER REFERENCE:	
KOMATSU REPRESENTATIVE:	Shane Ovens
PHONE/FAX:	
EMAIL:	sovens@komatsu.com.au

ITEM DESCRIPTION	PRICE
QUOTATION FOR 1(ONE) ONLY NEW KOMATSU **GD655_5 MOTOR GRADER**	

FITTED WITH THE FOLLOWING CONFIGURATION:

ENGINE & RELATED ITEMS
Engine, Komatsu SAA6D107E-1, 183HP (136kW) / 203HP (151kW) /
221HP (165kW) variable horsepower, water-cooled, after-cooled,
turbocharged, emissionised, Tier III compliant direct injection
diesel; Air cleaner, double element, dry type with dust indicator
and warning lamp; Pre-cleaner, Turbo II;
Cooling fan, hydraulic driven with reverse cleaning function
with overheat prevention function;
Excessive Idle Shutdown (programmable) with Turbo Timer Shut Down
Selectable working modes, Power and Economy, with economy operation
Display lamp; Engine overrun system;
Cooling cores, side by side type.

ELECTRICAL SYSTEM:
Alternator, 24V, 90 Ah;
Batteries, extreme duty x 2;
Starting motor, 24V, 5.5kW;
Battery isolation switch;
Audible warning devices, backup alarm and horn.

TRANSMISSION / DRIVE LINE:
Dual mode transmission (torque convertor / direct drive),
with NON stall function;
Axle, rear full floating, planetary type;
Brakes, hydraulic actuated, adjustment free, multi disc type;
Cooling core, side by side type.

WHEELS:
Rims, front, 3 piece, 2 x 14.00 x 25 inch with valve protection;
Tyres, 17.5 x 25 Michelin Radial - XTLA;
Rims, rear, 3 piece, 4 x 14.00 x 25 inch with valve protection;
Tyres, 17.5 x 25 Michelin Radial - XTLA.

PROTECTORS, GUARDS AND COVERS:
Transmission guard, full length, single plane, 6mm;
Steering cylinder guards Standard Fitment; Tropical insulated
roof with external rear window visor (Australia Only)

HYDRAULICS:
Load-sensing Closed Centre with variable displacement piston pump;
Hydraulic blade controls with Pilot Check Valves.;
Blade Lift Cylinder Circuit Accumulators Standard Fitment
Blade float, detent type, left and right;

Estimated total price for equipment, as specified, exclusive of GST, inclusive of assembly & commissioning to manufacturers specifications in this quotation.
All prices quoted are valid for 30 days from the date of this quotation and are subject to confirmation.
All Goods supplied are subject to Komatsu Australia Pty Ltd's
TERMS & CONDITIONS OF SALE AND SERVICE as stated in this quotation.

WE THANK YOU FOR YOUR VALUED BUSINESS

ITEM DESCRIPTION	PRICE
Additional valve for other attachment installation.	
SPECIAL ARRANGEMENTS:	
Hard water area arrangement (corrosion resistor).	
Poor fuel arrangement (water separator).	
OPERATOR ENVIRONMENT:	
Cabin, large hexangular Y pillar, integrated ROPS, low profile,	
sound suppressed	
Seat belt, 78mm, retractable;	
Seat, Air Suspension type, fabric, reclining with Komatsu Seat Cover;	
Control console, adjustable, electronic type with central and	
individual warning lamps	
Electric monitoring system with diagnostic function;	
Automatic Articulation Return to Centre	
Throttle control, electric, automatic and manual function.	
High Ambient 50deg Heavy Duty Air Conditioner, with touch pad control;	
AM/ FM Radio Communications Center with USB, SD, Blue Tooth	
Floor mat level, easy to clean	
Rearview mirror, cabin, centre mounted;	
Rear view mirror, outside cabin, left and right.	
Rear vision camera with colour monitor	
Interior dome light in cab;	
Windshield wiper / washer, front upper windshield;	
Windshield wiper / washer, left and right cabin doors;	
Rear window wiper / washer.	
OTHER STANDARD EQUIPMENT:	
Certified Front Tie Down Plate	
Markings and caution plates Australia/NZ;	
Vandalism protection, lockable access to fuel cap, battery cover,	
Engine side covers and doors;	
Ground level re-fuelling, integrated;	
Power outlet, additional in cab, 12v converter / power outlet;	
Differential, mechanical lock with planetary gear reduction;	
Circle slip clutch.	
Counterweight, front (push plate type).	
Working lights, front x 2, lower cabin mounted.	
Working lights, front x 2, forward frame mounted.	
Flood lights, cab mounted x 4.	
Working lights, rear x 2.	
Bar mounted front head and directional lights;	
Rear brake and tail lights;	
Beacons 2 x LEDs type with guard, cabin roof mounted;	
Toolboxes 1x LH tandem mounted and 1 x Y frame drawbar mounted;	
Remote drain points;	
Onboard air compressor & tank (air hose not supplied);	
Komatsu Machine Tracking System (KOMTRAX).	
WORK EQUIPMENT:	
Blade, 4320mm width, 25mm thickness, 152mm cutting edges & end bit;	
Circle shoes, large x 6;	
Rear Ripper / Scarifier beam, ripper shanks x 3, scarifier tynes x 9.	

ITEM DESCRIPTION	PRICE

MATERIALS:
Operation & Maintenance Manual, two sets;
Parts Books, two sets.

WARRANTY:
Premium warranty - 36 months / 6,000 hours
Whichever event first occurs,
From the date of delivery to the original customer

MAINTENANCE:
3 Year/2000 Hours KOMplimentary Maintenance
Regular PM Services at 500, 1000, 1500 and 2000 Hour Intervals
Machine Condition Report by factory-trained technician
Field Service Labour, 100 Klms Travel Included
Please refer to Product Offer / Terms and Conditions of Sale

KOMATSU ISITE SOLUTION(S) (if included in this Quotation):
All Komatsu iSite Systems and/or Services are supplied subject to the
Komatsu iSite Terms & Conditions located at:
in Australia -
https://www.komatsu.com.au/getmedia/3521bd45-b8c1-49cf-a0cc-68c1b1b
78b5a/iSite-Terms-and-Conditions-of-Use-2022-final(128878-1).pdf
in New Zealand -
https://www.komatsu.co.nz/getmedia/3521bd45-b8c1-49cf-a0cc-68c1b1b
78b5a/iSite-Terms-and-Conditions-of-Use-2022-final(128878-1).pdf

Included Options:
4.3M,T25H-Carbon,W/E
Air Suspension Seat Grammar
Guard Steering Cylinder
Ripper Assy
Scarifier Point x9
Tyre & Rim x2 17.5R25 *G2L XTL MC
Tyre & Rim x4 17.5R25 *G2L XTL MC
Tyre & Rim x1 17.5R25*G2L XTL MC (FACTORY)
Supply & Install Trailer Plug 7 Pin and Wiring
Fire Extinguisher 4.5kg
Fuel Full Tank
Guarding Fitted To OEM Lights Only
Rear Oil Drain Guard
Radio UHF/CB 80 Channel
Front Tie Down Plate Assembly, Certified GESSNER
Tow Hitch Ring Feeder GESSNER
Tyre Carrier, Ripper Side Mounted (near side) Hand Pump Hydraulic
Action GESSNER

Notes:
QUOTATION INCLUDES;

****Maintenance Inclusions****

KOMATSU AUSTRALIA PTY LTD
ABN 63 053 514 739
Western Australia

QUOTATION

QUOTATION NUMBER: 5019538901

ITEM DESCRIPTION	PRICE
Premium Warranty extended to 60 months/6,000 hours. KOMplimentary Maintenance consisting of services at 250, 500,1000,1500 and 2000hours includes parts, labour and travel within 50km of a Komatsu branch KOMtrax GPS Tracking and Remote Monitoring ****Additional Specification**** Install customer supplied Sat phone charger BreathSafe cabin pressuriser with HEPA filter Air brake system Additional air fittings to suit councils trailers Spare mold board cutting edge carrier Additional Hydraulics to suit front blade Decal kit - "Shire of Laverton" Delivery to Laverton ****Licencing**** Check weight License inspection Registration Attach number plates and ADR reflectors Relocate tail lights Oversize Decal to front and rear cabin windows ****Training**** Machine familiarisation with operators	

Estimated total price for equipment, as specified, exclusive of GST, inclusive of assembly & commissioning to manufacturers specifications in this quotation.
All prices quoted are valid for 30 days from the date of this quotation and are subject to confirmation.
All Goods supplied are subject to Komatsu Australia Pty Ltd's
TERMS & CONDITIONS OF SALE AND SERVICE as stated in this quotation.

WE THANK YOU FOR YOUR VALUED BUSINESS

KOMATSU

KOMATSU AUSTRALIA PTY LTD
ABN 63 053 514 739
Western Australia

QUOTATION

QUOTATION NUMBER: 5019538901

ITEM DESCRIPTION		PRICE
NEW MACHINE PRICE: Exl GST	**AUD**	**429,230.00**
GST ON NEW MACHINE	**AUD**	**42,923.00**
NEW MACHINE PRICE: Incl GST	**AUD**	**472,153.00**

Payment Method (please tick)

CASH ☐

FINANCE ☐

Please provide Financier Contact Details

_____

_____

Customer Acceptance : .....
[Print Name]

Sales Manager Acceptance : .....
[Print Name]

Date: .....

Date: .....

Signature: .....

Signature: .....

Signatory acknowledges authority sign on behalf of customer.
Signatory acknowledges having received, read & understood the attached Terms & Conditions.

DID YOU KNOW THAT KOMATSU PROVIDES FINANCE

For a competitive finance quote, please ask your Komatsu sales representative, or call Komatsu Australia Corporate Finance Pty Ltd directly on 1300 66 1230 or visit www.komatsufinance.com.au

Finance is for approved applicants who are ABN holders and is subject to credit criteria. Fees, charges, terms and conditions apply.

Estimated total price for equipment, as specified, exclusive of GST, inclusive of assembly & commissioning to manufacturers specifications in this quotation.
All prices quoted are valid for 30 days from the date of this quotation and are subject to confirmation.
All Goods supplied are subject to Komatsu Australia Pty Ltd's
TERMS & CONDITIONS OF SALE AND SERVICE as stated in this quotation.

WE THANK YOU FOR YOUR VALUED BUSINESS

1. DEFINITIONS

AUD means Australian dollar.
Claim means any claim made (whether in the form of an allegation, demand, suit, action or other proceeding of any kind) under or in connection with this Contract or its subject matter, whether arising under contract (including under any warranty or indemnity or any other breach, actual or anticipatory), in equity, in restitution, negligence or any other tort, strict liability, under statute or otherwise at all.
Commissioning means when the goods are assembled and operating under normal conditions. For used goods, commissioning means assembly only.
Consequential Loss means all loss of actual or anticipated profit, loss of use, loss of productivity, loss of revenue, business interruption of any nature, loss of contracts, loss of opportunity, increased costs and expenses, wasted expenditure, loss or corruption of data, loss arising from delay, loss by reason of shutdown or non-operation or increased cost of borrowing capital or financing, loss of business reputation or goodwill and all special, indirect and consequential losses whether caused by or contributed to by a breach of contract or statute, breach of warranty (express or implied), tort, strict liability or any other cause whatsoever.
Contract means these terms and conditions and the documents expressly incorporated herein.
Customer means the entity purchasing the Goods and/or Services or as otherwise described in the quotation, purchase order, final sale invoice or agreement.
Customer Nominated Items means any fire suppression, tyres, wheel rims, accident avoidance/detection, mine management, access and/or egress systems, automatic grease systems or any other items nominated by the Customer that are not supplied as OEM standard or part of the OEM specification.
Delivery means when the Goods are picked up by the Customer's carrier or delivered to the Customer's nominated delivery point by Komatsu's carrier or as otherwise agreed in writing.
EUR or **EURO** means European currency.
Equipment means those Goods which comprise mobile equipment, vehicles, parts and/or attachments as described in the quotation, sale invoice or agreement.
Goods collectively and severally means the goods, Equipment (new or used) and any documentation supplied by Komatsu in connection with the Goods relating to the Contract or expressed in the quotation and excludes all things not expressly specified in writing by Komatsu.
GST has the meaning specified in the A New Tax System (Goods and Services Tax) Act 1999, at the rate prevailing from time to time and has the same meaning when used herein.
Intellectual property or **IP** means all present and future rights in relation to copyright, trade marks, designs, patents or other proprietary rights, or any rights to registration of such rights whether created before or after this Contract is made, and whether existing in Australia or otherwise.
JPY means Japanese Yen.
Komatsu means Komatsu Australia Pty Ltd ABN 63 053 514 739.
OEM means original equipment manufacturer.
Party means either the Customer or Komatsu.
Parties means both the Customer and Komatsu.
Price means the total monetary amount for the sale of the Goods or Services (excl GST).
Related Body Corporate has the same meaning as in the Corporations Act 2001 as amended.
Services mean any service relating to the Contract or expressed in the quotation, including Commissioning, and excludes all things not expressly specified in writing by Komatsu.
USD means United States dollar.

2. APPLICATION OF CONDITIONS

Conditions of sale
2.1 The Goods and/or Services are supplied by Komatsu, or traded-in by the Customer, solely on the basis of this Contract.
2.2 By issuing a purchase order, invoice or similar document to Komatsu or signing or accepting a quotation issued by Komatsu, the Customer unconditionally accepts to be bound by this Contract in its entirety and without alteration. The Customer unconditionally agrees that any terms and conditions attached to such purchase order, invoice or otherwise (including under any Customer's system or its vendor set-up process) are null and void and Komatsu is entitled to ignore such terms.

Orders
2.3 Submission by the Customer of a purchase order for the Goods and/or Services is deemed to be an offer to purchase the Goods and/or Services (**offer**) subject to this Contract. Komatsu may accept or reject such offer in its sole discretion.
2.4 An offer to purchase Goods and/or Services is only deemed accepted by Komatsu when it is acknowledged by Komatsu in writing or Komatsu otherwise proceeds with the performance of this Contract.

3. PRICE

3.1 Unless otherwise stated by Komatsu, Price quoted excludes GST, Delivery costs and any other matter or thing not expressly specified in writing by Komatsu.
3.2 Unless otherwise stated or sooner withdrawn by Komatsu, the Price quoted is valid for 30 calendar days from the date of quotation after which time it will lapse.
3.3 Komatsu may at any time require the Customer to provide security against default by way of a monetary deposit or unconditional bank guarantee, such security to be released within 7 days of payment of all monies due.
3.4 If a monetary deposit is required under Komatsu's quotation the Customer must pay the monetary deposit to Komatsu within 7 days of receipt of invoice for the deposit. If the Customer purports to cancel this Contract or is otherwise in breach of this Contract, the monetary deposit will be retained by Komatsu.

Price variation due to currency fluctuations
3.4.1. The Price may include an imported content of Goods in the relevant foreign currency being USD/JPY/EUR equivalent to AUD and is based on an indicative currency exchange rate of AUD1.00 = USD/JPY/EUR.
3.4.2. A Customer must specify in its purchase order whether to fix the exchange rate for payment of any imported content of the Goods in AUD or whether to take the exchange rate risk. Komatsu reserves the right not to accept a purchase order until such time as a Customer makes this election. If Komatsu chooses to accept a purchase order in circumstances where the Customer has not made an election whether to fix the exchange rate for payment of any imported content of the Goods in AUD then the purchase order is accepted on the basis that the Customer is taking the exchange rate risk unless Komatsu has advised the Customer, in writing, at the time of acceptance of the purchase order that Komatsu will take the exchange rate risk.
3.4.3. Where a Customer elects to fix the exchange rate for payment of any imported content of the Goods in AUD then Komatsu will issue a revised final Price in AUD and thereafter Komatsu will take the exchange rate risk, provided the Goods are paid for in accordance with the terms of the sale invoice. The relevant foreign exchange rate(s) that will be used in the final Price will be the spot buying rate of the currency specified being USD/JPY/EUR minus the appropriate forward points from the date of receiving the purchase order from the Customer up to the agreed date of full settlement of the sale invoice. The currency will be purchased from a reputed commercial bank based in Australia with whom Komatsu holds an account.
3.4.4. Where a Customer elects to take the exchange rate risk any variation from the rate used in the quotation or other document issued prior to the time of the final Price, will be to the Customer's account.
3.4.5. Where the Price for the Goods in the Contract is specified in AUD only, Komatsu reserves the right to issue a revised Price where there is a depreciation of 10% or more of the AUD against the relevant overseas currency from where the Goods are imported by Komatsu, when measured against the daily foreign exchange rate available to Komatsu. Komatsu may issue a revised Price at any time from the date of the Contract for the purchase of the Goods to the date of actual full payment for the Goods by the Customer. If Komatsu exercises its rights under this clause 3.4.5, it will give the Customer 7 days from notification of the revised Price to exercise a right to cancel the Contract for purchase of the Goods, without penalty.
3.4.6. Komatsu reserves the right to escalate the Price, at Komatsu's discretion, for increases in freight and shipping costs, increases in the cost of materials or the requirement to use substitute materials and/or increases in the costs of labour.

Rise and Fall
3.5 For Goods classified by Komatsu as mining classified Goods, the Price (being the overseas content and Australian sourced attachments, materials and services) may increase where there is an ex factory date for the Equipment after the next 1 April from the date of the Contract for the mining classified Goods, which will be notified by Komatsu to the Customer as required.

Custom Import Duties, Levies and Tariffs
3.6 Unless otherwise specified, the Price is exclusive of any custom import duties, levies and tariffs payable by Komatsu in respect of import of the Goods by Komatsu into Australia. If the Price is specified to be inclusive of any such custom import duties, levies and tariffs then if there is any change in the dutiable classification or effective rate of the applicable custom import duties, levies or tariffs the Price will be adjusted to pass through the effect of the change to the Customer and the Customer must pay the adjusted Price.

4. DELIVERY, PICKUP AND COMMISSIONING

When goods are to be delivered or Services performed

4.1 New and used Equipment Delivery, Service and pick-up dates are indicative only and not guaranteed;
4.2 Komatsu will use reasonable efforts to Deliver the Goods to the site or perform the Services as agreed with the Customer. If Komatsu is prevented from or delayed in making Delivery of Goods or performing Services for any reason or event beyond Komatsu's reasonable control, Komatsu may either extend the date for a reasonable period (and has the right to make an equitable adjustment to the Price) or terminate the Contract, without liability to the Customer; and
4.3 Komatsu is not liable, and the Customer releases Komatsu, for any damage or loss, including Consequential Loss, to the Customer resulting from any delay in Delivery or Service.

Early Acceptance
4.4 The Customer may not take possession, custody or control of Goods before Delivery unless agreed by Komatsu, which agreement may be conditional and at the sole discretion of Komatsu.
4.5 In the event that the Customer takes possession, custody or control of Goods before they are ready for Delivery, it is deemed that the Customer accepts the Goods on that date.

5. INTELLECTUAL PROPERTY
5.1 IP in the Goods (**Licensed IP**) belongs to Komatsu and its licensors. Subject to this clause 5, Komatsu grants the Customer a non-exclusive licence to use the Licensed IP solely to the extent necessary for the use, operation and maintenance of the Goods in accordance with the manufacturer's operation and maintenance manual. Provided that Customer obtains the prior written consent of Komatsu, the Customer may sublicense these rights only to a person who is providing services to the Customer. The Customer is responsible for the acts of a sub-licensee as though they were the acts of the Customer.
5.2 The licence under clause 5.1 does not extend to:
5.2.1 any IP that is governed by a separate agreement between the parties (including KOMTRAX and KPAR); and
5.2.2 any IP in optional features or functionality that are installed or available for installation on or in the Goods, but which are not expressly included in the Contract for the Goods at the date of sale to the Customer and have not been subsequently purchased by the Customer.
5.3 If the Customer transfers ownership of the Goods to another person (**Transferee**):
5.3.1 the licence under clause 5.1 is automatically assigned to the Transferee;
5.3.2 the Transferee will become the Customer for the purposes of this clause 5; and
5.3.3 the Customer will ensure the Transferee complies with the Customer's obligations under this clause 5.
5.4 To the extent the Goods include software, the Customer must not modify, reverse engineer, decompile, disassemble or otherwise create or attempt to create the source code of the software, except to the extent permitted by law.
5.5 The Customer must not use, register or attempt to register any interest in or otherwise deal with Licensed IP, except to the extent permitted by this clause 5 or by law.
5.6 The Customer must not remove, alter or add to any copyright notice or similar marking on the Goods supplied by Komatsu in connection with the Goods.

6. PAYMENT
Payment terms
6.1 The Customer must pay the Price (together with GST and Delivery costs) without deduction or set-off, on the date nominated on the tax invoice issued by Komatsu, or otherwise on or prior to Delivery. Time is of the essence for payment of the Price. If Delivery is delayed by the Customer, then the Customer must pay the Price required by this clause when Delivery would have occurred if not for the delay by the Customer.
6.1A The Parties irrevocably acknowledge and agree that once Delivery has been made in accordance with this Contract, the Price becomes immediately payable by the Customer to Komatsu as a liquidated debt and Komatsu will be entitled to commence and maintain an action against the Customer for the Price as a liquidated debt.
6.1B Notwithstanding clauses 6.1 and 6.1A, if payment terms have been provided to the Customer by Komatsu, the Price becomes due and payable by the date as agreed to by the parties.
6.2 The Customer indemnifies Komatsu for any losses, costs or fees incurred or arising in connection with recovery of any overdue payment due to Komatsu.

Goods remain property of Komatsu until payment
6.3 The Goods remain Komatsu's property until all monies owed by the Customer to Komatsu are received in clear funds by Komatsu, and whilst these Goods remain Komatsu's property the Customer must:
6.3.1 keep the Goods in its possession and control, hold the Goods as agent for Komatsu, and not part with the possession of the Goods or, if the possession has been parted with, recover possession of the Goods;
6.3.2 keep the Goods in good repair and condition, excluding fair wear and tear;
6.3.3 keep the Goods stored separately and marked so that the Goods are clearly and easily identifiable as Komatsu's property and if requested, promptly inform Komatsu of the location of the Goods; and
6.3.4 not sell, assign or lease the Goods or any interest in them, or permit any charge, pledge, lien or other encumbrance to be created in relation to them.

Personal Properties Securities Act 2009 (Cth) ("PPSA")
6.4 The Customer agrees and acknowledges that the retention of title in clause 6.3 gives rise to a Purchase Money Security Interest under the PPSA in favour of Komatsu in respect of the Goods and their proceeds.
The Customer undertakes to:
6.4.1 promptly do all things, execute all documents and/or provide any information which Komatsu may reasonably require to enable Komatsu to attach, enforce, register, protect and maintain the perfection of its first priority security interest; and
6.4.2 give Komatsu not less than 14 days' prior written notice of any proposed change in its name and/or any other change to its details; and
6.4.3 immediately on request by Komatsu (and at the Customer's expense) obtain from any third party such agreements, waivers and releases (as the case may be) of any Purchase Money Security Interest that any third party has, or may have, in the Goods, to ensure that the retention of title in clause 6.3 provides Komatsu with a first priority security interest in the Goods.
6.5 The Customer waives its rights to receive a copy of any verification statements under section 157 of the PPSA.
6.6 If the Customer defaults on payment of any monies due under this Contract, Komatsu has the irrevocable right to seize the Goods without notice.
6.7 The Customer must give Komatsu notice if another party with a security interest in the Goods seizes or otherwise deals with the Goods in a way that might impact Komatsu's Purchase Money Security Interest.
6.8 To the maximum extent permitted by law, the Customer and Komatsu agree that the following provisions of the PPSA do not apply to the enforcement by Komatsu of its security interest in the Goods: sections 95, 118, 121(4), 125, 130, 132(3)(d), 132(4), 135, 142 and 143.
6.9 The Customer must not disclose information of the kind referred to in section 275(1) of the PPSA, unless required to do so by sections 275(7)(b) to 275(7)(e) of the PPSA. The Customer must not, without Komatsu's consent, authorise the disclosure of information pursuant to section 275(7)(c) of the PPSA nor request Komatsu to give information pursuant to section 275(7)(d) of the PPSA.
6.10 In this clause 6 and clause 11, "proceeds", "Purchase Money Security Interest" and "Security Interest" have the meanings given to those expressions in the PPSA.

Customer disposal of goods
6.11 If the Customer disposes of any of the Goods while they remain Komatsu's property, or if any of those Goods become part of another product sold by the Customer, the Customer holds those proceeds on trust for Komatsu up to the amount it owes Komatsu in respect of the Goods, and must immediately pay that amount to Komatsu.

Customer indemnity for breach
6.12 The Customer indemnifies Komatsu for any loss or damage resulting from a breach of clause 6.

Komatsu's right to repossess and suspend Delivery
6.13 If the Customer fails to pay to Komatsu all monies due under this Contract by the due date, Komatsu has the right and irrevocable licence from the Customer, to at any time and without notice, via its representatives, enter and repossess the Goods. Komatsu is entitled, at its absolute discretion, to keep the repossessed Goods, sell the repossessed Goods or hold the repossessed Goods in safe custody pending payment of the Price. Komatsu is also entitled to suspend any other Delivery to the Customer without liability until any breach of this Contract is rectified by the Customer. In the event that Komatsu repossesses the Goods, the Customer remains bound by its obligations to Komatsu in accordance with this Contract, including its obligation to pay the Price.
6.14 Komatsu is not liable for any loss, damage or liability suffered as a result of exercising its rights under clause 6.13.
6.15 The Parties irrevocably acknowledge and agree that in the event of repossession of Goods in accordance with clause 6.13, Komatsu is not required to give notice in accordance with section 135 of the PPSA.

Finance
6.16 The Customer may finance the purchase of the Goods through a separate agreement entered into between it and a finance company selected by the Customer (such as Komatsu Australia Corporate Finance Pty Ltd). In the event that the Customer elects to finance the purchase of the Goods in this manner, the Customer may direct Komatsu to transfer title to the Goods directly to the finance company and in the event of such a direction being provided title will transfer directly to the finance company upon full payment of the Price. This Contract will apply as between Komatsu and the

Customer that finances the purchase of the Goods even if the invoice records the finance company as the purchaser of the Goods.

7. COMMISSIONING
Komatsu notice of Commissioning
7.1 If Commissioning is specified by Komatsu:
7.1.1 for Komatsu Equipment - Komatsu will carry out Commissioning in accordance with manufacturer's documented specifications and assembly, inspection and testing criteria;
7.1.2 for Non-Komatsu Equipment - Komatsu will use best endeavours to assist with Commissioning of non-Komatsu Equipment but to the extent permitted by law no liability is accepted by Komatsu for such Commissioning and the Customer releases Komatsu from any such liability howsoever caused.
7.2 Komatsu is not liable for loss resulting from any delay in Commissioning and the Customer releases Komatsu from any such liability howsoever caused.
7.3. If Commissioning is carried out other than at Komatsu's premises:
7.3.1. it will only be carried out during normal business hours, where practical and safe, and only if the Customer gives reasonable and safe access, space and facilities fit for the purpose of Commissioning. If the Customer fails to do so, Komatsu may terminate the Contract;
7.3.2 the Customer must obtain all necessary permits, licences and approvals prior to Commissioning; and
7.3.3 Komatsu is not responsible for any hazardous or toxic waste or substances (unless brought to the site by Komatsu) and the Customer indemnifies Komatsu against all costs and expenses Komatsu may incur in dealing with hazardous waste or substance and all liability arising from any loss, damage or Claim for personal injury or third party property howsoever caused.

Customer notice for additional Commissioning
7.4 No notice, demand, instruction or request from the Customer will oblige Komatsu to provide additional Commissioning works, nor will it delay payment of the Price once notice of Commissioning has been provided by Komatsu.

8. RISK, INSURANCE AND DAMAGE
Risk passes to Customer on Delivery
8.1 Risk in the Goods passes to the Customer upon Delivery.

Customer must insure Goods
8.2 The Customer must insure and keep the Goods insured and must note the interest of Komatsu in the Goods on usual commercial terms with a reputable insurer, against all risks usually insured against for Goods of that kind for full replacement value from the time the risk in the Goods passes to the Customer until the time the title in the Goods passes to the Customer.
8.3 The Customer holds the proceeds of any insurance claim relating to the Goods on trust for Komatsu up to the amount it owes Komatsu in respect of those Goods, and must immediately pay that amount to Komatsu.

Damage after Delivery
8.4 Komatsu is not liable for damage discovered after Delivery unless:
8.4.1 The Customer gives written notice to Komatsu and, if applicable, Komatsu's carrier within 4 days after the date of Delivery;
8.4.2 The Customer gives Komatsu reasonable opportunity to inspect the Goods in the same condition and place in which they were Delivered; and
8.4.3 The damage is reasonably shown to have been pre-existing as at the date of Delivery.

9. WARRANTIES AND EXCLUSIONS
Manufacturer's liability for defective or used goods
9.1 If Goods are under any manufacturer's warranty applicable to the Goods, the Customer must comply with all applicable warranty terms. Failure to do so may void the warranty in full or in part. All applicable warranties for new Goods are available from Komatsu upon request. Any used Goods warranty will only apply if given in writing prior to sale (if any) otherwise the used Goods are sold 'as is' and without any warranty from Komatsu or the OEM.

Exclusion or limitation of warranties
9.2 All legal, statutory or equitable liability, conditions or warranties of any type in relation to the Goods or Services are excluded. However, nothing herein will limit those provisions of the Competition and Consumer Act 2010 (Cth) including the Australian Consumer Law, nor statutes, rules or regulations from time to time in force in Australia which imply or guarantee certain conditions or warranties or impose obligations on Komatsu which conditions, warranties and obligations cannot, or cannot except to a limited extent be excluded, restricted or modified. If any such statutory provisions apply, then to the extent to which Komatsu is entitled to do so, its liability under those statutory provisions is limited at its option to:
9.2.1 in the case of Goods:
(a) the replacement of Goods or the supply of equivalent Goods; or
(b) the payment of the cost of replacing the Goods or of acquiring equivalent Goods; or
(c) the payment of the cost of having the Goods repaired; or
(d) the repair of the Goods; and
9.2.2 in the case of Services:
(a) the supply of the Services again; or
(b) the payment of the cost of having the Services supplied again.
9.3 The Vienna Convention on the Sale of International Goods (and any enabling legislation in any State or Territory) is excluded from this Contract.

Indemnity
9.4 The Customer, in connection with the Goods and Services, indemnifies and keeps indemnified Komatsu, its officers, agents, employees, subcontractors, vendors and Related Bodies Corporate (Indemnitees) against all Claims, demands, losses, costs, liabilities and expenses arising directly or indirectly out of:
(a) injury to or death of any person (including Indemnitees) to the extent not caused by Komatsu;
(b) damage to or destruction of any property (including that of Indemnitees) to the extent not caused by Komatsu; or
(c) any use of the Goods or any modification to them which is not in accordance with the manufacturer's, operator's or maintenance manual, authorised by manufacturer's recommendations, in accordance with any applicable law, or in accordance with good safety and operating practices relating to the Goods.

Limitation of Liability and exclusion of Consequential Loss
9.5 Notwithstanding anything to the contrary in these conditions, Komatsu (including its Related Bodies Corporate) is not liable to the Customer, at law, equity, statute or otherwise for any Consequential Loss howsoever caused.
9.6 Notwithstanding anything to the contrary in these conditions or elsewhere and to the full extent permitted by law, Komatsu's total cumulative liability to the Customer for all liabilities, damages, losses, costs and expenses suffered or incurred under or in connection with this Contract by the Customer for all Claims in the aggregate, is limited to the amount paid by the Customer to Komatsu for the Goods and Services the subject of the Claim.

Exclusion of liquidated damages, etc
9.7 Notwithstanding anything to the contrary in these conditions or elsewhere, Komatsu is not liable to the Customer for any liquidated damages, delay penalties, delay damages, performance guarantees or any other similar obligation.

Customer Nominated Items
9.8 Komatsu may, in its sole and absolute discretion reject any Customer Nominated Item. If Komatsu accepts a Customer Nominated Item, Komatsu will:
(a) assess the installation procedure provided by a third-party supplier;
(b) if the installation procedure satisfies health, safety and environmental requirements, Komatsu will install the Customer Nominated Items in accordance with the third-party installation procedure; and
(c) take reasonable steps to pass on the benefit of any third-party supplier's warranty to the Customer.
9.9 Except as provided in clause 9.8, Komatsu disclaims all liability in relation to Customer Nominated Items. The Customer will indemnify Komatsu against, and release Komatsu from, all liability, loss, damage or expense suffered by the Customer or any third party arising out of or in any way related to Customer Nominated Items.

10. DEFAULT
Customer must pay interest if payment late
10.1 The Customer must pay Komatsu interest on any amount not paid from when payment falls due until payment in full is received, at a rate as determined by the ANZ Bank Indicator Lending Rate effective from time to time plus 2% per annum calculated on daily balances of amounts unpaid and capitalised daily.
10.2 Komatsu may demand payment of interest by the Customer at any time. Failure to demand interest does not constitute a waiver of the entitlement to interest.

Komatsu's right to end Contract
10.3 Komatsu may by written notice to the Customer end the Contract immediately in any of the following circumstances:
10.3.1 the Customer breaches any of its obligations under this Contract or otherwise breaches any laws in connection with this Contract;
10.3.2 the Customer dies or becomes incapacitated, or ceases, or indicates that it is about to cease to trade;
10.3.3 anything happens that reasonably indicates that there is a significant risk that the Customer is, or will become, unable to pay its debts as they fall due. This includes publication of any unfavourable credit report against the Customer, non payment by the Customer of any debt due to any third party, execution or distress being levied against any income or assets of the Customer; a meeting of the Customer's creditors being called or held; a step being taken to make the Customer bankrupt; and the Customer entering into any type of agreement, composition or arrangement with, or assignment for the benefit of, all or any class of its creditors, or being subject to a deed of company arrangement; or
10.3.4 a step is taken to have a receiver, receiver and manager, provisional liquidator, liquidator or administrator appointed to the Customer or any of its assets.

Komatsu's rights if it ends Contract
10.4 If the Contract is ended by Komatsu under clause 10 and the Customer owes Komatsu money, the money becomes payable immediately to Komatsu and bears interest in accordance with clause 10.1.

Komatsu's other rights and remedies
10.5 The rights and remedies provided in these conditions will not affect any other rights or remedies available to Komatsu.

11. TRADE-IN OF USED MACHINE
11.1 If any amount is allowed by Komatsu by way of trade-in, the credit or price given to the trade-in is conditional upon the following:
11.1.1 Komatsu accepting an order for the Goods by any stated quotation validity date; and
11.1.2 delivery of the trade-in to Komatsu at the Customer's expense and in the same state and condition as it was on the date of Komatsu's appraisal or inspection (if any), all attachments, accessories, all required documentation including service history, invoices for attachments, OEM manuals and other manuals and/or instructions for trade-in machine options, being included, and there being no undisclosed defect or damage.
11.2 If the Customer does not deliver (or if agreed, make available for collection) the trade-in to Komatsu within the time nominated by Komatsu or fails to deliver (or make available) the correct trade-in (including all attachments, accessories and documentation) in the state and condition required under clause 11.1.2 or fails to disclose any material condition, deficiency or defect in the trade-in, then the credit or price for the trade-in is a debt owing by the Customer to Komatsu. If a used attachment or other part of the Equipment is not available then a new replacement will be purchased by Komatsu and this cost will be a debt owed by the Customer to Komatsu.
11.3 If upon inspection of the trade-in by Komatsu, the trade-in is in such a state that it cannot be reconditioned for resale or is otherwise not of merchantable quality then any value attributed to the sale of the Goods will be reduced accordingly and the difference will be a debt owing by the Customer to Komatsu.
11.4 Risk in the trade-in remains with the Customer until inspection and acceptance of delivery of the trade-in at Komatsu's nominated point of delivery, such delivery to be at the Customer's risk and expense.
11.5 The Customer warrants that it has or will have unencumbered title to any trade-in at the time of completion of the sale and the trade-in will be free of any and all Security Interests at completion.
11.6 The Customer authorises Komatsu to pay any monies given to it for the purposes of removing any encumbrance on the trade-in.
11.7 Komatsu may, without obligation to the Customer, refuse to purchase any trade-in at any time until acceptance and inspection of the trade-in or if clause 11.1.2 is breached, and may recover the credit or value given in the trade-in and any loss arising thereof as a debt due from the Customer to Komatsu.

12. FORCE MAJEURE
If Komatsu's ability to perform its obligations is adversely affected by any cause beyond Komatsu's reasonable control, then Komatsu may, if it chooses, end the Contract of sale or suspend it for up to 3 months by giving the Customer written notice. Komatsu will not be liable for any loss, damage or liability which the Customer incurs as a result, whether directly or indirectly.

13. DISPUTE RESOLUTION
13.1 If a dispute arises, either party may notify the other in writing identifying the details of the dispute.
13.2 Within 14 days of notification of a dispute, an executive officer of each party empowered to resolve the dispute must confer at least once to attempt to resolve the dispute. The parties must act in good faith to resolve the dispute.
13.3 If the dispute is not resolved within 7 days of the meeting of the executive officers, either party may commence mediation by referring the dispute to the Australian Disputes Centre in Sydney, New South Wales or such other capital city agreed by the parties. The rules of commercial mediation of that body will apply and both parties must comply with those rules.

14. MISCELLANEOUS
Assignment
14.1 The Customer must not assign, sub-contract or otherwise deal with this Contract or any right or obligation under it except with the prior written consent of Komatsu (which Komatsu is entitled to withhold in its absolute discretion). Failure to obtain the consent of Komatsu constitutes a fundamental breach of this Contract.
14.2 Komatsu is entitled, without obtaining the consent of the Customer, to assign, transfer or otherwise dispose of any or all of its rights or obligations under this Contract to a Related Body Corporate of Komatsu or to any other entity which is financially sound and capable of performing all of the obligations of Komatsu under this Contract by giving notice of such assignment, transfer or disposal to the Customer.

Cancellation
14.3 The Customer does not have the right to cancel this Contract without Komatsu's prior written consent. Komatsu is entitled to insist on completion of the Contract or, at its sole discretion, may elect to accept the requested cancellation and charge the Customer Komatsu's direct and indirect costs and expenses in connection with the accepted cancellation (including without limitation, works required on the Goods and the transport and holding of Goods or standby of personnel until such time as the Goods are re-sold, any demobilisation costs, third party costs for attachments, foreign exchange variances) plus indirect costs, loss of profit and any administration or other costs, expenses or fees incurred by Komatsu whatsoever, as reasonably determined by Komatsu ("**Cancellation Costs**") and as a condition of consent to any cancellation. Komatsu may, at its sole discretion, apply any Cancellation Costs against any credit account for parts and services sales provided by Komatsu to the Customer or its Related Body Corporate.

Description of Goods or Services
14.4 The description of the Goods and/or Services is given for identification only and does not create a Contract of sale by description.
14.5 All photographs, brochures, weights, illustrations, dimensions or other particulars as to the Goods and/or Services are indicative only. Komatsu has no liability to the Customer for any deviations or inaccuracy in such documentation.
14.6 Any representation, promise, statement or description or other information of whatever nature not included in the Contract documentation or made in writing by an authorised company representative of Komatsu is expressly excluded. The Customer relies solely upon its own inspection skill and judgment. No Equipment will be recommended by Komatsu for use in any specific application without supply by Komatsu of a formal applications study.

Electronic Data Retrieval
14.7 The Customer grants to Komatsu and its personnel, a non-exclusive, royalty free and irrevocable licence to enable Komatsu to perform data retrieval functions for the purpose of monitoring component life, service intervals, continuous improvement or availability of the Equipment.
14.7.1 Where physical access to the Equipment is required for data retrieval, Komatsu will schedule access to the Equipment wherever possible to minimise disruption to the Customer's operations.
14.7.2 The Customer acknowledges that Komatsu and its Related Bodies Corporate own data from the Customer's Equipment where that data has been aggregated with other customers' data for statistical purposes so that the data from the Customer's Equipment cannot identify the Customer ("**Statistically Processed Information**"). The Customer agrees that the Statistically Processed Information can be used by Komatsu and its Related Bodies Corporate for any purpose.

Severability
14.8 If a clause or part of a clause can be read in a way that makes it illegal, unenforceable or invalid, but can also be read in a way that makes it legal, enforceable and valid, it must be read in the latter way. If any clause or part of a clause is illegal, unenforceable or invalid, that clause or part is to be treated as removed from this document, but the rest of this document is not affected.

Waiver
14.9 The fact that either party fails to do, or delays in doing, something it is entitled to do under the Contract of sale, does not amount to a waiver of its right to do it. Any waiver must be in writing. A written waiver by Komatsu is only effective in relation to the particular obligation or breach in respect of which it is given. It is not to be taken as an implied waiver of any other obligation or breach; or as an implied waiver of that obligation or breach in relation to any other occasion.

GST
14.10 If GST is imposed on any supply made in accordance with these conditions, the recipient must pay an additional amount equal to the GST payable in connection with that supply promptly following receipt of a tax invoice. Expressions used in this condition which are defined in the A New

Tax System (Goods and Services Tax) Act 1999 have the same meaning when used herein.

Governing law
14.11 The Contract of sale is governed by the laws of New South Wales. The parties submit to the non-exclusive jurisdiction of the New South Wales courts in respect of all matters relating to the Contract.

7.9 PROPOSED WAREHOUSE – LOT 34 STURT PEA DRIVE, LAVERTON

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	Declaration of Interest: Liz Bushby, Town Planning Innovations Nature of Interest: Financial Interest as receive planning fees for advice to the Shire – Section 5.60A of *Local Government Act 1995*
OWNER/APPLICANT	Owner: Tye Investments Pty Ltd Applicant: Wheatbelt Steel
AUTHOR	Liz Bushby, Town Planning Innovations
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION

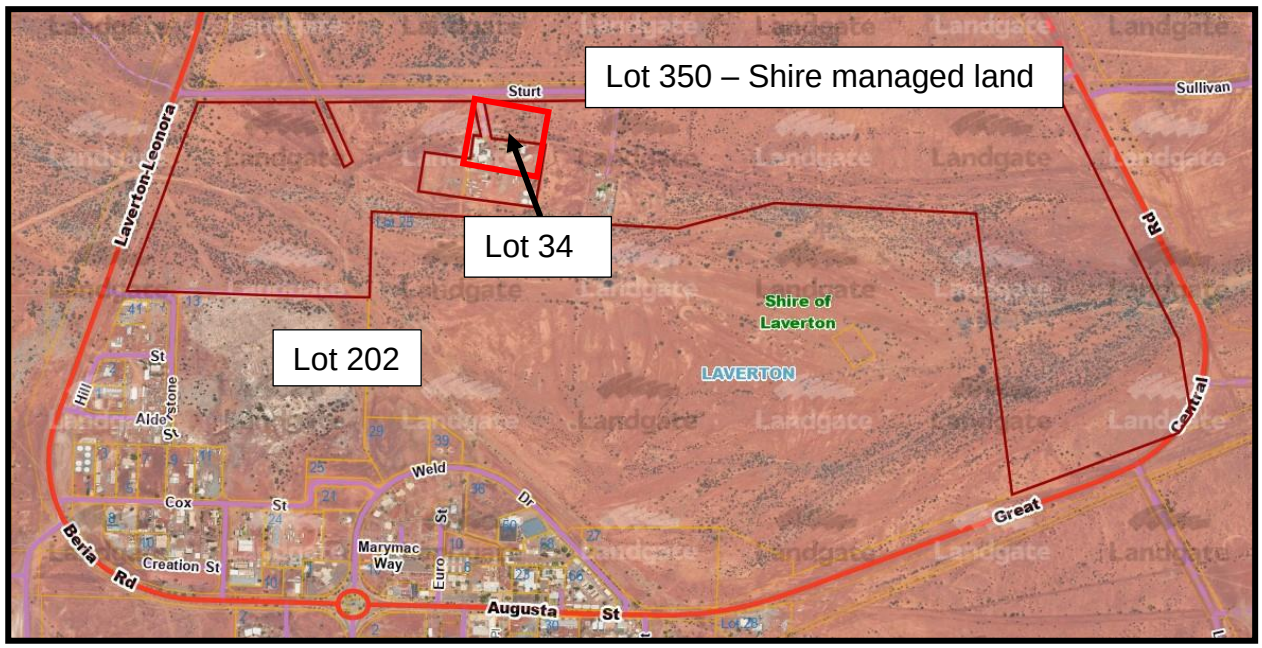
Council is to consider an application for a warehouse (machinery and truck storage) on Lot 34.

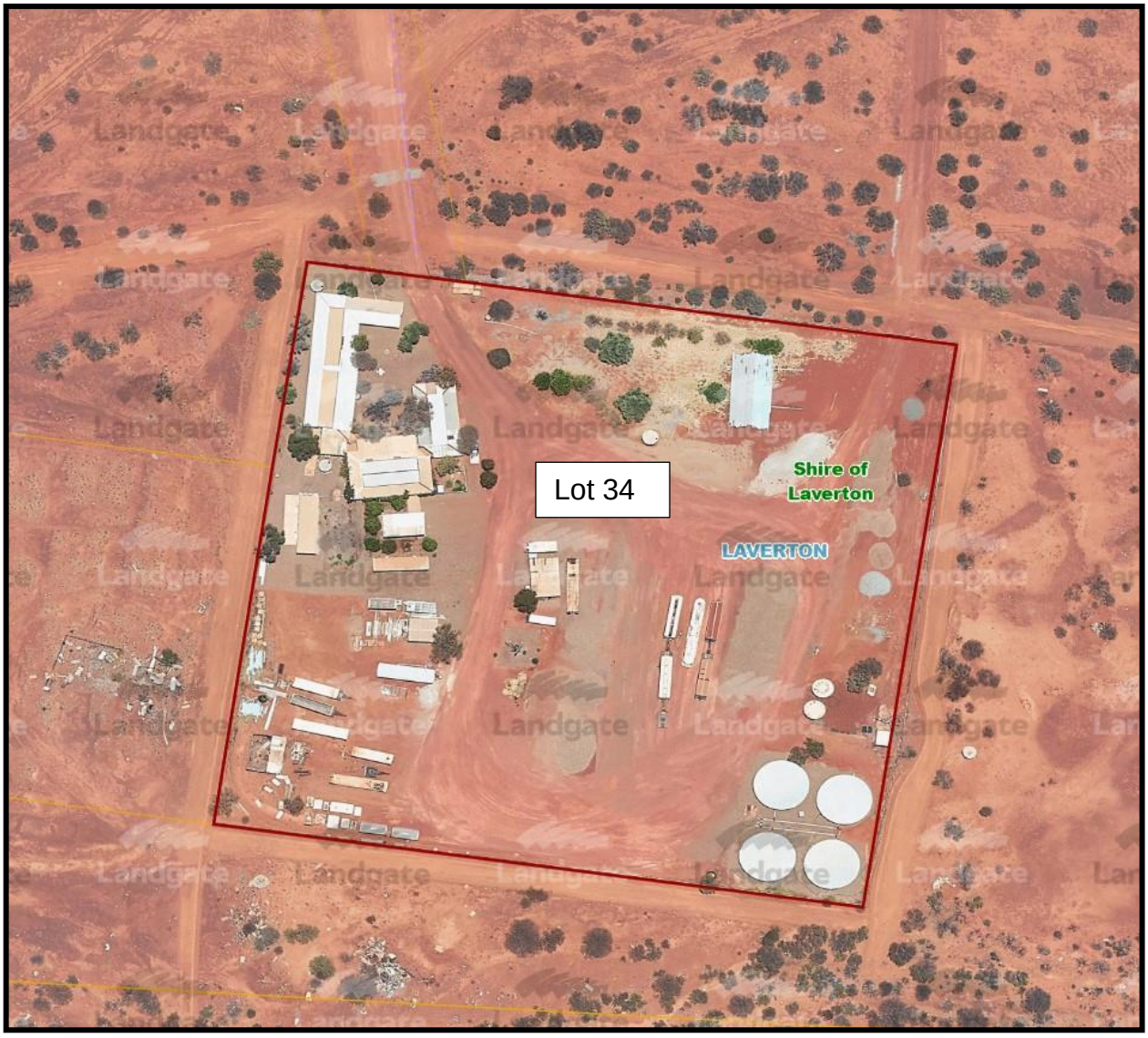
ATTACHMENTS

OMC170823.7.9.A Elevations for Development
OMC170823.7.9.B Planning Application

BACKGROUND

Lot 34 is surrounded by land that is managed by the Shire. A location plan and aerial are included as follows.


Lot 350 – Shire managed land
Lot 34
Lot 202
Sturt
Sullivan
Laverton-Leonora
Shire of Laverton
LAVERTON
Hill St
Aldenstone St
Cox St
Weld Dr
Marymac Way
Euro St
Creation St
Beria Rd
Augusta St
Great Central Rd


Lot 34
Shire of Laverton
LAVERTON

STATUTORY IMPLICATIONS

Shire of Laverton Local Planning Scheme No 2 ('the Scheme')
Lot 34 is zoned Rural under the Scheme.
The objectives of the Rural zone are:

(i) **to provide for closer subdivision where a suitable water supply is available to sustain agricultural and horticultural uses;**
(ii) to make provision for retention of the rural landscape and amenity in a manner consistent with the orderly and proper planning of such areas;
(iii) **having regard for the size of the district, the fragile nature of the environment;**
(iv) in many places, and the difficulties faced by the local government in **providing services away from the town of Laverton, the local government will generally favour the Rural Zone be located close to the town of Laverton, and then only where the environmental impacts are manageable.**

Clause 4.6.1 provides Council with discretion to vary the setbacks applicable to the Rural zone under the Scheme. In considering the variation, Council needs to be satisfied that approval of the development is appropriate and that the setback variation will not have any adverse impact on the inhabitants of the locality or upon the likely future development of the locality.

Planning and Development (Local Planning Schemes) Regulations 2015

The *Planning and Development (Local Planning Schemes) Regulations 2015* were gazetted on 25 August 2015, and became effective on 19 October 2015.

The Regulations include 'Deemed Provisions' that automatically apply and override parts of the Shire of Laverton Local Planning Scheme No 2.

The application is classified as a 'complex application' under the Regulations. A 'complex application' is defined as '*an application for approval of development that is a use of land if the use is not specifically referred to in the zoning table for this Scheme in respect of the zone in which the development is located'*. Under Clause 64 (6)(a) of the Regulations, a 'complex application' must be advertised for a minimum of 28 days.

Clause 67 outlines 'matters to be considered by Council' including and not limited to the aims and provisions of the Scheme, orderly and proper planning, any approved state policy, the compatibility of the development with its setting including to development on adjoining land, amenity, loading, access, traffic and any submissions received on a proposal.

Clause 82(1) gives the local government the ability to delegate its powers to the Chief Executive Officer. Clause 82(2) requires any delegation to be by Absolute Majority.

STRATEGIC PLAN IMPLICATIONS

Leadership Objective: Responsible financial management and governance, leading an empowered community

Outcome 4.1 A strategically focused Council, demonstrating strong leadership
4.1.1 Provide informed leadership on behalf of the community
Economic Objective: Prosperous local economy attracting businesses, opportunities, and people
2.2.2.3 Investigate provision of business, commercial and industrial operating spaces

POLICY IMPLICATIONS

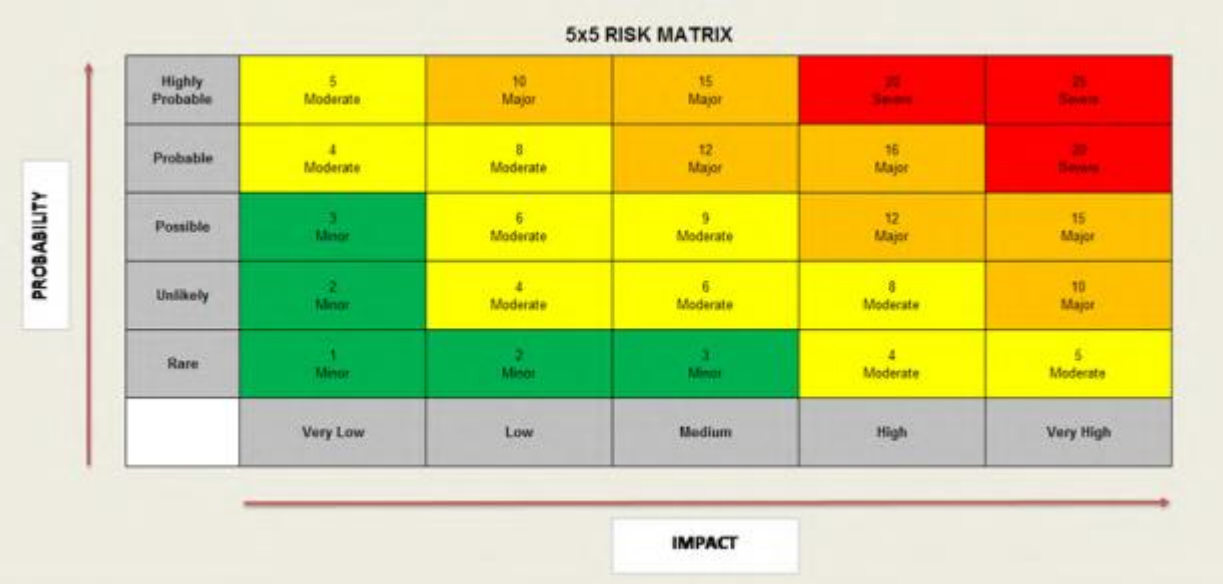
There are no relevant Local Planning Policies applicable to this development.

FINANCIAL IMPLICATIONS

The Shire pays consultancy fees to TPI for planning advice.

RISK MANAGEMENT

Risk is considered low.



CONSULTATION

The application is being advertised for 28 days through a notice published on the Shire website. Advertising closes on the 29 August 2023.

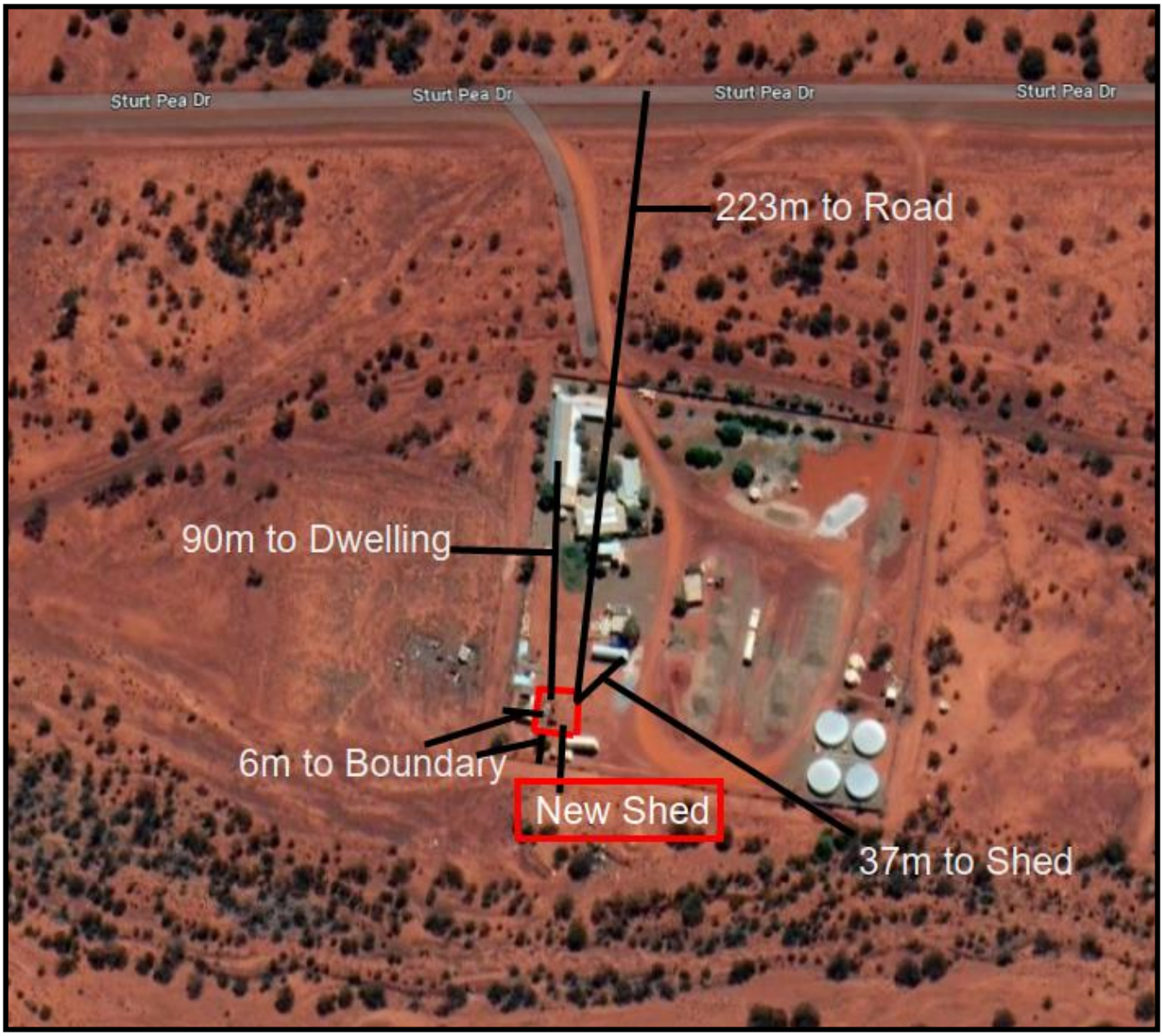
COMMENT

- ***Description of proposed development***

The application proposes a shed for the storage of machinery and trucks. The building will measure 21 metres by 15 metres (floor area of 315m^2), and have a wall height of 5.9 metres.

Stormwater is proposed to be directed to a water tank.

A site plan is included below.



- ***Setbacks***

Clause 5.16.1 of the Scheme requires a minimum front setback 15 metres and side/rear setback of 10 metres in the Rural zone.

The application proposes a variation to the Scheme with a side and rear setback of 6 metres. TPI supports the setback variation as it will not have any negative impact, and maximises vehicle turnaround areas in the central part of the lot.

- ***Land use Classification and planning process***

The applicant has advised that they will apply for a Class 7b building classification, at the separate building permit stage. A Class 7b is a building that is used for storage, or display of goods or produce for sale by wholesale.

A Class 7b is different to the building classification that would be applied to a domestic shed, used for personal use.

Part of the planning assessment for any application involves determining which land use definition from the Scheme 'best fits' the proposal.

It is construed that the building should be classified as a warehouse, which is defined in the Scheme as '*means premises used to store or display goods and may include sale by wholesale*'.

The land use of 'warehouse' is not defined in the Scheme, or listed in Table 1 under the Scheme.

Table 1 lists land uses in a table format with different symbols listed under different zones. Ordinarily the symbols in Table 1 outline the permissibility of land uses in different zones. As a 'warehouse' is not listed in Table 1, it can be processed as what is referred to as a 'Use Not Listed'.
In processing the warehouse as a 'Use Not Listed' Council has three options under Clause 4.4.2 of the Scheme as follows:

Option 1 - Determine that the warehouse use is consistent with the objectives of the Rural zone and is therefore permitted.

TPI does not recommend Option 1. If Council determines that a warehouse is permitted in the Rural zone, it will set a precedent for all future similar applications to also be treated as a permitted use in the same zone.

Option 2 - Determine that the proposed warehouse use may be consistent with the objectives of the Rural zone and thereafter follow the advertising procedures of Clause 9.4 in considering an application for planning approval.

TPI recommends Option 2 which requires the application to be advertised for public comment.

Option 3 - Determine that the use is not consistent with the objectives and purposes of the Rural zone and is therefore not permitted.

TPI does not recommend Option 3 for the reasons outlined in Option 1.

- ***Delegated Authority***

As the Council meeting is scheduled prior to the close of advertising, it is recommended that Council consider granting delegated authority to the Chief Executive Officer to determine the application to expedite the planning process.

VOTING REQUIREMENT

Absolute Majority for delegated authority

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr G Buckmaster** **SECONDED:** **Cr R Prentice**

That Council:

1. **Determine that the proposed warehouse use may be consistent with the objectives of the Rural zone and thereafter follow the advertising procedures of Clause 9.4 in considering an application for planning approval.**

2. **Note that Shire Administration is advertising the application for a warehouse on Lot 34 Sturt Pea Drive, Laverton on the Shire website, and advertising does not close until the 29 August 2023.**

3. **Pursuant to Clause 82(1) and 82(2) of the *Planning and Development (Local Planning Schemes) Regulations 2015* grant (by Absolute Majority) delegated authority to the Chief Executive Officer to determine the application for a warehouse on Lot 34 Sturt Pea Drive, Laverton.**

CARRIED 5/0

General Notes

Design Criteria:- Non-Cyclonic Region A4, Terrain category 2.0, Importance 2 to AS 1170.2, AS 1170.1, AS1170.4

Site Conditions:- Class M to AS2870. If it does not satisfy either condition refer to the engineer. The site shall be compacted to 96% MDD which corresponds to a minimum of 7 blows per 300mm to a depth of 1050mm using PSP Test. Footings and Slabs have been designed using an allowable bearing pressure of 200 kPa. with an estimated ground movements up to 40mm.

Concrete: Footings 20 MPa, 20 agg. 80 slump, supplied and laid to AS 3600 (BY WBS).

Steelwork:

UB	= 300PLUS MPa
SHS / RHS	= C350L0
PLATES	= 250 MPa
Purlins & Girts	= 450 - 500 MPa

Supplied and installed to AS 4100 and AS 4600.

Steelwork Treatment: HOT DIP GALVANISED

Welding:- All Welding to AS 1554 SP 6CFW or FSBW E48xx/W50xx electrodes/wire u.n.o., purlin and girts cleats to 6CFW.

Bolting:- Structural Bolts M16/M20 Grd 8.8s galvanized uno, HD Bolts 4.6 Grade galv, purlin bolts Grd 4.6 ep. Cleats 6 thk 300 MPa plate u.n.o., min 2 bolts per connection.All bolts to have thread outside the connected bearing area.

Cladding:- TRIMDEK (or equiv.) 0.42 BMT fixed as per manufacturers specifications fornon-cyclonic conditions u.n.o.
Roof Cladding Finish = COLORBOND
Wall Cladding Finish = COLORBOND
Gutter Type = STANDARD
Gutter Finish = (COLORBOND)
Downpipe = PVC Storm Water Pipe

STEEL SCHEDULE

C1	250UB26 COLUMN
C2	200UB22 COLUMN
R1	310UB32 RAFTER
DB1	200x100x4.0 RHS DOOR BEAM
BR1	50×2.5 CA DURAGAL BRACING
FB1	50x2.5 CA DURAGAL FLY BRACE
FP1	C20019 FASCIA PURLIN
P1	Z20015 PURLINS @ MAX 1650ctrs BRIDGE CENTRALLY
G1	Z20015 GIRTS @ MAX 1900ctrs BRIDGE CENTRALLY
F1	Ø600×1500 DEEP PILE FOOTING
F2	Ø600x900 DEEP PILE FOOTING

NOTE: ALL PURLINS AND GIRTS TO BE LAPPED 900mm (UNLESS OTHERWISE NOTED)

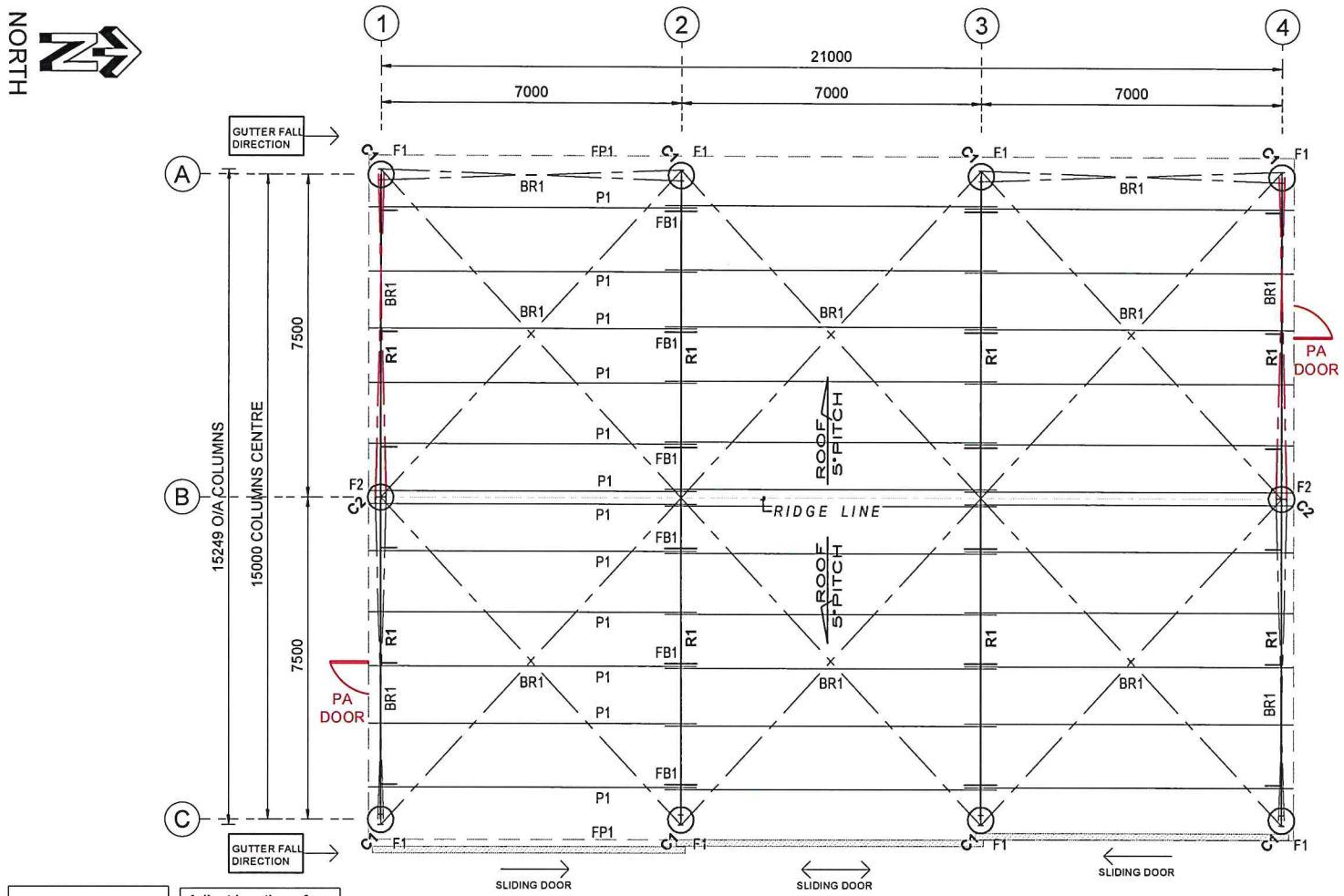
WBS WHEATBELT STEEL BENCH MARKING QUALITY
1800 800 909
1800 800 910
98 Byfield St Northam WA 6401
www.wheatbelt steel.com.au
Ahrens

JOB DETAILS				
PROJECT No.	3509	DATE	10/08/2023	DRAWING No.
CLIENT	RYLES FAMILY TRUST (REX RYLES) CRAWFORD ST, LAVERTON, WA 6440			3509 - 01
DRAWING	GENERAL NOTES			

REVISIONS				
REV No.	BY	DESCRIPTION	DATE	
02	VPA	Revised PA Door Location	10/08/2023	
01	VPA	Revised PA Door Added	08/08/2023	
00	CAT	ISSUED FOR APPROVAL	29/06/2023	

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

THIS DRAWING IS THE PROPERTY OF WHEATBELT STEEL AND MUST NOT BE COPIED OR DISCLOSED TO THIRD PARTIES EXCEPT WITH WRITTEN PERMISSION OF WHEATBELT STEEL



P1/FB TYPICAL TO ALL BAYS U.O.N.

Adjust location of P1/FB to avoid clash to TR1 members.

WBS WHEATBELT STEEL BENCH MARKING QUALITY

Ahrens

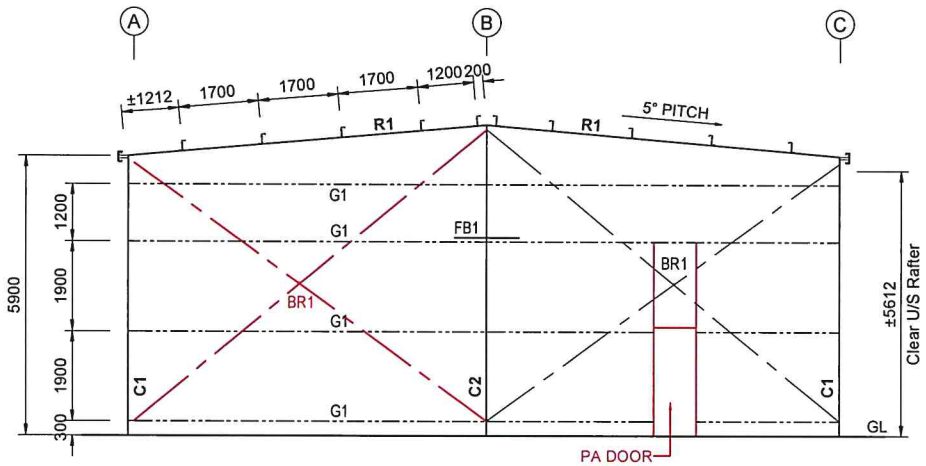
1800 800 909
1800 800 910
98 Byfield St Northam WA 6401
www.wheatbelt steel.com.au

JOB DETAILS				
PROJECT No.	3509	DATE	10/08/2023	DRAWING No.
CLIENT	RYLES FAMILY TRUST (REX RYLES) CRAWFORD ST, LAVERTON, WA 6440			3509 - 02
DRAWING	PLAN VIEW			SCALE 1:100

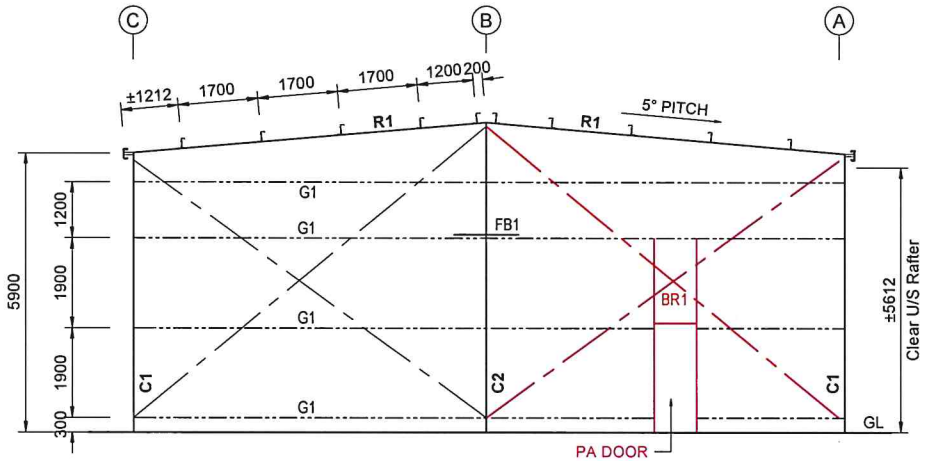
REVISIONS			
REV No.	BY	DESCRIPTION	DATE
02	VPA	Revised PA Door Location	10/08/2023
01	VPA	Revised PA Door Added	08/08/2023
00	CAT	ISSUED FOR APPROVAL	29/06/2023

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

THIS DRAWING IS THE PROPERTY OF WHEATBELT STEEL AND MUST NOT BE COPIED OR DISCLOSED TO THIRD PARTIES EXCEPT WITH WRITTEN PERMISSION OF WHEATBELT STEEL



ELEVATION ON GRID 1

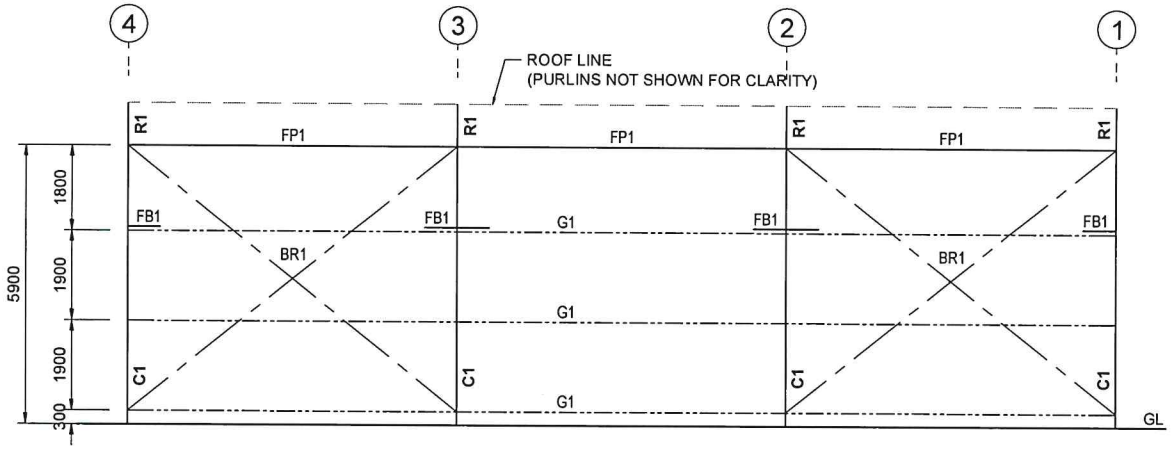


ELEVATION ON GRID 4

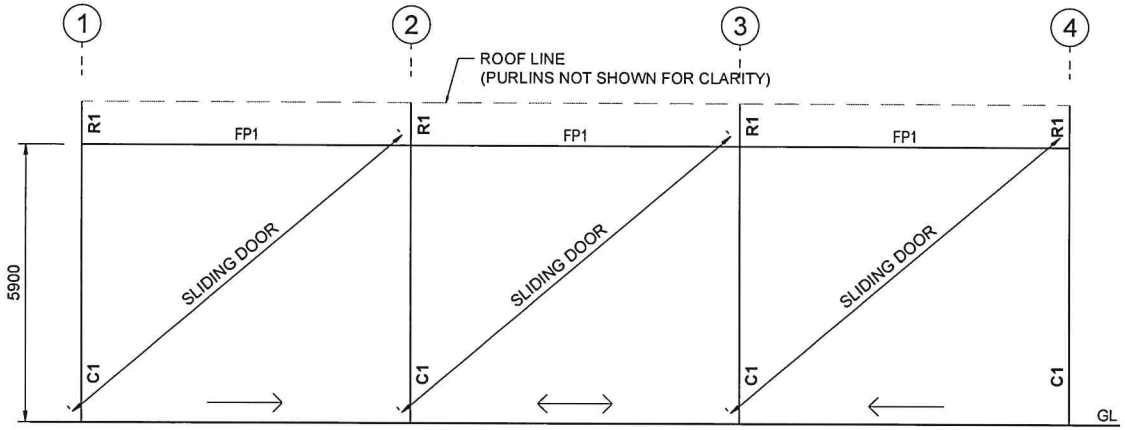
WBS WHEATBELT STEEL BENCH MARKING QUALITY	Ahrens	1800 800 909 / 1800 800 910 / 95 Byfield St Northam WA 6401 / www.wheatbelt steel.com.au	JOB DETAILS	PROJECT No.	3509	DATE	10/08/2023	DRAWING No.	REVISIONS			
				CLIENT	RYLES FAMILY TRUST (REX RYLES) CRAWFORD ST, LAVERTON, WA 6440			3509 - 03	02	VPA	Revised PA Door Location	10/08/2023
									01	VPA	Revised PA Door Added	08/08/2023
									00	CAT	ISSUED FOR APPROVAL	29/06/2023
				DRAWING	ELEVATIONS SHEET 1			SCALE 1:125	REV No.	BY	DESCRIPTION	DATE

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

THIS DRAWING IS THE PROPERTY OF WHEATBELT STEEL AND MUST NOT BE COPIED OR DISCLOSED TO THIRD PARTIES EXCEPT WITH WRITTEN PERMISSION OF WHEATBELT STEEL



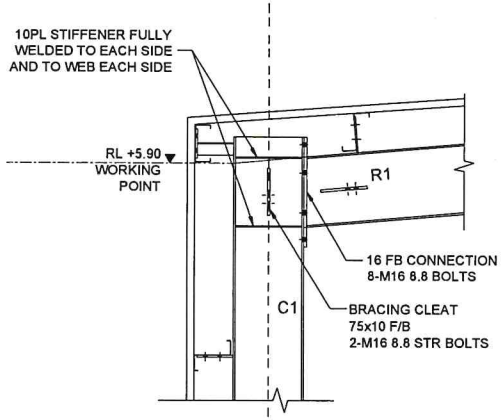
ELEVATION ON GRID A



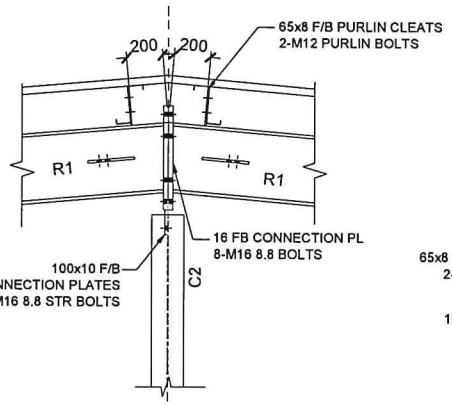
ELEVATION ON GRID C

WBS WHEATBELT STEEL BENCH MARKING QUALITY	Ahrens	1800 800 909 / 1800 800 910 / 98 Byfield St Northam WA 6401 / www.wheatbelt steel.com.au	JOB DETAILS	PROJECT No.	3509	DATE	10/08/2023	DRAWING No.	REVISIONS				PRE CONSTRUCTION PROOFING		INITIALS	DATE
				CLIENT	RYLES FAMILY TRUST (REX RYLES) CRAWFORD ST, LAVERTON, WA 6440			3509 - 04		02	VPA	Revised PA Door Location	10/08/2023	APRVD.		
										01	VPA	Revised PA Door Added	08/08/2023			
										00	CAT	ISSUED FOR APPROVAL	29/06/2023			
				DRAWING	ELEVATIONS SHEET 2			SCALE 1:100		REV No.	BY	DESCRIPTION	DATE	CHKD.		

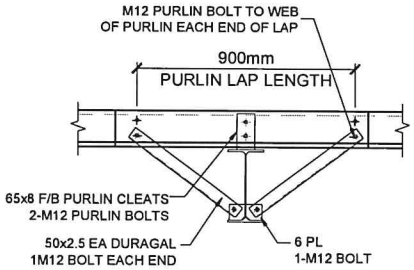
THIS DRAWING IS THE PROPERTY OF WHEATBELT STEEL AND MUST NOT BE COPIED OR DISCLOSED TO THIRD PARTIES EXCEPT WITH WRITTEN PERMISSION OF WHEATBELT STEEL



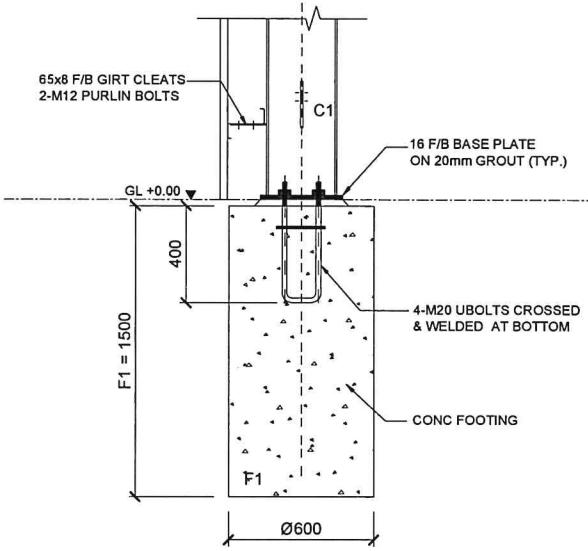
RAFTER CONNECTION
SCALE 1:20



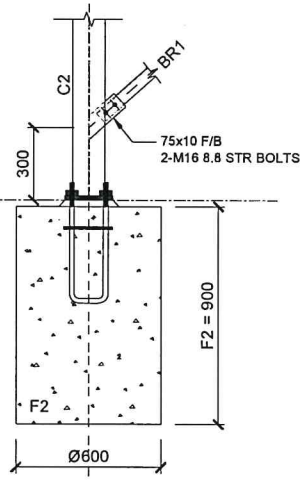
END WALL CONNECTION
SCALE 1:20



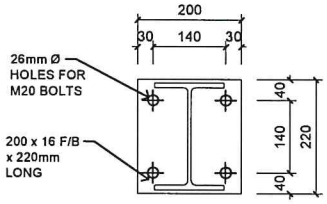
TYPICAL FLYBRACE DETAIL
SCALE 1:20



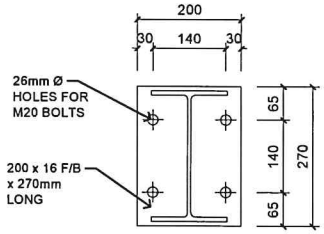
TYPICAL FOOTING DETAIL
SCALE 1:20



TYPICAL BRACING
SCALE 1:20



BASE PLATE DETAIL
FOR 200UB COLUMN



BASE PLATE DETAIL
FOR 250UB COLUMN

WBS WHEATBELT STEEL
BENCH MARKING QUALITY

Ahrens

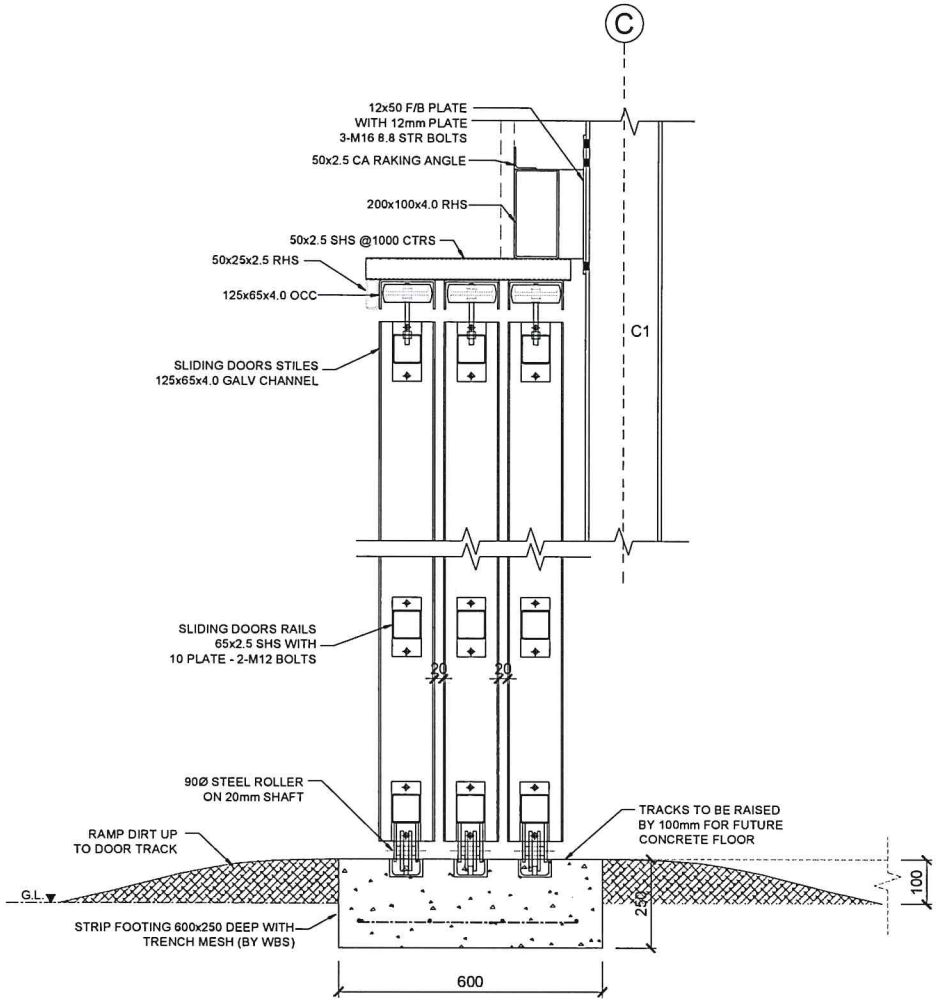
1800 800 909
1800 800 910
98 Byfield St Northam WA 6401
www.wheatbelt steel.com.au

JOB DETAILS				
PROJECT No.	3509	DATE	10/08/2023	DRAWING No.
CLIENT	RYLES FAMILY TRUST (REX RYLES) CRAWFORD ST, LAVERTON, WA 6440			3509 - 05
DRAWING	DETAILS SHEET 1			SCALE 1:80

REVISIONS			
02	VPA	Revised PA Door Location	10/08/2023
01	VPA	Revised PA Door Added	08/08/2023
00	CAT	ISSUED FOR APPROVAL	29/06/2023
REV No.	BY	DESCRIPTION	DATE

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

THIS DRAWING IS THE PROPERTY OF WHEATBELT STEEL AND MUST NOT BE COPIED OR DISCLOSED TO THIRD PARTIES EXCEPT WITH WRITTEN PERMISSION OF WHEATBELT STEEL



SLIDING DOOR DETAIL
(TRIPLE DOUBLE TRACK)

WBS WHEATBELT STEEL
BENCH MARKING QUALITY

Ahrens

1800 800 909
1800 800 910
98 Byfield St Northam WA 6401
www.wheatbelt steel.com.au

JOB DETAILS					
PROJECT No.	3509	DATE	10/08/2023	DRAWING No.	
CLIENT	RYLES FAMILY TRUST (REX RYLES) CRAWFORD ST, LAVERTON, WA 6440			3509 - 06	
DRAWING	DETAILS SHEET 2			SCALE 1:80	

REVISIONS				
REV No.	BY	DESCRIPTION	DATE	
02	VPA	Revised PA Door Location	10/08/2023	
01	VPA	Revised PA Door Added	08/08/2023	
00	CAT	ISSUED FOR APPROVAL	29/06/2023	

PRE CONSTRUCTION PROOFING	INITIALS	DATE
APRVD.		
CHKD.		

THIS DRAWING IS THE PROPERTY OF WHEATBELT STEEL AND MUST NOT BE COPIED OR DISCLOSED TO THIRD PARTIES EXCEPT WITH WRITTEN PERMISSION OF WHEATBELT STEEL

Application for development approval

Owner details		
Company Name 1: Ryles Family Trust		
Company Name 2:		
ABN: 57 401 186 363		ABN:
Address: .PO Box 301, Laverton, WA, ... Postcode: 6440.....		
Phone: Work: ..... Home: ..... Mobile: 0418 935 518.....	Fax:	Email: rexdesertsands89@icloud.com.. .....
Contact person for correspondence: Rex Ryles		
Signature 1:		Date: 10·8·23
Name & Company Position :		
Signature 2:		Date:
Name & Company Position :		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. Yes		
The signature of the owner(s) is required on all applications. This application will not proceed without that signature. For the purposes of signing this application an owner includes the persons referred to in the Planning and Development (Local Planning Schemes) Regulations 2015 Schedule 2 clause 62(2).		

Applicant details (if different from owner)		
Name: Wheatbelt Steel Pty Ltd		
Address: 98 Byfield Street, Northam, WA . ..... Postcode: 6401.....		
Phone: Work: .08 6187 6490 Home: ..... Mobile:	Fax:	Email: Stephanie.laughton@wbsgroup.com.au..... ..
Contact person for correspondence: Stephanie Laughton		
The information and plans provided with this application may be made available by the local government for public viewing in connection with the application. ❑ Yes		
Signature:		Date: 03.080.2023

Property details		
Lot No: 34	House/Street No:	Location No: 34
Diagram or Plan No: 188964	Certificate of Title Vol. No: 2882	Folio: 306

Title encumbrances (e.g. easements, restrictive covenants):	
Street name: Sturt Pea Drive	Suburb: Laverton
Nearest street intersection: Sturt Pea Drive and Laverton – Leonora Road	
Proposed development	
Nature of development:	Y Works ❑ Use ❑ Works and use
Is an exemption from development claimed for part of the development? ❑ Yes ❑ No If yes, is the exemption for: ❑ Works ❑ Use	
Description of proposed works and/or land use: Store Machinery / Truck Shed	
Description of exemption claimed (if relevant):	
Nature of any existing buildings and/or land use: Store Machinery / Truck Shed	
Approximate cost of proposed development: $196,512.28	
Estimated time of completion:	
OFFICE USE ONLY	
Acceptance Officer's initials:	Date received:
Local government reference No:	

7.10 SUPPLY OF AIRPORT TERMINAL BUILDINGS

REPORT TO WHICH MEETING/COMMITTEE	Ordinary Meeting of the Council, 17th August 2023
DISCLOSURE OF INTEREST	The author has no financial interest in the matter presented to the Council
OWNER/APPLICANT	Not Applicable
AUTHOR	Phil Marshall, Chief Executive Officer
RESPONSIBLE OFFICER	Phil Marshall, Chief Executive Officer
PREVIOUS MEETING REFERENCE IF APPLICABLE	Not Applicable

MATTER FOR CONSIDERATION BY THE COUNCIL

To approve the purchase and design modifications for two modular buildings for the airport terminal and toilet facility and allow for the administration to progress the build and design with Modular WA under the WALGA Preferred Supplier Program as Modular WA is registered under the supplier program.

ATTACHMENTS

OMC170823.7.10.A Concept designs submitted by Modular WA

BACKGROUND

The Council in its budget adoption approved for the design and construct of a new terminal and ablution facility at the Laverton airport.

The Council has been to tender two times seeking expression of interest for the design and construct of an airport terminal. On both occasions, the council did not receive any tenders.

Therefore, to progress the development, the administration has been working with a modular building company and a shed builder to fully cover the entire project build as shown in the attachment OMC170823.7.10.A.

The council is well versed in the previously developed plans and are cost prohibitive for the Shire of Laverton.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

3.57. Tenders for providing goods or services

(1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

(2) Regulations may make provision about tenders.

11. When tenders have to be publicly invited

(1A) In this regulation —

COVID-19 declaration has the meaning given in the *Emergency Management Act 2005* section 77C(1);

state of emergency declaration has the meaning given in the *Emergency Management Act 2005* section 3.

(1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than $250 000 unless subregulation (2) states otherwise.

(2) Tenders do not have to be publicly invited according to the requirements of this Division if —

(a) the supply of the goods or services is to be obtained from expenditure authorised in an emergency under section 6.8(1)(c) of the Act; or

(aa) the supply of the goods or services is associated with a state of emergency or a COVID-19 declaration; or

(b) the supply of the goods or services is to be obtained through the WALGA Preferred Supplier Program; or

[(ba) deleted]

(c) within the last 6 months —

(i) the local government has, according to the requirements of this Division, publicly invited tenders for the supply of the goods or services but no tender was submitted that met the tender specifications or satisfied the value for money assessment; or

(ii) the local government has, under regulation 21(1), sought expressions of interest with respect to the supply of the goods or services but no person was, as a result, listed as an acceptable tenderer;

or

(d) the contract is to be entered into by auction after being expressly authorised by a resolution of the council of the local government; or

(e) the goods or services are to be supplied by or obtained through the government of the State or the Commonwealth or any of its agencies, or by a local government or a regional local government; or

(ea) the goods or services are to be supplied —

(i) in respect of an area of land that has been incorporated in a district as a result of an order made under section 2.1 of the Act changing the boundaries of the district; and

(ii) by a person who, on the commencement of the order referred to in subparagraph (i), has a contract to supply the same kind of goods or services to the local government of the district referred to in that subparagraph;

STRATEGIC PLAN IMPLICATIONS

Environment Objective: Welcoming and safe natural and built environment.
3.1.3 Maintain and upgrade airport
3.1.3.1 Review and update Airport Master Plan
3.1.3.2 Lobby for funding opportunities to develop new terminal facilities including proposed manager's residence

POLICY IMPLICATIONS

Policy 2.28 Purchasing applies.
3.4 Procurement of $250,000 or above

The *'Public Request for Tender (RFT) Process'* must be used, unless the WALGA preferred Supplier program is utilised which is the case here.

FINANCIAL IMPLICATIONS

	Terminal	**Ablution**	**Shed**	**Totals**
Projected Costs	$500,000.00	$300,000.00	$220,000.00	$1,020,000.00
Totals	$500,000.00	$300,000.00	$220,000.00	$1,020,000.00
Available Municipal Funds – Budget 23/24	$3,000,000.00			$3,000,000.00
Total available funds				$1,980,000.00

Please note that these figures are to be confirmed at the final stage, however, the pricing which have been supplied are within the defined range and for all of these aspects, it is landed and integrated into the complex.

The outstanding matters which need to be addressed are the concrete works, connection to services, fencing etc. The placement of the terminal as shown in the plans are such that the current aiport terminal will remain operational throughout the build and these facilities will be removed once finalised.

As part of the isusues going forward will be a proposition of fees and charges to reflect the new design especially where the majority of through traffic is with the mining industry and this will be subject to another report.

The council is also working with Transport WA on the finacial implications under the Strategic Airport Asset and Financial Management Framework, Management model. The outlook is sound and the council with sealing the strip, apron and taxiway areas along with the new terminal structure is sound in the asset management.

In addition, the airport is being reviewed for the relocation of the fuel facility and a report will be received in the next week which will again be discussed with the council.

RISK MANAGEMENT

The risk is considered low, and it certainly meets the requirements of the Tender Requirements under the local Government Act 1995 and Regulations

5x5 RISK MATRIX

PROBABILITY					
Highly Probable	5 Moderate	10 Major	15 Major	20 Severe	25 Severe
Probable	4 Moderate	8 Moderate	12 Major	16 Major	20 Severe
Possible	3 Minor	6 Moderate	9 Moderate	12 Major	15 Major
Unlikely	2 Minor	4 Moderate	6 Moderate	8 Moderate	10 Major
Rare	1 Minor	2 Minor	3 Minor	4 Moderate	5 Moderate
	Very Low	Low	Medium	High	Very High

IMPACT

CONSULTATION

Nil

COMMENT

The administration has been working with Modular WA over several months and the terminal design has progressed to the current plans as shown in Attachment OMC170823.7.10.A and these will be further refined. The aim by presenting the concept plans to council is to progress the airport terminal as a priority as the council has had this project under consideration for many years and with the increase in aircraft movements and operations, the flying public can be afforded a terminal and facilities to enjoy the experience in and out of Laverton.

The roof over the entire complex allows for some undercover parking and the entire complex is protected against the elements. The roof will be dealt with under the purchasing policy as it falls below the $250,000 tender limit.

The maintenance of the facility will require development especially with the cleaning through the use of the building and maintain everything to a standard.

Therefore, the recommendation is based on several factors including, meeting budget parameters, allowing the Shire of Laverton to meet its strategic objectives, provide asset management with the new build, encourage use by both skippers and chartered aircraft.

RESOLUTION **PROCEDURAL MOTION/COUNCIL DECISION**

MOVED: **Cr R Prentice** **SECONDED:** **Cr G Buckmaster**

That the Council authorise the Chief Executive Officer to negotiate with Modular WA (under the WALGA Preferred Supplier Program) to acquire modular buildings for the Laverton Airport at Sullivan Rd being the Airport Terminal and the Ablution buildings as shown in Attachment OMC170823.7.10.A and not exceeding $850,000.00 (GST EXC) and report back to the Council throughout the procurement process.

CARRIED 5/0

CLIENT:	SHIRE OF LAVERTON
ADDRESS:	SULLIVAN ROAD LAVERTON WA, 6440
HOUSE TYPE:	AIRPORT TERMINAL

Rev	Description	Date
A	Design review	10.07.2023
B	Abultion block redesigned & electrical plan incl.	16.07.2023
C	Redesign layout	10.08.2023

JOB No.	-
DATE:	8/10/2023 4:50:56 PM
DRAWN:	WI
CHECKED:	-
REV: C	SHEET
SCALE:	A100

modularwa

T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

Use figured dimensions in preference to scaled.
All dimensions to be verified and checked on the job.

Copyright © .

1
A101

SITE PLAN

1 : 200

F.F.L - FINISHED FLOOR LEVEL
F.C.L - FINISHED CUT/COMPACT LEVEL
N.G.L - NATURAL GROUND LEVEL

CLIENT:	SHIRE OF LAVERTON
ADDRESS:	SULLIVAN ROAD LAVERTON WA, 6440
HOUSE TYPE:	AIRPORT TERMINAL

Rev	Description	Date
A	Design review	10.07.2023
B	Abultion block redesigned & electrical plan incl.	16.07.2023
C	Redesign layout	10.08.2023

JOB No.	-
DATE:	8/10/2023 4:51:00 PM
DRAWN:	xx
CHECKED:	xx
REV: C	SHEET A101
SCALE: 1 : 200	

modularwa
T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

Use figured dimensions in preference to scaled.
All dimensions to be verified and checked on the job.
Copyright © .

BUSHFIRE ATTACK LEVEL (BAL): TBA

WIND CLASSIFICATION: REGION A

SOIL CLASSIFICATION: "TBA"

GENERAL NOTES:

1. DO NOT SCALE FROM THIS DRAWING. ALL CONTRACTORS TO CHECK DIMENSIONS AND NOTES PRIOR TO COMMENCEMENT OF ANY WORKS AND ANY DISCREPANCIES TO BE NOTIFIED TO THE SITE SUPERVISOR WITHOUT DELAY.

2. DIMENSIONS SHOWN ON THIS PLAN ARE TO STEEL FRAME AND DOES NOT INCLUDE EXTERNAL CLADDING OR INTERNAL LINING WIDTH.

CLIENT NOTE:

THIS PLAN IS TO BE READ IN CONJUNCTION WITH MODULAR WA ADDENDA AND ENGINEERED CERTIFIED DRAWINGS.

CARPENTERS NOTE:

SILICONE BEAD REQUIRED AT BASE OF WALL FRAMES TO ALL TILED WET AREAS

INTERNAL OPENINGS:

DHO: FLUSHED DOOR HEIGHT OPENING 2080mm A.F.L
FHO: FULL HEIGHT OPENING

DOORS & WINDOWS

1. WINDOW HEAD HEIGHT TO BE 2143mm A.F.L UNLESS NOTED OTHERWISE.

2. INSTALL SILL SUPPORT ANGLE TO ALL ALUMINIUM EXTERNAL SLIDING DOORS. REFER TO DETAIL

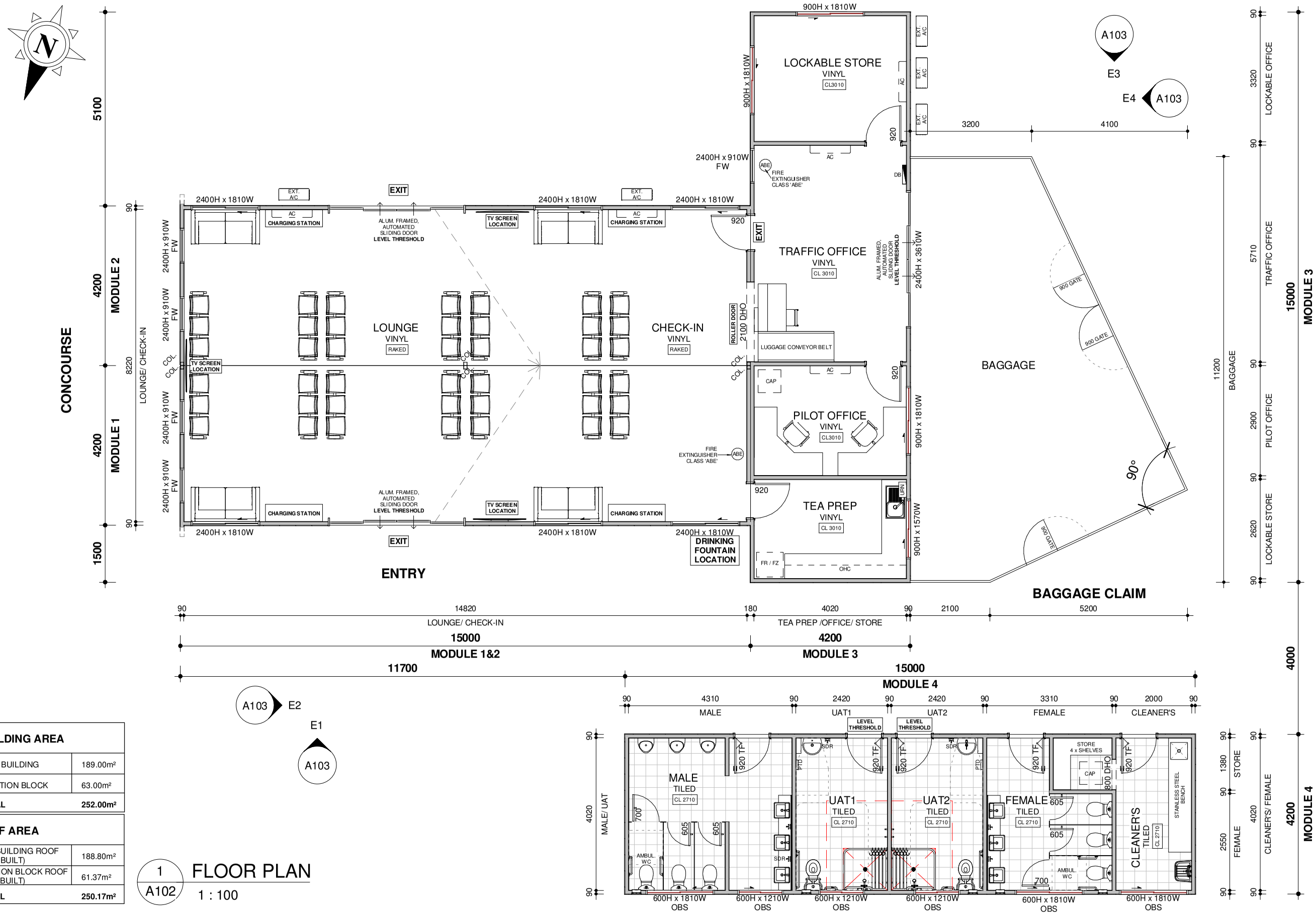
ABBREVIATION LEGEND

HP	HOT PLATE
RH	RANGEHOOD
UBO	UNDERBENCH OVEN
OHC	OVERHEAD CUPBOARD
DR	DRAWER
FR/FZ REC	FRIDGE / FREEZER RECESS
DW REC	DISHWASHER RECESS
TR	TROUGH
WM REC	WASHING MACHINE RECESS
TRH	TOILET ROLL HOLDER
DTR	DOUBLE TOWEL RAIL
TRG	TOWEL RING
SR	SHOWER RAIL / ROSE
CAP	CEILING ACCESS PANEL
BRM	BROOM
V	VANITY
B	BASIN
OBS	OBSCURE
TF	TIMBER FRAME
AF	ALUMINIUM FRAME
SD	SLIDING DOOR
D	DOOR
W	WINDOW
AW	AWNING WINDOW
FW	FIXED WINDOW
COL	COLUMN
H/H	HEAD HEIGHT
RWP	RAIN WATER PIPE
SV	SUB-FLOOR VENT
(P)	PRIVACY LATCH

WATER FEED & CAB END LOCATION TO BE CONFIRMED

BUILDING AREA	
MAIN BUILDING	189.00m²
ABULTION BLOCK	63.00m²
TOTAL	**252.00m²**

ROOF AREA	
MAIN BUILDING ROOF (YARD BUILT)	188.80m²
ABULTION BLOCK ROOF (YARD BUILT)	61.37m²
TOTAL	**250.17m²**



1 / A102 FLOOR PLAN
1 : 100

CLIENT:	SHIRE OF LAVERTON
ADDRESS:	SULLIVAN ROAD LAVERTON WA, 6440
HOUSE TYPE:	AIRPORT TERMINAL

Rev	Description	Date
A	Design review	10.07.2023
B	Abultion block redesigned & electrical plan incl.	16.07.2023
C	Redesign layout	10.08.2023

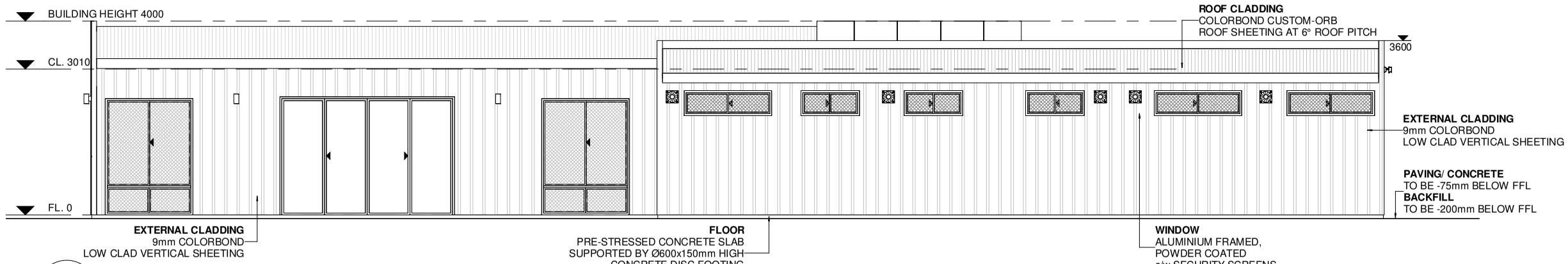
JOB No.	-
DATE:	8/10/2023 4:51:04 PM
DRAWN:	WI
CHECKED:	-
REV:	C
SCALE:	1 : 100
SHEET	A102

modularwa

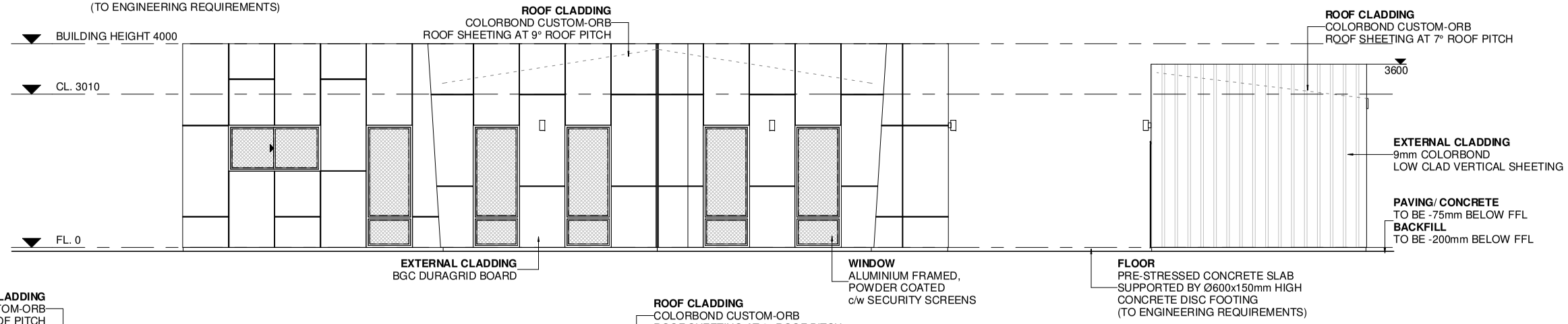
T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

Use figured dimensions in preference to scaled. All dimensions to be verified and checked on the job.

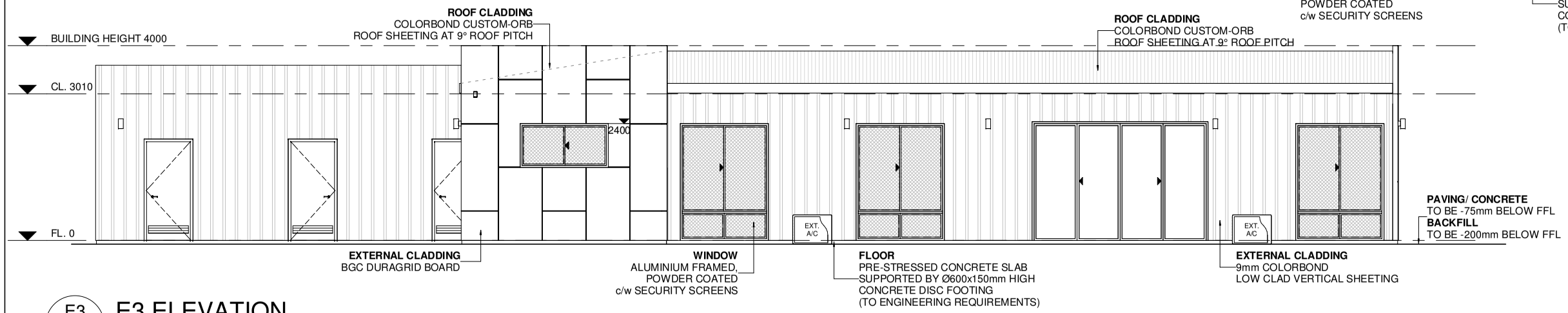
Copyright © .



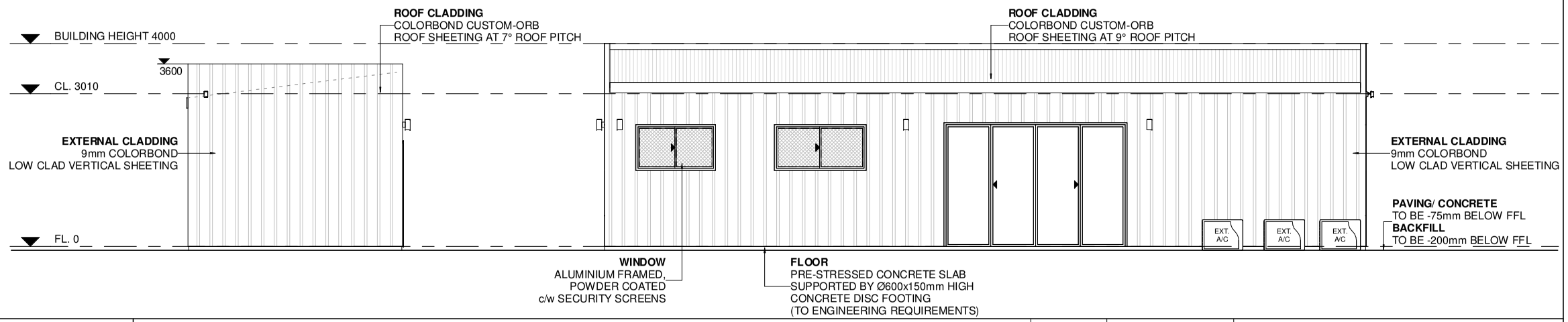
E1 / A103 **E1 ELEVATION**
1 : 100



E2 / A103 **E2 ELEVATION**
1 : 100



E3 / A103 **E3 ELEVATION**
1 : 100



E4 / A103 **E4 ELEVATION**
1 : 100

CLIENT:	SHIRE OF LAVERTON
ADDRESS:	SULLIVAN ROAD LAVERTON WA, 6440
HOUSE TYPE:	AIRPORT TERMINAL

Rev	Description	Date
A	Design review	10.07.2023
B	Abultion block redesigned & electrical plan incl.	16.07.2023
C	Redesign layout	10.08.2023

JOB No.	-
DATE:	8/10/2023 4:51:04 PM
DRAWN:	WI
CHECKED:	-
REV: C	SHEET A103
SCALE: 1 : 100	

modularwa

T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

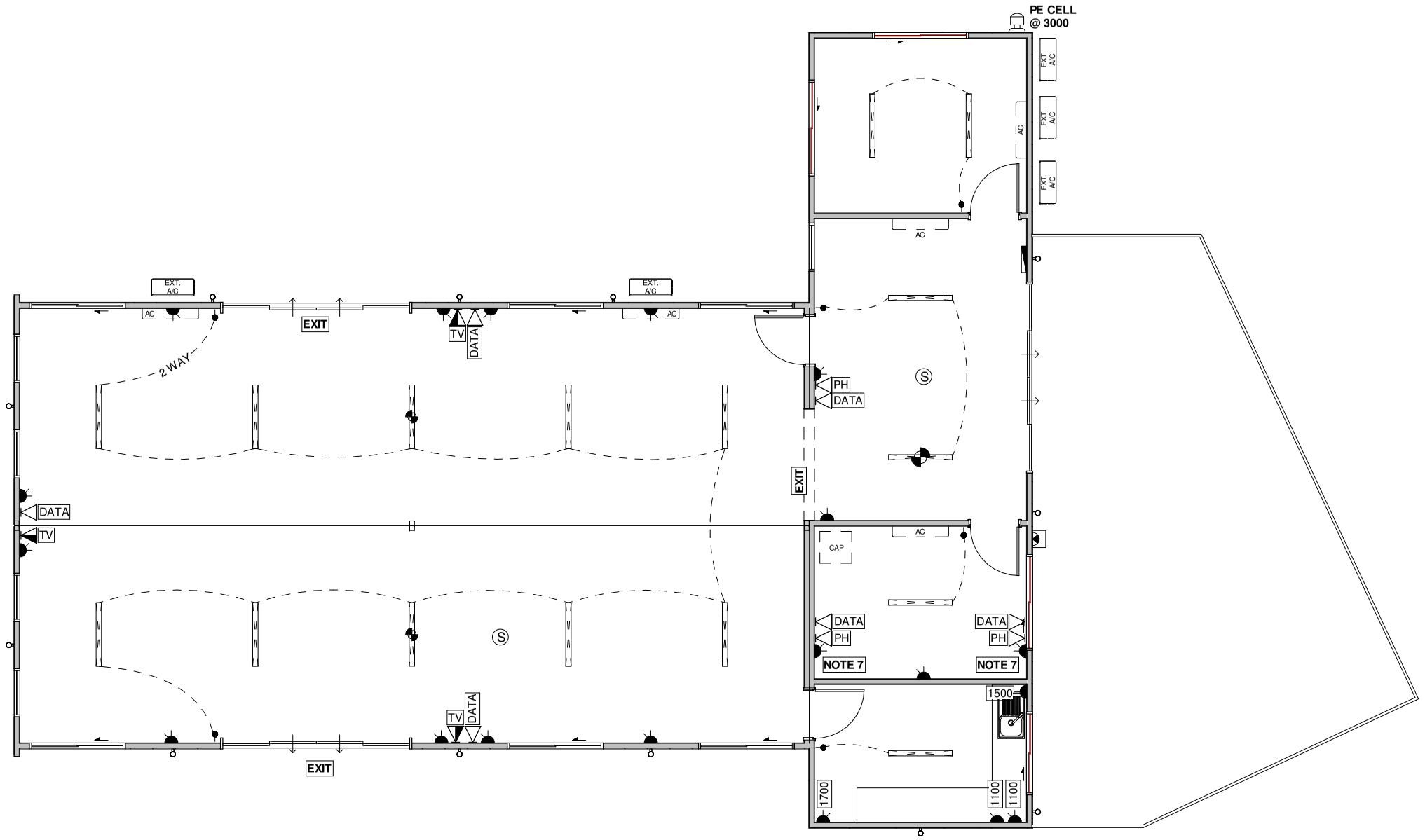
Use figured dimensions in preference to scaled. Copyright
All dimensions to be verified and checked on the job. © .

ELECTRICAL LEGEND

	CEILING LIGHT - L.E.D OYSTER FITTING
	CEILING LIGHT - L.E.D DOWNLIGHT FITTING
	EXTERNAL WALL LIGHT
	EXTERNAL WALL LIGHT - UP/DOWN
	L.E.D. SURFACE MOUNTED BATTEN
	CEILING MOUNTED LED BATTEN LIGHT 1200mm c/w EMERGENCY LIGHT BATTERY BACKUP
	MOTION SENSOR
	SINGLE GPO
	DOUBLE GPO
	QUAD GPO
	SINGLE WEATHERPROOF GPO
	DOUBLE WEATHERPROOF GPO
	ISOLATION SWITCH
	AIR CONDITIONER UNIT ISOLATOR
	PHONE / DATA OUTLET
	TV POINT
	LIGHT SWITCH
S	HARDWIRED SMOKE DETECTOR c/w BATTERY BACKUP
	EXHAUST FAN FLUMED
H/L/F	HEAT / LIGHT / FAN
	DISTRIBUTION BOARD (DB)
EXIT	EXIT LIGHT (PICTOGRAPH) - WALL MOUNTED c/w BATTERY BACKUP
	WEATHERPROOF PE CELL

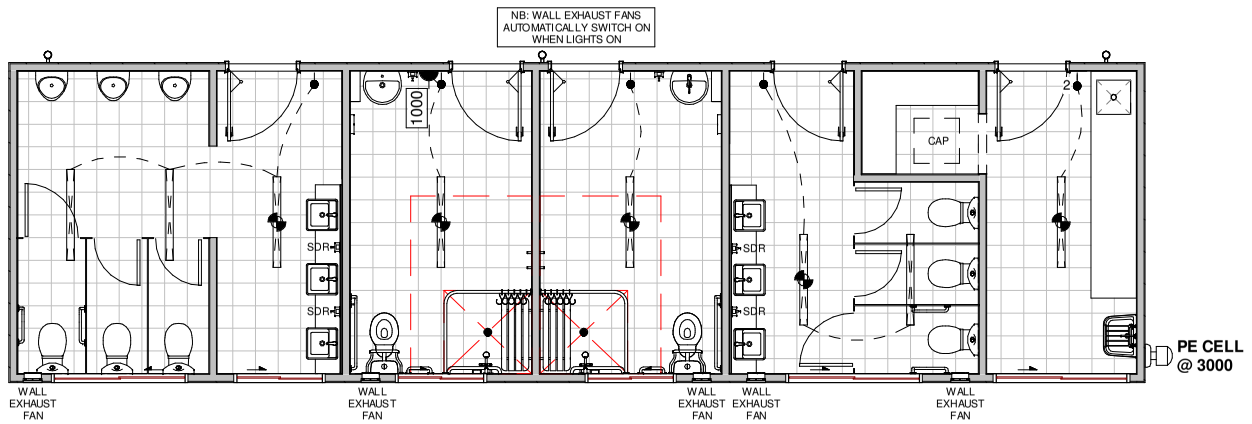
ELECTRICAL NOTES:

1. ALL ELECTRICAL HEIGHTS ARE MEASURED FROM FINISHED FLOOR LEVEL
2. ALL LIGHT SWITCHES TO BE 1000HT ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
3. INTERNAL GENERAL POWER OUTLETS, PHONE & DATA POINTS TO BE 600HT ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
4. EXTERNAL GENERAL POWER OUTLETS AND EXTERNAL ISO SWITCH TO BE 1200HT ABOVE FINISHED FLOOR LEVEL UNLESS OTHERWISE NOTED
5. EXTERNAL LIGHT FITTINGS TO BE 2400 HT ABOVE FINISHED FLOOR LEVEL - MEASURED TO UNDERSIDE OF FITTING
6. ALL EXHAUST FAN TO BE INTERCONNECTED WITH LIGHT SWITCH
7. ALLOW CABLE ACCESS THROUGH BENCHTOP
8. ALL EXTERNAL LIGHTS TO BE SWITCHED BY PE CELL WITH TEST FACILITY IN DISTRIBUTION BOARD



1 / A104 ELECTRICAL PLAN

1 : 100



CLIENT:	SHIRE OF LAVERTON
ADDRESS:	SULLIVAN ROAD LAVERTON WA, 6440
HOUSE TYPE:	AIRPORT TERMINAL

Rev	Description	Date
A	Design review	10.07.2023
B	Abultion block redesigned & electrical plan incl.	16.07.2023
C	Redesign layout	10.08.2023

JOB No.	-
DATE:	8/10/2023 4:51:05 PM
DRAWN:	WI
CHECKED:	-
REV:	C
SCALE:	1 : 100
SHEET	A104

modularwa
T: 08 64540919 F: 08 64540918
W: modularwa.com.au
e: sales@modularwa.com.au
Builders reg # 101630

Use figured dimensions in preference to scaled.
All dimensions to be verified and checked on the job.
Copyright © .

8 NOTICE OF MOTIONS/QUESTIONS WITH NOTICE

Nil

9 NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

10 CONFIDENTIAL MATTERS

CLOSURE OF THE MEETING TO DISCUSS CONFIDENTIAL BUSINESS UNDER THE PROVISIONS OF SECTION 5.23 OF THE LOCAL GOVERNMENT ACT 1995.

Nil

11 NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 14th September 2023 at the Shire of Laverton Council Chambers, commencing at 5.49pm

12 CLOSURE OF MEETING

13 CERTIFICATION

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 17th August 2023 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 14th September 2023.

SIGNED: ..... **DATED:** .....