



# **SHIRE OF LAVERTON**

## **MINUTES**

**OF THE ORDINARY MEETING OF COUNCIL**

**HELD ON**

**22 JUNE 2017**

**COMMENCING AT 5:18PM**

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### ATTACHMENTS

| ATTACHMENT NO    | DESCRIPTION   | PAGE NO  |
|------------------|---|----------|
| OMC170619-13.4.A | Statement of Financial Activity for the period ended 30 April 2017  | Appended |
| OMC170622-13.6.C | Position Description for Community Development Manager  | Appended |
| OMC170622-13.8.B | Main Roads Drawing Number 1660-141  | Appended |
| OMC170622-13.9.A | Request for Tender – Supply of Plant and Operators for Outback Way road construction – Shire of Laverton (including selection criteria and weightings contained within) | Appended |

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**MINUTES OF THE ORDINARY MEETING OF COUNCIL,  
HELD IN THE LAVERTON COUNCIL CHAMBERS  
ON 22 JUNE 2017 COMMENCING AT 5:18PM**

**1. DECLARATION OF OPENING**

The President, Cr P Hill, declared the meeting open at 5:18pm and read aloud the disclaimer as printed in the Agenda.

**2. ANNOUNCEMENT OF VISITORS**

The President, Cr P Hill, welcomed Mr Pascoe Durtanovich (Project Officer, Shire of Laverton) and Snr Sgt Isaac Rinaudo (Acting OIC for Laverton Police), to the meeting.

**3. RECORD OF ATTENDANCE**

**3.1 PRESENT**

|                   |  |
|-------------------|--|
| Cr P Hill         | President  |
| Cr R Ryles        | Councillor                                       |
| Cr D Ross         | Councillor                                       |
| Cr R Prentice     | Councillor                                       |
| Cr R Weldon       | Councillor                                       |
| Mr S Deckert      | Chief Executive Officer                          |
| Mr G Stanley      | Executive Manager Corporate & Community Services |
| Miss T Farlow     | Executive Assistant to the CEO                   |
| Mr P Durtanovich  | Project Officer                                  |
| Snr Sgt I Rinaudo | WA Police – Laverton                             |

**3.2 APOLOGIES**

|               |                                      |
|---------------|--------------------------------------|
| Cr S Weldon   | Deputy President                     |
| Mr L Vidovich | Executive Manager Technical Services |

**3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED**

Nil

**OMC170601 PROCEDURAL DECISION**

**Moved Cr R Prentice; Seconded Cr D Ross:  
That Council adjourn for a break at 5:19pm.**

**CARRIED 5/0**

**OMC170602 PROCEDURAL DECISION**

**Moved Cr R Prentice; Seconded D Ross:  
That this meeting reconvene at 5:33pm.**

**CARRIED 5/0**

#### **4. APPLICATIONS FOR LEAVE OF ABSENCE**

There were no new applications for Leave of Absence.

#### **5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil.

#### **6. PUBLIC QUESTION TIME**

There were no questions from members of the public.

Snr Sgt Isaac Rinaudo advised Council that Snr Sgt Justin Tarasinski, the newly appointed OIC for Laverton Police, will commence in approximately six weeks time. He also gave Council an update on Police matters and local crime statistics for the year to date. The President thanked Snr Sgt Rinaudo for his attendance and report.

#### **7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS**

Council was advised of two items listed for discussion behind closed doors:

14.1 Write-off of Rates – Assessment 10608 (File Refs: 61 & 1180)

This item was unable to be presented due to a Telstra fault preventing access to the Internet and the up to date information required for this property.

14.2 CEO Recruitment – Progress Report and other Related Matters (File Refs: 250 & 1186)

05:45pm Snr Sgt Rinaudo left the meeting.

#### **8. CONFIRMATION OF MINUTES**

|  |
|--|
| <b>8.1 ORDINARY MEETING OF COUNCIL – 18 MAY 2017 (FILE REF: 793)</b> |
|--|

#### **VOTING REQUIREMENTS**

Simple majority decision of Council required.

#### **OMC170603 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr D Ross; Seconded Cr R Ryles:**

**That the Minutes of the Ordinary Meeting of Council held on 18 May 2017, be confirmed as a true and accurate record.**

**CARRIED 5/0**

#### **9. PETITIONS/DEPUTATIONS/PRESENTATIONS**

There were no petitions, deputations or presentations to this meeting.

06:00pm Miss Farlow left the meeting.



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**10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

**10.1 PRESIDENT'S REPORT (FILE REF: 198)**

The President gave a verbal report of his activities since the last Ordinary Meeting of Council and undertook to include these with his report to the July Ordinary Meeting of Council.

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

**OMC170604 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr R Prentice:**

**That the President's verbal report be acknowledged.**

**CARRIED 5/0**

06:05pm Miss Farlow rejoined the meeting.

**10.2 OTHER MEMBERS' REPORTS (FILE REF: 55)**

Cr D Ross and Cr R Ryles advised that they had attended WALGA training for CEO Performance Reviews during May and found the course to be very worthwhile. They undertook to include this training in their next report to Council.

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

**OMC170605 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Prentice; Seconded Cr R Weldon:**

**That Cr D Ross' and Cr R Ryles' verbal reports be acknowledged.**

**CARRIED 5/0**

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## **11. REPORTS OF COMMITTEES AND OFFICERS**

### **11.1 HEALTH, BUILDING AND TOWN PLANNING BUSINESS**

|  |
|--|
| <b>11.1.1 AWARD OF TENDER 06/17 (T02-16/17) FOR SOLAR PV INSTALLATION (FILE REF: 1181)</b> |
|--|

|                                    |  |
|------------------------------------|--|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017  |
| <b>DISCLOSURE OF INTEREST:</b>     | Nil  |
| <b>OWNER/APPLICANT:</b>            | Not applicable   |
| <b>AUTHOR:</b>                     | Ric Halse, Manager Planning, Development and Regulatory Services, City of Kalgoorlie-Boulder |
| <b>SENIOR OFFICER:</b>             | Steven Deckert, Chief Executive Officer  |
| <b>PREVIOUS MEETING REFERENCE:</b> | Minute OMC170425 of Ordinary Meeting of Council 27 April 2017                                |

### **MATTER FOR CONSIDERATION**

Awarding of tender to Save Energy Pty Ltd. for the installation of a 50kW solar PV roof-mount system on the Shire of Laverton Administration Building, and a 50kW solar PV roof-mount system on the Laverton Tourist Centre.

### **ATTACHMENTS**

- OMC170622-11.5.4.A **CONFIDENTIAL - Laverton tender assessment matrix**
- OMC170622-11.5.4.B Contract terms and condition

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

In 2013, the Goldfields Voluntary Regional Organisation of Councils (GVROC) was successful in securing funding through the Country Local Government Fund (CLGF) to deliver renewable energy projects for the Goldfields-Esperance Region. The City of Kalgoorlie-Boulder was nominated as the lead agency to assist in the management of the funding program.

Through this funding program Laverton has received an upgrade of 149 LED streetlights equating to a total expenditure of \$193,072, of which \$65,000 was drawn from the CLGF.

In regards to the solar PV component of the funding program, the original scope of works for Laverton was to install a 50kW roof-mount solar PV system on the Laverton Tourist Centre, and a 60kW ground-mount system at Laverton TV transmission hut site. However, due to land acquisition complications at the TV transmission hut, the scope of works was modified to install a 50kW roof-mount system on the Shire of Laverton Administration Building and/or Hall building.

## STATUTORY ENVIRONMENT

### *Local Government Act 1995*

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

## POLICY IMPLICATIONS

Council has no policies in respect to this matter.

## FINANCIAL IMPLICATIONS

It is recommended that a budget of approximately \$5,000 is allocated in the 2017/2018 Financial Year to facilitate a 6 monthly cleaning program of the solar panel systems. Without regular cleaning of the solar panels, the effectiveness of the solar panels will be reduced.

## STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

## CONSULTATION

Nil.

## COMMENT

At the conclusion of the tendering period a total of four (4) valid submissions were received through Tenderlink for RFT No. 06/17 (T02-16/17) from:

- Balance Group;
- Save Energy Pty Ltd;
- Solar E;
- ACIA Engineering;

In accordance with the requirements outlined in the tender documentation, an assessment of the submissions was performed using a weighting criteria. Assessment of the submissions was performed by the City of Kalgoorlie-Boulder and an independent energy consultant, Perdamen Energy. A breakdown of the weighting results are tabled below.

| Criteria                   | %    | A     | B     | C     | D     |
|----------------------------|------|-------|-------|-------|-------|
| Relevant Experience        | 25%  | 15.0% | 20.0% | 10.0% | 20.0% |
| Key Personnel              | 15%  | 9.0%  | 9.0%  | 6.0%  | 9.0%  |
| Tenderer's Resources       | 10%  | 6.0%  | 6.0%  | 6.0%  | 6.0%  |
| Demonstrated Understanding | 20%  | 12.0% | 16.0% | 12.0% | 16.0% |
| Pricing                    | 30%  | 14.4% | 12.2% | 17.5% | 15.9% |
| Total weighted score       | 100% | 56.4% | 63.2% | 51.5% | 66.9% |

In conclusion, the preferred contractor for the project is Save Energy Pty Ltd. Save Energy received favorable consideration as they demonstrated experience working in remote regional areas, and for their competitive pricing.

Save Energy presented two options for the type of solar PV systems that met the requirements specified in the tender document. It is recommended that Option 01 is nominated as the preferred system.

**Option 01:** \$362,840 (GST inc)

**Option 02:** \$338,460 (GST inc)

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

## **OMC170606 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr D Ross:**

**That Council:**

- 1. Award Tender 06/17 (T02-16/17) for the construction of a 50kW roof-mount Solar PV on the Shire Administration Building and/or Hall Building, and a 50kW roof-mount Solar PV on the Laverton Tourist Centre, to Save Energy Pty Ltd;**
- 2. Elect to nominate Option 01 as submitted by Save Energy Pty Ltd as the preferred type of Solar PV system for the prescribed sum of three hundred and sixty two thousand, eight hundred and forty dollars (\$362,840) inclusive GST;**
- 3. Authorise the President and Chief Executive Officer to sign and affix the Common Seal to any required documentation.**

**CARRIED 5/0**

## **11.2 FINANCE AND ADMINISTRATION BUSINESS**

### **11.2.1 BANK RECONCILIATION REPORT AS AT 30 APRIL 2017 (FILE REF: 1093)**

|                                    |  |
|------------------------------------|--|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017                          |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter                |
| <b>OWNER/APPLICANT:</b>            | Shire of Laverton  |
| <b>AUTHOR:</b>                     | Graham Stanley, Executive Manager Corporate and Community Services |
| <b>SENIOR OFFICER:</b>             | Steven Deckert, Chief Executive Officer                            |
| <b>PREVIOUS MEETING REFERENCE:</b> | Not applicable   |

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## **MATTER FOR CONSIDERATION**

The report presented reflects the reconciliation of the Council's bank accounts, including invested funds, as at 30 April 2017.

## **ATTACHMENTS**

Nil

## **APPLICANT'S SUBMISSION**

Not applicable.

## **BACKGROUND**

Each month Council's financial accounting system and the various bank accounts operated by Council are reconciled as a means of determining the completeness and integrity of transaction processing.

## **STATUTORY ENVIRONMENT**

### ***Local Government (Financial Management) Regulations 1996***

Reg 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Not applicable.

## **COMMENT**

The balance of the bank statement does not identify any outstanding receipts or payments that have not been received by the bank. This will generally mean that the balance on the bank statement will differ from the balance in the financial statements. The Bank Reconciliation Report shown below provides information of any outstanding receipts or payments so that a true picture is provided in relation to the balance of the various bank accounts.

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**SHIRE OF LAVERTON  
BANK RECONCILIATION AS AT 30 APRIL 2017**

|  | <b>MUNICIPAL<br/>FUND</b> | <b>OBH DEV.<br/>FUND (HELD IN<br/>TRUST<br/>ACCOUNT)</b> | <b>INVESTMENT<br/>- RESERVES</b> | <b>RESTRICTED<br/>CASH FUND<br/>(TRUST)</b> |
|--|---------------------------|--|----------------------------------|---|
| <b>Balance as per General Ledger :</b>   |                           |  |                                  |   |
| A01101 Municipal Fund                    | 1,082,137.32              |  |                                  |   |
| A1102 Unrestricted Short Term Investment | 2,019,895.38              |  |                                  |   |
| A01110 Term Deposit Reserves/Muni        |                           |  | 3,711,253.23                     |   |
| A1000 Restricted Cash Fund               |                           |  |                                  | 39,771.28                                   |
| A01104 LA Community Hub Investment       | 5,416,601.25              |  |                                  |   |
| A1001 Outback Highway Development Fund   |                           | 6,441.02   |                                  |   |
| A1003 Outback Hwy Investment Fund        |                           | 164,708.16   |                                  |   |
|  | <b>8,518,633.95</b>       | <b>171,149.18</b>  | <b>3,711,253.23</b>              | <b>39,771.28</b>                            |
| <b>Balance as per Bank Statement</b>     | 8,519,023.94              | 171,149.18   | 3,711,253.23                     | 39,771.28                                   |
| <b>Adjustments</b>                       |                           |  |                                  |   |
| Un-receipted Income                      |                           |  |                                  |   |
| Outstanding Deposits                     | 1,402.20                  |  |                                  |   |
|  | 8,520,426.14              | 171,149.18   | 3,711,253.23                     | 39,771.28                                   |
| Less Outstanding Cheques/Withdrawal      | 1,792.19                  |  |                                  |   |
| <b>Reconciled Balance</b>                | <b>8,518,633.95</b>       | <b>171,149.18</b>  | <b>3,711,253.23</b>              | <b>39,771.28</b>                            |
| Variance                                 | 0.00                      | 0.00   | 0.00                             | 0.00  |

**VOTING REQUIREMENTS**

Simple majority decision of Council required.

**OMC170607 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr D Ross:**

**That Council accept the Bank Reconciliation Report as at 30 April 2017, as outlined above.**

**CARRIED 5/0**

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## **11.3 WORKS AND SERVICES BUSINESS**

### **11.3.1 DISPOSAL OF BACKHOE, MULTIWHEEL ROLLER & RUBBISH TRUCK WALGA RFT 22\_17 (FILE REFS: 164, 148 & 154)**

|                                     |  |
|-------------------------------------|--|
| <b>SUBMISSION TO:</b>               | Ordinary Meeting of Council, 22 June 2017  |
| <b>DISCLOSURE OF INTEREST:</b>      | The author has no financial interest in this matter  |
| <b>OWNER/APPLICANT:</b>             | Not applicable   |
| <b>AUTHOR:</b>                      | Sean Wells, Engineering Technical Officer  |
| <b>SENIOR OFFICER:</b>              | Les Vidovich, Executive Manager Technical Services   |
| <b>PREVIOUS MEETING REFERENCES:</b> | Minute OMC170421 of Ordinary Meeting of Council<br>27 April 2017<br>Minute OMC170422 of Ordinary Meeting of Council<br>27 April 2017<br>Minute OMC170423 of Ordinary Meeting of Council<br>27 April 2017 |

#### **MATTER FOR CONSIDERATION**

Consider offers received for the disposal of Council's John Deere Backhoe, Ammann Multi Wheel Roller and Mitsubishi Garbage Truck.

#### **ATTACHMENTS**

OMC170622-11.3.1.A RFT22\_17 Submission Register

#### **APPLICANT'S SUBMISSION**

Not applicable.

#### **BACKGROUND**

At the Ordinary Meeting of Council held on 27 April 2017, Council authorised the sale by public tender process of three items of plant; John Deere Backhoe LA3089, Ammann Multi Wheel Roller LA3082, and Mitsubishi Garbage Truck LA3209.

A public disposal tender process was administered by WALGA and ran as RFT22\_17 Disposal of One (1) x John Deere Backhoe, One (1) x Mitsubishi Garbage Truck & One (1) x Ammann Multi Wheel Roller from Wednesday 17 May to Thursday 1 June. Offers received have been compared to the trade-in prices offered by the suppliers that Council resolved to purchase items of plant from.

#### **STATUTORY ENVIRONMENT**

##### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Section 3.58 – A local government can only dispose of property to —
- (b) the person who at public tender makes what is the most acceptable tender, whether or not it is the highest tender.

### **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

### **FINANCIAL IMPLICATIONS**

The best tender prices for each item were offered by Allied Plant (Smith Broughton & Sons), matching or exceeding the trade in offers received. All other tender offers fell below the trade in offers, except for an offer on the Ammann Multi Wheel Roller by Mayday Earthmoving, which is equal to the offer by Allied Plant.

The table below shows the tender offers by Allied Plant against the trade in offers and the amount budgeted to be received for the disposals. All prices are GST exclusive.

|                      | <b>Budget</b> | <b>Trade In</b> | <b>Tender Offer</b> |
|----------------------|---------------|-----------------|---------------------|
| <b>Backhoe</b>       | \$22,000.00   | \$30,000.00     | \$35,000.00         |
| <b>Garbage Truck</b> | \$20,000.00   | \$40,000.00     | \$40,000.00         |
| <b>Multiwheel</b>    | \$35,000.00   | \$28,000.00     | \$30,000.00         |

### **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

### **CONSULTATION**

Amy Green – WALGA  
Sheridan Dillon – JCB  
Fintan Kearns – WesTrac CAT  
Adrian Boevé – Truck Centre  
Ken MacPherson – Allied Plant

### **COMMENT**

The Multiwheel Roller trade in offer is subject to a final inspection as it was not able to be inspected at the time of the offer. Due to its continued operation in the subsequent time, it is expected that this offer will decrease, or at best remain the same. The tender offer remains fixed.

The new Garbage Truck will not be available until sometime between October and December 2017. At this stage both the trade in and tender offers will remain fixed during the normal operation of the truck in that time, barring any significant deterioration to the condition.

The Backhoe trade in and tender offers remain fixed.



It is recommended that the offer made by Allied Plant for the Amman Multi Wheel Roller be preferred over the offer made by Mayday Earthmoving as it will be more convenient for Council to have dealings with just a single tenderer.

As the tender offers match or exceed the trade in offers it is recommended that the tender offers made by Allied Plant be accepted, with the trade in options as a backup for the Backhoe and Garbage Truck in case the sale to Allied Plant cannot proceed for any reason, and the tender offer by Mayday Earthmoving as a backup for the Multi Wheel Roller.

#### **VOTING REQUIREMENTS**

Simple majority decision of Council required.

#### **OMC170608 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr R Prentice:**

**That Council, having considered the responses to the disposal by public tender process;**

- 1. Accepts the offer of \$35,000.00 made by Allied Plant for Council's John Deere Backhoe,**
- 2. Accepts the offer of \$30,000.00 made by Allied Plant for Council's Ammann Multi Wheel Roller,**
- 3. Accepts the offer of \$40,000.00 made by Allied Plant for Council's Mitsubishi Garbage Truck, and**
- 4. Authorises the CEO to;**
  - a. Act on behalf of Council to make the necessary arrangements to ensure that the sale of each item proceeds and does not occur until on or after the day of delivery of the replacement equipment, and**
  - b. In the event of any inability of Allied Plant to complete the purchase of any item, accept the next highest offer for that item.**

**CARRIED 5/0**

#### **11.4 COMMUNITY DEVELOPMENT BUSINESS**

There were no items listed for Community Development Business at the time of preparing this Agenda.

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## **11.5 MANAGEMENT AND POLICY BUSINESS**

|   |
|---|
| <b>11.5.1 COUNCILLORS' INFORMATION BULLETIN FOR MAY 2017 (FILE REF: 1112)</b> |
|---|

|                                    |   |
|------------------------------------|---|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017           |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter |
| <b>OWNER/APPLICANT:</b>            | Not applicable                                      |
| <b>AUTHOR:</b>                     | Tiffany Farlow, Executive Assistant to the CEO      |
| <b>SENIOR OFFICER:</b>             | Steven Deckert, Chief Executive Officer             |
| <b>PREVIOUS MEETING REFERENCE:</b> | Not applicable                                      |

### **MATTER FOR CONSIDERATION**

Receiving of the Councillors' Information Bulletin for the period ending 31 May 2017 by Council.

### **CONFIDENTIAL ATTACHMENT**

The Shire of Laverton Councillors' Information Bulletin for May 2017 has been circulated under separate cover and is deemed to be a '*Confidential*' document for Councillors' information only.

### **APPLICANT'S SUBMISSION**

Not applicable.

### **BACKGROUND**

Councillors' Information Bulletin for the period ending 31 May 2017 was completed and circulated to Councillors.

### **STATUTORY ENVIRONMENT**

#### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

### **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

Keeping Councillors updated and informed in respect to matters impacting on their role as Councillor.

## **CONSULTATION**

Nil.

## **COMMENT**

The Councillors' Information Bulletin is produced to provide Councillors with information that is relevant to their role as a Councillor for the Shire of Laverton, but not requiring a decision of Council.

The Councillors' Information Bulletin was never intended to be a public document. Now with the inclusion of confidential information, it is important that the Information Bulletin be circulated to Councillors and Senior Staff only and not released to the general public.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

## **OMC170609 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr D Ross:**

**That Council receive the Councillors' Information Bulletin for the period ended 31 May 2017, as previously circulated to Councillors.**

**CARRIED 5/0**

|   |
|---|
| <b>11.5.2 MINUTES OF LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)<br/>MEETING 06 JUNE 2017 (FILE REF: 101)</b> |
|---|

|                                    |   |
|------------------------------------|---|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017           |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter |
| <b>OWNER/APPLICANT:</b>            | Not applicable                                      |
| <b>AUTHOR:</b>                     | Sean Wells, Engineering Technical Officer           |
| <b>SENIOR OFFICER:</b>             | Les Vidovich, Executive Manager Technical Services  |
| <b>PREVIOUS MEETING REFERENCE:</b> | Not applicable                                      |

## **MATTER FOR CONSIDERATION**

Receipt of the minutes of the LEMC meeting held on 06 June 2017, and consideration of the recommendations therein.

## **ATTACHMENTS**

OMC170622-11.5.2.A Unconfirmed Minutes of LEMC Meeting 06 June 2017

## **APPLICANT'S SUBMISSION**

Not applicable.

## **BACKGROUND**

Pursuant to section 38 of the *Emergency Management Act 2005*, each local government is required to establish a Local Emergency Management Committee (LEMC). The basic function of a LEMC is to assist the local government in ensuring that local emergency management arrangements for the district are both established and received.

Further provisions of the *Emergency Management Act 2005* and also State Emergency Management Committee (SEMC) Policy 2.5, require LEMC's to meet every three months and as necessary.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district;

### ***Emergency Management Act 2005***

Section 42 (1) – A local government is to ensure that its Local Emergency Management Arrangements (LEMA) are reviewed in accordance with the procedures established by the State Emergency Management Committee (SEMC).

Section 42 (1) – Local Emergency Management Arrangements (LEMA) may be amended or replaced whenever the local government considers it appropriate.

## **POLICY IMPLICATIONS**

While Council has no policies in respect to this matter SEMC Policy 2.5 provides.

Clause 21 – LEMC's shall meet every three months and as required.

Clause 32 – Local emergency management arrangements are to be reviewed in accordance with the procedures outlined in ADP 5.

Clause 28 ADP-5 provides:

The local government shall ensure the review of local arrangements on the following basis:

- contact lists are reviewed and updated quarterly;
- a review is conducted after an event or incident in which the local emergency management arrangements were implemented;
- after training or drills that exercises the arrangements;
- an entire review undertaken every five years, as risks might vary due to climatic, environmental and demographic changes; and
- circumstances that may require more frequent reviews.

Clause 29 ADP-5 also provides further direction:

Any review undertaken is to be in accordance with SEMP 2.5 and the *Local Emergency Management Arrangements Guide*.

### **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

### **STRATEGIC IMPLICATIONS**

The LEMA set out the process for the coordination of emergency operations and activities. Whilst LEMC is established by the local government to ensure that emergency management arrangements are written and placed into effect for its district, the LEMC has no function during emergencies.

### **CONSULTATION**

Not applicable

### **COMMENT**

The minutes did not contain any recommendations to Council.

A proposal was made for improved directional signage for heavy haulage traveling to mine sites, such as a large map near the entrance to town with removable panels naming the mines on each road.

This arose out of the number of drivers becoming lost or generally unaware of their route leading to concerns that heavy traffic may a) travel on roads it is not intended to (such as the town centre), increasing pavements loads and/or b) become lost/stranded and requiring a rescue or recovery operation.

While committee did not resolve to make any recommendations to Council, Council may wish to provide direction to the committee on this matter.

### **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **OMC170610 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr D Ross; Seconded Cr R Weldon:**

**That Council receives the minutes of the Local Emergency Management Committee (LEMC) meeting held on 06 June 2017 and notes the outcomes of that meeting as detailed within the minutes.**

**CARRIED 5/0**

**11.5.3 MINUTES OF LAVERTON AERODROME EMERGENCY COMMITTEE (LAEC)  
MEETING 06 JUNE 2017 (FILE REF: 349)**

**SUBMISSION TO:** Ordinary Meeting of Council, 22 June 2017  
**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter  
**OWNER/APPLICANT:** Not applicable  
**AUTHOR:** Sean Wells, Engineering Technical Officer  
**SENIOR OFFICER:** Les Vidovich, Executive Manager Technical Services  
**PREVIOUS MEETING REFERENCE:** Not applicable

**MATTER FOR CONSIDERATION**

Receipt of the minutes of the LAEC meeting held on 06 June 2017, and consideration of the recommendations therein.

**ATTACHMENTS**

OMC170622-11.5.3.A Unconfirmed Minutes of LAEC Meeting 06 June 2017

**APPLICANT'S SUBMISSION**

Not applicable.

**BACKGROUND**

The Laverton Aerodrome Emergency Committee (LAEC) is established and chaired by the Shire (as aerodrome operator) under the *Civil Aviation Safety Regulations 1998*. Its function is to produce, review, test and revise an Aerodrome Emergency Plan (AEP).

The LAEC is required to meet and review the plan at least annually, but meetings are typically held quarterly, in conjunction with Local Emergency Management Committee (LEMC) meetings, due to the overlap in emergency response functions.

**STATUTORY ENVIRONMENT**

***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies;

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district;

***Civil Aviation Safety Regulations 1998 Manual of Standards Part 139***

Section 10.7.1.1 – The aerodrome operator must establish and chair an Aerodrome Emergency Committee (AEC). The AEC must develop the Aerodrome Emergency Plan (AEP).

Section 10.7.1.2 – Currency and adequacy of the AEP must be reviewed at least once every twelve months.

## **POLICY IMPLICATIONS**

Council has no policies regarding the LAEC; its operation is governed entirely by the relevant statutes.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The LAEC sets out the process for the coordination of emergency operations and activities relating to the aerodrome. Whilst the LAEC is established by the local government to ensure that emergency management arrangements are written and placed into effect for its district, the LAEC has no function during emergencies.

## **CONSULTATION**

Not applicable

## **COMMENT**

The minutes did not contain any recommendations to Council.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

## **OMC170611 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr D Ross; Seconded Cr R Ryles:**

**That Council receives the minutes of the Laverton Aerodrome Emergency Committee (LAEC) meeting held on 06 June 2017 and notes the outcomes of the meeting as detailed within the minutes.**

**CARRIED 5/0**

06:30pm Miss Farlow left the meeting.

|  |
|--|
| <b>11.5.4 YILKA NATIVE TITLE CLAIM – UPDATE ON EFFECT OF MANAGEMENT OF GREAT CENTRAL ROAD (FILE REF: 19)</b> |
|--|

|                                    |  |
|------------------------------------|--|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017                            |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter                  |
| <b>OWNER/APPLICANT:</b>            | Not applicable   |
| <b>AUTHOR:</b>                     | Steven Deckert, Chief Executive Officer                              |
| <b>SENIOR OFFICER:</b>             | Not applicable   |
| <b>PREVIOUS MEETING REFERENCE:</b> | Minute OMC160821, Ordinary Meeting of Council held 22 September 2016 |

## **MATTER FOR CONSIDERATION**

To receive recent 'confidential' advice from the Department of Premier and Cabinet and to consider the impact of the advice on future management of the Great Central Road.

## **ATTACHMENTS**

- OMC170622-11.5.4.A      **CONFIDENTIAL LETTER – from the Executive Director Land, Approvals and Native Title Unit, Department of Premier and Cabinet dated 4 May 2017**
- OMC170622-11.5.4.B      **CONFIDENTIAL PLAN with indicative northern and southern realignments of the Great Central Road.**

## **APPLICANT'S SUBMISSION**

Nil

## **BACKGROUND**

This item was presented to the Ordinary Meeting on 18 May 2017, however following a number of Financial Interest declarations it was determined a quorum would not have remained to deal with the matter. It was therefore agreed that this matter be referred to the June Ordinary Meeting of Council for consideration.

The Yilka Native Title Claim, while yet to be formally determined, the Judge has given a preliminary 'draft determination' that he wants the parties to negotiate within to finalise the determination. As Council would be aware, the 'draft determination' intimated that the 'public roads' within the claim area were not recognised as such and would become part of the Native Title determination and in effect no longer be public roads.

Since the 'draft determination' in October 2016, the State has been negotiating with the claimants and there appears to be some positive progress, however this is still not clear and unknown whether the Judge will accept what has been negotiated.

A copy of the Confidential letter from the Department of Premier and Cabinet is appended (Attachment OMC170622-11.5.4.A) for your reference which provides an update on the roads matter at this time for Council's consideration.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council at this time, however if adopted, appropriate provision will need to be made in the 2017/18 Budget.



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## **STRATEGIC IMPLICATIONS**

Maintaining public road access through the Yilka Claim area is of strategic importance to the Shire.

## **CONSULTATION**

Nil

## **COMMENT**

While the letter from the Department of Premier and Cabinet provides some positive information in that if formalised in the final determination and the Great Central Road and Anne Beadell Highway are considered “other interests”, it would appear that the non-extinguishment principal applies and the ongoing use and maintenance of the road can continue.

However the letter then states that any future proposals by the Shire to conduct works or upgrades should be directed to Main Roads and the Department of Lands. This raises some uncertainty whether the Shire is going to be fettered in some way to go about its usual business of working on this section of the road. Also, the letter only refers to the Great Central Road and Anne Beadell Highway, so it is uncertain as to the status of any other public roads within the claim area.

In some respects we will have to wait and see what the final determination is and what the final legal position is. However, it may also be wise to give some consideration now to what the Shire could do in the event that there are outcomes that impact on the road use particularly if there are reservations from road funding bodies to commit major funding to upgrading the Great Central Road.

One such consideration could be to realign that section of the Great Central Road that is within the claim area, to an alignment that is not impacted by the Yilka Native Title claim.

Please find appended (Attachment OMC170622-11.5.4.B) a CONFIDENTIAL PLAN showing two proposed realignments of the Great Central Road, one to the north and one to the south.

The northern realignment would come off the Bandy Road, skirt to the north of the Yilka Claim area then join back into the current alignment to the east of the Yilka Claim.

The southern alignment would branch off the existing Great Central Road to the east of the current 12 kilometres of seal then join into the White Cliffs Yamarna Road then the Minnie Creek Road before joining back into the current alignment. While this alignment is running through the Yilka Claim, the alignment is such that it runs on what is understood to be a dedicated road alignment for part of the way then through the Yamarna Pastoral lease and connects into an old stock route, all of which should be excluded from the claim area.

It is recommended that the proposed realignments be further investigated and provision be made in the 2017/18 Draft budget to cover the costs of these investigations.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **OMC170612 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr R Prentice:**

**That Council:**

- 1. Acknowledge receipt of the confidential letter from the Executive Director, Land, Approvals and Native Title Unit, Department of Premier and Cabinet dated 4 May 2017 providing an update on the latest position in respect to the Great Central Road and Anne Beadell Highway as a consequence of the draft Yilka Native Title Determination;**
- 2. Seeks further clarification of the contents of the above letter, particularly in respect to the advice pertaining to future proposals to conduct works, upgrades or extensions to these roads as well as the status of other Shire roads not named in the letter.**
- 3. Agrees to make provision in the 2017/18 Draft Budget an appropriate amount in order to undertake investigations into a realignment of the Great Central Road.**

**CARRIED 5/0**

### **12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

There were no motions from Elected Members of which previous notice had been given.

06:50pm Miss Farlow rejoined the meeting.

### **13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

#### **OMC170613 PROCEDURAL DECISION**

**Moved Cr R Ryles; Seconded Cr R Weldon:**

**That Council consider the following new business of an urgent nature:**

- 13.1 Accounts Paid as at 31 May 2017 (File Ref: 1091)**
- 13.2 Outstanding Debtors Report as at 31 May 2017 (File Ref: 33)**
- 13.3 Reimbursement of Expenses as at 31 May 2017 (File Ref: 1091)**
- 13.4 Statement of Financial Activity for the Period Ended 30 April 2017 (File Ref: 1092)**
- 13.6 Community Safety and Well Being Plan (File Ref: 1124)**
- 13.8 Main Roads WA – Seeking Excision Of Land From Res 6999 to Upgrade Parking Bay (File Ref: 35)**
- 13.9 Proposed Request for Tender for Supply of Plant and Operators for Outback Way Road Construction (File Ref: 1014)**

**CARRIED 5/0**

The following items previously listed for consideration were not available for this meeting:

- 13.5 Authorised Officer Appointments – *Dog Act 1976* (File Ref: 262)
- 13.7 Friends of Laverton Cemetery Advisory Group Minutes of Meeting of 20 June 2017 (File Ref: 988)

|  |
|--|
| <b>13.1 ACCOUNTS PAID AS AT 31 MAY 2017 (FILE REF: 1091)</b> |
|--|

**SUBMISSION TO:** Ordinary Meeting of Council, 22 May 2017

**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter

**OWNER/APPLICANT:** Shire of Laverton

**AUTHOR:** Robyn Smith, Finance and Administration Manager

**SENIOR OFFICER:** Graham Stanley, Executive Manager Corporate and Community Services

**PREVIOUS MEETING REFERENCE:** Not applicable

#### MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in the preceding month in accordance with Council Delegation 21.

#### ATTACHMENTS

Nil

#### APPLICANT'S SUBMISSION

Not applicable.

#### BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the following accounts for payment:

| Creditors                          | Type              | Date     | Chq # | Amount     |
|------------------------------------|-------------------|----------|-------|------------|
| A.B.C. Maps & Guide Books - EFT    | Bill Pmt - Cheque | 1/05/17  |       | -365.23    |
|                                    | Bill Pmt - Cheque | 29/05/17 |       | -237.81    |
| Aaliyah Tuhakaraina - EFT          | Bill Pmt - Cheque | 1/05/17  |       | -108.04    |
| Aerodrome Compliance & Civic - EFT | Bill Pmt - Cheque | 12/05/17 |       | -10,890.00 |
| AirBP                              | Bill Pmt - Cheque | 15/05/17 | Debit | -24,691.36 |
| Airport Lighting Specialists - EFT | Bill Pmt - Cheque | 29/05/17 |       | -594.00    |
| Albion Shamrock Hotel- EFT         | Bill Pmt - Cheque | 1/05/17  |       | -95.00     |
| Allied Projects - EFT              | Bill Pmt - Cheque | 22/05/17 |       | -10,560.00 |
| Anderson Munro & Wyllie - EFT      | Bill Pmt - Cheque | 29/05/17 |       | -4,620.00  |
| Anglogold Ashanti Australia - EFT  | Bill Pmt - Cheque | 22/05/17 | 13049 | -4,703.10  |
| Asgard Investors Services          | Liability Cheque  | 18/05/17 |       | -148.90    |

| <b>Creditors</b>                      | <b>Type</b>       | <b>Date</b> | <b>Chq #</b> | <b>Amount</b> |
|---------------------------------------|-------------------|-------------|--------------|---------------|
| Ashdown Ingram - EFT                  | Bill Pmt - Cheque | 1/05/17     |              | -398.20       |
|                                       | Bill Pmt - Cheque | 29/05/17    |              | -35.48        |
| Atom Supply - EFT                     | Bill Pmt - Cheque | 1/05/17     |              | -102.16       |
|                                       | Bill Pmt - Cheque | 12/05/17    |              | -2,737.53     |
|                                       | Bill Pmt - Cheque | 22/05/17    |              | -823.55       |
|                                       | Bill Pmt - Cheque | 29/05/17    |              | -1,349.80     |
| Austral Drilling-EFT                  | Bill Pmt - Cheque | 22/05/17    |              | -163,247.15   |
| Austral Mercantile Collection - EFT   | Bill Pmt - Cheque | 29/05/17    |              | -3,642.30     |
| Australia Post - EFT                  | Bill Pmt - Cheque | 29/05/17    |              | -313.66       |
| Australian Super - EFT                | Liability Cheque  | 18/05/17    |              | -1,507.96     |
| Australian Taxation Office - EFT      | Bill Pmt - Cheque | 8/05/17     |              | -51,074.00    |
|                                       | Bill Pmt - Cheque | 26/05/17    |              | -65,202.00    |
| BOC Limited - EFT                     | Bill Pmt - Cheque | 1/05/17     |              | -509.35       |
|                                       | Bill Pmt - Cheque | 12/05/17    |              | -83.93        |
| Boomers Village - EFT                 | Bill Pmt - Cheque | 1/05/17     |              | -154.00       |
|                                       | Bill Pmt - Cheque | 29/05/17    |              | -440.00       |
| Breaker Resources NL                  | Bill Pmt - Cheque | 1/05/17     | 13040        | -1,054.56     |
| Brianna Hill - EFT                    | Bill Pmt - Cheque | 12/05/17    |              | -100.00       |
| Bridgestone Australia - EFT           | Bill Pmt - Cheque | 1/05/17     |              | -8,082.36     |
|                                       | Bill Pmt - Cheque | 12/05/17    |              | -1,816.10     |
| Built by Geoff Fencing - EFT          | Bill Pmt - Cheque | 12/05/17    |              | -1,540.00     |
| Bullivants Pty Ltd - EFT              | Bill Pmt - Cheque | 29/05/17    |              | -204.60       |
| Bunnings Group Limited - EFT          | Bill Pmt - Cheque | 12/05/17    |              | -4,420.58     |
| C&A Taylor Grading Pty Ltd - EFT      | Bill Pmt - Cheque | 1/05/17     |              | -122,020.25   |
|                                       | Bill Pmt - Cheque | 12/05/17    |              | -122,809.50   |
| Cardno (WA) Pty Ltd - EFT             | Bill Pmt - Cheque | 12/05/17    |              | -19,109.20    |
|                                       | Bill Pmt - Cheque | 22/05/17    |              | -15,565.00    |
|                                       | Bill Pmt - Cheque | 29/05/17    |              | -19,109.20    |
| CBUS - EFT                            | Liability Cheque  | 18/05/17    |              | -855.21       |
| Chefmaster Australia - EFT            | Bill Pmt - Cheque | 12/05/17    |              | -471.95       |
| Coca-Cola Amatil (Aust) Pty Ltd - EFT | Bill Pmt - Cheque | 1/05/17     |              | -362.60       |
| Coffee & Tea Supplies - EFT           | Bill Pmt - Cheque | 1/05/17     |              | -702.16       |
|                                       | Bill Pmt - Cheque | 12/05/17    |              | -6,435.00     |
|                                       | Bill Pmt - Cheque | 29/05/17    |              | -343.95       |
| Conwal Pty Ltd-EFT                    | Bill Pmt - Cheque | 12/05/17    |              | -440.00       |
| Core Business - EFT                   | Bill Pmt - Cheque | 1/05/17     |              | -11,181.50    |
|                                       | Bill Pmt - Cheque | 12/05/17    |              | -9,608.50     |
| Courier Australia - EFT               | Bill Pmt - Cheque | 12/05/17    |              | -586.25       |
|                                       | Bill Pmt - Cheque | 22/05/17    |              | -772.34       |
| Covs Auto, Mining & Industrial - EFT  | Bill Pmt - Cheque | 1/05/17     |              | -602.25       |

| <b>Creditors</b>                     | <b>Type</b>       | <b>Date</b> | <b>Chq #</b> | <b>Amount</b> |
|--------------------------------------|-------------------|-------------|--------------|---------------|
| Coyles Mower & Chainsaw Centre - EFT | Bill Pmt - Cheque | 1/05/17     |              | -152.00       |
|                                      | Bill Pmt - Cheque | 12/05/17    |              | -434.35       |
|                                      | Bill Pmt - Cheque | 29/05/17    |              | -1,598.00     |
| CREDIT CARD PURCHASES                | Cheque            | 4/05/17     |              | -6,394.06     |
| Cutting Edges Equipment Parts - EFT  | Bill Pmt - Cheque | 12/05/17    |              | -16,252.50    |
| Daphne Florist Kalgoorlie - EFT      | Bill Pmt - Cheque | 22/05/17    |              | -1,068.00     |
| Dean's Autoglass - EFT               | Bill Pmt - Cheque | 29/05/17    |              | -590.00       |
| Deckert, Steven - EFT                | Bill Pmt - Cheque | 29/05/17    |              | -419.65       |
| Dept Fire & Emergency Services - EFT | Bill Pmt - Cheque | 12/05/17    |              | -511.06       |
|                                      | Bill Pmt - Cheque | 22/05/17    |              | -292.68       |
| Dept of Transport                    | Bill Pmt - Cheque | 1/05/17     | Debit        | -2,130.75     |
|                                      | Bill Pmt - Cheque | 2/05/17     | Debit        | -226.40       |
|                                      | Bill Pmt - Cheque | 3/05/17     | Debit        | -330.60       |
|                                      | Bill Pmt - Cheque | 4/05/17     | Debit        | -1,148.90     |
|                                      | Bill Pmt - Cheque | 5/05/17     | Debit        | -293.00       |
|                                      | Bill Pmt - Cheque | 8/05/17     | Debit        | -29.05        |
|                                      | Bill Pmt - Cheque | 9/05/17     | Debit        | -610.95       |
|                                      | Bill Pmt - Cheque | 10/05/17    | Debit        | -57.65        |
|                                      | Bill Pmt - Cheque | 11/05/17    | Debit        | -255.00       |
|                                      | Bill Pmt - Cheque | 12/05/17    | 13043        | -358.40       |
|                                      | Bill Pmt - Cheque | 12/05/17    | Debit        | -461.80       |
|                                      | Bill Pmt - Cheque | 15/05/17    | Debit        | -797.60       |
|                                      | Bill Pmt - Cheque | 16/05/17    | Debit        | -396.90       |
|                                      | Bill Pmt - Cheque | 17/05/17    | Debit        | -6,577.95     |
|                                      | Bill Pmt - Cheque | 18/05/17    | Debit        | -94.40        |
|                                      | Bill Pmt - Cheque | 19/05/17    | Debit        | -41.80        |
|                                      | Bill Pmt - Cheque | 22/05/17    | 13050        | -358.40       |
|                                      | Bill Pmt - Cheque | 22/05/17    | Debit        | -437.35       |
|                                      | Bill Pmt - Cheque | 23/05/17    | Order        | -1,992.25     |
|                                      | Bill Pmt - Cheque | 25/05/17    | Debit        | -1,233.25     |
|                                      | Bill Pmt - Cheque | 26/05/17    | Debit        | -381.30       |
|                                      | Bill Pmt - Cheque | 31/05/17    | Debit        | -29,977.50    |
| Desert Inn Hotel - EFT               | Bill Pmt - Cheque | 1/05/17     |              | -416.00       |
|                                      | Bill Pmt - Cheque | 29/05/17    |              | -300.00       |
| Desert Sands Cartage - EFT           | Bill Pmt - Cheque | 1/05/17     |              | -167.42       |
|                                      | Bill Pmt - Cheque | 12/05/17    |              | -214.02       |
|                                      | Bill Pmt - Cheque | 29/05/17    |              | -197.12       |
| Design Interaction - EFT             | Bill Pmt - Cheque | 1/05/17     |              | -623.65       |
| Downer EDI ENGINEERING - EFT         | Bill Pmt - Cheque | 1/05/17     |              | -70,380.46    |
| Duketon Mining Ltd                   | Bill Pmt - Cheque | 1/05/17     | 13041        | -331.44       |

| <b>Creditors</b>                         | <b>Type</b>       | <b>Date</b> | <b>Chq #</b> | <b>Amount</b> |
|--|-------------------|-------------|--------------|---------------|
| e-Fire & Safety - EFT                    | Bill Pmt - Cheque | 1/05/17     |              | -1,604.90     |
| Eagle Petroleum (WA) - EFT               | Bill Pmt - Cheque | 29/05/17    |              | -69,306.79    |
| Eastgold Dairy Distributors - EFT        | Bill Pmt - Cheque | 1/05/17     |              | -657.05       |
|  | Bill Pmt - Cheque | 12/05/17    |              | -270.95       |
|  | Bill Pmt - Cheque | 29/05/17    |              | -368.20       |
| Elders - ESPERANCE - EFT                 | Bill Pmt - Cheque | 31/05/17    |              | -308.15       |
| Elite Gym Hire - EFT                     | Bill Pmt - Cheque | 1/05/17     |              | -660.00       |
|  | Bill Pmt - Cheque | 12/05/17    |              | -660.00       |
| Fairfax Media Publications P/L - EFT     | Bill Pmt - Cheque | 22/05/17    |              | -218.08       |
| Forman Brothers - EFT                    | Bill Pmt - Cheque | 1/05/17     |              | -968.00       |
|  | Bill Pmt - Cheque | 29/05/17    |              | -1,977.69     |
| Geoff Walder - EFT                       | Bill Pmt - Cheque | 12/05/17    |              | -783.33       |
| Global Communications Services - EFT     | Bill Pmt - Cheque | 22/05/17    |              | -1,188.70     |
| Goldfields Truck Power - EFT             | Bill Pmt - Cheque | 1/05/17     |              | -67.79        |
| Goldline Distributors - EFT              | Bill Pmt - Cheque | 1/05/17     |              | -1,157.65     |
|  | Bill Pmt - Cheque | 12/05/17    |              | -576.80       |
|  | Bill Pmt - Cheque | 29/05/17    |              | -725.83       |
|  | Bill Pmt - Cheque | 31/05/17    |              | -415.53       |
| Goldrush Tours - EFT                     | Bill Pmt - Cheque | 1/05/17     |              | -962.20       |
|  | Bill Pmt - Cheque | 12/05/17    |              | -1,457.75     |
| Gray & Lewis Land Use Planners - EFT     | Bill Pmt - Cheque | 1/05/17     |              | -75.63        |
| Greenfield Technical Services - EFT      | Bill Pmt - Cheque | 29/05/17    |              | -856.22       |
| Hema Maps Pty Ltd - EFT                  | Bill Pmt - Cheque | 1/05/17     |              | -816.56       |
| Hesperian Press - EFT                    | Bill Pmt - Cheque | 1/05/17     |              | -632.60       |
| HESTA Super Fund - EFT                   | Liability Cheque  | 18/05/17    |              | -105.40       |
| HI Constructions (Aust) Pty Ltd - EFT    | Bill Pmt - Cheque | 22/05/17    |              | -6,254.05     |
| Hitachi Construction Machinery - EFT     | Bill Pmt - Cheque | 1/05/17     |              | -1,434.76     |
|  | Bill Pmt - Cheque | 12/05/17    |              | -9,288.24     |
|  | Bill Pmt - Cheque | 29/05/17    |              | -1,843.40     |
| Horizon Power                            | Bill Pmt - Cheque | 12/05/17    | 13044        | -1,684.08     |
| HostPlus Super - EFT                     | Liability Cheque  | 18/05/17    |              | -433.58       |
| Intrust Super - EFT                      | Liability Cheque  | 18/05/17    |              | -948.62       |
| Investec Asset Finance & Leasing Pty Ltd | Bill Pmt - Cheque | 15/05/17    | Debit        | -4,436.48     |
| Isaac Stout - EFT                        | Bill Pmt - Cheque | 1/05/17     |              | -132.90       |
| Jasmine Walder - EFT                     | Bill Pmt - Cheque | 29/05/17    |              | -2,000.00     |
| Jason Signmakers - EFT                   | Bill Pmt - Cheque | 1/05/17     |              | -915.20       |
| JB Books - EFT                           | Bill Pmt - Cheque | 1/05/17     |              | -320.21       |
| Jezaire Kelly - EFT                      | Bill Pmt - Cheque | 1/05/17     |              | -133.24       |
| Jo Morgan-EFT                            | Bill Pmt - Cheque | 12/05/17    |              | -550.79       |
|  | Bill Pmt - Cheque | 12/05/17    |              | -84.75        |

| <b>Creditors</b>                    | <b>Type</b>       | <b>Date</b> | <b>Chq #</b> | <b>Amount</b> |
|-------------------------------------|-------------------|-------------|--------------|---------------|
| Journey Jottings - EFT              | Bill Pmt - Cheque | 29/05/17    |              | -95.15        |
| Kalgoorlie Retravision - EFT        | Bill Pmt - Cheque | 1/05/17     |              | -1,610.00     |
| Kott Gunning Lawyers - EFT          | Bill Pmt - Cheque | 1/05/17     |              | -11,619.97    |
| Kulbardi Hill Consulting - EFT      | Bill Pmt - Cheque | 22/05/17    |              | -6,006.00     |
| Landgate - EFT                      | Bill Pmt - Cheque | 1/05/17     |              | -349.60       |
| Laurinda Hill - EFT                 | Bill Pmt - Cheque | 22/05/17    |              | -78.00        |
| Laverton Supplies - EFT             | Bill Pmt - Cheque | 1/05/17     |              | -558.62       |
|                                     | Bill Pmt - Cheque | 12/05/17    |              | -183.94       |
|                                     | Bill Pmt - Cheque | 29/05/17    |              | -190.00       |
| Leonora Art Prize - EFT             | Bill Pmt - Cheque | 12/05/17    |              | -750.00       |
| Les Vidovich-EFT                    | Bill Pmt - Cheque | 12/05/17    |              | -586.46       |
|                                     | Bill Pmt - Cheque | 12/05/17    |              | -52.60        |
|                                     | Bill Pmt - Cheque | 29/05/17    |              | -87.00        |
| Lone Star Surveys-EFT               | Bill Pmt - Cheque | 22/05/17    |              | -6,751.25     |
| Marketforce - EFT                   | Bill Pmt - Cheque | 1/05/17     |              | -3,905.92     |
|                                     | Bill Pmt - Cheque | 12/05/17    |              | -136.14       |
|                                     | Bill Pmt - Cheque | 22/05/17    |              | -173.60       |
| Martins Trailer Parts Pty Ltd - EFT | Bill Pmt - Cheque | 1/05/17     |              | -204.43       |
|                                     | Bill Pmt - Cheque | 12/05/17    |              | -211.19       |
| MCG Architects Pty Ltd - EFT        | Bill Pmt - Cheque | 1/05/17     |              | -2,750.00     |
|                                     | Bill Pmt - Cheque | 22/05/17    |              | -6,600.00     |
|                                     | Bill Pmt - Cheque | 31/05/17    |              | -24,200.00    |
| Moore Stephens - EFT                | Bill Pmt - Cheque | 12/05/17    |              | -4,499.00     |
| National Australia Bank             | Bill Pmt - Cheque | 2/05/17     | Debit        | -74.98        |
| National Australia Bank             | Payroll           |             |              | -86,713.51    |
| National Australia Bank             | Payroll           |             |              | -71,361.71    |
|                                     | Bill Pmt - Cheque | 30/05/17    | Debit        | -47.74        |
|                                     | Bill Pmt - Cheque | 31/05/17    | Debit        | -43.80        |
| Outback Geek - EFT                  | Bill Pmt - Cheque | 29/05/17    |              | -180.00       |
| Pete's Carpet Cleaning - EFT        | Bill Pmt - Cheque | 29/05/17    |              | -45.00        |
| Petty Cash Tin - Shire of Laverton  | Bill Pmt - Cheque | 12/05/17    | 13045        | -316.05       |
|                                     | Bill Pmt - Cheque | 31/05/17    | 13053        | -235.10       |
| PFD Food Services Pty Ltd - EFT     | Bill Pmt - Cheque | 1/05/17     |              | -909.80       |
|                                     | Bill Pmt - Cheque | 12/05/17    |              | -758.60       |
|                                     | Bill Pmt - Cheque | 29/05/17    |              | -658.70       |
| Pivotel Satellite Pty Limited       | Bill Pmt - Cheque | 22/05/17    | 13051        | -93.00        |
| Powerchill - EFT                    | Bill Pmt - Cheque | 1/05/17     |              | -1,969.00     |
|                                     | Bill Pmt - Cheque | 12/05/17    |              | -616.00       |
|                                     | Bill Pmt - Cheque | 29/05/17    |              | -2,830.30     |
|                                     | Bill Pmt - Cheque | 31/05/17    |              | -193.60       |

| <b>Creditors</b>                     | <b>Type</b>       | <b>Date</b> | <b>Chq #</b> | <b>Amount</b> |
|--------------------------------------|-------------------|-------------|--------------|---------------|
| PsiTech Pty Ltd - EFT                | Bill Pmt - Cheque | 1/05/17     |              | -1,023.00     |
| Pump Care Pty Ltd - EFT              | Bill Pmt - Cheque | 12/05/17    |              | -3,765.41     |
| PWT Electrical - EFT                 | Bill Pmt - Cheque | 1/05/17     |              | -5,040.60     |
| Quadrio Earthmoving Pty Ltd - EFT    | Bill Pmt - Cheque | 31/05/17    |              | -154,318.65   |
| Quick Bits Transport-EFT             | Bill Pmt - Cheque | 22/05/17    |              | -1,267.20     |
| Quick Corporate - EFT                | Bill Pmt - Cheque | 1/05/17     |              | -632.41       |
|                                      | Bill Pmt - Cheque | 29/05/17    |              | -41.05        |
| Redcliffe Resources Limited          | Bill Pmt - Cheque | 12/05/17    | 13048        | -104.27       |
| Regis Resources                      | Bill Pmt - Cheque | 1/05/17     | 13042        | -1,404.59     |
| Reliance Petroleum (BP)              | Bill Pmt - Cheque | 22/05/17    | Debit        | -85.04        |
| Repcos Auto Parts - EFT              | Bill Pmt - Cheque | 1/05/17     |              | -594.00       |
| Rex Ryles - EFT                      | Bill Pmt - Cheque | 31/05/17    | 13054        | -90.89        |
| Road Signs-EFT                       | Bill Pmt - Cheque | 29/05/17    |              | -3,762.00     |
| Robyn Smith - EFT                    | Bill Pmt - Cheque | 1/05/17     |              | -503.64       |
| Rockwater Pty Ltd - EFT              | Bill Pmt - Cheque | 12/05/17    |              | -58,791.78    |
|                                      | Bill Pmt - Cheque | 22/05/17    |              | -456.50       |
| Shire of Leonora - EFT               | Bill Pmt - Cheque | 12/05/17    |              | -2,503.76     |
|                                      | Bill Pmt - Cheque | 29/05/17    |              | -1,753.76     |
| Sidetippers Australia -EFT           | Bill Pmt - Cheque | 1/05/17     |              | -13,011.43    |
| Sports Power Kalgoorlie - EFT        | Bill Pmt - Cheque | 1/05/17     |              | -59.00        |
| Staples Australia Pty Limited - EFT  | Bill Pmt - Cheque | 1/05/17     |              | -372.20       |
|                                      | Bill Pmt - Cheque | 12/05/17    |              | -870.63       |
| Stephanie Pollard - EFT              | Bill Pmt - Cheque | 29/05/17    |              | -195.00       |
| Steven Long-EFT                      | Bill Pmt - Cheque | 12/05/17    |              | -200.00       |
| Stone Resources Australia Ltd - Eft  | Bill Pmt - Cheque | 31/05/17    |              | -398.72       |
| Sunsuper - EFT                       | Liability Cheque  | 18/05/17    |              | -40.00        |
|                                      | Liability Cheque  | 18/05/17    |              | -301.36       |
| T-Quip - EFT                         | Bill Pmt - Cheque | 12/05/17    |              | -141.10       |
| Tamaryn Gates-EFT                    | Bill Pmt - Cheque | 12/05/17    |              | -224.11       |
| Telstra                              | Bill Pmt - Cheque | 12/05/17    | 13046        | -1,496.25     |
|                                      | Bill Pmt - Cheque | 22/05/17    | 13052        | -2,595.19     |
| The Lister Specialists Pty Ltd - EFT | Bill Pmt - Cheque | 12/05/17    |              | -413.27       |
| The Repurpose Circus - EFT           | Bill Pmt - Cheque | 1/05/17     |              | -318.00       |
| Tjukayirla Roadhouse - EFT           | Bill Pmt - Cheque | 1/05/17     |              | -215.00       |
|                                      | Bill Pmt - Cheque | 22/05/17    |              | -115.00       |
| Tower Hotel - EFT                    | Bill Pmt - Cheque | 1/05/17     |              | -390.50       |
| Truckline - EFT                      | Bill Pmt - Cheque | 1/05/17     |              | -419.00       |
|                                      | Bill Pmt - Cheque | 12/05/17    |              | -871.17       |
|                                      | Bill Pmt - Cheque | 29/05/17    |              | -518.00       |
|                                      | Bill Pmt - Cheque | 31/05/17    |              | -1,095.94     |



| <b>Creditors</b>                       | <b>Type</b>       | <b>Date</b> | <b>Chq #</b> | <b>Amount</b>        |
|--|-------------------|-------------|--------------|----------------------|
| Visit Merchandise Pty Ltd - EFT        | Bill Pmt - Cheque | 1/05/17     |              | -326.70              |
|  | Bill Pmt - Cheque | 29/05/17    |              | -177.66              |
| WA Local Government Association - EFT  | Bill Pmt - Cheque | 22/05/17    |              | -875.77              |
| WA Super - EFT                         | Liability Cheque  | 18/05/17    |              | -27,917.54           |
| WA Treasury Corporation - EFT          | Bill Pmt - Cheque | 10/05/17    | Debit        | -44,068.62           |
| Water Corporation                      | Bill Pmt - Cheque | 12/05/17    | 13047        | -129.01              |
|  | Bill Pmt - Cheque | 31/05/17    | 13055        | -20,077.16           |
| West Australian Newspapers Ltd - EFT   | Bill Pmt - Cheque | 1/05/17     |              | -1,251.14            |
| Westrac Pty Ltd - EFT                  | Bill Pmt - Cheque | 12/05/17    |              | -2,631.55            |
| Workwear Group - EFT                   | Bill Pmt - Cheque | 29/05/17    |              | -165.40              |
| Wren Oil - EFT                         | Bill Pmt - Cheque | 29/05/17    |              | -16.50               |
| Wurth Australia Pty Ltd - EFT          | Bill Pmt - Cheque | 12/05/17    |              | -603.94              |
| Xmas-Mil Display Products Pty. Ltd-EFT | Bill Pmt - Cheque | 1/05/17     |              | -1,940.40            |
|  |                   |             | <b>Total</b> | <b>-1,561,869.85</b> |

## **STATUTORY ENVIRONMENT**

### ***Local Government (Financial Management) Regulations 1996***

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Not applicable.

## **COMMENT**

A listing of payments made providing more detail can be found in the Information Bulletin for the preceding month.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

**OMC170614 COUNCIL DECISION/STAFF RECOMMENDATION:**

**Moved Cr R Prentice; Seconded Cr R Ryles:**

**That Council acknowledges receipt of the list of payments made under Delegation 21 as per the submitted list totalling \$1,561,869.85 and summarised as following:**

|                              |                                |                       |
|------------------------------|--------------------------------|-----------------------|
| <b>Cheque Numbers</b>        | <b>13040 – 13055</b>           | <b>\$35031.49</b>     |
| <b>Direct Debit Payments</b> | <b>01/05/2017 – 31/05/2017</b> | <b>\$75273.75</b>     |
| <b>Licensing Transfers</b>   | <b>01/05/2017 – 31/05/2017</b> | <b>\$45482.15</b>     |
| <b>Bank Fees</b>             | <b>01/05/2017 – 31/05/2017</b> | <b>\$166.52</b>       |
| <b>VISA Payments</b>         | <b>29/04/2017 – 29/05/2017</b> | <b>\$6394.06</b>      |
| <b>EFT Payments</b>          | <b>01/05/2017 – 31/05/2017</b> | <b>\$1241446.66</b>   |
| <b>Salary and Wages</b>      | <b>01/05/2017 – 31/05/2017</b> | <b>\$158075.22</b>    |
|                              | <b>Total Payments</b>          | <b>\$1,561,869.85</b> |

**CARRIED 5/0**

**13.2 OUTSTANDING DEBTORS REPORT AS AT 31 MAY 2017 (FILE REF: 33)**

**SUBMISSION TO:** Ordinary Meeting of Council, 22 May 2017  
**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter  
**OWNER/APPLICANT:** Shire of Laverton  
**AUTHOR:** Robyn Smith, Finance and Administration Manager  
**SENIOR OFFICER:** Graham Stanley, Executive Manager Corporate and Community Services  
**PREVIOUS MEETING REFERENCE:** Not applicable

**MATTER FOR CONSIDERATION**

The presentation of a report indicating the outstanding Debtor Balances as at the end of the previous month.

**ATTACHMENTS**

Nil

**APPLICANT'S SUBMISSION**

Not applicable.

**BACKGROUND**

Council has requested a report of the Outstanding Debtors of the Shire of Laverton as at the preceding month end.

## **STATUTORY ENVIRONMENT**

### ***Local Government (Financial Management) Regulations 1996***

Reg. 5(1) (a) – The Chief Executive Officer is to establish efficient systems and procedures for the proper collection of all money owing to the local government.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

## **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

## **CONSULTATION**

Not applicable.

## **COMMENT**

The balance of Outstanding Debtors at 31 May 2017 is \$755,848.18. A detailed list of Debtor Balances is provided in the May 2017 Information Bulletin.

The total debtor balance includes:

|                        | <b>Current</b>    | <b>1 - 30</b>   | <b>31 - 60</b>    | <b>61 - 90</b>   | <b>&gt; 90</b>    | <b>TOTAL</b>      |
|------------------------|-------------------|-----------------|-------------------|------------------|-------------------|-------------------|
| <b>General Debtors</b> | 139,177.28        | 179.00          | 239,235.61        | 8,453.31         | 36,811.86         | 423,857.06        |
| <b>Doubtful Debt</b>   |                   |                 |                   |                  | -138,000.00       | -138,000.00       |
| <b>Rates</b>           | 13,904.12         | -529.55         | -90               | 12,438.79        | 444,267.76        | 469,991.12        |
| <b>TOTAL</b>           | <b>153,081.40</b> | <b>- 350.55</b> | <b>239,145.61</b> | <b>20,892.10</b> | <b>343,079.62</b> | <b>755,848.18</b> |

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **OMC170615 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Prentice; Seconded Cr R Ryles:**

**That the report of Outstanding Debtors as at 31 May 2017 be received.**

**CARRIED 5/0**

### **OMC170616 PROCEDURAL DECISION**

**Moved Cr R Prentice; Seconded Cr R Ryles:**

**That Council adjourn for dinner at 06:55pm.**

**CARRIED 5/0**

**OMC170617 PROCEDURAL DECISION**

**Moved Cr R Prentice; Seconded R Weldon:**

**That this meeting reconvene at 07:26pm.**

**CARRIED 5/0**

**13.3 REIMBURSEMENT OF EXPENSES AS AT 22 JUNE 2017 (FILE REF: 1091)**

**SUBMISSION TO:** Ordinary Meeting of Council, 22 June 2017  
**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter  
**OWNER/APPLICANT:** Shire of Laverton  
**AUTHOR:** Natasha Fuamatu, Accounts & Payroll Officer  
**SENIOR OFFICER:** Graham Stanley, Executive Manager Corporate and Community Services  
**PREVIOUS MEETING REFERENCE:** Not applicable

**MATTER FOR CONSIDERATION**

Presentation of an information report to Council on expenses that have been reimbursed to Staff who have incurred expenditure during the course of business on behalf of Council.

**ATTACHMENTS**

Nil

**APPLICANT'S SUBMISSION**

Not applicable.

**BACKGROUND**

Pursuant to Policy No. 3.11, expenses have been incurred on behalf of Council:

| <b>NAME</b>   | <b>DESCRIPTION</b>  | <b>AMOUNT</b> |
|---|---|---------------|
| Andrew Sutcliffe, Mechanic  | For Telstra Bill From Use Of Personal Satellite Phone For Work    | \$59.60       |
| Aaliyah Tuhakaraina, Assistant Coordinator, Community Resource Centre | For Fuel Expenses To & From Trainee Awards Ceremony In Kalgoorlie | \$108.04      |
| Isaac Stout, Librarian & Community Resource Centre Officer            | For National Police Clearance & Working With Children Check       | \$132.90      |
| Jezaire Kelly, Community Resource Centre & Receptionist Trainee       | For National Police Clearance & Working With Children Check       | \$133.24      |

| <b>NAME</b>   | <b>DESCRIPTION</b>  | <b>AMOUNT</b>     |
|---|---|-------------------|
| Jo Morgan, Youth Officer  | For Food & Items Purchased For School Holiday Programs and Meals  | \$415.19          |
| Jo Morgan, Youth Officer  | For National Police Clearance & Working With Children Check   | \$135.60          |
| Jo Morgan, Youth Officer  | Equipment & Food Items For Activities In The After School Youth Program   | \$84.75           |
| Laurinda Hill, Great Beyond Coordinator                               | For Table Cloths Purchased For Functions At The Great Beyond  | \$78.00           |
| Les Vidovich, Executive Manager of Technical Services                 | For Car Hire On Pre-Employment Visit To Laverton  | \$586.46          |
| Les Vidovich, Executive Manager of Technical Services                 | For Police Clearance Check  | \$52.60           |
| Les Vidovich, Executive Manager of Technical Services                 | For Landline Phone & Splitter for 1 Mikado Way  | \$87.00           |
| Robyn Smith, Finance & Administration Manager                         | For Multiple Items – Items For Youth Activities, Staff Houses, Water For Office Kitchen & Police Clearance Check for Jess Osborne | \$503.64          |
| Steven Deckert, Chief Executive Officer                               | For Internet Connection Charges at 8 Leahy Close As Per CEO Contract, From October 2016 to April 2017                             | \$419.65          |
| Tamaryn Gates, Librarian, Community Resource Centre & Tourism Officer | For Meals, Forms & Transport Expenses Incurred From Department of Housing Training  | \$224.11          |
|   | <b>TOTAL</b>  | <b>\$3,020.78</b> |

### **STATUTORY ENVIRONMENT**

As per adopted Council Policy 3.11 – Reimbursement of Expenses.

### **POLICY IMPLICATIONS**

Policy 3.11 - Reimbursement of Expenses.

### **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

### **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

### **CONSULTATION**

Not applicable.

## COMMENT

Copies of attachments to support the purchases and the amount reimbursed can be found in the Information Bulletin.

## VOTING REQUIREMENTS

Simple majority decision of Council required.

## OMC170918 COUNCIL DECISION/STAFF RECOMMENDATION

**Moved Cr R Ryles; Seconded Cr R Prentice:**

**That Council acknowledge the reimbursement of expenses already paid in accordance with Policy No. 3.11 amounting to \$3,020.78.**

**CARRIED 5/0**

|   |
|---|
| <b>13.4 STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 30 APRIL 2017 (FILE REF: 1092)</b> |
|---|

|                                    |  |
|------------------------------------|--|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017                          |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter                |
| <b>OWNER/APPLICANT:</b>            | Not applicable   |
| <b>AUTHOR:</b>                     | Graham Stanley, Executive Manager Corporate and Community Services |
| <b>SENIOR OFFICER:</b>             | Steven Deckert, Chief Executive Officer                            |
| <b>PREVIOUS MEETING REFERENCE:</b> | Not applicable   |

## MATTER FOR CONSIDERATION

To accept the Statement of Financial Activity for the period ended 30 April 2017.

## ATTACHMENTS

OMC170622-11.2.4.A Statement of Financial Activity for the period ended 30 April 2017

## APPLICANT'S SUBMISSION

Not applicable.

## BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and \$10,000, which is the limit set as per Council Resolution, should be reported on.

### **STATUTORY ENVIRONMENT**

#### ***Local Government (Financial Management) Regulations 1996***

Reg 34(2) – Provides a local government may require such other supporting information as is considered relevant by the local government.

### **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

### **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

### **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

### **CONSULTATION**

Not applicable.

### **COMMENT**

The Statement of Financial Activity is presented monthly, being generated by our off-site Accountants, Moore Stephens and then printed in our office.

Once the reports are received from Moore Stephens, comments are added to various sections of the report to provide additional information or explanations. Explanations for any material variance identified in the reports are provided in Note 13 Major Variances.

### **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **OMC170619 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr R Weldon:**

**That the Statement of Financial Activity for the period ended 30 April 2017, as presented (Attachment OMC170622-13.4.A), be accepted.**

**CARRIED 5/0**

07:43pm Cr R Ryles declared a Financial Interest in Agenda Item 13.6 as one of the consultants, Chris Davison, also does consultancy work for Desert Sands, and left the meeting.

|  |
|--|
| <b>13.6 FURTHER DEVELOPMENT OF COMMUNITY SAFETY AND WELL BEING PLAN (FILE REF: 1124)</b> |
|--|

**SUBMISSION TO:** Ordinary Meeting of Council, 22 May 2017  
**DISCLOSURE OF INTEREST:** The author has no financial interest in this matter  
**OWNER/APPLICANT:** Dr Phil Paioff, Mr Martin Seelander and Mr Chris Davison  
**AUTHOR:** Graham Stanley, Executive Manager Corporate and Community Services  
**SENIOR OFFICER:** Steven Deckert, Chief Executive Officer  
**PREVIOUS MEETING REFERENCE:** Minute SMC16112802 of 28 November 2016  
Minute SMC17032702 of 27 March 2017

### **MATTER FOR CONSIDERATION**

Proposal for the further development and implementation of the Laverton Community Safety and Well Being Plan and a recommendation for the creation of the Position of Community Development Manager.

### **ATTACHMENTS**

OMC170622-13.6.A Submission on Laverton Community Safety and Well Being Plan Implementation by Dr Phil Paioff, Mr Marty Seelander and Mr Chris Davison  
OMC170622-13.6.B Laverton Community Safety and Well Being Plan Implementation Stage 1 Cost Estimate  
OMC170622-13.6.C Position Description for Community Development Manager Position

### **APPLICANT'S SUBMISSION**

The applicants have prepared a submission for the further development and implementation of the Shire of Laverton Community Safety and Well Being Plan 2016-2020. A copy of the submission is attached (Attachment OMC170622-13.6.A). They propose a 3 stage process.

The first stage is to:

- 1(a) Review the Plan & bring it up to date with any developments since it was adopted;
- 1(b) Develop the Laverton Wangkatja Community Residents' Group (LWCRG) to strengthen their capacity and establish good governance;



- 1(c) Develop the capacity of the LWCRG to enhance its contribution to the delivery of the Shire's CSWB Plan;
- 1(d) Establish focused meetings to determine the requirements necessary for building capacity within the community in partnership with the Shire of Laverton;
- 1(e) Set workshop forums and planning to provide direction for the LWCRG, to develop their involvement for the implementation of the CSWB Plan;
- 1(f) Convene and attend key stakeholder meetings to identify funding support to progress the CSWB Plan, in partnership with the Shire of Laverton;
- 1(g) Identify key stakeholders and review the content to progress the CSWB Plan, in partnership with the Shire of Laverton; and
- 1(h) Contact key stakeholders on behalf of the Shire of Laverton to notify of impending forums and reinvigorate the Laverton Working Group and its profile of the CSWB Plan management.

Stage 2 includes:

- 2(a) Conducting a number of forums;
- 2(b) Preparing comprehensive findings and recommendations for action;
- 2(c) Providing feedback to forum stakeholders;
- 2(d) Presenting outcomes and actions to wider group; and
- 2(e) Identifying the full range of funding sources with particular emphasis on Federal/Regional grants.

Stage 3 will see the actioning of Forum and Community Partnership recommendations at the local level. Work will also be undertaken with State and Federal Ministers and representatives to ascertain appropriate funding sources in view of the strategic processes, initiatives and outcomes that have been generated through the CSWB Planning Methodology 2015 – 2017.

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## **BACKGROUND**

At a Special Meeting of Council on 28 November 2017, Council made the following decision accepting the Shire of Laverton Community Safety and Well Being Plan 2016-2020:

### **SMC161103 COUNCIL DECISION**

**Moved Cr R Prentice; Seconded Cr S Weldon:**

**That Council:**

- 1. Accepts the Shire of Laverton Community Safety and Wellbeing Plan as presented by the Community Liaison Coordinator.**
- 2. Continues to work in collaboration with the Laverton Working Group and its representatives.**
- 3. Recognises the Honourable Wendy Duncan MLA for her efforts in supporting this community and the contribution that she has made to the establishment of the Laverton Working Group and the development of the Shire of Laverton Community Safety and Wellbeing Plan 2016-2020.**
- 4. Accepts that it is a part of the role of the Community Liaison Coordinator to manage the Shire of Laverton Community Safety and Wellbeing Plan and, in conjunction with Council, to develop an Action Plan and identify the necessary resources required to progress the Community Safety and Wellbeing Plan.**
- 5. Invite the Honourable Wendy Duncan MLA to formally launch the Shire of Laverton Community Safety and Wellbeing Plan in Laverton at an event to be held on Wednesday 15 December 2016.**
- 6. Request the Shire's Strategic Plan Vision be inserted into the Community Safety and Wellbeing Plan 2016-2020.**

**CARRIED 5/0**

In March 2017 an unsolicited proposal was received from Messrs Phil Paioff, Marty Seelander and Chris Davison outlining their methodology and budget to progress the CSWBP. A copy of their proposal and their budget for Stage 1 was presented at a Special Meeting of Council held on 27 March 2017. At that meeting Council resolved the following:

### **SMC17032702 COUNCIL DECISION/STAFF RECOMMENDATION**

**MOVED Cr D Ross; Seconded Cr R Weldon:**

**That Council**

- 1. Thank Messrs Paioff, Seelander and Davison for their unsolicited proposal to further develop and implement the Shire of Laverton Community Safety and Wellbeing Plan, submitted to the Shire on 23 March 2017;**
- 2. Requests the CEO and EMCCS to meet with Messrs Paioff, Seelander and Davison with a view of gaining a better understanding of the proposal as soon as practicable; and**
- 3. Refer this matter back to Council for further consideration after the above meeting.**

**CARRIED 5/0**

In April 2017 the CEO and I met with the applicants and discussed their proposal and plan of action. In some of the information they had provided to us prior to the meeting, it was clear that if their full proposal were to be adopted, the total cost of their services would in all likelihood exceed the sum of \$150,000. In this case we would have a requirement to call tenders for the provision of services. It was indicated to the applicants that we would require time to fully evaluate their proposal and that if we were to proceed, we would need to draw up a scope of works and tender documentation and go through the tender process.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

## **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.

## **FINANCIAL IMPLICATIONS**

A cost of \$27,725 has been indicated for the implementation of Stage 1 (see Attachment OMC170622-13.6B) however the full proposal had an indicative cost in excess of \$150,000 to undertake all three stages.

The recommendation for the employment of a Community Development Manager to replace the positions of Community Liaison Coordinator and Community Development Officer will result in a lower total employee cost of many thousands of dollars, however the total savings can only be determined once the employment package has been negotiated with the the person that is appointed.

## **STRATEGIC IMPLICATIONS**

The Community Safety and Well Being Plan will be an important tool in helping to achieve a number of the desired outcoms of the Laverton Strategic Community Plan 2016-2026 including:

- Outcome 1.1.1 Encourage community participation;
- Outcome 1.1.2 Enhance community safety;
- Outcome 1.1.4 Develop youth, family and community services;
- Outcome 3.2.4 Support the development of short stay accommodation facilities;
- Outcome 3.3.1 Encourage community to keep Laverton clean and tidy;
- Outcome 3.3.4 Effective law, order and public safety;
- Outcome 4.1.2 Effective community and stakeholder engagement; and
- Outcome 4.4.2 Provide high level of services.

## **CONSULTATION**

|                    |  |
|--------------------|--|
| Mr Steven Deckert  | Chief Executive Officer, Shire of Laverton   |
| Dr Phil Paioff     | Consultant   |
| Mr Chris Davison   | Consultant   |
| Mr Marty Seelander | Former Community Liaison Coordinator, Shire of Laverton, now part of the proposed consulting team. |
| Ms Jo Morgan       | Acting Community Liaison Coordinator, Shire of Laverton  |

## **COMMENT**

Shortly after our meeting with the applicants, Ms Jo Morgan was engaged by the Shire in the position of Acting Community Liaison Coordinator and was asked to review the Community Safety and Well Being Plan and the proposal put forward by the applicants.

In her review Jo:

- Confirmed that the Plan is an important piece of work that could result in many positive outcomes for the communities of Laverton;
- Acknowledged that wide consultation was held to formulate the Plan;
- Confirmed our understanding that the Community Safety and Well Being Plan needs some clarity in identifying aims, objectives, outputs, outcomes and actions;
- Advised that it would appear that the demographic profile used as a basis to the Plan is outdated, and requires updating.
- Suggested that it may be of benefit to give consideration to the Community Safety and Well Being Plan becoming more of a Health and Well Being Strategy that would embed community safety.

To further progress this important piece of work, the following steps should be considered:

- The creation of a more strategic focus, possibly as a Health and Well Being type Strategy
- Update data and evidence to underpin the key objectives;
- Development of a clearly defined SMART action plan based on the community engagement/workshop/Focus groups and the trends and gaps identified through the local and national data sets;
- Overview of current provision by agencies with delivery outcomes to help identify gaps and potentially make improvements and efficiencies in processes; and
- Resource and funding applications based on data, evidence and business cases. Production of Project Initiation Documents where relevant;

This approach could potentially form the work plan for an Officer to take forward the strategy and coordinate and oversee the operational elements within the action plan.

Much of the time and budget in Stage 1 of the proposal put forward by the applicants revolves around doing a review of the current CSWBP, setting up the forums for Stages two and three and capacity building of the Laverton Wangkatja Community Resident Group (LWCRG). With the need to call tenders to meet statutory obligations, there seems little point in scheduling and setting up the forums involved in Stages two and three at this point in time, as the timeframe will be dependent on the outcomes and timeframe of the tender. In addition, prior to committing to the project, Council would need to be sure that it can obtain the substantial funding required to do the work.

The Laverton Wangkatja Community Resident Group is only one of a number of bodies that represent Aboriginal people within the Laverton Shire and whilst capacity building within that group would be beneficial, it would only be benefiting one portion of the Aboriginal Community of the Laverton Shire.

The need for capacity building of the Aboriginal groups within the Laverton Shire may well be one of the outcomes from the further development of the LCSWBP and, if so, will provide a good case for the development of a funding submission to develop a suitable program to achieve that goal. As such, it is logical that the funding of capacity building of the LWCRG not be something that the Shire does in Stage 1 given the limited resources that we have. In addition, capacity building of Aboriginal organisations is not the responsibility of Local Government.

The approach that was suggested above by the Acting Community Liaison Coordinator (that the initial steps to progress the LCSWBP form part of the duties of a work plan for an Officer to take forward the strategy and coordinate and oversee the operational elements within the action plan) is a logical one. After all, part of the duties of the previous Community Liaison Coordinator was to help develop the LCSWBP in the first case. However to do this will require someone with the appropriate skills, experience and knowledge to engage the community and further develop the Plan. As we know, that is not always easy find in Laverton and is why we are often required to engage consultants to undertake such work.

Within its organisational structure and budget, the Shire has two positions in the Community Services area that could be involved in the process of progressing the LCSWBP. One is that of Community Liaison Coordinator and the other is Community Development Officer. Currently the position of Community Liaison Coordinator is being filled on a casual acting basis by Ms Jo Morgan. The position of Community Development Officer is currently vacant and is a lower level position that would be difficult to attract someone with the necessary skills to undertake the task.

It is my recommendation that the two positions be combined to form the position of “Community Development Manager” (CDM). The current Shire Enterprise Bargaining agreement already contains the position of “Community Development Manager” as a Level 3 employee, however the position was changed as a result of the organisational review that was conducted in 2014 and adopted by Council.

Whilst the title is the same, the proposed role and responsibilities are different as the previous position was more involved with managing the Community Services team including the Youth, CRC and Great Beyond. It did not include the Community Liaison and Engagement role which was created out of the organisational review and did not have the responsibility to develop such a complex document as the Community Safety and Well Being Plan. Level 3 is appropriate as it provides a sufficient salary range to entice a suitable candidate with the necessary skills and experience.

The role of the CDM will be to further develop the LCSWBP by undertaking the tasks outlined below:

- The creation of a more strategic focus, possibly as a Health and Well Being type Strategy
- Update data and evidence to underpin the key objectives;
- Development of a clearly defined SMART action plan based on the community engagement/workshop/focus groups and the trends and gaps identified through the local and national data sets;
- Overview of current provision by agencies with delivery outcomes to help identify gaps and potentially make improvements and efficiencies in processes; and
- Resource and funding applications based on data, evidence and business cases. Production of Project Initiation Documents where relevant.

In addition the CDM will be required to:

- Manage the Laverton Youth Service staff and volunteers;
- Pursue other community development activities besides those arising out of the Community Safety and Well Being Plan;
- Coordinate engagement with both Aboriginal and Non-Aboriginal community members; and
- Be responsible for the overseeing the establishment and management of Sorry Camps.

A copy of the proposed Position Description is appended to this report (Attachment OMC170622-13.6.C).

An advantage of doing this work “in-house”, with a suitably qualified employee guiding the process, is that we can have greater control over the process and reduce the overall cost to the Shire compared with solely using consultants. The cost can be contained and absorbed within our normal operating costs rather than paying out cash to an external party. It will also result in substantial savings as airfares and accommodation for consultants will not be required.

As part of the development of the Laverton Community Safety and Well Being Plan it is likely that there may be the need for future community consultation, however there is much that can be done prior to undertaking further workshops and forums. If and when that need arises, it may present the opportunity to engage the services of the applicants if it is felt that they can best provide the services required. In the meantime we will still maintain a good working relationship with Mr Seelander which has already included engaging him as a part-time casual employee to help deliver some programs to the youth of Laverton.

## **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **OMC170620 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Weldon; Seconded Cr R Prentice:**

**That Council:**

- 1. Thanks Messrs Paioff, Seelander and Davison for their proposal to further develop and implement the Laverton Community Safety and Well Being Plan and thanks them for their previous work on the Plan;**
- 2. Confirms the Shire's intention to further develop and implement the Laverton Community Safety and Well Being Plan as a priority;**
- 3. Advises Messrs Paioff, Seelander and Davison that at this stage we do not wish to accept their proposal as we will be conducting an in-house review and update of the Plan prior to undertaking any further workshops and focus groups, however at some stage in the future following this work we may consider utilising their services;**
- 4. Agrees to combine the positions of Community Liaison Coordinator and Community Development Officer within the Shire of Laverton Organisational Structure for the new position of Community Development Manager, who will report directly to the Executive Manager Corporate and Community Services;**
- 5. Endorses the Position Description for the proposed new Community Development Manager as appended (Attachment OMC170622-13.6.C) including classification as a Level 3 employee in accordance with the Shire of Laverton Enterprise Bargaining Agreement 2012;**
- 6. Requests the CEO to expedite the recruitment process of a suitable person to fill the role of Community Development Manager, in accordance with his role and responsibilities, as a matter of priority.**

**CARRIED 4/0**

07:52pm Cr Ryles rejoined the meeting.

On returning to the meeting, the President advised Cr Ryles of the decision made by Council whilst he was out of the Chambers.

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| <b>13.8 MAIN ROADS WA – SEEKING EXCISSION OF LAND FROM RES 6999 TO UPGRADE PARKING BAY (FILE REF: 35)</b> |
|---|

|                                    |   |
|------------------------------------|---|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017           |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter |
| <b>OWNER/APPLICANT:</b>            | Not applicable                                      |
| <b>AUTHOR:</b>                     | Steven Deckert, Chief Executive Officer             |
| <b>SENIOR OFFICER:</b>             | Not applicable                                      |
| <b>PREVIOUS MEETING REFERENCE:</b> | Not applicable                                      |

### **MATTER FOR CONSIDERATION**

To consider a request from MRWA for Council approval to excise an area of land from Reserve 6999 to enable MRWA to upgrade and expand an existing parking bay to accommodate heavy vehicles.

### **ATTACHMENTS**

|                  |   |
|------------------|---|
| OMC170622-13.8.A | Letter from MRWA with the request and providing information |
| OMC170622-13.8.B | Main Roads drawing number 1660-141                          |

### **APPLICANT'S SUBMISSION**

Not Applicable

### **BACKGROUND**

Main Roads WA (MRWA) currently has a parking bay on the Leonora-Laverton Road within Reserve 6999, which is the Mt Morgans Town Common. MRWA has written to Council (please refer to Attachment OMC170622-13.8.A) seeking Council's approval to excise an area some 60 metres wide by 400 metres long from the surrounding reserve in order to upgrade and expand the existing rest area to accommodate parking of heavy vehicles.

The CEO has previously advised MRWA that the Shire would not have any objections, however MRWA now advises that a formal resolution of Council is required to satisfy the requirements of the Department of Lands.

### **STATUTORY ENVIRONMENT**

#### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### **POLICY IMPLICATIONS**

Council has no policies in respect to this matter.



### **FINANCIAL IMPLICATIONS**

The recommendation of this report has no financial implications for Council.

### **STRATEGIC IMPLICATIONS**

The recommendation of this report has no strategic implications for Council.

### **CONSULTATION**

Nil

### **COMMENT**

The Mount Morgans Town Common, being Reserve 6999 has vested in the Shire of Laverton since 1921. It covers an area of just over 6,900 hectares, so the excision of the area requested by MRWA is relatively insignificant and does not impact in any way on the Shire's management of this reserve or any Shire assets.

It is therefore recommended to agree to this proposed excision.

### **VOTING REQUIREMENTS**

Simple majority decision of Council required.

### **OMC170621 COUNCIL DECISION/STAFF RECOMMENDATION**

**Moved Cr R Ryles; Seconded Cr R Weldon:**

**That Council determines that it has no objections to an area of approximately 2.4 Ha. shown on Main Roads drawing number 1660-141, as appended (Attachment OMC170622-13.8.B) being excised from Reserve 6999 (Mount Morgans Town Common) to enable Main Roads WA to upgrade and expand the existing rest area on the Leonora-Laverton Road to accommodate parking of heavy vehicles.**

**CARRIED 5/0**

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|--|
| <b>13.9 PROPOSED REQUEST FOR TENDER FOR SUPPLY OF PLANT AND OPERATORS FOR OUTBACK WAY ROAD CONSTRUCTION (FILE REF: 1014)</b> |
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|                                    |   |
|------------------------------------|---|
| <b>SUBMISSION TO:</b>              | Ordinary Meeting of Council, 22 June 2017           |
| <b>DISCLOSURE OF INTEREST:</b>     | The author has no financial interest in this matter |
| <b>OWNER/APPLICANT:</b>            | Shire of Laverton                                   |
| <b>AUTHOR:</b>                     | Steven Deckert, Chief Executive Officer             |
| <b>SENIOR OFFICER:</b>             | Not applicable                                      |
| <b>PREVIOUS MEETING REFERENCE:</b> | Not applicable                                      |

## **MATTER FOR CONSIDERATION**

For Council to accept the attached Request for Tender, including attachments and selection criterion and weightings contained within the RFT document.

## **ATTACHMENTS**

- OMC170622-13.9.A Request for Tender – Supply of Plant and Operators for Outback Way road construction – Shire of Laverton (including selection criteria and weightings contained within)
- OMC170622-13.9.B Attachments associated with Request for Tender (including sample plans, technical specification, forms and General Conditions of Contract).

## **APPLICANT'S SUBMISSION**

Not Applicable

## **BACKGROUND**

Following approval of Government funding for 50km of roadworks, upgrading between 385 SLK and 435 SKL on the Great Central Road as part of the Outback Way highway project, the Shire commenced works on road construction in early March 2017. The initial resourcing for the roadworks component of the project comprised the Shire's road construction crew, supplemented by contracted plant hire which was facilitated via the Shire's Plant Hire Panel Contract.

That Plant Hire Panel Contract however expires on 30 June 2017, and in order to provide continuity of works on the project, it is necessary to provide a replacement plant and operator hire contract specifically for this project. A small extension of time (approximately three weeks into July) was able to be approved under the provisions of the current Plant Hire Panel Contract to enable time for completion of this tender process and appointment of a contractor under a replacement Plant and Operator Hire Contract.

## **STATUTORY ENVIRONMENT**

### ***Local Government Act 1995***

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

### ***Local Government (Functions and General) Regulations 1996***

## **POLICY IMPLICATIONS**

Policy 02.18 Purchasing

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## **FINANCIAL IMPLICATIONS**

As an extension to the funding allocated to the Outback Way project in 2016/17, the Shire's draft budget for 2017/18 includes further allocations based on the funding program approved by the Government pursuant to the details originally contained within the Project Proposal Report and updated revisions from time to time.

## **STRATEGIC IMPLICATIONS**

All works completed by the Shire are based on the allocation of funding and planning that is incorporated into the yearly Budget. The Budget has set parameters in regards to the amount that may be expended on contractual works. Planning for the annual Budget is based on the amount of funding that is available. When designing the Budget, consideration is provided for the inclusion of contractors.

## **CONSULTATION**

Consultation relating to the preparation of the attached RFT has been limited to discussions between the Project Manager and relevant Shire staff.

## **COMMENT**

Under the *Local Government Act 1995 (WA)* and the *Local Government (Functions and General) Regulations 1996* it is a requirement of Local Government to follow procurement procedures that comply with the Act. By going through a tendering process and tendering for the supply of Plant and Equipment, the Shire meets all of those regulatory requirements.

The Shire's road construction crew are required to undertake other Shire and grant funded roadworks as part of the 2017/18 Shire roadworks program and budget and are therefore not referenced within the attached RFT. The possibility of re-engaging Shire resources back onto the Outback Way project later in the financial year is recognised and the contract period for the replacement Plant and Operator Hire Contract has been limited to four months (with a two month extension option) accordingly.

The works to be undertaken under the Plant and Operator Hire Contract are limited to earthworks, drainage, subgrade preparation and base course pavement construction, including general stockpiling. Other construction components of the project (including water bores, cement stabilisation, aggregate supply and bitumen sealing) are being arranged via separate tenders and contracts and will be the subject of further reports to Council.

Funding for the total project is \$11M. Based on the works undertaken on site to date, it is anticipated that monthly expenditure under this Plant and Operator Hire Contract will be between \$400K and \$500K per month, therefore a potential overall value of up to \$3M should the two month extension option be taken up. That will still leave an estimated \$4M remaining for allocation to roadworks construction components completed via engagement of plant and operators. Note however, that these figures are very preliminary, based on the limited works completed to date and the yet to be determined contract costs associated with such project components as aggregate supply and bitumen sealing.

The attached RFT document is very similar in content and layout to Plant and Operator Hire Contracts previously used and adopted by Council for flood damage repair works in 2016, including the selection criteria and weightings. The primary difference in the nature of the works is the requirement to provide a finished base course surface, shape and level suitable for receiving a bituminous surface seal in accordance with a technical specification.

#### **VOTING REQUIREMENTS**

Simple majority decision of Council required.

#### **STAFF RECOMMENDATION**

**That Council:**

- 1. Endorses the Request for Tender for Supply of Plant and Operators for Outback Way Road Construction – Shire of Laverton; and**
- 2. Endorses the Tender Assessment Criteria and Weightings contained in the RFT document.**

#### **OMC170622 COUNCIL DECISION**

**Moved Cr R Prentice; Seconded Cr R Ryles:**

**That Council:**

- 1. Endorses the Request for Tender for Supply of Plant and Operators for Outback Way Road Construction – Shire of Laverton; and**
- 2. Endorses the Tender Assessment Criteria and Weightings contained in the RFT document (Attachment OMC170622-13.9.A).**
- 3. Authorises the CEO to approve minor revisions of the Tender documentation after discussions with the Project Manager.**

**CARRIED 5/0**

#### **Reason for Amending the Staff Recommendation**

**Council required clarification on some aspects of the Tender Documentation that may result in some minor revisions being required.**

#### **OMC170623 PROCEDURAL DECISION**

**Moved Cr D Ross; Seconded Cr R Weldon:**

**That Council adjourn for a short break at 08:30pm.**

**CARRIED 5/0**

08:30pm Mr P Durtanovich left the meeting.

#### **OMC170624 PROCEDURAL DECISION**

**Moved Cr R Weldon; Seconded R Ryles:**

**That this meeting reconvene at 08:39pm.**

**CARRIED 5/0**

## 14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

The following items were listed for consideration behind closed doors:

- 14.1 Write-Off of Rates – Assessment 10608 (File Refs: 61 & 1081)  
*Local Government Act 1995 Part 5 Division 2 s.5.23(2)(b) “the personal affairs of any person”*  
**(Not available for this Meeting)**
- 14.2 CEO Recruitment – Progress Report and Other Related Matters (File Refs:250 & 1186)  
*Local Government Act 1995 Part 5 Division 2 s.5.23(2)(a) “a matter affecting an employee”*

### OMC170625 PROCEDURAL DECISION

**Moved Cr R Ryles; Seconded Cr R Prentice:**

**That this meeting move behind closed doors at 08:40pm to consider:**

- 14.2 CEO Recruitment – Progress Report and Other Related Matters (File Refs: 250 & 1186)**  
*Local Government Act 1995 Part 5 Division 2 s.5.23(2)(a) “a matter affecting an employee”*

**CARRIED 5/0**

08:40pm Miss Farlow and Mr Stanley left the meeting.

08:41pm The meeting moved behind closed doors.

### 14.2 CEO RECRUITMENT – PROGRESS REPORT AND OTHER RELATED MATTERS (FILE REFS: 250 & 1186)

### OMC170626 COUNCIL DECISION

**Moved Cr R Ryles; Seconded Cr R Prentice:**

**That Council:**

- 1. Acknowledges the appointment, made by the CEO under delegated authority, of WALGA Recruitment Services to provide a comprehensive recruitment service to assist Council with the appointment of a new CEO.**
- 2. Approves the ‘Application Package’ as tabled at this meeting, for the purposes of advertising the CEO vacancy and to provide a copy to anyone making enquiries regarding the vacancy with WALGA Recruitment Services.**
- 3. Endorses the CEO salary package within the SAT Band 3, of \$200,000 to \$250,000pa and other contractual benefits/provisions as per the table submitted to Council at this meeting for the purposes of advertising and for negotiations with the preferred applicant.**
- 4. Acknowledges the need for all Councillors who wish to participate in the recruitment process to sign the ‘Confidentiality Agreement’ as provided by WALGA’s Recruitment Services before participating.**

**CARRIED 5/0**

**OMC170627 COUNCIL DECISION**

**Moved Cr R Ryles, seconded Cr R Weldon,**

**That Council:**

- 1. Acknowledges the appointment of Pascoe Durtanovich as ‘Project Officer’ for the period commencing 19 June until 11 August 2017, as per the terms outlined by the CEO at this meeting.**
- 2. Endorses the appointment of Pascoe Durtanovich as Acting CEO as from 12 August 2017 until the commencement of the new CEO as per the terms and conditions as outlined by the CEO at this meeting and to be incorporated into an appropriate contract, to be signed by the President and CEO on behalf of the Shire.**

**CARRIED 5/0**

09:04pm The CEO, Steven Deckert, left the meeting.

**OMC170628 COUNCIL DECISION**

**Moved Cr R Prentice; Seconded Cr D Ross:**

**That Council:**

- 1. Approves Mr Steven Deckert retaining his current mobile phone and phone number for personal use following his resignation, on the basis there is no cost to the Shire and all Shire related calls received are referred promptly to the Acting CEO, and further approves the purchase of a new mobile phone for the Acting CEO and incoming CEO.**
- 2. Agrees to allow Mr Deckert to continue to occupy 8 Leahy Close, under his current contract conditions for a period of no longer than 3 weeks following his resignation date of 11 August 2017, to allow him to pack up and vacate the house.**

**CARRIED 5/0**

09:15pm The CEO, Steven Deckert, rejoined the meeting.

**OMC170629 PROCEDURAL DECISION**

**Moved Cr R Prentice; Seconded Cr R Ryles:**

**That this meeting come out from behind closed doors at 09:17pm.**

**CARRIED 5/0**

09:17pm The meeting came out from behind closed doors

As there were no members of the public present, the President did not read aloud the decision of Council.

## **15. NEXT MEETING**

The next Ordinary Meeting of Council will be held on Thursday, 20 July 2017 at the Shire of Laverton Council Chambers, commencing at 5.00pm.

## **16. CLOSURE OF MEETING**

There being no further business, the President declared the meeting closed at 09:18pm.

## **17. CERTIFICATION BY CHAIRMAN**

**I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 22 June 2017 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 20 July 2017.**

**SIGNED:**

**DATED:**

**20 JULY 2017**

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SHIRE OF  
**LAVERTON**  
*Discover the Outback Spirit*

# **Statement of Financial Activity for the Period Ended 30 April 2017**

Level 15 Exchange Tower  
2 The Esplanade  
Perth, WA 6000

PO Box 5785  
St Georges Terrace, WA 6831

T +61 (0)8 9225 5355

[www.moorestephenswa.com.au](http://www.moorestephenswa.com.au)

Mr Steve Deckert  
The Chief Executive Officer  
Shire of Laverton  
PO Box 42  
LAVERTON WA 6440

### COMPILATION REPORT TO THE SHIRE OF LAVERTON

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Laverton, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 April 2017. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

### THE RESPONSIBILITY OF THE SHIRE OF LAVERTON

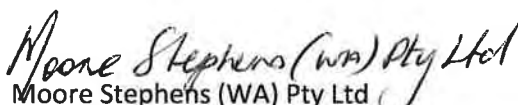
The Shire of Laverton are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

### OUR RESPONSIBILITY

On the basis of information provided by the Shire of Laverton we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Laverton provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Laverton. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

  
Moore Stephens (WA) Pty Ltd  
Chartered Accountants



**PAUL BREMAN**  
**DIRECTOR**  
30 May 2017

**SHIRE OF LAVERTON  
MONTHLY FINANCIAL REPORT  
For the Period Ended 30 April 2017**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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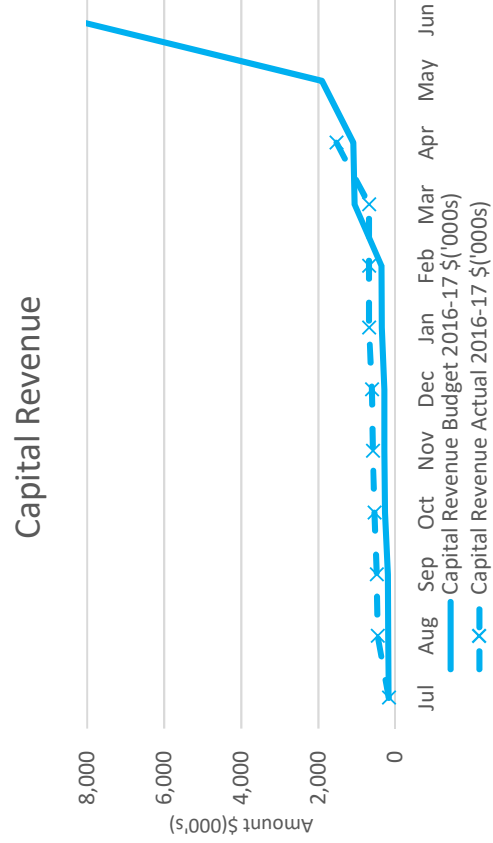
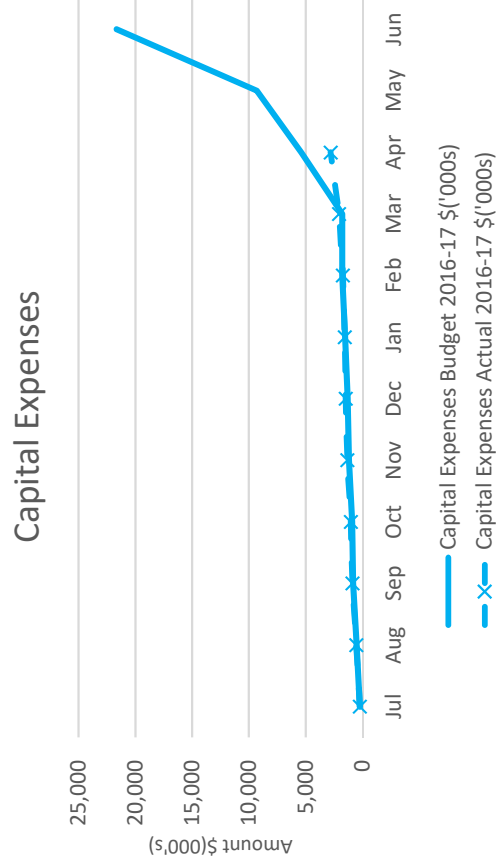
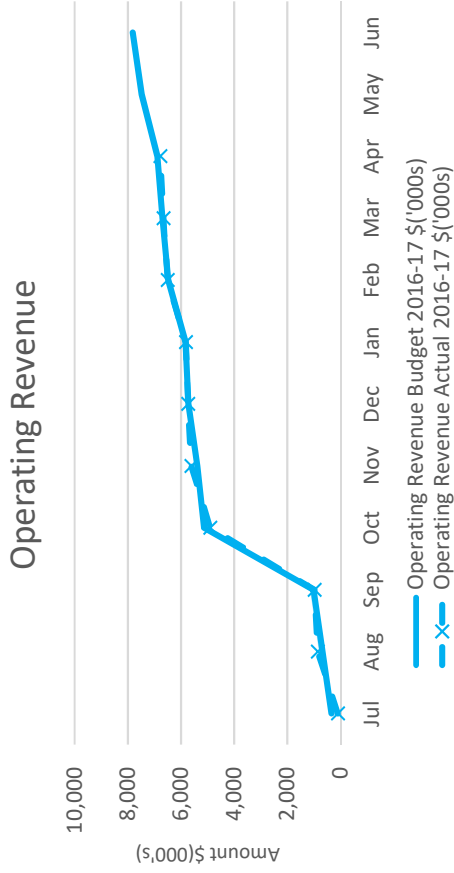
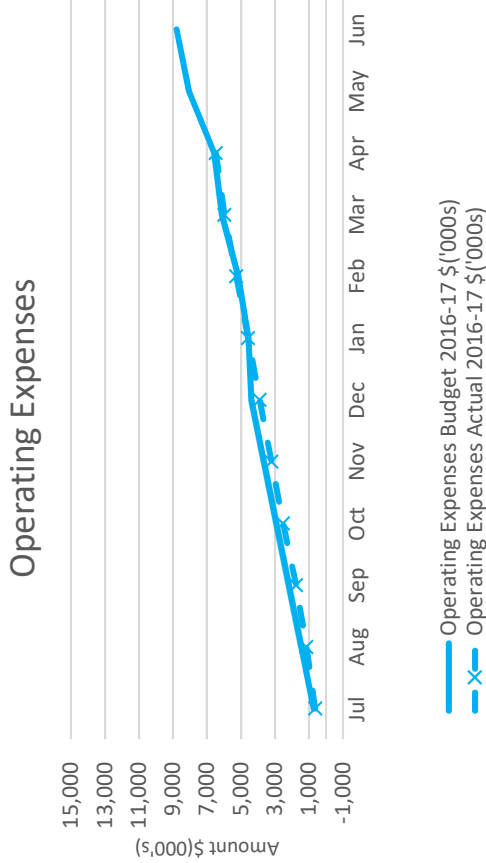
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**SHIRE OF LAVERTON**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**Statutory Reporting Program**  
**For the Period Ended 30 April 2017**

|   | Note | Adopted<br>Annual<br>Budget | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) Var. |
|---|------|-----------------------------|----------------------|----------------------|--------------------|----------------------------|
| <b>Operating Revenues</b>               |      |                             |                      |                      |                    |                            |
| Governance                              |      | \$ 500                      | \$ 500               | \$ 2,596             | \$ 2,096           | 419%                       |
| General Purpose Funding - Rates         |      | 3,749,641                   | 3,749,641            | 3,691,986            | (57,655)           | (2%)                       |
| General Purpose Funding - Other         |      | 2,684,659                   | 2,021,625            | 2,135,335            | 113,710            | 6%                         |
| Law, Order, Public Safety               |      | 81,260                      | 27,790               | 36,699               | 8,909              | 32%                        |
| Health                                  |      | 105,200                     | 78,950               | 55,963               | (22,987)           | (29%) ▼                    |
| Education and Welfare                   |      | 123,980                     | 123,980              | 93,081               | (30,899)           | (25%) ▼                    |
| Housing                                 |      | 36,680                      | 30,565               | 39,651               | 9,086              | 30%                        |
| Community amenities                     |      | 122,510                     | 107,518              | 100,343              | (7,175)            | (7%)                       |
| Recreation and Culture                  |      | 53,300                      | 31,425               | 38,276               | 6,851              | 22%                        |
| Transport                               |      | 240,000                     | 199,666              | 99,455               | (100,211)          | (50%) ▼                    |
| Economic Services                       |      | 486,249                     | 421,689              | 339,175              | (82,514)           | (20%) ▼                    |
| Other Property and Services             |      | 129,560                     | 101,360              | 154,362              | 53,002             | 52% ▲                      |
| Total Operating Revenue                 |      | 7,813,539                   | 6,894,709            | 6,786,922            | (107,787)          |                            |
| <b>Operating Expense</b>                |      |                             |                      |                      |                    |                            |
| Governance                              |      | (928,354)                   | (772,736)            | (744,089)            | 28,647             | 4%                         |
| General Purpose Funding                 |      | (276,089)                   | (225,154)            | (203,895)            | 21,259             | 9%                         |
| Law, Order, Public Safety               |      | (446,146)                   | (274,000)            | (212,930)            | 61,070             | 22% ▼                      |
| Health                                  |      | (314,265)                   | (293,487)            | (273,959)            | 19,528             | 7%                         |
| Education and Welfare                   |      | (248,876)                   | (202,795)            | (169,669)            | 33,126             | 16% ▼                      |
| Housing                                 |      | (99,128)                    | (77,380)             | (87,422)             | (10,042)           | (13%) ▲                    |
| Community Amenities                     |      | (610,108)                   | (349,434)            | (297,175)            | 52,259             | 15% ▼                      |
| Recreation and Culture                  |      | (926,446)                   | (773,698)            | (812,319)            | (38,621)           | (5%)                       |
| Transport                               |      | (3,290,825)                 | (2,379,435)          | (2,473,885)          | (94,450)           | (4%)                       |
| Economic Services                       |      | (1,605,523)                 | (1,195,231)          | (1,005,098)          | 190,133            | 16% ▼                      |
| Other Property and Services             |      | (43,650)                    | (33,367)             | (203,359)            | (169,992)          | (509%) ▲                   |
| Total Operating Expenditure             |      | (8,789,410)                 | (6,576,717)          | (6,483,800)          | 92,917             |                            |
| <b>Funding Balance Adjustments</b>      |      |                             |                      |                      |                    |                            |
| Add back Depreciation                   |      | 2,204,800                   | 1,523,150            | 2,013,785            | 490,635            | 32% ▲                      |
| Adjust (Profit)/Loss on Disposal        |      | 563,419                     | 19,000               | (14,403)             | (33,403)           | (176%) ▼                   |
| Adjust Provisions and Accruals          |      | 0                           | 0                    | (18,559)             | (18,559)           | ▼                          |
| Net Cash from Operations                |      | 1,792,348                   | 1,860,142            | 2,283,945            | 423,803            |                            |
| <b>Capital Revenues</b>                 |      |                             |                      |                      |                    |                            |
| Grants, Subsidies and Contributions     |      | 8,040,001                   | 1,011,193            | 1,447,954            | 436,761            | 43% ▲                      |
| Proceeds from Disposal of Assets        | 3    | 404,000                     | 82,497               | 82,497               | 0                  | 0%                         |
| Total Capital Revenues                  |      | 8,444,001                   | 1,093,690            | 1,530,451            | 436,761            |                            |
| <b>Capital Expenses</b>                 |      |                             |                      |                      |                    |                            |
| Land                                    | 3    | (50,000)                    | (5,000)              | 0                    | 5,000              | 100%                       |
| Land and Buildings                      | 3    | (7,714,286)                 | (691,286)            | (273,571)            | 417,715            | 60% ▼                      |
| Infrastructure - Roads                  | 3    | (5,234,694)                 | (2,667,693)          | (1,821,544)          | 846,149            | 32% ▼                      |
| Infrastructure - Other                  | 3    | (6,358,000)                 | (1,629,500)          | (324,025)            | 1,305,475          | 80% ▼                      |
| Plant and Equipment                     | 3    | (2,101,008)                 | (326,500)            | (307,728)            | 18,772             | 6%                         |
| Furniture and Equipment                 | 3    | (200,600)                   | (84,000)             | (81,734)             | 2,266              | 3%                         |
| Total Capital Expenditure               |      | (21,658,588)                | (5,403,979)          | (2,808,602)          | 2,595,377          |                            |
| Net Cash from Capital Activities        |      | (13,214,587)                | (4,310,289)          | (1,278,151)          | 3,032,138          |                            |
| <b>Financing</b>                        |      |                             |                      |                      |                    |                            |
| Transfer from Reserves                  | 7    | 2,707,100                   | 0                    | 0                    | 0                  |                            |
| Proceeds from Borrowings                | 9    | 550,000                     | 0                    | 0                    | 0                  |                            |
| Repayment of Debentures                 | 9    | (127,877)                   | (93,767)             | (93,767)             | 0                  | 0%                         |
| Transfer to Reserves                    | 7    | (96,319)                    | (80,266)             | (75,586)             | 4,680              | (6%)                       |
| Net Cash from Financing Activities      |      | 3,032,904                   | (174,033)            | (169,353)            | 4,680              |                            |
| Net Operations, Capital Financing       |      | (8,389,335)                 | (2,624,180)          | 836,441              | 3,460,620          |                            |
| Opening Funding Surplus(Deficit)        | 2    | 8,389,335                   | 8,389,335            | 8,398,304            | (8,969)            |                            |
| <b>Closing Funding Surplus(Deficit)</b> | 2    | 0                           | 5,765,155            | 9,234,745            |                    |                            |

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.  
Refer to the attached Explanation of Material Variances Statement for an explanation of the reasons for the variance.  
This statement is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LAVERTON**  
**SUMMARY GRAPHS - FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**



This information is to be read in conjunction with the accompanying financial statements and notes.

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**1. SIGNIFICANT ACCOUNTING POLICIES**

**(a) Basis of Accounting**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**Critical Accounting Estimates**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 11.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of

reported as short term borrowings in current liabilities in the statement of financial position.

**(g) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed. Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point. Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 1 (j) (Continued)**

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

| Asset                       | Depreciation Rate |
|-----------------------------|-------------------|
| Buildings                   | 40 years          |
| Furniture and Equipment     | 10 years          |
| Plant and Equipment         | 3 - 10 years      |
| Roads and Streets           | 35 years          |
| Footpaths - slab            | 20 years          |
| Airport                     | 20 years          |
| Parks and gardens equipment | 35 years          |
| Information Bay             | 35 years          |
| Town Centre Facilities      | 35 years          |
| Tools                       | 10 years          |

**(k) Trade and Other Payables**

Trade and other payables represent liabilities for goods and services provided to the Council prior to the end of the financial year that are unpaid and arise when the Council becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) *Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)*

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings are classified as current liabilities unless the Council has an unconditional right to defer settlement of the liability for at least 12 months after the balance sheet date.

**Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset.

**(n) Provisions**

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of noncurrent assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments.

Losses are disclosed under the expenditure classifications.

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**Note 1 (p) (Continued)**

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies the These are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(r) Program Classifications (Function/Activity)**

**Governance**

Includes the activities of members of council and the administrative support available to the council for the provision of governance of the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

**General Purpose Funding**

Rates, general purpose government grants and interest revenue.

**Law, Order, Public Safety**

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

**Health**

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance.

**Education and Welfare**

Maintenance of child minding centre, playgroup centre, senior citizen centre and aged care centre. Provision and maintenance of home and community care programs and youth services.

**Housing**

Provision and maintenance of elderly residents housing.

**Community Amenities**

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery and public conveniences.

**Recreation and Culture**

Maintenance of public halls, civic centres, aquatic centre, beaches, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens and playgrounds. Operation of library, museum and other cultural facilities.

**Transport**

Construction and maintenance of roads, streets, footpaths, depots, cycle ways, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

**Economic Services**

Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building Control.

**Other Property and Services**

Private works operation, plant repair and operation costs and engineering operation costs.

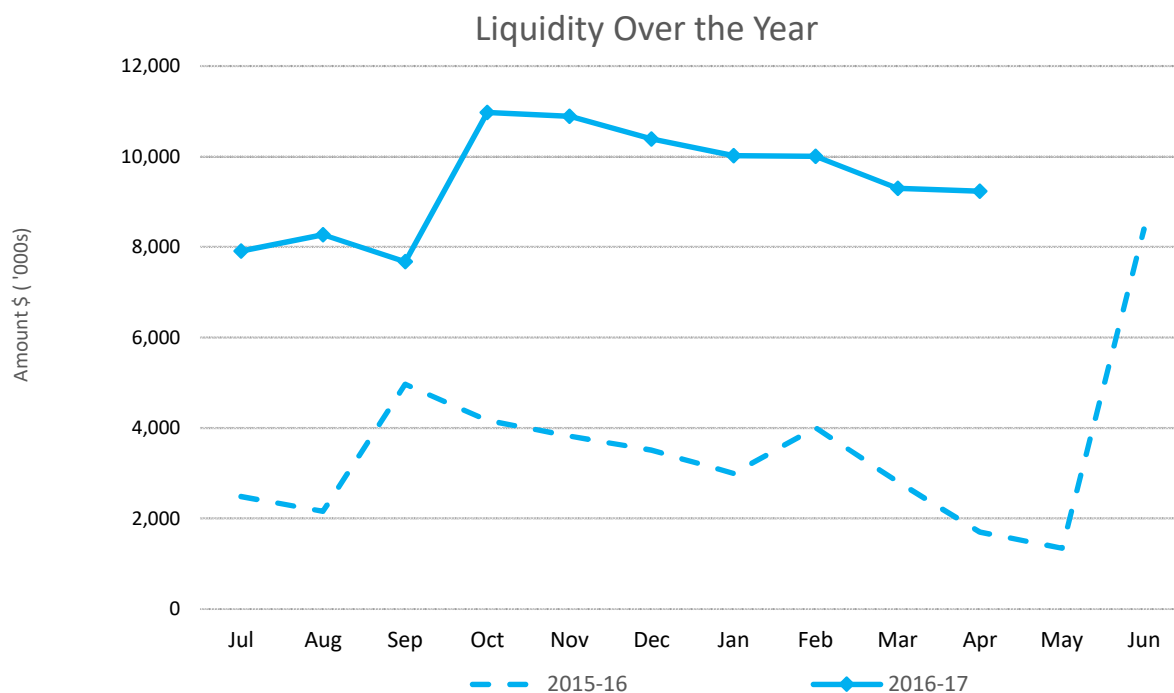


**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 2. NET CURRENT ASSETS**

| Net Current Assets                                 | Note | 30 June 2016     | YTD 30 Apr 2016  | YTD 30 Apr 2017  |
|--|------|------------------|------------------|------------------|
|  |      | \$               | \$               | \$               |
| <b>Current Assets</b>                              |      |                  |                  |                  |
| Cash Municipal                                     | 4    | 6,889,902        | 2,316,029        | 3,103,633        |
| Cash Reserves                                      | 4    | 3,635,667        | 4,015,439        | 3,711,253        |
| Restricted Municipal Cash Investments              | 4    | 0                | 0                | 5,416,601        |
| Receivables - Rates                                | 5    | 425,428          | 394,367          | 602,025          |
| Receivables -Other                                 | 5    | 2,459,418        | 172,701          | 1,246,509        |
| Provision for Doubtful Debts                       |      | (138,000)        | (138,000)        | (138,000)        |
| Inventories  |      | 126,328          | 128,160          | 95,492           |
|  |      | 13,398,743       | 6,888,696        | 14,037,513       |
| <b>Less: Current Liabilities</b>                   |      |                  |                  |                  |
| Payables   | 6    | (1,364,772)      | (1,172,408)      | (1,091,515)      |
| Provisions   |      | (438,380)        | (438,380)        | (419,821)        |
| <b>Less: Cash Reserves</b>                         | 7    | (3,635,667)      | (4,015,439)      | (3,711,253)      |
| <b>Add: Provision expected to remain uncleared</b> |      | 438,380          | 438,380          | 419,821          |
| <b>Net Current Funding Position</b>                |      | <b>8,398,304</b> | <b>1,700,849</b> | <b>9,234,745</b> |

Positive=Surplus (Negative=Deficit)

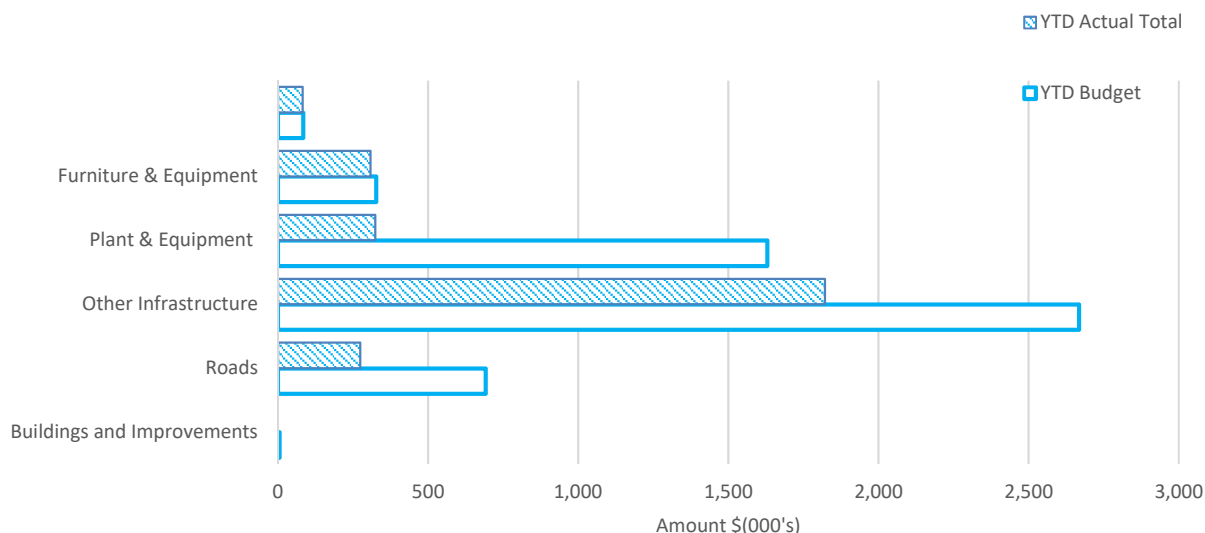


**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 3. CAPITAL - ACQUISITIONS AND FUNDING**

| Capital Acquisitions                             | Note | YTD                     |                                      | Annual Budget     | YTD Budget (d)   | YTD Actual Total (c) = (a)+(b) | Variance (d) - (c) |
|--|------|-------------------------|--------------------------------------|-------------------|------------------|--------------------------------|--------------------|
|  |      | Actual New /Upgrade (a) | YTD Actual (Renewal Expenditure) (b) |                   |                  |                                |                    |
|  |      | \$                      | \$                                   | \$                | \$               | \$                             | \$                 |
| Land   |      | 0                       | 0                                    | 50,000            | 5,000            | 0                              | 5,000              |
| Buildings and Improvements                       |      | 248,984                 | 24,587                               | 7,714,286         | 691,286          | 273,571                        | 417,715            |
| Roads  |      | 0                       | 1,821,544                            | 5,234,694         | 2,667,693        | 1,821,544                      | 846,149            |
| Other Infrastructure                             |      | 316,736                 | 7,289                                | 6,358,000         | 1,629,500        | 324,025                        | 1,305,475          |
| Plant & Equipment                                |      | 202,570                 | 105,158                              | 2,101,008         | 326,500          | 307,728                        | 18,772             |
| Furniture & Equipment                            |      | 63,982                  | 17,752                               | 200,600           | 84,000           | 81,734                         | 2,266              |
| <b>Capital Expenditure Totals</b>                |      | <b>832,272</b>          | <b>1,976,330</b>                     | <b>21,658,588</b> | <b>5,403,979</b> | <b>2,808,602</b>               | <b>2,595,377</b>   |
| <b>Capital Acquisitions Funded By</b>            |      |                         |                                      |                   |                  |                                |                    |
| Capital Grants and Contributions                 |      |                         |                                      | 8,040,001         | 1,011,193        | 1,447,954                      |                    |
| Borrowings                                       |      |                         |                                      | 400,000           | 0                | 0                              |                    |
| Other (Disposals & C/Fwd)                        |      |                         |                                      | 82,497            | 27,499           | 82,497                         |                    |
| Total Council Contribution- Cash Backed Reserves |      |                         |                                      | 0                 | 0                | 0                              |                    |
| Council Contribution - Operations                |      |                         |                                      | 13,136,090        | 4,365,287        | 1,278,151                      |                    |
| <b>Capital Funding Total</b>                     |      |                         |                                      | <b>21,658,588</b> | <b>5,403,979</b> | <b>2,808,602</b>               |                    |

Capital Expenditure Program YTD



**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 3. CAPITAL ACQUISITIONS**

|   |         | Annual<br>Budget | YTD Budget     | YTD Actual     | Variance<br>(Under)/<br>Over |
|---|---------|------------------|----------------|----------------|------------------------------|
| <b>Capital Acquisitions</b>   |         |                  |                |                |                              |
| <b>Building and Improvements</b>  |         | \$               | \$             | \$             | \$                           |
| New House for Doctor 2x2 unit   | New     | 350,000          | 0              | 0              | (350,000)                    |
| Early Childhood Precinct  | Upgrade | 100,000          | 80,000         | 70,620         | (20,000)                     |
| 8 Leahy Close - shade sail and landscaping                                  | New     | 5,000            | 0              | 0              | (5,000)                      |
| 1 Mikado Way - Back Patio   | New     | 6,000            | 0              | 0              | (6,000)                      |
| Staff Housing Upgrade   | Upgrade | 50,000           | 38,000         | 5,686          | (12,000)                     |
| Staff Unit Duketon Street   | New     | 350,000          | 0              | 0              | (350,000)                    |
| 14 Erliston Street (Old Police House)                                       | Renewal | 50,000           | 25,000         | 24,587         | (25,000)                     |
| Community Hub   | New     | 6,408,286        | 348,286        | 163,828        | (6,060,000)                  |
| Electrical upgrade -Depot   | Upgrade | 20,000           | 0              | 0              | (20,000)                     |
| Great Beyond Building   | Upgrade | 130,000          | 100,000        | 8,850          | (30,000)                     |
| Coach House Restoration   | Renewal | 145,000          | 0              | 0              | (145,000)                    |
| Renovations to Pre- Primary Building  | Renewal | 100,000          | 100,000        | 0              | 0                            |
| <b>TOTAL - Building and Improvements</b>                                    |         | <b>7,714,286</b> | <b>691,286</b> | <b>273,571</b> |                              |
| <b>Land</b>   |         |                  |                |                |                              |
| Surplus ALT Land  | New     | 30,000           | 0              | 0              | (30,000)                     |
| UCL Land in Hawkins Place   | New     | 20,000           | 5,000          | 0              | (15,000)                     |
| <b>TOTAL - Land</b>   |         | <b>50,000</b>    | <b>5,000</b>   | <b>0</b>       |                              |
| <b>Plant &amp; Equipment</b>  |         |                  |                |                |                              |
| Dog Pound Upgrade   | Upgrade | 5,000            | 0              | 0              | (5,000)                      |
| Nissan Navarra Community Liaison Officer                                    | Renewal | 40,000           | 0              | 0              | (40,000)                     |
| Rubbish Truck incl Compactor  | Renewal | 280,000          | 0              | 0              | (280,000)                    |
| Depot Fuel Facility - Second hand storage tank and Hard Stand for fuel tank | New     | 38,000           | 0              | 0              | (38,000)                     |
| construction Crew Accommodation Trailers                                    | Renewal | 100,000          | 90,000         | 76,252         | (10,000)                     |
| Maintenance Grade   | Renewal | 440,000          | 0              | 0              | (440,000)                    |
| Construction Grader   | Renewal | 430,000          | 0              | 0              | (430,000)                    |
| Multi-Wheel Roller  | Renewal | 190,000          | 0              | 0              | (190,000)                    |
| Backhoe/Loader  | Renewal | 200,000          | 0              | 0              | (200,000)                    |
| Parks & Gardens Utility   | Renewal | 30,000           | 0              | 0              | (30,000)                     |
| Road Crew Boss Bore Machine & Trailer                                       | New     | 72,000           | 72,000         | 72,000         | 0                            |
| Road Crew Toilets & Trailer   | New     | 12,500           | 12,500         | 11,305         | 0                            |
| Town Crew 2 door Utility  | Renewal | 28,000           | 0              | 0              | (28,000)                     |
| Town Crew 2 door Tipper Utility   | Renewal | 29,000           | 29,000         | 28,906         | 0                            |
| Community Services Off Road Barbecue  | New     | 26,508           | 13,000         | 25,960         | (13,508)                     |
| Executive Vehicle EMTS  | New     | 15,000           | 15,000         | 0              | 0                            |
| Executive Vehicle CEO   | Renewal | 95,000           | 95,000         | 93,305         | 0                            |
| 4WD Trayback Utility Works Supervisor                                       | Renewal | 70,000           | 0              | 0              | (70,000)                     |
| <b>TOTAL - Plant &amp; Equipment</b>  |         | <b>2,101,008</b> | <b>326,500</b> | <b>307,728</b> |                              |
| <b>Furniture &amp; Equipment</b>  |         |                  |                |                |                              |
| Security Surveillance Cameras, software and equipment                       | New     | 100,000          | 50,000         | 63,982         | (50,000)                     |
| Solar powered Lighting  | New     | 20,000           | 0              | 0              | (20,000)                     |
| Youth Officer Laptop Computer   | New     | 3,000            | 3,000          | 0              | 0                            |
| Screens and Audio Equipment   | New     | 30,000           | 0              | 0              | (30,000)                     |
| Coffee Machine for Great Beyond   | Renewal | 7,500            | 7,500          | 5,850          | 0                            |
| Laptop Computer for Great Beyond  | Renewal | 2,600            | 0              | 0              | (2,600)                      |
| CRC Server and staff computers  | Renewal | 22,500           | 16,500         | 10,151         | (6,000)                      |
| Office Desktop computer and UPS's   | Renewal | 15,000           | 7,000          | 1,751          | (8,000)                      |
| <b>TOTAL - Furniture &amp; Equipment</b>                                    |         | <b>200,600</b>   | <b>84,000</b>  | <b>81,734</b>  |                              |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 3. CAPITAL ACQUISITIONS**

|  |         | Annual<br>Budget  | YTD Budget       | YTD Actual       | Variance<br>(Under)/<br>Over |
|--|---------|-------------------|------------------|------------------|------------------------------|
|  |         | \$                | \$               | \$               | \$                           |
| <b>Capital Acquisitions</b>                                |         |                   |                  |                  |                              |
| <b>Building and Improvements</b>                           |         |                   |                  |                  |                              |
| <b>Roads</b>   |         |                   |                  |                  |                              |
| Great Central Rd Major Grant (c/over)                      | Renewal | 286,449           | 286,449          | 286,449          | 0                            |
| R2R - Reseal 28 Town Streets                               | Renewal | 16,001            | 0                | 0                | (16,001)                     |
| RAAR - Great Central Road SLK 67.9 -70.0                   | Renewal | 120,137           | 120,137          | 120,137          | 0                            |
| Bandya Road SLK 21.6 - 25.5                                | Renewal | 173,165           | 173,165          | 1,654            | 0                            |
| Bandya Road - Creek Crossing SLK 46.2                      | Renewal | 256,000           | 56,000           | 250,692          | (200,000)                    |
| Great Central Rd (1) Major Project                         | Renewal | 1,492,675         | 992,675          | 78,336           | (500,000)                    |
| Great Central Rd (1) Major Project -Federal Grant for OHDC | Renewal | 2,166,667         | 666,667          | 883,203          | (1,500,000)                  |
| RAAR - Great Central Rd SLK 35.0 - 42.0                    | Renewal | 120,000           | 120,000          | 79,894           | 0                            |
| RAAR - Bandya Rd SLK 25.5 - 30.5                           | Renewal | 90,000            | 90,000           | 0                | 0                            |
| RAAR - Old Laverton Rd SLK 24.0 - 29.0                     | Renewal | 30,000            | 30,000           | 25,506           | 0                            |
| Federal Black Spot Grant - Old Laverton Rd                 | Renewal | 331,400           | 31,400           | 0                | (300,000)                    |
| Floodway SLK 6.2 - 7.5                                     |         |                   |                  |                  |                              |
| Muni Funds - Various to be determined                      | Renewal | 152,200           | 101,200          | 95,673           | (51,000)                     |
| <b>TOTAL - Roads</b>                                       |         | <b>5,234,694</b>  | <b>2,667,693</b> | <b>1,821,544</b> |                              |
| <b>Other Infrastructure</b>                                |         |                   |                  |                  |                              |
| War Memorial Construction - Lighting                       | New     | 10,000            | 0                | 0                | (10,000)                     |
| War Memorial Garden  | New     | 20,000            | 0                | 0                | (20,000)                     |
| Oval Bore Water Supply to Oval Tank                        | New     | 60,000            | 60,000           | 91,123           | 0                            |
| Racecourse Power Supply                                    | New     | 140,000           | 0                | 0                | (140,000)                    |
| Leahy Park Upgrade   | Upgrade | 72,000            | 0                | 0                | (72,000)                     |
| Runway Lighting Replacement                                | Renewal | 260,000           | 7,500            | 7,289            | (252,500)                    |
| Airport Drainage and Flood Mitigation                      | Upgrade | 426,000           | 42,000           | 42,608           | (384,000)                    |
| Main St Civil Works Stage 1B Part B                        | New     | 120,000           | 70,000           | 25,289           | (50,000)                     |
| Main St Civil Works Stage 1B Part A                        | New     | 3,450,000         | 1,310,000        | 57,568           | (2,140,000)                  |
| Town Entry Statements and Other Signage                    | New     | 200,000           | 140,000          | 100,148          | (60,000)                     |
| Underground Power SUPP Program                             | New     | 1,500,000         | 0                | 0                | (1,500,000)                  |
| Elevated Water Tank/Lookout                                | New     | 100,000           | 0                | 0                | (100,000)                    |
| <b>TOTAL - Other Infrastructure</b>                        |         | <b>6,358,000</b>  | <b>1,629,500</b> | <b>324,025</b>   | <b>(6,033,975)</b>           |
|  |         | <b>21,658,588</b> | <b>5,403,979</b> | <b>2,808,602</b> |                              |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2017

**NOTE 3. CAPITAL DISPOSALS**

**Assets Disposed**

| Description Disposed Asset                     | Fair Value     | Accum Depr    | Proceeds      | Adopted Budget Profit/(Loss) | Actual Profit/(Loss) | Variance       | Comments |
|--|----------------|---------------|---------------|------------------------------|----------------------|----------------|----------|
|  | \$             | \$            | \$            | \$                           | \$                   | \$             |          |
| <b>Plant and Equipment</b>                     |                |               |               |                              |                      |                |          |
| Nissan Navara Utility P338 KBC                 | 0              | 0             | 0             | (18,643)                     |                      | 18,643         | P9422    |
| Fuso Rubbish Truck/Compactor                   | 0              | 0             | 0             | (169,276)                    |                      | 169,276        | P9252    |
| John Deere 770 Grader P282 LA3262              | 0              | 0             | 0             | (167,000)                    |                      | 167,000        | P9200    |
| John Deere 770 Construction Grader P303 LA3082 | 0              | 0             | 0             | (157,000)                    |                      | 157,000        | P9217    |
| Amman Multi- Wheel Roller P238 LA3082          | 0              | 0             | 0             | 0                            |                      | 0              | P9228    |
| JD Backhoe Loader P263 LA3089                  | 0              | 0             | 0             | (8,500)                      |                      | 8,500          | P9083    |
| Ford Ranger Utility P282 IDR972                | 0              | 0             | 0             | (17,000)                     |                      | 17,000         | P9224    |
| CEO Landcruiser OLA                            | 79,000         | 33,656        | 54,091        | (19,000)                     | 8,747                | 27,747         | P9248    |
| Landcruiser Tray Back Utility P222 151 LA      | 0              | 0             | 0             | (7,000)                      |                      | 7,000          | 420      |
| Mitsubishi                                     | 26,220         | 3,470         | 28,406        | 0                            | 5,656                | 5,656          | P9446    |
|  | <b>105,220</b> | <b>37,126</b> | <b>82,497</b> | <b>(563,419)</b>             | <b>14,403</b>        | <b>537,419</b> |          |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 4. CASH AND INVESTMENTS**

| Bank Accounts                       | Municipal        |                  |                  | Trust          | Total<br>Amount   | Institution | Interest<br>Rate | Details    |
|-------------------------------------|------------------|------------------|------------------|----------------|-------------------|-------------|------------------|------------|
|                                     | Municipal        | Restricted       | Reserves         |                |                   |             |                  |            |
| (a) <b>Cash Deposits</b>            | \$               | \$               | \$               | \$             | \$                |             |                  |            |
| Municipal Account                   | 1,082,137        |                  |                  |                | 1,082,137         | NAB         | Variable         | Cheque Acc |
| Short Term Investments              | 506,691          |                  |                  |                | 506,691           | NAB         | 2.32%            | 31.5.2017  |
| Short Term Investments              | 503,329          |                  |                  |                | 503,329           | NAB         | 2.58%            | 1.5.2017   |
| Short Term Investments              | 504,364          |                  |                  |                | 504,364           | NAB         | 2.50%            | 31.5.2107  |
| Short Term Investments              | 505,511          |                  |                  |                | 505,511           | NAB         | 2.32%            | 31.5.2017  |
| Trust Account                       |                  |                  |                  | 39,771         | 39,771            | NAB         | Variable         | Cheque Acc |
| Outback Highway Development Fund    |                  |                  |                  | 6,441          | 6,441             | NAB         | Variable         | Cheque Acc |
| Outback Highway Investment          |                  |                  |                  | 164,708        | 164,708           | NAB         | 2.55%            | 30.6.2017  |
| Cash on Hand                        | 1,600            |                  |                  |                | 1,600             | N/A         | N/A              | On Hand    |
| (b) <b>Other Investments</b>        |                  |                  |                  |                |                   |             |                  |            |
| OCDF -Community Hub Project         |                  | 5,416,601        |                  |                | 5,416,601         | WATC        | 1.45%            | Ongoing    |
| Reserves - Term Deposit 77-216-3432 |                  |                  | 3,711,253        |                | 3,711,253         | NAB         | 2.32%            | 31.5.2017  |
| <b>Total</b>                        | <b>3,103,633</b> | <b>5,416,601</b> | <b>3,711,253</b> | <b>210,920</b> | <b>12,442,407</b> |             |                  |            |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2017

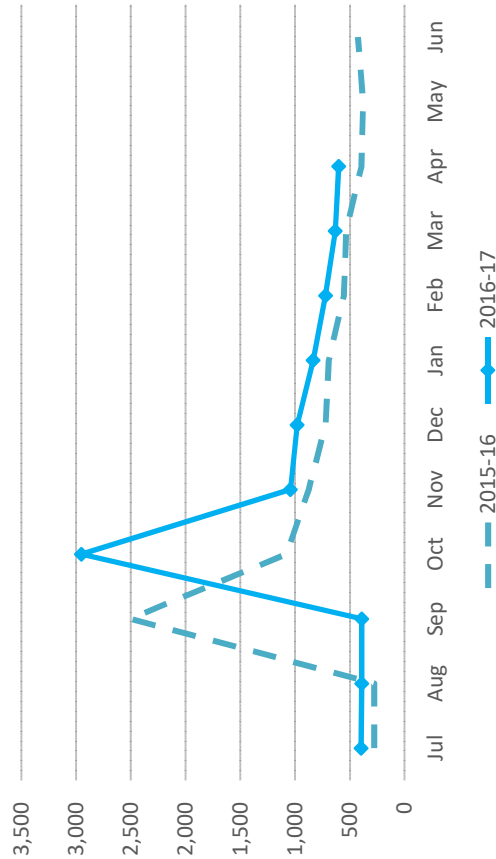
**NOTE 5. RECEIVABLES**

| Receivables - Rates and Other Rates Receivable | YTD 30 Apr 2017 | 30 June 2015   |
|--|-----------------|----------------|
| Opening Arrears Previous Years                 | \$ 425,428      | \$ 286,855     |
| Levied this year                               | 3,691,986       | 3,563,644      |
| Less Collections to date                       | (3,515,389)     | (3,425,071)    |
| <b>Equals Current Outstanding</b>              | <b>602,025</b>  | <b>425,428</b> |
| <b>Net Rates Collectable</b>                   | <b>602,025</b>  | <b>425,428</b> |
| % Collected                                    | 85.38%          | 88.95%         |

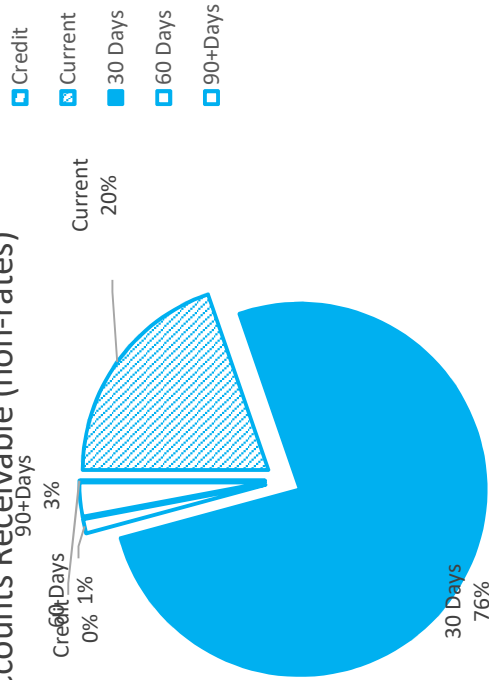
| Receivables - General                        | Credit  | Current    | 30 Days    | 60 Days   | 90+Days   | Total            |
|--|---------|------------|------------|-----------|-----------|------------------|
| Receivables - General                        | \$ (11) | \$ 245,887 | \$ 948,047 | \$ 15,669 | \$ 36,917 | \$ 1,246,509     |
| Other Receivables                            |         |            |            |           |           | 0                |
| <b>Total Receivables General Outstanding</b> |         |            |            |           |           | <b>1,246,509</b> |

Amounts shown above include GST (where applicable)

**Rates Receivable**



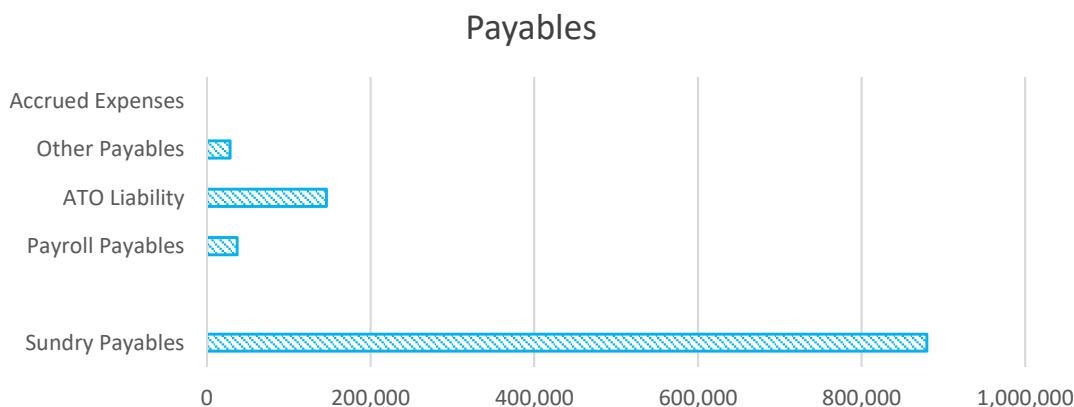
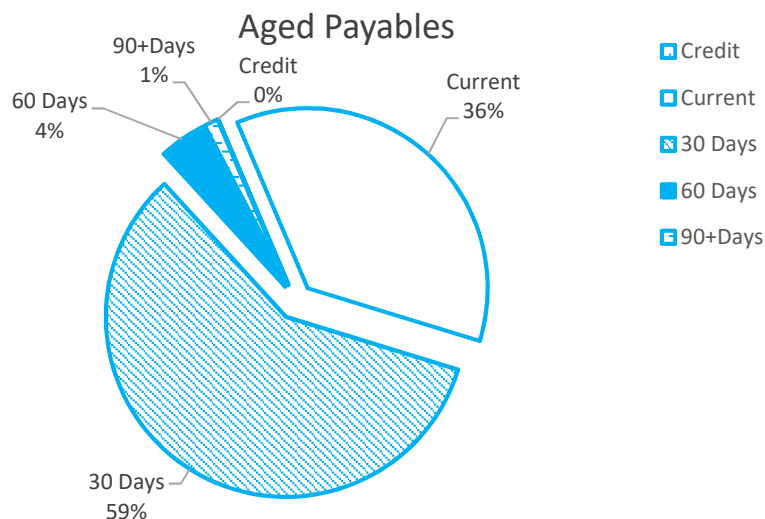
**Accounts Receivable (non-rates)**



**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 6. PAYABLES**

| <b>Payables</b>   | <b>Credit</b> | <b>Current</b> | <b>30 Days</b> | <b>60 Days</b> | <b>90+Days</b>        | <b>Total</b>     |
|---|---------------|----------------|----------------|----------------|-----------------------|------------------|
|   | \$            | \$             | \$             | \$             | \$                    | \$               |
| Payables - General  | 0             | 317,974        | 514,418        | 36,726         | 10,895                | 880,013          |
| Balances per Trial Balance                                |               |                |                |                |                       | <b>880,013</b>   |
| <b>Sundry Payables</b>                                    |               |                |                |                |                       |                  |
| Payroll Payables  |               |                |                |                |                       | 36,978           |
| ATO Liability   |               |                |                |                |                       | 146,032          |
| Other Payables  |               |                |                |                |                       | 28,492           |
| Accrued Expenses  |               |                |                |                |                       | 0                |
| <b>Total Payables General Outstanding</b>                 |               |                |                |                |                       | <b>211,502</b>   |
| <b>Amounts shown above include GST (where applicable)</b> |               |                |                |                | <b>Total Payables</b> | <b>1,091,515</b> |

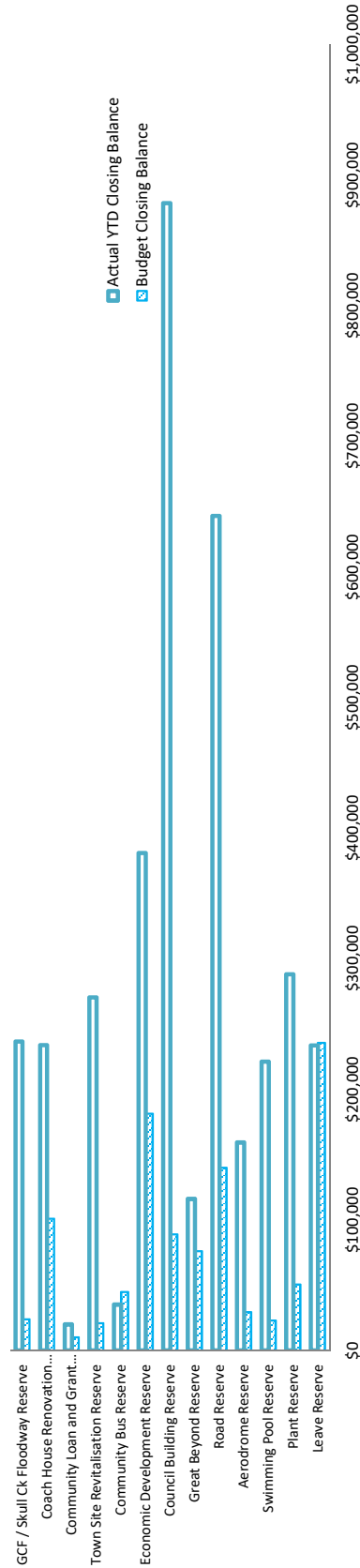




**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
For the Period Ended 30 April 2017

**NOTE 7. CASH BACKED RESERVE**

| Reserves                         | Opening Balance  | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Transfer out Reference | Budget Closing Balance | Actual YTD Closing Balance |
|----------------------------------|------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|------------------------|----------------------------|
| Leave Reserve                    | \$ 228,650       | \$ 6,860               | \$ 4,754               | \$ -                    | \$ -                    | \$ 0                     | \$ -                     |                        | \$ 235,510             | \$ 233,404                 |
| Plant Reserve                    | 282,133          | 6,348                  | 5,865                  |                         |                         | (238,000)                |                          |                        | 50,481                 | 287,998                    |
| Swimming Pool Reserve            | 216,455          | 6,494                  | 4,500                  |                         |                         | (200,000)                |                          |                        | 22,949                 | 220,955                    |
| Aerodrome Reserve                | 155,973          | 3,509                  | 3,243                  |                         |                         | (130,000)                |                          |                        | 29,482                 | 159,216                    |
| Road Reserve                     | 625,809          | 14,081                 | 13,011                 |                         |                         | (500,000)                |                          |                        | 139,890                | 638,820                    |
| Great Beyond Reserve             | 113,579          | 2,556                  | 2,361                  |                         |                         | (40,100)                 |                          |                        | 76,035                 | 115,940                    |
| Council Building Reserve         | 860,485          | 19,361                 | 17,889                 |                         |                         | (791,000)                |                          |                        | 88,846                 | 878,374                    |
| Economic Development Reserve     | 372,956          | 8,392                  | 7,754                  |                         |                         | (200,000)                |                          |                        | 181,348                | 380,710                    |
| Community Bus Reserve            | 34,447           | 1,033                  | 716                    | 9,200                   |                         | 0                        |                          |                        | 44,680                 | 35,163                     |
| Town Site Revitalisation Reserve | 264,828          | 5,959                  | 5,506                  |                         |                         | (250,000)                |                          |                        | 20,787                 | 270,334                    |
| Community Loan and Grant Reserve | 19,624           | 442                    | 408                    |                         |                         | (10,000)                 |                          |                        | 10,066                 | 20,032                     |
| Coach House Renovation Reserve   | 228,987          | 6,870                  | 4,761                  |                         |                         | (135,000)                |                          |                        | 100,857                | 233,748                    |
| GCF / Skull Ck Floodway Reserve  | 231,741          | 5,214                  | 4,818                  |                         |                         | (213,000)                |                          |                        | 23,955                 | 236,559                    |
|                                  | <b>3,635,667</b> | <b>87,119</b>          | <b>75,586</b>          | <b>9,200</b>            | <b>0</b>                | <b>(2,707,100)</b>       | <b>0</b>                 | <b>0</b>               | <b>1,024,886</b>       | <b>3,711,253</b>           |



**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 8. RATING INFORMATION**

| RATE                             | Number of Properties | Rate in \$        | Rateable Value \$ | YTD Actual       |                |            | Budget           |                  |           |               |                  |
|----------------------------------|----------------------|-------------------|-------------------|------------------|----------------|------------|------------------|------------------|-----------|---------------|------------------|
|                                  |                      |                   |                   | Rate Revenue     | Interim Rates  | Back Rates | Rate Revenue     | Interim Rate     | Back Rate | Total Revenue |                  |
| <b>Differential General Rate</b> |                      |                   |                   |                  |                |            |                  |                  |           |               |                  |
| GRV Townsite                     | 181                  | 0.1094            | 2,448,948         | 267,915          | (4,416)        | 0          | 263,499          | 267,915          | 0         | 0             | 267,915          |
| GRV Mining                       | 12                   | 0.0820            | 12,580,500        | 1,031,601        |                | 0          | 1,031,601        | 1,031,601        | 0         | 0             | 1,031,601        |
| UV Pastoral                      | 17                   | 0.0898            | 581,775           | 52,243           | 0              | 0          | 52,243           | 52,243           | 0         | 0             | 52,243           |
| UV Mining                        | 676                  | 0.1516            | 15,585,433        | 2,362,752        | (5,533)        | 0          | 2,357,219        | 2,362,752        | 0         | 0             | 2,362,752        |
| <b>Sub-Totals</b>                | <b>886</b>           |                   | <b>31,196,656</b> | <b>3,714,511</b> | <b>(9,949)</b> | <b>0</b>   | <b>3,704,562</b> | <b>3,714,511</b> | <b>0</b>  | <b>0</b>      | <b>3,714,511</b> |
| <b>Minimum Payment</b>           |                      | <b>Minimum \$</b> |                   |                  |                |            |                  |                  |           |               |                  |
| GRV Townsite                     | 58                   | 286               | 17,618            | 16,588           | 0              | 0          | 16,588           | 16,588           | 0         | 0             | 16,588           |
| GRV Mining                       | 1                    | 286               | 20                | 286              | 0              | 0          | 286              | 286              | 0         | 0             | 286              |
| UV Pastoral                      | 0                    | 286               | 0                 | 0                | 0              | 0          | 0                | 0                | 0         | 0             | 0                |
| UV Mining                        | 390                  | 286               | 387,136           | 111,540          | 0              | 0          | 111,540          | 111,540          | 0         | 0             | 111,540          |
| UV Shared Tenements              | 12                   | 143               | 2,306             | 1,716            | 8,228          | 0          | 9,944            | 1,716            | 0         | 0             | 1,716            |
| <b>Sub-Totals</b>                | <b>461</b>           |                   | <b>407,080</b>    | <b>130,130</b>   | <b>8,228</b>   | <b>0</b>   | <b>138,358</b>   | <b>286</b>       | <b>0</b>  | <b>0</b>      | <b>130,130</b>   |
| <b>Total</b>                     | <b>1,347</b>         |                   | <b>31,603,736</b> | <b>3,844,641</b> | <b>(1,721)</b> | <b>0</b>   | <b>3,842,920</b> | <b>286</b>       | <b>0</b>  | <b>0</b>      | <b>3,844,641</b> |
| Discounts                        |                      |                   |                   |                  |                |            | (150,934)        | (90,000)         | 0         | 0             | (90,000)         |
| Concessions                      |                      |                   |                   |                  |                |            | 0                | (5,000)          | 0         | 0             | (5,000)          |
| <b>Amount from General Rates</b> |                      |                   |                   |                  |                |            | <b>3,691,986</b> | <b>3,691,986</b> | <b>0</b>  | <b>0</b>      | <b>3,749,641</b> |
|                                  |                      |                   |                   |                  |                |            | <b>3,691,986</b> |                  |           |               | <b>3,749,641</b> |

**SHIRE OF LAVERTON**  
**MONTHLY FINANCIAL REPORT**  
**For the Period Ended 30 April 2017**

**NOTE 9. INFORMATION ON BORROWINGS**

**(a) Debenture Repayments**

Movement in debentures and interest between the beginning and the end of the current financial year.

| Particulars                     | Principal<br>1-Jul-16 | New<br>Loans   | Principal<br>Repayments |                   | Principal<br>Outstanding |                   | Interest<br>Repayments |                   |
|---------------------------------|-----------------------|----------------|-------------------------|-------------------|--------------------------|-------------------|------------------------|-------------------|
|                                 |                       |                | 2016/17<br>Actual       | 2016/17<br>Budget | 2016/17<br>Actual        | 2016/17<br>Budget | 2016/17<br>Actual      | 2016/17<br>Budget |
| <b>Housing</b>                  |                       |                | \$                      | \$                | \$                       | \$                | \$                     | \$                |
| Loan 79B Two Executive Houses   | 141,837               |                | 25,044                  | 25,044            | 116,793                  | 116,793           | 4,354                  | 8,330             |
| Loan 81 Burt St Group Housing   | 334,193               |                | 35,279                  | 35,279            | 298,914                  | 298,914           | 7,887                  | 15,362            |
| New - Doctor's House            | 0                     | 350,000        | 0                       | 0                 | 0                        | 350,000           | 0                      | 0                 |
| <b>Economic Services</b>        |                       |                |                         |                   |                          |                   |                        |                   |
| Loan 80 Main St Project Funding | 533,881               |                | 33,444                  | 67,554            | 500,437                  | 466,327           | 10,624                 | 20,583            |
| New - Main St Underground Power | 0                     | 200,000        | 0                       | 0                 | 0                        | 200,000           | 0                      | 0                 |
|                                 | <b>1,009,911</b>      | <b>550,000</b> | <b>93,767</b>           | <b>127,877</b>    | <b>916,144</b>           | <b>1,432,034</b>  | <b>22,865</b>          | <b>44,275</b>     |

All debenture repayments will be financed by general purpose revenue.

**SHIRE OF LAVERTON**  
**MONTHLY FINANCIAL REPORT**  
 For the Period Ended 30 April 2017

**NOTE 9. INFORMATION ON BORROWINGS (Continued)**

(b) New debentures 2016/17.

| Particulars/Purpose       | Amount Borrowed Budget | Institution | Loan Type  | Term (Years) | Total Interest & Charges | Interest Rate % | Amount Used Budget | Balance Unspent \$ |
|---------------------------|------------------------|-------------|------------|--------------|--------------------------|-----------------|--------------------|--------------------|
| Doctor's House            | 350,000                | WATC        | Debentures | 10           | TBA                      | TBA             | 350,000            | 0                  |
| Main St Underground Power | 200,000                | WATC        | Debentures | 10           | TBA                      | TBA             | 200,000            | 0                  |
|                           | 550,000                |             |            |              | 0                        |                 | 550,000            | 0                  |

(c) Unspent Debentures

The Shire has no unspent debenture funds as at 30th June 2016, nor is it expected to have unspent funds as at 30th June 2017.

(d) Overdraft

The Shire does not have an overdraft facility. It is not anticipated a facility will be required during 2016/17.

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 10. GRANTS AND CONTRIBUTIONS**

| Grants   | Grant Provider | Approval<br>(Y/N) | 2016-17          |                  | 2016-17 Budget<br>Operating | 2016-17 Budget<br>Capital | Variations<br>Additions / (Deletions)<br>Operating | Variations<br>(Deletions)<br>Capital | Recoup Status    |              |
|--|----------------|-------------------|------------------|------------------|-----------------------------|---------------------------|--|--------------------------------------|------------------|--------------|
|  |                |                   | Budget           | Operating        |                             |                           |  |                                      | Received         | Not Received |
|  |                |                   | \$               | \$               | \$                          | \$                        | \$   | \$                                   | \$               | \$           |
| <b>General Purpose Funding</b>                             |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I032010 Grants Commission                                  | WALGCC         | Y                 | 1,552,807        | 1,552,807        | 0                           | 0                         | 0  | 0                                    | 1,164,605        | 388,202      |
| I032020 Local Road Grants                                  | WALGCC         | Y                 | 890,680          | 890,680          | 0                           | 0                         | 0  | 0                                    | 668,010          | 222,670      |
| <b>Governance</b>  |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I041050 Outback Highway Reimbursement                      | OBHW           |                   | 0                | 0                | 0                           | 500                       | 0  | 0                                    | 500              | 0            |
| <b>Law, Order, Public Safety</b>                           |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I051125 Contributions and Donations                        | DFES           | Y                 | 2,960            | 2,960            | 0                           | (2,000)                   | 0  | 0                                    | 960              | 0            |
| I053005 Grant Income                                       | Various        |                   | 21,000           | 21,000           | 0                           | 0                         | 0  | 0                                    | 20,000           | 1,000        |
| I054015 Contribution towards Flood Management Plan         |                |                   | 50,000           | 50,000           | 0                           | 0                         | 0  | 0                                    | 0                | 50,000       |
| I053006 Contribution Solar Powered Lights                  |                |                   | 10,000           | 10,000           | 10,000                      | 0                         | 0  | 0                                    | 0                | 10,000       |
| I053007 Grant for Public Open Space CCTV                   |                |                   | 100,000          | 100,000          | 100,000                     | 0                         | 0  | 0                                    | 69,382           | 30,618       |
| <b>Health</b>  |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I074010 Mining Company Subsidy                             | Various        |                   | 100,000          | 100,000          | 0                           | 0                         | 0  | 0                                    | 50,387           | 49,613       |
| <b>Education &amp; Welfare</b>                             |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I085005 Youth Worker Grant                                 | DPC            |                   | 121,580          | 121,580          | 0                           | 0                         | 0  | 0                                    | 91,185           | 30,395       |
| I085010 Youth Worker Grant Misc                            |                |                   | 250              | 250              | 0                           | 0                         | 0  | 0                                    | 250              | 0            |
| I085100 Youth & Recreation Services                        | Granny Smith   |                   | 0                | 0                | 0                           | 1,850                     | 0  | 0                                    | 1,850            | 0            |
| I087020 Grant Income                                       | Minara         |                   | 0                | 0                | 0                           | 0                         | 0  | 0                                    | 0                | 0            |
| I088010 Grant Early Childhood Precinct                     |                |                   | 0                | 0                | 0                           | 0                         | 0  | 0                                    | 0                | 0            |
| <b>Housing</b>   |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I091050 Insurance Claim Old Police House                   |                |                   | 20,000           | 0                | 20,000                      | 0                         | 0  | 0                                    | 0                | 20,000       |
| <b>Recreation and Culture</b>                              |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I112006 CPRC Swimming Pool Grant                           | DSR            |                   | 0                | 0                | 0                           | 32,000                    | 0  | 0                                    | 32,000           | 0            |
| I113015 Govt Grants - Education Dept Oval                  | Dept Ed        |                   | 39,000           | 39,000           | 0                           | 1,056                     | 0  | 0                                    | 0                | 40,056       |
| I113070 - Laverton Community Hub                           | DSR/CSRFF      |                   | 212,500          | 0                | 212,500                     | 0                         | 0  | 0                                    | 0                | 212,500      |
| I113048 Contribution Racecourse Power Connection           |                |                   | 90,000           | 0                | 90,000                      | 0                         | 0  | 0                                    | 0                | 90,000       |
| I119010 Reimbursements                                     | Mining Cos     |                   | 9,000            | 9,000            | 0                           | 0                         | 0  | 0                                    | 0                | 9,000        |
| I119020 Contributions & Donations (Leahy Park)             | MEEDAC         |                   | 72,000           | 0                | 72,000                      | 0                         | 0  | 0                                    | 0                | 72,000       |
| <b>Transport</b>   |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| <b>MRWA Funding</b>  |                |                   |                  |                  |                             |                           |  |                                      |                  |              |
| I121030 MRWA Direct  | MRWA           |                   | 173,165          | 0                | 173,165                     | 0                         | 0  | 0                                    | 173,165          | 0            |
| I121020 Government Grant - Project Based Grants Carry-over | MRWA           |                   | 200,000          | 0                | 200,000                     | 0                         | 0  | 0                                    | 0                | 200,000      |
| I121020 Government Grant - Project Based Grants            | MRWA           |                   | 170,667          | 0                | 170,667                     | 0                         | 622,008  | 0                                    | 792,675          | 0            |
| I121025 Remote Aboriginal Access Roads C/O                 | MRWA           |                   | 80,000           | 0                | 80,000                      | 0                         | 0  | 0                                    | 56,000           | 24,000       |
| I121025 Remote Aboriginal Access Roads 15-16               | MRWA           |                   | 24,000           | 0                | 24,000                      | 0                         | 0  | 0                                    | 0                | 24,000       |
| I121065 Federal Black Spot                                 |                |                   | 220,933          | 0                | 220,933                     | 0                         | 0  | 0                                    | 0                | 220,933      |
| <b>Subtotal</b>  |                |                   | <b>4,160,542</b> | <b>2,787,277</b> | <b>1,373,265</b>            | <b>33,406</b>             | <b>622,008</b>                                     | <b>3,120,719</b>                     | <b>1,695,237</b> |              |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 10. GRANTS AND CONTRIBUTIONS**

| Grants  | Grant Provider | Approval<br>(Y/N) | 2016-17           |                  | 2016-17 Budget<br>Operating | 2016-17 Budget<br>Capital | Variations                           |                  | Recoup Status    |              |
|---|----------------|-------------------|-------------------|------------------|-----------------------------|---------------------------|--------------------------------------|------------------|------------------|--------------|
|   |                |                   | Budget            | Operating        |                             |                           | Additions / (Deletions)<br>Operating | Capital          | Received         | Not Received |
|   |                |                   | \$                | \$               | \$                          | \$                        | \$                                   | \$               | \$               | \$           |
| <b>Other Streets/Roads Funding</b>            |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I121045 Roads to Recovery                     | Federal Govt   |                   | 16,001            | 0                | 16,001                      | 0                         | 269,725                              | 285,726          | 0                | 0            |
| I121066 OHDC Grant Funding                    | State/Federal  |                   | 3,659,342         | 0                | 3,659,342                   | 0                         | 0                                    | 0                | 3,659,342        | 0            |
| I123001 Insurance Claims                      |                |                   | 36,906            | 0                | 36,906                      | 0                         | 0                                    | 28,406           | 8,500            | 0            |
| <b>Aerodrome Funding</b>                      |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I126030 RADS Grants                           |                |                   | 512,000           | 0                | 512,000                     | 0                         | 0                                    | 42,600           | 469,400          | 0            |
| <b>Economic Services</b>                      |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| <b>Community Development</b>                  |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I131011 Grants & Donations                    | Dept II&S.     |                   | 35,000            | 0                | 0                           | 0                         | 0                                    | 17,072           | 17,928           | 0            |
| I131012 History Walk Grant                    | Great Beyond   |                   | 71,500            | 0                | 0                           | 0                         | 0                                    | 100              | 71,400           | 0            |
| I133062 Gov - Grants - Great Beyond           | DOT            |                   | 0                 | 0                | 0                           | 12,222                    | 0                                    | 12,222           | 0                | 0            |
| <b>Community Resource Centre</b>              |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I134045 CRC Support Unit Funding              |                |                   | 128,842           | 0                | 0                           | 0                         | 0                                    | 128,842          | 0                | 0            |
| I134065 CRC Operating Grants                  |                |                   | 10,970            | 0                | 0                           | 636                       | 0                                    | 11,606           | 0                | 0            |
| <b>Economic Development</b>                   |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I131036 Purchase of Land                      |                |                   | 10,000            | 0                | 0                           | 0                         | 0                                    | 0                | 10,000           | 0            |
| I131039 Economic Development Contributions    |                |                   | 100,000           | 0                | 100,000                     | 0                         | 0                                    | 0                | 100,000          | 0            |
| <b>Public Utility Services</b>                |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I131051 Main Street Project Roads to Recovery |                |                   | 1,260,265         | 0                | 1,260,265                   | 0                         | 0                                    | 0                | 1,260,265        | 0            |
| I131052 Underground Power                     |                |                   | 1,000,000         | 0                | 1,000,000                   | 0                         | 0                                    | 0                | 1,000,000        | 0            |
| <b>Heritage Development</b>                   |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I131060 Influential Families                  |                |                   | 20,415            | 0                | 0                           | 0                         | 0                                    | 0                | 20,415           | 0            |
| I131042 Coach House Remediation Works         |                |                   | 60,000            | 0                | 60,000                      | 0                         | 0                                    | 0                | 60,000           | 0            |
| <b>Great Beyond Visitor Centre</b>            |                |                   |                   |                  |                             |                           |                                      |                  |                  |              |
| I133062 Government Grants Great Beyond        |                |                   | 12,222            | 0                | 12,222                      | 0                         | 0                                    | 0                | 12,222           | 0            |
| I133005 Great Beyond                          |                |                   | 13,000            | 3,000            | 10,000                      | 0                         | 0                                    | 0                | 13,000           | 0            |
| <b>TOTALS</b>                                 |                |                   | <b>11,107,005</b> | <b>3,067,004</b> | <b>8,040,001</b>            | <b>46,264</b>             | <b>891,733</b>                       | <b>3,647,293</b> | <b>8,397,709</b> | <b>0</b>     |



**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 12. TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

| Description                      | Opening<br>Balance<br>1 Jul 16 | Amount<br>Received | Amount<br>Paid | Closing Balance<br>30 Apr 17 |
|----------------------------------|--------------------------------|--------------------|----------------|------------------------------|
|                                  | \$                             | \$                 | \$             | \$                           |
| Housing Bonds                    | 5,590                          | 0                  | (400)          | 5,190                        |
| Building Levies                  | 2,384                          | 0                  | 0              | 2,384                        |
| Youth Advisory Council           | 1,029                          | 0                  | 0              | 1,029                        |
| Laverton Clubs and Discos        | 1,530                          | 0                  | 0              | 1,530                        |
| Donations Received               | 9,044                          | 0                  | 0              | 9,044                        |
| North East G/fields LCDC holding | 14,333                         | 0                  | 0              | 14,333                       |
| Sport & Recreation Grant Funds   | 6,000                          | 0                  | 0              | 6,000                        |
| Outback Hwy Development Fund     | 167,616                        | 3,533              | 0              | 171,149                      |
| Unclaimed Monies                 | 261                            | 0                  | 0              | 261                          |
|                                  | 207,787                        | 3,533              | (400)          | 210,920                      |



**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 13. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10%.

| Reporting Program                   | Variance  | Variance  | Var. | Timing/<br>Permanent | Explanation of Variance  |
|-------------------------------------|-----------|-----------|------|----------------------|--|
| <b>Operating Revenues</b>           | \$        | %         |      |                      |  |
| Health                              | (22,987)  | (29.12%)  | ▼    | Timing               | The timing is due to the timing of Mining Company Subsidies for the Medical Service  |
| Education and Welfare               | (30,899)  | (24.92%)  | ▼    | Timing               | The variation is due to the timing of the Youth Services Grant   |
| Transport                           | (100,211) | (50.19%)  | ▼    | Timing               | Variation is due to the timing of Roads grants and jet fuel sales.   |
| Economic Services                   | (82,514)  | (19.57%)  | ▼    | Permanent            | \$71.5K is for a grant for the GYROV LED Street lighting project in anticipation of addition expenditure which also didn't occur so the net effect on the budget is nil. The balance of the variance is attributable to lower Laverfest Income.  |
| Other Property and Services         | 53,002    | 52.29%    | ▲    | Permanent            | The variation is due to Workers compensation reimbursements \$28K, Profit on Sale of CEO's vehicle \$8K, higher Admin Reimbursements & Commissions \$8K and higher Private works & bus hire fees \$9K  |
| <b>Operating Expense</b>            |           |           |      |                      |  |
| Law, Order, Public Safety           | 61,070    | 22.29%    | ▼    |                      | Variation is due to lower Fire Control Expenses \$7K, Animal Control Expenses \$7.5K, Crime Prevention \$44K and Emergency Management Expense \$2.4K   |
| Education and Welfare               | 33,126    | 16.33%    | ▼    |                      | Variance is due to lower Youth Services expenses and the timing of repairs to the Pre-school building maintenance.   |
| Housing                             | (10,042)  | (12.98%)  | ▲    |                      | The over expenditure is due to some building upgrade works that have been put into maintenance but should be capitalised.  |
| Community Amenities                 | 52,259    | 14.96%    | ▼    |                      | The lower expenditure is due to the timing of Town Planning Expenses \$11K, Sanitation Expenses \$9.5K, Cemetery Expenses \$15.5K and Public Convenience Maintenance \$15.5K   |
| Economic Services                   | 190,133   | 15.91%    | ▼    |                      | Community Development Expenses are down \$9.5K; heritage Development & Maintenance is down \$85.6K. \$50K of this is for Coach House planning which hasn't proceeded. Gt Beyond Expenses are down \$84.6K - this is mainly due to the timing of the Stage 2 Expansion Architectural plans. Weed Control is down \$17K. |
| Other Property and Services         | (169,992) | (509.46%) | ▲    |                      | Variation is due to under recovery of plant operating costs \$150 K and Works Overheads \$18K . This will be corrected over coming months.   |
| <b>Funding Balance Adjustments</b>  |           |           |      |                      |  |
| Add back Depreciation               | 490,635   | 32.21%    | ▲    |                      | Depreciation was under budgeted.   |
| Adjust (Profit)/Loss on Disposal    | (33,403)  | (175.81%) | ▼    |                      | Variation due to \$8.7K profit being made on sale of CEO Land cruiser instead of the budgeted \$19K loss and \$5.7K profit on insurance payout of Mitsubishi Ute.  |
| <b>Capital Revenues</b>             |           |           |      |                      |  |
| Grants, Subsidies and Contributions | 436,761   | 43.19%    | ▲    |                      | This is a timing issue due to various grants being received earlier than expected.   |
| <b>Capital Expenses</b>             |           |           |      |                      |  |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 13. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10%.

| Reporting Program      | Variance  | Variance | Var. | Timing/<br>Permanent | Explanation of Variance  |
|------------------------|-----------|----------|------|----------------------|--|
| Land and Buildings     | 417,715   | 60.43%   | ▼    |                      | Expenditure on land and buildings is down due to delays with the commencement of the Community Hub and the Doctor's house not progressing. |
| Infrastructure - Roads | 846,149   | 31.72%   | ▼    |                      | Variation is due to the timing of Expenditure on the Gt Central Road   |
| Infrastructure - Other | 1,305,475 | 80.12%   | ▼    |                      | Expenditure is down due to the timing of Main Street expenditure.  |
|                        |           |          |      |                      |  |

**SHIRE OF LAVERTON**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 April 2017**

**NOTE 13. EXPLANATION OF MATERIAL VARIANCES**

Details and explanations of the material variances reflected on the Statement of Financial Activity are provided below as required by Local Government (Financial Management) Regulation 34(1) (d). ▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold of 10%.

| Reporting Program           | Variance | Variance | Var. | Timing/<br>Permanent | Explanation of Variance  |
|-----------------------------|----------|----------|------|----------------------|--|
| <b>Additional Comments</b>  |          |          |      |                      |  |
| Note 2 - Net Current Assets |          |          |      |                      | Cash balances remain strong.   |
| Note 3 - Capital            |          |          |      |                      | A number of major plant purchases are scheduled for the final quarter of the year. Much of the expenditure on the community Hub Project, Main Street Project and the Gt Central Road will happen over the next 2 months. |
| Note 4 - Cash               |          |          |      |                      | Cash balances remain strong.   |
| Note 5 - Receivables        |          |          |      |                      |  |
| Note 6 - Payables           |          |          |      |                      |  |
| Note 7 - Reserves           |          |          |      |                      |  |
| Note 8 - Rates              |          |          |      |                      | Rates discounts claimed are significantly up on previous years and interim rates have reduced our income.  |
| Note 9 - Borrowings         |          |          |      |                      | It is highly unlikely that we will require the two new loans that were proposed in the budget because to two projects are unlikely the commence this financial year.   |
| Note 10 Grants              |          |          |      |                      |  |
| Note 11 - Budget Amendments |          |          |      |                      | Nil to date.   |
| Note 12 - Trust             |          |          |      |                      |  |
|                             |          |          |      |                      |  |

**Shire of Laverton**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**For the Period Ended 30 April 2017**

**SUPPLEMENTARY REPORTS**

Shire of Laverton  
**Balance Sheet**  
As of 30 April, 2017

|   | Apr 30, 17           | Jun 30, 16           | \$ Change             |
|---|----------------------|----------------------|-----------------------|
| <b>ASSETS</b>                             |                      |                      |                       |
| <b>Current Assets</b>                     |                      |                      |                       |
| <b>Chequing/Savings</b>                   |                      |                      |                       |
| <b>A01100 · Cash at Bank</b>              |                      |                      |                       |
| A01101 · Unrestricted Municipal Bank      | 1,082,137.32         | 6,887,540.76         | (5,805,403.44)        |
| A01102 · Unrestricted Short Term Invest   | 2,019,895.38         | 0.00                 | 2,019,895.38          |
| A01104 · Restricted Invest. LCHP          | 5,416,601.25         | 0.00                 | 5,416,601.25          |
| <b>Total A01100 · Cash at Bank</b>        | <b>8,518,633.95</b>  | <b>6,887,540.76</b>  | <b>1,631,093.19</b>   |
| <b>A01110 · Reserved Cash</b>             |                      |                      |                       |
| A1111 · Aerodrome Reserve Account         | 159,216.04           | 155,973.31           | 3,242.73              |
| A1112 · Leave Reserve Account             | 233,403.62           | 228,649.93           | 4,753.69              |
| A1113 · Road Reserve Account              | 638,819.86           | 625,809.13           | 13,010.73             |
| A1114 · Plant Reserve Account             | 287,998.90           | 282,133.28           | 5,865.62              |
| A1115 · Swimming Pool Reserve Account     | 220,955.28           | 216,455.12           | 4,500.16              |
| A1116 · Council Building Reserve          | 878,374.42           | 860,484.73           | 17,889.69             |
| A1117 · Great Beyond Reserve              | 115,939.81           | 113,578.50           | 2,361.31              |
| A1118 · Bus Reserve                       | 35,163.57            | 34,447.39            | 716.18                |
| A1119 · Townsite Revitalisation Reserve   | 270,333.73           | 264,827.89           | 5,505.84              |
| A1120 · Community Loan & Grant Reserve    | 20,031.94            | 19,623.95            | 407.99                |
| A1121 · Economic Development Reserve      | 380,709.61           | 372,955.77           | 7,753.84              |
| A1123 · Coach House Renovation Reserve    | 233,747.11           | 228,986.42           | 4,760.69              |
| A1124 · GCR/Skull Ck Floodway Reserve     | 236,559.34           | 231,741.38           | 4,817.96              |
| <b>Total A01110 · Reserved Cash</b>       | <b>3,711,253.23</b>  | <b>3,635,666.80</b>  | <b>75,586.43</b>      |
| <b>Total Chequing/Savings</b>             | <b>12,229,887.18</b> | <b>10,523,207.56</b> | <b>1,706,679.62</b>   |
| <b>Accounts Receivable</b>                |                      |                      |                       |
| <b>A01120 · ACCOUNTS RECEIVABLE</b>       |                      |                      |                       |
| A01122 · Prov Doubtful Debts              | (138,000.00)         | (138,000.00)         | 0.00                  |
| A01120 · ACCOUNTS RECEIVABLE - Other      | 1,602,646.63         | 617,456.23           | 985,190.40            |
| <b>Total A01120 · ACCOUNTS RECEIVABLE</b> | <b>1,464,646.63</b>  | <b>479,456.23</b>    | <b>985,190.40</b>     |
| <b>Total Accounts Receivable</b>          | <b>1,464,646.63</b>  | <b>479,456.23</b>    | <b>985,190.40</b>     |
| <b>Other Current Assets</b>               |                      |                      |                       |
| 1499 · Undeposited Funds                  | 0.00                 | 1,151.65             | (1,151.65)            |
| A01105 · Petty Cash and Cash on Hand      | 1,600.00             | 1,600.00             | 0.00                  |
| A01131 · Prepayments - Other              | 0.00                 | 1,180.00             | (1,180.00)            |
| A01132 · Interest Receivable Accrued      | 80,681.98            | 0.00                 | 80,681.98             |
| A01133 · Accrued Jet Fuel Revenue         | 134,480.08           | 128,310.00           | 6,170.08              |
| A01134 · Other Accrued Income             | 18,456.00            | 2,137,899.95         | (2,119,443.95)        |
| A01190 · STOCK ON HAND                    | 95,492.30            | 126,327.70           | (30,835.40)           |
| <b>Total Other Current Assets</b>         | <b>330,710.36</b>    | <b>2,396,469.30</b>  | <b>(2,065,758.94)</b> |
| <b>Total Current Assets</b>               | <b>14,025,244.17</b> | <b>13,399,133.09</b> | <b>626,111.08</b>     |

Accrual Basis

## Shire of Laverton Balance Sheet As of 30 April, 2017

|   | Apr 30, 17          | Jun 30, 16          | \$ Change          |
|---|---------------------|---------------------|--------------------|
| <b>Fixed Assets</b>                             |                     |                     |                    |
| <b>A0151 · Land</b>                             |                     |                     |                    |
| A015100 · Land at Valuation                     | 903,000.00          | 903,000.00          | 0.00               |
| <b>A01512 · At Cost</b>                         |                     |                     |                    |
| <b>A015121 · Additions 14/15</b>                |                     |                     |                    |
| C130210 · Land for Redevelopment                | 62,572.06           | 62,572.06           | 0.00               |
| <b>Total A015121 · Additions 14/15</b>          | <b>62,572.06</b>    | <b>62,572.06</b>    | <b>0.00</b>        |
| <b>CL16 · Land Additions 15-16</b>              |                     |                     |                    |
| CL16211 · Land For Redevelopment                | 2,788.13            | 2,788.13            | 0.00               |
| CL16212 · Swap Costs for i Erlistoun OPO        | 3,618.78            | 3,618.78            | 0.00               |
| CL16213 · Acqisition of UCL Hawks Place         | 5,775.00            | 5,775.00            | 0.00               |
| CL16214 · Acquisition of 3 Laver Place          | 187,676.93          | 187,676.93          | 0.00               |
| <b>Total CL16 · Land Additions 15-16</b>        | <b>199,858.84</b>   | <b>199,858.84</b>   | <b>0.00</b>        |
| <b>Total A01512 · At Cost</b>                   | <b>262,430.90</b>   | <b>262,430.90</b>   | <b>0.00</b>        |
| <b>Total A0151 · Land</b>                       | <b>1,165,430.90</b> | <b>1,165,430.90</b> | <b>0.00</b>        |
| <b>A0152 · Buildings and Improvements</b>       |                     |                     |                    |
| A015200 · Buildings at valuation                | 5,090,000.00        | 5,090,000.00        | 0.00               |
| A015202 · Improvements at Valuation             | 3,217,000.00        | 3,217,000.00        | 0.00               |
| A01521 · Accum.Depn - Buildings                 | (1,296,253.82)      | (978,567.95)        | (317,685.87)       |
| <b>A01522 · At Cost</b>                         |                     |                     |                    |
| <b>CB15 · Buildings Additions 14-15</b>         |                     |                     |                    |
| CB15208 · Electrical Upgrade Transport De       | 31,999.09           | 31,999.09           | 0.00               |
| <b>Total CB15 · Buildings Additions 14-15</b>   | <b>31,999.09</b>    | <b>31,999.09</b>    | <b>0.00</b>        |
| <b>CB16 · Buildings Additions 15-16</b>         |                     |                     |                    |
| CB16204 · Burt St Group Dwelling C/O            | 87,895.69           | 87,895.69           | 0.00               |
| CB16207 · 8 Leahy Close Completion              | 2,545.45            | 2,545.45            | 0.00               |
| CB16209 · Staff Housing Upgrading               | 60,965.73           | 60,965.73           | 0.00               |
| CB16212 · Purchase 3 Laver Place Building       | 514.13              | 514.13              | 0.00               |
| CB16214 · Great Beyond building additions       | 2,509.09            | 2,509.09            | 0.00               |
| <b>Total CB16 · Buildings Additions 15-16</b>   | <b>154,430.09</b>   | <b>154,430.09</b>   | <b>0.00</b>        |
| <b>CB17 · Building Additions 16-17</b>          |                     |                     |                    |
| CB17202 · Laverton Community Hub                | 163,828.00          | 0.00                | 163,828.00         |
| CB17204 · 14 Erlistoun St (Old Police Hou       | 24,587.27           | 0.00                | 24,587.27          |
| CB17206 · Early Childhood Precinct              | 70,620.45           | 0.00                | 70,620.45          |
| CB17209 · Staff Housing Upgrading               | 5,685.50            | 0.00                | 5,685.50           |
| CB17214 · Great Beyond Building                 | 8,850.00            | 0.00                | 8,850.00           |
| <b>Total CB17 · Building Additions 16-17</b>    | <b>273,571.22</b>   | <b>0.00</b>         | <b>273,571.22</b>  |
| <b>Total A01522 · At Cost</b>                   | <b>460,000.40</b>   | <b>186,429.18</b>   | <b>273,571.22</b>  |
| <b>Total A0152 · Buildings and Improvements</b> | <b>7,470,746.58</b> | <b>7,514,861.23</b> | <b>(44,114.65)</b> |

Shire of Laverton  
Balance Sheet  
As of 30 April, 2017

|   | Apr 30, 17      | Jun 30, 16      | \$ Change    |
|---|-----------------|-----------------|--------------|
| <b>A0153 · Infrastructure - Roads</b>     |                 |                 |              |
| <b>A01531 · Accumulated Depn - Infra</b>  | (34,343,195.15) | (33,426,528.46) | (916,666.69) |
| <b>A01533 · At Cost</b>                   |                 |                 |              |
| <b>A01548 · Additions 2013-14</b>         |                 |                 |              |
| C120432 · Bandya Rd C/O (I) E104          | 66,380.29       | 66,380.29       | 0.00         |
| C120433 · Erlistoun Rd C/O (I) E105       | 39,836.68       | 39,836.68       | 0.00         |
| C120434 · Great Central Rd (E100) I       | 403,490.40      | 403,490.40      | 0.00         |
| C120435 · Mt Weld Rd C/O from 2012-13     | 12,445.82       | 12,445.82       | 0.00         |
| C120436 · GCR - Sealing                   | 316,318.94      | 316,318.94      | 0.00         |
| C120437 · Old Laverton Rd (P)             | 217,225.67      | 217,225.67      | 0.00         |
| C120438 · Laverton-Mt Margaret Rd (P)     | 1,418.40        | 1,418.40        | 0.00         |
| C120439 · Old Laverton Rd (I)             | 98,613.90       | 98,613.90       | 0.00         |
| C120440 · Bandya Rd (I)                   | 122,535.33      | 122,535.33      | 0.00         |
| C120442 · Great Central Rd C/O 2012-13    | 389,761.23      | 389,761.23      | 0.00         |
| C120443 · Great Central Rd - R2R          | 484,489.16      | 484,489.16      | 0.00         |
| C120444 · Great Central Rd - RAAR         | 125,898.14      | 125,898.14      | 0.00         |
| <b>Total A01548 · Additions 2013-14</b>   | 2,278,413.96    | 2,278,413.96    | 0.00         |
| <b>CR15 · IR Additions 2014-15</b>        |                 |                 |              |
| CR15400 · Erlistoun Road (I)              | 76,058.78       | 76,058.78       | 0.00         |
| CR15401 · Mt Weld C/O PIN 21105520        | 284,368.92      | 284,368.92      | 0.00         |
| CR15402 · Old Laverton Road C/O 21109285  | 40,867.00       | 40,867.00       | 0.00         |
| CR15403 · Old Laverton Road (I)CO21109287 | 84,035.00       | 84,035.00       | 0.00         |
| CR15404 · Bandya Rd (I) CO 21109288       | 120,001.44      | 120,001.44      | 0.00         |
| CR15405 · Erliston Rd(I)CO 21104166       | 19,200.00       | 19,200.00       | 0.00         |
| CR15406 · Mt Weld Rd Seal R2R             | 9,834.00        | 9,834.00        | 0.00         |
| CR15410 · Old Laverton (i) RRG 21109952   | 189,208.21      | 189,208.21      | 0.00         |
| CR15411 · Old Laverton (i) RRG 21109951   | 80,130.64       | 80,130.64       | 0.00         |
| CR15412 · Bandya Rd (I) RRG 21109953      | 497,081.26      | 497,081.26      | 0.00         |
| CR15413 · Great Central (I) RAAR 21100784 | 133,677.20      | 133,677.20      | 0.00         |
| CR15414 · Old Laverton Rd (I)RAAR21100783 | 31,618.00       | 31,618.00       | 0.00         |
| CR15415 · Bandya Rd (I)RAAR 21100782      | 100,792.84      | 100,792.84      | 0.00         |
| CR15416 · Great Central Road (1) 21100777 | 529,171.46      | 529,171.46      | 0.00         |
| CR15436 · Great Central Road – Sealing (C | 382,593.56      | 382,593.56      | 0.00         |
| CR15438 · Laverton-Mt Margaret Rd (P) (C/ | 50,200.42       | 50,200.42       | 0.00         |
| CR15442 · Great Central Road – C/O 2012-1 | 185,695.83      | 185,695.83      | 0.00         |
| <b>Total CR15 · IR Additions 2014-15</b>  | 2,814,534.56    | 2,814,534.56    | 0.00         |

## Shire of Laverton Balance Sheet As of 30 April, 2017

Accrual Basis

|   | Apr 30, 17           | Jun 30, 16           | \$ Change           |
|---|----------------------|----------------------|---------------------|
| <b>CR16 · IR Additions 2015-16</b>              |                      |                      |                     |
| CR16401 · Mt Weld Road Sealing (R2R)            | 41,736.54            | 41,736.54            | 0.00                |
| CR16402 · Erliston Road (I) CO 21109289         | 88,916.73            | 88,916.73            | 0.00                |
| CR16403 · Old Laverton Rd(I) RRG 21109951       | 93,870.00            | 93,870.00            | 0.00                |
| CR16405 · Bandya Rd (I) RRG 21111449            | 169,191.60           | 169,191.60           | 0.00                |
| CR16406 · Bandya Rd (I) RRG 21111446            | 69,659.87            | 69,659.87            | 0.00                |
| CR16407 · Old Laverton Rd (I RRG 21111448       | 140,371.69           | 140,371.69           | 0.00                |
| CR16408 · Old Laverton Rd (IRRG 21111447        | 325,781.58           | 325,781.58           | 0.00                |
| CR16409 · Lav - Mt M Rd (I) RRG 21111445        | 20,564.60            | 20,564.60            | 0.00                |
| CR16410 · Old Laverton (i) RRG 21109952         | 124,800.54           | 124,800.54           | 0.00                |
| CR16411 · Gt Cent Rd Major Gt 21100777          | 713,551.46           | 713,551.46           | 0.00                |
| CR16412 · Roads to Recovery (RAAR) GCH          | 866,081.00           | 866,081.00           | 0.00                |
| CR16413 · Roads 2 Recovery Reseal Town St       | 330,127.71           | 330,127.71           | 0.00                |
| CR16416 · Great Central Road (1) 21100777       | 470,829.00           | 470,829.00           | 0.00                |
| <b>Total CR16 · IR Additions 2015-16</b>        | <b>3,455,482.32</b>  | <b>3,455,482.32</b>  | <b>0.00</b>         |
| <b>CR17 · IR Additions 2016-17</b>              |                      |                      |                     |
| CR17401 · RAAR - Bandya Rd 21100782             | 1,653.50             | 0.00                 | 1,653.50            |
| CR17404 · Bandya Rd Dr Grant P/N 21100732       | 250,692.21           | 0.00                 | 250,692.21          |
| CR17405 · GT Central Rd(I) Major 21100777       | 883,203.22           | 0.00                 | 883,203.22          |
| CR17406 · RAAR-Old Laverton Rd SLK 24.0-        | 25,505.61            | 0.00                 | 25,505.61           |
| CR17408 · Municipal Funds- Lake Wells Rd        | 95,673.54            | 0.00                 | 95,673.54           |
| CR17411 · Gt Cent Rd C/O 15-16 21100777         | 286,448.65           | 0.00                 | 286,448.65          |
| CR17414 · Gt Central Rd SLK- 67.9 - 72.0        | 120,137.19           | 0.00                 | 120,137.19          |
| CR17415 · Gt Central Rd RAAR SLK 35.0-42.       | 79,893.62            | 0.00                 | 79,893.62           |
| CR17416 · Gt Central Rd (I) Federal OHDC        | 78,336.00            | 0.00                 | 78,336.00           |
| <b>Total CR17 · IR Additions 2016-17</b>        | <b>1,821,543.54</b>  | <b>0.00</b>          | <b>1,821,543.54</b> |
| <b>A01533 · At Cost - Other</b>                 | <b>61,423,586.33</b> | <b>61,423,586.33</b> | <b>0.00</b>         |
| <b>Total A01533 · At Cost</b>                   | <b>71,793,560.71</b> | <b>69,972,017.17</b> | <b>1,821,543.54</b> |
| <b>Total A0153 · Infrastructure - Roads</b>     | <b>37,450,365.56</b> | <b>36,545,488.71</b> | <b>904,876.85</b>   |
| <b>A0154 · Furniture &amp; Equipment</b>        |                      |                      |                     |
| A015400 · F & E Management Valuation            | 53,693.91            | 53,693.91            | 0.00                |
| A01541 · Accumulated Depn - F&E                 | (79,363.70)          | (49,678.72)          | (29,684.98)         |
| A01542 · At Cost                                |                      |                      |                     |
| <b>A01588 · Additions 13-14</b>                 |                      |                      |                     |
| <b>C120337 · Council Chambers Upgrade</b>       |                      |                      |                     |
| 120337A · Cabinet                               | 5,137.75             | 5,137.75             | 0.00                |
| <b>Total C120337 · Council Chambers Upgrade</b> | <b>5,137.75</b>      | <b>5,137.75</b>      | <b>0.00</b>         |
| C120346 · Transportable Office Partitions       | 4,179.72             | 4,179.72             | 0.00                |
| C120347 · CEO's Office Furniture C/O            | 4,331.72             | 4,331.72             | 0.00                |
| C120349 · IT Admin Office Renewal               | 32,131.09            | 32,131.09            | 0.00                |
| C120350 · Medical Equipment                     | 6,454.64             | 6,454.64             | 0.00                |
| <b>Total A01588 · Additions 13-14</b>           | <b>52,234.92</b>     | <b>52,234.92</b>     | <b>0.00</b>         |



Shire of Laverton  
**Balance Sheet**  
As of 30 April, 2017

|  | <u>Apr 30, 17</u>   | <u>Jun 30, 16</u>   | <u>\$ Change</u> |
|--|---------------------|---------------------|------------------|
| <b>CF15 · Furniture Additions 14-15</b>        |                     |                     |                  |
| CF15302 · Dry Chlorine Dosing system           | 32,966.18           | 32,966.18           | 0.00             |
| CF15303 · Surv System - Depot                  | 34,084.00           | 34,084.00           | 0.00             |
| CF15304 · Surv System - Airport                | 17,077.00           | 17,077.00           | 0.00             |
| CF15306 · Ssecurity Surveillance - GB          | 16,628.00           | 16,628.00           | 0.00             |
| CF15308 · GB Laptop Computer                   | 1,424.00            | 1,424.00            | 0.00             |
| CF15309 · Computer for P.O.S - GB              | 2,093.00            | 2,093.00            | 0.00             |
| CF15310 · Security Surveillance - CRC          | 17,452.00           | 17,452.00           | 0.00             |
| CF15315 · Security Surv Syst Admin Office      | 17,752.00           | 17,752.00           | 0.00             |
| CF15316 · SBS Radio Services - install         | 19,672.00           | 19,672.00           | 0.00             |
| CF15317 · Pool Blankets and Rollers            | 20,330.29           | 20,330.29           | 0.00             |
| <b>Total CF15 · Furniture Additions 14-15</b>  | <b>179,478.47</b>   | <b>179,478.47</b>   | <b>0.00</b>      |
| <b>CF16 · Furniture Additions 15-16</b>        |                     |                     |                  |
| CF16301 · Council Chamber Honour Board         | 2,820.00            | 2,820.00            | 0.00             |
| CF16302 · Dry Chlorine Dosing System           | 2,428.94            | 2,428.94            | 0.00             |
| CF16304 · Pocket Ramm Metro Count              | 3,034.96            | 3,034.96            | 0.00             |
| CF16305 · Thuraya Satellite Phones             | 19,720.89           | 19,720.89           | 0.00             |
| CF16308 · GB Artefact Display Cabinets         | 8,448.64            | 8,448.64            | 0.00             |
| CF16309 · GB Sea Container                     | 1,746.27            | 1,746.27            | 0.00             |
| CF16313 · Wifi computer connections            | 20,600.00           | 20,600.00           | 0.00             |
| CF16317 · Pool Blankets Roller Winder          | 9,044.60            | 9,044.60            | 0.00             |
| <b>Total CF16 · Furniture Additions 15-16</b>  | <b>67,844.30</b>    | <b>67,844.30</b>    | <b>0.00</b>      |
| <b>CF17 · Furniture Additions 16-17</b>        |                     |                     |                  |
| CF17301 · Public Open Space Security Surv      | 63,982.24           | 0.00                | 63,982.24        |
| CF17304 · GB Coffee Machine                    | 5,850.00            | 0.00                | 5,850.00         |
| CF17310 · CRC Computer                         | 10,150.80           | 0.00                | 10,150.80        |
| CF17312 · IT Desktop Computers                 | 1,750.80            | 0.00                | 1,750.80         |
| <b>Total CF17 · Furniture Additions 16-17</b>  | <b>81,733.84</b>    | <b>0.00</b>         | <b>81,733.84</b> |
| <b>Total A01542 · At Cost</b>                  | <b>381,291.53</b>   | <b>299,557.69</b>   | <b>81,733.84</b> |
| <b>Total A0154 · Furniture &amp; Equipment</b> | <b>355,621.74</b>   | <b>303,572.88</b>   | <b>52,048.86</b> |
| <b>A0155 · Infrastructure - Other</b>          |                     |                     |                  |
| A01551 · Accumulated Depn. - Inf Other         | (1,664,902.36)      | (1,477,402.36)      | (187,500.00)     |
| <b>A01552 · At Cost</b>                        |                     |                     |                  |
| <b>A01568 · Additions 13-14</b>                |                     |                     |                  |
| C120131 · FCWP Oval Upgrade                    | 145,734.25          | 145,734.25          | 0.00             |
| C120133 · MSP Constr'n, Designs & Plan'ng      | 1,040.37            | 1,040.37            | 0.00             |
| C120134 · MSP Augusta Stg 1B Civil Works       | 878,883.80          | 878,883.80          | 0.00             |
| C120135 · MSP Project Management               | 105,528.15          | 105,528.15          | 0.00             |
| C120138 · FCWP Main St Underground Power       | 450.00              | 450.00              | 0.00             |
| C120140 · Landscaping - Trans Office           | 2,131.57            | 2,131.57            | 0.00             |
| <b>Total A01568 · Additions 13-14</b>          | <b>1,133,768.14</b> | <b>1,133,768.14</b> | <b>0.00</b>      |

## Shire of Laverton Balance Sheet As of 30 April, 2017

|   | <u>Apr 30, 17</u>   | <u>Jun 30, 16</u>   | <u>\$ Change</u>  |
|---|---------------------|---------------------|-------------------|
| <b>CIO15 · IO Additions 2014-15</b>         |                     |                     |                   |
| CI15109 · Main St Proj Stage 1B Part B      | 1,441,986.03        | 1,441,986.03        | 0.00              |
| <b>Total CIO15 · IO Additions 2014-15</b>   | <u>1,441,986.03</u> | <u>1,441,986.03</u> | <u>0.00</u>       |
| <b>CIO16 · IO Additions 2015-16</b>         |                     |                     |                   |
| CI16100 · MSP Augusta Stg 1B Civil Works    | 4,894.00            | 4,894.00            | 0.00              |
| CI16101 · War Memorial Lighting             | 9,346.00            | 9,346.00            | 0.00              |
| CI16102 · Oval Bore Water Supply to Tank    | 600.70              | 600.70              | 0.00              |
| CI16107 · Leahy Park Upgrade -with MEEDAC   | 28,677.72           | 28,677.72           | 0.00              |
| CI16109 · Main St Proj Stage 1B Part B      | 144,977.17          | 144,977.17          | 0.00              |
| CI16110 · Airport Runway Enrichment Seal    | 253,066.36          | 253,066.36          | 0.00              |
| CI16111 · Airport Runway Pavement Rating    | 32,985.27           | 32,985.27           | 0.00              |
| CI16112 · Airport Runway Linemarking        | 34,000.00           | 34,000.00           | 0.00              |
| CI16113 · Main St Stage 1B Part A           | 13,969.05           | 13,969.05           | 0.00              |
| CI16114 · Town Entry Statement              | 1,392.56            | 1,392.56            | 0.00              |
| <b>Total CIO16 · IO Additions 2015-16</b>   | <u>523,908.83</u>   | <u>523,908.83</u>   | <u>0.00</u>       |
| <b>CIO17 · IO Additions 2016-17</b>         |                     |                     |                   |
| CI17102 · Oval Bore Water Supply To Tank    | 91,122.58           | 0.00                | 91,122.58         |
| CI17105 · Airport Drainage and Flood Mit    | 42,608.15           | 0.00                | 42,608.15         |
| CI17108 · Runway Lighting Replacement       | 7,288.83            | 0.00                | 7,288.83          |
| CI17109 · Main St Proj Stage 1B Part B      | 25,288.75           | 0.00                | 25,288.75         |
| CI17113 · Main St Stage 1B Part A           | 57,568.30           | 0.00                | 57,568.30         |
| CI17114 · Town Entry Statements & Other S   | 100,147.40          | 0.00                | 100,147.40        |
| <b>Total CIO17 · IO Additions 2016-17</b>   | <u>324,024.01</u>   | <u>0.00</u>         | <u>324,024.01</u> |
| <b>A01552 · At Cost - Other</b>             | <u>1,671,709.96</u> | <u>1,671,709.96</u> | <u>0.00</u>       |
| <b>Total A01552 · At Cost</b>               | <u>5,095,396.97</u> | <u>4,771,372.96</u> | <u>324,024.01</u> |
| <b>Total A0155 · Infrastructure - Other</b> | 3,430,494.61        | 3,293,970.60        | 136,524.01        |
| <b>A0156 · Plant &amp; Equipment</b>        |                     |                     |                   |
| A015600 · P & E Management Valuation        | 2,790,214.76        | 2,869,214.76        | (79,000.00)       |
| A01561 · Accumulated Depn - P&E             | (1,426,279.88)      | (1,105,171.04)      | (321,108.84)      |
| <b>A01562 · At Cost</b>                     |                     |                     |                   |
| <b>A01577 · Additions 13-14</b>             |                     |                     |                   |
| C120539 · Vehicle - CCBO                    | 35,643.00           | 35,643.00           | 0.00              |
| C120541 · Generator 30KVA                   | 20,103.08           | 20,103.08           | 0.00              |
| C120543 · Transfer Pump                     | 27,222.53           | 27,222.53           | 0.00              |
| C120544 · Tyre Changer                      | 24,153.64           | 24,153.64           | 0.00              |
| C120545 · Depot Manager's Vehicle           | 55,403.11           | 55,403.11           | 0.00              |
| C120547 · Crew Cab Truck                    | 85,310.00           | 85,310.00           | 0.00              |
| C120549 · Hydraulic Repair Station          | 5,460.50            | 5,460.50            | 0.00              |
| C120550 · Bitumen Spray Emulsion Unit       | 21,350.00           | 21,350.00           | 0.00              |
| C120553 · Works Manager's Vehicle           | 50,217.73           | 50,217.73           | 0.00              |
| C120554 · Tractor Attachments               | 6,430.00            | 6,430.00            | 0.00              |
| C120555 · Traffic Counters                  | 8,220.00            | 8,220.00            | 0.00              |
| <b>Total A01577 · Additions 13-14</b>       | <u>339,513.59</u>   | <u>339,513.59</u>   | <u>0.00</u>       |

Shire of Laverton  
**Balance Sheet**  
As of 30 April, 2017

|  | <u>Apr 30, 17</u>   | <u>Jun 30, 16</u>   | <u>\$ Change</u>    |
|--|---------------------|---------------------|---------------------|
| <b>CP15 · Plant Additions 14-15</b>        |                     |                     |                     |
| CP15501 · Doctor's Vehicle                 | 39,216.23           | 39,216.23           | 0.00                |
| CP15505 · Generator 8KVA                   | 44,586.79           | 44,586.79           | 0.00                |
| CP15506 · Tipper Truck (HR) 13-14          | 120,170.00          | 120,170.00          | 0.00                |
| CP15507 · Laser Level Constr Works         | 4,180.00            | 4,180.00            | 0.00                |
| CP15508 · Kevrek Crane for Crew Cab        | 22,000.00           | 22,000.00           | 0.00                |
| CP15511 · Second Hand Tractor              | 123,720.00          | 123,720.00          | 0.00                |
| CP15513 · Town Crew Service Veh (1)        | 21,360.36           | 21,360.36           | 0.00                |
| CP15514 · Town Crew Service Veh (2)        | 26,219.36           | 26,219.36           | 0.00                |
| CP15515 · SP14-23 Bore Pump                | 21,763.28           | 21,763.28           | 0.00                |
| <b>Total CP15 · Plant Additions 14-15</b>  | <u>423,216.02</u>   | <u>423,216.02</u>   | <u>0.00</u>         |
| <b>CP16 · Plant Additions 15-16</b>        |                     |                     |                     |
| CP16504 · Four Wheel Car Trailer 4.5 ton   | 25,122.00           | 25,122.00           | 0.00                |
| CP16505 · Drum Mower for Town Maintenance  | 57,000.00           | 57,000.00           | 0.00                |
| CP16506 · Dethatcher for Town Oval Mtce    | 18,000.00           | 18,000.00           | 0.00                |
| CP16509 · Retro Fit Loading Ramps P240     | 56,044.00           | 56,044.00           | 0.00                |
| CP16510 · Boom Spray                       | 7,954.60            | 7,954.60            | 0.00                |
| CP16511 · Metro Count Traffic Counters 4   | 19,200.00           | 19,200.00           | 0.00                |
| CP16512 · 37 KVA Generator/Alternator      | 24,653.56           | 24,653.56           | 0.00                |
| CP16513 · Executive Vehicle EMCCS          | 58,628.18           | 58,628.18           | 0.00                |
| CP16514 · Executive Vehicle EMTS           | 56,939.11           | 56,939.11           | 0.00                |
| <b>Total CP16 · Plant Additions 15-16</b>  | <u>323,541.45</u>   | <u>323,541.45</u>   | <u>0.00</u>         |
| <b>CP17 · Plant Additions 16-17</b>        |                     |                     |                     |
| CP17505 · Construction Crew Accommodation  | 76,252.31           | 0.00                | 76,252.31           |
| CP17507 · Town Crew 2-door Tipper          | 28,906.00           | 0.00                | 28,906.00           |
| CP17513 · Road Crew Boss Bore Machine      | 72,000.00           | 0.00                | 72,000.00           |
| CP17515 · Executive Vehicle CEO            | 93,305.16           | 0.00                | 93,305.16           |
| CP17516 · Road Crew Toilets & Trailer      | 11,305.01           | 0.00                | 11,305.01           |
| CP17517 · Community Service Off Road BBQ   | 25,960.00           | 0.00                | 25,960.00           |
| <b>Total CP17 · Plant Additions 16-17</b>  | <u>307,728.48</u>   | <u>0.00</u>         | <u>307,728.48</u>   |
| <b>A01562 · At Cost - Other</b>            | <u>(26,219.36)</u>  | <u>0.00</u>         | <u>(26,219.36)</u>  |
| <b>Total A01562 · At Cost</b>              | <u>1,367,780.18</u> | <u>1,086,271.06</u> | <u>281,509.12</u>   |
| <b>Total A0156 · Plant &amp; Equipment</b> | 2,731,715.06        | 2,850,314.78        | (118,599.72)        |
| <b>A0157 · Tools</b>                       |                     |                     |                     |
| A01571 · Accumulated Depn - Tools          | (2,357.22)          | (1,845.00)          | (512.22)            |
| A015722 · Management Valuation             | 4,050.00            | 4,050.00            | 0.00                |
| <b>Total A0157 · Tools</b>                 | <u>1,692.78</u>     | <u>2,205.00</u>     | <u>(512.22)</u>     |
| <b>A0158 · Improvements</b>                |                     |                     |                     |
| A01581 · Acc Depn - Improvements           | (420,859.55)        | (220,386.07)        | (200,473.48)        |
| <b>Total A0158 · Improvements</b>          | <u>(420,859.55)</u> | <u>(220,386.07)</u> | <u>(200,473.48)</u> |

Accrual Basis

## Shire of Laverton Balance Sheet As of 30 April, 2017

|   | Apr 30, 17           | Jun 30, 16           | \$ Change           |
|---|----------------------|----------------------|---------------------|
| <b>A0159 · Golf Course</b>                |                      |                      |                     |
| A01590 · At Valuation                     | 52,000.00            | 52,000.00            | 0.00                |
| <b>Total A0159 · Golf Course</b>          | <b>52,000.00</b>     | <b>52,000.00</b>     | <b>0.00</b>         |
| <b>A0160 · Race Course</b>                |                      |                      |                     |
| A01600 · At Valuation                     | 28,000.00            | 28,000.00            | 0.00                |
| <b>Total A0160 · Race Course</b>          | <b>28,000.00</b>     | <b>28,000.00</b>     | <b>0.00</b>         |
| <b>A0161 · Playground Equipment</b>       |                      |                      |                     |
| A01610 · At Valuation                     | 39,000.00            | 39,000.00            | 0.00                |
| A01611 · Acc Depn - Playground Equipment  | (10,282.43)          | (7,259.09)           | (3,023.34)          |
| <b>Total A0161 · Playground Equipment</b> | <b>28,717.57</b>     | <b>31,740.91</b>     | <b>(3,023.34)</b>   |
| <b>Total Fixed Assets</b>                 | <b>52,293,925.25</b> | <b>51,567,198.94</b> | <b>726,726.31</b>   |
| <b>Other Assets</b>                       |                      |                      |                     |
| A0180 · Buildings WIP                     | 1,086,828.68         | 1,086,828.68         | 0.00                |
| <b>Total Other Assets</b>                 | <b>1,086,828.68</b>  | <b>1,086,828.68</b>  | <b>0.00</b>         |
| <b>TOTAL ASSETS</b>                       | <b>67,405,998.10</b> | <b>66,053,160.71</b> | <b>1,352,837.39</b> |
| <b>LIABILITIES</b>                        |                      |                      |                     |
| <b>Current Liabilities</b>                |                      |                      |                     |
| <b>Accounts Payable</b>                   |                      |                      |                     |
| L01215 · SUNDRY CREDITORS                 | 880,013.38           | 775,038.89           | 104,974.49          |
| <b>Total Accounts Payable</b>             | <b>880,013.38</b>    | <b>775,038.89</b>    | <b>104,974.49</b>   |
| <b>Credit Cards</b>                       |                      |                      |                     |
| L01210 · Mr Steven John Deckert           | 2,660.96             | 960.27               | 1,700.69            |
| L01211 · Mr Graham Phillip Stanley        | 3,733.10             | 5,437.00             | (1,703.90)          |
| L01212 · Mr Russell Joseph Williams       | 0.00                 | 3,335.34             | (3,335.34)          |
| <b>Total Credit Cards</b>                 | <b>6,394.06</b>      | <b>9,732.61</b>      | <b>(3,338.55)</b>   |
| <b>Other Current Liabilities</b>          |                      |                      |                     |
| <b>2100 · Payroll Liabilities</b>         |                      |                      |                     |
| L01240 · Child Support Liability          | 0.00                 | 528.88               | (528.88)            |
| L01256 · Personal Deductions              | 1,265.98             | 0.00                 | 1,265.98            |
| L01261 · Transfer to Trust Account        | 1,440.00             | 0.00                 | 1,440.00            |
| L01262 · Superannuation                   | 32,262.20            | 3.63                 | 32,258.57           |
| L01263 · Social Club                      | 2,010.00             | 0.00                 | 2,010.00            |
| L01266 · PAYG Tax                         | 146,031.83           | 123,785.60           | 22,246.23           |
| <b>Total 2100 · Payroll Liabilities</b>   | <b>183,010.01</b>    | <b>124,318.11</b>    | <b>58,691.90</b>    |
| <b>2200 · Tax Payable</b>                 | <b>(12,269.12)</b>   | <b>305,767.27</b>    | <b>(318,036.39)</b> |

Shire of Laverton  
**Balance Sheet**  
As of 30 April, 2017

|  | <u>Apr 30, 17</u>           | <u>Jun 30, 16</u>           | <u>\$ Change</u>           |
|--|-----------------------------|-----------------------------|----------------------------|
| L01216 · Accrued Expenses                  | 0.00                        | 32,354.22                   | (32,354.22)                |
| L0122 · Employee Entitlements              |                             |                             |                            |
| L01225 · Annual Leave                      | 271,374.13                  | 276,416.67                  | (5,042.54)                 |
| L01226 · LSL Liability Current             | 148,447.09                  | 161,962.93                  | (13,515.84)                |
| L01235 · Accrued Wages Liability           | 0.00                        | 91,450.12                   | (91,450.12)                |
| <b>Total L0122 · Employee Entitlements</b> | <u>419,821.22</u>           | <u>529,829.72</u>           | <u>(110,008.50)</u>        |
| L01221 · Borrowings - Current              | 34,109.92                   | 127,877.35                  | (93,767.43)                |
| L01233 · Transport (DPI)                   | 3,711.64                    | 13,157.89                   | (9,446.25)                 |
| L01236 · Rates to be refunded              | 627.04                      | 627.04                      | 0.00                       |
| L01244 · Deposits paid (Key & General)     | 6,377.71                    | 4,056.80                    | 2,320.91                   |
| L01258 · ESL Levied                        | 11,500.75                   | 8,798.15                    | 2,702.60                   |
| L01268 · Great Beyond Cash Holdings        | (115.35)                    | (137.75)                    | 22.40                      |
| <b>Total Other Current Liabilities</b>     | <u>646,773.82</u>           | <u>1,146,648.80</u>         | <u>(499,874.98)</u>        |
| <b>Total Current Liabilities</b>           | 1,533,181.26                | 1,931,420.30                | (398,239.04)               |
| <b>Long Term Liabilities</b>               |                             |                             |                            |
| L01230 · Provision - Employee LSL          | 52,015.57                   | 52,015.57                   | 0.00                       |
| L01710 · Loan Liability                    | 882,033.83                  | 882,033.83                  | 0.00                       |
| <b>Total Long Term Liabilities</b>         | <u>934,049.40</u>           | <u>934,049.40</u>           | <u>0.00</u>                |
| <b>TOTAL LIABILITIES</b>                   | <u>2,467,230.66</u>         | <u>2,865,469.70</u>         | <u>(398,239.04)</u>        |
| <b>NET ASSETS</b>                          | <u><b>64,938,767.44</b></u> | <u><b>63,187,691.01</b></u> | <u><b>1,751,076.43</b></u> |
| <b>EQUITY</b>                              |                             |                             |                            |
| 3000 · Opening Bal Equity                  | 19,334,592.78               | 19,410,179.21               | (75,586.43)                |
| 3900 · *Retained Earnings                  | 36,032,418.26               | 29,198,134.52               | 6,834,283.74               |
| L01900 · Reserved Equity                   |                             |                             |                            |
| L01901 · Revaluation Reserve               | 4,109,426.74                | 4,109,426.74                | 0.00                       |
| L01904 · Aerodrome Reserve                 | 159,216.04                  | 155,973.31                  | 3,242.73                   |
| L01905 · Leave Reserve                     | 233,403.62                  | 228,649.93                  | 4,753.69                   |
| L01907 · Plant Reserve                     | 287,998.90                  | 282,133.28                  | 5,865.62                   |
| L01909 · Road Reserve                      | 638,819.86                  | 625,809.13                  | 13,010.73                  |
| L01911 · Swimming Pool Reserve             | 220,955.28                  | 216,455.12                  | 4,500.16                   |
| L01916 · Council Buildings Reserve         | 878,374.42                  | 860,484.73                  | 17,889.69                  |
| L01917 · Great Beyond Reserve Equity       | 115,939.81                  | 113,578.50                  | 2,361.31                   |
| L01918 · Bus Reserve Equity                | 35,163.57                   | 34,447.39                   | 716.18                     |
| L01919 · Townsite Revitalisation Reserve   | 270,333.73                  | 264,827.89                  | 5,505.84                   |
| L01920 · Community Loan & Grant Reserve    | 20,031.94                   | 19,623.95                   | 407.99                     |
| L01921 · Economic Development Reserve      | 380,709.61                  | 372,955.77                  | 7,753.84                   |
| L01923 · Coach house Renovation Reserve    | 233,747.11                  | 228,986.42                  | 4,760.69                   |
| L01924 · GCR/Skull Creek Floodway          | 236,559.34                  | 231,741.38                  | 4,817.96                   |
| <b>Total L01900 · Reserved Equity</b>      | <u>7,820,679.97</u>         | <u>7,745,093.54</u>         | <u>75,586.43</u>           |
| <b>Net Income</b>                          | 1,751,076.43                | 6,834,283.74                | (5,083,207.31)             |
| <b>TOTAL EQUITY</b>                        | <u><b>64,938,767.44</b></u> | <u><b>63,187,691.01</b></u> | <u><b>1,751,076.43</b></u> |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
**July 1, 2016 to 30 April, 2017**

|                                  | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|----------------------------------|------------------------|---------------------|-----------------------|----------------------|
| <b>Income</b>                    |                        |                     |                       |                      |
| 103 · GENERAL PURPOSE FUNDING    | 5,827,321.15           | 5,779,016.00        | 48,305.15             | 6,434,300.00         |
| 104 · GOVERNANCE                 | 2,596.19               | 500.00              | 2,096.19              | 500.00               |
| 105 · LAW ORDER & PUBLIC SAFETY  | 106,080.68             | 99,172.00           | 6,908.68              | 191,260.00           |
| 107 · HEALTH                     | 55,963.33              | 78,950.00           | (22,986.67)           | 105,200.00           |
| 108 · EDUCATION & WELFARE        | 93,080.97              | 123,980.00          | (30,899.03)           | 123,980.00           |
| 109 · HOUSING                    | 39,651.26              | 30,565.00           | 9,086.26              | 56,680.00            |
| 110 · COMMUNITY AMENITIES        | 100,342.76             | 107,518.00          | (7,175.24)            | 122,510.00           |
| 111 · RECREATION & CULTURE       | 38,275.82              | 31,425.00           | 6,850.82              | 427,800.00           |
| 112 · TRANSPORT                  | 1,478,027.19           | 1,119,505.00        | 358,522.19            | 5,333,014.00         |
| 113 · ECONOMIC SERVICES          | 339,174.79             | 433,911.00          | (94,736.21)           | 2,928,736.00         |
| 114 · OTHER PROPERTY & SERVICES  | 154,361.98             | 101,360.00          | 53,001.98             | 129,560.00           |
| <b>Total Income</b>              | <b>8,234,876.12</b>    | <b>7,905,902.00</b> | <b>328,974.12</b>     | <b>15,853,540.00</b> |
| <b>Gross Profit</b>              | <b>8,234,876.12</b>    | <b>7,905,902.00</b> | <b>328,974.12</b>     | <b>15,853,540.00</b> |
| <b>Expense</b>                   |                        |                     |                       |                      |
| E03 · GENERAL PURPOSE FUNDING.   | 203,894.75             | 225,154.00          | (21,259.25)           | 276,089.00           |
| E04 · GOVERNANCE.                | 744,088.79             | 772,736.00          | (28,647.21)           | 928,356.00           |
| E05 · LAW ORDER & PUBLIC SAFETY. | 212,929.88             | 274,000.00          | (61,070.12)           | 446,146.00           |
| E07 · HEALTH.                    | 273,959.10             | 293,487.00          | (19,527.90)           | 314,266.00           |
| E08 · EDUCATION & WELFARE.       | 169,669.43             | 202,795.00          | (33,125.57)           | 248,876.00           |
| E09 · HOUSING.                   | 87,421.85              | 77,380.00           | 10,041.85             | 99,125.00            |
| E10 · COMMUNITY AMENITIES.       | 297,175.28             | 349,434.00          | (52,258.72)           | 610,109.00           |
| E11 · RECREATION & CULTURE.      | 812,319.05             | 773,698.00          | 38,621.05             | 926,446.00           |
| E12 · TRANSPORT.                 | 2,473,884.68           | 2,379,435.00        | 94,449.68             | 3,290,823.00         |
| E13 · ECONOMIC SERVICES.         | 1,005,098.34           | 1,195,231.00        | (190,132.66)          | 1,605,524.00         |
| E14 · OTHER PROPERTY & SERVICES. | 203,358.54             | 33,367.00           | 169,991.54            | 43,650.00            |
| <b>Total Expense</b>             | <b>6,483,799.69</b>    | <b>6,576,717.00</b> | <b>(92,917.31)</b>    | <b>8,789,410.00</b>  |
| <b>Net Income</b>                | <b>1,751,076.43</b>    | <b>1,329,185.00</b> | <b>421,891.43</b>     | <b>7,064,130.00</b>  |

**Shire of Laverton**  
**Statement of Comprehensive Income by Nature and Type**  
July 1, 2016 to 30 April, 2017

|                                 | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>     | <u>\$ Over Budget</u> | <u>Annual Budget</u>  |
|---------------------------------|------------------------|-----------------------|-----------------------|-----------------------|
| <b>Revenue</b>                  |                        |                       |                       |                       |
| Rates                           | 3,691,986.22           | 3,749,641.00          | (57,654.78)           | 3,749,641.00          |
| Fees and Charges                | 500,114.69             | 535,951.00            | (35,836.31)           | 644,022.00            |
| Interest earnings               | 267,086.69             | 187,409.00            | 79,677.69             | 231,422.00            |
| Non-op Grants, subs & contrib   | 1,447,954.23           | 1,011,193.00          | 436,761.23            | 8,040,001.00          |
| Operating Grants,subs & Contrib | 2,199,340.27           | 2,328,093.00          | (128,752.73)          | 3,067,004.00          |
| Profit on Asset Disposal        | 14,403.29              |                       | 14,403.29             |                       |
| Other Revenue                   | 113,990.73             | 93,615.00             | 20,375.73             | 121,450.00            |
| <b>Total Revenue</b>            | <b>8,234,876.12</b>    | <b>7,905,902.00</b>   | <b>328,974.12</b>     | <b>15,853,540.00</b>  |
| <b>Exp</b>                      |                        |                       |                       |                       |
| Materials and Contracts         | (1,825,627.57)         | (1,872,691.00)        | 47,063.43             | (2,555,319.00)        |
| Employee Costs                  | (2,900,469.11)         | (1,234,136.00)        | (1,666,333.11)        | (1,494,626.00)        |
| Depreciation non-current asset  | (2,013,785.52)         | (1,523,150.00)        | (490,635.52)          | (1,925,800.00)        |
| Insurance expenses              | (187,528.79)           | (72,154.00)           | (115,374.79)          | (72,154.00)           |
| Interest Expense                | (34,316.89)            | (34,316.00)           | (0.89)                | (44,275.00)           |
| Utility Charges                 |                        |                       |                       |                       |
| Water                           | (1,185.23)             |                       | (1,185.23)            |                       |
| Utility Charges - Other         | (276,600.40)           | (172,449.00)          | (104,151.40)          | (207,425.00)          |
| <b>Total Utility Charges</b>    | <b>(277,785.63)</b>    | <b>(172,449.00)</b>   | <b>(105,336.63)</b>   | <b>(207,425.00)</b>   |
| Loss on Asset Disposal          | 0.00                   | (19,000.00)           | 19,000.00             | (563,419.00)          |
| Other expenditure               | (309,455.99)           | (559,529.00)          | 250,073.01            | (612,916.00)          |
| Alloc                           |                        |                       |                       |                       |
| Admin Allocated                 | 0.00                   |                       |                       |                       |
| POC                             | 411,720.16             | (535,124.00)          | 946,844.16            | (644,206.00)          |
| PWOH                            | 353,114.63             | (554,168.00)          | 907,282.63            | (669,270.00)          |
| Wages                           | 300,335.02             |                       | 300,335.02            |                       |
| <b>Total Alloc</b>              | <b>1,065,169.81</b>    | <b>(1,089,292.00)</b> | <b>2,154,461.81</b>   | <b>(1,313,476.00)</b> |
| <b>Total Exp</b>                | <b>(6,483,799.69)</b>  | <b>(6,576,717.00)</b> | <b>92,917.31</b>      | <b>(8,789,410.00)</b> |
| Unclassified                    | 0.00                   | 0.00                  | 0.00                  | 0.00                  |
| <b>TOTAL</b>                    | <b>1,751,076.43</b>    | <b>1,329,185.00</b>   | <b>421,891.43</b>     | <b>7,064,130.00</b>   |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
 July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|---------------------|-----------------------|----------------------|
| <b>Income</b>                             |                        |                     |                       |                      |
| <b>I03 · GENERAL PURPOSE FUNDING</b>      |                        |                     |                       |                      |
| <b>I031 · Rates</b>                       |                        |                     |                       |                      |
| <b>I031005 · GRV</b>                      |                        |                     |                       |                      |
| 5.1 · GRV Townsite                        | 267,915.00             | 267,915.00          | 0.00                  | 267,915.00           |
| 5.2 · GRV Minesite                        | 1,031,601.05           | 1,031,601.00        | 0.05                  | 1,031,601.00         |
| I031005 · GRV - Other                     | (0.02)                 |                     | (0.02)                |                      |
| <b>Total I031005 · GRV</b>                | <u>1,299,516.03</u>    | <u>1,299,516.00</u> | <u>0.03</u>           | <u>1,299,516.00</u>  |
| <b>I031010 · UV</b>                       |                        |                     |                       |                      |
| 10.1 · UV Pastoral                        | 52,243.40              | 52,243.00           | 0.40                  | 52,243.00            |
| 10.2 · UV Mining                          | 2,362,751.60           | 2,362,752.00        | (0.40)                | 2,362,752.00         |
| I031010 · UV - Other                      | (0.07)                 |                     | (0.07)                |                      |
| <b>Total I031010 · UV</b>                 | <u>2,414,994.93</u>    | <u>2,414,995.00</u> | <u>(0.07)</u>         | <u>2,414,995.00</u>  |
| <b>I031015 · GRV - Minimum</b>            |                        |                     |                       |                      |
| 15.1 · GRV Town Mins                      | 16,588.00              | 16,588.00           | 0.00                  | 16,588.00            |
| 15.2 · GRV Mining Mins                    | 0.00                   | 286.00              | (286.00)              | 286.00               |
| I031015 · GRV - Minimum - Other           | 286.00                 |                     | 286.00                |                      |
| <b>Total I031015 · GRV - Minimum</b>      | <u>16,874.00</u>       | <u>16,874.00</u>    | <u>0.00</u>           | <u>16,874.00</u>     |
| <b>I031020 · UV - Minimum</b>             |                        |                     |                       |                      |
| 20.2 · UV Mining Mins                     | 111,540.00             | 111,540.00          | 0.00                  | 111,540.00           |
| 20.3 · UV Mining Shared                   | 1,716.00               | 1,716.00            | 0.00                  | 1,716.00             |
| <b>Total I031020 · UV - Minimum</b>       | <u>113,256.00</u>      | <u>113,256.00</u>   | <u>0.00</u>           | <u>113,256.00</u>    |
| <b>I031025 · Instalment Interest</b>      | 10,257.65              | 7,500.00            | 2,757.65              | 7,500.00             |
| <b>I031030 · Non Payment Penalty</b>      | 13,155.71              | 12,800.00           | 355.71                | 30,000.00            |
| <b>I031035 · Rates Administration Fee</b> | 90.00                  | 925.00              | (835.00)              | 1,000.00             |
| <b>I031040 · Account Enquiries</b>        | 396.91                 | 675.00              | (278.09)              | 750.00               |
| <b>I031045 · Discount Allowed</b>         | (150,933.61)           | (90,000.00)         | (60,933.61)           | (90,000.00)          |
| <b>I031046 · Interim Rates</b>            |                        |                     |                       |                      |
| <b>46.1 · GRV Interims</b>                |                        |                     |                       |                      |
| 46.1.1 · GRV Townsite Interims            | (4,415.89)             |                     | (4,415.89)            |                      |
| <b>Total 46.1 · GRV Interims</b>          | <u>(4,415.89)</u>      |                     | <u>(4,415.89)</u>     |                      |
| <b>46.2 · UV Interims</b>                 |                        |                     |                       |                      |
| 46.2.2 · UV Mining Interims               | (5,533.72)             |                     | (5,533.72)            |                      |
| 46.2.3 · UV Shared Tenement Interims      | 8,228.47               |                     | 8,228.47              |                      |
| <b>Total 46.2 · UV Interims</b>           | <u>2,694.75</u>        |                     | <u>8,228.47</u>       |                      |
| <b>Total I031046 · Interim Rates</b>      | <u>(1,721.14)</u>      |                     | <u>(1,721.14)</u>     |                      |
| <b>I031055 · Rate Concession</b>          | 0.00                   | (5,000.00)          | 5,000.00              | (5,000.00)           |
| <b>I031060 · Legal Expenses Recovered</b> | 24,838.22              | 7,750.00            | 17,088.22             | 8,000.00             |
| <b>Total I031 · Rates</b>                 | <u>3,740,724.70</u>    | <u>3,779,291.00</u> | <u>(38,566.30)</u>    | <u>3,796,891.00</u>  |



**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|---------------------|-----------------------|----------------------|
| <b>I032 · Other GPF</b>                                 |                        |                     |                       |                      |
| I032010 · Grants Commissoon                             | 1,164,605.25           | 1,164,606.00        | (0.75)                | 1,552,807.00         |
| I032020 · Local Road Grants                             | 668,010.00             | 668,010.00          | 0.00                  | 890,680.00           |
| I032030 · Interest on Investments - Muni                | 129,872.10             | 39,800.00           | 90,072.10             | 48,521.00            |
| I032035 · Int on Invest - R4R Grant funds               | 0.00                   | 55,600.00           | (55,600.00)           | 58,282.00            |
| I032040 · Interest on Investments - Reser               | 12,871.90              |                     | 12,871.90             |                      |
| I032045 · Interest - Aerodrome Reserve                  | 4,772.18               | 3,109.00            | 1,663.18              | 3,509.00             |
| I032050 · Interest - Leave Reserve                      | 6,995.79               | 5,100.00            | 1,895.79              | 6,860.00             |
| I032055 · Interest - Plant Reserve                      | 8,632.17               | 5,378.00            | 3,254.17              | 6,348.00             |
| I032060 · Interest - Road Reserve                       | 19,147.33              | 11,781.00           | 7,366.33              | 14,081.00            |
| I032065 · Interest - Swim Pool Reserve                  | 6,622.68               | 4,794.00            | 1,828.68              | 6,494.00             |
| I032070 · Interest - Council Build Reserv               | 26,327.46              | 16,761.00           | 9,566.46              | 19,361.00            |
| I032074 · Interest - Great Beyond Reserve               | 3,475.04               | 2,256.00            | 1,219.04              | 2,556.00             |
| I032075 · Interest - Coach House Ren Res                | 7,006.09               | 5,060.00            | 1,946.09              | 6,870.00             |
| I032076 · Interest - Eco Develop Reserve                | 11,410.98              | 7,392.00            | 4,018.98              | 8,392.00             |
| I032078 · Interest - Comm. Bus Reserve                  | 1,053.98               | 763.00              | 290.98                | 1,033.00             |
| I032079 · Interest - Community Loan Res                 | 600.42                 | 392.00              | 208.42                | 442.00               |
| I032081 · Interest - Townsite Rev Reserve               | 8,102.70               | 4,709.00            | 3,393.70              | 5,959.00             |
| I032082 · Interest GCR/Skull Cr F Reserve               | 7,090.38               | 4,214.00            | 2,876.38              | 5,214.00             |
| <b>Total I032 · Other GPF</b>                           | <b>2,086,596.45</b>    | <b>1,999,725.00</b> | <b>86,871.45</b>      | <b>2,637,409.00</b>  |
| <b>Total I03 · GENERAL PURPOSE FUNDING</b>              | <b>5,827,321.15</b>    | <b>5,779,016.00</b> | <b>48,305.15</b>      | <b>6,434,300.00</b>  |
| <b>I04 · GOVERNANCE</b>                                 |                        |                     |                       |                      |
| <b>I041 · Governance - Membership</b>                   |                        |                     |                       |                      |
| I041010 · Reimbursements - Members                      | 2,096.19               | 500.00              | 1,596.19              | 500.00               |
| I041050 · Outback Highway Reimbursement                 | 500.00                 |                     | 500.00                |                      |
| <b>Total I041 · Governance - Membership</b>             | <b>2,596.19</b>        | <b>500.00</b>       | <b>2,096.19</b>       | <b>500.00</b>        |
| <b>Total I04 · GOVERNANCE</b>                           | <b>2,596.19</b>        | <b>500.00</b>       | <b>2,096.19</b>       | <b>500.00</b>        |
| <b>I05 · LAW ORDER &amp; PUBLIC SAFETY</b>              |                        |                     |                       |                      |
| <b>I051 · Fire Prevention</b>                           |                        |                     |                       |                      |
| I051125 · Contributions & Donations                     | 960.00                 | 500.00              | 460.00                | 500.00               |
| I051126 · Contributions & Donations Other               | 0.00                   | 2,460.00            | (2,460.00)            | 2,460.00             |
| I051130 · Fire Control Charges                          | 15,567.20              | 5,000.00            | 10,567.20             | 5,000.00             |
| <b>Total I051 · Fire Prevention</b>                     | <b>16,527.20</b>       | <b>7,960.00</b>     | <b>8,567.20</b>       | <b>7,960.00</b>      |
| <b>I052 · Animal Control</b>                            |                        |                     |                       |                      |
| I052110 · Fines & Penalties                             | 0.00                   | 180.00              | (180.00)              | 300.00               |
| I052120 · Impounding Fees                               | 0.00                   | 700.00              | (700.00)              | 1,000.00             |
| I052130 · Dog Registrations                             | 171.25                 | 950.00              | (778.75)              | 1,000.00             |
| <b>Total I052 · Animal Control</b>                      | <b>171.25</b>          | <b>1,830.00</b>     | <b>(1,658.75)</b>     | <b>2,300.00</b>      |
| <b>I053 · Other Law Order &amp; Public Safety</b>       |                        |                     |                       |                      |
| I053005 · Grant - Crime Prevention                      | 20,000.00              | 20,000.00           | 0.00                  | 20,000.00            |
| I053006 · Contrib. Solar Powered Lights                 | 0.00                   | 0.00                | 0.00                  | 11,000.00            |
| I053007 · Grant- Public Open Space CCTV                 | 69,382.23              | 69,382.00           | 0.23                  | 100,000.00           |
| <b>Total I053 · Other Law Order &amp; Public Safety</b> | <b>89,382.23</b>       | <b>89,382.00</b>    | <b>0.23</b>           | <b>131,000.00</b>    |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
 July 1, 2016 to 30 April, 2017

|  | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|------------------------|-------------------|-----------------------|----------------------|
| <b>I054 · Emergency Managemnt &amp; Recovery</b>       |                        |                   |                       |                      |
| <b>I054015 · Cont. - Flood Management Plan</b>         | 0.00                   | 0.00              | 0.00                  | 50,000.00            |
| <b>Total I054 · Emergency Managemnt &amp; Recovery</b> | <u>0.00</u>            | <u>0.00</u>       | <u>0.00</u>           | <u>50,000.00</u>     |
| <b>Total I05 · LAW ORDER &amp; PUBLIC SAFETY</b>       | 106,080.68             | 99,172.00         | 6,908.68              | 191,260.00           |
| <b>I07 · HEALTH</b>                                    |                        |                   |                       |                      |
| <b>I074 · Admin. &amp; Inspections</b>                 |                        |                   |                       |                      |
| <b>I074005 · Charges - Food Vendors</b>                | 500.00                 | 200.00            | 300.00                | 200.00               |
| <b>I074010 · Mining Company Subsidy</b>                | 50,386.76              | 75,000.00         | (24,613.24)           | 100,000.00           |
| <b>I074011 · Medical Practice Receipts</b>             | 4,958.57               | 3,750.00          | 1,208.57              | 5,000.00             |
| <b>Total I074 · Admin. &amp; Inspections</b>           | <u>55,845.33</u>       | <u>78,950.00</u>  | <u>(23,104.67)</u>    | <u>105,200.00</u>    |
| <b>I075 · Other Health</b>                             |                        |                   |                       |                      |
| <b>I075010 · Contributions &amp; Reimbursements</b>    | 118.00                 |                   | 118.00                |                      |
| <b>Total I075 · Other Health</b>                       | <u>118.00</u>          |                   | <u>118.00</u>         |                      |
| <b>Total I07 · HEALTH</b>                              | 55,963.33              | 78,950.00         | (22,986.67)           | 105,200.00           |
| <b>I08 · EDUCATION &amp; WELFARE</b>                   |                        |                   |                       |                      |
| <b>I085 · Youth Worker</b>                             |                        |                   |                       |                      |
| <b>I085005 · Youth Worker Grant</b>                    | 91,185.52              | 121,580.00        | (30,394.48)           | 121,580.00           |
| <b>I085010 · Youth Services Reimbursement</b>          | 45.45                  | 300.00            | (254.55)              | 300.00               |
| <b>I085100 · Youth &amp; Recreation Services</b>       | 1,850.00               |                   | 1,850.00              |                      |
| <b>Total I085 · Youth Worker</b>                       | <u>93,080.97</u>       | <u>121,880.00</u> | <u>(28,799.03)</u>    | <u>121,880.00</u>    |
| <b>I086 · Pre-School</b>                               |                        |                   |                       |                      |
| <b>I086010 · Leases/Charges</b>                        | 0.00                   | 2,100.00          | (2,100.00)            | 2,100.00             |
| <b>Total I086 · Pre-School</b>                         | <u>0.00</u>            | <u>2,100.00</u>   | <u>(2,100.00)</u>     | <u>2,100.00</u>      |
| <b>Total I08 · EDUCATION &amp; WELFARE</b>             | 93,080.97              | 123,980.00        | (30,899.03)           | 123,980.00           |
| <b>I09 · HOUSING</b>                                   |                        |                   |                       |                      |
| <b>I091 · Staff Housing</b>                            |                        |                   |                       |                      |
| <b>I091005 · Reimbursements</b>                        | 10,964.18              | 4,165.00          | 6,799.18              | 5,000.00             |
| <b>I091010 · Staff Housing Rental</b>                  | 21,037.08              | 23,400.00         | (2,362.92)            | 28,080.00            |
| <b>Total I091 · Staff Housing</b>                      | <u>32,001.26</u>       | <u>27,565.00</u>  | <u>4,436.26</u>       | <u>33,080.00</u>     |
| <b>I092 · Other Housing</b>                            |                        |                   |                       |                      |
| <b>I092005 · Housing Rental - Other</b>                | 7,650.00               | 3,000.00          | 4,650.00              | 3,600.00             |
| <b>I092050 · Insurance Claim Old Police Hse</b>        | 0.00                   | 0.00              | 0.00                  | 20,000.00            |
| <b>Total I092 · Other Housing</b>                      | <u>7,650.00</u>        | <u>3,000.00</u>   | <u>4,650.00</u>       | <u>23,600.00</u>     |
| <b>Total I09 · HOUSING</b>                             | 39,651.26              | 30,565.00         | 9,086.26              | 56,680.00            |

**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|-------------------|-----------------------|----------------------|
| <b>I10 · COMMUNITY AMENITIES</b>                    |                        |                   |                       |                      |
| <b>I101 · Sanitation - Townsite Refuse Co</b>       |                        |                   |                       |                      |
| I101005 · Charges Household Collection              | 74,774.00              |                   | 74,774.00             |                      |
| I101010 · Charges Commercial Collection             | 26,596.00              |                   | 26,596.00             |                      |
| I101016 · Rubbish Collection Charges                | 0.00                   | 104,858.00        | (104,858.00)          | 104,858.00           |
| I101020 · Sale of Bins                              | 120.00                 | 0.00              | 120.00                | 600.00               |
| I101025 · Septic Tank Fees                          | 107.27                 | 110.00            | (2.73)                | 250.00               |
| I101030 · Liquid Waste Disposal Fees                | 0.00                   | 250.00            | (250.00)              | 500.00               |
| I101040 · Mt Margaret Rubbish Collection            | 0.00                   | 0.00              | 0.00                  | 13,002.00            |
| I101045 · Contribution to Plant Purchase            | 0.00                   | 0.00              | 0.00                  | 500.00               |
| <b>Total I101 · Sanitation - Townsite Refuse Co</b> | <b>101,597.27</b>      | <b>105,218.00</b> | <b>(3,620.73)</b>     | <b>119,710.00</b>    |
| <b>I102 · Other Community Amenities</b>             |                        |                   |                       |                      |
| I102010 · Reimbursements                            | (2,787.71)             |                   | (2,787.71)            |                      |
| I102105 · Charges Cemetery By-Laws                  | 1,010.00               | 1,800.00          | (790.00)              | 1,800.00             |
| <b>Total I102 · Other Community Amenities</b>       | <b>(1,777.71)</b>      | <b>1,800.00</b>   | <b>(3,577.71)</b>     | <b>1,800.00</b>      |
| <b>I106 · T.P &amp; Regional Develop</b>            |                        |                   |                       |                      |
| I106010 · Town Planning Fees                        | 523.20                 | 500.00            | 23.20                 | 1,000.00             |
| <b>Total I106 · T.P &amp; Regional Develop</b>      | <b>523.20</b>          | <b>500.00</b>     | <b>23.20</b>          | <b>1,000.00</b>      |
| <b>Total I10 · COMMUNITY AMENITIES</b>              | <b>100,342.76</b>      | <b>107,518.00</b> | <b>(7,175.24)</b>     | <b>122,510.00</b>    |
| <b>I11 · RECREATION &amp; CULTURE</b>               |                        |                   |                       |                      |
| <b>I111 · Public Halls and Civic Centres</b>        |                        |                   |                       |                      |
| I111005 · Charges - Hall Hire                       | 552.00                 | 500.00            | 52.00                 | 500.00               |
| <b>Total I111 · Public Halls and Civic Centres</b>  | <b>552.00</b>          | <b>500.00</b>     | <b>52.00</b>          | <b>500.00</b>        |
| <b>I112 · Swimming Areas &amp; Beaches</b>          |                        |                   |                       |                      |
| I112006 · CPRC Swimming Pool Grant                  | 32,000.00              |                   | 32,000.00             |                      |
| I112010 · Charges - Pool Admissions                 | 2,584.60               | 3,500.00          | (915.40)              | 3,500.00             |
| I112020 · Swimming Pool Reimbursements              | 662.81                 |                   | 662.81                |                      |
| <b>Total I112 · Swimming Areas &amp; Beaches</b>    | <b>35,247.41</b>       | <b>3,500.00</b>   | <b>31,747.41</b>      | <b>3,500.00</b>      |
| <b>I113 · Other Recreation</b>                      |                        |                   |                       |                      |
| I113015 · Grant - Education Dept Oval               | 0.00                   | 19,500.00         | (19,500.00)           | 39,000.00            |
| I113050 · Community Gym Subscriptions               | 2,389.10               | 1,000.00          | 1,389.10              | 1,200.00             |
| I113065 · Cont - Racecourse Power Connect           | 0.00                   | 0.00              | 0.00                  | 90,000.00            |
| I113070 · Grants - Laverton Community Hub           | 0.00                   | 0.00              | 0.00                  | 212,500.00           |
| <b>Total I113 · Other Recreation</b>                | <b>2,389.10</b>        | <b>20,500.00</b>  | <b>(18,110.90)</b>    | <b>342,700.00</b>    |
| <b>I115 · Library</b>                               |                        |                   |                       |                      |
| I115005 · Lost Books                                | 87.31                  | 50.00             | 37.31                 | 100.00               |
| <b>Total I115 · Library</b>                         | <b>87.31</b>           | <b>50.00</b>      | <b>37.31</b>          | <b>100.00</b>        |
| <b>I119 · TV &amp; Radio Rebroadcasting</b>         |                        |                   |                       |                      |
| I119010 · Reimbursements                            | 0.00                   | 500.00            | (500.00)              | 500.00               |
| I119011 · Reim. Mining Company                      | 0.00                   | 6,375.00          | (6,375.00)            | 8,500.00             |
| I119020 · Cont. Digital TV Conversion               | 0.00                   | 0.00              | 0.00                  | 72,000.00            |
| <b>Total I119 · TV &amp; Radio Rebroadcasting</b>   | <b>0.00</b>            | <b>6,875.00</b>   | <b>(6,875.00)</b>     | <b>81,000.00</b>     |
| <b>Total I11 · RECREATION &amp; CULTURE</b>         | <b>38,275.82</b>       | <b>31,425.00</b>  | <b>6,850.82</b>       | <b>427,800.00</b>    |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
 July 1, 2016 to 30 April, 2017

|  | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|------------------------|---------------------|-----------------------|----------------------|
| <b>I12 · TRANSPORT</b>                     |                        |                     |                       |                      |
| <b>I121 · Roads &amp; Streets</b>          |                        |                     |                       |                      |
| I121020 · Govt Grant - Project Based Gran  | 792,675.00             | 148,267.00          | 644,408.00            | 370,667.00           |
| I121025 · Aboriginal Access Roads Grant    | 56,000.00              | 104,000.00          | (48,000.00)           | 104,000.00           |
| I121030 · Government Grant - Direct Grant  | 173,165.00             | 173,165.00          | 0.00                  | 173,165.00           |
| I121045 · Roads to Recovery                | 285,726.00             | 16,001.00           | 269,725.00            | 16,001.00            |
| I121048 · Funding for Flood Damage         | 0.00                   |                     |                       |                      |
| I121065 · Federal Black Spot Funding       | 0.00                   | 0.00                | 0.00                  | 220,933.00           |
| I121066 · OHDC Grant Fund. for Gt Cent.Rd  | 0.00                   | 450,000.00          | (450,000.00)          | 3,659,342.00         |
| <b>Total I121 · Roads &amp; Streets</b>    | <b>1,307,566.00</b>    | <b>891,433.00</b>   | <b>416,133.00</b>     | <b>4,544,108.00</b>  |
| <b>I123 · Plant Costs</b>                  |                        |                     |                       |                      |
| I123001 · Insurance Claims                 | 0.00                   | 28,406.00           | (28,406.00)           | 36,906.00            |
| I123005 · Gain on Disposal of Assets       | 5,656.22               |                     | 5,656.22              |                      |
| <b>Total I123 · Plant Costs</b>            | <b>5,656.22</b>        | <b>28,406.00</b>    | <b>(22,749.78)</b>    | <b>36,906.00</b>     |
| <b>I126 · Aerodrome</b>                    |                        |                     |                       |                      |
| I126005 · Landing Fees                     | 116,034.89             | 91,666.00           | 24,368.89             | 110,000.00           |
| I126012 · Fuel Sales                       | 6,170.08               | 108,000.00          | (101,829.92)          | 130,000.00           |
| I126030 · RADS Grants                      | 42,600.00              | 0.00                | 42,600.00             | 512,000.00           |
| <b>Total I126 · Aerodrome</b>              | <b>164,804.97</b>      | <b>199,666.00</b>   | <b>(34,861.03)</b>    | <b>752,000.00</b>    |
| <b>Total I12 · TRANSPORT</b>               | <b>1,478,027.19</b>    | <b>1,119,505.00</b> | <b>358,522.19</b>     | <b>5,333,014.00</b>  |
| <b>I13 · ECONOMIC SERVICES</b>             |                        |                     |                       |                      |
| <b>I131 · Economic Development</b>         |                        |                     |                       |                      |
| <b>I1310 · Heritage Development</b>        |                        |                     |                       |                      |
| I131012 · History Walk Grant               | 100.00                 | 71,500.00           | (71,400.00)           | 71,500.00            |
| I131042 · Coach House Remedial Works       | 0.00                   | 0.00                | 0.00                  | 60,000.00            |
| I131060 · Influential Families             | 0.00                   | 0.00                | 0.00                  | 20,415.00            |
| <b>Total I1310 · Heritage Development</b>  | <b>100.00</b>          | <b>71,500.00</b>    | <b>(71,400.00)</b>    | <b>151,915.00</b>    |
| I131010 · Reimbursements                   | 0.00                   | 100.00              | (100.00)              | 100.00               |
| I131011 · Grants & Donations               | 17,072.73              | 35,000.00           | (17,927.27)           | 35,000.00            |
| I131036 · Purchase of Land                 | 0.00                   | 0.00                | 0.00                  | 10,000.00            |
| I131038 · Commercial Properties            | 22,962.96              | 23,200.00           | (237.04)              | 28,000.00            |
| I131039 · Economic Development Contrib.    | 0.00                   | 0.00                | 0.00                  | 100,000.00           |
| I131051 · Grant Funds Main Street Project  | 0.00                   | 0.00                | 0.00                  | 1,260,265.00         |
| I131052 · Grant Funds Underground Pwr      | 0.00                   | 0.00                | 0.00                  | 1,000,000.00         |
| I131062 · Laverfest sales                  | 2,119.83               | 500.00              | 1,619.83              | 500.00               |
| <b>Total I131 · Economic Development</b>   | <b>42,255.52</b>       | <b>130,300.00</b>   | <b>(88,044.48)</b>    | <b>2,585,780.00</b>  |
| <b>I132 · Tourism/Area Promotion</b>       |                        |                     |                       |                      |
| I132010 · Police House Admission           | 6.36                   |                     | 6.36                  |                      |
| <b>Total I132 · Tourism/Area Promotion</b> | <b>6.36</b>            |                     | <b>6.36</b>           |                      |

**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|-------------------|-----------------------|----------------------|
| <b>I133 · Great Beyond Explorers Centre</b>       |                        |                   |                       |                      |
| I133005 · Cafe Sales                              | 64,379.69              | 69,250.00         | (4,870.31)            | 88,000.00            |
| I133010 · Entrance Fees                           | 7,224.56               | 7,500.00          | (275.44)              | 8,800.00             |
| I133015 · Merchandise Sales                       | 42,570.40              | 40,900.00         | 1,670.40              | 48,000.00            |
| I133020 · Sale of GQDT Books                      | 0.00                   | 225.00            | (225.00)              | 300.00               |
| I133026 · Sale of Outback Way Atlas               | 1,517.09               | 1,775.00          | (257.91)              | 2,500.00             |
| I133030 · Sale of Laverton Calendars              | 414.10                 | 800.00            | (385.90)              | 1,000.00             |
| I133035 · Sale of Outback Angles Video            | 100.00                 | 80.00             | 20.00                 | 100.00               |
| I133050 · Goldrush Tours                          | 11,285.54              | 10,500.00         | 785.54                | 13,500.00            |
| I133062 · Gov Grants – Great Beyond               | 12,222.00              | 12,222.00         | 0.00                  | 12,222.00            |
| I133 · Great Beyond Explorers Centre - Other      | 0.00                   | 0.00              | 0.00                  | 3,300.00             |
| <b>Total I133 · Great Beyond Explorers Centre</b> | <b>139,713.38</b>      | <b>143,252.00</b> | <b>(3,538.62)</b>     | <b>177,722.00</b>    |
| <b>I134 · Community Resource Centre</b>           |                        |                   |                       |                      |
| I134010 · CRC Memberships                         | 0.00                   | 400.00            | (400.00)              | 500.00               |
| I134020 · Sturt Pea Advertising                   | 2,039.96               | 3,330.00          | (1,290.04)            | 4,000.00             |
| I134025 · Secretarial/Internet Access             | 1,078.23               | 4,160.00          | (3,081.77)            | 5,000.00             |
| I134030 · Equipment & Conference Area Hir         | 227.27                 | 200.00            | 27.27                 | 200.00               |
| I134035 · Sale of Stock                           | 16.36                  | 1,000.00          | (983.64)              | 1,200.00             |
| I134040 · General Income                          | 1,103.00               | 1,500.00          | (397.00)              | 1,800.00             |
| I134045 · CRC Support Unit Funding                | 128,842.00             | 128,842.00        | 0.00                  | 128,842.00           |
| I134050 · Licensing Agent - Commissions           | 7,104.58               | 8,100.00          | (995.42)              | 10,500.00            |
| I134065 · CRC Operating Grants                    | 15,664.51              | 10,970.00         | 4,694.51              | 10,970.00            |
| I134066 · Express Yourself Printing               | 148.96                 | 800.00            | (651.04)              | 1,000.00             |
| I134067 · DPS Photo Lab                           | 91.74                  | 160.00            | (68.26)               | 200.00               |
| <b>Total I134 · Community Resource Centre</b>     | <b>156,316.61</b>      | <b>159,462.00</b> | <b>(3,145.39)</b>     | <b>164,212.00</b>    |
| <b>I135 · Building Control</b>                    |                        |                   |                       |                      |
| I135005 · Building Permits                        | 264.92                 | 375.00            | (110.08)              | 500.00               |
| <b>Total I135 · Building Control</b>              | <b>264.92</b>          | <b>375.00</b>     | <b>(110.08)</b>       | <b>500.00</b>        |
| <b>I136 · Other</b>                               |                        |                   |                       |                      |
| I136005 · Caravan Park Registration Fees          | 618.00                 | 522.00            | 96.00                 | 522.00               |
| <b>Total I136 · Other</b>                         | <b>618.00</b>          | <b>522.00</b>     | <b>96.00</b>          | <b>522.00</b>        |
| <b>Total I13 · ECONOMIC SERVICES</b>              | <b>339,174.79</b>      | <b>433,911.00</b> | <b>(94,736.21)</b>    | <b>2,928,736.00</b>  |
| <b>I14 · OTHER PROPERTY &amp; SERVICES</b>        |                        |                   |                       |                      |
| <b>I141 · Private Works</b>                       |                        |                   |                       |                      |
| I141005 · Charges - Private Works                 | 8,965.51               | 1,000.00          | 7,965.51              | 1,000.00             |
| I141006 · Charges Pwks - Fuel Sales Contr         | 0.00                   | 4,000.00          | (4,000.00)            | 5,500.00             |
| I141010 · Community Bus Hire                      | 12,385.14              | 7,500.00          | 4,885.14              | 10,000.00            |
| <b>Total I141 · Private Works</b>                 | <b>21,350.65</b>       | <b>12,500.00</b>  | <b>8,850.65</b>       | <b>16,500.00</b>     |
| <b>I143 · Public Works Overheads</b>              |                        |                   |                       |                      |
| I143010 · Reimbursements                          | 32,312.09              | 4,100.00          | 28,212.09             | 5,500.00             |
| <b>Total I143 · Public Works Overheads</b>        | <b>32,312.09</b>       | <b>4,100.00</b>   | <b>28,212.09</b>      | <b>5,500.00</b>      |

**Shire of Laverton**  
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|  | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|------------------------|---------------------|-----------------------|----------------------|
| <b>I144 · Plant Operation Costs</b>              |                        |                     |                       |                      |
| I144010 · Charges - Sale of Scrap                | 0.00                   | 0.00                | 0.00                  | 500.00               |
| I144020 · Reimbursements                         | 5,310.37               |                     | 5,310.37              |                      |
| I144030 · Fuel Tax Credits Income                | 74,885.00              | 80,000.00           | (5,115.00)            | 92,000.00            |
| <b>Total I144 · Plant Operation Costs</b>        | <b>80,195.37</b>       | <b>80,000.00</b>    | <b>195.37</b>         | <b>92,500.00</b>     |
| <b>I145 · Administration</b>                     |                        |                     |                       |                      |
| I145010 · Reimbursements                         | 4,864.45               | 700.00              | 4,164.45              | 1,000.00             |
| I145020 · Commissions                            | 7,871.11               | 4,000.00            | 3,871.11              | 14,000.00            |
| I145030 · Photocopies & Facsimiles               | 0.00                   | 60.00               | (60.00)               | 60.00                |
| I145040 · Proceeds on Sale of Assets             | 0.00                   |                     |                       |                      |
| I145050 · Profit on Disposal of Assets           | 8,747.07               |                     | 8,747.07              |                      |
| <b>Total I145 · Administration</b>               | <b>21,482.63</b>       | <b>4,760.00</b>     | <b>16,722.63</b>      | <b>15,060.00</b>     |
| <b>I148 · Unclassified</b>                       |                        |                     |                       |                      |
| I148020 · Suspense - Income                      | (978.76)               |                     | (978.76)              |                      |
| <b>Total I148 · Unclassified</b>                 | <b>(978.76)</b>        |                     | <b>(978.76)</b>       |                      |
| <b>Total I14 · OTHER PROPERTY &amp; SERVICES</b> | <b>154,361.98</b>      | <b>101,360.00</b>   | <b>53,001.98</b>      | <b>129,560.00</b>    |
| <b>Total Income</b>                              | <b>8,234,876.12</b>    | <b>7,905,902.00</b> | <b>328,974.12</b>     | <b>15,853,540.00</b> |
| <b>Gross Profit</b>                              | <b>8,234,876.12</b>    | <b>7,905,902.00</b> | <b>328,974.12</b>     | <b>15,853,540.00</b> |
| <b>Expense</b>                                   |                        |                     |                       |                      |
| <b>E03 · GENERAL PURPOSE FUNDING.</b>            |                        |                     |                       |                      |
| <b>E031 · Rates</b>                              |                        |                     |                       |                      |
| E031005 · Rate Advertising                       | 279.50                 | 280.00              | (0.50)                | 1,500.00             |
| E031010 · Legal Expenses                         | 23,809.20              | 15,000.00           | 8,809.20              | 16,000.00            |
| E031020 · Valuation Expenses                     | 1,643.80               | 7,000.00            | (5,356.20)            | 13,000.00            |
| E031025 · Rate Printing, Postage & Statio        | 1,858.38               | 2,150.00            | (291.62)              | 2,500.00             |
| E031040 · Rates Written Off                      | 6,640.01               | 7,800.00            | (1,159.99)            | 10,000.00            |
| E031200 · Admin Allocation - Rates               | 138,986.80             | 158,446.00          | (19,459.20)           | 191,298.00           |
| <b>Total E031 · Rates</b>                        | <b>173,217.69</b>      | <b>190,676.00</b>   | <b>(17,458.31)</b>    | <b>234,298.00</b>    |
| <b>E032 · Other</b>                              |                        |                     |                       |                      |
| E032005 · Bank Charges                           | 2,118.38               | 2,000.00            | 118.38                | 2,500.00             |
| E032010 · Title Searches                         | 9.00                   | 100.00              | (91.00)               | 200.00               |
| E032200 · Admin Allocation - Other GPF           | 28,401.47              | 32,378.00           | (3,976.53)            | 39,091.00            |
| <b>Total E032 · Other</b>                        | <b>30,528.85</b>       | <b>34,478.00</b>    | <b>(3,949.15)</b>     | <b>41,791.00</b>     |
| <b>E03 · GENERAL PURPOSE FUNDING. - Other</b>    | <b>148.21</b>          |                     | <b>148.21</b>         |                      |
| <b>Total E03 · GENERAL PURPOSE FUNDING.</b>      | <b>203,894.75</b>      | <b>225,154.00</b>   | <b>(21,259.25)</b>    | <b>276,089.00</b>    |

**Statement of Comprehensive Income by Program**  
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|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|-------------------|-----------------------|----------------------|
| <b>E04 · GOVERNANCE.</b>                    |                        |                   |                       |                      |
| <b>E041 · Membership</b>                    |                        |                   |                       |                      |
| E041005 · Members Conference Expenses       | 13,460.67              | 22,750.00         | (9,289.33)            | 25,000.00            |
| E041010 · Election Expenses                 | 2,627.96               | 8,000.00          | (5,372.04)            | 8,000.00             |
| E041015 · Subscriptions                     | 10,482.86              | 10,919.00         | (436.14)              | 11,069.00            |
| E041020 · Donations                         | 2,945.51               | 6,800.00          | (3,854.49)            | 7,300.00             |
| E041025 · Insurance - Members               | 4,778.75               | 4,779.00          | (0.25)                | 4,779.00             |
| E041030 · Outback Highway Development Exp   | 32,542.12              | 32,500.00         | 42.12                 | 32,500.00            |
| E041035 · Other Expenses                    | 6,868.00               | 5,730.00          | 1,138.00              | 8,500.00             |
| E041040 · Public Relations                  | 4,731.78               | 10,120.00         | (5,388.22)            | 11,399.00            |
| E041045 · President's Allowance             | 13,275.00              | 13,275.00         | 0.00                  | 17,700.00            |
| E041050 · Members Travel Expenses           | 326.96                 | 3,000.00          | (2,673.04)            | 4,000.00             |
| E041055 · Deputy President's Allowance      | 3,375.00               | 3,318.00          | 57.00                 | 4,425.00             |
| E041065 · Attendance Fees                   | 45,587.47              | 55,575.00         | (9,987.53)            | 74,100.00            |
| E041070 · Refreshments & Receptions         | 12,641.68              | 15,500.00         | (2,858.32)            | 18,000.00            |
| E041075 · Council Chamber Maintenance       | 4,079.80               | 5,851.00          | (1,771.20)            | 7,063.00             |
| E041080 · Members Training                  | 0.00                   | 1,500.00          | (1,500.00)            | 2,000.00             |
| E041085 · Consultancies                     | 111,256.04             | 32,000.00         | 79,256.04             | 38,000.00            |
| E041090 · Regional Local Government         | 13,500.00              | 16,000.00         | (2,500.00)            | 16,000.00            |
| E041091 · GVROC Records Facility            | 9,468.91               | 9,500.00          | (31.09)               | 16,000.00            |
| E041200 · Admin Allocation - Members        | 451,563.93             | 514,789.00        | (63,225.07)           | 621,521.00           |
| E041298 · Depn - Membership                 | 576.35                 | 830.00            | (253.65)              | 1,000.00             |
| <b>Total E041 · Membership</b>              | <b>744,088.79</b>      | <b>772,736.00</b> | <b>(28,647.21)</b>    | <b>928,356.00</b>    |
| <b>Total E04 · GOVERNANCE.</b>              | <b>744,088.79</b>      | <b>772,736.00</b> | <b>(28,647.21)</b>    | <b>928,356.00</b>    |
| <b>E05 · LAW ORDER &amp; PUBLIC SAFETY.</b> |                        |                   |                       |                      |
| <b>E051 · Fire Prevention</b>               |                        |                   |                       |                      |
| E051005 · Insurance - Fire Control          | 3,000.00               | 3,000.00          | 0.00                  | 3,000.00             |
| E051010 · Fire Control Expenses             | 19,087.40              | 12,429.00         | 6,658.40              | 16,523.00            |
| E051020 · Fire Control - Shire Properties   | 6,510.33               | 19,822.00         | (13,311.67)           | 24,441.00            |
| E051200 · Admin Allocation - Fire Control   | 2,319.89               | 2,645.00          | (325.11)              | 3,193.00             |
| E051298 · Depn - Fire Control               | 793.27                 | 830.00            | (36.73)               | 1,000.00             |
| <b>Total E051 · Fire Prevention</b>         | <b>31,710.89</b>       | <b>38,726.00</b>  | <b>(7,015.11)</b>     | <b>48,157.00</b>     |
| <b>E052 · Animal Control</b>                |                        |                   |                       |                      |
| E052010 · Dog Pound Maintenance             | 139.41                 | 3,619.00          | (3,479.59)            | 4,953.00             |
| E052015 · Control Expenses - Other          | 0.00                   | 2,300.00          | (2,300.00)            | 3,500.00             |
| E052020 · Dog Control Expenses              | 7,088.41               | 7,270.00          | (181.59)              | 9,004.00             |
| E052200 · Admin Allocation - Animal Contr   | 4,812.08               | 5,486.00          | (673.92)              | 6,623.00             |
| E052298 · Depn - Animal Control             | 0.00                   | 832.00            | (832.00)              | 1,000.00             |
| <b>Total E052 · Animal Control</b>          | <b>12,039.90</b>       | <b>19,507.00</b>  | <b>(7,467.10)</b>     | <b>25,080.00</b>     |

## Shire of Laverton

# Statement of Comprehensive Income by Program

July 1, 2016 to 30 April, 2017

|   | Jul 16 - Apr 17   | YTD Budget        | \$ Over Budget     | Annual Budget     |
|---|-------------------|-------------------|--------------------|-------------------|
| <b>E053 · Crime Prevention</b>                          |                   |                   |                    |                   |
| E053010 · Crime Prevention Strategies                   | 65,175.34         | 69,021.00         | (3,845.66)         | 83,021.00         |
| E053011 · CCBO - Superannuation                         | 5,676.84          | 6,414.00          | (737.16)           | 7,714.00          |
| E053012 · Community Liaison- M/V Expenses               | 3,482.65          | 6,906.00          | (3,423.35)         | 8,240.00          |
| E053013 · Crime Prevention - CCBO Other                 | 5,494.94          | 6,629.00          | (1,134.06)         | 7,049.00          |
| E053014 · Community Liaison - Subsidies                 | 0.00              | 300.00            | (300.00)           | 300.00            |
| E053016 · Community Liaison - Housing                   | 9,734.33          | 10,285.00         | (550.67)           | 12,218.00         |
| E053017 · Community Liaison - FBT                       | 0.00              | 1,000.00          | (1,000.00)         | 2,000.00          |
| E053018 · Short Term Camp Fac. - Op. Exp                | 3,701.67          | 17,262.00         | (13,560.33)        | 20,676.00         |
| E053019 · Community Engagement                          | 38,570.68         | 43,736.00         | (5,165.32)         | 49,995.00         |
| E053030 · Commun Serv's Office Exp CLO Sh               | 1,567.54          | 15,529.00         | (13,961.46)        | 18,569.00         |
| E053090 · Loss on Disposal of Assets                    | 0.00              | 0.00              | 0.00               | 18,643.00         |
| E053200 · Admin Allocation - Crime Preven               | 6,890.78          | 7,855.00          | (964.22)           | 9,484.00          |
| E053298 · Crime Prevention - Deprecn                    | 6,254.32          | 5,830.00          | 424.32             | 7,000.00          |
| E053 · Crime Prevention - Other                         | 0.00              |                   |                    |                   |
| <b>Total E053 · Crime Prevention</b>                    | <b>146,549.09</b> | <b>190,767.00</b> | <b>(44,217.91)</b> | <b>244,909.00</b> |
| <b>E054 · Emergency Management &amp; Recovery</b>       |                   |                   |                    |                   |
| E054020 · Skull Creek Flood Mngement Plan               | 22,630.00         | 25,000.00         | (2,370.00)         | 128,000.00        |
| <b>Total E054 · Emergency Management &amp; Recovery</b> | <b>22,630.00</b>  | <b>25,000.00</b>  | <b>(2,370.00)</b>  | <b>128,000.00</b> |
| <b>Total E05 · LAW ORDER &amp; PUBLIC SAFETY.</b>       | <b>212,929.88</b> | <b>274,000.00</b> | <b>(61,070.12)</b> | <b>446,146.00</b> |
| <b>E07 · HEALTH.</b>                                    |                   |                   |                    |                   |
| <b>E074 · Admin. &amp; Inspections</b>                  |                   |                   |                    |                   |
| E074005 · Health - Other Expenses                       | 165.00            | 0.00              | 165.00             | 3,000.00          |
| E074010 · Doctor's Vehicle Expenses                     | 1,019.51          | 1,095.00          | (75.49)            | 1,265.00          |
| E074015 · Doctor's House - 6 Duketon Stre               | 9,326.76          | 27,713.00         | (18,386.24)        | 32,986.00         |
| E074020 · Health Expenses Inspection                    | 11,801.76         | 11,982.00         | (180.24)           | 14,332.00         |
| E074025 · Medical Practice Subsidy                      | 105,245.14        | 103,775.00        | 1,470.14           | 104,500.00        |
| E074030 · Doctor's Subsidy - Mining Compa               | 99,918.75         | 100,000.00        | (81.25)            | 100,000.00        |
| E074031 · Medical Practice Expenses                     | 2,050.18          | 23.00             | 2,027.18           | 23.00             |
| E074200 · Admin Allocation - Other Health               | 8,797.23          | 10,029.00         | (1,231.77)         | 12,108.00         |
| E074298 · Depn. - Health Admin. & Inspect               | 11,424.64         | 10,000.00         | 1,424.64           | 12,000.00         |
| E074300 · Emergency Services Support                    | 223.45            | 3,420.00          | (3,196.55)         | 4,102.00          |
| <b>Total E074 · Admin. &amp; Inspections</b>            | <b>249,972.42</b> | <b>268,037.00</b> | <b>(18,064.58)</b> | <b>284,316.00</b> |
| <b>E075 · Preventative Services</b>                     |                   |                   |                    |                   |
| E075005 · Analytical Expenses                           | 450.00            | 450.00            | 0.00               | 450.00            |
| E075010 · Mosquito Control Industrial Are               | 0.00              | 0.00              | 0.00               | 1,000.00          |
| E075015 · Pest Control                                  | 0.00              | 0.00              | 0.00               | 1,500.00          |
| <b>Total E075 · Preventative Services</b>               | <b>450.00</b>     | <b>450.00</b>     | <b>0.00</b>        | <b>2,950.00</b>   |
| <b>E077 · Other</b>                                     |                   |                   |                    |                   |
| E077005 · Flying Doctor Services                        | 1,000.00          | 1,000.00          | 0.00               | 2,000.00          |
| E077010 · Gratuity Payments - Registered                | 21,702.00         | 24,000.00         | (2,298.00)         | 25,000.00         |
| E077020 · GP Network Building Expenses                  | 834.68            |                   | 834.68             |                   |
| <b>Total E077 · Other</b>                               | <b>23,536.68</b>  | <b>25,000.00</b>  | <b>(1,463.32)</b>  | <b>27,000.00</b>  |
| <b>Total E07 · HEALTH.</b>                              | <b>273,959.10</b> | <b>293,487.00</b> | <b>(19,527.90)</b> | <b>314,266.00</b> |



**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|  | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|------------------------|-------------------|-----------------------|----------------------|
| <b>E08 · EDUCATION &amp; WELFARE.</b>                  |                        |                   |                       |                      |
| <b>E085 · Youth &amp; Recreation Services</b>          |                        |                   |                       |                      |
| <b>E085060 · Youth &amp; Recreation Services</b>       |                        |                   |                       |                      |
| E085061 · Youth & Rec Officer Salary                   | 79,997.30              | 83,680.00         | (3,682.70)            | 100,430.00           |
| E085062 · Youth & Rec Superannuation                   | 7,426.29               | 7,829.00          | (402.71)              | 9,395.00             |
| E085063 · Youth & Rec - Utilities & Ins.               | 7,274.47               | 8,309.00          | (1,034.53)            | 9,084.00             |
| E085064 · Youth & Rec - Subsidies                      | 34.36                  | 830.00            | (795.64)              | 1,000.00             |
| E085065 · Youth & Rec - Training & Conf                | 321.18                 | 500.00            | (178.82)              | 2,500.00             |
| E085066 · Youth & Rec. - Advertising                   | 1,552.40               | 1,500.00          | 52.40                 | 1,500.00             |
| E085067 · Youth & Rec. - M/V Expenses                  | 2,897.14               | 3,404.00          | (506.86)              | 4,074.00             |
| E085068 · Youth & Rec. - FBT                           | 0.00                   | 0.00              | 0.00                  | 500.00               |
| E085069 · Youth & Rec. - Other Expenses                | 1,516.02               | 1,240.00          | 276.02                | 1,500.00             |
| E085070 · Youth & Rec. - Housing Alloc                 | 6,348.27               | 3,921.00          | 2,427.27              | 4,658.00             |
| E085071 · Youth Centre Operations                      | 8,288.17               | 14,937.00         | (6,648.83)            | 17,619.00            |
| E085072 · Youth Ctr Activities & Programs              | 6,600.13               | 9,650.00          | (3,049.87)            | 11,000.00            |
| E085200 · Admin Allocation - Youth Co-Ord              | 28,711.57              | 32,732.00         | (4,020.43)            | 39,518.00            |
| E085298 · Youth Centre - Depreciation                  | 5,996.71               | 5,830.00          | 166.71                | 7,000.00             |
| <b>Total E085060 · Youth &amp; Recreation Services</b> | <b>156,964.01</b>      | <b>174,362.00</b> | <b>(17,397.99)</b>    | <b>209,778.00</b>    |
| <b>E085080 · Comm Serv Office Mtce Youth &amp; R</b>   | <b>1,728.89</b>        | <b>7,520.00</b>   | <b>(5,791.11)</b>     | <b>8,928.00</b>      |
| <b>Total E085 · Youth &amp; Recreation Services</b>    | <b>158,692.90</b>      | <b>181,882.00</b> | <b>(23,189.10)</b>    | <b>218,706.00</b>    |
| <b>E086 · Pre-School</b>                               |                        |                   |                       |                      |
| E086005 · Pre-School Maintenance                       | 3,376.54               | 12,392.00         | (9,015.46)            | 19,733.00            |
| E086200 · Admin Allocation - Pre School                | 1,665.28               | 1,898.00          | (232.72)              | 2,292.00             |
| E086298 · Depn - Pre School                            | 3,706.30               | 3,750.00          | (43.70)               | 4,500.00             |
| <b>Total E086 · Pre-School</b>                         | <b>8,748.12</b>        | <b>18,040.00</b>  | <b>(9,291.88)</b>     | <b>26,525.00</b>     |
| <b>E087 · Other Education</b>                          |                        |                   |                       |                      |
| E087005 · Playgroup                                    | 1,079.96               | 1,564.00          | (484.04)              | 2,064.00             |
| E087200 · Admin Allocation - Other Educat              | 1,148.45               | 1,309.00          | (160.55)              | 1,581.00             |
| <b>Total E087 · Other Education</b>                    | <b>2,228.41</b>        | <b>2,873.00</b>   | <b>(644.59)</b>       | <b>3,645.00</b>      |
| <b>E089 · Welfare Services</b>                         |                        |                   |                       |                      |
| E089200 · Admin Allocation - Welfare Serv              | 0.00                   |                   |                       |                      |
| <b>Total E089 · Welfare Services</b>                   | <b>0.00</b>            |                   |                       |                      |
| <b>Total E08 · EDUCATION &amp; WELFARE.</b>            | <b>169,669.43</b>      | <b>202,795.00</b> | <b>(33,125.57)</b>    | <b>248,876.00</b>    |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
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|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|-------------------|-----------------------|----------------------|
| <b>E09 · HOUSING.</b>                     |                        |                   |                       |                      |
| <b>E091 · Staff Housing</b>               |                        |                   |                       |                      |
| E091005 · 10 Lancefield St (1 Burt St)    | 42,491.60              | 8,640.00          | 33,851.60             | 10,226.00            |
| E091010 · 2 Shirley Avenue                | 5,562.52               | 8,409.00          | (2,846.48)            | 9,972.00             |
| E091021 · 1 Erlistoun Street              | 0.00                   |                   |                       |                      |
| E091025 · 3 Mikado Way                    | 26,452.84              | 8,257.00          | 18,195.84             | 9,798.00             |
| E091030 · 11 Boomerang Street             | 16,076.00              | 8,065.00          | 8,011.00              | 9,606.00             |
| E091035 · 8 Cable Street                  | 3,802.08               | 7,939.00          | (4,136.92)            | 9,456.00             |
| E091040 · 15 Cable Street                 | 5,141.93               | 8,116.00          | (2,974.07)            | 9,633.00             |
| E091045 · 6 Craiggie Street               | 6,327.89               | 8,801.00          | (2,473.11)            | 10,400.00            |
| E091050 · 8A Craiggie Street              | 9,445.95               | 8,852.00          | 593.95                | 10,533.00            |
| E091055 · Interest Loan 79 & 81           | 23,692.65              | 23,692.00         | 0.65                  | 23,692.00            |
| E091056 · Loan Fees - Loans 79 & 81       | 3,160.65               | 399.00            | 2,761.65              | 399.00               |
| E091060 · 8B Craiggie Street              | 3,911.95               | 8,710.00          | (4,798.05)            | 10,363.00            |
| E091065 · 2 Boomerang Street              | 7,152.98               | 9,626.00          | (2,473.02)            | 11,459.00            |
| E091070 · 14 Boomerang Street             | 3,028.53               | 9,002.00          | (5,973.47)            | 10,709.00            |
| E091075 · 11 Mikado Way                   | 12,872.46              | 8,436.00          | 4,436.46              | 10,019.00            |
| E091080 · 1 Mikado Way                    | 6,774.05               | 8,665.00          | (1,890.95)            | 10,228.00            |
| E091085 · 8 Leahy Close                   | 4,046.36               | 9,183.00          | (5,136.64)            | 10,800.00            |
| E091086 · Burt St - Group Dwelling        | 24,339.11              | 16,846.00         | 7,493.11              | 19,879.00            |
| E091090 · Staff Housing Asset Mngmnt Plan | 0.00                   | 0.00              | 0.00                  | 3,000.00             |
| E091100 · Less Housing Allocated to Other | (248,547.29)           | (170,952.00)      | (77,595.29)           | (203,083.00)         |
| E091200 · Admin Allocated - Staff Housing | 13,620.77              | 15,528.00         | (1,907.23)            | 18,747.00            |
| E091298 · Depn - Housing - Council Staff  | 83,460.14              | 33,330.00         | 50,130.14             | 40,000.00            |
| <b>Total E091 · Staff Housing</b>         | <b>52,813.17</b>       | <b>39,544.00</b>  | <b>13,269.17</b>      | <b>45,836.00</b>     |
| <b>E092 · Other Housing</b>               |                        |                   |                       |                      |
| E092001 · 14 Erlistoun Street             | 11,365.55              | 11,474.00         | (108.45)              | 13,542.00            |
| E092004 · 14 Augusta St                   | 0.00                   | 417.00            | (417.00)              | 500.00               |
| E092006 · 12 Weld Drive                   | 9,622.36               | 10,417.00         | (794.64)              | 20,500.00            |
| E092200 · Admin Allocation -Other Housing | 13,620.77              | 15,528.00         | (1,907.23)            | 18,747.00            |
| <b>Total E092 · Other Housing</b>         | <b>34,608.68</b>       | <b>37,836.00</b>  | <b>(3,227.32)</b>     | <b>53,289.00</b>     |
| <b>Total E09 · HOUSING.</b>               | <b>87,421.85</b>       | <b>77,380.00</b>  | <b>10,041.85</b>      | <b>99,125.00</b>     |
| <b>E10 · COMMUNITY AMENITIES.</b>         |                        |                   |                       |                      |
| <b>E101 · Sanitation Townsite</b>         |                        |                   |                       |                      |
| E101005 · Litter Control                  | 68,504.17              | 102,239.00        | (33,734.83)           | 122,685.00           |
| E101010 · Commercial/Industrial Collectio | 18,430.86              | 20,308.00         | (1,877.14)            | 24,370.00            |
| E101015 · Domestic Collection             | 31,095.14              | 35,274.00         | (4,178.86)            | 42,328.00            |
| E101020 · Purchase of Bins                | 0.00                   | 3,400.00          | (3,400.00)            | 3,400.00             |
| E101025 · Refuse Site Maintenance         | 87,975.24              | 48,939.00         | 39,036.24             | 56,657.00            |
| E101030 · Household Verge Collection      | 0.00                   | 0.00              | 0.00                  | 3,509.00             |
| E101090 · Loss on Disposal of Assets      | 0.00                   | 0.00              | 0.00                  | 169,276.00           |
| E101100 · Domestic Coll. - Mt Margaret    | 10,488.63              | 13,993.00         | (3,504.37)            | 17,312.00            |
| E101200 · Admin Allocation - Refuse       | 12,058.86              | 13,746.00         | (1,687.14)            | 16,597.00            |
| <b>Total E101 · Sanitation Townsite</b>   | <b>228,552.90</b>      | <b>237,899.00</b> | <b>(9,346.10)</b>     | <b>456,134.00</b>    |

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|--|------------------------|-------------------|-----------------------|----------------------|
| <b>E106 · T.P. &amp; Regional Devel</b>              |                        |                   |                       |                      |
| E106005 · Consultants Fees, Advertising e            | 1,718.75               | 12,500.00         | (10,781.25)           | 17,500.00            |
| E106010 · Heritage clearances                        | 0.00                   |                   |                       |                      |
| E106200 · Admin Allocation - Town Plannin            | 1,998.32               | 2,278.00          | (279.68)              | 2,750.00             |
| <b>Total E106 · T.P. &amp; Regional Devel</b>        | <b>3,717.07</b>        | <b>14,778.00</b>  | <b>(11,060.93)</b>    | <b>20,250.00</b>     |
| <b>E107 · Other</b>                                  |                        |                   |                       |                      |
| E107005 · Cemetery Operations                        | 15,131.46              | 25,691.00         | (10,559.54)           | 48,929.00            |
| E107010 · Other Cemetery Expenses                    | 287.49                 |                   |                       |                      |
| E107011 · Grave Digging                              | 0.00                   | 5,032.00          | (5,032.00)            | 6,040.00             |
| E107015 · Public Conveniences                        | 20,777.83              | 36,459.00         | (15,681.17)           | 43,689.00            |
| E107020 · Church Maintenance                         | 1,042.80               | 2,500.00          | (1,457.20)            | 2,500.00             |
| E107200 · Admin Allocation - Other Commun            | 9,130.29               | 10,409.00         | (1,278.71)            | 12,567.00            |
| E107298 · Depn - Other Community Services            | 18,535.44              | 16,666.00         | 1,869.44              | 20,000.00            |
| <b>Total E107 · Other</b>                            | <b>64,905.31</b>       | <b>96,757.00</b>  | <b>(31,851.69)</b>    | <b>133,725.00</b>    |
| <b>Total E10 · COMMUNITY AMENITIES.</b>              | <b>297,175.28</b>      | <b>349,434.00</b> | <b>(52,258.72)</b>    | <b>610,109.00</b>    |
| <b>E11 · RECREATION &amp; CULTURE.</b>               |                        |                   |                       |                      |
| <b>E111 · Public Halls &amp; Civic Centres</b>       |                        |                   |                       |                      |
| E111005 · Town Hall Operations                       | 14,483.09              | 14,115.00         | 368.09                | 16,141.00            |
| E111010 · Refund Hall Hire                           | 0.00                   | 0.00              | 0.00                  | 500.00               |
| E111200 · Admin Allocation - Public Halls            | 11,622.43              | 13,250.00         | (1,627.57)            | 15,997.00            |
| E111298 · Depn - Public Halls                        | 67,904.44              | 66,666.00         | 1,238.44              | 80,000.00            |
| <b>Total E111 · Public Halls &amp; Civic Centres</b> | <b>94,009.96</b>       | <b>94,031.00</b>  | <b>(21.04)</b>        | <b>112,638.00</b>    |
| <b>E112 · Swimming Areas</b>                         |                        |                   |                       |                      |
| E112010 · Swimming Pool Salaries                     | 64,804.73              | 69,369.00         | (4,564.27)            | 83,243.00            |
| E112015 · Swimming Pool Superannuation               | 5,924.74               | 6,456.00          | (531.26)              | 7,748.00             |
| E112020 · Swimming Pool Maintenance                  | 35,089.71              | 14,145.00         | 20,944.71             | 15,968.00            |
| E112025 · Swimming Pool Telephone                    | 1,891.13               | 832.00            | 1,059.13              | 1,000.00             |
| E112030 · Swimming Pool Electricity                  | 13,310.75              | 10,835.00         | 2,475.75              | 13,000.00            |
| E112035 · Swimming Pool Water                        | 14,864.02              | 13,750.00         | 1,114.02              | 16,500.00            |
| E112040 · Swimming Pool Chemicals                    | 3,286.59               | 5,000.00          | (1,713.41)            | 6,000.00             |
| E112045 · Swimming Pool Insurance                    | 6,938.68               | 6,939.00          | (0.32)                | 6,939.00             |
| E112050 · Swimming Pool Subsidies                    | 8.00                   | 250.00            | (242.00)              | 300.00               |
| E112055 · Swimming Pool Training & Confer            | 2,342.19               | 2,000.00          | 342.19                | 2,000.00             |
| E112200 · Admin Allocation - Swimming                | 9,796.38               | 11,167.00         | (1,370.62)            | 13,483.00            |
| E112201 · Staff Housing Allocation                   | 6,348.26               | 3,921.00          | 2,427.26              | 4,658.00             |
| E112298 · Depn - Swimming Pool & Beaches             | 14,447.91              | 14,166.00         | 281.91                | 17,000.00            |
| <b>Total E112 · Swimming Areas</b>                   | <b>179,053.09</b>      | <b>158,830.00</b> | <b>20,223.09</b>      | <b>187,839.00</b>    |

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|---|------------------------|-------------------|-----------------------|----------------------|
| <b>E113 · Other Recreation</b>                  |                        |                   |                       |                      |
| E113005 · Racecourse and Stable Maintenan       | 27,304.31              | 18,659.00         | 8,645.31              | 24,904.00            |
| E113010 · Parks, Gardens & Reserves             | 132,574.63             | 138,953.00        | (6,378.37)            | 166,580.00           |
| E113015 · Shire/Education Oval                  | 110,513.31             | 65,800.00         | 44,713.31             | 78,866.00            |
| E113025 · Youth Centre Repairs & Maint          | 125.00                 |                   | 125.00                |                      |
| E113040 · Community Gym Operations              | 10,200.48              | 13,067.00         | (2,866.52)            | 15,633.00            |
| E113050 · Oval Changeroom-Old Court House       | 3,772.02               | 2,990.00          | 782.02                | 2,990.00             |
| E113060 · Recreation & Sport Planning           | 246.53                 |                   | 246.53                |                      |
| E113200 · Admin Allocation - Other Recrea       | 28,033.97              | 31,959.00         | (3,925.03)            | 38,585.00            |
| E113298 · Depn - Other Recreation               | 133,018.79             | 133,334.00        | (315.21)              | 160,000.00           |
| <b>Total E113 · Other Recreation</b>            | <b>445,789.04</b>      | <b>404,762.00</b> | <b>41,027.04</b>      | <b>487,558.00</b>    |
| <b>E114 · TV &amp; Radio Broadcasting</b>       |                        |                   |                       |                      |
| E114005 · TV Operating Expenses                 | 9,564.95               | 16,425.00         | (6,860.05)            | 19,303.00            |
| E114200 · Admin Allocated - TV                  | 2,582.94               | 1,309.00          | 1,273.94              | 1,581.00             |
| E114298 · Depn - TV                             | 6,778.65               | 6,666.00          | 112.65                | 8,000.00             |
| <b>Total E114 · TV &amp; Radio Broadcasting</b> | <b>18,926.54</b>       | <b>24,400.00</b>  | <b>(5,473.46)</b>     | <b>28,884.00</b>     |
| <b>E115 · Library</b>                           |                        |                   |                       |                      |
| E115005 · Library Costs - Salaries              | 27,651.46              | 38,467.00         | (10,815.54)           | 46,161.00            |
| E115010 · Library Costs - Superannuation        | 9,898.36               | 3,355.00          | 6,543.36              | 4,027.00             |
| E115020 · Library Utilities & Insurance         | 7,453.56               | 9,475.00          | (2,021.44)            | 10,972.00            |
| E115025 · Library Subsidies                     | 0.00                   | 500.00            | (500.00)              | 600.00               |
| E115030 · Library Floor Rental                  | 9,500.00               | 9,000.00          | 500.00                | 9,000.00             |
| E115035 · Library Training/Conference Exp       | 0.00                   | 2,000.00          | (2,000.00)            | 4,000.00             |
| E115040 · Lost Books                            | 0.00                   | 420.00            | (420.00)              | 500.00               |
| E115045 · Library Repairs & Maintenance         | 0.00                   | 3,330.00          | (3,330.00)            | 4,000.00             |
| E115050 · Library - Other Expenses              | 7,476.08               | 8,550.00          | (1,073.92)            | 10,261.00            |
| E115200 · Library Admin Allocation              | 12,519.32              | 15,908.00         | (3,388.68)            | 19,206.00            |
| E115298 · Library Depreciation                  | 41.64                  | 670.00            | (628.36)              | 800.00               |
| <b>Total E115 · Library</b>                     | <b>74,540.42</b>       | <b>91,675.00</b>  | <b>(17,134.58)</b>    | <b>109,527.00</b>    |
| <b>Total E11 · RECREATION &amp; CULTURE.</b>    | <b>812,319.05</b>      | <b>773,698.00</b> | <b>38,621.05</b>      | <b>926,446.00</b>    |

**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|---------------------|-----------------------|----------------------|
| <b>E12 · TRANSPORT.</b>                   |                        |                     |                       |                      |
| <b>E122 · Road Maintenance</b>            |                        |                     |                       |                      |
| E122005 · Shire Number Plates             | 734.06                 | 0.00                | 734.06                | 1,000.00             |
| E122010 · Maintenance Rural Roads         | 790,433.83             | 716,120.00          | 74,313.83             | 859,337.00           |
| E122012 · Roads to Recovery               | 0.00                   | 1,200.00            | (1,200.00)            | 1,200.00             |
| E122015 · Depot Maintenance               | 45,686.90              | 23,160.00           | 22,526.90             | 27,795.00            |
| E122016 · Gravel Pits                     | 13,200.00              |                     | 13,200.00             |                      |
| E122017 · Flood Damage                    | 4,960.17               |                     | 4,960.17              |                      |
| E122020 · Footpath Maintenance            | 10,210.13              | 26,550.00           | (16,339.87)           | 31,861.00            |
| E122025 · Street Lights - Townsite        | 32,531.70              | 41,250.00           | (8,718.30)            | 50,000.00            |
| E122030 · Information Bays                | 9,670.82               | 10,160.00           | (489.18)              | 12,182.00            |
| E122040 · Drainage Works                  | 4,976.97               | 8,700.00            | (3,723.03)            | 80,447.00            |
| E122045 · Street Trees and Tree Watering  | 2,280.40               | 18,503.00           | (16,222.60)           | 22,204.00            |
| E122050 · Traffic & Street Signs, inc Gui | 23,287.25              | 67,628.00           | (44,340.75)           | 81,152.00            |
| E122055 · Maintenance - Town Streets      | 101,602.81             | 85,220.00           | 16,382.81             | 102,270.00           |
| E122060 · Depot Nursery Operations        | 868.30                 | 4,340.00            | (3,471.70)            | 5,214.00             |
| E122100 · Loss on sale of assets          | 0.00                   | 0.00                | 0.00                  | 349,500.00           |
| E122200 · Admin Allocation - Roads        | 31,881.33              | 36,346.00           | (4,464.67)            | 43,881.00            |
| E122298 · Depreciation - Transport Other  | 963,692.66             | 916,670.00          | 47,022.66             | 1,100,000.00         |
| <b>Total E122 · Road Maintenance</b>      | <b>2,036,017.33</b>    | <b>1,955,847.00</b> | <b>80,170.33</b>      | <b>2,768,043.00</b>  |
| <b>E126 · Aerodrome</b>                   |                        |                     |                       |                      |
| E126005 · Airport Terminal Maintenance    | 10,749.05              | 28,577.00           | (17,827.95)           | 34,132.00            |
| E126010 · Aerodrome Operations            | 75,217.10              | 86,227.00           | (11,009.90)           | 102,920.00           |
| E126015 · Collection costs - Landing Fees | 6,015.34               | 5,420.00            | 595.34                | 6,500.00             |
| E126020 · Refuelling Facility             | 102,090.28             | 104,499.00          | (2,408.72)            | 140,507.00           |
| E126200 · Admin Allocation - Aerodromes   | 9,968.73               | 11,365.00           | (1,396.27)            | 13,721.00            |
| E126298 · Depn - Aerodromes               | 233,826.85             | 187,500.00          | 46,326.85             | 225,000.00           |
| <b>Total E126 · Aerodrome</b>             | <b>437,867.35</b>      | <b>423,588.00</b>   | <b>14,279.35</b>      | <b>522,780.00</b>    |
| <b>Total E12 · TRANSPORT.</b>             | <b>2,473,884.68</b>    | <b>2,379,435.00</b> | <b>94,449.68</b>      | <b>3,290,823.00</b>  |

Shire of Laverton

Statement of Comprehensive Income by Program

July 1, 2016 to 30 April, 2017

|   | Jul 16 - Apr 17   | YTD Budget        | \$ Over Budget     | Annual Budget     |
|---|-------------------|-------------------|--------------------|-------------------|
| <b>E13 · ECONOMIC SERVICES.</b>               |                   |                   |                    |                   |
| <b>E131 · Community Development</b>           |                   |                   |                    |                   |
| E131005 · CDM Salary                          | 0.00              | 40,410.00         | (40,410.00)        | 47,982.00         |
| E131010 · CDM Superannuation                  | 0.00              | 3,563.00          | (3,563.00)         | 4,275.00          |
| E131015 · Utilities & Insurance               | 3,327.65          | 1,250.00          | 2,077.65           | 1,500.00          |
| E131017 · Centrelink Building (3 Laver PI     | 32,339.13         | 2,519.00          | 29,820.13          | 2,938.00          |
| E131018 · Land Vacant Residential             | 380.02            |                   | 380.02             |                   |
| E131020 · Laverton Shire Web Site             | 0.00              | 7,500.00          | (7,500.00)         | 15,000.00         |
| E131025 · Economic Development                | 0.00              | 0.00              | 0.00               | 22,000.00         |
| E131030 · Curtin Volunteers - Accommm, etc    | 2,004.55          | 3,055.00          | (1,050.45)         | 4,000.00          |
| E131035 · Comm Develop Subsidies              | 0.00              | 500.00            | (500.00)           | 600.00            |
| E131037 · CDO Fringe Benefits Tax             | 0.00              | 0.00              | 0.00               | 1,000.00          |
| E131040 · Comm Develop Vehicle Expenses       | 542.99            | 2,592.00          | (2,049.01)         | 3,092.00          |
| E131045 · Comm Develop Advertising            | 0.00              | 500.00            | (500.00)           | 500.00            |
| E131050 · CDO Training & Conference Exp       | 265.03            | 300.00            | (34.97)            | 3,000.00          |
| E131055 · Comm Develop - Other Expenses       | 0.00              | 500.00            | (500.00)           | 1,500.00          |
| E131060 · Influential Families                | 0.00              | 0.00              | 0.00               | 15,190.00         |
| E131062 · Laverton Celebrations               | 69,120.43         | 70,000.00         | (879.57)           | 70,000.00         |
| E131065 · Advances to Community Groups        | 0.00              | 10,000.00         | (10,000.00)        | 10,000.00         |
| E131066 · Loan Interest                       | 10,624.24         | 10,624.00         | 0.24               | 20,583.00         |
| E131067 · Loan Fees                           | 3,656.77          | 402.00            | 3,254.77           | 402.00            |
| E131069 · Grant Expenditure                   | 0.00              | 0.00              | 0.00               | 71,500.00         |
| E131200 · Comm Develop Admin Allocation       | 36,199.53         | 41,268.00         | (5,068.47)         | 49,824.00         |
| E131201 · Staff Housing Allocation            | 29,859.29         | 9,777.00          | 20,082.29          | 11,616.00         |
| E131298 · Comm Develop Depreciation           | 44,386.65         | 37,500.00         | 6,886.65           | 45,000.00         |
| <b>Total E131 · Community Development</b>     | <b>232,706.28</b> | <b>242,260.00</b> | <b>(9,553.72)</b>  | <b>401,502.00</b> |
| <b>E132 · Tourism/Area Promotion</b>          |                   |                   |                    |                   |
| E132009 · Printing of Maps and Brouchures     | 3,557.63          | 4,590.00          | (1,032.37)         | 5,190.00          |
| E132010 · Expenses and Consumables            | 100.00            | 416.00            | (316.00)           | 500.00            |
| E132011 · Tourism Training Conference         | 1,296.36          | 2,500.00          | (1,203.64)         | 2,500.00          |
| E132012 · Tourism Signage Project             | 4,052.50          | 4,000.00          | 52.50              | 11,000.00         |
| E132013 · Tourism and Area Promotion          | 10,886.68         | 9,635.00          | 1,251.68           | 11,635.00         |
| E132014 · Tourism & Area Advertising          | 7,287.59          | 8,205.00          | (917.41)           | 9,605.00          |
| E132015 · Visitor Centre Memberships          | 1,695.82          | 1,700.00          | (4.18)             | 1,700.00          |
| E132016 · Famils                              | 0.00              | 0.00              | 0.00               | 500.00            |
| E132200 · Admin Allocation - Tourism          | 1,148.45          | 1,309.00          | (160.55)           | 1,581.00          |
| <b>Total E132 · Tourism/Area Promotion</b>    | <b>30,025.03</b>  | <b>32,355.00</b>  | <b>(2,329.97)</b>  | <b>44,211.00</b>  |
| <b>E133 · Heritage Dev. &amp; Maintenance</b> |                   |                   |                    |                   |
| E133005 · Heritage Development                | 2,191.12          | 12,190.00         | (9,998.88)         | 16,051.00         |
| <b>E133006 · Coach House Operations</b>       |                   |                   |                    |                   |
| E133004 · Couch House Redevelopment Plann     | 0.00              | 50,000.00         | (50,000.00)        | 50,000.00         |
| E133008 · Depreciation on Coach House         | 31,961.53         | 30,000.00         | 1,961.53           | 36,000.00         |
| E133006 · Coach House Operations - Other      | 5,892.07          | 7,655.00          | (1,762.93)         | 8,680.00          |
| <b>Total E133006 · Coach House Operations</b> | <b>37,853.60</b>  | <b>87,655.00</b>  | <b>(49,801.40)</b> | <b>94,680.00</b>  |

**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|-------------------|-----------------------|----------------------|
| E133009 · Display of Historic Equipment             | 0.00                   | 0.00              | 0.00                  | 2,000.00             |
| E133010 · Windarra Heritage Trail                   | 0.00                   | 5,310.00          | (5,310.00)            | 6,360.00             |
| E133011 · Mt Morgans's Muni Chambers                | 1,298.28               | 1,914.00          | (615.72)              | 2,414.00             |
| E133015 · Golden Quest Discovery Trail              | 37,390.20              | 38,403.00         | (1,012.80)            | 39,653.00            |
| E133016 · Indigenous Heritage Trail                 | 0.00                   | 0.00              | 0.00                  | 0.00                 |
| E133017 · Laverton History & Research               | 0.00                   | 0.00              | 0.00                  | 10,000.00            |
| E133018 · History Walk                              | 0.00                   | 0.00              | 0.00                  | 1,000.00             |
| E133019 · Heritage Collections                      | 1,792.87               | 19,846.00         | (18,053.13)           | 25,016.00            |
| E133200 · Admin Allocation - Heritage Dev           | 5,742.30               | 6,547.00          | (804.70)              | 7,904.00             |
| <b>Total E133 · Heritage Dev. &amp; Maintenance</b> | <b>86,268.37</b>       | <b>171,865.00</b> | <b>(85,596.63)</b>    | <b>205,078.00</b>    |
| <b>E1330 · Great Beyond Visitor Centre</b>          |                        |                   |                       |                      |
| E133021 · Planning - GB Stage 2 and Cafe            | 23,079.79              | 100,000.00        | (76,920.21)           | 150,000.00           |
| E133030 · GB - Hall/Fame Salarys                    | 171,742.81             | 173,738.00        | (1,995.19)            | 208,486.00           |
| E133035 · GB - Advertising                          | 5,433.37               | 7,635.00          | (2,201.63)            | 9,635.00             |
| E133050 · GB - Superannuation                       | 14,312.15              | 16,200.00         | (1,887.85)            | 19,434.00            |
| E133054 · Bank Charges (EFTPOS Fees)                | 806.50                 | 916.00            | (109.50)              | 1,100.00             |
| E133055 · GB - Utilities                            | 31,912.81              | 31,377.00         | 535.81                | 35,708.00            |
| E133056 · GB - Professional Development             | 3,598.36               | 3,400.00          | 198.36                | 4,000.00             |
| E133057 · GB - Uniforms                             | 0.00                   | 1,000.00          | (1,000.00)            | 1,000.00             |
| E133058 · Medicals, Recruitment Costs               | 0.00                   | 500.00            | (500.00)              | 500.00               |
| E133060 · GB - Repairs & Maint                      | 17,006.37              | 11,210.00         | 5,796.37              | 13,450.00            |
| E133065 · GB - Souvenirs                            | 3,409.20               | 2,500.00          | 909.20                | 3,000.00             |
| E133066 · GB - G/rush Tours less comm               | 9,704.77               | 9,330.00          | 374.77                | 12,000.00            |
| E133067 · GB - Merchandise                          | 15,515.24              | 12,500.00         | 3,015.24              | 15,000.00            |
| E133068 · Events, Functions & Promotions            | 0.00                   | 834.00            | (834.00)              | 1,000.00             |
| E133070 · GB - Operating Expenses                   | 5,226.42               | 9,586.00          | (4,359.58)            | 11,500.00            |
| E133075 · GB - Books, Cd's and Videos               | 8,318.49               | 7,500.00          | 818.49                | 9,000.00             |
| E133080 · GB - Cafe Costs                           | 31,363.05              | 36,666.00         | (5,302.95)            | 44,000.00            |
| E133085 · GB - T-shirts and Clothing                | 0.00                   | 2,000.00          | (2,000.00)            | 2,000.00             |
| E133090 · GB - Signage                              | 0.00                   | 0.00              | 0.00                  | 1,000.00             |
| E133095 · GB - Maps and Map Books                   | 4,304.76               | 2,500.00          | 1,804.76              | 3,000.00             |
| E133096 · GB - Cleaning                             | 9,338.45               | 10,705.00         | (1,366.55)            | 12,845.00            |
| E133097 · Admin Allocation - G/Beyond               | 13,953.81              | 15,908.00         | (1,954.19)            | 19,206.00            |
| E133098 · GB - Depreciation                         | 24,938.01              | 25,000.00         | (61.99)               | 30,000.00            |
| E133099 · GB Staff Housing                          | 6,348.27               | 3,921.00          | 2,427.27              | 4,658.00             |
| <b>Total E1330 · Great Beyond Visitor Centre</b>    | <b>400,312.63</b>      | <b>484,926.00</b> | <b>(84,613.37)</b>    | <b>611,522.00</b>    |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
 July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|---------------------|-----------------------|----------------------|
| <b>E134 · Community Resource Centre</b>       |                        |                     |                       |                      |
| E134005 · CRC Salaries                        | 117,218.51             | 95,913.00           | 21,305.51             | 115,095.00           |
| E134010 · CRC Superannuation                  | 8,944.65               | 11,462.00           | (2,517.35)            | 13,754.00            |
| E134015 · Repairs & Maintenance               | 9,425.30               | 10,635.00           | (1,209.70)            | 12,761.00            |
| E134020 · Utilities & Insurance               | 8,323.07               | 8,170.00            | 153.07                | 8,970.00             |
| E134021 · Bank Charges (EFTPOS Fees)          | 436.07                 | 500.00              | (63.93)               | 600.00               |
| E134025 · Functions, Events & Promotions      | 17,966.59              | 17,500.00           | 466.59                | 22,500.00            |
| E134030 · Training & Conference Expenses      | 1,552.37               | 1,000.00            | 552.37                | 1,000.00             |
| E134045 · Production of the 'Sturt Pea'       | 14,385.70              | 15,834.00           | (1,448.30)            | 19,000.00            |
| E134050 · Stock Purchases for Re-Sale         | (13.64)                | 500.00              | (513.64)              | 1,000.00             |
| E134066 · Equip, Fixtures & Fittings          | 16.35                  | 700.00              | (683.65)              | 5,700.00             |
| E134067 · Marketing & Promotions              | 0.00                   | 500.00              | (500.00)              | 1,000.00             |
| E134068 · Professional Development            | 3,760.77               | 3,300.00            | 460.77                | 7,300.00             |
| E134069 · ICT Support & Development           | 10,411.35              | 10,832.00           | (420.65)              | 13,000.00            |
| E134070 · Floor Rental                        | 9,500.00               | 9,000.00            | 500.00                | 9,000.00             |
| E134075 · Subsidies                           | 387.26                 | 1,416.00            | (1,028.74)            | 1,700.00             |
| E134080 · CRC Other Expenses                  | 3,775.90               | 3,955.00            | (179.10)              | 4,800.00             |
| E134085 · Housing                             | 8,968.98               | 9,926.00            | (957.02)              | 11,791.00            |
| E134200 · Admin Allocation - CRC              | 23,910.98              | 27,258.00           | (3,347.02)            | 32,910.00            |
| <b>Total E134 · Community Resource Centre</b> | <b>238,970.21</b>      | <b>228,401.00</b>   | <b>10,569.21</b>      | <b>281,881.00</b>    |
| <b>E135 · Building Control Expenses</b>       |                        |                     |                       |                      |
| E135005 · Building Control Expenses           | 11,004.60              | 11,166.00           | (161.40)              | 13,332.00            |
| E135200 · Admin Allocation - Building         | 5,811.22               | 6,624.00            | (812.78)              | 7,998.00             |
| <b>Total E135 · Building Control Expenses</b> | <b>16,815.82</b>       | <b>17,790.00</b>    | <b>(974.18)</b>       | <b>21,330.00</b>     |
| <b>E136 · Rural Services</b>                  |                        |                     |                       |                      |
| E136010 · Weed Control                        | 0.00                   | 17,634.00           | (17,634.00)           | 40,000.00            |
| <b>Total E136 · Rural Services</b>            | <b>0.00</b>            | <b>17,634.00</b>    | <b>(17,634.00)</b>    | <b>40,000.00</b>     |
| <b>Total E13 · ECONOMIC SERVICES.</b>         | <b>1,005,098.34</b>    | <b>1,195,231.00</b> | <b>(190,132.66)</b>   | <b>1,605,524.00</b>  |
| <b>E14 · OTHER PROPERTY &amp; SERVICES.</b>   |                        |                     |                       |                      |
| <b>E141 · Private Works</b>                   |                        |                     |                       |                      |
| E141005 · Private Works                       | 9,082.99               | 4,101.00            | 4,981.99              | 5,398.00             |
| E141100 · Community Bus Expenses              | 1,164.04               | 3,087.00            | (1,922.96)            | 3,587.00             |
| E141101 · Community Bus Depn                  | 1,665.75               | 2,080.00            | (414.25)              | 2,500.00             |
| E141200 · Admin Allocation - Private Work     | 4,478.97               | 5,106.00            | (627.03)              | 6,165.00             |
| <b>Total E141 · Private Works</b>             | <b>16,391.75</b>       | <b>14,374.00</b>    | <b>2,017.75</b>       | <b>17,650.00</b>     |



**Statement of Comprehensive Income by Program**

July 1, 2016 to 30 April, 2017

|  | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u> | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|--|------------------------|-------------------|-----------------------|----------------------|
| <b>E143 · Works Overheads</b>            |                        |                   |                       |                      |
| E143006 · Works Management Salary        | 251,769.27             | 355,450.00        | (103,680.73)          | 426,542.00           |
| E143010 · Exec Mgr Tech Serv Super       | 2,580.76               |                   | 2,580.76              |                      |
| E143011 · Works Management Super         | 22,597.47              | 44,558.00         | (21,960.53)           | 53,468.00            |
| E143025 · Depot Operational Expenses     | 36,523.86              | 42,605.00         | (6,081.14)            | 51,056.00            |
| E143030 · Superannuation of Workmen      | 123,604.96             | 119,722.00        | 3,882.96              | 143,668.00           |
| E143035 · Holiday Pay                    | 120,982.23             | 76,875.00         | 44,107.23             | 87,571.00            |
| E143036 · Long Service Leave             | 13,549.66              |                   | 13,549.66             |                      |
| E143040 · Insurance on Works             | 40,975.20              | 40,975.00         | 0.20                  | 40,975.00            |
| E143045 · Tech Services/Works FBT        | 0.00                   | 0.00              | 0.00                  | 10,000.00            |
| E143050 · Protective Clothing            | 5,617.12               | 6,600.00          | (982.88)              | 7,900.00             |
| E143055 · Induction, Medicals            | 1,946.44               | 1,000.00          | 946.44                | 1,000.00             |
| E143060 · Public Holidays                | 57,092.86              | 38,531.00         | 18,561.86             | 42,034.00            |
| E143065 · Sick Leave                     | 31,774.97              | 14,162.00         | 17,612.97             | 16,996.00            |
| E143070 · Advertising                    | 4,918.63               | 2,000.00          | 2,918.63              | 2,000.00             |
| E143075 · Relocation Expenses            | 1,039.00               | 1,500.00          | (461.00)              | 3,000.00             |
| E143080 · Training & Conference Expenses | 2,467.57               | 4,500.00          | (2,032.43)            | 6,000.00             |
| E143085 · Subsidies                      | 80,582.41              | 33,500.00         | 47,082.41             | 40,200.00            |
| E143087 · Loss on disposal               | 0.00                   | 19,000.00         | (19,000.00)           | 26,000.00            |
| E143090 · Computer Services              | 10,388.29              | 10,095.00         | 293.29                | 12,115.00            |
| E143095 · EMTS & Works Manager Vehicles  | 15,683.96              | 19,785.00         | (4,101.04)            | 23,615.00            |
| E143100 · Training/Meetings Town Crew    | 248.11                 | 24,020.00         | (23,771.89)           | 28,827.00            |
| E143101 · Tech Services Contract Support | 42,025.00              | 10,000.00         | 32,025.00             | 10,000.00            |
| E143199 · Staff Housing Allocation       | 125,789.85             | 71,808.00         | 53,981.85             | 85,304.00            |
| E143200 · Admin Allocation               | 224,788.61             | 256,261.00        | (31,472.39)           | 309,393.00           |
| E143290 · LESS PWOH ALLOCATED-PROJECTS   | (1,187,681.01)         | (1,183,944.00)    | (3,737.01)            | (1,413,664.00)       |
| E143298 · Depreciation                   | 7,960.50               | 10,000.00         | (2,039.50)            | 12,000.00            |
| <b>Total E143 · Works Overheads</b>      | <b>37,225.72</b>       | <b>19,003.00</b>  | <b>18,222.72</b>      | <b>26,000.00</b>     |
| <b>E144 · Plant Cost Overheads</b>       |                        |                   |                       |                      |
| E144005 · Fuel & Oil                     | 260,219.06             | 340,000.00        | (79,780.94)           | 420,000.00           |
| E144010 · Tyres & Tubes                  | 17,983.09              | 41,000.00         | (23,016.91)           | 50,000.00            |
| E144015 · Parts and Repairs              | 171,877.90             | 208,330.00        | (36,452.10)           | 250,000.00           |
| E144020 · Repair Wages                   | 277,683.73             | 290,060.00        | (12,376.27)           | 348,073.00           |
| E144025 · Workshop Operations            | 29,071.59              | 15,000.00         | 14,071.59             | 18,000.00            |
| E144030 · Sundry Tools                   | 15,363.76              | 12,500.00         | 2,863.76              | 15,000.00            |
| E144032 · Construction camp equipment    | 0.00                   |                   |                       |                      |
| E144035 · Insurance and Licences         | 22,250.99              | 22,902.00         | (651.01)              | 30,532.00            |
| E144290 · LESS POC ALLOCATED-PROJECTS    | (930,981.67)           | (1,200,622.00)    | 269,640.33            | (1,456,605.00)       |
| E144298 · Plant Depreciation             | 286,272.32             | 270,830.00        | 15,442.32             | 325,000.00           |
| <b>Total E144 · Plant Cost Overheads</b> | <b>149,740.77</b>      | <b>0.00</b>       | <b>149,740.77</b>     | <b>0.00</b>          |

**Shire of Laverton**  
**Statement of Comprehensive Income by Program**  
July 1, 2016 to 30 April, 2017

|   | <u>Jul 16 - Apr 17</u> | <u>YTD Budget</u>   | <u>\$ Over Budget</u> | <u>Annual Budget</u> |
|---|------------------------|---------------------|-----------------------|----------------------|
| <b>E145 · Administration Overheads</b>            |                        |                     |                       |                      |
| E145005 · Employee Costs - Salaries               | 600,281.41             | 606,670.00          | (6,388.59)            | 728,009.00           |
| E145010 · Employee Costs - Superannuation         | 92,370.11              | 94,370.00           | (1,999.89)            | 113,249.00           |
| E145015 · Employee Costs - Accrued LSL            | 1,342.26               |                     | 1,342.26              |                      |
| E145020 · Uniforms                                | 0.00                   | 5,000.00            | (5,000.00)            | 5,000.00             |
| E145025 · Employee Costs - FBT                    | 17,089.58              | 23,250.00           | (6,160.42)            | 31,000.00            |
| E145030 · Employee Costs - Training               | 4,429.72               | 18,332.00           | (13,902.28)           | 22,000.00            |
| E145035 · Staff Recruitment                       | 2,902.15               | 2,084.00            | 818.15                | 2,500.00             |
| E145036 · Subscriptions                           | 8,524.91               | 12,500.00           | (3,975.09)            | 12,500.00            |
| E145040 · Employee Costs - Subsidies              | 3,915.99               | 7,918.00            | (4,002.01)            | 9,500.00             |
| E145045 · Maintenance - Building/Office           | 27,494.35              | 31,043.00           | (3,548.65)            | 36,579.00            |
| E145050 · Office Expenses Other                   | 3,307.16               | 3,750.00            | (442.84)              | 4,500.00             |
| E145055 · Vehicle Expenses                        | 16,972.87              | 18,625.00           | (1,652.13)            | 22,125.00            |
| E145060 · Conference and Travelling               | 8,948.34               | 10,500.00           | (1,551.66)            | 10,500.00            |
| E145065 · Printing and Stationery                 | 6,830.50               | 6,668.00            | 162.50                | 8,000.00             |
| E145066 · Records Management Products             | 2,225.48               | 13,500.00           | (11,274.52)           | 20,500.00            |
| E145070 · Telephone Expense                       | 11,308.51              | 10,418.00           | 890.51                | 12,500.00            |
| E145075 · Advertising                             | 456.88                 | 1,668.00            | (1,211.12)            | 2,000.00             |
| E145080 · Maintenance - Office Equipment          | 23,854.46              | 22,500.00           | 1,354.46              | 27,000.00            |
| E145085 · Computer Services                       | 6,662.02               | 31,250.00           | (24,587.98)           | 37,500.00            |
| E145087 · Financial Management Services           | 71,223.80              | 88,220.00           | (16,996.20)           | 107,320.00           |
| E145090 · Postage and Freight                     | 540.82                 | 1,160.00            | (619.18)              | 1,400.00             |
| E145095 · Consultancy Fees                        | 24,596.34              | 86,250.00           | (61,653.66)           | 103,500.00           |
| E145100 · Insurance - Administration              | 48,977.72              | 47,852.00           | 1,125.72              | 52,852.00            |
| E145105 · Audit Fees                              | 17,934.50              | 40,000.00           | (22,065.50)           | 62,500.00            |
| E145110 · Legal Expenses                          | 24,984.20              | 10,000.00           | 14,984.20             | 10,000.00            |
| E145200 · Staff Housing Allocation                | 55,150.04              | 57,393.00           | (2,242.96)            | 68,179.00            |
| E145298 · Depn - Administration General           | 66,138.29              | 58,330.00           | 7,808.29              | 70,000.00            |
| E145300 · LESS ADMIN ALLOCATED-PROGRAMS           | (1,148,462.41)         | (1,309,261.00)      | 160,798.59            | (1,580,713.00)       |
| <b>Total E145 · Administration Overheads</b>      | <b>0.00</b>            | <b>(10.00)</b>      | <b>10.00</b>          | <b>0.00</b>          |
| <b>E146 · Salaries Control</b>                    |                        |                     |                       |                      |
| E146010 · Gross Total Salaries and Wages          | 2,555,932.81           | 2,748,482.00        | (192,549.19)          | 3,298,180.00         |
| E146200 · LESS SALS/WAGES ALLOCATED               | (2,555,932.51)         | (2,748,482.00)      | 192,549.49            | (3,298,180.00)       |
| <b>Total E146 · Salaries Control</b>              | <b>0.30</b>            | <b>0.00</b>         | <b>0.30</b>           | <b>0.00</b>          |
| <b>E147 · Unclassified Items</b>                  |                        |                     |                       |                      |
| E147900 · Suspense                                | 0.00                   |                     |                       |                      |
| <b>Total E147 · Unclassified Items</b>            | <b>0.00</b>            |                     |                       |                      |
| <b>Total E14 · OTHER PROPERTY &amp; SERVICES.</b> | <b>203,358.54</b>      | <b>33,367.00</b>    | <b>169,991.54</b>     | <b>43,650.00</b>     |
| <b>Total Expense</b>                              | <b>6,483,799.69</b>    | <b>6,576,717.00</b> | <b>(92,917.31)</b>    | <b>8,789,410.00</b>  |
| <b>Net Income</b>                                 | <b>1,751,076.43</b>    | <b>1,329,185.00</b> | <b>421,891.43</b>     | <b>7,064,130.00</b>  |

**Trust - Shire of Laverton**  
**Balance Sheet**  
 As at 30 April 2017

|  | <u>Apr 30, 17</u>         | <u>Jun 30, 16</u>         | <u>\$ Change</u>          |
|--|---------------------------|---------------------------|---------------------------|
| <b>ASSETS</b>                            |                           |                           |                           |
| <b>Current Assets</b>                    |                           |                           |                           |
| <b>Chequing/Savings</b>                  |                           |                           |                           |
| A1000 · Trust - Cash at Bank             | 39,771.28                 | 39,971.28                 | -200.00                   |
| A1001 · Outback Hwy Development Fund     | 6,441.02                  | 6,386.54                  | 54.48                     |
| A1003 · Outback Highway investments      | 164,708.16                | 161,228.63                | 3,479.53                  |
| <b>Total Chequing/Savings</b>            | <u>210,920.46</u>         | <u>207,586.45</u>         | <u>3,334.01</u>           |
| <b>Total Current Assets</b>              | <u>210,920.46</u>         | <u>207,586.45</u>         | <u>3,334.01</u>           |
| <b>TOTAL ASSETS</b>                      | <u><b>210,920.46</b></u>  | <u><b>207,586.45</b></u>  | <u><b>3,334.01</b></u>    |
| <b>LIABILITIES</b>                       |                           |                           |                           |
| <b>Current Liabilities</b>               |                           |                           |                           |
| <b>Accounts Payable</b>                  |                           |                           |                           |
| 2000 · Accounts Payable                  | 0.00                      | -200.00                   | 200.00                    |
| <b>Total Accounts Payable</b>            | <u>0.00</u>               | <u>-200.00</u>            | <u>200.00</u>             |
| <b>Other Current Liabilities</b>         |                           |                           |                           |
| L1003 · Trust Housing Bonds              | 5,190.00                  | 5,590.00                  | -400.00                   |
| L1004 · Trust Building Levies            | 2,384.37                  | 2,384.37                  | 0.00                      |
| L1010 · Youth Advisory Council           | 1,029.40                  | 1,029.40                  | 0.00                      |
| L1011 · Laverton Clubs & Discos          | 1,530.30                  | 1,530.30                  | 0.00                      |
| L1012 · Donations Received               | 9,043.55                  | 9,043.55                  | 0.00                      |
| L1013 · North East G/Fields LCDDC Holdin | 14,332.66                 | 14,332.66                 | 0.00                      |
| L1016 · Sport & Recreation Grant Funds   | 6,000.00                  | 6,000.00                  | 0.00                      |
| L1017 · Outback Hwy Dev Fund             | 171,149.18                | 167,615.17                | 3,534.01                  |
| L1020 · Unclaimed monies                 | 261.00                    | 261.00                    | 0.00                      |
| <b>Total Other Current Liabilities</b>   | <u>210,920.46</u>         | <u>207,786.45</u>         | <u>3,134.01</u>           |
| <b>Total Current Liabilities</b>         | <u>210,920.46</u>         | <u>207,586.45</u>         | <u>3,334.01</u>           |
| <b>TOTAL LIABILITIES</b>                 | <u><b>210,920.46</b></u>  | <u><b>207,586.45</b></u>  | <u><b>3,334.01</b></u>    |
| <b>NET ASSETS</b>                        | <u><u>0.00</u></u>        | <u><u>0.00</u></u>        | <u><u>0.00</u></u>        |
| <b>EQUITY</b>                            | <u><u><b>0.00</b></u></u> | <u><u><b>0.00</b></u></u> | <u><u><b>0.00</b></u></u> |

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## COMMUNITY DEVELOPMENT MANAGER POSITION DESCRIPTION

### Position Overview

|                         |  |
|-------------------------|--|
| Position Title          | Community Development Manager                    |
| Division                | Community Services                               |
| Reports to              | Executive Manager Corporate & Community Services |
| Position Classification | Level 3  |
| Date Prepared           | 19/06/2017                                       |
| Closing Date            |  |

### The Organisation

Located on the western edge of the Great Victorian Desert, approximately 957 kilometres northeast of Perth, the Shire of Laverton is the Western Gateway to the Outback Highway, "Australia's Longest Shortcut" which traverses Western Australia, Northern Territory and Queensland. The Shire of Laverton covers an area of 179,978km<sup>2</sup> and has a population of approximately 1,200 residents.

Its vision is:

"The Shire of Laverton will strive to work with the Community to fulfil their needs and support their aspirations while acting with fairness and demonstrating leadership".

To achieve this, the Shire is committed to ensuring a high performance culture which supports the strategic themes of the Shire:

1. Proud, spirited, harmonious and connected community
2. Prosperous local economy attracting businesses and people
3. Revitalised, green, welcoming and safe natural and built environment
4. A financially strong and knowledgeable Shire, leading an empowered community

## **Primary Position Purpose**

The Community Development Manager will be employed within the Shire of Laverton Community Services area, reporting directly to the Executive Manager Corporate & Community Services. The Community Development Manager will be responsible for the delivery the Youth Service and will oversee and progress the Community Safety and Wellbeing Plan (CSWP). The CSWP is a vital initiative in providing a strategic overview and delivery plan to the Shire's support for community safety and wellbeing related activities over the next four years.

The Community Development Manager will be required to work from the youth centre and administration office, and will be responsible for:

- Supervising and managing all staff employed within the Youth Services Program, with the goal of enhancing the wellbeing of young people within the community
- Ensuring the proactive and strategic delivery of the CSWP
- Actively engaging with communities, in particular Aboriginal communities, to help identify local issues, and respond to problems through empowerment and active participation
- Strategic and operational responsibility for community development and capacity building, with specific reference to leading activities and services to achieve and deliver outcomes
- Contribute to and inform the development of corporate strategies and policies

This is a full-time position at 38 hours per week, with flexible working arrangements as required.

## **Key Objectives**

### **Laverton Youth Centre**

- Overseeing program co-ordination and service delivery
- Management of staff and volunteers
- Co-ordinate and oversee the delivery of high quality support and where relevant training for staff and volunteers

### **Case Work**

- Work to enable and empower communities to bring about social change and improve the quality of life in their local area. This may involve working with individuals, families, whole communities and community or neighbourhood associations.
- Identify Issues and areas of need for participating young people and their families/connections
- Mediation where relevant

- Provide feedback to the program team on casework and assistance provided to young people and families required, with attention to confidentiality guidelines
- Provide timely referrals and facilitate access to other services for young people and their families as required
- Provide appropriate records and case notes maintaining confidentiality and observing Data Protection guidelines

### **Community Engagement, Development and Stakeholder Communication**

- Act as the link between communities, and a range of partner agencies
- Communicate with young people and families openly, with respect for cultural diversity and showing an understanding of cultural competency
- Build effective working relationships with colleagues, and initiate, maintain and strengthen relationships with relevant local service providers and agencies, including working closely with community, police and school
- Identify community needs, service gaps, and barriers to access through a range of capacity building initiatives and activities including: liaising, engaging and consulting with communities, service providers and other relevant agencies and organisations; implementation of workshops, information sessions, presentations, events, and other relevant meetings. In particular review and further develop the Shire of Laverton Community Safety and Wellbeing Plan with the aim of developing and implementing programs identified by the plan.
- Identify funding opportunities to provide new or expanded services and or facilities to strengthen and improve the lives of people within the Laverton Shire, prepare, submit grant applications where required and oversee the implementation of successful applications, manage the projects and acquit the funds in accordance with the funders requirements.
- Liaise with the Aboriginal Community, Laverton Police, and Shire works staff in relation to the establishment and management of temporary "Sorry Camps".

### **Administration and Financial Management**

- Collect and collate quantitative data (stats) and qualitative data (case notes and case studies) for monitoring, reporting and evaluation purposes
- Develop, promote, implement and evaluate programs to engage local targeted groups
- Budget management; raising and managing funds including grant funding
- Project management of programs and initiatives from conception to completion
- Co-ordinate, monitor, oversee and evaluate services contributing to the Community Safety and Well Being Plan

- Ensure high quality information and publicity is available on initiatives, projects and programs, providing regular reports to council and newsletters such as The Sturt Pea

### **Health, Safety, Security and Risk Management Requirements**

- Adhere to risk management plan, and act accordingly, to create a consistently safe environment for young people
- Act in a safe manner at all times, including complying with all safety instructions and training given at the workplace
- Participate in and contribute to Health and Safety awareness and improvements
- Comply with emergency evacuation procedures
- Report all incidents/injuries and potential hazards in a timely manner
- Be aware of, and consider, the risks associated with your everyday work and apply appropriate mitigation measures

Note: Staff may be required to undertake other duties on an ad hoc basis as requested by their manager to support organisational outcomes.

### **Organisational Accountabilities**

In line with the Shire's commitment to a high performance culture, it is expected that all staff demonstrate the desired organisational behaviours as they go about their role.

- Professional and customer-focused approach to work
- Work as a team to deliver best outcomes for the community
- Seek continual improvement in all aspects of roles and functions

The Shire also expects staff to comply with its policy and procedures, which relate to statutory requirements and our ways of working.

### **Knowledge/Experience**

- Ability to co-ordinate and oversee the design and implementation of high quality cultural and relevant youth and community development programs and activities (Essential)
- Proven background of working independently, collaboratively and as a member of a team
- Demonstrated understanding of the issues faced by Aboriginal communities and/or with Aboriginal young people (Highly desirable)
- Knowledge and understanding of youth issues in remote communities, in particular issues of young people at-risk in remote communities (Essential)



## Skills

- Ability to identify grant funding opportunities, develop, prepare, submit, implement and acquit grant funding applications
- Demonstrated ability with case management and/or mentoring
- Ability to build rapport with at-risk young people
- High level communication and interpersonal skills including ability to communicate effectively with at-risk people across cultures and ages
- Ability to manage a number of key relationships and to work in collaboration with stakeholders both externally and internally
- Ability to assess risk and act accordingly, to maintain the safety of all young people and staff
- High level of computer literacy

## Qualifications

- Qualification in a relevant field such as Community Development, Youth Work, Social Work, Human Services or Social Sciences or working towards relevant qualifications (Highly Desirable but Not- Essential)
- Current Working With Children's Card or the ability to obtain one (Essential)
- Current Holder of a Western Australian Driver's License or the ability to obtain one (Essential)
- Current First-Aid Certificate (Highly Desirable)

## Key Relationships

Responsible to: Executive Manager Corporate & Community Services

Responsible for: Managing and overseeing Youth Centre staff, casual staff, volunteers, and others, where relevant, involved in specific projects and initiatives.

Internal Stakeholders: President and Councillors  
Chief Executive Officer  
Executive Manager Corporate & Community Services  
Executive Manager Technical Services  
Community Services Team  
Other staff and employees

External Stakeholders: Government Departments  
Suppliers  
Contractors  
Ratepayers and general public  
Youth of Laverton & their families

## **Extent of Authority**

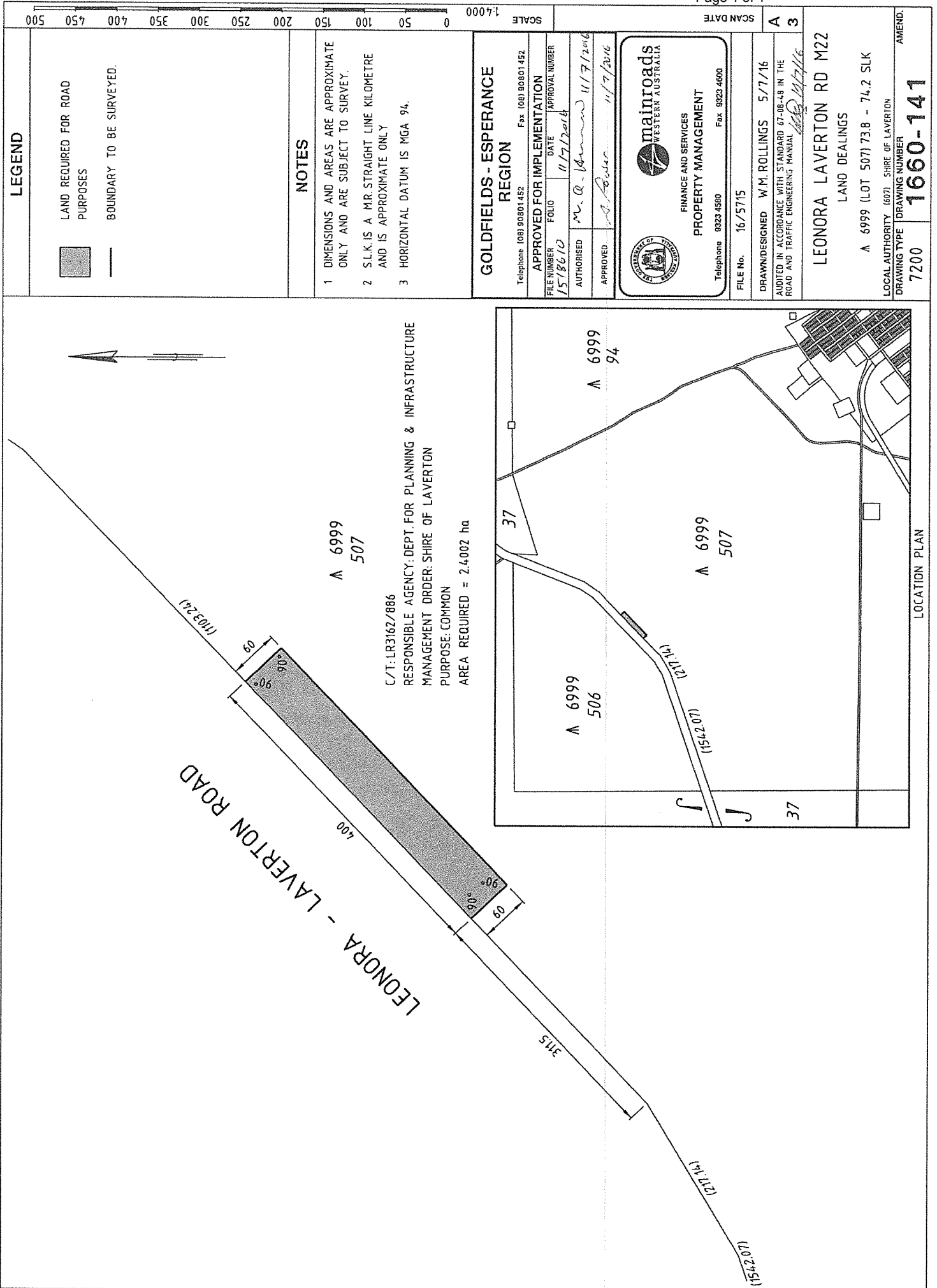
Operates under direction of the Executive Manager Corporate and Community Services within the established guidelines, procedures and policies of Council. The officer is responsible for managing and overseeing Youth Centre staff, casual staff and volunteers.

## **Key Selection Criteria**

- Demonstrated strategic planning skills and an ability in designing and implementing development programs and activities
- Demonstrated ability to undertake effective community consultation and develop good working relationships with key stakeholders.
- Demonstrated knowledge and understanding of youth issues in remote communities, in particular issues of young people at-risk in remote communities
- Sound oral and written communication and interpersonal skills.
- Ability to work with a diverse range of people from various cultural backgrounds including Indigenous people.
- Self-starter with demonstrated ability to use initiative and to work under limited supervision.

## **Other Requirements**

- Competence in the use of email, MS Word and Excel.
- Current Working With Children's Card or the ability to obtain one (Essential)
- Current Holder of a Western Australian Driver's License or the ability to obtain one (Essential)
- Qualification in a relevant field such as Community Development, Youth Work, Social Work, Human Services or Social Sciences or working towards relevant qualifications (Not- Essential)



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# Request for Tender

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|                              |  |
|------------------------------|--|
| <b>Request for Tender:</b>   | Supply of Plant & Operators for Outback Way Roadworks – Laverton Shire |
| <b>Deadline:</b>             | 2pm Monday 3 July 2017   |
| <b>Address for Delivery:</b> | Email submissions only addressed to tenders@laverton.wa.gov.au         |
| <b>RFT Number:</b>           | 07.17  |

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**Part 2 READ AND KEEP THIS PART**

## 1 Conditions of Tendering

### 1.1 Definitions

Below is a summary of some of the important defined terms used in this Request:

|   |  |
|---|--|
| <b>Attachments:</b>                         | The documents you attach as part of your Tender.   |
| <b>Contractor:</b>                          | Means the person or persons, corporation or corporations who's Tender is accepted by the Principal including the executors or administrators, successors and assigns of such person or persons, corporation or corporations. |
| <b>Deadline:</b>                            | The deadline for lodgement of your Tender as detailed on the front cover of this Request.  |
| <b>General Conditions of Contract:</b>      | Means the General Conditions of Contract for the <i>[Supply of Goods and/or Provision of General Services]</i> provided or nominated in Part 3.  |
| <b>Offer:</b>                               | Your offer to supply the Requirements.   |
| <b>Principal:</b>                           | Shire of Laverton ("The Shire")  |
| <b>Request OR RTF OR Request for Tender</b> | This document.   |
| <b>Requirement:</b>                         | The Services, Equipment and Labour requested by the Principal.   |
| <b>Selection Criteria:</b>                  | The Criteria used by the Principal in evaluating your Tender.  |
| <b>Special Conditions:</b>                  | The additional contractual terms.  |
| <b>Specification:</b>                       | The Statement of Requirements that the Principal requests you to provide if selected.  |
| <b>Tender:</b>                              | Completed Offer form, response to the Selection Criteria and Attachments.  |
| <b>Tenderer:</b>                            | Someone who has or intends to submit an Offer to the Principal.  |

### 1.2 Tender Documents

This Request for Tender is comprised of the following parts:

- Part 1 – Conditions of Tendering (*read and keep this part*).
- Part 2 – Specification and/or plans/drawings (*read and keep this part*).
- Part 3 – General Conditions of Contract (*read and keep this part*).
- Part 4 – Special Conditions of Contract (*read and keep this part*).
- Part 5 – Tenderer's Offer (*complete and return this part*).



**Part 2 READ AND KEEP THIS PART**

Schedules – (*complete and include / return with Part 5*)

**Separate Documents**

- a) Addenda and any other special correspondence issued to Tenderers by the Principal.
- b) Any other policy or document referred to but not attached to the Request.

**1.3 How to Prepare Your Tender**

Tenderers must:

- a) Carefully read all parts of this document;
- b) Ensure you understand the Requirements;
- c) Complete and return the Offer (Part 5) in all respects and include all Attachments;
- d) Make sure you have signed the Offer Form and responded to all of the Selection Criteria; and
- e) Lodge your Tender before the Deadline.

**1.4 Contact Persons**

Tenderers should not rely on any information provided by any person other than the person listed below:

|                   |                                   |
|-------------------|-----------------------------------|
| <b>Name:</b>      | Tony Chisholm                     |
| <b>Telephone:</b> | (08) 90211811          0417941460 |
| <b>Email:</b>     | tchisholm@wml.com.au              |

**1.5 Customs Duty**

The Tenderer shall allow for any customs duty and premise applicable to all imported materials, plant and equipment required in connection with the works in its Tender.

**1.6 Site Allowances**

This contract is not subject to adjustment for Site allowances.

**1.7 Lodgement of Tenders and Delivery Method**

The Tender must be lodged by the Deadline. The Deadline for this request is Monday 3 July 2017

**Part 2 READ AND KEEP THIS PART**

The Tender is to be submitted in electronic format via e-mail to tenders@laverton.wa.gov.au to be received by the specified deadline with all file names labelled with the tender number and tile. All submitted documents shall be of a non-editable file format (such as PDF). It is the tenderers responsibility to allow enough time for transmittal of all submitted tender documents such that they are received before the deadline.

Tenderers must ensure that they have provided signed copies of their Tender. All pages must be numbered consecutively and the Tender must include an index. Any brochures, pamphlets or supplementary documents can be attached separately.

### **1.8 Rejection of Tenders**

A Tender will be rejected without consideration of its merits in the event that:

- a) It is not submitted before the Deadline; or
- b) It is not submitted at the place/by the method specified in the Request; or
- c) It may be rejected if it fails to comply with any other requirements of the Request.

### **1.9 Late Tenders**

Tenders received:

- a) After the Deadline; or
- b) In a place or method other than that stipulated in this Request;

will not be accepted for evaluation.

### **1.10 Acceptance of Tenders**

Unless otherwise stated in this Request, Tenders may be for all or part of the Requirements and may be accepted by the Principal either wholly or in part. The Principal is not bound to accept the lowest Tender and may reject any or all Tenders submitted.

### **1.11 Disclosure of Contract Information**

Documents and other information relevant to the contract may be disclosed when required by law under the Freedom of Information Act 1992 or under a court order.

All Tenderers will be given particulars of the successful Tenderer(s) or be advised that no Tender was accepted.

### **1.12 Tender Validity Period**

All Tenders will remain valid and open for acceptance for a minimum period of ninety (90) days from the Deadline or forty-five (45) days from the Principal's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

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### **1.13 Precedence of Documents**

In the event of there being any conflict or inconsistency between the terms and conditions in this Request and those in the General Conditions of Contract, the terms and conditions appearing in this Request, including the Special Conditions of Contract will have precedence.

### **1.14 Alternative Tenders**

All Alternative Tenders must be accompanied by a conforming Tender.

Tenders submitted as Alternative Tenders or made subject to conditions other than the General and Special Conditions of Contract, must in all cases arising, be clearly marked "ALTERNATIVE TENDER".

The Principal may in its absolute discretion reject any Alternative Tender as invalid.

Any printed or added "General or other Conditions of Contract" shown on the reverse side of a Tenderer's letter or quotation form will not be binding on the Principal in the event of a Contract being awarded unless the Tender is marked as an "Alternative Tender".

### **1.15 Tenderers to Inform Themselves**

Tenderers will be deemed to have:

- a) examined the Request and any other information available in writing to Tenderers for the purpose of tendering;
- b) examined all further information relevant to the risks, contingencies, and other circumstances having an effect on their Tender which is obtainable by the making of reasonable enquires;
- c) satisfied themselves as to the correctness and sufficiency of their Tenders including tendered prices which will be deemed to cover the cost of complying with all the Conditions of Tendering and of all matters and things necessary for the due and proper performance and completion of the work described therein;
- d) acknowledged that the Principal may enter into negotiations with a chosen Tenderer and that negotiations are to be carried out in good faith; and
- e) satisfied themselves they have a full set of the Request documents and all relevant attachments.

### **1.16 Alterations**

The Tenderer must not alter or add to the Request documents unless required by these Conditions of Tendering.

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The Principal will issue an addendum to all registered Tenderers where matters of significance make it necessary to amend or supplement the issued Request documents before the Deadline.

### **1.17 Risk Assessment**

The Principal may have access to and give consideration to:

- a) any risk assessment undertaken by any credit rating agency;
- b) any financial analytical assessment undertaken by any agency; and
- c) any information produced by the Bank, financial institution, or accountant of a Tenderer;

so as to assess that Tender and may consider such materials as tools in the Tender assessment process.

Tenderers may be required to undertake to provide to the Principal (or its nominated agent) upon request all such information as the Principal reasonably requires to satisfy itself that Tenderers are financially viable and have the financial capability to provide the Services for which they are submitting and to otherwise meet their obligations under any proposed Contract. The Principal reserves the right to engage (at its own cost) an independent financial assessor as a nominated agent to conduct financial assessments under conditions of strict confidentiality. For this assessment to be completed, a representative from the nominated agent may contact you concerning the financial information that you are required to provide.

The financial assessment is specifically for use by the Principal for the purpose of assessing Tenderers and will be treated as strictly confidential.

### **1.18 Evaluation Process**

This is a Request for Tender. Your Tender will be evaluated using information provided in your Tender.

The following evaluation methodology will be used in respect of this Request:

- a) Tenders are checked for completeness and compliance. Tenders that do not contain all information requested (e.g. Completed Offer Form and Attachments) may be excluded from evaluation.
- b) Tenders are assessed against the Selection Criteria. Contract costs are evaluated, (e.g. tendered prices and other relevant whole of life costs are considered).

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- c) The most suitable Tenderers may be short listed and may also be required to clarify their Tender, make a presentation, demonstrate the product/solution offered and/or open premises for inspection. Referees may also be contacted prior to the selection of the successful Tenderer.

A Contract may then be awarded to the Tenderer whose Tender is considered the most advantageous Tender to the Principal.

### **1.19 Selection Criteria**

The Contract may be awarded to a *sole or more than one* Tenderer(s) who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Principal.

The Principal has adopted a best value for money approach to this Request. This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as part of the assessment of the qualitative criteria. Unless otherwise stated, a Tender that provides all the information requested will be assessed as satisfactory. A Tender demonstrating greater satisfaction of each of these criteria will result in a greater score. The aggregate score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

### **1.20 Compliance Criteria**

These criteria are detailed within Part 5 of this document and will not be point scored. Each Tender will be assessed on a Yes/No basis, as to whether the criterion is satisfactorily met. An assessment of “No” against any criterion may eliminate the Tender from consideration.

### **1.21 Qualitative Criteria**

In determining the most advantageous Tender, the Evaluation Panel will score each Tenderer against the qualitative criteria as detailed within Part 5 of this document. Each criterion will be weighted to indicate the relative degree of importance that the Principal places on the technical aspects of the goods or services being purchased.

It is essential that Tenderers address each qualitative criterion. Information that you provide addressing each qualitative criterion will be point scored by the Evaluation Panel. Failure to provide the specified information may result in elimination from the tender evaluation process or a low score.

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## **1.22 Value Considerations**

The evaluation panel will make a series of value judgements based on the capability of the Tenderers to complete the Requirements and a number of factors will be considered including:

- a) the qualitative ranking of each Tenderer; and
- b) the pricing submitted by each Tenderer.

Once the tenders have been ranked, the evaluation panel will make a value judgement as to the cost affordability, qualitative ranking and risk of each Tender in order to determine the Tender which is most advantageous to the Principal.

The tendered price will be considered along with related factors affecting the total cost to the Principal (e.g. the lifetime operating costs of goods or the Principal's contract management costs may also be considered in assessing the best value for money outcome).

## **1.23 Regional Price Preference**

There is no Regional Price Preference or Buy Local policy applicable to this tender.

## **1.24 Price Basis**

All prices for goods/services offered under this Request are to be fixed for the term of the Contract. Hence variation mechanism's such as Rise and Fall are not applicable.

Tendered prices are to exclude Goods and Services Tax (GST). The GST will be added by the Principal.

## **1.25 Ownership of Tenders**

All documents, materials, articles and information submitted by the Tenderer as part of or in support of the Tender will become upon submission the absolute property of the Principal and will not be returned to the Tenderer at the conclusion of the Tender process PROVIDED that the Tenderer be entitled to retain copyright and other intellectual property rights therein, unless otherwise provided by the Contract.

## **1.26 Canvassing of Officials**

If the Tenderer, whether personally or by an agent, canvasses any of the Principal's Commissioners or Councillors Officers (as the case may be) with a view to influencing the acceptance of any Tender made by it or any other Tenderer, then regardless of such canvassing having any influence on the acceptance of such Tender, the Principal may at its absolute discretion omit the Tenderer from consideration.

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### **1.27 Identity of the Tenderer**

The identity of the Tenderer and the Contractor is fundamental to the Principal. The Tenderer will be the person, persons, corporation or corporations named as the Tenderer in Part 5 and whose execution appears on the Offer Form in Part 5 of this Request. Upon acceptance of the Tender, the Tenderer will become the Contractor.

### **1.28 Costs of Tendering**

The Principal will not be liable for payment to the Tenderer for any costs, losses or expenses incurred by the Tenderer in preparing their Offer.

### **1.29 Tender Opening**

Tenders will be opened in the office of the Principal, following the advertised Deadline. All Tenderers and members of the public may attend or be represented at the opening of Tenders.

The names of the persons who submitted the Tender by the due Deadline will be read out at the Tender Opening. No discussions will be entered into between Tenderers and the Principal's officers present or otherwise, concerning the Tenders submitted.

The Tender Opening will be held in Laverton on or as soon as practicable after the Deadline.

### **1.30 Monetary Values**

Monetary Values that appear in the Tender (such as provisional sums, prime cost amounts, value of Principal supplied items etc.) are net values. They do not include Goods and Services Tax (GST).

### **1.31 In House Tenders**

The Principal does not intend to submit an In-house Tender.

**Part 2 READ AND KEEP THIS PART**

## 2 Specification

### 2.1 Contract Requirements in Brief

This contract is for the supply of plant and operators (under wet hire) for the undertaking of road construction works as part of the upgrade of a 50km section of the Outback Way located between 385km and 435km east of Laverton on the Great Central road, within the Shire of Laverton. These works form part of the Outback Way project to provide a sealed road standard through WA, NT and QLD and across Australia. As part of that project the Shire has secured \$11M Government funding for expenditure in 2016-17 and 2017-18 to upgrade this 50km section. The works commenced at SLK 385 in March 2017 and partial construction to various stages of completion is currently underway over an approximate 15km section. The current works are being undertaken by a combination of resources comprising a small Shire crew supplemented by contract plant and equipment engaged under the Shires Panel Plant hire contract. It is intended that the current resourcing arrangement be replaced by the services under this RFT after 30 June 2017 for a period as outlined under clause 3.2.

That funding is provided for all aspects of the project including sourcing of water via bores, surveying, bitumen sealing, cement stabilisation, project management and site supervision however those components do not form part of this RFT. The works required under this RFT involve the provision of plant and operators to undertake gravel pushing, earthworks, drainage and pavement construction only.

The works are required to be completed to certain standards as required by the funding agreement and detailed in design drawings and specification. The Superintendent will provide a Site Supervisor who will be responsible to work closely with the contractor's supervisors to ensure compliance with standards as well as efficient use of resources.

The works associated with this contract are expected to commence in July 2017 and are expected to continue for a period as outlined in Clause 3.2 which includes an initial contract period and an option for extension..

**There is the possibility that works to be undertaken under this RFT may be broken down into separable parts facilitated by the appointment of more than one Plant hire contractor.**

A full statement of the services required under the proposed contract appears under sections 2.4 to 2.6 of this Part 2 Specification.

### 2.2 Introduction and Objectives

The Objectives of the Contract include the following:

- 2.2.1 To complete road upgrade works in accordance with the specified requirements as outlined in the drawings and technical specification.
- 2.2.2 To undertake the specified works in a safe, cost effective and efficient manner as directed by the Superintendents Representatives in order to achieve an acceptable standard of performance in accordance with industry standards and standards required by this specification.



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2.2.3 To maintain regular and effective communication between Contractor, Superintendent, Superintendents Representatives and the Principal to ensure compliant delivery of the services required under the contract..

## 2.3 Definitions

Below is a summary of some of the important defined terms used in this Part:

**Contractor's Representative:** Means any Officer or person duly authorised by the Contractor, in writing, to act on their behalf for the purpose of the Contract;

**Principal's Representative:** Means any Officer or person duly authorised by the Principal, in writing, to act on their behalf for the purpose of the Contract. This includes the Shire of Laverton's Executive Manager Technical Services (EMTS).

**Works or Services:** Means the Services, which the Contractor is required to provide to the Principal under the terms of the Contract;

**Superintendent:** WML Consultants

**Superintendent's Representative:** Site Representative(s) to be known as Superintendents Site Supervisor(s) are to be appointed separate to the RFT.

## 2.4 Scope of Work

The road upgrade works are located between 385km and 435 km east of Laverton as shown on the locality plan. A full set of design plans including plan / profiles, typical cross-sections, cross sections at 50m intervals, typical drainage details etc will be made available in both digital and hard copy format. A selection of design plans are included at Attachment A intended to provide an indication of the standard of construction required. The Technical specification for the entire scope of the design is included at Attachment B noting that some elements of the specification are not directly applicable to the works required under this plant hire RFT (eg. Bitumen sealing).

The Superintendents Representative / Site Supervisor will work closely with the respective Contractors Representatives / Supervisors on site and the Superintendent to ensure productive allocation of resources as required for the efficient delivery of finished works in accordance with the design drawings and specification.

The respective responsibilities of the Superintendents Site Supervisor, Contractors Supervisor and the Superintendent are detailed under Section 2.5.3.

Based on current rates of roadworks expenditure on site for this project it is envisaged that the value of plant hire works required under this RFT will be in the order of \$400,000 to \$500,000 per month dependent upon a number of factors including the tendered hire rates.

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Whilst not specifically referenced in the Specification or Drawings an inherent part of the works includes the sourcing of base course quality gravel material from pits including nominal clearing (to extend or deepen existing pits or create new pits in approved areas), topsoil stripping and stockpiling, removal and stockpile of overburden, pushing up and stockpiling suitable gravel material for use as base course pavement on road and subsequent rehabilitation of the pit including replacement and shaping of overburden and topsoil.

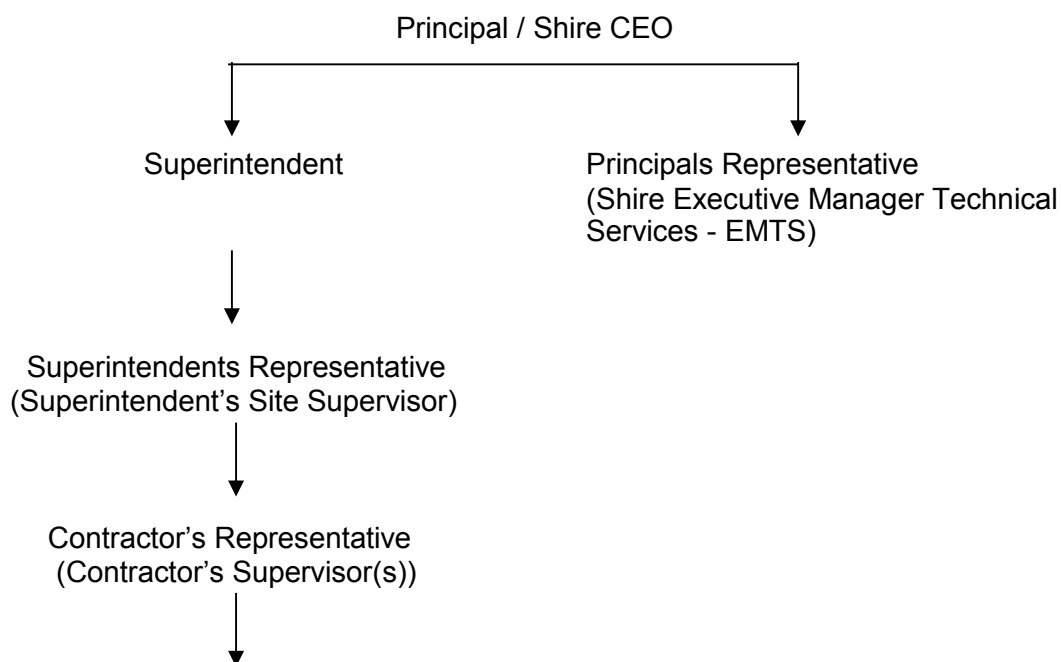
There are existing water sources (for road construction purposes) comprising producing bores at approximate locations of 378 SLk, 386 SLk and 411 SLk. A further bore has recently been sunk at approx. 427 SLk however it's yield is insufficient and investigation is underway of various options for providing more water sources. Directions as to which water sources to be utilised for various works locations will be provided on site by the Superintendents Representative.

Whilst the Principal (Shire) does have two existing bore and transfer pump set ups on site there may be a requirement for the contractor, under this RFT to provide associated infrastructure for accessing water from bores including pumps, generators, standpipes and turkeys nests. Works under this RFT will also include maintenance of these bore sites and associated installations as well as removal of any temporary facilities and the construction of turkeys nest storage at bore sites as required.

## 2.5 Specific Requirements of the Contract

### 2.5.1 Contract Management Details

Project management structure will be as follows:



**Part 2 READ AND KEEP THIS PART**

Contractor's Site Resources

**2.5.2 Works, Claims and Payments Process**

Works under this RFT will be planned, programmed and undertaken via the following process;

- 2.5.2.1. The initial point of reference is the Technical specification and Design drawing set as attached to this RFT. There are also associated documents (such as a Quantities take off, materials and water bore reports etc) which can be referenced as part of the planning and scheduling of the works.
- 2.5.2.2. Prior to commencement of works on site an initial kick-off meeting will be held in the Shire offices at Laverton to discuss the scope of works, the works process, initial overall planned scheduling of works, documentation (including responsibilities for recording) and any other technical or logistical matters relevant to the contract. All parties listed in the management structure above will be represented at this initial kick-off meeting.
- 2.5.2.3 The Superintendents Site Supervisor will jointly inspect, with the Contractors Supervisor those sections of works scheduled to be undertaken next (with reference to the Technical Specification and Design drawings and Sections 2.5.5 and 2.5.7 of this specification) to identify and agree upon the various works to be undertaken on each section of road.
- 2.5.2.4 During or following that inspection the Superintendents Site Supervisor and Contractors Supervisor will jointly determine and agree upon the plant and labour resources required to complete the works scheduled to be undertaken next as well as the duration required to complete each section of work such that the resulting cost of completed works is compatible with the overall budget estimated cost for the works.
- 2.5.2.5. The remaining responsibilities for both the Superintendents Site Supervisor and the Contractors Supervisor relating to the undertaking of the works, including record keeping are as outlined in Sections 2.5.3.1, 2.5.3.2 and 2.5.10

Claims and payments for this Plant and Labour hire contract will be processed as follows;

Valuation of claims will be calculated on the following basis:

- Tendered hourly rate for various items of Plant & Equipment (including operator) to be multiplied by number of productive hours in use. Hours to be determined via reference to machine hour meter readings or alternatively as agreed by the Superintendents Site Supervisor.
- Payment for supply, installation, fueling and maintenance of water supply equipment including pumps, standpipes and generators will be based upon tendered daily rates (for all equipment combined) per water source site. Separate to the operating hourly rate a rate is also to be tendered for standby of water supply equipment when pumping is not in progress.

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- The cost of providing and maintaining plant servicing and refueling vehicles and operators is to be allowed for in tendered plant rates for other items of plant and will be paid as part of productive plant hours. There will be no separate hourly rate applicable to these plant servicing items.
- Tendered hourly rate for Labour only to be multiplied by the number of productive hours worked as agreed by the Superintendents Site Supervisor. Labour only hours will only be applicable and claimable after prior approval by the Superintendents Site Supervisor.
- Tendered hourly Standby rate for various items of Plant & Equipment to be multiplied by number of Standby hours, as agreed by the Superintendents Site Supervisor. Standby hours are defined as time on standby due to inclement or wet weather only and will comprise a maximum of 8hrs in any one day. If the event is forecast to continue for multiple days, the Superintendents Site Supervisor will issue instruction to send the Contractors whole crew off site until the event passes. The tendered hourly Standby rate is to be based on plant rate only (not including operator). Allowance for all other non-productive plant hours is to be covered in the hourly rates for productive operating hours as there will be no separate payment for idle /non-productive plant. Allowance for the cost of labour hours of operators of plant on Standby is to be covered in other tendered rates for productive hours as there will be no separate payment for idle operators of plant on Standby. Every effort should be made by the Contractor to gainfully engage operators of non-productive plant on other activities whereby payment will be made at the tendered Labour only rate.
- Initial mobilization and final demobilization of camp and all ancillary equipment and facilities (including but not limited to bore equipment, workshop, mechanical repair and re-fueling facilities etc) to and from the Project site (including Camp setup and break down) is to be tendered as a Lump Sum figure and will be paid 50% upon mobilization and 50% following demobilization (including satisfactory cleanup of camp sites).
- Mobilisation of items of road construction plant to the Project site (including allowance for demobilisation) is to be paid on a "per item of plant" basis. The tendered rate for mobilisation is to include allowance for the eventual demobilisation of that item of plant from the Project site.
- All costs associated with relocating camp and ancillary equipment (if required) including break down and set up, from one location to another within the Project site is to be tendered as a Lump Sum figure. Payment authorisation for this item will be subject to approval of the Superintendents Representative on site. Should the contractor wish to relocate camp without such authorisation it will be at the contractors cost.
- Daily travel time between camp and the worksite and return is deemed to be included in the rates for productive hours. There will be no separate payment for daily travel time between camp and the worksite and return.
- Preparation of a traffic management plan, as required per Clause 2.5.8 and the Technical Specification shall be tendered as a single lump sum and paid via first

**Part 2 READ AND KEEP THIS PART**

claim following submission to the Superintendents Site Representative and approval.

- Costs of all other General items including camping, accommodation and messing, compliance with legislation and statutes and insurances are to be allowed for in tendered plant rates and will be paid as part of productive plant hours.

Invoices submitted with claims for payment shall be accompanied by copies of the Daily Resource Record as described under Section 2.5.10. The value of each Claim for Payment to the Contractor is to be agreed and authorized by the Superintendent. Claims are to be submitted on a monthly basis and the corresponding payment will be processed within 30 days following receipt of a compliant claim. Copies of daily docket are to also be made available as part of the claims authorization process.

Monitoring of productivity, efficiency and works progress by the Superintendents Site Representative will be critical hence it is essential that all required records are continually documented and submitted by the Contractor in accordance with Section 2.5.10 particularly the Daily Resource Records. Any failure to achieve and maintain acceptable rates of productivity, efficiency and works progress, whilst also achieving acceptable work standards will be dealt with in accordance with Section 2.5.3.

### **2.5.3 Supervision and Performance**

The respective roles and responsibilities of the Superintendents Site Supervisor, Contractor / Contractors Supervisor and the Superintendent with respect to supervision and performance management are as follows:

#### **2.5.3.1 Superintendents Site Supervisor**

The Superintendents Site Supervisor will jointly inspect, with the Contractors Supervisor those sections of works scheduled to be undertaken next (with reference to the Technical specification and Drawings and Sections 2.5.5 and 2.5.7 of this specification) to identify and agree upon the various works and sections to be undertaken next. Agreement will also be made on matters such as water bore/sources and gravel material pit locations to be used.

During or following that inspection the Superintendents Site Supervisor and Contractors Supervisor will jointly determine and agree upon the plant and labour resources required to complete the works scheduled to be undertaken next as well as the duration required to complete each section of work such that the resulting cost of completed works is compatible with the overall budget estimated cost for the works.

Identification of sections of works on road shall be by way of pegging and flagging installed by surveyors as arranged by the Superintendent.

The Superintendents Site Representative will be responsible for continual monitoring of Contractor performance by way of work standards, productivity, efficiency and works progress against scheduled works and required standards per Section 2.5.7. Responsibility extends to close liaison with the Contractors Supervisor in the first instance to identify and resolve any performance issues. Failure to resolve performance issues on site will result in escalation and notification to the Superintendent for further action in accordance with the Conditions of Contract.

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Performance issues may include, for example missing or late arrival of plant items nominated to be used resulting in non-productive or inefficient use of other items of plant whereby the value of those lost or inefficient plant hours will be deducted from claimed hours.

Performance issues may also relate to Contractors personnel in terms of competence, appropriate skills and commitment towards the requirements of the contract. Should the particular personnel issue not be resolved on site or via escalation to the Superintendent the matter may result in the Contractors non-performing personnel being discharged from the site and the Contractor subsequently being directed to find a replacement in accordance with the Conditions of Contract.

Non-compliant works will be subject to re-work as directed by the Superintendents Site Supervisor and all such re-work shall be at the Contractors expense. Identification of Non-compliant work and Re-work instruction shall be issued by the Superintendents Site Representative using the Works Audit Sheet form included at Attachment C and via the process outlined under Section 2.5.10.

#### 2.5.3.2 Contractor / Contractors Supervisor

The Contractors nominated Supervisor is to be available on site at all times during works cycles and will be responsible for management of the works and Contractors resources to ensure that all works scheduled, identified and agreed to be undertaken are completed to an acceptable standard (per the requirements of this specification) and within the agreed duration. The Contractors Supervisor will also be required to liaise closely and on a daily basis with the Superintendents Site Supervisor. This includes participation in joint inspections, pegging and flagging for identification of works on road, measurement of works, resource identification to meet agreed works schedules and receiving and agreeing to written instructions from the Superintendents Site Supervisor.

Responsibilities of the Contractors Supervisor extend to monitoring and addressing any contract performance issues by way of work standards, productivity, efficiency and works progress against scheduled works and required standards per Section 2.5.7 as well as close liaison with the Superintendents Site Supervisor to resolve.

The Contractors Supervisor is also responsible for the performance and conduct of all Contractor personnel on site throughout the duration of the contract as well as cooperating with the Superintendents Site Supervisor to resolve any performance issues with any of the Contractors personnel.

#### 2.5.3.3 Superintendent

The Superintendents role and responsibility is to administer the contract in accordance with the Terms of the contract and the Conditions of Contract. That involves close liaison and communication with the Superintendents Site Supervisor including regular visits to site. The Superintendent will also be responsible for convening, attending and conducting regular Contract progress meetings with the Contractors Representative and Principals Representative (as required).

In the event that contractor performance issues are escalated from the Superintendents Site Supervisor to the Superintendent contact will initially be made with the Contractor in accordance with the Conditions of Contract in an endeavor to resolve. Should that not result in resolution of performance issues then a possible outcome would be a recommendation to the Principal to terminate the contract in accordance with the Conditions of Contract.

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The Superintendents role also includes assessment and approval of Contractors claims based on Contractor submitted invoices and cross-referencing against Daily Resource Records and Resource Summary Sheets received via the Superintendents Site Supervisor. Daily dockets will also be referenced as required. That includes identification of any errors or inconsistencies and notification to the Contractor either directly or via the Superintendents Site Supervisor as required. A claim will be deemed compliant upon rectification of any errors and re-submission of amended invoices and works records.

The Superintendent is also responsible for issuing progress reports to the Principal with reference to Contractors progress and performance and related contract and project costs including reconciliation of costs against Contractors claims.

### 2.5.4 Plant and Operators

#### 2.5.4.1 Machinery and Equipment

The Contractor shall ensure that all items of plant and equipment mobilized to site are fully licensed for their particular use and maintained, serviced and operated in compliance with manufacturers and suppliers operating guidelines including recommended safe work methods. The Contractor shall also comply with all legislative and regulatory requirements relevant to the activities proposed to be conducted. These requirements may include but are not necessarily limited to:

- Current road train permits (to be carried in the vehicle) relevant to public roads proposed to be used
- A functioning machine hour meter
- Flashing amber beacons appropriately mounted and maintained for visibility
- Two-way radio communications
- Fully enclosed air-conditioned cabins fitted with approved roll over protection structure.
- Appropriately lined and bunded fuel tanks for spillage containment in accordance with regulations.

Failure to comply with these requirements will deem the particular item of plant unable to be retained on the work site.

The Contractor is responsible for ensuring that plant and equipment is maintained to a safe, efficient and reliable condition and securely stored or parked up when not in use. Plant and equipment is to be regularly and routinely maintained to negate or minimize the risk of machinery breakdown thereby avoiding down time. Missing or late arrival of plant items on site (due to being broken down) resulting in non-productive or inefficient use of other items of plant will result in penalties to the Contractor as outlined in Section 2.5.3.1.

For the purpose of maintaining adequate water supply to the construction works the Contractor will be required to provide (as required), install & set up, fuel and maintain pumps, generators and standpipes (as required) at the identified water sources. That includes the relocation; installation, set up and maintenance of Principal supplied pumping and ancillary equipment. Water tankers used for cartage shall be of appropriate construction and lining suitable for the harsh environment they will be required to work in including consideration of water quality and road surfaces being traversed.

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All plant is to be adequately fueled at all times by the Contractor so as to not result in delays to works.

#### 2.5.4.2 Operator Competencies

All operators of plant and equipment must hold current licenses and qualifications relevant to the works being undertaken and be suitably qualified, skilled and competent to operate in compliance with Worksafe Regulations, Industry and OSH standards and any other relevant legislative and regulatory requirements. All operators must have been trained in Safe work practices associated with roadworks on public roads including accreditation (for appropriate personnel) in traffic management and knowledge of the traffic management plan associated with the works of this contract.

Details of operators' proficiencies, certifications and licenses etc. are to be provided with the tender submission as part of the response to Qualitative Criteria "Key Personnel Experience and Overall Capacity".

As part of the works involves working to specified design levels and shape and final trimming of base course pavement in preparation for bitumen sealing there is a particular requirement for experienced and skilled final trim grader operators. Tenderers should provide details of these personnel and their experiences as part of response to Qualitative Criteria "Key Personnel Experience and Overall Capacity" and completion of the Pro-forma at Schedule 6 for "Key Operators".

Regular toolbox meetings are to be conducted by the Contractor for attendance by all personnel on site. Minutes of those meetings are to be recorded and maintained on site for presentation to the Superintendents Site Supervisor as requested.

#### 2.5.5 Materials

The supply of all consumables and temporary materials shall be the responsibility of the Contractor. Sources of gravel base course material and rock spalls (as required) will be provided by the Principal.

Details of Principal supplied water sources and contractors responsibilities relating to supply (as required), installation, set up and maintenance of pumping and ancillary equipment are provided under Clauses 2.4 and 2.5.4.1.

The Contractors Supervisor will work closely with the Superintendents Site Supervisor and Principals Representative / Shire EMTS to identify potential gravel base course material sources. Potential sources include existing pits previously used by the Shire which may be deepened or extended. It will then be the Contractors responsibility to prepare, excavate from and rehabilitate those sources as outlined in Section 2.4.

The Principal will also provide details of possible rock spall sources (as required) and make appropriate arrangements for access to these sites. The contractor may be required to load and cart the rock spalls using appropriately suitable trucks and trailers, from source to job sites. Reference to typical rock spall dimensions is included in the sample drawings included at Attachment A.



**Part 2 READ AND KEEP THIS PART****2.5.6 Camp and Accommodation**

The Contractor shall be responsible for the provision, set up and maintenance of all camping, accommodation, messing and ancillary facilities including power and water for the support of Contractors personnel and sub-contractors associated with the contract works. The camp shall include provision of a potable water supply, toilets, laundry and bathroom / shower facilities to suit the accommodation of both genders separately. Note that water from bores within the Project site is considered to be Non-potable therefore arrangements need to be made by the contractor for transportation and storage of potable water for the duration of the works. A camp kitchen / mess with suitable qualified and experienced cook shall also be provided with the capacity to feed the maximum number of persons accommodated at the camp within a hygienic environment protected from the elements of weather.

Appropriate provision shall be made within the contractors camp for the Superintendent's Site Supervisor to locate and connect to potable water and power an accommodation caravan fitted with its own ablution facility. Allowance shall also be made for the provision of 3 meals a day, from the camp mess / kitchen for the Superintendents Site Supervisor.

Appropriate provision shall also be made within the contractors accommodation facilities for a room to be available for use by the Superintendent and / or Superintendents Surveyor during occasional visits to site. The room is to be equipped with suitable air conditioning for heating and cooling as well as a small fridge / freezer. The room is to contain a suitably supportive bed and mattress and the Superintendent and / Superintendents Surveyor will provide their own bedding. Typically the Superintendent will need to use this room once per week or for a two night visit per fortnight. Visits by the Superintendents surveyor will typically involve a 5 to 6 day stay once per month.

Allowance shall also be made for the provision of 3 meals a day, from the camp mess / kitchen as well as access to the camp ablutions for the Superintendent and / or Superintendents Surveyor during these visits.

All proposed temporary camp site locations are to be jointly agreed between the Contractors Supervisor, Principals Representative / Shire EMTS and the Superintendents Site Supervisor and shall be subject to final approval by the Superintendents Site Supervisor. Camps shall generally be located such that the daily travel distance to work sites is kept to a minimum.

The camp and all facilities contained within it are to be maintained in a clean and hygienic condition and kept free of rubbish at all times. A suitable waste disposal facility (typically pits to facilitate burial of waste) shall be established at each camp location in consultation with the Principals Representative / Shire EMTS and the Superintendents Site Supervisor. All waste is to be disposed of within these facilities on a regular (minimum daily) basis. The location and size of waste disposal facilities are to be approved by the Superintendents Site Supervisor who will also be responsible for approval of rehabilitation of the facility as well as the camp site proper upon completion of its use and demobilization. Particular attention will be paid to re-instatement of the natural environment to a condition which promotes re-growth of vegetation.

Aside from the specific requirements outlined in this clause all camping and accommodation facilities are to be in compliance with all relevant Legislation, Statutes and Regulations.

**Part 2 READ AND KEEP THIS PART**

### **2.5.7 Construction Standards**

The works shall generally be undertaken in accordance with the Technical Specification and Drawings and other requirements outlined within this specification. A selection of design plans are included at Attachment A intended to provide an indication of the standard of construction required. The Technical specification for the entire scope of the design is included at Attachment B noting that some elements of the specification are not directly applicable to the works required under this plant hire RFT (eg. Bitumen sealing).

#### **2.5.7.1 Set Out of Works**

The setting out of works will be arranged by the Superintendent (including provision of materials) through the engagement of the Superintendents Surveyor who will install construction pegging with flagging and design levels indicated by tapes. The Superintendents Site Supervisor will assist the Surveyor on site as required however there may be occasions when the contractor is requested to provide a labour only resource to assist with this work.

Further specific set out and pegging required by the contractor to facilitate the various road construction works will be the responsibility of the Contractor including provision of materials and consumables. The Contractor will also be responsible for removal of all markers, stakes and pegs upon completion of works and rehabilitation within the designated section prior to commencing works on the next section. Removed pegging and markers installed by the Superintendents Site Supervisor & Surveyor shall be returned to the Superintendents Site Supervisor for subsequent re-use.

Consideration will be given to the possible use of grader mounted GPS control as an alternative to pegging by surveyors however this will be subject to specific arrangements being made between the Superintendent and Contractor including a possible trial to gauge suitability and accuracy against the requirements of the Specification and drawings. A provisional item is included within the Schedule for daily hire of recognized contemporary grader mounted GPS control equipment. The provision of this alternative equipment is not deemed an essential requirement for the purposes of assessing tender compliance.

#### **2.5.7.2 Road Construction**

All components of roadworks construction including earthworks, drainage, subgrade and pavement construction shall be undertaken in accordance with the Technical specification and Drawings and requirements contained within this specification. The contractor shall liaise closely with the Superintendents Site Supervisor to ensure compliance with these requirements.

**Part 2 READ AND KEEP THIS PART**

### **2.5.8 Traffic and Safety**

Prior to the commencement of works on site the Contractor is required to submit a Traffic Management Plan (TMP) specific to the relevant works. The TMP shall be compliant with the requirements of the current versions of MRWA Code of Practice - Worksite Traffic Management for Works on Roads and AS 1742.3 Manual of uniform traffic control devices - Traffic control devices for works on roads and it shall be certified by an appropriately accredited person. The TMP is to be submitted to the Superintendents Site Supervisor for approval.

The Contractor will have sole responsibility for supply, erection, maintenance and removal of all temporary roadworks and warning signs and any ancillary control devices as stipulated in the approved TMP. All items of plant working on or near the public road shall be fitted with appropriate safety and visibility devices in accordance with Section 2.5.4.1 and such devices are to be maintained in proper working order at all times.

Any breaches of the approved TMP may result in suspension of the works or part of the works and the Superintendents Site Supervisor will have authority to do so. Any protracted breaches of the TMP and the requirements of the contract in general relation to traffic management will be dealt with by the Superintendent under the provisions of the Conditions of Contract including the possibility of termination of the contract.

The works undertaken by the Contractor shall be conducted in a safe and efficient manner at all times in accordance with all current and relevant Acts and Regulations, Local Laws, and relevant Australian Standards. These include but are not necessarily limited to the Occupational Health & Safety Act and Regulations and Worksafe WA Regulations.

All Operators and staff engaged by the Contractor to work on site must receive appropriate induction addressing all traffic, health and safety matters relevant to the Works parcel and work sites within it before commencing works on site. Evidence is to be provided to the Superintendents Site Supervisor that this has occurred. Current and ongoing traffic, health and safety matters are to be regularly updated and addressed through ongoing interaction with staff and operators via such mechanisms as toolbox and site meetings evidenced by recorded minutes.

All Operators and staff engaged by the Contractor to work on site shall be issued with, utilize and wear the required and approved personal protective equipment (PPE) relevant to the task being performed in accordance with the relevant Sections of the OH&S Act, Regulations and procedures. All PPE is to be supplied and replaced as required by the Contractor and care must be taken to ensure that all employees and other visitors to the site are not exposed to hazards.

Furthermore, an important requirement for working in remote locations is to provide and fit appropriate communication devices (such as two way radios) to all items of plant and staff vehicles and to maintain them in proper working order at all times.

**Part 2 READ AND KEEP THIS PART**

The Contractor and all employees and sub-contractors are to take care not to damage assets and facilities which are located in the vicinity of or within the works sections and may include such as items as grids, signage, culverts, floodways and drainage structures, property gates and fences, etc. The Contractor will be responsible for replacement or re-instatement of any damaged items at the cost of the Contractor.

Aside from the specific requirements outlined in this clause all traffic and safety related matters are to be in compliance with all relevant Legislation, Statutes and Regulations.

**2.5.9 Environment**

The remote environment in which the works of this contract are to be conducted is sensitive and therefore it is important that the Contractors activities are undertaken in a manner so as to have minimal impact on the surrounding vegetation and environment. Equipment movements shall be restricted to those areas essential for undertaking the works. Off-road vehicle use is to be carefully planned by utilizing existing disturbed areas such as tracks and turn-around points and selecting locations for any new off-road trafficked areas where disturbance to existing vegetation is minimized. The Superintendents Site Supervisor is to approve all off-road areas of disturbance prior to use.

Creation of dust and erosion is to be controlled and minimized by use of industry best practice mitigation measures both for off-road and on-road activities. In particular, dust generation resulting from roadworks activities on road, including side tracks is to be minimized by use of water suppression etc.

Aside from the specific requirements outlined in this clause all operations are to be conducted in full compliance with all relevant Environmental Legislation, Statutes and Regulations.

All roadworks activities shall be carried out in an environmentally responsible manner to ensure that:

- Plant items are confined to within the road formation as far as is practicable and are not parked or moved on areas where natural vegetation exists;
- Off-road drains and levees etc. are positioned and shaped so as not to cause erosion;
- Hydrocarbon contaminants and waste are disposed of in accordance with relevant legislation and not left anywhere within the road reserve or surrounding natural environment;
- All vehicles mobilized to site be cleaned of any material carrying weeds from other locations, fungal or bacterial disease;
- Material stockpiles and parked vehicles are not located under the canopy of trees
- Areas recognized as having declared rare flora or fauna or noxious weeds present are not disturbed
- Areas know to have cultural, ethnographic or archeological significance are not disturbed

Failure to comply with the environmental provisions of this Section may result in activities being suspended until such time as the matter is addressed. The Superintendents Site Supervisor in the first instance shall have responsibility in this regard and should the matter not be resolved on site it will be escalated to the Superintendent for appropriate action in accordance with the Conditions of Contract.

**Part 2 READ AND KEEP THIS PART****2.5.10 Administration and Reporting**

As an integral part of the contract regular and accurate record keeping is essential noting that the funding for this project relies upon acquittal of all expenditures including the provision of evidence that funds have been spent in accordance with the funding agreement. The Contractor, Superintendents Site Supervisor and Superintendent all have important roles to play in the administration and record keeping associated with this contract.

The following outlines the various records required to be kept, the process and timing of the records to be kept and the responsibilities of the various parties. It is in the best interest of all parties, including the Principal that this process is followed diligently and consistently throughout the period of the contract.

Prior to commencement of work and at regular intervals the Superintendents Site Supervisor will meet with the Contractors Supervisor to inspect upcoming sections of work to plan, agree and determine what work will be undertaken, where it will be undertaken and what resources will be utilized, using the Technical specification and Drawings as a point of reference. This will also include agreement on which water sources will be used and where gravel base course materials will be sourced from. Whilst there is no specific pro-forma for documenting the agreed works it may become necessary to create and use a works schedule form but only if the method of regular meetings, inspections and agreements is not functioning effectively.

The Superintendents Site Supervisor will complete a Daily Site Diary using the form included in Attachment C which will become a formal record of works completed and resources utilized. The Superintendents Site Supervisor is also required to maintain their own personal daily diary to record any other activities or observations relevant to the works and contract. Whilst not formally required under the contract the Contractors Supervisor is also encouraged to maintain their own personal daily diary.

The Superintendents Site Supervisor will also complete a Works Audit Sheet, using the form which is also included in Attachment C, after inspecting completed sections of work in the presence of the Contractors Supervisor who will co-sign the form. The Superintendents Site Supervisor will also take photographic records and both the Works Audit Sheet and photographs will become a formal record of works completed. Should any non-conformances be identified which require re-work then the relevant section of work will need to be re-inspected following completion of remedial works by the Contractor and re-submission. A further Works Audit Sheet will then need to be completed to confirm compliance with the requirements of the tender and specification.

Provisions are also in place, as indicated in the Technical Specification for the undertaking of density testing and as-constructed survey to determine compliance with the requirements of the Technical specification and Drawings.

The Daily Site Diary, Works Audit Sheet and Photographic records will be submitted to the Superintendent in bulk on a regular basis or at a frequency no longer than the approved Work Cycle or Swing. These will be used as references to substantiate Contractors claims for payment and the Principals acquittal and recoup of funding.

Upon return from a Cycle break the Superintendents Site Supervisor will be provided with an overall update from the Superintendent as to the status of the project in terms of progress of completed works vs expenditure. From this information, decisions will be made in relation to works programming for the next work cycle. The Superintendents Site Representative will then convey this information to the Contractor on site to assist with planning of works.

**Part 2 READ AND KEEP THIS PART**

Apart from involvement in the Superintendents duties and record keeping the Contractor is also required to maintain daily dockets and timesheets as formal record of plant and labour utilization and these are to be endorsed and co-signed by the Superintendents Site Supervisor on a regular basis. The Contractor, utilizing their on-site administration staff and office equipment is also required to maintain a Daily Resource Record in electronic format listing all activities and hours of all plant and labour resources. There is no pro-forma provided for this record keeping however, as a minimum it needs to include the following references against every resource item used for each day:

- Road name
- Section worked on (Slk start and finish)
- Activity description (from list to be provided by Superintendent)
- Activity item number (from list to be provided by Superintendent)
- Reference to Docket number
- Plant item description
- Plant item identification number
- Labour identification (via employee No)
- No of hours utilized
- Contracted Unit rate (excluding GST)
- Total cost of line item calculated by hours x rate for each resource item used

This daily recording of resource records will need to be compatible with the Resource Summary Sheet also included at Attachment C. That summary sheet is to be compiled by the Contractor and submitted to the Superintendents Site Supervisor.

These resource records will need to be submitted together with Invoices for the Superintendent to be able to cross reference and reconcile the daily details against the total value of the Invoice. It is in the best interest of the Contractor to ensure that these records are complete and that the total amounts match the value of the invoice. Any errors or inconsistencies identified by the Superintendent will result in the need for amendment of either the invoice or the Daily Resource Record or Resource Summary Sheet and re-submission with consequent delays to the processing of the Invoice. To assist in the minimization of errors the Superintendents Site Representative will undertake a check of dockets and timesheets against the Daily Resource Record and Invoice and sign off prior to submission to the Superintendent.

The Contractor will have the opportunity to create then present and discuss a draft version of the Daily Resource Record sheet at the initial site meeting following appointment of the contractor.

Apart from records relating to completed works, resources, expenditure and invoicing the Contractor is also required to maintain records or minutes of:

- Pre-start meeting
- OSH meetings and incident reports
- Toolbox meetings

**Part 2 READ AND KEEP THIS PART**

## **2.6 Implementation Timetable**

The works associated with this contract are expected to commence in July 2017 and are to initially extend for a period of four (4) months from commencement date. An option is included for a possible extension of contract period by two (2) months. A number of factors will be taken into consideration as part of the decision to consider a possible extension including performance, available funding etc. The decision to extend the contract or not will be entirely at the discretion of the Principal who will rely upon advice of the Superintendent.

Following receipt of formal notification of award by the Principal, expected in late June / early July 2017, the successful contractor(s) shall commence plans for mobilization to site as soon as possible and within two weeks.

As part of contract initiation there will be a kick off meeting convened in Laverton between the various parties (including the respective Contractors representatives) to confirm contractual arrangements, overall works schedules and milestones and to clarify administrative matters such as work cycle dates, the names and contact details of the representatives of the various parties and the processes and deadlines associated with keeping and submission of records and claims / invoices. The opportunity will also be taken at this time to discuss and agree with the Roadworks contractor on matters such as water bore / source locations, gravel base course material sources, proposed camp locations and proposed road train routes.

**Part 3      READ AND KEEP THIS PART**

### **3 General Conditions of Contract**

The General Conditions of Contract applicable to this Tender are based on the standard WALGA template for the “Supply of Goods and the Provision of General Services” and is included at Attachment D.

#### **3.1 Insurances**

The Contractor is required to have in place the following insurances totally indemnifying the Principal against all damages or losses incurred as a result of and for the duration of the contract works. Details of all such insurance policies are to be provided with the tender using the pro-forma at Schedule 2 together with copies of certificates of currency and these are to be included in the attachment labelled “Risk Assessment” as referenced under Section 5.2.1 Compliance Criteria.

- Employee Insurance Cover / Workers Compensation as provided for by the Act at Common Law in the minimum amount of \$50M
- Public and Product Liability insurance cover in the minimum amount of \$20M per incident and \$20M in the aggregate
- Plant, Equipment & Vehicle insurance cover (including fire, theft and damage cover) in the minimum amount of \$30M

#### **3.2 Period of Contract and Termination**

The initial period of the contract will extend from start date in July 2017 for a period of four (4) months from commencement date. An option is included for a possible extension of contract period and completion date by two (2) months as outlined under Clause 2.6.

However, in the event the Contractor fails to meet the obligations of the contract the Principal may terminate the contract under the recommendation of the Superintendent and in accordance with the Conditions of contract prior to the completion date.



**Part 4 READ AND KEEP THIS PART**

## **4 Special Conditions of Contract**

### **4.1 Advertisements and Promotions on Site**

The Contractor may erect on the Site or permit to be erected on Site only those signs:

- a) required by law;
- b) specified in the Contract documents; and
- c) required to identify the Contractor's premises

The Contractor shall not erect on Site, or permit to be erected on site, any other sign, advertisement, promotion or other display without the written approval of the Superintendent.

### **4.2 Work Not Included**

The following work (which is referenced in the Technical Specification) is not included in the Contract and will be arranged by the Superintendent to be carried out by others:

- Cement stabilisation of floodway pavement material
- Bituminous surfacing including supply of aggregate
- Quality control (eg. Materials and density testing and Survey control)

### **4.3 Publicity**

The Contractor shall not issue any information, publication, document or article for publication in any media which includes details of the work under the Contract without the written approval of the Principal.

### **4.4 Materials and Work**

#### **4.4.1 Working Hours, Days and Work Cycles**

The Work to be performed under the contract shall be subject to execution within certain working hours, days and cycles to be agreed upon during the initial site meeting but will generally be confined to a maximum of 12 hours per day but limited to daylight hours. The Contractor can expect to schedule work cycles on the basic principal of a 13 day on – 1 day off – 7 days on Swing followed by 7 days break off-site. The actual cycle dates and days will however need to be agreed at the initial kick-off meeting including consideration of any legislative requirements relating to maximum number of days or hours worked continuously.

The Contractor shall be liable for any additional costs the Principal may incur as a result of work outside the agreed hours.

**Part 4 READ AND KEEP THIS PART**

**4.4.2 Goods and Services Tax (GST)**

For the purposes of this clause:

- a) "GST" means goods and services tax applicable to any taxable supplies as determined under the GST Act.
- b) "GST Act" means A New Tax System (Goods and Services Tax) Act 1999 and (where the context permits) includes the Regulations and the Commissioner of Taxation's Goods and Services Tax Rulings and Determinations made thereunder and any other written law dealing with GST applying for the time being in the State of Western Australia.
- c) "Supply" and "taxable supply" have the same meanings as in the GST Act.

Where the Requirement's, the subject of this Request, or any part thereof is a taxable supply under the GST Act, the price, fee or rates tendered by the Tenderer shall be inclusive of all applicable GST at the rate in force for the time being.

In evaluating the Tenders, the Principal shall be entitled (though not obliged) to take into account the effect of the GST upon each Tender.

**Part 5 COMPLETE AND RETURN THIS PART**

## 5 Tenderer's Offer

### 5.1 Form of Tender

The Chief Executive Officer  
Shire of Laverton  
PO Box 42  
Laverton WA 6440

I/We (Registered Entity Name): \_\_\_\_\_  
(BLOCK LETTERS)

of: \_\_\_\_\_  
(REGISTERED STREET ADDRESS)

ABN \_\_\_\_\_ ACN (if any) \_\_\_\_\_

Telephone No: \_\_\_\_\_ Facsimile No: \_\_\_\_\_

E-mail: \_\_\_\_\_

#### **In response to Request for Tender (RFT) 07.17 Supply of Plant & Operators for Outback Way Roadworks – Laverton Shire**

I/We agree that I am/We are bound by, and will comply with this Request and its associated schedules, attachments, all in accordance with the Conditions of Tendering contained in this Request signed and completed.

The tendered price is valid up to ninety (90) calendar days from the date of the tender closing or forty-five (45) days from the Council's resolution for determining the Tender, whichever is the later unless extended on mutual agreement between the Principal and the Tenderer in writing.

I/We agree that there will be no cost payable by the Principal towards the preparation or submission of this Tender irrespective of its outcome.

The tendered consideration is as provided under the schedule of rates of prices in the prescribed format and submitted with this Tender.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Signature of authorised signatory of Tenderer: \_\_\_\_\_

Name of authorised signatory (BLOCK LETTERS): \_\_\_\_\_

Position: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Authorised signatory Postal address: \_\_\_\_\_

Email Address: \_\_\_\_\_

## 5.2 Selection Criteria

### 5.2.1 Compliance Criteria

Please select with a “Yes” or “No” whether you have complied with the following compliance criteria:

| Description of Compliance Criteria  |          |
|---|----------|
| a) Tenderers are to provide acknowledgment that your organisation has submitted in accordance with the Conditions of Tender including completion of the Offer Form and provision of your pricing submitted in the format required by the Principal.   | Yes / No |
| b) Compliance with the Specification contained in the Request.  | Yes / No |
| c) Compliance with the Start date and Delivery period.  | Yes / No |
| d) Risk Assessment<br><br>Tenderers must address the following information in an attachment and label it “Risk Assessment”:<br><br>i) An outline of your organisational structure inclusive of any branches and number of personnel.<br><br>ii) If companies are involved, attach their current ASC company extracts search including latest annual return.<br><br>iii) Provide the organisation’s directors/company owners and any other positions held with other organisations.<br><br>iv) Provide a summary of the number of years your organisation has been in business.<br><br>v) Attach details of your referees. You should give examples of work provided for your referees where possible.<br><br>vi) Are you acting as an agent for another party? If Yes, attach details (including name and address) of your principal.<br><br>vii) Are you acting as a trustee of a trust? If Yes, give the name of the trust and include a copy of the trust deed (and any related documents); and if there is no trust deed, provide the names and addresses of beneficiaries. | Yes / No |

|  |                 |
|--|-----------------|
| <p>viii) Do you intend to subcontract any of the Requirements? If Yes provide details of the subcontractor(s) including; the name, address and the number of people employed; and the Requirements that will be subcontracted. <i>Complete the pro-forma at Schedule 1 and include with the “Risk Assessment” attachment for this requirement.</i></p> <p>ix) Will any actual or potential conflict of interest in the performance of your obligations under the Contract exist if you are awarded the Contract, or are any such conflicts of interest likely to arise during the Contract? If Yes, please supply in an attachment details of any actual or potential conflict of interest and the way in which any conflict will be dealt with.</p> <p>x) Are you presently able to pay all your debts in full as and when they fall due?</p> <p>xi) Are you currently engaged in litigation as a result of which you may be liable for \$50,000 or more? If Yes please provide details.</p> <p>xii) In order to demonstrate your financial ability to undertake this contract, include a profit and loss statement and the latest financial return for you and each of the other proposed contracting entities, together with a list of financial referees from your bank and/or accountant.</p> | <p>Yes / No</p> |
| <p>The insurance requirements for this Request are stipulated in Part 3 of this Request. Tenderers are to supply evidence of their insurance coverage including, insurer, policy No, expiry date, value and type of insurance. <i>Complete the pro-forma at Schedule 2 and include with the “Risk Assessment” attachment for this requirement. Copies of Certificates of Currency are also to be attached.</i> If Tenderer holds “Umbrella Insurance” please ensure a breakdown of the required insurances are provided.</p>   |                 |

### 5.2.2 Qualitative Criteria

Before responding to the following qualitative criteria, Tenderers must note the following:

- a) All information relevant to your answers to each criterion are to be contained within your Tender;
- b) Tenderers are to assume that the Evaluation Panel has no previous knowledge of your organisation, its activities or experience;
- c) Tenderers are to provide full details for any claims, statements or examples used to address the qualitative criteria; and
- d) Tenderers are to address each issue outlined within a qualitative criterion.

| <b>A. Organisational Experience and Capacity</b>   | <b>Weighting</b>         |
|--|--------------------------|
| <p>Tenderers must address the following information in an attachment and label it <b>“Organisational Experience and Capacity”</b>:</p>   | <b>&lt; 30%&gt;</b>      |
| <ul style="list-style-type: none"> <li>- Details of similar work previously undertaken including reference to dates, value of works and time taken to complete and evidence of having achieved outcomes.</li> </ul>  | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- Reference sheet or list of relevant previously completed projects. <i>Complete the pro-forma at Schedule 3 and include with the “Organisational Experience &amp; Capacity” attachment.</i></li> </ul>   | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- Provide referees who can substantiate previous experience and demonstrated capability of the organisation. <i>Complete the pro-forma at Schedule 4 and include with the “Organisational Experience &amp; Capacity” attachment.</i></li> </ul>                     | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- Demonstrated capacity of organisation to resource the work i.e. current workload vs forecast workload including this contract. <i>Complete the pro-forma at Schedule 5 and include with the “Organisational Experience &amp; Capacity” attachment.</i></li> </ul> | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- A project schedule / timeline identifying resources and timeframes to be allocated to each road nominated within the flood damage reinstatement works schedule (refer Attachment B)</li> </ul>  | <input type="checkbox"/> |

|  |  |
|--|--|
| <p><b>B. Road Construction Experience in Rural and Remote Areas</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Road Construction Experience in Rural and Remote Areas</b>”:</p> <ul style="list-style-type: none"> <li>- Nominate specific examples in previous projects reference sheet. <i>Complete as part of Pro-forma at Schedule 3.</i></li> <li>- Include reference to previous experience operating mobile camps. <i>Complete as part of Pro-forma at Schedule 3.</i></li> <li>- Provide details of Organisations Occupational, Health and Safety record and systems with particular relevance to works in rural and remote areas.</li> </ul>   | <p style="text-align: center;"><b>Weighting</b></p> <p style="text-align: center;"><b>&lt; 20% &gt;</b></p> <p style="text-align: center;"><b>Tick if attached</b></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>   |
| <p><b>C. Key Personnel Experience and Overall Capacity</b></p> <p>Tenderers must address the following information in an attachment and label it “<b>Key Personnel Experience and Overall Capacity</b>”:</p> <ul style="list-style-type: none"> <li>- Provide details of past experience of key staff including Supervisory, Administrative and operators of key items of plant (e.g. grader including final trim, dozer, field mechanic). <i>Complete the pro-forma at Schedule 6 and include with the “Key Personnel Experience and Overall Capacity” attachment</i></li> <li>- Provide CV’s or as a minimum, employment history (including reference to projects worked on and roles undertaken), years of experience and qualifications or relevant memberships for key personnel.</li> <li>- Provide referees who can substantiate previous experience and demonstrated capability of key personnel. <i>Complete as part of pro-forma at Schedule 6.</i></li> <li>- Provide specific reference to and past experience of nominated administrative staff who will be responsible for maintaining daily plant, labour and works progress records in close liaison with the Superintendents Site Supervisor as well as reconciling those records against Summary sheets and Contractors Invoicing. <i>Complete as part of pro-forma at Schedule 6.</i></li> <li>- Include reference to the organisations capacity to provide back-up resources for key personnel should the need arise. <i>Complete as part of pro-forma at Schedule 6.</i></li> </ul> | <p style="text-align: center;"><b>Weighting</b></p> <p style="text-align: center;"><b>&lt; 30% &gt;</b></p> <p style="text-align: center;"><b>Tick if attached</b></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> |

| <b>D. Extent and Condition of Road Construction Plant &amp; Mechanical Support</b>   | <b>Weighting</b>         |
|--|--------------------------|
| Tenderers must address the following information in an attachment and label it “ <b>Extent and Condition of Road Construction Plant &amp; Mechanical Support</b> ”:  | <b>&lt; 20%&gt;</b>      |
| <ul style="list-style-type: none"> <li>- Identify total numbers of each type of plant available for this project for assessment against the nominated list and numbers within the Tender schedule. <i>Complete the pro-forma at Schedule 7 and include with the “Extent and Condition of Road Construction Plant &amp; Mechanical Support” attachment</i></li> </ul> | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- Nominate age or hours of each item of plant or some indication of condition or reliability. <i>Complete as part of Pro-forma at Schedule 7.</i></li> </ul>  | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- Specifically detail the items of mechanical support and refuelling equipment available for this project. <i>Complete as part of Pro-forma at Schedule 7.</i></li> </ul>   | <input type="checkbox"/> |
| <ul style="list-style-type: none"> <li>- Identify any particular items of plant or attachments which are considered to have special or advantageous application to the works and locations identified within this tender.</li> </ul>   | <input type="checkbox"/> |



### 5.3 Price Information

Tenderers must complete the following "Price Schedule". Before completing the Price Schedule tenderers should ensure they have read this entire Request.

The Price Schedule is broken down into General items and then a listing of plant items which are required to be hired under this contract. The General items include lump sum and per item amounts for such items as mobilisation and demobilisation of camp and items of plant and preparation of traffic management plan. General items included for camp, accommodation and messing costs (including provision for Superintendents resources), insurances and compliance with legislation are not to be priced individually but allowances for these items are to be included within the productive rates for items of plant hire.

The price schedule for plant hire items comprises a typical list of plant hire items likely to be engaged and an indication of possible numbers of each item. Note that some items are indicated as provisional only. Specified plant items include roadworks plant as well as ancillary equipment and items such as water supply pumps, standpipes and generators and traffic control devices.

The schedule requires rates to be provided for each specified item of plant whilst in productive use (including operator) and a standby rate (excluding operator) applicable during inclement weather. Payment for plant hire will be made based on machine hours worked, as per the machines hour meter, not machine hours on site.

A labour only rate is also required but will only be applicable when prior approval of the Superintendents Site Supervisor is gained.

The definitions of each Mobilisation / Demobilisation category are as follows:

- Mob/Demob A: allows for all costs associated with initial mobilisation & set up and final breakdown & demobilisation of all camp and ancillary equipment to and from Project site. Ancillary equipment includes but is not limited to, bore equipment, workshop, mechanical repair and re-fueling facilities etc.
- Mob/Demob B: allows for all costs associated with mobilisation of items of road construction plant to the Project site (including allowance for demobilisation). The tendered rate is to be on a "per item of plant" basis and a nominal quantity of 15 items of plant has been included in the schedule for tender comparison purposes only. The tendered rate for mobilisation is to include allowance for the eventual demobilisation of that item of plant from the Project site.
- Mob/Demob C: allows for all costs associated with relocating camp and ancillary equipment (if required) including break down and set up, from one location to another within the Project site. Authorisation for this item will be subject to approval of the Superintendents Representative on site. Should the contractor wish to relocate camp without such authorisation it will be at the contractors cost.

Tenderers are required to price all items specified in the Price Schedule.

**All tendered plant and labour rates as well as amounts for General items are to be Exclusive of GST. The GST will be added by the Principal later.**

All rates and lump sums tendered in the Price Schedule shall be deemed to include allowance for the following ancillary expenses as there are no specific items listed for these;

- All camp facilities required to cater for personnel including, accommodation, messing, power, potable water and consumables.
- All mechanical services, workshops and refuelling required for support of all plant and equipment listed in the Price schedule, in proper working order at all times.
- All costs associated with contract administration, reporting and office related activities in accordance with Section 2.5.10 including daily on-site requirements and contractual requirements from the Contractors base.
- A suitably experienced and competent civil roadworks Supervisor provided with a suitably equipped 4WD vehicle (including reliable mobile field communications with operators and personnel to co-ordinate all activities on site on a day to day basis) for exclusive use by the Supervisor. This is to be standalone role and the Supervisor shall not operate any items of plant or undertake any machinery repairs or ancillary works etc.

**Tender submissions which fail to satisfy all of these requirements may be considered non-conforming.**

All rates and lump sums tendered in the Price Schedule shall be based on the working hours, days and cycles generally outlined under Section 4.4.1.

## 5.3.1 Price Schedule

| <b>PRICE SCHEDULE – GENERAL ITEMS</b>  |                |                  |   |
|--|----------------|------------------|---|
| <b>Contractors Name .....</b>  |                |                  |   |
|  | <b>Units</b>   | <b>Qty</b>       | <b>Amount (\$)</b>                        |
| Allow for all general items as follows:  |                |                  |   |
| Initial mobilisation & set up and final breakdown & demobilisation of all camp and ancillary equipment to and from Project site <b>(Mob/Demob A)</b> | Item           | <b>1</b>         |   |
| Mobilisation of items of road construction plant to the Project site (including allowance for demobilisation) <b>(Mob/Demob B)</b>                   | per plant item | <b>15 (nom.)</b> |   |
| Relocation of camp and ancillary equipment (if required) including break down and set up, within the Project site <b>(Mob/Demob C)</b>               | Item           | <b>1</b>         |   |
| Allow for all camp, accommodation and messing  | Item           | <b>1</b>         | <b>Included in productive plant rates</b> |
| Allow for all insurances required under the contract   | Item           | <b>1</b>         | <b>Included in productive plant rates</b> |
| Allow for compliance with all legislation, statutes and regulations  | Item           | <b>1</b>         | <b>Included in productive plant rates</b> |
| Prepare Traffic Management Plan  | Item           | <b>1</b>         |   |
|  |                |                  |   |

| <b>PRICE SCHEDULE – PLANT HIRE ITEMS</b>                                |                                    |              |   |
|---|------------------------------------|--------------|---|
| <b>Contractors Name .....</b>   |                                    |              |   |
|   | <b>No. of Plant items required</b> | <b>Units</b> | <b>Hourly Rate Per Plant item (\$/hr)</b> |
| <b>DOZER<br/>D8 or similar</b>  | <b>1</b>                           |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>DOZER<br/>D10 or similar</b>   | <b>0 or 1</b>                      |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>GRADER,<br/>140H or similar</b>                                      | <b>Between 2 &amp; 3</b>           |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>Grader mounted GPS Equipment</b>                                     | <b>1</b>                           | <b>Day</b>   |   |
| <b>FRONT END LOADER<br/>2.0-3.0m3 Bucket (with IT attachment)</b>       | <b>0 or 1</b>                      |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>FRONT END LOADER<br/>4.0-5.0m3 Bucket</b>                            | <b>0 or 1</b>                      |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>45 TONNE EXCAVATOR<br/>With rock breaker attachment</b>              | <b>0 or 1</b>                      |              |   |
| <i>Productive operating hours</i>                                       |                                    | <b>Hour</b>  |   |
| <i>Standby hours (inclement weather only)</i>                           |                                    | <b>Hour</b>  |   |
| <b>35 TONNE EXCAVATOR<br/>With rock breaker attachment</b>              | <b>0 or 1</b>                      |              |   |
| <i>Productive operating hours</i>                                       |                                    | <b>Hour</b>  |   |
| <i>Standby hours (inclement weather only)</i>                           |                                    | <b>Hour</b>  |   |
| <b>VIBRATORY PADFOOT ROLLER<br/>Min 16t deadweight</b>                  | <b>0 or 1</b>                      |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>VIBRATORY ROLLER SMOOTH DRUM<br/>ROLLER<br/>Min 16t deadweight</b>   | <b>1 or 2</b>                      |              |   |
| Productive operating hours  |                                    | <b>Hour</b>  |   |
| Standby hours (inclement weather only)                                  |                                    | <b>Hour</b>  |   |
| <b>GRID ROLLER 12t-16t static roller<br/>weight (including tractor)</b> | <b>0 or 1</b>                      |              |   |
| <i>Productive operating hours</i>                                       |                                    | <b>Hour</b>  |   |
| <i>Standby hours (inclement weather only)</i>                           |                                    | <b>Hour</b>  |   |

*Note: Items indicated in italics are provisional only*

| <b>PRICE SCHEDULE – PLANT HIRE ITEMS</b>  |                                      |              |   |
|---|--------------------------------------|--------------|---|
| <b>Contractors Name .....</b>   |                                      |              |   |
|   | <b>No. of Plant items required</b>   | <b>Units</b> | <b>Hourly Rate Per Plant item (\$/hr)</b> |
| <b>MULTI-TYRED ROLLER<br/>Min 16t deadweight</b>  | <b>1 or 2</b>                        |              |   |
| Productive operating hours  |                                      | <b>Hour</b>  |   |
| Standby hours (inclement weather only)  |                                      | <b>Hour</b>  |   |
| <b>WATER CART<br/>Min 25 kL</b>   | <b>1 or 2</b>                        |              |   |
| Productive operating hours  |                                      | <b>Hour</b>  |   |
| Standby hours   |                                      | <b>Hour</b>  |   |
| <b>ROAD TRAIN WATER CART<br/>Min 50 kL</b>  | <b>Between 1 &amp; 3</b>             |              |   |
| <i>Productive operating hours</i>   |                                      | <b>Hour</b>  |   |
| <i>Standby hours</i>  |                                      | <b>Hour</b>  |   |
| <b>SIDE – TIPPER Single (18m3)</b>  | <b>1 or 2</b>                        |              |   |
| Productive operating hours  |                                      | <b>Hour</b>  |   |
| Standby hours   |                                      | <b>Hour</b>  |   |
| <b>ROADTRAIN SIDE - TIPPER<br/>Double (36m3)</b>  | <b>Between 1 &amp; 3</b>             |              |   |
| Productive operating hours  |                                      | <b>Hour</b>  |   |
| Standby hours   |                                      | <b>Hour</b>  |   |
| <b>ROADTRAIN SIDE - TIPPER<br/>Triple (54m3)</b>  | <b>Between 1 &amp; 3</b>             |              |   |
| Productive operating hours  |                                      | <b>Hour</b>  |   |
| Standby hours   |                                      | <b>Hour</b>  |   |
| <b>WATER SUPPLY EQUIPMENT AT EACH WATER SOURCE SITE</b><br>-including standalone standpipe (if required) with 150mm transfer pump, 3-phase submersible bore pump including power generators as required | <b>Between 1 &amp; 3 at any time</b> |              |   |
| Rate per site for all equipment including maintenance and re-fuelling   |                                      | <b>Day</b>   |   |
| Standby rate per site (when not pumping)  |                                      | <b>Day</b>   |   |
| <b>TRAFFIC MANAGEMENT</b><br>Supply of all traffic control personnel, signs, materials & equipment etc.   |                                      |              |   |
| Under all roadworks conditions with road open to through traffic  |                                      | <b>Hour</b>  |   |
| LABOUR ONLY RATE- applicable only when prior approval of Superintendents Site Supervisor is gained  |                                      | <b>Hour</b>  |   |

*Note: Items indicated in italics are provisional only*

| <b>PRICE SCHEDULE – PLANT HIRE ITEMS</b>            |                                    |              |   |
|---|------------------------------------|--------------|---|
| <b>Contractors Name .....</b>                       |                                    |              |   |
| <b>ADDITIONAL NON-SPECIFIED ITEMS BEING OFFERED</b> | <b>No. of Plant items required</b> | <b>Units</b> | <b>Hourly Rate Per Plant item (\$/hr)</b> |
| <b>ITEM</b><br>.....                                |                                    |              |   |
| Productive operating hours                          |                                    | <b>Hour</b>  |   |
| Standby hours                                       |                                    | <b>Hour</b>  |   |
| <b>ITEM</b><br>.....                                |                                    |              |   |
| Productive operating hours                          |                                    | <b>Hour</b>  |   |
| Standby hours                                       |                                    | <b>Hour</b>  |   |
| <b>ITEM</b><br>.....                                |                                    |              |   |
| Productive operating hours                          |                                    | <b>Hour</b>  |   |
| Standby hours                                       |                                    | <b>Hour</b>  |   |
| <b>ITEM</b><br>.....                                |                                    |              |   |
| Productive operating hours                          |                                    | <b>Hour</b>  |   |
| Standby hours                                       |                                    | <b>Hour</b>  |   |
| <b>ITEM</b><br>.....                                |                                    |              |   |
| Productive operating hours                          |                                    | <b>Hour</b>  |   |
| Standby hours                                       |                                    | <b>Hour</b>  |   |
| <b>ITEM</b><br>.....                                |                                    |              |   |
| Productive operating hours                          |                                    | <b>Hour</b>  |   |
| Standby hours                                       |                                    | <b>Hour</b>  |   |

## **6 Schedules**





**SCHEDULE 2 - INSURANCES**

Provide details of insurances currently held by the tenderer / contractor (including coverage of any proposed subcontractors) for proposed works under the Contract.

| INSURANCE TYPE  | POLICY NO | EXTENT OF COVER      |                      | EXPIRY DATE | NAME OF INSURER |
|---|-----------|----------------------|----------------------|-------------|-----------------|
|   |           | Per Incident (\$AUS) | In Aggregate (\$AUS) |             |                 |
| Employee Insurance / Workers Compensation cover                           |           |                      |                      |             |                 |
| Plant, Equipment & Vehicle cover (including fire, theft and damage cover) |           |                      |                      |             |                 |
| Public & Product Liability cover  |           |                      |                      |             |                 |

**Certificates of Currency to be attached**



**SCHEDULE 4 REFEREES**

Provide contact details of referees who can substantiate the Tenderer's capabilities in undertaking the works required under the contract based on past experiences and submit with the "Organisational Experience & Capacity" attachment

**REFEREE 1.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**REFEREE 2.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**REFEREE 3.**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone: \_\_\_\_\_ E-mail: \_\_\_\_\_













**Part 9    COMPLETE AND RETURN THIS PART**

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