

# **LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS**

## **SHIRE OF LAVERTON**

These arrangements have been produced and issued under the authority of s.41(1) of the Emergency Management Act 2005 (*the Act*). This document is endorsed by the Laverton Local Emergency Management Committee (LEMC) as documented in Committee Meeting minutes. This document is approved by the Shire of Laverton as a resolution of Council, recorded in Council Meeting minutes and indicated below by the president.



Patrick Hill  
President  
Shire of Laverton

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## DISTRIBUTION LIST

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Shire of Laverton	<a href="mailto:eto@laverton.wa.gov.au">eto@laverton.wa.gov.au</a> PO Box 42, Laverton WA 6440	1	1
Laverton Police		1	1
Laverton Volunteer Fire & Rescue Service		1	1
Laverton Hospital		0	1
Department of Communities		0	1
Laverton St John Ambulance Service		0	1
AngloGold Ashanti (Sunrise Dam)		0	1
Gold Fields (Granny Smith)	<a href="mailto:gsm.emergencyservices@goldfields.com">gsm.emergencyservices@goldfields.com</a>	0	1
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Executive Officer Goldfields-Esperance DEMC		0	1
Secretary SEMC		0	1

## **AMENDMENT RECORD**

Amendments to these arrangements will be issued periodically. Any suggestions for amendments can be forwarded to:

Local Emergency Management Committee  
Shire of Laverton  
9 MacPherson Place  
(PO Box 42)  
Laverton WA 6440  
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Version	Date	Amendment Details	Reviewed By
1	2005-11-10	Addition of Anglo Gold to Committee List	McDonnell, KA
2	2001-04-08	Review Emergency Contact List and Hazard Risks	McDonnell, KA
3	2006-06-23	Review LEMC Meeting 11/05/2006	McDonnell, KA
4	2010-02-01	Review EM Arrangements	Hornsby, D.W
5	2011-05-31	Review EM Arrangements. Addition of Lynas Corporation to Committee List	Froude, M T
6	2011-03-06	Review EM Arrangements	Bone, R G
7	2012-08-21	Update Contacts List	Bone, R G
8	2012-12-04	Update Contacts List and EM Arrangements	Bone, R G
9	2013-03-05	Update Contacts List and format corrections	Bone, R G
10	2014-04-10	Update Contacts List	Bone, R G
11	2018-06-28	Amendments to be marked in <b>red</b> during first issue Due to the large number of changes this revision it is recommended that the entire document be re-read.	Wells, S
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## **GLOSSARY OF TERMS**

For additional information in regards to the glossary of terms, refer to the [State Emergency Management Glossary 2016](#).

**AUSTRALASIAN INTERSERVICE INCIDENT MANAGEMENT SYSTEM (AIIMS)** – A nationally adopted structure to formalize a coordinated approach to emergency incident management.

**ACCIDENT** – [a sudden event in which harm is caused to people, property or the built or natural environment.](#)

**COMBAT** – take steps to eliminate or reduce the effects of a hazard on the community.

**COMBAT AGENCY** – A Combat Agency prescribed under section 6(1) of the Emergency Management Act 2005 is to be a public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.

**COMMUNITY EMERGENCY RISK MANAGEMENT** – (See also **RISK MANAGEMENT**)

**COMPREHENSIVE APPROACH** – The development of emergency and disaster arrangements to embrace the aspects of prevention, preparedness, response, and recovery (PPRR). PPRR are aspects of emergency management, not sequential phases.

**COMMAND** – The direction of members and resources of an organisation in the performance of the organisations role and tasks. Authority to command is established in legislation or by agreement with an organisation. Command relates to organisations and operates vertically within an organisation.

**CONTROL** – The overall direction of emergency management activities in an emergency situation. Authority for control is established in legislation or in an emergency plan, and carries with it the responsibility for tasking and coordinating other organisations in accordance with the needs of the situation. Control relates to situations and operates horizontally across organisations.

**COORDINATION** – The bringing together of organisations and elements to ensure an effective response, primarily concerned with the systematic acquisition and application of resources (organisation, manpower and equipment) in accordance with the requirements imposed by the threat or impact of an emergency. Coordination relates primarily to resources, and operates vertically, within an organisation, as a function of the authority to command, and horizontally, across organisations, as a function of the authority to control.

**DISTRICT** – Means the Shire of Laverton [local government area](#).

**EMERGENCY** – An event, actual or imminent, which endangers or threatens to endanger life, property or the environment, and which requires a significant and coordinated response.

**EMERGENCY MANAGEMENT** – The management of the adverse effects of an emergency including:

- (a) Prevention – the mitigation or prevention of the probability of the occurrence of and the potential adverse effects of an emergency.
- (b) Preparedness – preparation for response to an emergency
- (c) Response – the combating of the effects of an emergency, provision of emergency assistance for casualties, reduction of further damage and help to speed recovery and
- (d) Recovery – the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial and economic wellbeing.

**EMERGENCY RISK MANAGEMENT** – A systematic process that produces a range of measures which contribute to the well-being of communities and the environment.

### **HAZARD**

- (a) a cyclone, earthquake, flood, storm, tsunami or other natural event
- (b) a fire
- (c) a road, rail or air crash
- (d) a plague or an epidemic
- (e) a terrorist act as defined in the Criminal Code section 100.1 set out in the Schedule to the Criminal Code Act 1995 of the Commonwealth
- (f) any other event, situation or condition that is capable of causing or resulting in
  - i. loss of life, prejudice to the safety or harm to the health of persons or animals or
  - ii. destruction of or damage to property or any part of the environment and is prescribed by the regulations.

**HAZARD MANAGEMENT AGENCY (HMA)** – [That organisation which, because of its legislative responsibility or specialised knowledge, expertise and resources is responsible for ensuring that all emergency management activities pertaining to the prevention of, preparedness for, response to and recovery from a specific hazard are undertaken.](#)



**INCIDENT** – An event, accidentally or deliberately caused, which requires a response from one or more of the statutory emergency response agencies.

A sudden event which, but for mitigating circumstances, could have resulted in an accident.

An emergency event, or series of events, which requires a response from one or more of the statutory response agencies. (See also **ACCIDENT**, **EMERGENCY** and **DISASTER**)

**INCIDENT AREA (IA)** – the area defined by the Incident Controller for which they have responsibility for the overall management and control of an incident.

**INCIDENT CONTROLLER** – The person responsible for the overall management and control of an incident, the tasking of agencies, and the appointment of additional roles.

**INCIDENT SITE** – The physical location of the incident/accident within the Incident Area, relevant to emergencies such as road crashes or building fires, but not relevant to emergencies affecting large areas such as bush fires.

**INCIDENT SUPPORT GROUP (ISG)** – A group of agency/organisation liaison officers convened and chaired by the Incident Controller to provide agency specific expert advice and support in relation to operational response to the incident.

**LIFELINES** – The public facilities and systems that provide basic life support services such as water, energy, sanitation, communications and transportation. Systems or networks that provide services on which the well-being of the community depends.

**LOCAL EMERGENCY COORDINATOR (LEC)** - That person designated by the Commissioner of Police to be the Local Emergency Coordinator with responsibility for ensuring that the roles and functions of the respective Local Emergency Management Committee are performed, and assisting the Hazard Management Agency in the provision of a coordinated multi-agency response during Incidents and Operations.

**LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)** – Based on either local government boundaries or emergency management sub-districts. Chaired by the Shire President/Mayor (or a delegated person) with the Local Emergency Coordinator, whose jurisdiction covers the local government area concerned, as the Deputy Chair. Executive support should be provided by the local government.

**OPERATIONS** – The direction, supervision and implementation of tactics in accordance with the Incident Action Plan.

**PREVENTION** – Regulatory and physical measures to ensure that emergencies are prevented, or their effects mitigated. Measures to eliminate or reduce the incidence or severity of emergencies. (See also **COMPREHENSIVE APPROACH**)

**PREPAREDNESS** – Arrangements to ensure that, should an emergency occur, all those resources and services which are needed to cope with the effects can be efficiently mobilised and deployed. Measures to ensure that, should an emergency occur, communities, resources and services are capable of coping with the effects. (See also **COMPREHENSIVE APPROACH**)

**RESPONSE** – Actions taken in anticipation of, during, and immediately after an emergency to ensure that its effects are minimised and that people affected are given immediate relief and support. Measures taken in anticipation of, during and immediately after an emergency to ensure its effects are minimised. (See also **COMPREHENSIVE APPROACH**)

**RECOVERY** – The coordinated process of supporting emergency-affected communities in reconstruction of the physical infrastructure and restoration of emotional, social, economic and physical well-being.

**RISK** – A concept used to describe the likelihood of harmful consequences arising from the interaction of hazards, communities and the environment.

(a) The chance of something happening that will have an impact upon objectives. It is measured in terms of consequences and likelihood.

(b) A measure of harm, taking into account the consequences of an event and its likelihood. For example, it may be expressed as the likelihood of death to an exposed individual over a given period.

(c) Expected losses (of lives, persons injured, property damaged, and economic activity disrupted) due to a particular hazard for a given area and reference period. Based on mathematical calculations, risk is the product of hazard and vulnerability

**RISK MANAGEMENT** – The systematic application of management policies, procedures and practices to the tasks of identifying, analysing, evaluating, treating and monitoring risk.

**RISK REGISTER** – A register of the risks within the Local Government, identified through the Community Emergency Risk Management process.

**RISK STATEMENT** – A statement identifying the hazard, element at risk and source of risk.

**STANDARD OPERATING PROCEDURES** – Guidelines to provide a consistent approach to a given circumstance.

**SUPPORT ORGANISATION** – A public authority or other person who or which, because of the agency's functions under any written law or specialized knowledge, expertise and resources is responsible for providing support functions in relation to that agency.

**TELECOMMUNICATIONS** – The transmission of information by electrical or electromagnetic means including, but not restricted to, fixed telephones, mobile phones, satellite phones, e-mail and radio.

**TREATMENT OPTIONS** – A range of options identified through the emergency risk management process, to select appropriate strategies' which minimize the potential harm to the community.

**VULNERABILITY** – The degree of susceptibility and resilience of the community and environment to hazards. The degree of loss to a given element at risk or set of such elements resulting from the occurrence of a phenomenon of a given magnitude and expressed on a scale of 0 (no damage) to 10 (total loss).

**WELFARE CENTRE** – Location where temporary accommodation is actually available for emergency affected persons containing the usual amenities necessary for living and other welfare services as appropriate.

## **ACRONYMS**

**ABS** – Australian Bureau of Statistics

**DOC** – Department of Communities

**DEMC** – District Emergency Management Committee

**DESO** – District Emergency Services Officer

**DFES** – Department of Fire & Emergency Services.

**HMA** – Hazard Management Agency

**IC** – Incident Controller

**ICC** – Incident Control Centre

**ISG** – Incident Support Group

**LEC** – Local Emergency Coordinator

**LEMA** – Local Emergency Management Arrangements

**LEMC** – Local Emergency Management Committee

**LG** – Local Government (Shire of Laverton)

**LRC** – Local Recovery Coordinator

**LRCC** – Local Recovery Coordinating Committee

**LVFRS** – Laverton Volunteer Fire & Rescue Service

**LWLO** – Local Welfare Liaison Officer

**SEMC** – State Emergency Management Committee

**SEMP** – State Emergency Management Policy

**SES** – State Emergency Service

**SJA** – St John Ambulance

## PART 1 - INTRODUCTION

### 1.1 ACKNOWLEDGMENTS

The Shire of Laverton and the Laverton LEMC would like to acknowledge DFES for their contribution in the preparation of this document.

### 1.2 AUTHORITY

These arrangements have been prepared in accordance with s.41(1) of *the Act* and endorsed by the Laverton Local Emergency Management Committee and approved by the Shire of Laverton.

#### 1.2.1 Community Consultation

Community comment and feedback was sought during the initial preparation of the EM Arrangements. The Laverton LEMC, in consultation with the community, will conduct an annual review of the formal risk analysis of hazards.

#### 1.2.2 Document Availability

Copies of the Arrangements are available, free of charge, to members of the public during office hours. (Shire of Laverton, 9 MacPherson Place, Laverton). The documents are available in both written and electronic format. **Electronic copies may also be requested by email from [reception@laverton.wa.gov.au](mailto:reception@laverton.wa.gov.au) (s.43(3) of *the Act*).**

### 1.3 AREA COVERED (Context)

#### 1.3.1 General Description

Located in the North Eastern Goldfields, the Shire of Laverton is the third largest (by area) local government in Western Australia, covering an area of **179,892 square kilometres (ABS 2014)**. The Shire shares borders with the Shires of Leonora, Menzies, Ngaanyatjaraku and Wiluna. The South Australian border is at its most eastern boundary.

#### 1.3.2 Topography

The topography of the area is largely one of sand dunes (8 to 11 metres high) covered by varying densities of light scrub, medium canopy vegetation and grasslands. Small hilly ranges, salt lakes and limestone breakaways also dot the landscape. Laverton town site is situated in the southwest corner of the plan area some 40 kms east of Lake Carey. The town is bordered by **Billy Goat Hill** to the west and surrounded by undulating plains.

#### 1.3.3 Climate

The plan area lies in the region classified as "Dry Interior". The characteristic features of the region being the hot arid summer and cold cloudless winter. **Temperature and rainfall statistics for Laverton town site are shown below (BOM 2017).**

Statistics	Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Mean Maximum Temperature	°C	35.5	33.8	30.4	26.7	22.2	18.3	18.3	20.8	24.5	28.6	31.3	33.8	27.0
Mean Minimum Temperature	°C	21.5	20.7	18.2	14.9	10.5	7.0	5.9	7.2	10.4	14.3	17.1	19.7	14.0
Mean Rainfall	mm	49.1	62.2	44.3	20.0	15.6	15.7	17.6	9.2	7.8	13.6	18.7	28.3	291.7
Median Rainfall	mm	36.4	31.4	35.6	17.0	12.4	13.0	9.6	5.6	4.0	9.4	12.0	28.0	261.2
Mean Days of Rainfall	days >1mm	4.3	4.3	4.2	3.2	3.0	2.7	3.2	1.8	1.4	2.2	3.0	3.1	36.4
Mean 9am Temperature	°C	27.0	25.6	23.3	20.4	16.5	12.6	12.1	14.1	17.5	20.9	23.7	25.5	19.9
Mean 9am Relative Humidity	%	38	47	48	51	55	62	60	50	43	37	37	36	47
Mean 9am Wind Speed	km/h	23.5	23.8	23.0	20.5	19.7	18.2	17.2	20.3	22.1	23.0	22.5	22.6	21.4

Mean 3pm Temperature	°C	34.1	32.4	29.5	25.7	21.4	17.6	17.6	19.8	23.4	27.0	29.3	31.9	25.8
Mean 3pm Relative Humidity	%	22	30	31	35	37	41	39	31	25	22	24	22	30
Mean 3pm Wind Speed	km/h	19.2	19.6	18.3	16.7	16.3	17.9	17.9	19.5	21.0	20.8	20.6	20.5	19.0

Average rainfalls and temperatures vary further eastwards and northwards into the desert areas of the region.

### 1.3.4 Population & Demographics

The major population centre is in the town site of Laverton which has a population base of approximately 400 persons. This can triple at any time due to the influx travelling of indigenous people in the area. In addition there are approximately 800 persons in outlying areas. These are concentrated in mine sites, pastoral stations, the aboriginal communities of Mount Margaret, Mulga Queen and Cosmo Newberry, and the Tjukayirla Roadhouse.

The table below displays information about the populations of the region with emphasis on portions of the population that may be at higher risk during an emergency (ABS 2016).

Category	Laverton Town Site	Mt Margaret	Cosmo Newberry	Mulga Queen	Region Total
Children (0-14)	80	45	20	29	144
Pre-School Students	5	0	3	Unknown	10
Primary School Students	20	22	8	12	67
Secondary School Students	17	5	3	7	28
People with Disability Requiring Assistance	6	0	3	0	16
Elderly (65+)	47	3	7	0	67
Primary Language – Wangkatha	48	35	44	12	38
Primary Language – Ngaanyjarra	0				90
Primary Language – Other Non-English	15				67
<b>Total Population</b>	<b>417</b>	<b>100</b>	<b>75</b>	<b>215</b>	<b>1153</b>

### 1.3.5 Transport

The area is accessible by road and air. Road access to the region from the west is via the Laverton - Leonora Road (sealed). Other accesses are the Great Central Road (gravel) from the Northern Territory, the Neale Junction road (gravel) from South Australia and mining and pastoral roads from Kalgoorlie. All gravel roads are often impassable after heavy rain. There are a total of 101km of sealed roads and 4,442km of unsealed roads. 56km of sealed road as well as all unsealed road is controlled by the Shire of Laverton. The remaining sealed road is comprised entirely of the Laverton – Leonora Road, controlled by MainRoads WA.

Laverton Airport has a sealed airstrip of 1,800 metres and a dirt strip of 919 metres. Regular passenger transport is provided by Skippers Aviation four days per week. The airport is also used for regular light aircraft and charter operations. In addition the remote communities, mining operators, and pastoral stations all maintain their own dry weather unsealed airstrips.

### 1.3.6 Water Supply

The Water Corporation of WA supplies the Laverton town site through a series of bores and a water treatment plant. Remote communities supply their own water via systems monitored by the Water Corporation.

### 1.3.7 Sewerage

Within the Laverton town site nearly all **residential and commercial** buildings are connected to the deep sewer system maintained by the Water Corporation. The remainder are **generally industrial properties** serviced by their own septic systems.

### 1.3.8 Power Supply

Power **is supplied by** Horizon Power **and produced from** diesel generators situated in **Laverton's industrial area**.

**Outlying communities and industries** each **operate** their own **gas or** diesel generation and distribution systems.

### 1.3.9 Communications

The town of Laverton is serviced by a Telstra **4G mobile network**. Mobile telephone services are limited to a range of about 10kms from the Laverton town centre. A satellite telephone network covers most of the **region**, however ownership of these telephones is typically limited to government and local businesses.

The Royal Flying Doctor Service, through its Kalgoorlie and Meekatharra bases, operates a radio network that **reaches the entire region**. The town is serviced by media networks, radio television, and print. All essential services and some industries have their own communications networks.

### 1.3.10 Emergency Services

Laverton has the following Emergency Services based within the town:

- (a) WA Police
- (b) Laverton Volunteer Fire and Rescue Service
- (c) St John Volunteer Ambulance Service

### 1.3.11 Government Departments

**The following state and commonwealth agencies maintain offices in Laverton. Other services may visit regularly or intermittently, or otherwise represent the region from offices in Kalgoorlie, Esperance or Perth.**

#### (a) State

- (i) WA Police
- (ii) Community Health Services
- (iii) **Department of Education and Training**

#### (b) Commonwealth

- (i) Australia Post
- (ii) **Department of Human Services (Centrelink)**

### 1.3.12 Education Facilities

Education facilities provided:

- (a) Laverton and Mulga-Queen Remote School (up to year 12)  
Primary School, Kindergarten and Pre-school
- (b) Mt Margaret Remote Community School
- (c) Cosmo Newberry Remote Community School

### 1.3.13 Community and Sporting Facilities

Laverton has limited recreation and sporting facilities including a town hall, oval, **gym**, swimming pool, **skate park**, and basketball court. Outlying communities have a limited range of recreational and sporting facilities depending on the size of the community. Most have football grounds and **some** have their own swimming pools.

### 1.3.14 Commerce and Industry

The major industries in the Shire are mining and pastoral operations.

## 1.4 AIM

The aim of the Shire of Laverton Local Emergency Management Arrangements (LEMA) is to detail Emergency Management Arrangements and ensure an understanding between agencies and stakeholders involved in managing emergencies within the Shire.

## 1.5 PURPOSE

The purpose of these Emergency Management Arrangements is to set out;

- (a) A description of emergencies that are likely to occur in the local government district;
- (b) Strategies and priorities for emergency management in the local government district;
- (c) Other matters about emergency management in the local government district prescribed by the regulations; and
- (d) Other matters about emergency management in the local government district which the local government considers appropriate. (s.41(2) of *the Act*).

## 1.6 SCOPE

These arrangements are to ensure there are suitable plans in place to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMAs in dealing with an emergency. These should be detailed in the HMAs individual plan.

Furthermore:

- (a) This document applies to the local government district of the Shire of Laverton;
- (b) This document covers areas where the Shire of Laverton provides support to HMAs in the event of an incident;
- (c) This document details the Shire of Laverton's capacity to provide resources in support of an emergency, while still maintaining business continuity; and
- (d) The Shire of Laverton's responsibility in relation to recovery management.

These arrangements are to serve as a guide to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

## 1.7 RELATED DOCUMENTS & ARRANGEMENTS

### 1.7.1 Local Emergency Management Policies

**Shire of Laverton Policy 0528 – Employees Attending Emergency Callouts** allows for Shire employees to be released from work to respond to emergencies where those employees are members of volunteer emergency services.

### 1.7.2 Existing Plans & Arrangements

The following plans are listed and their location identified:

Document	Owner	Location
Risk Register	Laverton LEMC	Shire Office
<b>Laverton Aerodrome Emergency Plan</b>	Shire of Laverton	Shire Office
Laverton Local Hazard Plan – Road Crash	Laverton Police Sub District	Police Office
WAPOL Local Hazard Plan – Air Crash	Laverton Police Sub District	Police Office
Laverton Local Emergency Plan - Land Search	Laverton Police Sub District	Police Office
Road Transport Incident	Laverton Police Sub District	Police Office & DFES
Air Transport Emergency	Laverton Police Sub District	Police Office & DFES
Terrorist (Security) Incident	WA Police	Police Office
Clandestine Drug Lab Procedures	WA Police	Police Office
Radioactive Space Debris Re-Entry	WA Police	Police Office



Land Search and Rescue	Laverton Police Sub District	Police Office
Guidelines for the Operation of Road Closures During Bushfires	MRWA	MRWA Kalgoorlie

Electronic copies of the maps provided in Appendix C – Maps are available at S:\B Corporate Services\04 Admin - General\Airport\ LEMC\LEMA\Supporting Documents on the Shire of Laverton data server.

## 1.8 AGREEMENTS, UNDERSTANDINGS AND COMMITMENTS

**Table 1.2 - Agreements, Understandings and Commitments**

Parties to the Agreement		Summary of the Agreement	Special Considerations
Shire of Laverton	AngloGold Ashanti	Availability of Plant and Equipment to assist in an emergency	
	Gold Fields	Availability of Plant and Equipment to assist in an emergency	
	Lynas Corporation	Availability of Plant and Equipment to assist in an emergency	
	Minara Resources	Availability of Plant and Equipment to assist in an emergency	
	Regis Resources	Availability of Plant and Equipment to assist in an emergency	

## 1.9 ADDITIONAL SUPPORT

Not Applicable.

## 1.10 SPECIAL CONSIDERATION

### 1.10.1 Seasonal Events

There are no seasonal events or activities significant enough to warrant special consideration.

### 1.10.2 Tourism

Tourism in the Laverton area is largely seasonal, and brings an increase in vehicular traffic (most notably caravans). The Great Central Road is the most popular for tourists and traffic tends to increase by an average of about 10 vehicles per day on this road during the busiest months of June, July and August compared to the rest of the year.

### 1.10.3 Seasonal Hazards

There are no seasonal hazards significant enough to warrant special consideration.

### 1.10.4 Culturally and Linguistically Diverse Groups

Section 1.3.4 identifies groups that may have special needs or require special consideration during an emergency.

### 1.10.5 Special Needs Groups

Section 1.3.4 identifies groups that may have special needs or require special consideration during an emergency.

### 1.10.6 Major Events

The annual "Laverfest" festival occurs in October. Other carnivals, rallies, or events will occur on an irregular basis. Events typically ensure they have adequate planning or arrangements in place to manage localised incidents relating to the event. Special consideration may need to be given for the potential evacuation or accommodation of large or concentrated groups of people from within and without the region attending such events.

## 1.11 RESOURCES

Refer to Appendix D, E & F.

## **1.12 FINANCIAL ARRANGEMENTS**

### **1.12.1 Emergency Expenses**

All expenses incurred by an organization for a particular emergency operation shall be met by the appropriate HMA that would normally authorize such expenditure on a case-by-case basis. These costs would not include expenditure in meeting their own statutory obligations or on tasks previously agreed to with the HMA.

### **1.12.2 Invoices**

All invoices, as authorized by the HMA, shall be forwarded to the HMA for payment as soon as possible after the event.

### **1.12.3 Shire Budget**

Local governments should also include an emergency management component in their annual budget process. **Emergency Management & Recovery is included in the Shire of Laverton Adopted Budget**

## **1.13 ROLES & RESPONSIBILITIES**

### **1.13.1 Local Emergency Coordinator**

The Officer-in-Charge, Laverton Police is the delegated Local Emergency Coordinator.

The Local Emergency Coordinator for a local government district has the following functions (s.37(4) of *the Act*):

- (a) To provide advice and support to the LEMC for the district in the development and maintenance of Local Emergency Management Arrangements for the district;
- (b) To assist HMAs in the provision of a coordinated response during an emergency in the district; and
- (c) To carry out other emergency management activities in accordance with the directions of the State Emergency Coordinator.

### **1.13.2 Chairperson Local Emergency Management Committee**

The Chairperson of the LEMC is appointed by the Shire of Laverton (s.38 of *the Act*).

The functions of LEMC are (s.39 of *the Act*):

- (a) To advise and assist the local government in establishing the LEMA for the district;
- (b) To liaise with public authorities and other persons in the development, review and testing of the Local Emergency Management Arrangements; and
- (c) To carry out other emergency management activities as directed by SEMC or prescribed by regulations.

Membership of the LEMC is **outlined in section 2.1**.

### **1.13.3 Local Government**

It is a function of a local government —

- (a) Subject to **[the Act]**, to ensure that an effective LEMA is prepared and maintained for its district;
- (b) To manage recovery following an emergency affecting the community in its district; and
- (c) To perform other functions given to the local government under **[the Act]**.

### **1.13.4 Hazard Management Agency**

A Hazard Management Agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed (s.5.4 of *the Act*).

The HMAs are prescribed in the Emergency Management Regulations 2006.

### **1.13.5 Combat Agencies**

A Combat Agency is "the agency identified as being primarily responsible for responding to a particular emergency".

### **1.13.6 Support Organisation**

A Support Organisation "provides essential services, personal or material support" (AEM Glossary) during an emergency. An example may be the Red Cross or CWA providing meals to a welfare centre under the direction of the Department **of Communities**.



### 1.13.7 Public Authorities & Others

Important Public Authorities and other contacts relevant to the Shire of Laverton and Laverton LEMC are identified in the Other Contacts list in Appendix B.

## PART 2 - PLANNING (LEMC ADMINISTRATION)

This section outlines the minimum administration and planning requirements of the LEMC under the Emergency Management Act and Policies.

### 2.1 LEMC MEMBERSHIP

Member Status	Organisation	Position
Chairman	Shire of Laverton	President
Deputy Chairman	Shire of Laverton	Executive Manager Technical Services
LEMC Coordinator	Laverton Police	Officer in Charge
Member	Laverton Volunteer Fire & Rescue Service	Nominated Representative
Member	St John Ambulance Service	Nominated Representative
Member	Laverton Hospital	Nominated Representative
Member	Department of Communities	Nominated Representative
Member	Anglo Gold Ashanti (Sunrise Dam)	Nominated Representative
Member	Gold Fields (Granny Smith)	Nominated Representative
Member	Minara Resources (Murrin Murrin)	Nominated Representative
Member	Lynas Corporation (Mt Weld)	Nominated Representative
Member	Regis Resources (Moolart Well, Rosemont, Garden Well)	Nominated Representative
Member	Dacian Gold (Mt Morgans)	Nominated Representative
Member	Gold Road Resources (Gruyere)	Nominated Representative

### 2.2 MEETING SCHEDULE

The Laverton LEMC will meet a minimum four times per year, and more often if the need should arise.

Meetings are scheduled to be held at 3.00 pm on the first Tuesday of the months of March, June, September and December. Additional meetings will be called as needed. Meetings are conducted in accordance with State EM Procedure 7.

### 2.3 ANNUAL REPORTS / ANNUAL BUSINESS PLAN

The SEMC issues an annual report template which must be completed and submitted to the DEMC by 14 July each year. The LEMC must submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information reported by the LEMC is collated into the SEMC and OEM Annual Report tabled in Parliament.

In accordance with State EM Procedure 17.

### 2.4 EMERGENCY RISK MANAGEMENT

A formal community analysis has revealed major hazards that may create situations requiring a response by the full emergency management organisation, as well as less critical hazards that may only require a coordinated emergency response by a few agencies.

The Laverton LEMC, in consultation with the Community will conduct an annual review of the formal risk analysis of hazards.

Following the process of risk analysis within the community, the hazards (sources of risk) that were identified as having a potential impact on the community are set out in Table 3.1.

## PART 3 - RESPONSE

### 3.1 RISKS – EMERGENCIES LIKELY TO OCCUR

Table 3.1 – Emergencies Likely to Occur Within the Shire of Laverton

Hazard	HMA	Local Combat Role	Local Support Role	WESTPLAN	Local Plan	Planning Priority
Road Transport Incident	WA Police	LVFRS		Traffic Crash (2016)	SOPs	High
Aircraft Crash Emergency	WA Police	LVFRS	Laverton SJA Laverton Hospital Mining Companies	Aircraft Crash (2016)	Laverton Aerodrome Emergency Plan	High
Land SAR	WA Police	Kalgoorlie SES		Land SAR (2016)	Land SAR	High
Hazardous Material Emergencies	DFES	LVFRS	Laverton Police	HazMat (2016)	SOPs	High
Structural Fire	DFES	LVFRS		Fire (2016)	SOPs	Med
Severe Storm	DFES	LVFRS Shire of Laverton	Horizon Power	Storm (2016)		Med
Flood	DFES			Flood (2016)		Med
Bush Fire	DFES	Shire of Laverton		Fire (2016)		Low
Space Debris Re-entry	WA Police	LVFRS	Laverton Police	Radioactive Space Debris Re-entry (2016)		Low

These arrangements are based on the premise that the HMA responsible for the above risks will develop, test and review appropriate emergency management plans for their hazard.

It is recognised that the HMAs and Combat Agencies may require Shire of Laverton resources and assistance in emergency management. The Shire of Laverton is committed to providing assistance/support if the required resources are available through the Incident Support Group.

## 3.2 ACTIVATION OF LOCAL ARRANGEMENTS

The HMA, or the Local Emergency Coordinator (LEC) in consultation with the HMA, is responsible for the implementation of the Arrangements and for activating the required organisations in accordance with these Arrangements.

### 3.2.1 Incident Support Group (ISG)

The ISG is convened by the HMA, or the LEC in consultation with the HMA, to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

### 3.2.2 Role

The role of the ISG is to provide support to the incident management team. The ISG is a group of people represented by the different agencies who may have involvement in the incident.

### 3.2.3 Triggers for the activation of an ISG

The activation of an ISG should be considered when the following occur;

- (a) For a Level 2 incident; (a major incident which requires a multi-agency response.)
- (b) Requirement for possible or actual evacuation;
- (c) A need to coordinate warning/information to community during a multi-agency event;
- (d) Where there is a perceived need relative to an impending hazard impact. (Flood, Fire, Hazardous Material);
- (d) Multi-agency response where there is a need for collaborative decision making and the coordination of resources/information; and
- (e) Where there is a need for regional support beyond that of a single agency.

### 3.2.4 Membership of an ISG

The Incident Support Group is made up of agencies/representatives that provide support to the HMA. As a general rule, the Local Recovery Coordinator should be a member of the ISG from the onset, to ensure consistency of information flow and transition into recovery.

The representation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff for the ISG must ensure that the representative(s) have the authority to commit resources and/or direct tasks.

### 3.2.5 Frequency of Meetings

Frequency of meetings will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

### 3.2.6 Incident Control Centre Information

The **Incident Control Centre (ICC)** is where the Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable ICCs within the District.

The following tables provide the contact details for opening each site:

**Table 3.2 – Incident Control Centre Contacts**

Location	Contact Name	Office Phone	Direct Phone	After Hours
<b>Shire of Laverton Administration Office 9 MacPherson Place</b>	Les Vidovich	08 9031 1202	0427 448 512	
	Peter Naylor		0427 061 674	
<b>Laverton Police Station 23 Augusta Street</b>	S/Sgt Justin Tarasinski	08 9088 2777	0409 189 251	
<b>Laverton Hospital Beria Road</b>		08 9088 2600		

Note: The Shire of Laverton Administration Office does not have the capacity to independently generate power.

### 3.2.7 Media Management and Public Information

Management of the media and public information initially rests with the HMA, and the Incident Controllers appointed by the HMA.

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of the emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the HMA.

It is likely that individual agencies will want to issue media releases for their areas of responsibility (e.g. Water Corporation on water issues, Horizon Power on power issues, etc.) however the release times, issues identified and content shall be coordinated through the ISG to avoid conflicting messages being given to the public.

### 3.3 PUBLIC WARNING SYSTEMS

During times of an emergency one of the most critical components of managing an incident is disseminating information to the public in a timely and efficient manner. This section highlights local communication strategies.

#### 3.3.1 Local Systems

DFES utilize a warning siren.

#### 3.3.2 DFES Public Information Line

Emergency Information 1300 657 209

#### 3.3.3 ABC Radio

Telephone: 9093 7011

Fax: 9093 7099

#### 3.3.4 Radio West

Telephone: 9092 1666

Email: [kalgoorlie@radiowest.com.au](mailto:kalgoorlie@radiowest.com.au)

### 3.4 EVACUATION

Evacuation is a risk management strategy which may need to be implemented, possibly in regards to hazardous materials, flooding and bush fires. The decision to evacuate will be based on an assessment of the nature and extent of the hazard, the anticipated speed of onset, the number and category of people to be evacuated, evacuation priorities and the availability of resources.

These considerations should focus on providing all the needs of those being evacuated to ensure their safety and on-going welfare.

**The HMA will make decisions on evacuation and ensure that community members have appropriate information to make an informed decision as to whether to stay or go during an emergency. The Welfare Centre to be determined by the Local Welfare Coordinator of the Department of Communities in consultation with the Local Emergency Coordinator and the HMA.**

The Laverton Community Resource Centre publishes an annual Emergency Services & Community Information Calendar fridge magnet. It contains the following advice:

In the event of an evacuation the town siren will sound continuously. Tune in to ABC Radio, 106.1FM or 648AM, ABC News or be aware of State Alert/Emergency Alert systems for further instructions before taking action.

If you need to evacuate your home due to an emergency leave your rubbish bin directly in front of and blocking your front door to signal to emergency workers that you have already vacated your home.

#### 3.4.1 Evacuation Planning Principles

The decision to evacuate will only be made by an HMA or an authorised officer when the members of the community at risk do not have the capability to make an informed decision or when it is evident that loss of life or injury is imminent.

**State EM Policy section 5.7 and WA Community Evacuation in Emergencies Guidelines should be consulted when planning evacuation.**

##### (a) Management

The responsibility for managing evacuation rests with the HMA. The HMA is responsible for planning, communicating and effecting the evacuation and ensuring the welfare of the evacuees is maintained. The HMA is also responsible for ensuring the safe return of evacuees. These aspects also incorporate the financial costs associated with the evacuation unless prior arrangements have been made.

In most cases the WA Police may be the 'Combat Agency' for carrying out the evacuation and they may use the assistance of other agencies such as the SES.

**Whenever evacuation is being considered the Department of Communities must be consulted during the planning stages.** This is because DOC have responsibility under State Arrangements to maintain the welfare of evacuees under WESTPLAN Welfare.

(b) Special Needs Groups

Special needs may exist in the event an emergency has or may impact upon the following structures:

- Laverton School (up to 120 pupils)
- Laverton Hospital (8 beds)

### 3.4.2 Evacuation / Welfare Centres

Any requirement for evacuation will be determined by the Incident Controller, in consultation with the Local Emergency Coordinator. The Police manage the actual evacuation with appropriate assistance from other relevant agencies.

Evacuation Assembly Points in the Shire of Laverton are shown in the following tables:

**Table 3.5 - Laverton Sports Oval and Primary School**

No. of People	Duration				
	0-8 Hrs	8 Hrs – 1 Day	1-3 Days	3-7 Days	1 Week +
1-10	Yes	Yes	Yes	Yes	No
10-100	Yes	Yes	Yes	Yes	No
100-500	Yes	Yes	No	No	No
500+	Yes	Yes	No	No	No

**Table 3.6 - Laverton Shire Hall, Laver Place/MacPherson Place**

No. of People	Duration				
	0-8 Hrs	8 Hrs – 1 Day	1-3 Days	3-7 Days	1 Week +
1-10	Yes	Yes	Yes	No	No
10-100	Yes	Yes	Yes	No	No
100-500	Yes	Yes	No	No	No
500+	No	No	No	No	No

**Table 3.7 - Laverton Race Course, Laverton Sports Club**

No. of People	Duration				
	0-8 Hrs	8 Hrs – 1 Day	1-3 Days	3-7 Days	1 Week +
1-10	Yes	Yes	Yes	No	No
10-100	Yes	Yes	No	No	No
100-500	Yes	Yes	No	No	No
500+	No	No	No	No	No

### 3.4.3 Routes & Maps

Refer to Appendix C. This section provides a map of the locality and identifies any issues and local land marks.

## 3.5 WELFARE

The Department of Communities (DOC) has the role of managing welfare.

### 3.5.1 Local Welfare Coordinator

The Local Welfare Coordinator for the Shire of Laverton is:

Department of Communities

Address: 23 Augusta Street, Laverton WA 6440

Contact: 08 9088 2900 or 9022 0700

Crisis Care: 1800 199 008

### 3.5.2 Local Welfare Liaison Officer (LWLO)

Local government should appoint a Liaison Officer. This role will provide assistance to the Local Welfare Centre, including the management of Emergency Evacuation Centres such as building opening, closing, security and maintenance. The LWLO for the Shire of Laverton is:

Shire of Laverton

Address: MacPherson Place, Laverton WA 6440

Contact: 08 9031 1202 (Work) or 0400 311 137 (Mobile)

It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for DOC to arrive.

### 3.5.3 District Emergency Services Officer (DESO)

DOC shall appoint a District Emergency Services Officer (DESO) to prepare local welfare plans. The DESO for the Goldfields (including Laverton) is:

Ashleigh Thurn

District Emergency Services Officer - Goldfields

Department of Communities

Address: Windich Street, Esperance

Mobile: 0429 372 266

Fax: 08 9071 3925

Email: [Ashleigh.Thurn@communities.wa.gov.au](mailto:Ashleigh.Thurn@communities.wa.gov.au)

After Hours: 0418 943 835 (PIN 9222)

## 3.6 STATE & NATIONAL REGISTRATION & ENQUIRY

When a large scale emergency occurs and people are evacuated or become displaced, one of the areas DOC has responsibility for is recording who has been displaced and placing the information onto a State or National Register. This primarily allows friends or relatives to locate each other but also has many further applications. Because of the nature of the work involved DOC has reciprocal arrangements with the Red Cross to assist with the registration process.

There is no locally operated Red Cross Unit based in Laverton. The nearest Unit is located in Kalgoorlie.

### 3.6.1 Welfare Centres

See Evacuation Centres.

## PART 4 - RECOVERY

### 4.1 THE RECOVERY PROCESS

#### 4.1.1 General Information

This part of the arrangements details issues that apply where an event is assessed as being of sufficient magnitude to require the Local Recovery Coordinating Committee to be involved in the recovery process.

As required by the *Emergency Management Act 2005* and consistent with the community recovery concepts detailed at Section 1.4, local government is responsible for managing recovery within its local government district.

Where the level of recovery is beyond the capacity of the local community, State Level Support shall be requested as outlined in State Recovery Arrangements; refer to State EM Policy chapter 6.

#### 4.1.2 Aim of Recovery

The aim of this section is to detail the community's recovery management arrangements that may be implemented following an emergency to restore, as quickly as possible, the quality of life in an affected community, so that they can continue to function as part of the wider community.



#### 4.1.3 Planning for Recovery during Operations

It is essential that an assessment of the recovery and restoration requirements be conducted as soon as possible after the impact of the event. Impact assessment should not interfere with response operations. Access to the affected area may be restricted by the HMA until it is determined to be safe to enter.

Sources that may assist in the collection of impact assessment include the:

- (a) Hazard Management Agency;
- (b) Welfare Agencies – To identify persons in need of immediate assistance;
- (c) Local government building inspectors and engineers;
- (d) Insurance assessors

#### 4.1.4 Transition from Response to Recovery

Recovery activities should commence immediately following the impact of an event whilst response activities are still in progress. Key decisions and activities undertaken during the response may directly influence and shape the recovery process.

To ensure that appropriate recovery activities are initiated as soon as possible after the impact of the event, the Incident Controller is to ensure that the Local Recovery Coordinator is notified of the event and is included as a member of the Incident Support Group (ISG).

During the response many of the agencies with recovery roles are heavily committed, therefore the inclusion of the Local Recovery Coordinator on the ISG will ensure:

- (a) The alignment of response and recovery priorities;
- (b) Liaison with the key agencies;
- (c) An awareness of the key impacts and tasks; and
- (d) Identification of the recovery requirements and priorities as early as possible.

### 4.2 LOCAL RECOVERY COORDINATOR

The Shire has appointed a Local Recovery Coordinator (s.41(4) of *the Act*). See 4.5(b).

### 4.3 RECOVERY COMMITTEE

The Local Recovery Coordinating Committee (LRCC) **will be chaired by the Shire President** or their nominee and have relevant community leaders as its members, including appropriate state government agency representatives. Where a LRCC is established, a core group of key stakeholders will be represented on the committee and supported by other organizations seconded as required. The membership of the LRCC is dynamic and will change with the needs of the community at various stages during the recovery process.

#### 4.3.1 Function of the Recovery Committee

The role of the LRCC is to coordinate and support local management of the recovery process within the community subsequent to a major emergency in accordance with State Emergency Management Policy and the Local Recovery Plan.

The LRCC is responsible for:

- (a) Appointment of key positions within the committee and, when established, the sub- committees (e.g. Local Recovery Coordinator, Media Liaison Officer, sub-group chairpersons etc.)
- (b) Establishing sub-committees as required. Assessing requirements for recovery activities relating to the Psychological, Social, Infrastructure, Physical Health, Environmental, and Economic wellbeing of the community with the assistance of the responsible agencies where appropriate.
- (c) Developing a strategic plan for the coordination of the recovery process for the event that:
  - Takes account of the local government long term planning and goals;
  - Includes an assessment of the recovery needs and determines which recovery functions are still required;
  - Develops a timetable and identifies responsibilities for completing major functions;
  - Considers the needs of youth, the aged and the disabled and culturally and linguistically diverse people
  - Allows full community participation and access; and
  - Allows for the monitoring of the progress of recovery.

- (d) Facilitating the provision of services, public information, and information exchange resource acquisition.
- (e) Negotiating the most effective use of available resources including the support of State and Commonwealth agencies.
- (f) Monitoring the progress of recovery, and receive periodic reports from recovery agencies.
- (g) Ensuring a coordinated multi-agency approach to community recovery.
- (h) Making appropriate recommendations, based on lessons learnt, to the LEMC to improve the community's recovery preparedness.

#### **4.3.2 Recovery Committee Composition**

Where a LRCC is established to manage the local recovery process, the following structure will be implemented as appropriate to the situation.

Executive:

- (a) Chairperson (**President, Shire of Laverton**).
- (b) Local Recovery Coordinator (Executive Manager Technical Services, Shire of Laverton).
- (c) Secretary (Shire of Laverton, Technical Services staff member).

It is essential that an assessment of the recovery and restoration requirements be conducted as soon as possible after the impact of the event. Impact assessment should not interfere with response operations. Access to the affected area may be restricted by the HMA until it is determined to be safe to enter.

Sources that may assist in the collection of impact assessment data include the;

- (a) Hazard Management Agency
- (b) Welfare agencies - to identify persons in need of immediate assistance
- (c) Local government building inspectors and engineers
- (d) Insurance assessors

#### **4.4 RECONSTRUCTION/ RESTORATION GROUP**

Responsibilities:

- (a) Assess requirement for the restoration of services and facilities with the assistance of the responsible agencies where appropriate.
- (b) Assess the restoration process and the reconstruction policies and programs and facilitate the reconstruction plan where required.
- (c) Report regularly the progress of the restoration and reconstruction process to the LRCC Executive Group.
- (d) Make recommendations to the LRCC Executive Group for financial and other assistance as required.
- (e) Community and Personal Support Sub-committee (local) Responsibilities.
- (f) Assess the requirement for personal support services in the short, medium and long term
- (g) Facilitate resources (both human and financial) as required to complement/assist existing local services.
- (h) Monitor the progress of the local personal service providers and receive regular process reports from agencies involved.
- (i) Make recommendations to the LRCC for additional personal services as required.

#### **4.5 WELFARE AND HEALTH SERVICES**

Relief activities are directed at meeting the immediate food, shelter and security requirements of those affected by the incident or disaster. Recovery activities are directed at providing the information, resources, personal support and community infrastructure necessary for individuals and communities to achieve self-sufficiency and sustain independent functioning. In some instances, these activities may continue for months or even years.

#### **4.6 INFRASTRUCTURE**

The restoration/reconstruction of essential services e.g. roads, transport, water, sewage, electricity, gas and waste disposal, will remain the responsibility of the agencies with existing responsibility for the provision of those services, each of which should have a Business Continuity Plan in place.



The LRCC is responsible for recommending priorities and ensuring work is completed.

#### **4.7 FINANCIAL MANAGEMENT IN RECOVERY**

Financial support through the recovery phase of an emergency is available from a variety of sources, including WANDRRA and the Perth Lord Mayor's Disaster Relief Trust. Each situation should be reviewed on its merits and assistance sought from appropriate funding sources as required.

## PART 5 - EXERCISING AND REVIEWING

### 5.1 EXERCISING

#### 5.1.1 Aim

Testing and exercising are essential to ensure that the emergency management arrangements are workable and effective for the LEMC. The testing and exercising is also important to ensure that individuals and organisations remain appropriately aware of what is required of them during an emergency response situation.

The exercising of the HMAs response to an incident is a HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities
- Help educate the community about local arrangements and programs
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of coordination between them

#### 5.1.2 Frequency

State EM Policy section 4.8 requires the LEMC to exercise their arrangement on an annual basis.

#### 5.1.3 Types

Some examples of exercise types include:

- Desktop/Discussion
- A phone tree exercise
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency
- Operating procedures of an Incident Control Centre
- Locating and activating resources on the Emergency Resources Registers (Appendix D & E)
- Full scale responses

#### 5.1.4 Reporting of Exercises

Each LEMC reports their exercise schedule to the relevant DEMC by 1 May each year. The DEMC compiles the reports for the Emergency Management Advisory Group.

Once the exercises have been completed they should be reported to the DEMC for inclusion in the SEMC annual report.

### 5.2 REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

The LEMA shall be reviewed and amended in accordance with State EM Preparedness Procedure 8.

The LEMA (including recovery plans) are to be reviewed and amended as follows:

- Contact lists are reviewed and updated quarterly;
- A review is conducted after training that exercises the arrangements;
- An entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes; and
- Circumstances may require more frequent reviews.

### **5.3 LOCAL EMERGENCY MANAGEMENT COMMITTEE APPOINTMENTS**

The Shire of Laverton determines its committee appointments every two years. This occurs in October each odd year following local government elections. **State EM Preparedness Procedure 7** provides a list of recommended members. **Dates of the last and next appointments are tracked in Appendix G.**

### **5.4 REVIEW OF RESOURCES REGISTERS**

The Executive Officer shall have the resources registers checked and updated on an annual basis, but ongoing amendments may occur at any LEMC meeting.

## APPENDIX A – LEMC CONTACTS

Member Organisation	Position	Address	Primary Phone	Emergency/ After Hours	Email/Facsimile
Shire of Laverton (Chairman)	President	PO Box 42, Laverton, WA, 6440	0419 925 371	0419 925 371	<a href="mailto:pt.hill@bigpond.com">pt.hill@bigpond.com</a> Fax: 08 9031 1468
Shire of Laverton (Deputy Chairman)	EMTS	PO Box 42, Laverton, WA, 6440	08 9031 1202	0427 448 512	<a href="mailto:emts@laverton.wa.gov.au">emts@laverton.wa.gov.au</a> Fax: 08 9031 1340
Laverton Police	Officer in Charge	23 Augusta Street, Laverton, WA, 6440	08 9088 2777	0409 189 251	<a href="mailto:Justin.tarasinski@police.wa.gov.au">Justin.tarasinski@police.wa.gov.au</a> Fax: 9088 2713
Laverton Volunteer Fire and Rescue Service	Nominated Representative	PO Box 4, Laverton, WA, 6440	0409 208 250	000	<a href="mailto:lavertonvfrs@bigpond.com">lavertonvfrs@bigpond.com</a>
St John Ambulance	Nominated Representative	PO Box 31, Laverton, WA, 6440	131 233 0448 183 158	000	<a href="mailto:lavertonsja@hotmail.com">lavertonsja@hotmail.com</a> Fax: 08 9031 1507
Laverton Hospital	Nominated Representative	Beria Rd, Laverton, WA, 6440	08 9088 2600	0409 311 203	<a href="mailto:denise.mahoney@health.wa.gov.au">denise.mahoney@health.wa.gov.au</a> Fax: 08 9088 2602
Department of Communities	Senior Child Protection Officer	23 Augusta Street, Laverton, WA, 6440	08 9088 2900 08 9022 0700	1800 199 008	<a href="mailto:kevin.morgan@communities.wa.gov.au">kevin.morgan@communities.wa.gov.au</a> Fax: 08 9021 6917
AngloGold Ashanti (Sunrise Dam)	Nominated Representative	GPO Box S377, Perth, WA, 6000	08 9080 3623	0438 951 337	Fax: 08 9080 3687
Gold Fields (Granny Smith)	Nominated Representative	Locked Bag 12, Cloisters Square, WA, 6850	08 9088 2174	0408 754 925 0438 188 694	Fax: 08 9031 3103
Minara Resources (Murrin Murrin)	Nominated Representative	Locked Bag 4, Welshpool DC, WA, 6106	08 9088 5000	08 9088 5815 0417 903 622	Fax: 08 9088 5003
Lynas Corporation (Mt Weld)	Nominated Representative	PO Box 202, Laverton, WA, 6440	08 9031 1645	0459 171 241	<a href="mailto:madmin@lynascorp.com">madmin@lynascorp.com</a> Fax: 08 8208 7948
Regis Resources (Moolart Well, Rosemont, Garden Well)	Nominated Representative	PO Box 82, Laverton, WA 6440	08 9442 2250 08 6424 9300	08 9442 2255 08 6424 9333	
Dacian Gold (Mt Morgans)	Nominated Representative				

Gold Road Resources (Gruyere)	Nominated Representative				
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## APPENDIX B – OTHER CONTACTS

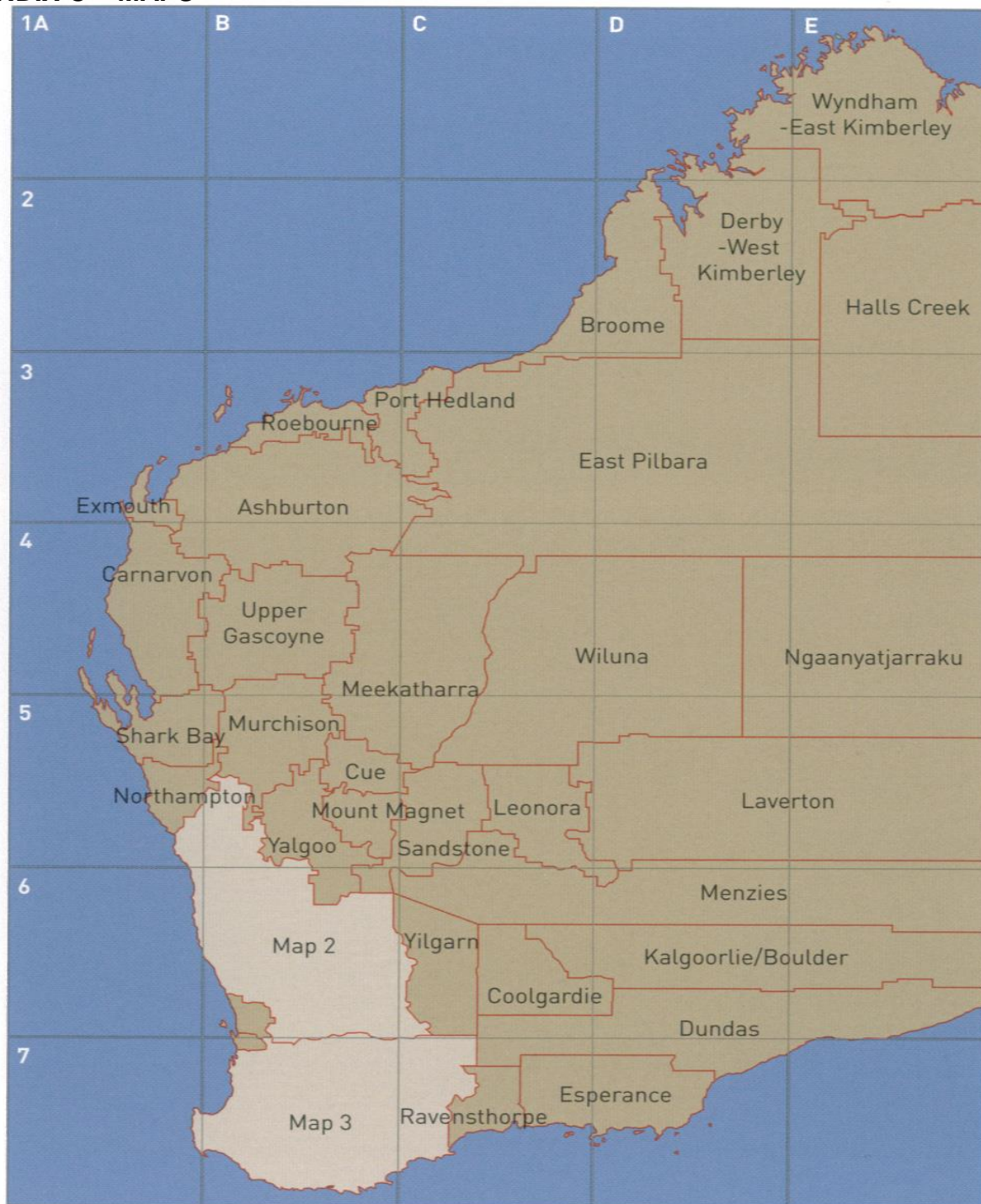
Name	Organisation	Address	Primary Phone	Emergency/ After Hours	Email/Facsimile
Caroline James	AngloGold Ashanti (Sunrise Dam)	GPO Box S377, Perth, WA, 6000	08 9080 3623		<a href="mailto:cjames@anglogoldashanti.com.au">cjames@anglogoldashanti.com.au</a> Fax: 9080 3687
Michael Bandy	AngloGold Ashanti (Sunrise Dam)	GPO Box S377, Perth, WA, 6000	08 9080 3623		<a href="mailto:mbandy@anglogoldashanti.com.au">mbandy@anglogoldashanti.com.au</a> Fax: 9080 3641
<b>Paul Lindsay</b> (Emergency Response Co-Ordinator)	AngloGold Ashanti (Sunrise Dam)	GPO Box S377, Perth, WA, 6000	08 9080 3623	0438 951 337 0488 001 804	<a href="mailto:plindsay@anglogoldashanti.com.au">plindsay@anglogoldashanti.com.au</a>
<b>Russell Brown</b> (Emergency Response Coordinator)	<b>Gold Fields</b> (Granny Smith)	Locked Bag 12, Cloisters Square, WA, 6850	08 9088 2174 08 9088 2105	0408 754 925	<a href="mailto:russell.brown@goldfields.com">russell.brown@goldfields.com</a>
Gareth Neczypor	Lynas Corp (Mt Weld)	Mt Weld Mine site, Elora Road, Laverton, WA, 6440	08 9031 1645	0458 999 288	<a href="mailto:gnezcypor@lynascorp.com">gnezcypor@lynascorp.com</a> Fax: 08 9031 1909
Marcus Rader (ERT and Security Response Coordinator)	Minara Resources (Murrin Murrin)	Laverton – Leonora Road Locked Bag 4, Welshpool DC, WA, 6106	08 9088 5000 08 9088 5815		<a href="mailto:marcus.rader@glencore.com.au">marcus.rader@glencore.com.au</a>
<b>Alan Brown</b> (Safety Superintendent)	<b>Regis Resources</b> (Garden Well)	<b>PO Box 82, Laverton, WA 6440</b>	<b>08 6424 9300</b>		<a href="mailto:abrown@regisresources.com">abrown@regisresources.com</a>
<b>Andrew Hunter</b> (ERT Coordinator)	<b>Regis Resources</b> (Moolart Well)	<b>PO Box 82, Laverton, WA 6440</b>	<b>08 9442 2250</b>		<a href="mailto:ahunter@regisresources.com">ahunter@regisresources.com</a>
Mac Johnston	Department of Fire & Emergency Services	Vosper House 31-33 Dugan Street Kalgoorlie, WA, 6430	08 9026 4100	0429 372 360	<a href="mailto:mac.johnston@DFES.wa.gov.au">mac.johnston@DFES.wa.gov.au</a> Fax: 9021 5577
Sean Wells (Executive Officer)	Shire of Laverton	PO Box 42, Laverton, WA, 6440	08 9031 1202	0419 726 169	<a href="mailto:eto@laverton.wa.gov.au">eto@laverton.wa.gov.au</a> Fax: 9031 1340
<b>Tiffany Farlow</b> (Captain)	<b>Laverton Volunteer Fire &amp; Rescue Service</b>		<b>0409 208 250</b>	<b>000</b>	
Emergency Operations Unit	WA Police Service	2 Swanbank Road, Maylands, WA, 6051	08 9370 7115	0411 709 153	Fax: 08 9370 7109

Name	Organisation	Address	Primary Phone	Emergency/ After Hours	Email/Facsimile
Laverton Police Station	WA Police Service	23 Augusta St, Laverton, WA, 6440	08 9088 2777	0437 518 233	Fax: 08 9088 2713
Kalgoorlie District Office	WA Police Service	220 Hannan St, Kalgoorlie, WA, 6430	08 9026 1100		Fax: 08 9026 1198
Emergency Response	Royal Flying Doctor Service	3-5 Eagle Drive, Jandakot, WA, 6164	1800 625 800	08 9417 6364	Fax: 08 9417 6369
Emergency Response	Gold Fields (Granny Smith)	Mt Weld Road, PO Box 33, Laverton, WA, 6440	08 9088 2174 08 9088 2105	0408 754 925	
Emergency Response	Minara Resources (Murrin Murrin)		08 9088 5530	08 9088 5815 0417 903 622	Fax: 08 9088 5003
Emergency Response	AngloGold Ashanti (Sunrise Dam)	Bindah Road, Laverton, WA, 6440 GPO Box S377, Perth, WA, 6000	08 9080 3623	0438 951 337	Fax: 08 9080 3687
Emergency Response	Lynas Corporation (Mt Weld)	Elora Road, PO Box 202, Laverton, WA, 6440	08 9031 1645	0415 199 471 0488 100 577	Fax: 08 9031 1909
Emergency Response	Regis Resources	PO Box 82, Laverton, WA 6440	08 9442 2250 08 6424 9300	08 9442 2255 08 6424 9333	
Locum Doctor	Laverton Doctor's Rooms	Beria Road, PO Box 9, Laverton, WA, 6440	08 9031 1282	08 9088 2600	Fax: 08 9031 1284
	Laverton Hospital	Beria Road, PO Box 21, Laverton, WA, 6440	08 9088 2600		Fax: 08 9031 1062
	Kalgoorlie Health	Kalgoorlie	08 9080 5888		Fax: 08 9080 5444

Name	Organisation	Address	Primary Phone	Emergency/ After Hours	Email/Facsimile
	Department of Fire & Emergency Services	189 Boulder Road, Kalgoorlie, WA, 6430	08 9026 4100	08 9690 2300 0429 372 360	Fax: 08 9021 5577
Communications Centre	Department of Fire & Emergency Services		13 25 00		
	SES	Kalgoorlie	08 9093 2877 132 500		Fax: 08 9021 5577
Les Vidovich Recovery Coordinator	Shire of Laverton	9 MacPherson Place, Laverton, WA, 6440	08 9031 1202	0427 448 512	Fax: 08 9031 1340
Emergency Services Department	Department of Communities	20 Southport Street, West Leederville, WA	08 9222 2804 0439 934 175	0418 943 835 PIN: 9222	Fax: 08 9380 6161
	Salvation Army	Kalgoorlie, WA, 6430	08 9021 2615		Fax: 08 9021 2402
Victim Support Service	CentreCare	168 Egan Street, Kalgoorlie, WA, 6430	08 9080 0333		Fax: 08 9080 0399
Mike Mateljan Police Chaplain	WA Police Service	Police Academy, Joondalup, WA, 6027	08 9301 9956	0429 991 744	Fax: 08 9301 9957
	Airservices Australia		1800 815 257		

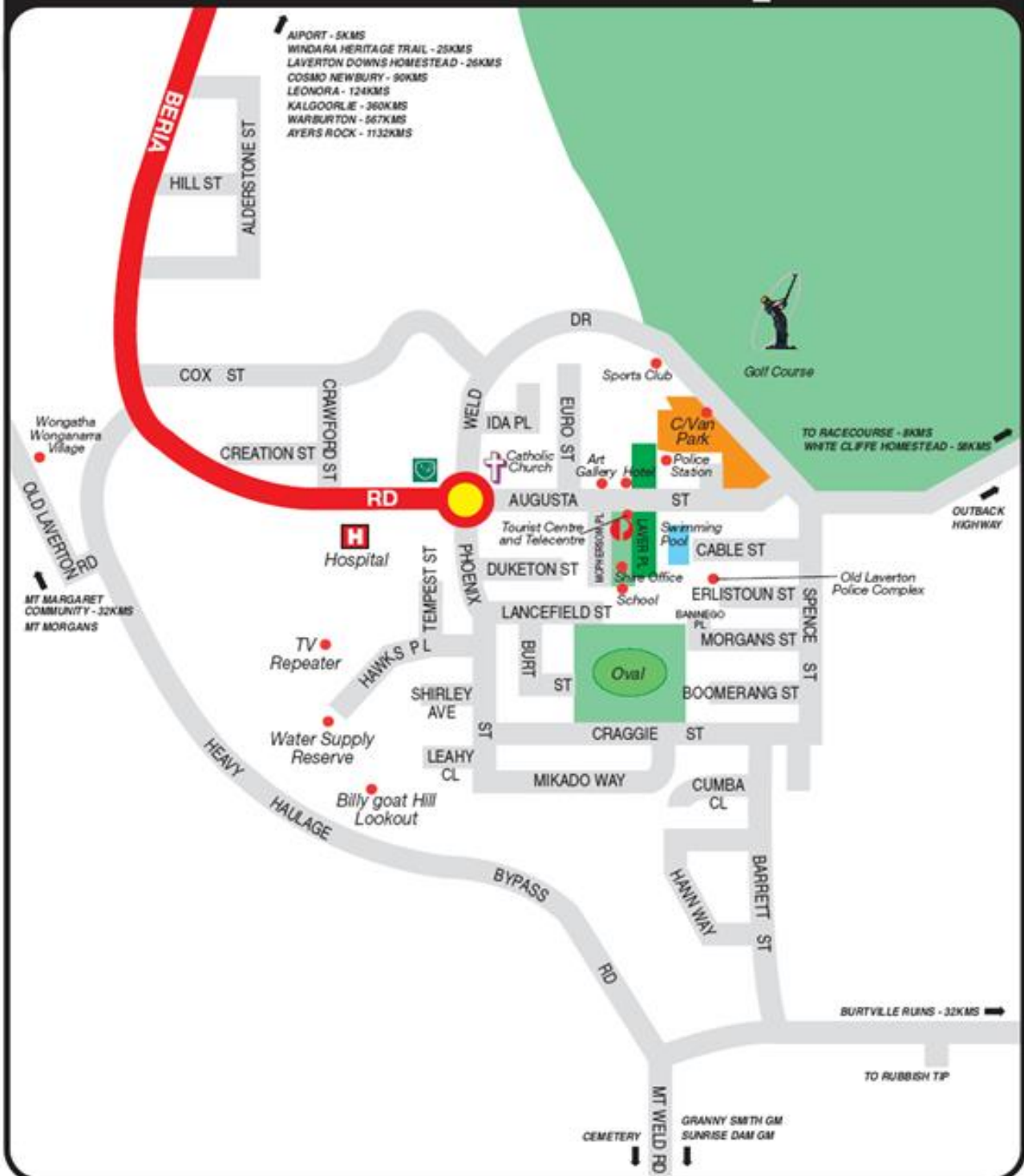


## APPENDIX C – MAPS



Ashburton 3B	Dundas 6D	Laverton 5D	Ngaanyatjarraku 4E	Shark Bay 5A
Broome 2D	East Pilbara 3C	Leonora 5C	Northampton 5A	Upper Gascoyne 4B
Carnarvon 4A	Esperance 7C	Meekatharra 4C	Port Hedland 3C	Wiluna 4C
Coolgardie 6C	Exmouth 3A	Menzies 6D	Ravensthorpe 7C	Wyndham-East Kimberley 1E
Cue 5B	Halls Creek 2E	Mount Magnet 5B	Roebourne 3B	Yalgoo 5B
Derby 2D	Kalgoorlie/Boulder 6D	Murchison 5B	Sandstone 5C	Yilgarn 6C

# Laverton Town Map





### Districts

#### Mining and Pastoral

1. Kimberley
2. Pilbara
3. Gascoyne
4. Goldfields
5. Eucla
6. North Interior
7. South Interior

#### Southwest Land Division

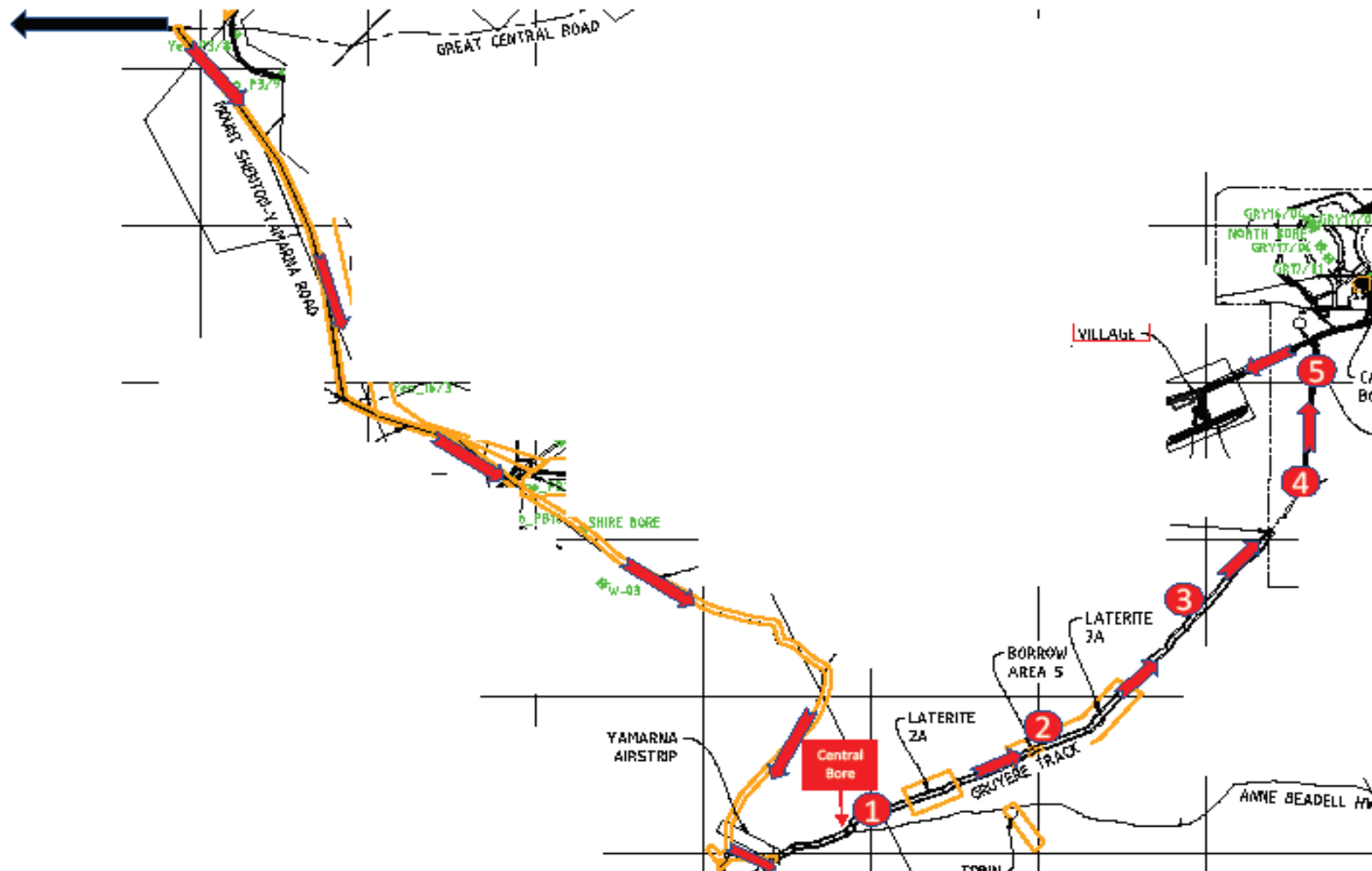
8. Central West
9. Lower West
10. Southwest
11. South Coastal
12. Southeast Coastal
13. Great Southern
14. Central Wheat Belt







## Laverton 153Kms Great Central Rd



### Call Up Points Channel 1 Duplex

Yamarna Airstrip to Location 1  
Location 1 to 2  
Location 2 to 3  
Location 3 to 4  
Location 4 to 5  
Location 5 to Gruyere Access Rd

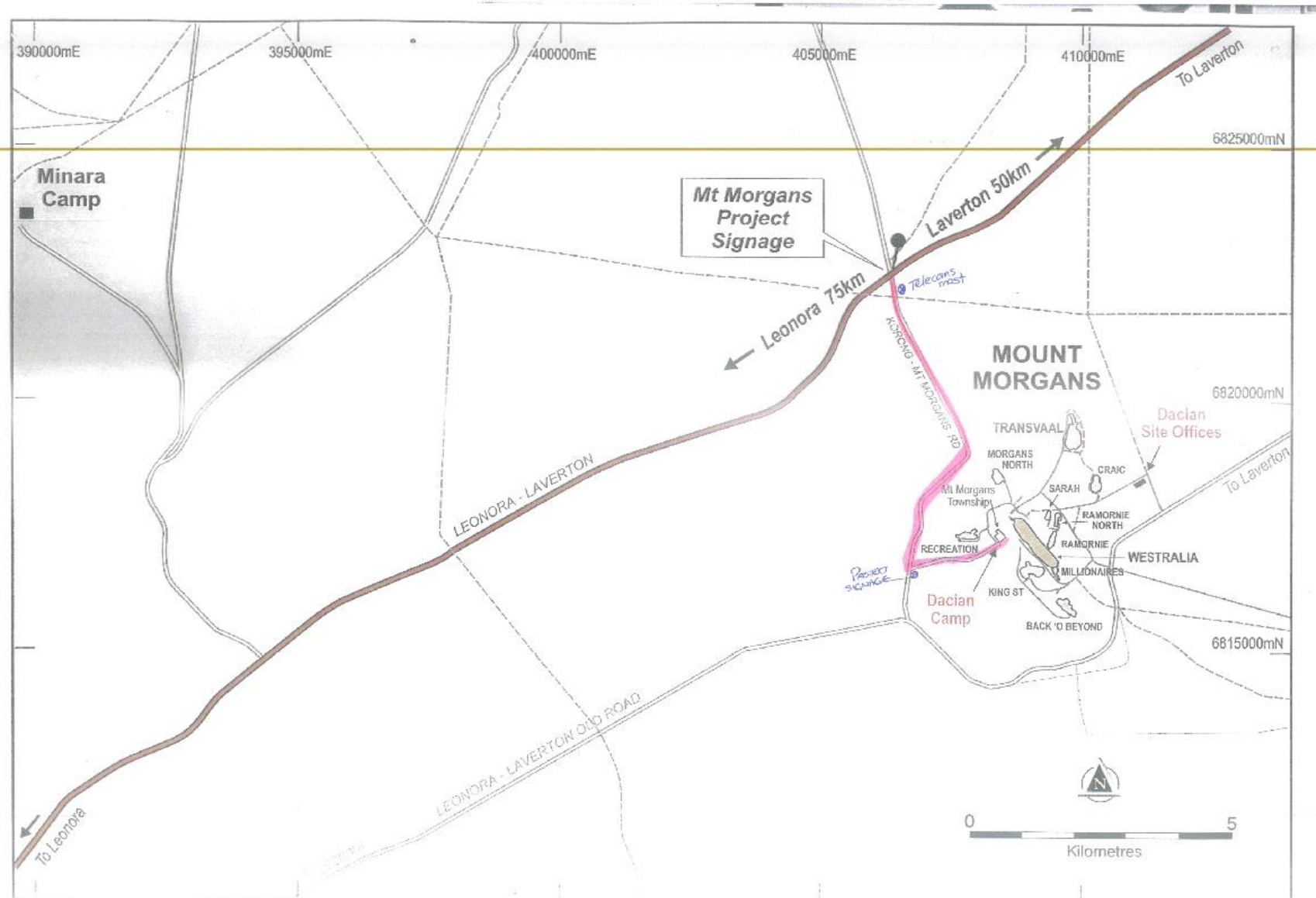
### Call Up on Channel 2

Gruyere Access Rd to Gruyere Village

### Road Directions

- Travel from Laverton on Great Central Rd, Turn right at 153km (Sign for Gold Road on right)
- Travel Mount Shenton – Yamarna Road 30kms
- Turn left alongside Yamarna Air Strip
- At top of airstrip turn left onto Anne Beadell Hwy for 4kms
- Turn left at Central Bore and call up location 1 to 2
- Travel 23 kms along Gruyere Access Road (call up signs in place)
- Turn left 4 kms after location 5 sign
- Change to channel 2.
- After 4kms arrive at Gruyere Village.
- Report to Office upon arrival.





## APPENDIX D – RESOURCE REGISTER (MATERIAL)

Resource	Shire of Laverton	Laverton Police	LVFRS	Laverton SJA	Laverton Hospital	DOC	Anglo Gold	Gold Fields	Minara	Lynas Corp	Regis	Dacian	Gold Road
Ambulance				2			2	2	2	1	4		
Backhoe	1												
Crane								TBA	3		3		
Defibrillator										4			
Dozer									3		TBA		
Excavator									5		TBA		
Firefighting Backpack	2												
Front End Loader	1							TBA	10		TBA		
Grader	3							TBA	5		TBA		
Light Vehicle (Firefighting)			3				1		3	1	1		
Light Vehicle (General)	4	3					2						
Portable Generator	1	2									TBA		
Portable Pump											TBA		
Prime Mover	2								4				
Trailer (Firefighting)							1	1			2		
Trailer (Hazmat)								1	1				
Trailer (Rescue)			1								2		
Water Cart	1							TBA	8		3		

## APPENDIX E – RESOURCE REGISTER (PERSONNEL)

Resource	Shire of Laverton	Laverton Police	LVFRS	Laverton SJA	Laverton Hospital	DOC	Anglo Gold	Gold Fields	Minara	Lynas Corp	Regis	Dacian	Gold Road
Confined Space Rescue				1			19	20					
Fire Response							18	18	40				
Hazmat							12	18	40				
Land SAR		1						12					
Paramedical								6					
SCBA								23	40				
Underground SAR				1			21	24					
Vehicle Extraction				1			11	17	40				
Vertical Rescue				1			18	21	40				
General Response		10		14			25	28	40				



## APPENDIX F – INDIVIDUAL RESOURCES LISTS

### PATRICK HILL (LEMC CHAIR, PERSONAL RESOURCES)

- 1x Backhoe
- 1x Mobile firefighting unit with 4x 800L pods
- 1x Grader
- 1x Light Vehicle (firefighting)
- 1x Light Vehicle (general)
- 1x Portable Generator
- 1x Portable Pump
- 1x 6 Wheeler Truck

## APPENDIX G – REVIEW CHECKLIST

Item	Subject	Task	Authority/ Source	Date Last Completed	Next Action Due By
1.	Local Emergency Management Committee (LEMC)	Appointment	s.38(3)	2017-10-26	2019-10-26
2.	LEMC Chairman	Appointment	s.38(3)	2017-10-26	2019-10-26
3.	LEMC Details	Update listing	SEMP 2.5 cl.22 Appendix 1	2018-06-28	2018-09-04
4.	Additional Emergency Contacts List	Update listing	SEMP 2.5 cl.22 Appendix 2	2018-06-28	2018-09-04
5.	Recovery Plan	Prepare	s.41(4)	2012-02-24	2023-06-28
6.	Resources Lists	Update listing	p.22	2018-06-28	2018-09-04
7.	Exercise Frequency	Conduct Exercises	SEMP 2.5 cl.45 p.45	2014-05-22	2015-05-22
8.	Review of Arrangements	Conduct Review	cl.28 ADP-5 and s.42(1) p.15	2018-06-28	2023-06-28