



SHIRE OF LAVERTON

MINUTES

**FOR THE ORDINARY MEETING OF COUNCIL
HELD AT 5:08PM ON 23 APRIL 2020**

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MINUTES

FOR THE ORDINARY MEETING OF COUNCIL HELD AT 5:08PM THURSDAY 23 APRIL 2020 IN THE SHIRE OF LAVERTON COUNCIL CHAMBERS AND ELECTRONICALLY

1. DECLARATION OF OPENING

Cr Patrick Hill, the Shire President, declared the meeting open at 5.08pm.

2. ANNOUNCEMENT OF VISITORS

Nil

3. RECORD OF ATTENDANCE

3.1 PRESENT

Cr P Hill	President
Cr S Weldon	Deputy President (via videoconference)
Cr R Ryles	Councillor
Cr R Prentice	Councillor (via teleconference)
Cr R Weldon	Councillor (via teleconference)
Cr J Carmody	Councillor (via videoconference)
Cr G Buckmaster	Councillor
Mr P Naylor	Chief Executive Officer
Mr P Marshall	Deputy Chief Executive Officer
Mr G Stephens	Executive Manager Technical Services

3.2 APOLOGIES

Nil

3.3 LEAVE OF ABSENCE PREVIOUSLY APPROVED

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

6. PUBLIC QUESTION TIME

Nil

7. NOTICE OF ITEMS TO BE DISCUSSED BEHIND CLOSED DOORS

Nil

8. CONFIRMATION OF MINUTES

8.1 ORDINARY MEETING OF COUNCIL – 2 APRIL 2020

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon SECONDED: Cr R Prentice

That the Minutes of the Ordinary Meeting of Council held on 2 April 2020, be confirmed as a true and correct record of proceedings.

SIMPLE MAJORITY VOTES FOR 7 VOTES AGAINST 0

8.2 AUDIT AND RISK COMMITTEE MEETING 23 APRIL 2020

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr S Weldon SECONDED: Cr R Prentice

That Council receive the Minutes of the Audit and Risk Committee Meeting and endorse the recommendations therein.

SIMPLE MAJORITY VOTES FOR 7 VOTES AGAINST 0

9. PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

10. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

10.1 PRESIDENT'S REPORT

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Weldon SECONDED: Cr G Buckmaster

That the President's report (Attachment OMC230420.10.1.A) tabled, be received.

SIMPLE MAJORITY VOTES FOR 7 VOTES AGAINST 0

10.2 OTHER MEMBERS' REPORTS

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster SECONDED: Cr R Prentice

That the Elected Member's Report (Attachment OMC230420.10.2.A) submitted by Cr S Weldon be received.

SIMPLE MAJORITY VOTES FOR 7 VOTES AGAINST 0

11. REPORTS OF COMMITTEES AND OFFICERS

11.1 FINANCE AND ADMINISTRATION BUSINESS

11.1.1 ACCOUNTS PAID AS AT MARCH 2020
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SUBMISSION TO:	Ordinary Meeting of Council, 23 April 2020
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Shire of Laverton
AUTHOR:	Isaac Stout, Accounts
SENIOR OFFICER:	Phil Marshall, Deputy Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not applicable

MATTER FOR CONSIDERATION

The presentation of a list of accounts paid in March 2020 in accordance with Council Delegation 21.

ATTACHMENTS

OMC230420.11.1.1.A List of accounts for payment for March 2020

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

In accordance with Delegation 21, the Chief Executive Officer has approved the accounts listed in Attachment OMC230420.11.1.1.A for payments in March 2020.

STATUTORY ENVIRONMENT

Local Government (Financial Management) Regulations 1996)

Reg. 34(2)(c) – Each statement of financial activity is to be accompanied by documents containing such other supporting information as is considered relevant by the local government.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Not applicable.

COMMENT

This report continues to “refine” processes as part of the implementation of the new Synerysoft accounting software to provide Council with the appropriate level of information in accordance with legislative requirements.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION	COUNCIL DECISION/PROCEDURAL MOTION	
MOVED: <u>Cr R Prentice</u>	SECONDED: <u>Cr G Buckmaster</u>	
<p>That Council endorses the list of payments for the months of March 2020 made under Delegation 21 as per Attachment OMC230420.11.1.1.A totalling \$1,643,047.72 and summarised as follows:</p>		
Direct Debit Payments	DD1284.1-DD1284.9, DD1285.2, DD1297.1, DD1299.1, 1303.1, 1304.1, 1307.1, DD1321.1-DD1321.10, DD1326.1, DD1333.1, DD1334.1, DD1335.1, DD1337.1	\$73,343.02
EFT Payments	EFT2477-EFT2509, EFT2512-EFT2637	\$1,469,754.87
Trust Payments	n/a	\$34,222.00
Cheques	13421-13431	\$65,727.83
Total Payments		\$1,643,047.72
SIMPLE MAJORITY <input checked="" type="checkbox"/> VOTES FOR <input type="checkbox"/> 7 VOTES AGAINST <input type="checkbox"/> 0		

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List of Accounts for Payment During March 2020

Chq/EFT	Date	Name	Description	Amount
13421	05/03/2020	Horizon Power - CHQ	Electricity Charges for 63 Days from 20/12/2019 to 20/02/2020 - Laverton Swimming Pool	\$ 12,896.96
13422	05/03/2020	Pivotal Satellite Pty Limited	Satellite Phone Charges for 01/02/2020 to 31/03/2020	\$ 2,196.17
13423	13/03/2020	Pivotal Satellite Pty Limited	Monthly Satellite Phone Charge; March 2020	\$ 93.00
13424	13/03/2020	Telstra	Monthly Mobile Charges March 2020 for Shire	\$ 1,136.57
13425	20/03/2020	Water Corporation	Water & Sewerage Charges 14/01/2020 to 09/03/2020; Laverton Oval	\$ 19,921.35
13426	23/03/2020	Cancelled Cheque		
13427	23/03/2020	Cancelled Cheque		
13428	23/03/2020	Telstra		
13429	31/03/2020	Hazel Dawn Joy Darling	Monthly Landline and Internet Charges March 2020	\$ 6,915.65
13430	31/03/2020	Horizon Power - CHQ	Handmade Tote Bags for GB Gift Shop	\$ 403.80
			Electricity charges for 60 Days 18/01/2020 to 17/03/2020; 3 Cox St (Depot)	\$ 21,904.63
13431	31/03/2020	Water Corporation	Water Charges 14/01/2020 to 09/03/2020; Laverton Racecourse; Estimated Usaged due to Water Meter Fault	\$ 259.70
CHQ 13421 - 13431				TOTAL CHEQUE \$ 65,727.83
DD1284.1	10/03/2020	WA Local Government Superannuation	Payroll deductions	\$ 14,501.32
DD1284.2	10/03/2020	AUSTRALIAN SUPER	Superannuation contributions	\$ 2,124.74
DD1284.3	10/03/2020	Sunsuper	Superannuation contributions	\$ 861.38
DD1284.4	10/03/2020	BT Super For Life	Superannuation contributions	\$ 722.64
DD1284.5	10/03/2020	MLC Masterkey Superannuation	Superannuation contributions	\$ 382.72
DD1284.6	10/03/2020	HESTA Super Fund	Superannuation contributions	\$ 71.67
DD1284.7	10/03/2020	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$ 366.31
DD1284.8	10/03/2020	REST Superannuation	Superannuation contributions	\$ 175.24
DD1284.9	10/03/2020	Commonwealth Essential Super	Superannuation contributions	\$ 239.66
DD1285.1	05/03/2020	Credit Card Purchases - DCEO	FEB DD CC: QANTAS - Return flights for Acting EMTS Kal to Perth	\$ 6,232.47
DD1285.2	05/03/2020	Credit Card Purchases - CEO	FEB DD CC: VARIOUS SUPPLIERS	\$ 7,213.89
DD1297.1	11/03/2020	SkyMesh Pty Ltd	NBN Connection 11-03-2020 to 10-04-2020; 8 Leahy Close CEO House	\$ 59.95

DD1299.1	06/03/2020	Australian Private Networks Pty Ltd T/a Activ8me	NBN Connection 21-02-2020 to 20-03-2020; CDC Office & Youth Office	\$	99.90
DD1303.1	16/03/2020	AirBP	Jet A1 Fuel delivered 17 February 2020 plus excise duty. 6,998.00 Litres @ 1.53025	\$	12,049.81
DD1304.1	16/03/2020	3E Advantage Pty Ltd	Printing costs 01-02-2020 to 29-02-2020 - department allocations	\$	3,200.25
DD1307.1	19/03/2020	SkyMesh Pty Ltd	NBN Connection for the GB & CRC; 19-03-2020 to 18-04-2020	\$	119.90
DD1321.1	24/03/2020	WA Local Government Superannuation	Payroll deductions	\$	16,744.09
DD1321.2	24/03/2020	MLC Masterkey Superannuation	Payroll deductions	\$	937.28
DD1321.3	24/03/2020	AUSTRALIAN SUPER	Superannuation contributions	\$	2,161.81
DD1321.4	24/03/2020	Sunsuper	Superannuation contributions	\$	877.93
DD1321.5	24/03/2020	BT Super For Life	Superannuation contributions	\$	934.67
DD1321.6	24/03/2020	HESTA Super Fund	Superannuation contributions	\$	75.08
DD1321.7	24/03/2020	HOST PLUS SUPERANNUATION FUND	Superannuation contributions	\$	578.55
DD1321.8	24/03/2020	REST Superannuation	Superannuation contributions	\$	93.04
DD1321.9	24/03/2020	Commonwealth Essential Super	Superannuation contributions	\$	250.72
DD1321.10	24/03/2020	Maritime Super Pty Ltd ('the Trustee')	Superannuation contributions	\$	110.88
DD1326.1	24/03/2020	Mountsville Pty Ltd T/a Easifleet Management	Novated Lease Agreement P Naylor; Charge 28 of 35	\$	1,703.53
DD1333.1	31/03/2020	National Australia Bank (NAB)	Interest on Overdraft for March 2020 Municipal Account	\$	24.20
DD1334.1	31/03/2020	National Australia Bank (NAB)	Monthly Account Fees Account Keeping Bank Fees for March 2020	\$	70.40
DD1335.1	31/03/2020	National Australia Bank (NAB)	Loan Servicing Fee for Overdraft on Municipal Account for March 2020	\$	312.00
DD1337.1	31/03/2020	National Australia Bank (NAB)	Direct Entry Credit Payments 188 transactions @ \$0.2272 for February 2020	\$	46.99
DD 1284.1 - 1337.1			TOTAL DIRECT DEBIT	\$	73,343.02
EFT2477	09/03/2020	All Toilets	Portable Toilet Treatment	\$	461.89
EFT2478	09/03/2020	Bitutek Pty Ltd	Supply of 1000L CRS Emulsion	\$	1,072.50
EFT2479	09/03/2020	Caps Australia Pty Ltd	Regulator Filter Lubricator for P296	\$	242.00
EFT2480	09/03/2020	Bin Bomb Pty Ltd	10kg Drum of Bin Bomb Deodoriser Product	\$	195.86
EFT2481	09/03/2020	Steven Koeman	Saucepan for 11 Boomerang St	\$	30.00

EFT2482	09/03/2020	David Hazelden	Expenses while attending OSH representative Training Course 16/02/2020 to 22/02/2020	\$	175.10
EFT2483	09/03/2020	Atom Supply	Automatic Fuel Nozzle for Depot Bowser	\$	2,122.91
EFT2484	09/03/2020	Bunnings Group Limited	Plants and irrigation parts for Main St and Rotunda	\$	559.63
EFT2485	09/03/2020	C & A Taylor Grading Pty Ltd	Supply of Plant & Operators relating to WANDRRA Flood	\$	70,348.49
EFT2486	09/03/2020	Canine Control	Damage Repairs - 29/01/2020 to 01/02/2020	\$	1,833.34
EFT2487	09/03/2020	Coca-Cola Amatil (Aust) Pty Ltd	Ranger Service Provided 10/02/2020 Consumables for GB Cafe - Water, Powerade, Juice and Soft Drink	\$	404.18
EFT2488	09/03/2020	Toll Transport Pty Ltd	Freight Charges 07/11/2020 to 18/01/2020	\$	1,235.20
EFT2489	09/03/2020	Coyles Mower & Chainsaw Centre	Honda Blower HHB-25 for Town Crew	\$	733.40
EFT2490	09/03/2020	Eastgold Dairy Distributors	Weekly Milk Order for GB Cafe	\$	178.30
EFT2491	09/03/2020	Action Bay Pty Ltd T/a Goldfields Toyota	Trade in of P337 for Toyota Hilux 4x4 Single Cab Chassis with options	\$	43,464.54
EFT2492	09/03/2020	Bidfood	Consumables for GB Cafe	\$	345.63
EFT2493	09/03/2020	Hesperian Press	Various Books for GB Gift Shop	\$	1,947.65
EFT2494	09/03/2020	IT Vision	SynergySoft Subscription Fee - January 2020	\$	3,850.00
EFT2495	09/03/2020	Komatsu Australia Pty Ltd	Replacement Grader Blades for P303, P368, P369	\$	8,058.60
EFT2496	09/03/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	2 x 9kg Gas Bottles for P50	\$	83.40
EFT2497	09/03/2020	Marketforce	Local Government Tenders Ad placed in the West Australian 22/01/2020 & 25/01/2020	\$	1,270.23
EFT2498	09/03/2020	MCG Architects Pty Ltd	Design of Laverton Airport Upgrade; 70% Completion; 20% Claim	\$	61,452.05
EFT2499	09/03/2020	PFD Food Services Pty Ltd	Consumables for GB Cafe	\$	272.35
EFT2500	09/03/2020	PsiTech Pty Ltd	IT Equipment for Shire Offices	\$	44,509.72
EFT2501	09/03/2020	Squire Patton Boggs (AU)	Native Title Watching Brief; 18/12/2019 to 09/01/2020	\$	178.20
EFT2502	09/03/2020	The Lister Specialists Pty Ltd	Perkins Engine for P358	\$	12,406.90
EFT2503	09/03/2020	The Wanneroo Agricultural Machinery Unit	Filters for Service of P343	\$	1,201.30
EFT2504	09/03/2020	Truckline	Air Operated Grease Gun for Workshop	\$	3,795.04
EFT2505	09/03/2020	Westrac Pty Ltd	Filters, Oils, and Greases for Service of P375 & P387	\$	1,177.66
EFT2506	09/03/2020	Moore Stephens	Roads to Recovery - annual return for the year ended 30/06/2020	\$	4,290.00
EFT2507	09/03/2020	Alu Glass	Supply of 10 Alugard Security Screens for Old Courthouse	\$	6,460.00

EFT2508	09/03/2020	Laurinda Anne Hill	Sale of Cutlery & Function Equipment for the Shire Town Hall	\$	1,922.00
EFT2509	09/03/2020	Department of Human Services (DHS)	Payroll deductions	\$	459.12
EFT2512	13/03/2020	Shire of Leonora	Health/Building Services Provided 23/01/2020 & 28/01/2020	\$	5,261.28
EFT2513	13/03/2020	Vanessa Australia	Gold Jewellery and Souvenirs for GB Gift Shop	\$	1,570.62
EFT2514	13/03/2020	Goldfields truck power	Servicing Repairs to P341	\$	13,985.96
EFT2515	13/03/2020	Kalgoorlie-boulder Chamber Of Commerce & Industry Inc. (KBCCI)	Membership Renewal for the KBCCI	\$	355.00
EFT2516	13/03/2020	afgri equipment	Plant Repairs - Replacement of Fuel Pump Sensor and Control Vavle	\$	3,985.90
EFT2517	13/03/2020	Focus Productions Pty Ltd	Site Visit to GB to Prepare for Audiovisual Upgrades	\$	7,579.00
EFT2518	13/03/2020	Chegrasue Pty Ltd	Labour to repair various Shire properties	\$	5,446.78
EFT2519	13/03/2020	Taps Industries Pty Ltd	Repairs to Hot Water System at Centrelink Building 2 Laver Place	\$	858.67
EFT2520	13/03/2020	Poolshop Online Pty Ltd	Cleaning Chemicals for the Laverton Pool	\$	730.40
EFT2521	13/03/2020	BRW Engineering Pty Ltd	Fabricate Stairs & Handrails for P50 access	\$	2,755.50
EFT2522	13/03/2020	Ashdown Ingram	LEB Beacon for P321	\$	437.80
EFT2523	13/03/2020	Australia Post	Postage Charges 01/02/2020 to 29/02/2020	\$	290.43
EFT2524	13/03/2020	Bunnings Group Limited	Honda Blower 4 Stroke for Depot	\$	474.05
EFT2525	13/03/2020	C & A Taylor Grading Pty Ltd	Supply of Plant and Operators for Flood Damage Works - Bandya Rd	\$	2,035.00
EFT2526	13/03/2020	Coffee & Tea Supplies	Coffee Supplies for GB Cafe	\$	370.55
EFT2527	13/03/2020	COLAS West Australia Pty Ltd	Bitumen Sealing Work on Lancefield Diversion Rd	\$	74,415.88
EFT2528	13/03/2020	Core Business Australia Pty Ltd	Acting Contracted EMTS Wages; February 2020	\$	34,456.93
EFT2529	13/03/2020	Toil Transport Pty Ltd	Freight Charges 20/02/2020	\$	15.58
EFT2530	13/03/2020	Cutting Edges Equipment Parts	Tooth Scarifier for Graders	\$	780.45
EFT2531	13/03/2020	Department Fire & Emergency Services	2019/20 ESL Contribution Quarter 3 Payment	\$	15,104.26
EFT2532	13/03/2020	Eastgold Dairy Distributors	Consumables for GB Cafe	\$	453.80
EFT2533	13/03/2020	Elite Gym Hire	Monthly Hire Fee of Gym Equipment 23/02/2020 to 23/03/2020	\$	693.00

EFT2534	13/03/2020	Flex Industries Pty Ltd	10mm Hose and Joiners for P341	\$	90.20
EFT2535	13/03/2020	Bidfood	Consumables for GB Cafe	\$	444.55
EFT2536	13/03/2020	Goldrush Tours	Monthly Bus Tickets Booked; February 2020	\$	549.70
EFT2537	13/03/2020	IT Vision	Monthly Synergy Soft Subscription; February 2020	\$	3,850.00
EFT2538	13/03/2020	Komatsu Australia Pty Ltd	Aircon Cab Filters for Graders	\$	3,797.64
EFT2539	13/03/2020	Landgate	Monthly Mining Tenement Rolls	\$	52.40
EFT2540	13/03/2020	Martins Trailer Parts Pty Ltd	Suspension Parts for P241	\$	215.51
EFT2541	13/03/2020	MetroCount	Road Counter Consumables	\$	623.70
EFT2542	13/03/2020	Ozzi Express	Freight Charges 26/02/2020; Sigma Chemicals	\$	918.50
EFT2543	13/03/2020	PFD Food Services Pty Ltd	Consumables for GB Cafe	\$	129.45
EFT2544	13/03/2020	PWT Electrical	Supply & Fit new exhaust fan to Ladies Toilet	\$	426.81
EFT2545	13/03/2020	Quick Bits Transport	Transport of P341 - LAV to KAL	\$	1,375.00
EFT2546	13/03/2020	State Law Publisher	Government Gazette Advertisement - LG401 Basis of Rates	\$	181.20
EFT2547	13/03/2020	The Wanneroo Agricultural Machinery Unit	Exhaust Clamp for P343	\$	157.25
EFT2548	13/03/2020	Truckline	Workshop Consumables - Grease and Cable Ties	\$	653.18
EFT2549	13/03/2020	Remote Roads	Supply of Supervisor (G.Smith) & Daily Living Expenses	\$	
EFT2550	13/03/2020	BOC Limited	05/02/2020 to 15/02/2020	\$	28,803.50
EFT2551	13/03/2020	Bridgestone Service Centre Kalgoorlie	Monthly Container Service Chargers 29/01/2020 to 26/02/2020	\$	82.99
EFT2552	13/03/2020	Department of Human Services (DHS)	Tyres and Tyre parts for P372	\$	996.60
EFT2553	20/03/2020	Goldfields Locksmith	Payroll deductions	\$	459.12
EFT2554	20/03/2020	Linkwest Inc.	5 x Padlocks 6.2	\$	460.30
EFT2555	20/03/2020	TPG Network Pty Ltd	Linkwest Organisational Full Membership March to June 2020	\$	82.00
EFT2556	20/03/2020	Taps Industries Pty Ltd	Monthly Public WiFi Service provided at Great Beyond;	\$	
EFT2557	20/03/2020	Kalgoorlie Case & Drill Pty Ltd	01/02/2020 to 29/02/2020	\$	108.90
EFT2558	20/03/2020	Ampac Debt Recovery WA Pty Ltd	Remove old, Supply & Install new Leach Drain	\$	30,199.17
EFT2559	20/03/2020	Atom Supply	Milwaukee Battery Rattle Gun and Charger	\$	953.00
EFT2560	20/03/2020	Bunnings Group Limited	Monthly Debt Recovery Charges February 2020	\$	2,527.08
EFT2561	20/03/2020	C & A Taylor Grading Pty Ltd	Tools for Road Crew	\$	1,787.62
			Shelving Units for Great Beyond	\$	1,564.36
			Supply of Plant & Operators relating to WANDRRA Flood	\$	
			Damage works - Lake Wells Rd	\$	83,768.85

EFT2562	20/03/2020	Desert Sands Cartage Contractors	Hire of D7R Dozer, Mob and DeMob for Airport Taxiway	\$	10,050.65
EFT2563	20/03/2020	Elite Gym Hire	Monthly Hire of Various Gym Equipment 23/03/2020 to 23/04/2020	\$	693.00
EFT2564	20/03/2020	First National Real Estate	Monthly Floor Rental CRC & Library 01/04/2020 - 30/04/2020	\$	2,090.00
EFT2565	20/03/2020	Concept Media TA Have A Go News	10cm x 2col Advert in the Kalgoorlie Goldfields Focus 09/03/2020	\$	359.70
EFT2566	20/03/2020	Jason Signmakers	WINDARRA LOOK OUT" Street Blade Sign 200x950mm"	\$	49.38
EFT2567	20/03/2020	Komatsu Australia Pty Ltd	Installation of Breathe-Safe Cab Pressuriser System P368	\$	30,186.17
EFT2568	20/03/2020	Landgate	Mining Tenement Rolls 14/01/2020 to 03/02/2020	\$	56.00
EFT2569	20/03/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Consumables for Monthly Council Meeting	\$	62.24
EFT2570	20/03/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	9kg BBQ fas bottle for Road Crew Camp P50	\$	113.40
EFT2571	20/03/2020	Mt Morgans WA Mining Pty Ltd	Rates refund for assessment A468 M39/00018 MINING TENEMENT LAVERTON WA 6440	\$	10,784.93
EFT2572	20/03/2020	Peerless Jal Pty Ltd	Paper Hand Towels and Toilet Rolls for Public Toilets	\$	562.74
EFT2573	20/03/2020	PWT Electrical	Replacement of broken Oven and reattachment of antenna - 10 Lancefield St	\$	4,690.50
EFT2574	20/03/2020	Royal Life Saving	Level 1 to 6 Infant Aquatics Certificate	\$	51.06
EFT2575	20/03/2020	T-Quip	Mower Filters for P351	\$	242.85
EFT2576	20/03/2020	Truckline	Workshop Consumables - Adblu and Rags	\$	670.67
EFT2577	20/03/2020	Westrac Pty Ltd	Element A Filter for P387 Service	\$	418.23
EFT2578	20/03/2020	Winc Australia Pty Ltd	Monthly Shire Stationery Hire - February 2020	\$	481.84
EFT2579	20/03/2020	Remote Roads	Supply of Supervisor & Daily Living Expenses on Various Flood Damaged Roads 06/02/2020 to 26/02/2020	\$	32,959.08
EFT2580	20/03/2020	Wurth Australia	Workshop and Road Crew Consumables	\$	702.35
EFT2581	20/03/2020	Moore Stephens	Additional Fee for assistance with issues with asset register and post audit corrections	\$	7,920.00
EFT2582	20/03/2020	Police Complex Caretakers	Police complex caretakers fees from 04 March 2020 to 12 March 2020 per memorandum of understanding (Expired 12 March 2020)	\$	800.00
EFT2583	20/03/2020	Cadgroup Australia Pty Ltd	Autodesk Annual Subscription Renewal	\$	1,661.00

EFT2584	20/03/2020	Global Communication Services	Supply & Install Sattelite TV to Mobile Camp Rooms P140 & P367	\$	5,346.00
EFT2585	23/03/2020	JR & A Hersery Pty Ltd	30 X Hand Sanitiser 500ml	\$	973.50
EFT2586	25/03/2020	Castle Civil	Laverton Airport Taxiway and Apron Upgrade - Claim 2, February 2020	\$	249,808.83
EFT2587	25/03/2020	Rema Tip Top Holdings Pty Ltd	Workshop Consumables - Various Tools	\$	2,750.24
EFT2588	25/03/2020	Chegrasue Pty Ltd	Labour to do Repairs on Various Shire Properties 09/03/2020 to 19/03/2020	\$	3,505.00
EFT2589	25/03/2020	C & A Taylor Grading Pty Ltd	Supply of Plant & Operators for the WANDRRA Flood Damage Works; 26/02/2020 to 29/02/2020	\$	77,338.80
EFT2590	25/03/2020	Desert Sands Cartage Contractors	Hire of D7R Dozer, Light Vehicle and Accommodation at Yamarna 12/02/2020 to 26/02/2020	\$	63,505.75
EFT2591	25/03/2020	Eagle Petroleum (WA) Pty Ltd	18940 Litres of Diesel for Depot Fuel Facility	\$	26,346.67
EFT2592	25/03/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies Motors	57.890 litres of Premium Unleaded Fuel for Various Town Crew Small Plant	\$	209.99
EFT2593	25/03/2020	MCG Architects Pty Ltd	Design of Laverton Airport Upgrade 100% Complete	\$	47,461.70
EFT2594	31/03/2020	Shire of Leonora	Health/Building Services 12/03/2020 + 3hrs missed on previous Invoice	\$	2,411.42
EFT2595	31/03/2020	Central Regional Tafe	Enrolment Fees for Completion of Certificate 2 - G Evans	\$	988.75
EFT2596	31/03/2020	Examiner Newspapers	Half Page adver in the Seniors March Edition	\$	990.00
EFT2597	31/03/2020	Vanessa Australia	Gold filled Pens for GB Gift Shop	\$	29.98
EFT2598	31/03/2020	Henry Pawlaczyk	Gold Nuggets for GB Gift Shop	\$	1,006.00
EFT2599	31/03/2020	Rema Tip Top Holdings Pty Ltd	Consumables for tyre workshop	\$	754.15
EFT2600	31/03/2020	Taps Industries Pty Ltd	Repair broken copper water line at Administration Office	\$	184.44
EFT2601	31/03/2020	Sullivan Commercial Pty Ltd T/a Mcgees Property	Desktop Market Valuation for Lot 567 Hawks Pt	\$	2,750.00
EFT2602	31/03/2020	Walter Van Dam	Power Leads and Sockets for GCR Camp Trailers	\$	567.60
EFT2603	31/03/2020	Ampac Debt Recovery WA Pty Ltd	Monthly Debt Recovery Charges; March 2020	\$	253.00
EFT2604	31/03/2020	Armadale Lock & Key Service	Padlocks 4.6 for Laverton Gym	\$	136.00
EFT2605	31/03/2020	Ashdown Ingram	Electrical Parts to Rewire Tailer	\$	925.38
EFT2606	31/03/2020	Atom Supply	PPE for Shire Town Crew	\$	859.59
EFT2607	31/03/2020	Bridgestone Australia	Grader Tyres and Tyre Parts	\$	2,214.20
EFT2608	31/03/2020	C & A Taylor Grading Pty Ltd	Supply of Plant & Operators for the WANDRRA Flood Damage on Lake Wells Rd 07/02/2020 to 25/02/2020	\$	146,848.35

EFT2609	31/03/2020	Coffee & Tea Supplies	Coffee Consumables for GB Cafe	\$	351.25
EFT2610	31/03/2020	Cooper Fluid Systems	2 Suction Pipe for P331"	\$	302.50
EFT2611	31/03/2020	Eastgold Dairy Distributors	Milk Consumables for GB Cafe	\$	605.45
EFT2612	31/03/2020	Action Bay Pty Ltd T/a Goldfields Toyota	Labour & Parts to Complete 40,000km Service on P386	\$	834.82
EFT2613	31/03/2020	Bidfood	Consumables for GB Cafe	\$	953.54
EFT2614	31/03/2020	Griffin Valuation Advisory	Valuation of Land, Building, Other Infrastructure, Plant & Equip. + Airfare and Travel Expense	\$	30,220.33
EFT2615	31/03/2020	Hitachi Construction Machinery (Aust	Filters and Oil Analysis for Various Plant	\$	1,422.34
EFT2616	31/03/2020	IT Vision	SynergySoft Upgrade after hours	\$	1,361.80
EFT2617	31/03/2020	Jason Signmakers	Various Street Signs	\$	115.48
EFT2618	31/03/2020	Cfc Holding T/a Jcb Construction Equipment Australia	Hydraulic Hose for P376	\$	274.55
EFT2619	31/03/2020	Komatsu Australia Pty Ltd	Air Con Repairs on P368 and P369	\$	9,829.06
EFT2620	31/03/2020	Eighth Wheeler Pty Ltd T/a Laverton Supplies	Consumables for Clean Up Australia Day Lunch	\$	200.96
EFT2621	31/03/2020	Tenth Wheeler Pty Ltd T/A Laverton Supplies	66.46 Litres of Unleaded Fuel for Town Crew Small Equipment	\$	96.51
EFT2622	31/03/2020	National Pumps & Energy	Post Strainer Assembly and Medium Wire Tension.	\$	798.00
EFT2623	31/03/2020	Outback Tilt Tray	Removal of Abandoned Car on Great Central Road	\$	332.64
EFT2624	31/03/2020	Ozzi Express	Freight Charges 12/03/2020; SIGMA CHEMICALS	\$	918.50
EFT2625	31/03/2020	PFD Food Services Pty Ltd	Consumables for GB Cafe	\$	530.70
EFT2626	31/03/2020	Pier Street Medical Pty Ltd	Medical Services Retainer Quarterly payment for period 01/04/2020 to 30/06/2020	\$	58,137.50
EFT2627	31/03/2020	PWT Electrical	Labour and Parts to inspect new damaged Screen on Fuel Facility	\$	712.90
EFT2628	31/03/2020	Squire Patton Boggs (AU)	Native Title Claim: Yilka#1 & #2, Brief Prep 19/12/2020	\$	99.00
EFT2629	31/03/2020	Truckline	Seat Suspension Kit for P387	\$	1,086.64
EFT2630	31/03/2020	Visit Group Pty Ltd t/as Visit Merchandise	Souvenirs for GB Gift Shop	\$	783.15
EFT2631	31/03/2020	Winc Australia Pty Ltd	Admin Stationery February 2020	\$	72.59
EFT2632	31/03/2020	Wurth Australia	Consumables for Workshop and Roadcrew	\$	908.62
EFT2633	31/03/2020	Janine Rowe	Items purchased for Laverton Swimming Pool	\$	86.80
EFT2634	31/03/2020	Phil Marshall	Monthly Mobile Phone Bill; March 2020	\$	104.52
EFT2635	31/03/2020	Andrew Sutcliffe	155.87 Litres of Deisel for P341 for Transport KAL to LAV	\$	239.89

EFT2636	31/03/2020	Laurinda Anne Hill	Automatic Fly Spray Refills for GB and Pick Up Tongs for Clean Up Australia Day	\$	91.97
EFT2637	31/03/2020	Department of Human Services (DHS)	Payroll deductions	\$	459.12
EFT 2477 - 2637					
EFT2510	12/03/2020	Kpmg	TOTAL EFTPOS	\$	<u>1,469,754.87</u>
			DRATFTING 1A OF STAGE 1 SUBMISSION; OUTBACK HIGHWAY DEVELOPMENT COUNCIL; INVOICE NO. 821262588		
EFT2511	12/03/2020	Shire of Laverton Municipal Account	KPMG ACCOUNT PAID VIA MUNI FOR CONSULTANCY TO OCTOBER 2019	\$	8,800.00
EFT 2510 - 2511					
			TOTAL TRUST	\$	<u>25,422.00</u>
			TOTAL PAYMENTS 01/03/2020 TO 31/03/2020	\$	<u>34,222.00</u>
					<u>1,643,047.72</u>

11.1.2	PORTABLE AND ATTRACTIVE ITEMS POLICY
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SUBMISSION TO:	Ordinary Meeting of Council, 23 April 2020
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Not applicable
AUTHOR:	Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not Applicable

MATTER FOR CONSIDERATION

That the Council approve for the Policy for Portable and Attractive Items.

ATTACHMENTS

OMC230420.11.1.2.A Proposed Policy for Portable and Attractive Items

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Council is required to develop a Policy and a listing of Portable and Attractive Items in accordance with the Local government (Financial Management) Regulations. The Council engaged Griffin Consultants to undertake a review of all the Councils asset classes and included in the brief was the undertaking of a listing for Attractive and Portable Items.

A listing of the current attractive and portable items is in draft as the items are confirmed and with any other additions to be made for tools and others which may have been missed. This matter will be followed up and reviewed on an annual basis. The aim is to ensure that these items can be accounted for and as the title of the Policy indicates, being attractive and portable they can walk should a person be so inclined.

The complete listing of assets and the portable items referred in this report will be addressed by the Council when finalised.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulations 1996

1) 7A. Assets, valuation of for financial reports etc.

(1) In this regulation —

carrying amount, in relation to an asset, means the carrying amount of the asset determined in accordance with the AAS;

fair value, in relation to an asset, means the fair value of the asset measured in accordance with the AAS.

(5) An asset is to be excluded from the assets of a local government if the fair value of the asset as at the date of acquisition by the local government is under \$5 000.

2) 17B. CEO to take steps to protect excluded portable and attractive assets

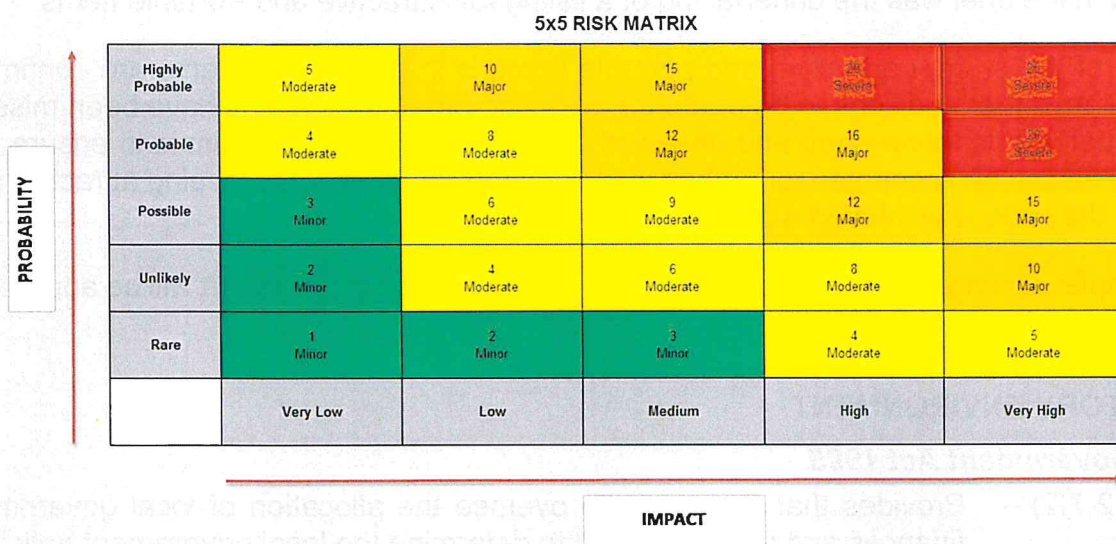
A CEO must take all reasonable steps to prevent the theft or loss of —

- (a) a non-consumable asset that is susceptible to theft or loss due to its portable nature and attractiveness for personal use or resale; and
- (b) an asset referred to in regulation 17A(5).

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

RISK MANAGEMENT IMPLICATIONS



The Council in the Audit Closing report for the 30 June 2019 from RSM, it was noted that the following matter was significant and the adoption of this Policy resolves this issue and now has a risk management rating of Minor. The Following table reflects the prior advice to the council.

1. Fixed assets below \$5000	Significant	In Progress	Management has compiled a new Policy to address the assets below \$5000 and during the asset review, a compilation of assets under the limit has been complied and will be addressed during the May council meeting
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FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Under Civic Leadership:

A financially strong and knowledgeable Shire, leading an empowered community

- Effective communication and stakeholder engagement
- Organisational Development
- Improved planning

Outcome 4.3 Improved planning

4.3.1 Continue to review and improve organisational plans

4.3.2 Seek high level of statutory compliance

CONSULTATION

Chief Executive Officer

Griffin Consultants who prepared the Portable and Attractive Asset Listing

COMMENT

The main aim is to ensure that the Council complies with the Local Government Regulations and has a mechanism to review assets purchased and keep tab on what and where the items are located. In addition, as the Council where the item is attached to a staff member, then an additional listing is held on the personnel file to recover when the staff member leaves the Council services.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVE: Cr R Ryles SECONDED: Cr G Buckmaster

That the Council endorse and approve the Attractive and Portable and Attractive Items Policy (shown as Attachment OMC230420.11.1.2.A) for the Shire of Laverton and in accordance with Section 17B of the Local Government (Financial Management) Regulations 1996.

MAJORITY VOTES FOR 7 VOTES AGAINST 0



PORTABLE AND ATTRACTIVE ITEMS POLICY

OBJECTIVE

The objective of this policy is to clearly set out guidelines in identifying, recording and tracking items that are portable and attractive within the Shire of Laverton.

SCOPE

The Policy relates to all employees of Council (whether full-time, part-time or casual) and temporary staff as well as Elected Members and the Policy does not form part of any contract of employment with Shire of Laverton. Nor does it form part of any contract for service with Shire of Laverton.

This policy applies to all items defined as a portable and attractive and all workers who deal with portable and attractive items. A portable and attractive item purchased by Council, with Council funds, irrespective of the funding source and includes items gifted or donated to Council.

Council will comply with all relevant standards and legislation which requires written records of portable and attractive items. Council will maintain a register to record the receipt, movement and disposal of non-consumable items of a portable and attractive nature.

DEFINITIONS

Accountable Officer -The person or entity accountable for the Policy or Procedure and who coordinates its deployment. The Accountable Officer is also responsible for leading the review of the Policy or Procedure and will ensure that any Policy or Procedure has accurate and current Regulatory Compliance Instruments referenced. The CEO/DCEO are the accountable officers.

Asset Capitalisation Threshold -The amount which determines when acquisitions of Council will be classified as a portable or attractive asset. The Asset Capitalisation Threshold is \$5,000. All acquisitions less than the Asset Capitalisation Threshold will be expensed in the year of acquisition. All acquisitions greater than \$5,000 will be treated as assets of Council.

Portable and Attractive Item -Non-consumable items of a portable and desirable nature which

are susceptible to theft or loss due to their portable nature and attractiveness for personal use or resale. Typical examples of such items include, but are not limited to, plant e.g.: chainsaws, scissor lifts, whipper snippers, electric drills, power tools etc., computers, tablets, LCD monitors (above standard size only), computer hard drives, printers, cameras, mobile phones, mobile data devices, GPS devices, printers, televisions, etc.

PRINCIPLES

The following principles apply:

Portable and attractive items do not meet the Asset Capitalisation Threshold and, consequently are expensed in the year of acquisition.

All workers involved in the purchasing, disposal, usage, transfer, keeping, allocation and/or management of portable and attractive items are responsible for maintaining up-to-date knowledge of this policy and related procedures, to ensure that Council complies with its legislative obligations.

Responsibility for the control and safe custody of a portable and attractive item remains with the manager/supervisor responsible for that area or the worker who has control and use of the portable and attractive item. Council will retain ownership of the portable and attractive item at all times.

Council will maintain a portable and attractive item register and portable and attractive items will be subject to an annual stock take.

A portable and attractive item is a non-consumable item of a portable and desirable nature that satisfies either of the following criteria:

- a) the item is of a non-consumable nature, such as a portable plant, laptop computer, tablet, desktop computer, mobile phone or portable business/consumer electronic device of any Value less than \$4,999.99, with no lower limit; or
- b) a non-consumable item Valued between \$1,000 and \$4,999.99(exclusive of Goods and Services Tax (GST)).

The CEO will review and may adjust the lower Value limit annually.

Stock takes

Stock takes are the mechanism that assists directors-general and chief executive officers in confirming the existence and proper control over assets. Stock takes also ensure that operational units are accountable for the portable and attractive items under their control and assist them to:

- identify items that have been lost or stolen and, where possible, recover them; and
- Assess the effectiveness of control practices for portable and attractive items and, where required, improve them.

Frequency of Stock takes

Agencies must ensure that stock takes of portable and attractive items are performed at least once a year, in order to safeguard identified portable and attractive items. The CEFI should state the frequency of stock takes for portable and attractive items.

Responsibility for the Stock take

The responsibility of performing the stock take rests with the area responsible for the portable and attractive register. However, the person assigned to perform the stock take must not maintain the portable and attractive register. The CEO has the overall responsibility for this policy.

Results of Stock take

The results of each stock take must be provided to the head of the CEO, DCEO and EMTS responsible for reporting on portable and attractive items. The CEO, DCEO and EMTS will then address any significant issues of concern in their areas of control.

BREACH OF THIS POLICY

Any breach of the Policy may result in disciplinary action, including, but not limited to, issue of a warning, demotion, suspension or termination of employment.

COUNCIL CONTACT

Any questions about this Policy should be directed to Chief Executive Officer.

Legislation and Associated DOCUMENTS

- Register of Delegations
- Credit Card Policy
- Procurement Policy

Local Government (Financial management) Regulations 1996

17B. CEO to take steps to protect excluded portable and attractive assets

A CEO must take all reasonable steps to prevent the theft or loss of —

- (a) a non-consumable asset that is susceptible to theft or loss due to its portable nature and attractiveness for personal use or resale; and
- (b) an asset referred to in regulation 17A(5).

Review of this Policy

12 months from implementation

11.1.3 OCCUPATIONAL SAFETY AND HEALTH POLICY

SUBMISSION TO: Ordinary Meeting of Council, 23 April 2020
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER: Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not Applicable

MATTER FOR CONSIDERATION

That the Council endorse the new Council Policy for OSH to meet the requirements of the Occupational Safety and Health Act 1984 and the Regulations 1996.

ATTACHMENTS

OMC230420.11.1.3.A Proposed Occupational Safety and Health Policy
OMC230420-11.1.3 B Existing Council Occupational Health and Safety Policy No 05.07

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Council has an existing Policy shown as Attachment OMC230420.11.1.3.B and was last reviewed in 2015. The existing Policy is adequate for the past and as the Council moves forward in the review of Policies, it is appropriate to bring the Policy into a current format especially as the Council will undergo a tier 2 review in October 2020.

The tier 2 review will commence and focus on the Policy and the Council is evaluated as follows as an example for the Council:

Management Commitment

Management Commitment	Comment
There is an OSH Policy that demonstrates their Commitment to safety	This is the start of the Process and whilst not required, it is appropriate to ensure that the base of approval comes from the council as the policy maker

The OSH Policy is endorsed and Communicated	To be placed in all work places
The OSH Policy Gets reviewed at Regular Intervals	Undertaken with the new policy
OSH Responsibilities are documented at all levels	Another stage to include specific details in every position description
Managers And Supervisors are held accountable for OSH	As above

STATUTORY ENVIRONMENT

Local Government Act 1995

- Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.
- Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.
- Occupational Safety and Health Act 1984
- Occupational Safety and Health regulations 1996

POLICY IMPLICATIONS

The proposed Policy will supecede the existing Council Policy shown as Attachment OMC230420.11.1.3.B

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

RISK

MANAGEMENT

IMPLICATIONS

5x5 RISK MATRIX



IMPACT

The current Policy meets part of the requirements, however the new designed and worded Policy will see the Council sit in the minor risk factor as long as the matters outlined in the OSH review are followed up and completed.

STRATEGIC IMPLICATIONS

Under Civic Leadership:

A financially strong and knowledgeable Shire, leading an empowered community

- Effective communication and stakeholder engagement
- Organisational Development
- Improved planning

Outcome 4.3 Improved planning

4.3.1 Continue to review and improve organisational plans

4.3.2 Seek high level of statutory compliance

CONSULTATION

- Katherine Kempin Local Government Insurance Services (LGIS)
- Chief Executive Officer
- OSH Representative

COMMENT

The Council has been fortunate to secure the services of LGIS and in particular Katherine Kempin to assist the Council in meetings its overall responsibilities under the Occupational Safety and Health Act and Regulations.

The Council is committed to ensuring that the Policy is communicated through to Council, Council Staff, Contractors and Volunteers who are engaged by the Shire of Laverton. All existing OSH documents will be reviewed and updated to meet the October 2020 review by LGIS

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Ryles SECONDED: Cr S Weldon

That the Council endorse the Occupational Safety Health Policy for the Shire of Laverton (shown as Attachment OMC270420.11.1.3.A) and replace existing Policy 05.07 Occupational health and Safety (shown as attachment B) and authorise the Shire President and Chief Executive Officer to sign the Policy on behalf of the Council.

MAJORITY VOTES FOR 7 VOTES AGAINST 0



OCCUPATIONAL SAFETY AND HEALTH POLICY

The Shire of Laverton values the safety and health of workers and all persons affected by our work. We believe safety and health is a priority which will be considered in all work performed by Shire workers or others on our behalf.

Through placing safety and health at the forefront of everything we do, the Shire aims to:

- i. Reduce hazards and subsequent incidents in the workplace;
- ii. Continually improve upon the safety and health management system; and
- iii. Achieve compliance with, or exceed legislative requirements of the Occupational Safety and Health Act and accompanying Regulations, Codes of Practice, Guidance Notes and Standards.

The responsibility for safety and health applies to all workers within the Shire as well as contractors and volunteers, in accordance with legislative requirements.

Senior management of the Shire aim to meet the objectives of this policy and their duty of care by:

- iv. Providing and maintaining workplaces, plant, and systems of work such that, so far as is practicable, the workers are not exposed to hazards;
- v. Providing such information, instruction, and training to, and supervision of, the workers to enable them to perform their work so they are not exposed to hazards;
- vi. Consulting and cooperating with all workers, Safety and Health Representatives and contractors at the workplace regarding safety and health issues;
- vii. Providing workers with personal protective clothing and equipment to assist in protecting them against those hazards;

All workers, including contractors and volunteers are obligated to meet their duty of care by:

- i. Taking care for his or her own safety and health and avoid adversely affecting the safety or health of any other person;
- ii. Complying with safety and health instructions given by the Shire, including the direction to wear personal protective clothing or equipment; and
- iii. Reporting hazards, accidents (injuries) and incidents (near misses) in the workplace and cooperating with any investigations or return to work programs.

A safe and efficient place of work is our goal, and we must all be committed to reach this outcome.

DirectorsName	**HealthandSafetyRepName**	**ShirePresidentName**
Chief Executive Officer	Occupational Safety and Health Representative	Council President
Date	**Date**	**Date**

Originated Date: 12/02/2020	Version Number: 1	Page 1 of 1
Last Review Date: 12/02/2020	Prepared By: Katherine Kempin	
Next Review Due Date: 12/02/2021	Approved By:	

05. STAFF

05.07 Occupational Health and Safety

It is the policy of the Shire of Laverton to promote and maintain the highest degree of health, safety and well-being of all staff by aiming to:

- Prevent accidents and ill-health caused by working conditions;
- Protect staff from any health hazard which may arise out of their work or the conditions in which it is carried out; and
- Place and maintain staff in an occupational environment designed to satisfy their needs for health, safety and well-being at work.

This policy provides for:

- Establishing and maintaining work practices which are safe and minimise risk to health;
- All levels of management and supervisory staff to be responsible and accountable for minimising the potential for occupational injury to and illness of staff within their area of responsibility;
- Training, placing and supervising of all staff to enable the safe performance of duties; and
- Developing and implementing preventative strategies which include workplace and job design, the identification of hazards in the workplace and taking appropriate remedial action to control the hazards.

BIBLIOGRAPHY

Adopted	15/05/1997				
Reaffirmed	24/05/2007				
Reaffirmed	18/06/2009				
Reaffirmed	22/02/2011				
Reaffirmed	17/09/2015				

11.1.4 REQUEST FOR RELIEF FROM LOCAL GOVERNMENT RATES ON EXPLORATION TENEMENTS DUE TO COVID-19

SUBMISSION TO:	Ordinary Meeting of Council, 23 April 2020
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Association of Mining and Exploration Companies
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	Not Applicable

MATTER FOR CONSIDERATION

Council is in receipt of correspondence from the Association of Mining and Exploration Companies (AMEC) requesting consideration to provide temporary relief on local government rates on exploration tenements.

ATTACHMENTS

OMC230420.11.1.4.A AMEC Letter

APPLICANT'S SUBMISSION

Not applicable

BACKGROUND

The annual budget process includes the levying of rates which form a substantial part of the Shires income for the year, providing a balanced budget and thus enabling Council to undertake its works and services and provide various facilities and amenities for the community.

The rates levied for the Exploration Mining Tenements in 2019/2020 are \$458,712.

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.2 - Provides for Council's Annual Budget process including the levying of Rates and Fees & Charges.

POLICY IMPLICATIONS

Council policies are taken into consideration during the annual budget process.

FINANCIAL IMPLICATIONS

The recommendation of this report has no immediate financial implications for Council, however will impact on the 2020/2021 budget process.

STRATEGIC IMPLICATIONS

The recommendation of this report has no strategic implications for Council.

CONSULTATION

Nil.

COMMENT

During the COVID-19 Pandemic Local Governments (LGAs) throughout the State are being asked to carry a heavy burden in the social and economic fabrics of our communities during this crisis. We are being directed to "freeze" increases in household rates and fees & charges, which will result in significant reductions in income, while at the same time being asked to undertake additional requirements in the fight against the pandemic that will incur much higher levels of expenditure.

LGAs are being implored to gainfully employ their staff for as long as possible and to engage them into areas of community support which in most cases is not in their individual areas of expertise. They are also being requested to bring forward capital works programs to stimulate the economy, which may require significant borrowings that they cannot afford to repay, effectively making them insolvent.

Given this situation, the Goldfields Esperance Voluntary Regional Organisation of Council (GVROC) at its meeting held on Friday 20th March 2020, discussed ways that may alleviate this financial burden whilst still assisting in the response to this economic and health crisis, and all the LGAs were unanimous in agreeing on the need for some form of a financial economic stimulus package for regional and remote LGAs from the Federal and State Governments.

Many LGAs have also called for a stimulus package or relief of varying kinds but the type of relief and support varies for each area. Unfortunately both the Federal and State Governments have been avoiding the possibility of providing any financial support to LGs to assist.

It appears that the request from AMEC is aligned with the State and Federal Government message as detailed above.

It is not feasible to expect Council to provide immediate rate relief as the 2019/20 Financial Year is well underway and actions have or are being initiated in accordance with the adopted budget.

The best possible option is to consider any rate relief as part of the 2020/2021 budget process, and this will most probably be in the form of a zero rates increase rather than a rate reduction.

As can be seen from earlier in the report, the rates levied for this type of property was to the value of \$458,712 in 2019/2020 and to expect Council to reduce its annual rate income by this or a subsidised amount in 2020/2021 is difficult to envisage, especially when Council is endeavouring to meet the requests from the State and Federal Governments, and other areas of Council revenue streams from its business activities, ie Great Beyond Visitor Centre, Community Resource Centre, Swimming Pool, and Airport landing fees, etc. have been dramatically reduced due to the COVID-19 Pandemic.

It is being recommended that Council informs the AMEC that whilst we understand their predicament Council is not in a position to review its rates income for the 2019/2020 financial year, and any consideration to the rating of property, whether it be Exploration Mining Tenements, or other, will be undertaken as part of the 2020/2021 budget deliberation process.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster

SECONDED: Cr R Prentice

That Council Informs the Association of Mining and Exploration Companies (AMEC) that whilst we understand their predicament during the period of the COVID-19 Pandemic:

- 1. Council is not in a position to review its rates income for the 2019/2020 financial year; and**
- 2. Council will review its rating processes for all rating properties as part of the 2020/2021 budget deliberation process, however this will most probably be in the form of a zero rates increase rather than a rate reduction.**

SIMPLE MAJORITY VOTES FOR 7 VOTES AGAINST 0

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31 March 2020

Mr Peter Naylor
Chief Executive Officer
Shire of Laverton
PO Box 42
LAVERTON WA 6440

By email: ceo@laverton.wa.gov.au

Dear Mr Naylor

Request for relief from local government rates on exploration tenements due to COVID-19

- Request for temporary relief on local government rates on exploration tenements
- Exploration companies' ability to raise capital to support ongoing operations in the next 6-12 months will be severely restricted
- There will be significantly reduced exploration investment on ground in the coming year
- Without relief from cost pressures, redundancies and company failure will occur in some cases, meaning companies may not be there to pay rates in future years.

The Association of Mining and Exploration Companies (AMEC) is the national industry body for hundreds of mining and mineral exploration companies throughout Australia. The vast majority of our members invest, explore and mine in Western Australia.

The human impact of COVID-19, and the safety of those in our industry is the number one priority for AMEC and its members. Each of our member companies is systematically implementing operational plans to help reduce the spread of COVID-19. Substantial resources are being allocated to ensure employees and companies are prepared, and we are working hard to ensure all our employees are practicing social and physical distancing.

At the same time, the broader impact of COVID-19 continues to extend into the economy and the financial markets and is increasing the financial pressures and constraints on our member companies.

The four major costs for a mineral exploration company are:

- Mining tenement rental fees - paid to State Government
- Rates - paid to Local Government
- Staff & Office
- Exploration Expenditure

Two of these payments are voluntary and two are not. In an environment where there is simply not the money to pay all four, difficult decisions have to be made, and regrettably our companies will be faced with little choice but to reduce or stop exploration and / or stand down staff.

The BDO *Explorer Quarterly Cash Update: December 2019* reported on the quarterly cash position of 651 ASX listed mineral exploration companies. The amount of cash a mineral exploration company has available allows it to keep the lights on, pay staff, pay the bills and with the remainder, explore and hopefully make a discovery. These companies are the small businesses without a source of revenue, that live on capital raised on the ASX and from private equity to explore for opportunities.

The BDO report reinforces the recent lack of listings of mineral exploration companies on the Australian Securities Exchange (ASX), a common pathway for raising investment capital. So far in 2020, there has been a single mineral exploration company listed on the ASX²⁹. Last year there were five, and in 2018, 35 listed. While 2018 now sounds comparatively large, in 2011, 71 listed and in the halcyon days of 2006, 126 companies listed.

Small Australian mineral exploration companies were already facing increasingly difficult financial markets, but with the COVID-19 crisis, will have little to no opportunity for capital raising for at least six months. Already some companies have informed me that they are reducing staff or moving to payment in shares in lieu of cash to maintain liquidity.

As COVID-19 weighs on the market, AMEC is growing increasingly concerned for the future of smaller mineral exploration companies that need to raise funds to survive. The BDO report stated that 40% of ASX listed mineral exploration companies reported less than \$1 million cash at bank in the December 2019 Appendix 5B reports³⁰.

While this may seem a lot of money, most of this must be spent on overheads this year.

Research conducted by AMEC of publicly listed information – ASX disclosures - showed that the average mineral exploration company in Australia spends approximately \$1.5m a year on holding costs / overheads (fees, rates & staff) before undertaking any exploration.

Over 70% of mineral discoveries in the last fifty years have been made by these small mineral exploration companies. While doing so they create jobs, opportunities and economic stimulus in remote and regional parts of Australia.

It is for these reasons we ask that you provide relief on local government rates in the coming rating year. This pause on payments is in line with the latest advice from the Commonwealth Government that suggests COVID-19 will disrupt normal operations until at least October 2020.

This would allow companies to repurpose rating expenditure to sustain internal operations, and keep staff employed.

²⁹ Castile Resources listed on 12 February 2020:

<https://www.asx.com.au/asxpdf/20200212/pdf/44f12cs3p45bk5.pdf>

³⁰ <https://www.bdo.com.au/en-au/insights/natural-resources/publications/explorer-quarterly-cash-update-december-2019>

I understand the significant impact that COVID-19 will be having for the local government sector. Increasing service levels to support the community in a time of crisis, combined with an expectation for frozen or lower rates will be extremely challenging to manage.

However, on behalf of our member companies, I must advise that without some cost relief from State and local government, many of our members may simply not be around to pay rates and fees again next year. We need your assistance.

This is a critical issue for AMEC's members, and I would welcome a conversation with you or your staff about ensuring the ongoing operations of mineral exploration during this time.

Please feel able to call me on 0477 399 130.

Yours sincerely



Warren Pearce

Chief Executive Officer

11.1.5	STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDING 29 FEBRUARY 2020
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SUBMISSION TO: Ordinary Meeting of Council, 23 April 2020
DISCLOSURE OF INTEREST: The author has no financial interest in this matter
OWNER/APPLICANT: Not applicable
AUTHOR: Phil Marshall, Deputy Chief Executive Officer
SENIOR OFFICER: Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE: Not Applicable

MATTER FOR CONSIDERATION

To accept the Statements of Financial Activity for the period ending 29 February 2020

ATTACHMENTS

OMC230420.11.1.5.A Statement of Financial Activity for the period ending 29 February 2020

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

Regulation 34 of the *Local Government (Financial Management) Regulations 1996* requires the preparation of a statement of financial activity each month, reporting on revenue and expenditure. Material variances (as determined by the Council annually) between actual and budgeted figures must be commented on.

Variances between budgeted and actual expenditure, including the required Material Variances of plus or minus 10% and \$10,000 (which is the limit set as per Council Resolution), should be reported on.

STATUTORY IMPLICATIONS

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Local Government (Financial Management) Regulations 1996

“34. *Financial activity statement required each month (Act s. 6.4)*

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month ..

(4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

(5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances”

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has no financial implications for Council.

STRATEGIC IMPLICATIONS

Civic Leadership Objective - A financially strong and knowledgeable Shire, leading an empowered community

CONSULTATION

Chief Executive Officer

COMMENT

The Statements of Financial Activity having been generated and prepared by consultants Moore Stephens are presented to Council in their entirety.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr R Ryles SECONDED: Cr S Weldon

That Council in accordance with Clause 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial Activity for the period ending 29 February 2020 as shown in Attachment OMC230420. 11.1.5.A

MAJORITY VOTES FOR 7 VOTES AGAINST 0

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Mr Peter Naylor
Chief Executive Officer
Shire of Laverton
PO Box 42
LAVERTON WA 6440

Dear Peter

COMPILATION REPORT TO THE SHIRE OF LAVERTON

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Laverton, which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 29th February 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF LAVERTON

The Shire of Laverton are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Laverton we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Laverton provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit of the Shire of Laverton. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

Moore Stephens (WA) Pty Ltd

Moore Stephens (WA) Pty Ltd
Chartered Accountants



RUSSELL BARNES
DIRECTOR

26th March 2020

Mr Peter Naylor
Chief Executive Officer
Shire of Laverton
PO Box 42
LAVERTON WA 6440

Dear Peter

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 29 FEBRUARY 2020

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 29 February 2020 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

As per the attached table for management points.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 16 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely



RUSSELL BARNES
DIRECTOR

26th March 2020

Topic	Item	First Identified	Explanation	Action Required	Priority
Bank Accounts	Reconciliations	December 2019	At time of preparing the Statement of Financial Activity Bank reconciliations for Trust accounts and Municipal accounts had not been reconciled, therefore the balances reflected in these Financial Statements as advised are as per the system.	Recommend all bank accounts be reconciled to General Ledger to reflect correctly in Monthly Financial Statements.	High
Reserves	Transfers to Reserves	February 2020	Reserve interest earned of \$8,966.20 for February 2020 has not been journaled to reserve interest earned account (130302450) in the operating interest received account.	Journals to account for interest earned in reserve funds be correctly maintained.	High
Interest	Interest received	February 2020	Interest received for the month of February 2020, on the Outback Highway Development funding account of \$34.89 has not been entered in Synergy.	We recommend all interest earned, be posted to the correct account in the period to which it relates.	High
Trust	Outback highway	February 2020	The Synergy accounts for Trust Cash at Bank and Trust – Investment agree in total with the bank statements but not individually.	We recommend all monies held in relation to the outback highway account be held in one account which corresponds to the account in Synergy, and all other monies held as bonds and deposits held in a separate account.	High



Topic	Item	First Identified	Explanation	Action Required	Priority
Trust	Bonds held and other funds held in Trust	June 2019	<p>Monies should only be held in Trust if they are required to be in Trust by the LGA or any other law. As per the Office of the Auditor General's recent position paper, bonds should not be held in Trust but should be transferred to the Municipal Fund and reflected as cash and liability. The financial statements have been amended to reflect the transfer of monies held in Trust to restricted cash and other creditors as in line with the action adopted in the annuals, with the exception of money held in the outback highway development fund. At the time of preparing the monthly financial statements we are waiting on a copy of this agreement.</p>	<p>We recommend the trust funds be reviewed and transfers be made to clear those monies which have been identified as non-trust funds.</p>	High
Other creditors	Reconciliations	January 2019	<p>The Building Services Levy account in other creditors – bonds and deposits, has a positive balance of \$2,380.</p>	<p>Recommend the Building service levy creditor balance be investigated and reconciled.</p>	High
Contract Assets/Liabilities		July 2019	<p>Adoption of AASB15 and AASB1058 requires Contract Assets and Liabilities to be recognised on 1st July 2019. This has occurred within the statements however the associated journals are still to be raised.</p>	<p>Process adjustment journals on 1st July 2019. Establish processes to raise monthly journals for movements in contract assets and liabilities.</p>	Medium



Topic	Item	First Identified	Explanation	Action Required	Priority
Budget Review	Budget Amendments	February 2020	The budget review has been adopted by Council, however these amendments have not been entered into Synergy. The February monthly financial statements have been amended to reflect the changes adopted.	The adopted budget amendments be entered in Synergy.	Medium
Funding Surplus		November 2019	At the time of preparing the attached Statement of Financial Activity, the Annual Financial Report for 30 June 2019 has not been finalised, therefore the opening funding surplus of \$1,475,924 may change due to year end audit adjustments.	None Required	Low



SHIRE OF LAVERTON
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 29 February 2020

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

SUMMARY INFORMATION

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 29 February 2020

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 14.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

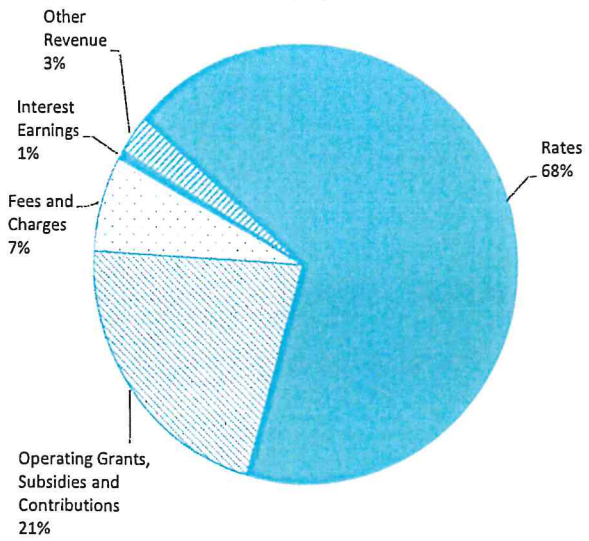
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

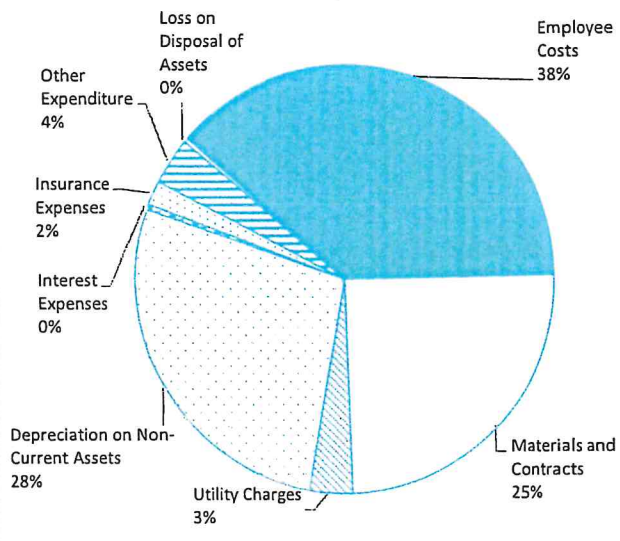
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

SUMMARY INFORMATION - GRAPHS

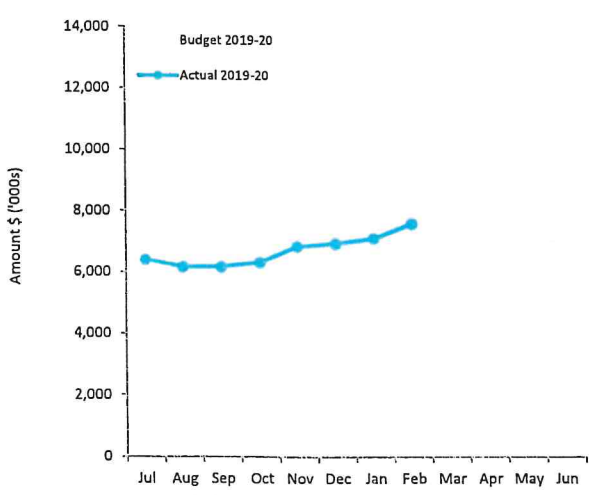
OPERATING REVENUE



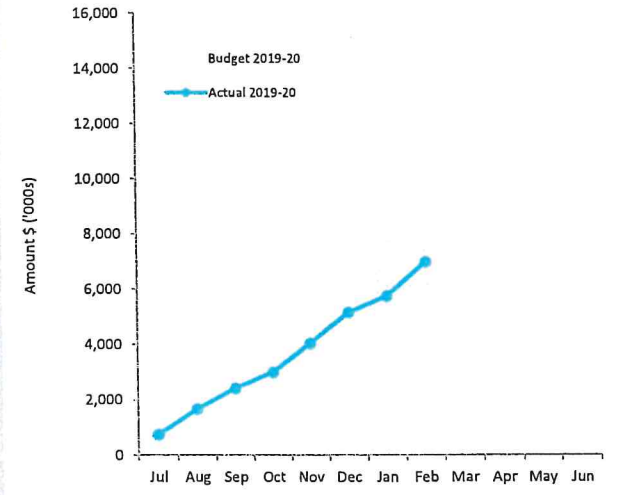
OPERATING EXPENSES



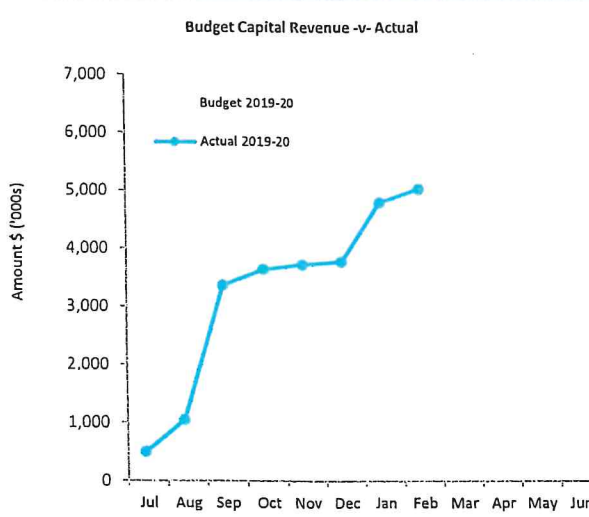
Budget Operating Revenues -v- Actual



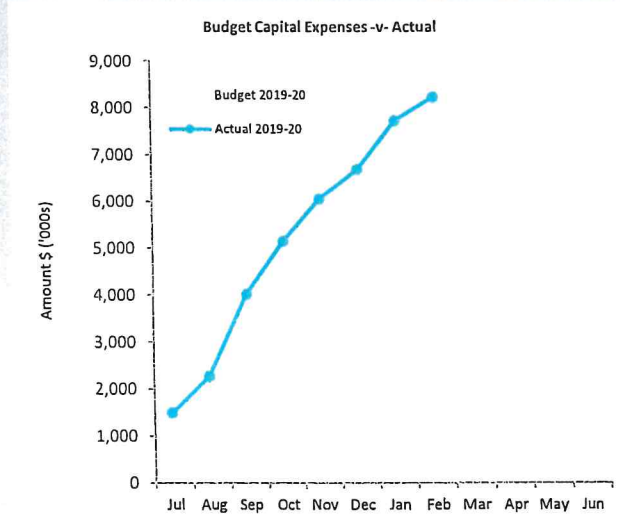
Budget Operating Expenses -v- YTD Actual



CAPITAL REVENUE



CAPITAL EXPENSES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

GOVERNANCE	ACTIVITIES
GENERAL PURPOSE FUNDING	Administration and operation facilities and services to members of Council. Other costs that relate to the tasks of assisting members and ratepayers on matters which do not concern specific council services.
LAW, ORDER, PUBLIC SAFETY	Rates, general purpose government grants and interest revenue.
HEALTH	Supervision of various laws, fire prevention, emergency services and animal control.
EDUCATION AND WELFARE	Food control, maintenance of child health clinics and health administration, and the retention of a full time doctor in Laverton.
HOUSING	Maintenance of pre-school facilities, day care centre, donations to school and assistance to welfare groups and the Youth Development Program.
COMMUNITY AMENITIES	Provision of staff housing as well as private housing for the retention of professionals in Laverton.
RECREATION AND CULTURE	Rubbish collection services, operation of rubbish tip site, noise control, administration of town planning, operation of cemeteries and maintenance of public conveniences.
TRANSPORT	Provision of public halls, swimming pool, recreational facilities, various reserves, operation of library together with television and radio re-broadcasting facilities.
ECONOMIC SERVICES	Construction and maintenance of roads, drainage, footpaths, parking facilities, traffic signs, street cleaning and operation of Laverton Airport.
OTHER PROPERTY AND SERVICES	Community development, tourism and area promotion, heritage development and maintenance, Great Beyond Visitor Centre & Explorers Hall of Fame, Community Resource Centre and building control.
	Private works, community bus, technical services, administration, plant operations control and miscellaneous services not able to be classified elsewhere.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,271,897	2,271,897	1,205,359	(1,066,538)	(46.94%)	
Revenue from operating activities							
Governance		100	64	22,727	22,663	35410.94%	▲
General purpose funding - general rates	6	5,599,900	5,199,900	5,155,937	(43,963)	(0.85%)	
General purpose funding - other		1,280,367	924,536	944,214	19,678	2.13%	
Law, order and public safety		20,283	8,168	15,009	6,841	83.75%	
Health		3,500	2,328	2,418	90	3.87%	
Education and welfare		279,895	183,695	214,825	31,130	16.95%	▲
Housing		84,500	33,320	74,910	41,590	124.82%	▲
Community amenities		141,050	131,306	114,515	(16,791)	(12.79%)	▼
Recreation and culture		74,600	9,720	34,989	25,269	259.97%	▲
Transport		6,417,103	2,779,907	585,888	(2,194,019)	(78.92%)	▼
Economic services		399,133	220,657	246,021	25,364	11.49%	▲
Other property and services		129,071	70,328	159,983	89,655	127.48%	▲
		14,429,502	9,563,929	7,571,436	(1,992,493)		▼
Expenditure from operating activities							
Governance		(654,735)	(424,512)	(330,537)	93,975	22.14%	▲
General purpose funding		(534,528)	(335,495)	(290,401)	45,094	13.44%	▲
Law, order and public safety		(329,707)	(209,647)	(155,114)	54,533	26.01%	▲
Health		(356,176)	(199,584)	(226,181)	(26,597)	(13.33%)	▼
Education and welfare		(659,692)	(462,254)	(359,639)	102,615	22.20%	▲
Housing		(91,385)	(61,178)	(38,736)	22,442	36.68%	▲
Community amenities		(623,366)	(415,646)	(364,824)	50,822	12.23%	▲
Recreation and culture		(1,348,242)	(885,300)	(869,519)	15,781	1.78%	
Transport		(8,515,979)	(5,593,789)	(3,489,552)	2,104,237	37.62%	▲
Economic services		(1,445,402)	(939,840)	(828,693)	111,147	11.83%	▲
Other property and services		(42,096)	(11,513)	(24,733)	(13,220)	(114.83%)	▼
		(14,601,308)	(9,538,758)	(6,977,929)	2,560,829		▲
Non-cash amounts excluded from operating activities	1(a)	2,645,007	1,719,536	1,939,207	219,671	12.78%	▲
Amount attributable to operating activities		2,473,201	1,744,707	2,532,714	788,007		▲
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	5,350,289	1,974,784	4,962,761	2,987,977	151.31%	▲
Proceeds from disposal of assets	7	101,045	101,045	66,045	(35,000)	(34.64%)	
Purchase of property, plant and equipment	8	(10,170,724)	(7,384,663)	(8,226,719)	(842,056)	(11.40%)	▼
Amount attributable to investing activities		(4,719,390)	(5,308,834)	(3,197,913)	2,110,921		▲
Financing Activities							
Transfer from reserves	10	387,721	0	0	0	0.00%	
Repayment of debentures	9	(217,287)	(128,059)	(128,059)	0	0.00%	
Transfer to reserves	10	(40,000)	(22,730)	(22,730)	0	0.00%	
Amount attributable to financing activities		130,434	(150,789)	(150,789)	0		
Closing funding surplus / (deficit)	1(c)	156,142	(1,443,019)	389,371			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Please refer to the compilation report

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears and service charges.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

GRANT REVENUE

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

Assets that were acquired for consideration that was less than fair value principally to enable the Shire to further its objectives may have been measured on initial recognition under other Australian Accounting Standards at a cost that was significant less than fair value. Such assets are not required to be remeasured at fair value.

Volunteer Services in relation have not been recognised in revenue and expenditure as the fair value of the services cannot be reliably estimated and the services would not have been purchased if they had not been donated.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

EXPENSES

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Loss on the disposal of fixed assets.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, provision for bad debts, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	2,271,897	2,271,897	1,205,359	(1,066,538)	(46.94%)	▼
Revenue from operating activities							
Rates	6	5,599,900	5,199,900	5,155,937	(43,963)	(0.85%)	
Operating grants, subsidies and contributions	12	7,621,019	3,488,084	1,618,580	(1,869,504)	(53.60%)	▼
Fees and charges		567,950	454,834	529,245	74,411	16.36%	▲
Interest earnings		90,200	78,066	54,306	(23,760)	(30.44%)	▼
Other revenue		550,433	343,045	213,368	(129,677)	(37.80%)	▼
		14,429,502	9,563,929	7,571,436	(1,992,493)		▼
Expenditure from operating activities							
Employee costs		(4,421,315)	(2,970,260)	(2,674,328)	295,932	9.96%	
Materials and contracts		(6,760,560)	(4,186,653)	(1,725,667)	2,460,986	58.78%	▲
Utility charges		(349,300)	(205,792)	(233,362)	(27,570)	(13.40%)	▼
Depreciation on non-current assets		(2,579,495)	(1,719,536)	(1,918,945)	(199,409)	(11.60%)	▼
Interest expenses		(54,335)	(30,171)	(28,814)	1,357	4.50%	
Insurance expenses		(159,672)	(142,534)	(124,205)	18,329	12.86%	▲
Other expenditure		(211,119)	(283,812)	(252,346)	31,466	11.09%	▲
Loss on disposal of assets	7	(65,512)	0	(20,262)	(20,262)	0.00%	▼
		(14,601,308)	(9,538,758)	(6,977,929)	2,560,829		▲
Non-cash amounts excluded from operating activities	1(a)	2,645,007	1,719,536	1,939,207	219,671	12.78%	▲
Amount attributable to operating activities		2,473,201	1,744,707	2,532,714	788,007		▲
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	5,350,289	1,974,784	4,962,761	2,987,977	151.31%	▲
Proceeds from disposal of assets	7	101,045	101,045	66,045	(35,000)	(34.64%)	▼
Payments for property, plant and equipment	8	(10,170,724)	(7,384,663)	(8,226,719)	(842,056)	11.40%	▼
Amount attributable to investing activities		(4,719,390)	(5,308,834)	(3,197,913)	2,110,921		▲
Financing Activities							
Transfer from reserves	10	387,721	0	0	0	0.00%	
Repayment of debentures	9	(217,287)	(128,059)	(128,059)	0	0.00%	
Transfer to reserves	10	(40,000)	(22,730)	(22,730)	0	0.00%	
Amount attributable to financing activities		130,434	(150,789)	(150,789)	0		
Closing funding surplus / (deficit)	1(c)	156,142	(1,443,019)	389,371			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Add: Loss on asset disposals	7	65,512	0	20,262
Add: Depreciation on assets		2,579,495	1,719,536	1,918,945
Total non-cash items excluded from operating activities		2,645,007	1,719,536	1,939,207

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30-06-2019	This Year Opening 1 July 2019	This Time Last Year 28 Feb 2019	Year to Date 29 February 2020
Adjustments to net current assets					
Less: Reserves - restricted cash	10	(2,262,372)	(2,262,372)	(3,127,074)	(2,285,102)
Add: Borrowings	9	217,277	217,277	36,907	89,218
Add: Provisions - employee	11	186,037	186,037	295,410	186,037
Total adjustments to net current assets		(1,859,058)	(1,859,058)	(2,794,757)	(2,009,847)

(c) Net current assets used in the Statement of Financial Activity

Current assets					
Cash and cash equivalents	2	3,891,206	3,891,206	3,834,793	2,520,788
Rates receivables	3	609,083	609,083	856,383	888,349
Receivables	3	853,368	853,368	3,393,575	177,008
Other current assets	4	139,287	1,604,961	175,760	139,287
Less: Current liabilities					
Payables	5	(882,056)	(882,056)	(666,874)	(359,156)
Borrowings	9	(217,277)	(217,277)	(36,907)	(89,218)
Contract liabilities	11	0	(2,374,169)	0	(457,141)
Provisions	11	(420,699)	(420,699)	(295,410)	(420,699)
Less: Total adjustments to net current assets	1(b)	(1,859,058)	(1,859,058)	(2,794,757)	(2,009,847)
Closing funding surplus / (deficit)		2,113,854	1,205,359	4,466,563	389,371

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account	Cash and cash equivalents	234,136	0	234,136		NAB	Various	na
Petty Cash & Cash On Hand - Administration	Cash and cash equivalents	1,550	0	1,550		na	na	na
Reserve Bank - Term Deposit Investments	Cash and cash equivalents	0	2,285,102	2,285,102		NAB	1.58%	4/05/2020
Trust Cash At Bank	Cash and cash equivalents	0	0	0	180,370	NAB	Various	na
Trust - Investment	Cash and cash equivalents	0	0	0	1,593	NAB	Various	na
Total		235,686	2,285,102	2,520,788	181,963			
Comprising								
Cash and cash equivalents		235,686	2,285,102	2,520,788	181,963			
		235,686	2,285,102	2,520,788	181,963			

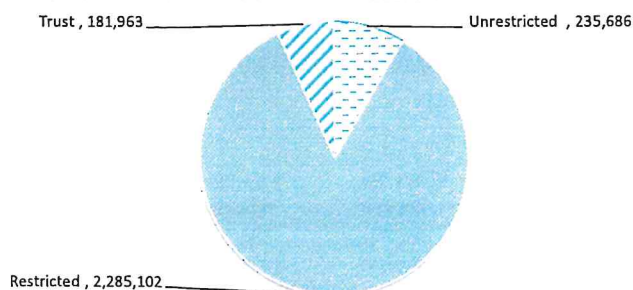
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Total Cash	Unrestricted
\$2.52 M	\$.24 M

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 3
RECEIVABLES

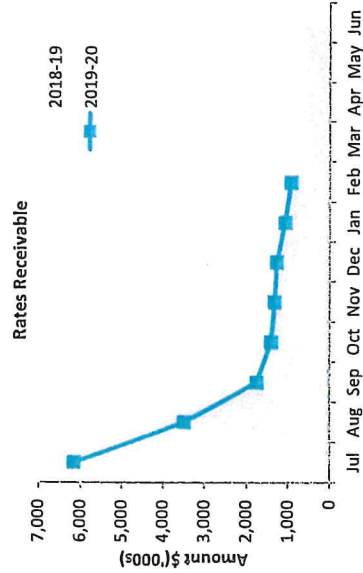
Rates receivable	30 June 2019	29 Feb 2020
Opening arrears previous years	\$ 261,743	\$ 609,083
Levied this year	4,815,199	5,155,937
Less - collections to date	(4,467,859)	(4,876,671)
Equals current outstanding	609,083	888,349
Net rates collectable	609,083	888,349
% Collected	88%	84.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
Receivables - general	\$ (701)	\$ 177,548	\$ 6,439	\$ 151	\$ 2,005	\$ 185,442
Percentage	(0.4%)	95.7%	3.5%	0.1%	1.1%	
Balance per trial balance						185,442
Sundry receivable						94,744
GST receivable						(122,140)
Allowance for impairment of receivables						19,082
Accrued income						(120)
Rates Pensioner Rebates						1,77,008
Total receivables general outstanding						1,77,008

Amounts shown above include GST (where applicable)

KEY INFORMATION

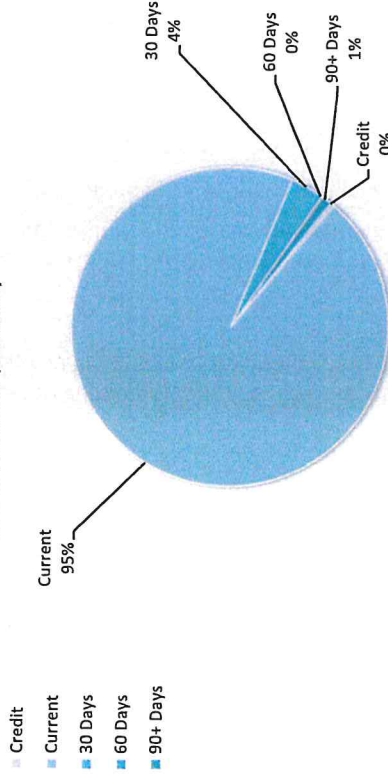
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected
84.6%

Rates Due
\$888,349

Accounts Receivable (non-rates)



Debtors Due
\$177,008

Over 30 Days
5%

Over 90 Days
1.1%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2019	Asset Increase	Asset Reduction	Closing Balance 29 February 2020
	\$	\$	\$	\$
Other current assets				
Inventory				
Fuel, oil and materials on hand	139,287	0	0	139,287
Contract assets				
Contract assets	1,465,674	0	(1,465,674)	0
Total other current assets	1,604,961			139,287
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

Contract assets

A contract asset is the right to consideration in exchange for goods or services the entity has transferred to a customer when that right is conditioned on something other than the passage of time.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

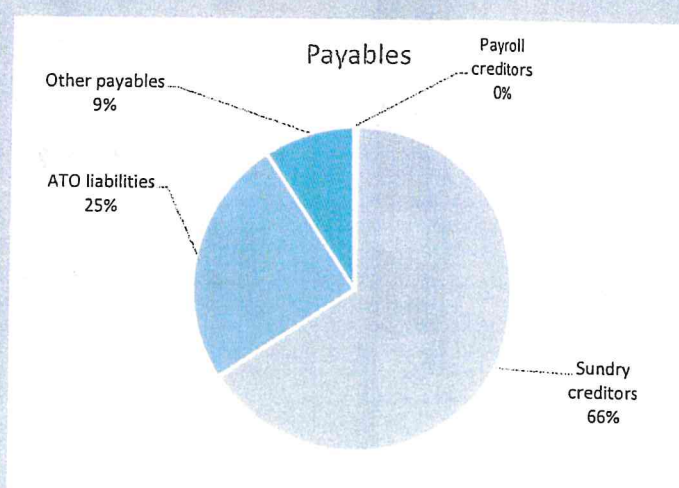
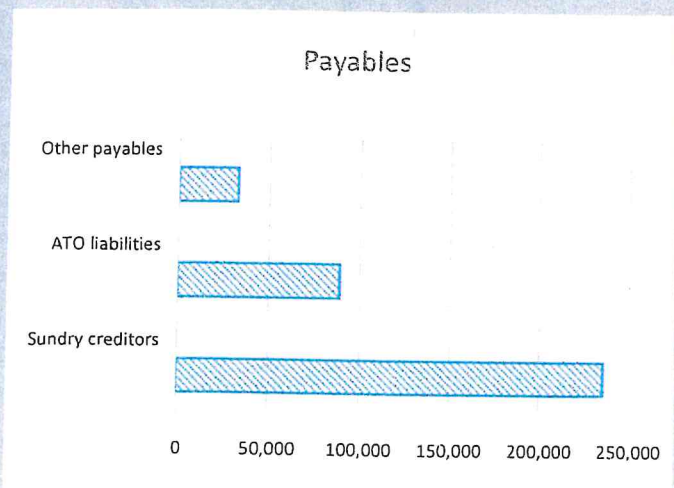
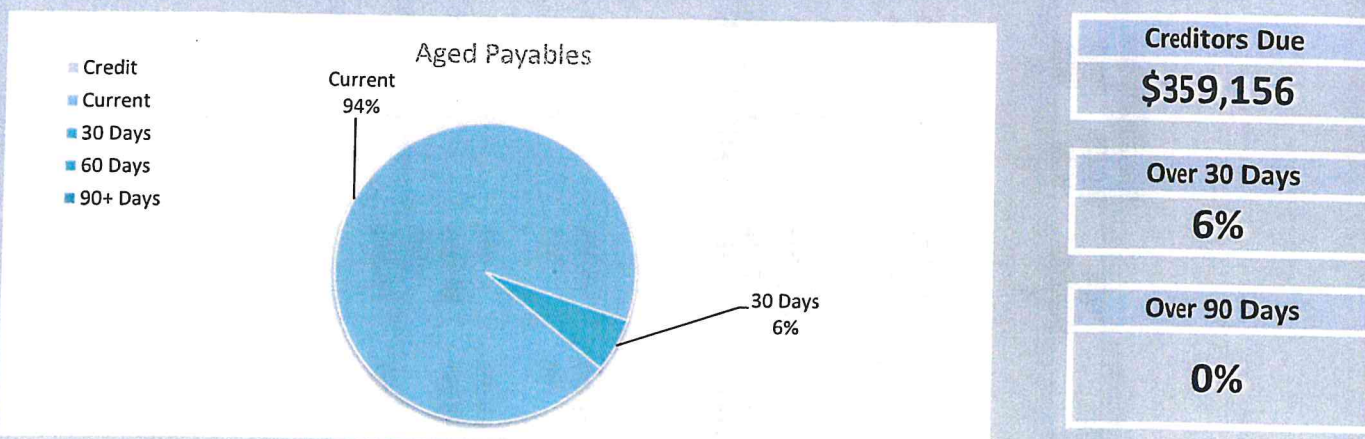
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	222,575	13,737	0	0	236,312
Percentage	0%	94.2%	5.8%	0%	0%	
Balance per trial balance						
Sundry creditors						236,311
ATO liabilities						89,148
Other payables						32,712
Payroll creditors						985
Total payables general outstanding						359,156

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

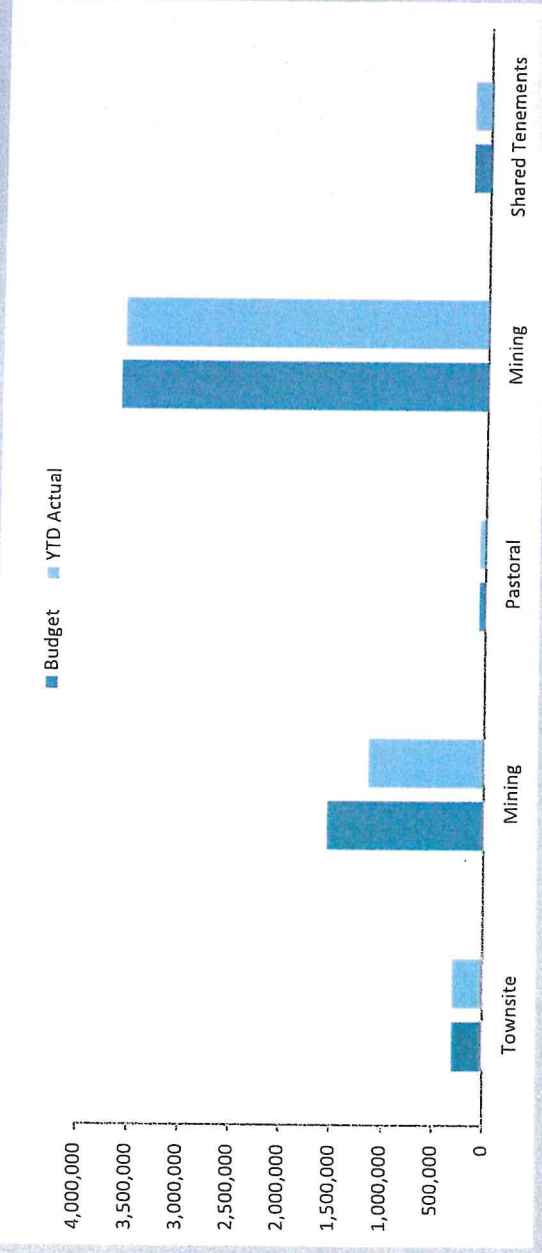
RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Amended Budget			YTD Actual				
				Rate Revenue	Interim Rate	Back Rate	Rate Revenue	Interim Rates	Back Rates	Total Revenue	
General rate revenue				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Townsite	0.116100	177	2,393,204	277,850	0	0	277,850	277,851	(315)	0	277,536
Mining	0.089700	12	12,580,500	1,128,470	400,000	0	1,528,470	1,128,471	0	0	1,128,471
Unimproved value											
Pastoral	0.097900	17	581,775	56,954	0	0	56,954	56,956	0	0	56,956
Mining	0.165600	750	21,890,480	3,625,060	0	0	3,625,060	3,625,063	(39,006)	0	3,586,057
Shared Tenements	0.165600	43	1,042,058	172,560	0	0	172,560	172,565	0	0	172,565
Sub-Total		999	38,488,017	5,260,894	400,000	0	5,660,894	5,260,906	(39,321)	0	5,221,585
Minimum payment											
Gross rental value											
Townsite	315	49	16,767	15,435	0	0	15,435	15,435	0	0	15,435
Mining	315	1	20	315	0	0	315	315	0	0	315
Unimproved value											
Pastoral	315	3	3,000	945	0	0	945	945	0	0	945
Mining	315	341	213,867	107,415	0	0	107,415	107,415	0	0	107,415
Shared Tenements	158	12		1,896	0	0	1,896	1,896	0	0	1,896
Sub-total		406	233,654	126,006	0	0	126,006	126,006	0	0	126,006
Discount							(187,000)				(191,654)
Total general rates							5,599,900				5,155,937

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

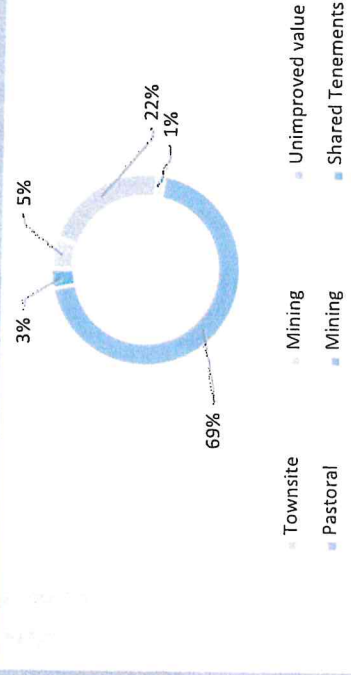
**OPERATING ACTIVITIES
NOTE 6
RATE REVENUE**

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2019 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



General Rates		
Budget	YTD Actual	%
\$5.6 M	\$5.16 M	92.07%

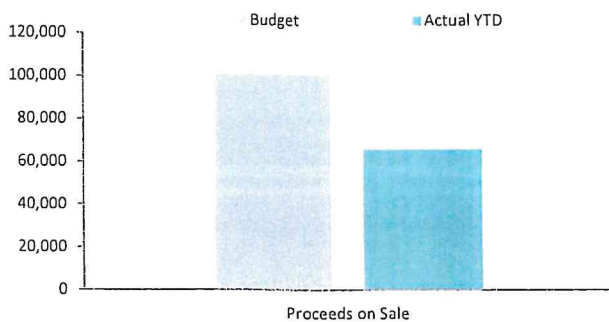


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

OPERATING ACTIVITIES
NOTE 7
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Transport								
	P336 - Fuso Canter Truck - maybe P34	67,500	25,000	0	(42,500)	0	0	0	0
	P337 - Ford Ranger Tray Back Utility	12,750	10,000	0	(2,750)	0	0	0	0
	P300 - Ford PX Ranger XL 4x4 Dal Cab	19,372	1,500	0	(17,872)	19,372	1,500	0	(17,872)
	Other property and services								
	P377 - Toyota Landcruiser 40076	66,935	64,545	0	(2,390)	66,935	64,545	0	(2,390)
		166,557	101,045	0	(65,512)	86,307	66,045	0	(20,262)

KEY INFORMATION



Proceeds on sale		
Annual Budget	YTD Actual	%
\$101,045	\$66,045	65%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

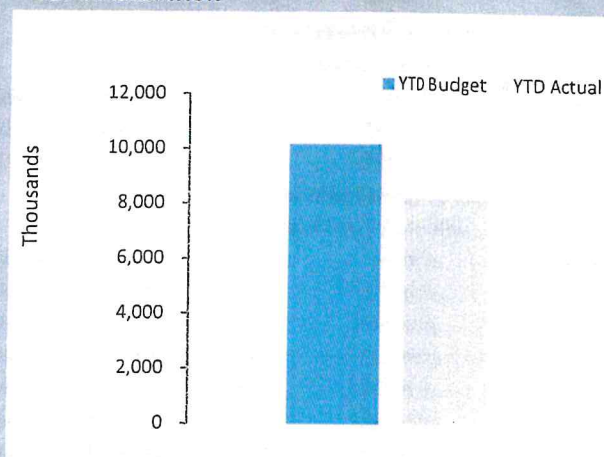
INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land & Buildings	545,000	363,323	279,171	(84,152)
Furniture & Fittings	94,000	62,659	8,833	(53,826)
Plant & Equipment	391,871	355,527	167,819	(187,708)
Infrastructure Roads	6,987,353	4,542,326	6,925,185	2,382,859
Infrastructure Other	2,012,500	1,960,828	807,577	(1,153,251)
Infrastructure Footpaths & Cycleways	140,000	100,000	38,134	(61,866)
Capital Expenditure Totals	10,170,724	7,384,663	8,226,719	842,056
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	5,350,289	1,974,784	4,962,761	2,987,977
Other (disposals & C/Fwd)	101,045	101,045	66,045	(35,000)
Cash backed reserves				
Great Beyond reserve	50,000	0	0	0
Council building reserve	60,000	0	0	0
Economic development reserve	192,721	0	0	0
Coach house renovation reserve	85,000	0	0	0
Contribution - operations	4,331,669	5,308,834	3,197,913	(2,110,921)
Capital funding total	10,170,724	7,384,663	8,226,719	842,056

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION

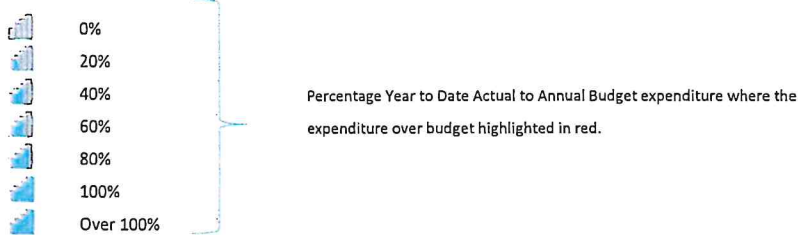


Acquisitions	Annual Budget	YTD Actual	% Spent
	\$10.17 M	\$8.23 M	81%
Capital Grant	Annual Budget	YTD Actual	% Received
	\$5.35 M	\$4.96 M	93%

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020

INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total
Level of completion indicators



Level of completion indicator, please see table at the end of this note for further details

		Amended			
Account Description		Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over
Capital Expenditure					
Land & Buildings					
4110110	HALLS - Building; Capital	0	0	250,018	250,018
4110210	SWIM - Building ; Capital	0	0	813	813
4130310	HERITAGE - Building; Capital	145,000	96,659	20,379	(76,280)
4130410	GREAT BEYOND - Building; Capital	0	0	7,961	7,961
4130510	CRC - Building; Capital	400,000	266,664	0	(266,664)
Land & Buildings Total		545,000	363,323	279,171	(84,152)
Furniture & Fittings					
4110220	SWIM - Furniture & Fittings; Capital	44,000	29,331	1,765	(27,566)
4130420	GREAT BEYOND - Furniture & Fittings; Capital	50,000	33,328	7,068	(26,260)
Furniture & Fittings Total		94,000	62,659	8,833	(53,826)
Plant & Equipment					
4050430	EMR - Plant & Equipment; Capital	44,000	29,328	0	(29,328)
4120330	PLANT - Plant & Equipment; Capital	270,672	249,000	90,621	(158,379)
4140430	ADMIN - Plant & Equipment; Capital	77,199	77,199	77,198	(1)
Plant & Equipment Total		391,871	355,527	167,819	(187,708)
Infrastructure Roads					
4120141	ROADC - Sealed; Council Funded	5,322,312	3,375,679	5,538,268	2,162,589
4120142	ROADC - Gravel; Council Funded	132,265	88,152	56,533	(31,619)
4120148	ROADC - Gravel; Roads to Recovery Funded	496,750	331,160	182,148	(149,012)
4120151	ROADC - Sealed; Regional Road Group Funded	0	0	255,505	255,505
4120152	ROADC - Gravel; Regional Road Group Funded	722,027	538,003	649,431	111,428
4120158	ROADC - Gravel; Black Spot Funded	0	0	187,332	187,332
4120165	ROADC - Gravel; Other Grant Funding	313,999	209,333	55,968	(153,365)
Infrastructure Roads Total		6,987,353	4,542,326	6,925,185	2,382,859
Infrastructure Other					
4050380	OLOPS - Infrastructure Other	8,500	8,500	8,444	(56)
4100180	SANITATION - Infrastructure Other; Capital	50,000	33,328	44,944	11,616
4100380	COM AMEN - Infrastructure Other; Capital	30,000	20,000	19,765	(235)
4110280	SWIM - Infrastructure Other; Capital	674,000	674,000	378,189	(295,811)
4110580	REC OTHER - Infrastructure Other	0	0	34,540	34,540
4120480	AERO - Infrastructure Other	1,175,000	1,175,000	303,346	(871,654)
4130180	ECON DEV - Infrastructure Other	75,000	50,000	0	(50,000)
4140480	ADMIN - Infrastructure Other; Capital	0	0	18,350	18,350
Infrastructure Other Total		2,012,500	1,960,828	807,577	(1,153,251)
Infrastructure Footpaths & Cycleways					
4120172	ROADC - Footpaths	140,000	100,000	38,134	(61,866)
Infrastructure Footpaths & Cycleways Total		140,000	100,000	38,134	(61,866)
Grand Total		10,170,724	7,384,663	8,226,719	842,056

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

FINANCING ACTIVITIES

NOTE 9

BORROWINGS

Repayments - borrowings

Information on borrowings particulars	1 July 2019		New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
housing	\$	\$								
loan 79B - Executive Housing	61,923	0	0	0	14,785	30,028	47,138	31,895	0	3,375
loan 81 - Burt St Units	223,221	0	0	0	40,579	40,579	182,642	182,642	12,741	10,075
loan 82 - DCEO House	239,210	0	0	0	10,954	22,075	228,256	217,135	0	7,150
recreation and culture										
loan 83 - Community Hub	526,262	0	0	0	24,099	48,570	502,163	477,692	9,081	15,630
economic services										
loan 80 - Underground Power	322,963	0	0	0	37,642	76,035	285,321	246,928	6,982	12,105
total	1,373,579	0	0	0	128,059	217,287	1,245,520	1,156,292	28,804	48,335
current borrowings	217,277						89,218			
non-current borrowings	1,156,302						1,156,302			
	<u>1,373,579</u>						<u>1,245,520</u>			

All debenture repayments were financed by general purpose revenue.

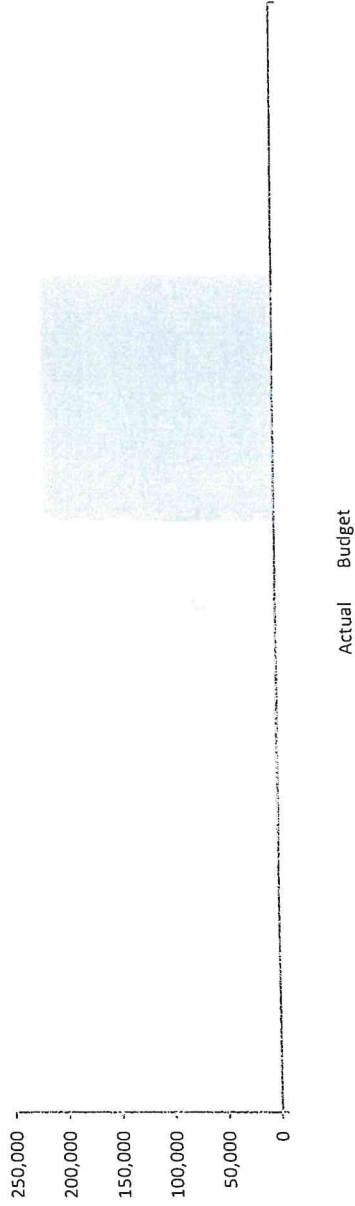
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Borrowings



Principal repayments

\$128,059

Interest earned

\$54,306

Interest expense

\$28,804

Reserves balance

\$2.29 M

Loans due

\$1.25 M

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

OPERATING ACTIVITIES
CASH RESERVES

NOTE 10

cash backed reserve

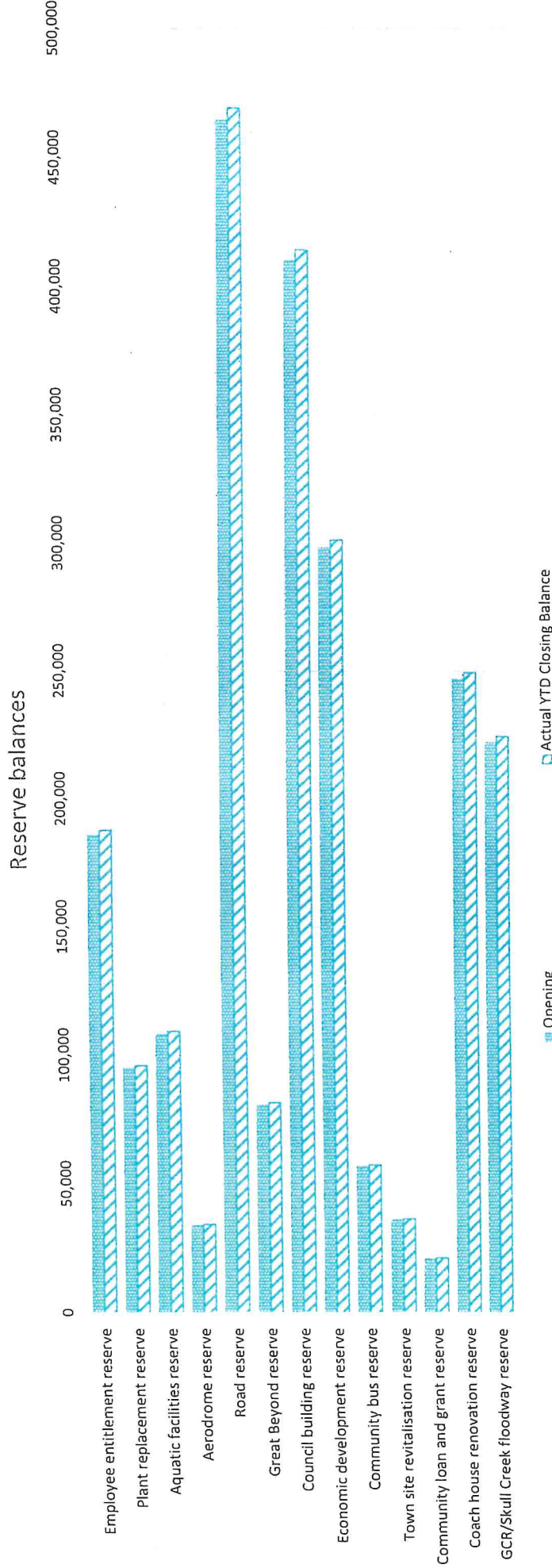
reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
employee entitlement reserve	\$ 186,036	\$	\$ 1,869	\$ 2,977	\$ 0	\$ 0	\$ 0	\$ 189,013	\$ 187,905
plant replacement reserve	95,402		959	4,811	0	0	0	100,213	96,361
quatic facilities reserve	108,491		1,090	1,685	0	0	0	110,176	109,581
erodrome reserve	34,077		342	2,187	0	0	0	36,264	34,419
oad reserve	464,720		4,669	7,439	0	0	0	472,159	469,389
reat Beyond reserve	81,097		815	806	0	(50,000)	0	31,903	81,912
ouncil building reserve	410,255		4,122	7,860	0	(60,000)	0	358,115	414,377
conomic development reserve	298,479		2,999	4,285	0	(192,721)	0	110,043	301,478
ommunity bus reserve	57,085		574	914	0	0	0	57,999	57,659
own site revitalisation reserve	36,266		364	581	0	0	0	36,847	36,630
ommunity loan and grant reserve	21,168		213	339	0	0	0	21,507	21,381
oach house renovation reserve	247,009		2,481	2,558	0	(85,000)	0	164,567	249,490
CR/Skull Creek floodway reserve	222,287		2,233	3,558	0	0	0	225,845	224,520
	2,262,372	0	22,730	40,000	0	(387,721)	0	1,914,651	2,285,102

Please refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES**

Other current liabilities	Note	Opening Balance 1 July 2019	Liability Increase	Liability Reduction	Closing Balance 29 February 2020
		\$	\$	\$	\$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- operating	12	0	272,098	(264,112)	7,986
- non-operating	13	2,374,169	20,815	(1,945,829)	449,155
Total unspent grants, contributions and reimbursements		2,374,169	292,913	(2,209,941)	457,141
Provisions					
Annual leave		165,949	0	0	165,949
Long service leave		254,750	0	0	254,750
Total Provisions		420,699	0	0	420,699
Total other current assets		2,794,868			877,840
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 12
OPERATING GRANTS AND CONTRIBUTIONS**
Operating grants, subsidies and contributions revenue

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 29 Feb 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies							
General purpose funding							
GENPUR - Financial Assistance Grant - General	0	0	0	0	729,624	568,875	547,203
GENPUR - Financial Assistance Grant - Roads	0	0	0	0	451,043	271,275	338,283
Law, order, public safety							
FIRE - Other Income	0	0	0	0	1,483	984	835
Education and welfare							
YOUTH - Grant Funding	0	94,068	(94,068)	0	123,607	92,703	94,068
CDC - Grant Funding	0	91,829	(83,843)	7,986	120,000	90,000	83,843
COM DEV - Grant Funding	0	1,000	(1,000)	0	0	0	1,000
Transport							
ROADC - Other Grants - Remote Access Roads	0	0	0	0	126,667	56,995	59,104
ROADC - Other Grants - Flood Damage	0	0	0	0	4,905,395	2,070,256	0
ROADM - Direct Road Grant (MRWA)	0	0	0	0	189,041	176,000	189,041
Economic services							
CRC - Grants	0	85,201	(85,201)	0	145,000	72,500	85,201
TOURISM - Grants	0	0	0	0	0	0	0
	0	272,098	(264,112)	7,986	6,791,860	3,399,588	1,398,578

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Operating grants, subsidies and contributions revenue

Provider	Unspent operating grant, subsidies and contributions liability				Operating grants, subsidies and contributions revenue		
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 29 Feb 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$
Operating contributions							
General purpose funding							
RATES - Reimbursement of Debt Collection Costs	0	0	0	0	5,000	3,328	1,080
GENPUR - Reimbursements	0	0	0	0	0	0	106
Law, order, public safety							
FIRE - Contributions & Donations	0	0	0	0	4,000	2,664	4,000
Education and welfare							
YOUTH - Contributions & Donations	0	0	0	0	1,000	664	0
YOUTH - Reimbursements	0	0	0	0	500	328	0
COM DEV - Contributions & Donations	0	0	0	0	34,788	0	34,788
Housing							
STF HOUSE - Staff Rental Reimbursements	0	0	0	0	20,000	13,328	11,055
STF HOUSE - Reimbursements - Other	0	0	0	0	17,000	0	24,337
Recreation and culture							
REC OTHER - Contributions & Donations	0	0	0	0	60,000	0	0
Transport							
ROADM - Road Contribution Income	0	0	0	0	561,000	0	0
LICENSING - Reimbursements	0	0	0	0	5,000	3,328	0
Economic services							
TOURISM - Reimbursements	0	0	0	0	3,800	2,528	0
CRC - Contributions & Donations	0	0	0	0	2,500	1,664	2,500
CRC - Other Income	0	0	0	0	0	0	3,220
Other property and services							
POC - Reimbursements	0	0	0	0	0	0	54
POC - Fuel Tax Credits Grant Scheme	0	0	0	0	75,000	50,000	49,648
ADMIN - Reimbursements	0	0	0	0	31,071	5,000	16,857
ADMIN - Reimbursements (GST Free)	0	0	0	0	7,500	5,000	49,479
SAL - Reimbursement - Workers Compensation	0	0	0	0	1,000	664	19,882
PWOH - Long Service Leave Recoup	0	0	0	0	0	0	2,996
	0	0	0	0	829,159	88,496	220,002
TOTALS	0	272,098	(264,112)	7,986	7,621,019	3,488,084	1,618,580

ease refer to the compilation report

**NOTE 13
NON-OPERATING GRANTS AND CONTRIBUTIONS**

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

Provider	Unspent non operating grants, subsidies and contributions liability				Non operating grants, subsidies and contributions revenue			
	Liability 1 Jul 2019	Increase in Liability	Liability Reduction (As revenue)	Liability 29 Feb 2020	Current Liability 29 Feb 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Law, order, public safety	0	0	0	0	0	22,000	14,664	11,000
EMR - Grants								
Housing								
DPIRD - Regional Aged Accommodation	42,134	0	0	42,134	42,134	0	0	0
Recreation and culture								
SWIM - Grants	0	0	0	0	0	252,500	26,664	212,500
DRD - Laverton Community Hub	674,834	0	(674,834)	0	0	0	0	674,834
Transport								
ROADC - Regional Road Group Grants (MRWA)	0	0	0	0	0	330,602	273,096	402,512
ROADC - Roads to Recovery Grant	0	0	0	0	0	2,608,750	331,160	496,752
ROADC - Other Grants - Roads/Streets	0	0	0	0	0	182,148	0	267,283
ROADC - Road Construction Mining Contribution	0	0	0	0	0	1,447,631	1,158,104	1,447,631
AERO - Grants	0	0	0	0	0	489,658	159,768	0
RAUP Grant - Laverton Airfield	75,510	0	0	75,510	75,510	0	0	0
DPIRD Grant - Laverton Airfield	150,000	0	0	150,000	150,000	0	0	0
RADS Grant - Laverton Airfield	218,830	0	(52,481)	166,349	166,349	0	0	52,481
Goldfields GSM Mining - Mt Weld Road	320,561	0	(320,561)	0	0	0	0	320,561
Anglogold Ashanti Australia - Mt Weld Road	642,300	0	(642,300)	0	0	0	0	642,300
Gruyere Management - Mt Weld Road	250,000	0	(250,000)	0	0	0	0	250,000
ROADC - Black Spot Grant	0	0	0	0	0	0	0	179,254
Economic services								
HERITAGE - Grants	0	0	0	0	0	0	0	0
GREAT BEYOND - Grants	0	20,815	(5,653)	15,162	15,162	17,000	11,328	5,653
	2,374,169	20,815	(1,945,829)	449,155	449,155	5,350,289	1,974,784	4,962,761

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2019	Amount Received	Amount Paid	Closing Balance 29 Feb 2020
	\$	\$	\$	\$
Outback Highway Development fund	180,935	1,028	0	181,963
	180,935	1,028	0	181,963

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	Budget Amendments						
3030210	Financial Assistance Grants - General	OOMC200227	Opening surplus			(1,688,261)	(1,688,261)
3030211	Financial Assistance Grants - Roads	OOMC200228	Operating Revenue		89,343	(28,876)	(1,717,137)
3120117	Road Grants - Remote Access Roads	OOMC200229	Operating Revenue			(169,000)	(1,627,794)
3120117	Road Grants - Remote Access Roads	OOMC200230	Operating Revenue		86,667		(1,796,794)
RAR087	Great Central Road (C/Over)	OOMC200231	Capital Expenses		82,333		(1,710,127)
3120110	Road Grants - Regional Road Group	OOMC200232	Capital Revenue			(10,769)	(1,627,794)
RRG1901	Bandyia Road (SLK 15.0 to 22.5)	OOMC200233	Capital Expenses		19,820		(1,638,563)
RRG1902	Lancefield Diversion Road (SLK 0 to 7.58)	OOMC200234	Capital Expenses		17,271		(1,618,743)
RRG1903	Old Laverton Road (SLK 27 to 37)	OOMC200235	Capital Expenses		17,257		(1,601,472)
RRG1904	Laverton -Mt Margaret Road (SLK 9.6 to 11.24)	OOMC200236	Capital Expenses		2,832		(1,584,215)
3120112	Road Grants - Black Spot	OOMC200237	Capital Revenue		224,067	(298,749)	(1,581,383)
RBS009A	Bandyia Road Floodway - Gum Creek (SLK 32.3)	OOMC200238	Capital Expenses		400,000		(1,357,316)
3030130	Rates - Interim Rates - Additional Mining Camps @ GRV	OOMC200239	Operating Revenue		760,381		(1,656,065)
4030181	Rates - Transfer to Reserve	OOMC200240	Capital Expenses			(30,000)	(495,684)
3030246	Gen Purpose Funds - Interest Earned	OOMC200241	Operating Revenue		11,602		(525,684)
2040141	Members - Subscriptions & Publications	OOMC200242	Operating Expenses			(6,000)	(514,082)
2050187	Fire - Other Expenditure	OOMC200243	Operating Expenses				(520,082)
3050135	Fire - Other Income	OOMC200244	Operating Revenue		8,000		(512,082)
IO335	OLOPS - Solar Lighting Wongatha Path	OOMC200245	Capital Expenses		11,000	(15,000)	(501,082)
4050380	OLOPS - CCTV Upgrade	OOMC200246	Operating Expenses				(516,082)
2080100	Youth - Salaries & on-costs	OOMC200247	Operating Expenses		34,000		(482,082)
3080400	Community Development - Contributions & Donations	OOMC200248	Operating Revenue		34,788		(447,294)
3090102	Staff Housing - Reimbursements - Other	OOMC200249	Operating Revenue		17,000		(430,294)
3090235	Other Housing - Rentals	OOMC200250	Operating Revenue		17,500		(412,794)
BO026	Swimming Pool Operating	OOMC200251	Operating Expenses			(40,000)	(452,794)
3110210	Swimming Pool - Grants	OOMC200252	Capital Revenue		212,500		(240,294)
BC091	Swimming Pool Play Equipment	OOMC200253	Capital Expenses		40,000		(200,294)
IO191	Laver Place Streetscaping	OOMC200254	Capital Expenses		50,000		(150,294)
RBS009	Bandyia Rd SLK 36.5 Black Spot	OOMC200255	Capital Expenses			(187,332)	(337,626)

Please refer to the compilation report

**OTES TO THE STATEMENT OF FINANCIAL ACTIVITY
OR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 15
BUDGET AMENDMENTS**

ments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
RBS009A	Bandy Rd SLK 32.3 Black Spot - Gum Creek	OOMC200256	Capital Expenses			(20,000)	(357,626)
3120112	Road Grants - Black Spot	OOMC200257	Operating Revenue			(224,067)	(581,693)
RBS009A	Bandy Road Floodway - Gum Creek (SLK 32.3)	OOMC200258	Capital Expenses		298,749		(282,944)
3120111	Road Grants - Roads to Recovery	OOMC200259	Capital Revenue		2,112,000		1,829,056
3120113	Other Road Grants - Roads/Streets	OOMC200260	Capital Revenue		182,148		2,011,204
3120130	Other Road Grants - Flood Damage	OOMC200261	Operating Revenue		1,800,000		3,811,204
C006/RTR801	Mt Weld Road	OOMC200262	Capital Expenses			(3,500,000)	311,204
RRG1902	Lancefield Diversion Road	OOMC200263	Capital Expenses			(85,000)	226,204
RRG087	Great Central Road	OOMC200264	Capital Expenses			(182,148)	44,056
FC060	Hawks Place Footpath	OOMC200265	Capital Expenses		20,000		64,056
IO330	Works Depot Wash-Down Bay	OOMC200266	Capital Expenses		49,500		113,556
3120210	Direct Road Grant	OOMC200267	Operating Revenue		13,041		126,597
PE601	Grader Changeover (Nett)	OOMC200268	Capital Expenses		410,000		536,597
PE602	Grader Changeover (Nett)	OOMC200269	Capital Revenue	203,750		(100,000)	436,597
PE603	Grader Changeover (Nett)	OOMC200270	Non Cash Item				436,597
PE607	Hilux Changeover (Nett)	OOMC200271	Capital Expenses			(40,672)	395,925
PE608	Hilux Changeover (Nett)	OOMC200272	Capital Revenue		1,500		397,425
PE609	Hilux Changeover (Nett)	OOMC200273	Non Cash Item	(17,872)			397,425
3120420	Airport Landing Fees	OOMC200274	Operating Revenue			(80,000)	317,425
W339	Airport Runway Maintenance	OOMC200275	Operating Expenses			(65,000)	252,425
IO901	Airport Apron & Taxiway Expansion	OOMC200276	Capital Expenses			(105,000)	147,425
TBA	Airport Runway Turning Nodes	OOMC200277	Capital Expenses		0	(250,000)	(102,575)
TBA	Airport Runway Turning Nodes	OOMC200278	Capital Revenue		250,000		147,425
V604/V605	Laverfest Markets & Ball (Nett)	OOMC200279	Operating Expenses		10,000		157,425
2130286	Tourism Expensed Minor Asset Purchases	OOMC200280	Operating Expenses		12,000		169,425
3130210	Tourism Grants	OOMC200281	Operating Revenue			(16,000)	153,425
30310/BC191	Heritage Grants/Heritage Buildings Improvements	OOMC200282	Capital Expenses		20,000		173,425
30310/BC192	Heritage Grants/Heritage Buildings Improvements	OOMC200283	Capital Revenue			(20,000)	153,425
2130400	Great Beyond - Employee Costs	OOMC200284	Operating Expenses			(40,000)	113,425
2130465	Great Beyond Maintenance/Operations	OOMC200285	Operating Expenses		21,800		135,225

ase refer to the compilation report

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
2130500	CRC - Employee Costs	OOMC200286	Operating Expenses		20,000		155,225
2140200	PWOH - Salaries, Wages & On-Costs	OOMC200287	Operating Expenses		30,000		185,225
2140261	PWOH - Engineering & Technical Support	OOMC200288	Operating Expenses			(40,000)	145,225
140401/314040z	Admin - Reimbursements	OOMC200289	Operating Revenue		23,571		168,796
PE 514	Admin - CEO Vehicle Changeover (Nett)	OOMC200290	Capital Expenses			(77,199)	91,597
PE 514	Admin - CEO Vehicle Changeover (Nett)	OOMC200291	Capital Revenue	(2,390)	64,545		156,142
PE 514	Admin - CEO Vehicle Changeover (Nett)	OOMC200292	Non Cash Item	(135,000)			156,142
	Profit on disposal opening balance adjustment	OOMC200293	Non Cash Item	(249,000)			156,142
	Loss on disposal opening balance adjustment	OOMC200294	Non Cash Item				156,142
				(200,512)	7,475,215	(7,319,073)	156,142

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 29 FEBRUARY 2020**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2019-20 year is \$10,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	22,663	35410.94%	▲	
Education and welfare	31,130	16.95%	▲	
Housing	41,590	124.82%	▲	
Community amenities	(16,791)	(12.79%)	▼	
Recreation and culture	25,269	259.97%	▲	
Transport	(2,194,019)	(78.92%)	▼	
Economic services	25,364	11.49%	▲	
Other property and services	89,655	127.48%	▲	
Expenditure from operating activities				
Governance	93,975	22.14%	▲	
General purpose funding	45,094	13.44%	▲	
Law, order and public safety	54,533	26.01%	▲	
Health	(26,597)	(13.33%)	▼	
Education and welfare	102,615	22.20%	▲	
Housing	22,442	36.68%	▲	
Community amenities	50,822	12.23%	▲	
Transport	2,104,237	37.62%	▲	
Economic services	111,147	11.83%	▲	
Other property and services	(13,220)	(114.83%)	▼	
Investing activities				
Non-operating grants, subsidies and contributions	2,987,977	151.31%	▲	
Capital acquisitions	(842,056)	(11.40%)	▼	

11.2 ENVIRONMENTAL HEALTH/BUILDING SURVEYOR BUSINESS

11.3 WORKS AND SERVICES BUSINESS

11.4 PLANNING AND DEVELOPMENT BUSINESS

11.4.1 GOLDEN QUEST DISCOVERY TRAIL
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SUBMISSION TO:	Ordinary Meeting of Council, 23 April 2020
DISCLOSURE OF INTEREST:	The author has no financial interest in this matter
OWNER/APPLICANT:	Golden Quest Discovery Trail
AUTHOR:	Peter Naylor, Chief Executive Officer
PREVIOUS MEETING REFERENCE:	OMC190627.10 of the Ordinary Meeting of Council held on 27 June 2019

MATTER FOR CONSIDERATION

Council to receive the minutes of the Golden Quest Discovery Trail (GQDT) meeting held on 19 March 2020, and endorse the GQDT Terms of Reference and GQDT Memorandum of Understanding, and authorise the Chief Executive Officer to sign the GQDT Memorandum of Understanding.

ATTACHMENTS

OMC230420.11.4.1.A	GQDT Minutes of 19 March 2020
OMC230420.11.4.1.B	GQDT Terms of Reference
OMC230420.11.4.1.C	GQDT Memorandum of Understanding

APPLICANT'S SUBMISSION

Not applicable.

BACKGROUND

The Golden Quest Discovery Trail was originally identified in 2003 as a significant destination for tourism in the Goldfields of Western Australia. Traversing through 956kms highlighting the City of Kalgoorlie Boulder, the Shires of Coolgardie, Menzies, Leonora and Laverton. The "Trail" offers a diverse outback experience encompassing the rich historical, cultural and environmental landscape of the Goldfields region; being second to none in the world.

Management and promotion of the Trail was transferred to the newly formed Goldfields Tourism Network Association (GTNA) in 2010, however with the demise of the GTNA as

previously reported to Council on 27 June 2019, the Goldfield Quest Discovery Trail Association has been reformed.

At the Ordinary Meeting of Council held on 27 June, Council resolved:

That Council resolves to endorse the recommendation to all Goldfields Tourism Network Association (GTNA) members that the pathway that the Board intends to take is:

- 3. To take steps to change the name of the GTNA and revert back to the Golden Quest Discovery Trail as its main objective;*
- 4. To engage Economic Transitions to draft a new constitution for the Golden Quest Discovery Trail based on model rules and updated objectives; and*
- 5. To convene a Special General Meeting prior to 30 June 2019 with the current Goldfields Tourism Network Association membership.*

STATUTORY ENVIRONMENT

Local Government Act 1995

Section 2.7(2) – Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

POLICY IMPLICATIONS

Council has no policies in respect to this matter.

FINANCIAL IMPLICATIONS

The recommendation of this report has minimal financial implications for Council as the annual contribution to the GQDT is provided for in the annual budget.

STRATEGIC IMPLICATIONS

Tourism has a strong reference in the Shire of Laverton Strategic Community Plan and the recommendation of this report is proposing the continuation of the work to align tourism in the Northern Goldfields.

CONSULTATION

Nil

COMMENT

The Shire President, Cr Patrick Hill, Cr Gary Buckmaster, and the Manager of the Great Beyond Visitor Centre (Laurinda Hill) have been attending recent meetings of the GQDT. Cr Buckmaster was appointed to the position of GQDT Secretary at the AGM held on 22 November 2019.

At the most recent GQDT Meeting held on 19 March 2020, the Association considered and accepted draft documents pertaining to the Terms of Reference under which the Association will function, and a Memorandum of Understanding which constitutes a financial commitment for the participating local governments, being the City of Kalgoorlie-Boulder, and the Shires of Coolgardie, Laverton, Leonora & Menzies.

The two documents are presented for Council consideration and endorsement.

VOTING REQUIREMENTS

Simple majority decision of Council required.

RESOLUTION

COUNCIL DECISION/PROCEDURAL MOTION

MOVED: Cr G Buckmaster

SECONDED: Cr S Weldon

That Council:

1. Receive the Minutes of the Golden Quest Discovery Trail Association Meeting held on 19 March 2020;
2. Endorse the proposed Terms of Reference, under which the Golden Quest Discovery Trail Association will function; and
3. Endorse the Memorandum of Understanding, which constitutes a financial commitment for the participating local governments, and authorise the Chief Executive Officer to sign on behalf of the Shire of Laverton.

SIMPLE MAJORITY VOTES FOR 7 VOTES AGAINST 0

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GOLDEN QUEST DISCOVERY TRAIL

GENERAL MEETING

Date: Thursday 19 March 2020

Time: 1:30pm

Venue: Boardroom of Office of Kyle McGinn MLA, 4/241 Hannan Street Kalgoorlie (entry off Cassidy Street.)

MINUTES:

1. DECLARATION OF OPENING 1:35pm

2. RECORD OF ATTENDANCE/PROXIES

Attendance:

Cr. Sherryl Botting (Coolgardie)

Cr. Kathie Lindup (Coolgardie)

Nigel Wessels (Department of Biodiversity, Conservations and Attractions)

Sarah Hinton (Secretarial and Marketing Officer)

Via teleconferencing:

Cr. Peter Craig (Leonora)

Cr. Gary Buckmaster (Laverton)

Cr. Greg Dwyer (Menzies)

Laurinda Hill (Great Beyond Visitor Centre, Laverton Proxy)

3. APOLOGIES:

John Bowler (City of Kalgoorlie Boulder)

Melissa Mykytiuk (Department of Biodiversity, Conservations and Attractions.)

Kris Starcevich (Goldfields Esperance Development Commission.)

4. ACCEPTANCE OF MINUTES OF PREVIOUS MEETING

- **Guidebook Stocktake has been completed. Refer to the Secretarial and Marketing Report.**

- **Sherryl to table response from Mandy Reidy re: overpayment**

This overpayment is to be considered a uncollectable loss.

- **Sarah sent requested images to Visitor Centres and undertook website updates.**

Cr. Greg Dwyer asked about the previous action of inviting Australia's Golden Outback CEO Marcus Falconer to our meeting. Sherryl explained that this had been postponed until the Terms of Reference and MOU's had been ratified.

Moved: Cr. Peter Craig

Seconded: Cr. Gary Buckmaster

5. CHAIRPERSON'S REPORT

The Chairperson's Report is attached.

6. SECRETARIAL AND MARKETING REPORT

- The Secretarial and Marketing report is attached.
Laurinda commented that the Great Beyond Centre had distributed information about complimentary self-drive trails and other attractions in the region to capture tourists that could not travel the Outback Hwy.
Committee requested that Sarah distribute some information on Social Media regarding protecting remote Aboriginal communities.

Moved: Nigel Wessels **Seconded:** Cr. Peter Craig

7. FINANCIAL REPORT

Attached:

- December 2019 to February 2020 P & L
- December 2019 P & L
- January 2020 P & L
- February 2020 P & L

The Committee requested that Sarah send a monthly P&L statement.

8. TERMS OF REFERENCE AND MEMORANDUM OF UNDERSTANDING

The draft documents are attached for discussion and acceptance.

Terms of Reference:

Reminder to add Menzies Visitor Centre in the affiliation table.
Cr. Peter Craig requested clarification if the Department of Biodiversity, Conservations and Attractions. Nigel confirmed yes.

It was proposed that the committee accept the Terms of Reference with the above amendments from Cr. Greg Dwyer.

Moved: Cr. Peter Craig **Seconded:** Cr. Gary Buckmaster

Memorandum of Understanding: The Committee discussed and agreed to remove pt. 8 "Commercial in Confidence" Cr. Sherryl Botting led the discussion on making publicly available the member financial contribution. Cr. Peter Craig agreed that LGA's need to be transparent.

Cr. Greg Dwyer requested that the date be changed from March 1st to March 31st
Gave thanks and recognition to the author Cr. Tracey Rathbone for the simple and easy to understand document.

Committee discussed pt. 9. "Publicity"- Cr. Peter Craig noted that all shires will promote and publicise their portion of the trail and region as a whole. Would support removing both points 8 and 9.

It was proposed that the committee accept the Memorandum of Understanding with the above amendments.

Moved: Cr. Kathie Lindup **Seconded:** Cr. Gary Buckmaster

9. 2019 – 2020 FY BUDGET

The draft budget is attached for discussion and acceptance

Moved: Cr. Gary Buckmaster **Seconded:** Cr. Kathie Lindup

10. GENERAL BUSINESS

Discussion arose around the trailer which has been parked at the Small Business Development Centre on Piccadilly Street. It was confirmed that it was empty. Cr. Peter Craig suggested that it be sold. Laurinda suggested that the constitution be referred to for the rules around the sale of assets. Sarah checked the constitution after the meeting and found that there are no further motions needed and that the funds from the sale be reinvested into the organisation. Cr. Sherryl Botting will investigate a reasonable price and contact those who had enquired about the trailer. Trailer is registered. All councillors requested swift distribution of the MOU and TOR as some councils will be meeting within the next week.

11.. ROUND TABLE

Cr. Peter Craig thanked Cr. Sherryl Botting and Sarah Hinton for the work they done, really feels like the organisation is going forward. Suggested further strengthening of relationships with visitor centres and CRC's and maybe a survey or feedback form to find out how the organisation could provide support to the regions.

Cr, Greg Dwyer left the meeting at 2:06pm.

12. NEXT MEETING DATE

TBC

13. MEETING CLOSES:

2:23pm

ACTION ITEMS	
Sarah to survey Visitor Centres for suggestions of support	April 2020
Sarah to provide by email monthly P&L report	Ongoing
Increased social media re: COVID-19	Ongoing
Invite AGO Marcus Falconer to attend next committee meeting	Meeting TBC



GOLDEN QUEST DISCOVERY TRAIL

TERMS OF REFERENCE

For the maintenance and marketing of the Golden Quest Discovery Trail
This document is an attachment to the GQDT Association Inc. Constitution 2019.

The business and affairs of the Association shall, subject to the Constitution, the Act and any Rules made under the Constitution, be conducted by a Board of Management.

1. Background.

The Golden Quest Discovery Trail was identified in 2003 as a significant destination for tourism in the Goldfields of Western Australia. Traversing through 956kms highlighting the City of Kalgoorlie Boulder, the Shires of Coolgardie, Menzies, Leonora and Laverton. The "Trail" offers a diverse outback experience encompassing the rich historical, cultural and environmental landscape of the Goldfields region; being second to none in the world.

2. The Vision.

To manage the ongoing collaborative promotion, maintenance and use of the Golden Quest Discovery Trail to ensure its future viability as a tourism attraction for the Goldfields Region.

3. Objectives.

The 'Participants' agree to work together with the aim of achieving the following;

- Develop and implement a cohesive and comprehensive strategy to manage and maintain the GQDTA Inc. assets and attractions across member zones and the region.
- Commit to improving and promoting the GQDTA Inc. throughout member zones and the region.

- Ensure the GQDTA Inc. attractions are promoted / marketed to their full potential in the locality, region, state and national tourism frameworks.
- Encourage all stakeholders to have active and meaningful involvement with the trails and attractions.
- Invite and encourage a diverse range of community interest and participation in the GQDTA Inc.
- Support the promotion of annual events as a means to generating greater tourism activity within the region.

4. Achieving Objectives.

The GQDTA Inc. Board will achieve its objectives by;

- Engaging a suitable candidate to perform the Secretarial and Marketing duties for the organisation.
- Meeting the directives of the Marketing Strategy,
- Co-ordination of Marketing opportunities,
- Engagement with Local, regional, and social media,
- Promotion of the Golden Quest Guidebook throughout the region and surrounds.
- Fiscal management of member contributions.
- Engaging, improving and expanding current stakeholder interest.
- Review of Model Rules, Terms of Reference and Memorandum of Understanding.
- Recognition of the aspirations of all Board Members and the region.
- Develop strong alliances with local tourism centres.

5. Roles and Functions of the GQDTA Inc.

The Golden Quest Discovery Trail Association Inc. will:

- Provide strategic leadership in the development, implementation and sustainability of the Golden Quest Discovery Trail,
- Offer strategic support and assistance to members where applicable.
- Assist in promoting the benefits of tourism culture within the affiliated communities.
- Monitor and identify emerging opportunities / risks in the locality and advise members accordingly.
- Identify barriers and enablers to assist in the future success of the GQDTA Inc.

- Facilitate, consult, engage and report on the directions and outcomes of the GQDTA Inc.
- Monitor trends across member localities and the region.
- Monitor and manage the program budget and expenditure.

6. Role of individual GQDTA Inc. board members.

The role of the individual members of the GQDTA Inc. will agree to support the following:

- i) Attend scheduled meetings of the board as required at least three (3) times per year.
- ii) Actively contribute to the success of the GQDTA Inc. Board's vision and objectives,
- iii) Represent the interests of the Prime Members and the region,
- iv) Demonstrate an active and genuine interest in the initiatives and collaborative outcomes,
- v) Advocate and facilitate progressive outcomes for sustained tourism and the sustainability of the GQDTA Inc.,
- vi) Demonstrate integrity, timely reporting, knowledge of relevant legislation/regulations throughout the course of their activities and deliberations.

General

7. GQDTA Inc. Membership.

The Golden Quest Discovery Trail Association Inc. Board shall be comprised of:

THE PARTICIPANTS

Prime Members – Financial Affiliation
City of Kalgoorlie Boulder
Shire of Coolgardie
Shire of Menzies
Shire of Leonora
Shire of Laverton
Department of Biodiversity, Conservation and Attractions

Associate Members – Non Financial Affiliation
Goldfields Esperance Development Commission
Coolgardie Visitor Centre
Kalgoorlie Boulder Visitor Centre
Menzies Visitor Centre
Leonora Visitor Centre
Great Beyond Visitor Centre
Australia's Golden Outback

The Board of Management will be comprised of nominated delegates from each of the following categories:

- One delegate, endorsed in writing, from each Prime Member Organisation, and
- Representatives from the Associate Member Organizations.

8. The Chair.

- i) The Chair will be appointed by the Board as defined in the GQDTA Inc. Ref. Division 3 Section 31 – 33.
- ii) Meetings will be convened and governed by the Chair with the support of the Secretarial and Marketing Officer.

9. Agenda items.

- i) All agenda items will be forwarded to the Secretarial and Marketing Officer by close of business one week prior to the next scheduled meeting.
- ii) The agenda, with attached meeting papers, will be distributed to members of the GQDT Inc. board at least 72 hours before the next scheduled meeting.
- iii) Late items will be received at the discretion of the GQDTA Inc. Board on the scheduled meeting date.

10. Minutes and meeting papers.

- i) The minutes of each GQDTA Inc. Board meeting will be prepared by the Secretarial and Marketing Officer.

- ii) Full copies of the minutes, including attachments, will be provided to all GQDTA Inc. Board Members no later than five working days each meeting.
- iii) By agreement of the GQDTA Inc. Board, meetings may be recorded to facilitate an accurate record keeping practice where deemed applicable.

11. Frequency of meetings.

The GQDTA Inc. will meet at least three (3) times per year. GQDTA Inc. Constitution Division 4 Section 41.

12. Proxies to meetings

- i) It is the Prime member's responsibility to endorse in writing, their delegated proxy.
- ii) The GQDTA Inc. Chair is to be informed as to the substitution as soon as practical prior to any scheduled meeting.
- iii) The nominated proxy will provide relevant comments/feedback about the attended meeting to the Board Member they are representing.

13. Quorum requirements.

The GQDTA Inc. will assemble a quorum when six (6) Board members are present.

14. Review.

The effectiveness and membership of the Golden Quest Discovery Trail Inc. Terms of Reference will be reviewed at the Annual General Meeting in 2020.



GOLDEN QUEST DISCOVERY TRAIL

MEMORANDUM OF UNDERSTANDING

This document constitutes a financial commitment between the Department of Biodiversity, Conservation and Attractions (DBCA), City of Kalgoorlie-Boulder, Shire of Coolgardie, Shire of Menzies, Shire of Leonora and the Shire of Laverton; being the Local Governments Authorities, along the route of the Golden Quest Discovery Trail Association Inc.

1. BACKGROUND.

The Golden Quest Discovery Trail was identified in 2003 as a significant destination for tourism in the Goldfields of Western Australia. Traversing through 956kms highlighting the City of Kalgoorlie Boulder, the Shires of Coolgardie, Menzies, Leonora and Laverton. The "Trail" offers a diverse outback experience encompassing the rich historical, cultural and environmental landscape of the Goldfields region; being second to none in the world.

2. PURPOSE.

The identified parties will work collaboratively to manage the on-going promotion, management and maintenance of the Golden Quest Discovery Trail as custodians for the future of tourism within the Goldfields region.

3. TERM.

This Memorandum of Understanding (MOU) shall commence on April 1, 2020 and conclude or be revised on March 31, 2021.

4. FINANCIAL CONTRIBUTION.

The above mentioned Prime Members of the Golden Quest Discovery Trail Association Inc. support the endeavours outlined in this MOU that are to be delivered by the Golden Quest Discovery Trail Association Inc. Board. The Prime Members have agreed to contribute \$11,500.00 per annum; to be paid on or before April 30, of

each financial year, for the provision of operational, promotional and developmental functions of the Golden Quest Discovery Trail Association Inc.

5. COSTS.

Each Prime Member shall bear their own cost of any incidental actions outside the scope of the negotiation, preparation and execution of this MOU.

6. AREAS OF COLLABORATION.

Prime Members will support the endeavours of the Golden Quest Discovery Trail Association Inc. Vision and functions by:

- i) Demonstrating knowledge of relevant Federal, State and Local legislation.
- ii) Providing dynamic leadership
- iii) Facilitating; not limited to, the delivery of knowledge, feedback and expectations from the locality they represent.
- iv) Monitor and/or report on the condition/status of identified local assets, attractions and events in the locality.
- v) Advise on issues/outcomes of Tourism activity within the locality.
- vi) Commit to sound and fiscal governance in their role as Prime Members of the Golden Quest Discovery Trail Inc. Association.

7. STATUS OF THIS MOU

- i) All Prime Members acknowledge that the terms of this MOU are entered into with good faith and that they will honour all terms including the financial terms. That the Prime Members also acknowledge that the Golden Quest Discovery Trail Association Inc. will honour its commitment to develop, facilitate and deliver a collaborative approach to marketing and promoting the Golden Quest Discovery Trail as an international destination of rich historical, cultural, and environmental touring significance.
- ii) If any Prime Member deems that the delivery of the services in the MOU are no longer suitable, 90 days' notice must be given to the Golden Quest Discovery Trail Association Inc. Board advising of the Prime Member's intention to dissolve their partnership.
- iii) A Prime Members request for dissolution must be endorsed by the Local Government Authority in writing and addressed to the Chair of the Golden Quest Discovery Trail Association Inc. Board.

8. PUBLIC LIABILITY

The Local Government Authorities accept all responsibility for; but not limited to, public liability, asset management, risk management, maintenance, capital improvements as they relate to tourism infrastructure, technology, services and functions in their locality.

9. REVIEW.

- i) Prime members agree to provide written endorsement from their Local Authority to accept the terms of this MOU
- ii) Prime Members will agree to support the review of the terms and financial contributions of the MOU on the 31st of March, 2021
- iii) Prime Members agree that the reviewed MOU shall be enacted no later than 30 days prior to revised MOU
- iv) Prime Members will give 90 days notice of intent to withdraw from the MOU review and Prime Membership of the Golden Quest Discovery Trail Association Inc.
- v) The Memorandum of Understanding is an agreement between the Golden Quest Discovery Trail Association Inc. and each participating Prime Member forming the organisation.

Sherryl Botting
Shire of Coolgardie
Chair-Golden Quest Discovery Association Inc.

Acknowledgement:

We accept the offer set out in this MOU

Signed by

.....
Golden Quest Trails Association Chairperson
Signed on behalf of the Golden Quest Discovery Trail Association Inc.
Incorporated body responsible for the day to day management of the Golden Quest Discovery Trail

Dated:

.....
Mr James Trail - Chief Executive Officer
Signed on behalf of the Shire of Coolgardie
2 sites are located within the Shire of Coolgardie

Dated:

.....
Mr John Walker – Chief Executive Officer
Signed on behalf of the City of Kalgoorlie-Boulder
4 sites are located within the City of Kalgoorlie-Boulder

Dated:

.....
Mr Peter Money - Chief Executive Officer
Signed on behalf of the Shire of Menzies
9 sites are located within the Shire of Menzies

Dated:

.....
Mr Jim Epis - Chief Executive Officer
Signed on behalf of the Shire of Leonora
4 sites are located within the Shire of Leonora

Dated:

.....
Mr Peter Naylor - Chief Executive Officer
Signed on behalf of the Shire of Laverton
5 sites are located within the Shire of Laverton

Dated:

.....
Mr Nigel Wessel – Regional Manager
Signed on behalf of the Department of Biodiversity, Conservation and Attractions
1 site located within Goldfields Region of the Department of Biodiversity, Conservation and Attractions

Dated:

12. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil

14. ITEMS FOR CONSIDERATION BEHIND CLOSED DOORS

Nil

15. NEXT MEETING

The next Ordinary Meeting of Council will be held on Thursday, 28 May 2020 at the Shire of Laverton Council Chambers and electronically, commencing at 5.00pm.

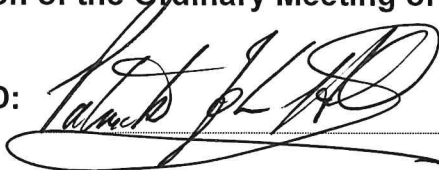
16. CLOSURE OF MEETING

There being no further business, the President declared the meeting closed at 6:01pm.

17. CERTIFICATION OF MINUTES

I, Patrick Hill, hereby certify that the Minutes of the Ordinary Meeting of Council held on 23 April 2020 are confirmed as a true and correct record, as per the Council resolution of the Ordinary Meeting of Council held on 28 May 2020.

SIGNED:



DATED:

28/5/2020

Internal**GEDC Board Positions**

- Recently welcomed Shelley Payne from the Shire of Esperance as LGA representative.
- Gail Reynolds-Adamson is Chair of the Board appointed as a community representative. Deputy Chair is Kate Mills, a Ministerial representative. Ryan Jones represents Community and Ross Wood is a Ministerial rep.

Staff Restructure Complete

- GEDC has recently completed recruitment under a new structure, placing personnel into permanent positions.
- GEDC has welcomed a new administration staff member.

Strategic Plan - board workshop held February 2020 – on hold during emergency response.

External**COVID-19 Response**

- GEDC coordinating daily regional intelligence briefings to the Minister for Regional Development. Updates cover a range of regional impacts and data analysis including workforce, industry, transport, tourism and business development and potential projects.
- GEDC CEO is attending daily District Leadership Group meetings to share knowledge and action across WA Police, WACHS, Local Governments, Department of Education and Communities.
- Daily and weekly communications with State agencies, LGAs, local Chambers, local SMEs, industry and representative bodies, district/local emergency management committees.
- Regional collaboration to identify common challenges across regional WA and informing region-lead solutions – looking to economic recovery.

Regional Economic Development Grants (RED) – Round 3 postponed

- Regional Economic Development (RED) Grants program is run by each regional development commission to support economic development projects and programs. Ten (10) projects have been supported through Round 1 and 2 of the Goldfields-Esperance RED Grants program, including Laverton Airport expansion.
- Round 3 was due to launch in April 2020 and has been delayed in light of the emergency response. Interested parties can contact the GEDC to discuss further.

A few highlights from the last 6 months

- Hosted the Minister for Regional Development for a migration employment event in Kalgoorlie-Boulder on 8 March – employees and families relocated to region in attendance approx. 100 people.
- Hosted a booth at *What's Down the Track* – showcased Aboriginal businesses and the *Goldfields Migrant Employment Project*.
- RED Grants projects across the region are underway including the Tjanpi Desert Weaver project and the opening of Lucky Bay Brewery. New projects commencing include *Goldfields Non-Destructive Testing facility* and the *Esperance Sardines value-add project*.
- Camel Industry Analysis project is being progressed by GEDC with GVROC and DPIRD and will inform future project development in this area. Also, self-trapping camel yards proposal underway with GNRBA.
- Major projects like Kalgoorlie City Centre transformation being progressed with focus on local content and Aboriginal economic development (\$8M State funding).

Report from Cr Patrick Hill for the Ordinary meeting of Council 2/4/2020.

Friday 28/2/20; Travelled to Kalgoorlie.

Saturday 29/2/20; CEO and myself attend the West Australia Infrastructure meeting in Kalgoorlie at the Kalgoorlie Art Center.

Sunday 30/2/20; I attended the Miners Memorial Ceremony at the Goldfield's Museum in Hannan St Kalgoorlie. This was attended by around 80 people and was a great tribute to those miners that have gone before us.

Friday 6/3/20; CEO and myself drove up to Wiluna to attend the Northern Goldfields Group meeting. A letter from the Deputy Prime Minister, Michael McCormack was tabled. The letter requested assistance in identifying land transport infrastructure projects that are at a 'shovel ready' stage. A discussion took place, and the following roads were identified and presented (in order of importance);

- Outback Way
- Road to Lake Ballard (Menzies Northwest Road)
- Good access road to Tjuntjuntjarra (off the Connie Sue Highway)
- Goldfields Highway - Wiluna to Meekatharra

This was a good meeting and a lot was discussed, the minutes are tabled. We stopped the night in Wiluna and were well looked after by the Shire and staff. CEO and myself travelled back on the Saturday and travelled back through Bandy.

Monday 9/2/20; I attended the scheduled Laverton Emergency Management Committee meeting along with the CEO and EMTS Greg Stevens. This was well attended and a number of local issues were discussed.

After the LEMC we then attended a Laverton Aerodrome Emergency Committee meeting.

Friday 13/3/20; CEO and myself attended that Regional Road Group meeting at the Main Road's office in Boulder.

Wednesday 18/3/20; CEO and myself attended the Little Athletics award ceremony at the Laverton School. This was excellent and the Shire was presented with an award in thanks of our contribution and assistance.

Thursday 19/3/20; I attended a meeting at the Main Roads office in Boulder in regards to the progress on the next capital works program on the Great Central Road.

Tuesday 24/3/20; Meeting called between all leading agencies in Laverton regarding an update on the COVID-19 virus.

Wednesday 25/4/20. Telephone link up with Federal member of Parliament Mr. Rick Wilson in regards to the Cashless Debit Card.

Friday 27/3/20. Meeting with all Laverton stakeholders regarding the COVID - 19 virus

Wednesday 1/4/20; Meeting with all Laverton stakeholders regarding COVID-19 virus

Thanking you

Cr Patrick Hill.

President.

Report from Cr Patrick Hill for the Ordinary Meeting of Council, 23rd April 2020

27/3/2020; Attended meeting in Shire Hall with key community stakeholders to discuss up to date issues in regards to the COVID-19 virus. Community Stakeholders will meet regularly to keep on top of preparations with regards to personal protective equipment, isolation areas, changing policies and procedures etc, relevant to the COVID-19 situation. The situation is continuously being monitored by the Shire and all agencies.

2/4/2020; Ordinary Meeting of Council.

9/4/2020; Launched an online video to the Laverton Community via Facebook, addressing the COVID-19 situation.

14/4/2020; I attended an Australia's Golden Outback board meeting via tele conference. There was a lot of discussion and ideas put forward on how to regenerate the tourism industry after the COVID-19 pandemic has eased. AGO have been hosting a number of web forums for its members, at it's most recent one they gave a presentation on their tourism strategy moving forward. AGO will be focusing on social media content, promoting intrastate roads trips in our region.

15/4/2020; Attended meeting in Shire Hall with key stakeholders in regards to the latest information to the Covid-19 virus.

17/4/2020; I attended a Regional Development Australia Goldfields Esperance board meeting via tele conference.

17/4/2020; I attended a Shire of Laverton LEMAC meeting shire hall.

20/4/2020; ABC Goldfields Esperance contacted me to discuss the issue of the considerable number people travelling through the Shire from the Lands to Kalgoorlie and vice versa, whilst the embargo is in force. I expressed our concerns for their welfare and the welfare of our local community members, and the potential effect it poses. I also re-iterated the need for assistance to set up a short term stay area with basic facilities close to town. I would like to thank the Laverton Police for their commitment to enforce the State Law on prohibiting travel between regions. It has been a time-consuming process and is a huge undertaking.

22/4/2020; Gave an interview with ABC Goldfields Esperance, regarding the recent Drought Assistance Grants made available by the Federal Government. The Shire of Laverton did not fit the criteria for this grant, therefor none of our pastoralists will be able at access the financial assistance. I expressed our disappointment that pastoralists from Laverton and the Northern Goldfields would not be able to access the grants due to the current criteria.

